

# PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, July 30, 2024 at 9:30 a.m.

MEMBERS PRESENT: Matt McCoy, Robert Brownell, Tom Hockensmith, Angela Connolly, Steve Van Oort.

**LET THE RECORD SHOW** Supervisor Connolly is out of the County and her physical presence was impossible. She will be participating in the meeting by telephone, which is allowed per Iowa Code Chapter 21.8 and her votes will be recorded.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the July 16, 2024 minutes and they stand approved as printed.

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202407230001 – 202407231170 and 202407300001 – 202407300860.

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

## **PUBLIC HEARING:** CHAPTER 20 – POLK COUNTY CONSTRUCTION CODE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

## **ORDINANCE:** Ordinance approving amendments to Chapter 20, Polk County Construction Code.

**(FIRST READING)** VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

## **PERMITS:** Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit, for Mary Go Round Lounge, 6584 NE 14<sup>th</sup> Street. VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

Renewal application for Class “E” Retail Alcohol License for Quik Trip #562, 4801 NE 14<sup>th</sup>.

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

New Application for Special Class “C” Retail Native Wine License, with Outdoor Service Area Permit for Dosaage Vineyard + Winery, 8606 NW 121<sup>st</sup> Street, Grimes.

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

## **RESOLUTIONS:** Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for August 13, 2024 to consider plans, specs, form of contract and estimated cost for the Wise Wetland Project.

Resolution approving purchase of tax sale certificate (District/Parcel 010/04538-005-001).

Resolution approving Iowa DOT funding agreement for a culvert project on NE 38<sup>th</sup> Street (over unnamed tributary – BR3618).

Resolution approving Iowa DOT funding agreement for HMA overlay on SE 6<sup>th</sup> Avenue.

Resolution approving agreement for services with Houston Engineering, Inc. for the Harding and Nalean Wetland Project.

Resolution authorizing transfer of funds from Secondary Roads Budget to Farm-to-Market Fund.

Resolution approving release of lien on 5740 SE 68<sup>th</sup> Place, Carlisle (Freese/Campbell).

Resolution establishing recommended speed limit on NE Devotie Drive.

Resolution approving agreement with Neighborhood Finance Corporation (NFC) and the City of West Des Moines, Iowa.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing for August 13, 2024 to approve electrical easements to MidAmerican Energy (near the intersection of NE 27<sup>th</sup> Street).

Resolution approving Business Associate Agreement with WesleyLife Community Services.

Resolution approving Rental and Service Agreement with Becton, Dickinson and Company for BD Max Equipment Rental and Service.

Resolution approving agreement with Iowa Department of Health and Human Services for Care for Yourself funding.

Resolution approving agreement with Iowa Department of Health and Human Services for Iowa Get Screened: Colorectal Cancer Program funding.

Resolution approving Provider Services Agreement with TriWest Healthcare Alliance.

Resolution approving agreement with FexSteve Limited for lead hazard repairs at 938 Wolcott Avenue (Miller).

Resolution approving agreement with FexSteve Limited for lead hazard repairs at 5215 Merced Street (Thana).

Resolution approving agreement with Richmond Construction for lead hazard repairs at 3013 Cleveland Avenue (Martinez Soto).

Resolution creating temporary position in the Auditor's Office.

Resolution creating temporary positions in Community, Family and Youth Services.

Resolution approving Polk County Whistle Blower Protection Policy (41 U.S.C. Sec 4712).

Resolution approving 20% matching funds for Electric Vehicle charging station federal grants (in partnership with Des Moines Metropolitan Planning Organization).

Resolution establishing hourly rates for court appointed attorneys (guardianship, conservatorship, court visitors (guardian ad litem), mental health and substance abuse commitments and child custody investigators/child and family reporters).

Resolution approving audit services proposal from Eide Bailly LLP for fiscal years ending June 30, 2024, 2025 and 2026.

Resolution approving Sub-Award Amendment with FEMA and Iowa Homeland Security and Emergency Management for a time extension.

Resolution approving Community Development Grant for On With Life Foundation.

Resolution approving Community Sponsorship awards.

Resolution approving Community Betterment Grant awards.

**REC'D & FILED:**

Polk County Treasurer Semi-Annual Report July 1 – December 31, 2023.

Manure Management Plan Annual Update, Iowa State Fair.

**REFERRED TO  
TREASURER &  
CO ATTORNEY:**

Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 2023 Neighborhood Sidewalk Program – SE 6<sup>th</sup> Street (2320 SE 6<sup>th</sup> and 2316 SE 6<sup>th</sup>).

**REFERRED TO  
PUBLIC WKS &  
CO ATTORNEY:**

City Development Board notice of voluntary annexation City of Altoona within urbanized area of Des Moines and Pleasant Hill.

City of Ankeny notice of consultation meeting concerning petition for annexation of land.

Notice of meeting Bondurant Urban Renewal Area Plan Amendment.

City of Des Moines consultation meeting regarding Urban Renewal Plan Amendments – Metro Center Urban Renewal Plan (35<sup>th</sup> Amendment).

**APPOINTMENTS:**

Moved by McCoy, Seconded by Brownell that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Sarah Beck, Yth Intake Specialist, CFYS, \$60,979 beginning 8/10/24

Dean Bradley, Yth Services Worker part-time, CFYS, \$29,218 beginning 7/31/24

Olivia Erdelt, Yth Services Worker, CFYS, \$60,979 beginning 8/10/24

Heather Flaherty, Administrative Supervisor, Health, \$95,031 retro to 7/5/24

Eric Kool, Director, CFYS, \$180,666 retro to 7/16/24

Antonaje Robinson, Universal Cashier, Treasurer, \$55,692 beginning 7/31/24

Sheila Schmitt, Accountant, Auditor, \$81,046 beginning 8/12/24

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Hockensmith, Seconded by Brownell to adjourn until August 13, 2024 at 9:30 a.m.

VOTE YEA: McCoy, Brownell, Hockensmith, Connolly, Van Oort.