

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JULY 30, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

5. CHAPTER 20 - POLK COUNTY CONSTRUCTION CODE

ORDINANCE
(FIRST READING)

6. Ordinance approving amendments to Chapter 20, Polk County Construction Code.

7. **PUBLIC COMMENTS**

PERMITS

8. Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit, for Mary Go Round Lounge, 6584 NE 14th Street.
9. Renewal application for Class “E” Retail Alcohol License for Quik Trip #562, 4801 NE 14th.
10. New application for Special Class “C” Retail Native Wine License, with Outdoor Service Area Permit for Dosaage Vineyard + Winery, 8606 NW 121st Street, Grimes.

RESOLUTIONS

11. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for August 13, 2024 to consider plans, specs, form of contract and estimated cost for the Wise Wetland Project.
12. Resolution approving purchase of tax sale certificate (District/Parcel 010/04538-005-001).
- *13. Resolution approving Iowa DOT funding agreement for a culvert project on NE 38th Street (over unnamed tributary – BR3618).
- *14. Resolution approving Iowa DOT funding agreement for HMA overlay on SE 6th Avenue.
- *15. Resolution approving agreement for services with Houston Engineering, Inc. for the Harding and Nalean Wetland Project.
16. Resolution authorizing transfer of funds from Secondary Roads Budget to Farm-to-Market Fund.
17. Resolution approving release of lien on 5740 SE 68th Place, Carlisle (Freese/Campbell).
18. Resolution establishing recommended speed limit on NE Devotie Drive.

- *19. Resolution approving agreement with Neighborhood Finance Corporation (NFC) and the City of West Des Moines, Iowa.
- 20. Resolution authorizing Auditor's Office to publish Notice of Public Hearing for August 13, 2024 to approve electrical easements to MidAmerican Energy (near the intersection of NE 27th Street).
- *21. Resolution approving Business Associate Agreement with WesleyLife Community Services.
- *22. Resolution approving Rental and Service Agreement with Becton, Dickinson and Company for BD Max Equipment Rental and Service.
- *23. Resolution approving agreement with Iowa Department of Health and Human Services for Care for Yourself funding.
- *24. Resolution approving agreement with Iowa HHS for Iowa Get Screened: Colorectal Cancer Program funding.
- *25. Resolution approving Provider Services Agreement with TriWest Healthcare Alliance.
- *26. Resolution approving agreement with FexSteve Limited for lead hazard repair at 938 Wolcott Avenue (Miller).
- *27. Resolution approving agreement with FexSteve Limited for lead hazard repairs at 5215 Merced Street (Thana).
- *28. Resolution approving agreement with Richmond Construction for lead hazard repairs at 3013 Cleveland Avenue (Martinez Soto).
- 29. Resolution creating temporary position in the Auditor's Office.
- 30. Resolution creating temporary positions in Community, Family and Youth Services.
- *31. Resolution approving Polk County Whistle Blower Protection Policy (41 U.S.C. Sec 4712).
- 32. Resolution approving 20% matching funds for Electric Vehicle charging station federal grants (in partnership with Des Moines Metropolitan Planning Organization).
- 33. Resolution establishing hourly rates for court appointed attorneys (guardianship, conservatorship, court visitors (guardian ad litem), mental health and substance abuse commitments and child custody investigators/child and family reporters).
- 34. Resolution approving audit services proposal from Eide Bailly LLP for fiscal years ending June 30, 2024, 2025 and 2026.

- 35. Resolution approving Sub-Award Amendment with FEMA and Iowa Homeland Security and Emergency Management for a time extension.
- 36. Resolution approving Community Development Grant for On With Life Foundation.
- 37. Resolution approving Community Sponsorship awards.
- 38. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 39. Polk County Treasurer Semi-Annual Report July 1 – December 31, 2023.
- 40. Manure Management Plan Annual Update, Iowa State Fair.
- 41. Notice of Appraisal of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 2023 Neighborhood Sidewalk Program – SE 6th Street (2320 SE 6th and 2316 SE 6th).
- *42. City Development Board notice of voluntary annexation City of Altoona within urbanized area of Des Moines and Pleasant Hill.
- *43. City of Ankeny notice of consultation meeting concerning petition for annexation of land.
- *44. Notice of meeting Bondurant Urban Renewal Area Plan Amendment.
- *45. City of Des Moines consultation meeting regarding Urban Renewal Plan Amendments - Metro Center Urban Renewal Plan (35th amendment).

BUDGET ACTIONS

- 46. Memorandum of Budget Actions.

APPOINTMENTS

- 47. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/mN1kylwliEA>

ORDINANCE ____
AMENDING THE POLK COUNTY CONSTRUCTION CODE, POLK COUNTY CODE
OF ORDINANCES CHAPTER 20

WHEREAS, the Polk County Board of Supervisors previously adopted the Polk County Construction Code, Ordinance 308 (Polk County Code of Ordinances Chapter 20) on February 10, 2015 (the Code); and

WHEREAS, in an effort to maintain consistent with the respective building codes of other jurisdictions throughout central Iowa, the Polk County Public Works Department has reviewed and recommends modifications to the Code to incorporate the 2021 International Building, Existing Building, Fire, Residential, Fuel Gas Codes, Swimming Pool and Spa, State of Iowa Plumbing, Mechanical and Electrical Codes; and

WHEREAS, in order to effect the changes to the Code, the Polk County Public Works Department recommends repealing the Code as written and replacing it with an amended version; and

WHEREAS, on July 16, 2024, the Polk County Board of Supervisors passed a resolution setting a public hearing concerning the repeal of the Code as written and replacement with an amended version of the Code; and

WHEREAS, on July 30, 2024, the Polk County Board of Supervisors held a public hearing concerning the repeal of the Code as currently written and adoption of the Code as amended as required by law.

NOW, THEREFORE BE IT ORDAINED Polk County Construction Code, Ordinance 308 (Polk County Code of Ordinances Chapter 20) is hereby repealed and replaced with the amended version attached hereto, said prior version shall be repealed as of September 1, 2024 at 11:59 p.m. and the amended version shall become effective on September 2, 2024 at 12:00 a.m. (post publication).

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#6

Polk County Construction Code Amendment - Summary

Adopt the following codes with specific additions and deletions to each:

- 2021 International Building Code
- 2021 International Existing Building Code
- 2021 International Fire Code
- 2021 International Residential Code
- State of Iowa Mechanical Code (2021 International Mechanical Code)
- 2021 International Fuel Gas Code (Including NFPA 54, NFPA 58 and Chapter 12 State of Iowa Plumbing Code)
- State of Iowa Electrical Code (2020 National Electrical Code)
- State of Iowa Plumbing Code (2021 Uniform Plumbing Code)
- 2021 International Swimming Pool and Spa Code.

Amendment and modifications of Exemption section

Deletion of Modification section

Amendment, reorganization and modification of Codes Adopted by Reference section

Addition of a modifications of expiring permits

Modification of the Building Board of Appeals membership and appointment

Amendment and Modifications to the Permit Expiration section

Addition of permit Extension section

Deletions of Inspection and Investigation section

Deletion of Occupancy section

Also included in the amendments are non-substantive punctuation, grammatical, formatting and renumbering changes

Copies of the entire Construction Code outlining the detailed changes are available at Polk County Public Works, 5885 NE 14th Street, Des Moines, IA 50313. For information regarding the proposed amendments, call 515-286-3705.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 104-21, dated August 3, 2021, Polk County, Iowa approved a funding agreement for the Wise Wetland Project ("the Project"); and

WHEREAS, the Project was developed to work with agricultural landowners to improve water quality by installing wetlands; and

WHEREAS, the Project will construct a water quality wetland ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED that a public hearing is set for August 13, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

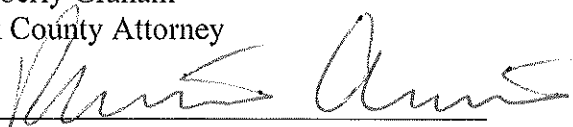
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 144-24 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for the Wise Wetland Project.

Agenda Date: July 30, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 104-21 on August 3, 2021 approving 28E Fiscal Agent Agreement.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Wise Wetland Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: The Polk County's Wetland Wave Program partners with agricultural landowners to install water quality wetlands. The Wise Wetland Project is located in the Camp Creek watershed.

Action Impact: Approval of resolution allows Polk County to publish notice of public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	NA	NA	NA			

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE
WISE WETLAND PROJECT

Polk County, Iowa previously approved funding for the Wise Wetland Project (“the Project”). The Project includes the installation of a wetland in Polk County near Mitchellville, Iowa. Polk County, Iowa has determined an estimated cost of the public improvements to be constructed pursuant to the Project. Furthermore, Polk County has developed plans and specifications and a form of contract for the Project.

The location of the public improvement being constructed pursuant to the Project:

Polk County
T79N R22W Sec. 14

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project will be held at the location and time below:

August 13, 2024 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

July 30, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is working to promote affordable housing throughout the County; and

WHEREAS, Polk County has identified a vacant, residential property with an outstanding tax sale certificate identified as:

Geo-Parcel #

7824-22-130-012

District/Parcel 010/04538-005-001

; and

WHEREAS, Polk County Public Works recommends the acquisition of the tax sale certificate via assignment pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27; and

WHEREAS, Polk County intends to construct low-income housing on the property.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the purchase and assignment of the tax sale certificate for the above referenced property pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27; and

BE IT FURTHER RESOLVED that Polk County Treasurer provide Polk County, Iowa with a duplicate tax sale certificate if the current certificate holder refuses to assign the tax sale certificate to Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$2,711.84 from ARPA lost revenue replacement, affordable housing account.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 146-24 to approve the purchase of tax sale certificate on Geo-parcel 7824-22-130-012 and District/Parcel 010/04538-005-001

Agenda Date: July 30, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: Ordinance # 235 amending Chapter 27 Polk County Code of Ordinances An Ordinance Relating to the Purchase of Tax Sale Certificate on a Parcel with Delinquent Taxes. June 6, 2005.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the purchase and required assignment of the tax sale certificate.

Comply with Policy: Yes

Background: Polk County is working to promote affordable housing throughout the County. Polk County has identified a parcel with a tax sale certificate that can be used to provide affordable housing. The purchase of this tax sale certificate is provided for by Iowa Code Section 446.19A and Chapter 27. To comply with the requirements of the State Code provisions Polk County needs to reimburse the current tax sale buyer the amount they have paid including interest accrued. Once the property is obtained, allows the property to be rehabilitated or redeveloped for residential use.

Action Impact: Approving this Resolution authorizes the purchase of the tax sale certificate.

Fiscal Note: To be paid from ARPA lost revenue replacement, affordable housing account.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$2,711.84		N	10109037.87540.04	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(246)--7M-77 is a RCB Culvert project on NE 38th Street and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, this project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-027 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Agreement No. 1-24-STPS-027 for the improvements included as part of Project No. STP-S-C077(246)--7M-77 on NE 38th Street, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is authorized to return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

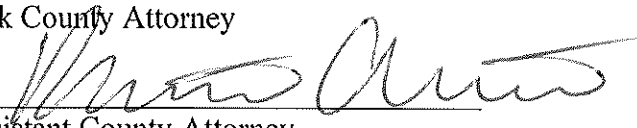
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL IMPACT: Project will utilize an estimated \$350,000 in Federal STBG Funds and \$200,000 from the Secondary Roads budget for Project construction.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 142-24 to approve the Iowa Department of Transportation Funding Agreement for BR3618: RCB Culvert New - Twin Box - on NE 38th Street over unnamed tributary.

Agenda Date: July 30, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 69-24 signed the FY25 Secondary Road Budget and Road Program

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. STP-S-C077(246)--7M-77 is a RCB Culvert project on NE 38th Street and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program. This project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-027 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement and allows the development of the project to proceed.

Fiscal Note: The project will use an estimated \$350,000 in federal STBG funds, and \$200,000 from the Secondary Roads budget for construction.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N		\$100,000		N	200260202.78960	
25/26	N	N	\$450,000	\$350,000	N	200260202.78960	200260202.52410

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(186)—5E-77 is a HMA Overlay project on SE 6th Avenue and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, this project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-028 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Agreement No. 1-24-STPS-028 for the improvements included as part of Project No. STP-S-C077(186)—5E-77 on SE 6th Avenue, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is authorized to return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL IMPACT: Project will utilize an estimated \$460,000 in Federal STBG Funds and \$200,000 from the Secondary Roads budget for Project construction.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 141-24 to approve the Iowa Department of Transportation Funding Agreement for the HMA Overlay on SE 6th Avenue.

Agenda Date: July 30, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 69-24 signed the FY25 Secondary Road Budget and Road Program

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. STP-S-C077(186)—5E-77 is a HMA Overlay project on SE 6th Avenue and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program. This project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-028 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement and allows the development of the project to proceed.

Fiscal Note: The project will use an estimated \$460,000 in federal STBG funds, and \$200,000 from the Secondary Roads budget for construction and will be run through the FM account.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	\$100,000		N	200260206.78820	
25/26	N	N	\$100,000		N	200260206.78820	

Additional Fiscal Note Information (optional): The project estimate is higher than originally budgeted but the remaining funds will be taken from the Annual HMA project so an amendment is not needed.

Res. No. 145-24
July 30, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted wetland program to improve water quality and reduce flooding, referred to as the Wetland Wave Project; and

WHEREAS, Polk County approved a Wetland Funding Agreement with the Iowa Department of Agriculture and Land Stewardship (IDALS); and

WHEREAS, Houston Engineering Inc, has provided a scope and agreement to complete design and permitting for two new wetland sites for an estimated fee of \$116,129; and

WHEREAS, IDALS has agreed to cover 50% of the Nalean Wetland engineering costs with the opportunity to provide additional funding for the Harding Wetland if it is deemed to meet their funding criteria after an initial engineering investigation.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Services Agreement between Polk County, Iowa and Houston Engineering Inc., authorizes the Chair of the Polk County Board of Supervisors to Execute the Agreement on Polk County's behalf, and authorizes the Public Works Department to administer the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

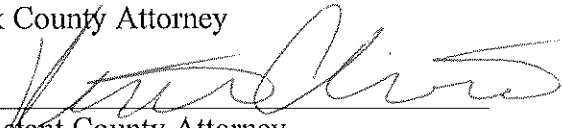
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 145-24 to approve Agreement for Services with Houston Engineering, Inc. for the Harding and Nalean Wetland Projects.

Agenda Date: July 30, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Board/Commission Actions: Res. No. 38-24 dated February 27, 2024 approving funding agreement with Iowa Department of Agriculture and Land Stewardship (IDALS).

Action Requested (Recommended): Resolution approves the Agreement with Houston Engineering, approves the terms of the agreement, authorizes the Chair to sign on behalf of Polk County, and authorizes Public Works to administer the terms of the agreement.

Comply with Policy: Yes

Background: Polk County Wetland Wave Program is targeting the installation of wetlands to improve water quality and reduce flooding. Houston Engineering will be providing design assistance for two new wetlands through the proposed agreement.

Action Impact: Resolution approves the agreement and allows Public Works to administer services as per the terms and conditions of the agreement.

Fiscal Note: Funding will be tracked and managed through the Public Works Air and Water Budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$116,129	\$32,570.50	N	10266004.77440 WQ107	10266004.52290

Additional Fiscal Note Information (optional):

The Iowa Department of Agriculture and Land Stewardship will reimburse 50% of engineering costs for Nalean Wetland.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(241)--5A-77, Bridge New – CCS on NE 108th Street over Camp Creek is in the approved Polk County Five (5) year (2023-2028) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, it is the recommendation of the Public Works Department to transfer \$292,016.65 from its allotment of Local Road Use Tax Funds to their Farm-to-Market Fund for the project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Auditor to transfer \$292,016.65 in local construction funds to the Polk County Farm-To-Market fund for a portion of this project; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

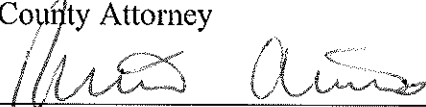
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: \$292,016.65 to be drawn from the current FY24/25 Secondary Roads budget.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 138-24 to authorize transfer of funds from the Secondary Roads budget to the Farm-to Market Fund.

Agenda Date: July 30, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 131-24 awarded the project to CUNNINGHAM-REIS, LLC.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. STP-S-C077(241)--5A-77, the replacement of BR6633 on NE 108th Street is in the approved Polk County Five (5) year (2023-2028) Farm-to-Market and Secondary Road Capital Improvements Program. This project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation. The matching funds must come from either Farm-to-Market funds or Local Road Use Tax Funds. A deposit of \$292,016.65 is needed in the Farm-to-Market Fund.

Action Impact: Resolution authorizes the funds transfer and allows the project to proceed.

Fiscal Note: The project will use an estimated \$650,000 in federal STBG funds, and \$292,016.65 from the Secondary Roads budget. This will be carried over to FY 24/25 from the unspent FY 23/24 funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$292,016.65		Y	200260202.78960	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County entered into a Water Main Connection Agreement with Linda Freese and David Campbell for property described as: LOT 10 IN NOVA PARK PLAT 1, AN OFFICIAL PLAT, in Polk County, Iowa, locally known as 5740 SE 68th Pl., Carlisle, Iowa; and

WHEREAS, the Water Main Connection Agreement provided for repayment of the connection fees by installment over a nine-year period of time; and

WHEREAS, in accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$4,500; and

WHEREAS, Linda Freese and David Campbell have satisfied the requirements of the lien recorded June 27, 2023, in book 19523 page 343-346 against the property located at 5740 SE 68th Pl., Carlisle, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the lien on 5740 SE 68th Pl., Carlisle, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the attached release, and requests the Polk County Auditor's Office to record this release.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

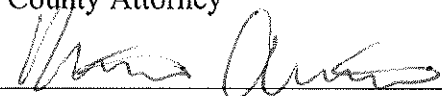
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$4,635.00 of principal & interest revenue were deposited into the Economic Development Fund.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 139-24 to approve the release of a lien on 5740 SE 68th Pl., Carlisle, IA.

Agenda Date: July 30, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: Resolution No. 112-23 on June 27, 2023, board approved Water Main Connection Agreement with Linda Freese & David Campbell.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the release of lien on property located 5740 SE 68th Pl., Carlisle, IA.

Comply with Policy: Yes

Background: Polk County entered into a Water Main Connection Agreement with Linda Freese & David Campbell for property located at 5740 SE 68th Pl., Carlisle, IA, on June 27, 2023. The Water Main Connection Agreement provided for repayment of the connection fees by installment over a nine-year period of time. In accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$4,500.00. The property owner has satisfied the requirements of the Water Main Connection Agreement by paying the loan in full after only one year.

Action Impact: Approving this Resolution authorizes the release of the lien on the property at 5740 SE 68th Pl., Carlisle, IA.

Fiscal Note: Revenue and interest have been deposited into the Board's Economic Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0		4,635.00	N		50106320.55490

Additional Fiscal Note Information (optional):

Prepared by and Return to: Polk County, Attn: Brian McDonough, 5885 NE 14 Street, Des Moines, IA 50313

RELEASE OF REAL ESTATE LIEN

The undersigned being authorized by Polk County, Iowa, the present owner of the lien hereinafter described, do hereby acknowledge that a certain lien bearing the date of June 27, 2023 made and executed by Linda Freese and David Campbell to Polk County, Iowa and Recorded in the records of the office of the Recorder of the County of Polk, State of Iowa, book 19523 page 343-346 on June 29, 2023, is redeemed, paid off, satisfied and discharged in full.

Dated this 30th day of July 2024.

Jamie Fitzgerald
Polk County Auditor

Angela Connolly, Chair
Polk County Board of Supervisors

On this _____ day of _____, _____, before me,
_____, a notary public in and for Polk County and the State of Iowa,
personally appeared _____ and _____,
both to me personally known, and who, being by me duly sworn, did say that they are the
Chair of the Board of Supervisors, and the Auditor, respectively, of Polk County, Iowa; that
the seal affixed to the foregoing instrument is the seal of Polk County, Iowa and that the
instrument was signed and sealed on behalf of Polk County, Iowa by authority of its Board of
Supervisors, as contained in the resolution number _____ adopted by the Board of
Supervisors on the _____ day of _____, _____, and they
acknowledged the execution of the instrument to be their voluntary act and deed of Polk
County, Iowa, by it voluntarily executed.

Notary Public, State of Iowa

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Polk County Public Works Department needed to evaluate the traffic conditions on NE Devotie Drive as part of a bridge replacement project; and

WHEREAS, the Polk County Public Works Department performed a speed study for the road and recommends lowering the posted speed limit for adoption:

On	From	To	Current Posted Speed	Recommended Speed
NE Devotie Dr	NE 104 th St	NE 108 th St	40 mph	35 mph

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa, in accordance with Chapter 321.285 of the Iowa Code, does hereby find, on the basis of the speed study conducted by the Polk County Public Works Department, that the current speed limit on NE Devotie Drive from NE 104th Street to NE 108th Street is greater than is reasonable and proper under the conditions and establishes the above recommended speed limit; and

BE IT FURTHER RESOLVED that the above recommended speed limit shall become effective upon posting of appropriate signage and that the Public Works Department is authorized to install and maintain the appropriate speed limit signage.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

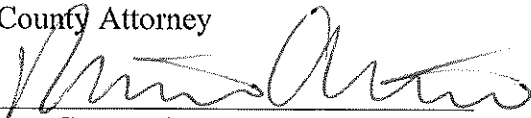
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Impact: Installation of two (2) signs at a cost of \$200 with costs taken from the current Secondary Road Budget.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 140-24 to approve the establishment of the recommended speed limit on NE Devotie Drive.

Agenda Date: July 30, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Engineering Division of Public Works has performed a speed study and recommends to lower the speed limit from 40 mph to 35 mph.

Action Impact: Resolution establishes the revised speed limit.

Fiscal Note: Installation of two (2) signs at a cost of \$200 with costs taken from the current Secondary Road Budget

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	N	\$200		N	200267130.73390	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolutions be adopted:

WHEREAS, on March 7, 2023, Polk County, Iowa entered into a funding agreement with Neighborhood Finance Corporation (NFC) to establish a program that will provide deferred loans for major owner-occupied home repairs in Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department, Housing Services Division, on behalf of the Polk County Board of Supervisors, successfully administers housing programs itself and in conjunction with various organizations; and

WHEREAS, NFC, City of West Des Moines, Iowa, and Polk County, Iowa desire to enter into the Polk County Large Renovation Program Agreement to outline the duties, responsibilities and reimbursements for each party in enacting the program to provide deferred loans for major owner-occupied home repairs in Polk County; and

WHEREAS, Polk County will act as the fiscal agent pursuant to the Polk County Large Renovation Program Agreement, making payments to the City of West Des Moines, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department is herein authorized to administer the agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

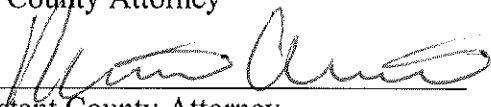
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: Expended \$681,803.50 in FY23/24 & \$1,012,201 in revenue was received. Leaving \$4,493,196.50 & \$4,162,799 respectively for the final 3 years. \$4,493,196.50 in expenditures & \$4,162,799 in revenues of original \$5,175,000 from Neighborhood Finance Corporation (NFC) remaining.

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 143-24 approving agreement with Neighborhood Finance Corporation (NFC) and City of West Des Moines, Iowa.

Agenda Date: July 30, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: March 7, 2023 NFC funding agreement was approved.

Board/Commission Actions: NA

Action Requested (Recommended): Approve agreement with Neighborhood Finance Corporation (NFC) and City of West Des Moines, Iowa.

Comply with Policy: Yes

Background: Polk County operates various housing programs and collaborates with other organizations within Polk County. Previously, Polk County entered into an agreement with NFC to administer a large renovation program. NFC has asked the Housing Services Division to assist with this program, by acting as the fiscal agent. The Housing Services Division will receive approved funds from NFC and fulfill requests for payment by organizations that participate in the program, specifically, the City of West Moines, Iowa.

Action Impact: The proposed resolution will approve the agreement with NFC and the City of West Des Moines, Iowa and authorizes the Chair to sign the agreement. In addition, this resolution authorizes the Public Works Department, Housing Services Division to administer the agreement.

Fiscal Note: \$5,175,000 from NFC with \$5,175,000 in expenditures.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790
25/26	Y	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790
26/27	Y	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790

Additional Fiscal Note Information (optional): Expended \$681,803.50 in FY23/24 & \$1,012,201 in revenue was received. Leaving \$4,493,196.50 & \$4,162,799 respectively for the final 3 years. \$4,493,196.50 in expenditures & \$4,162,799 in revenues of original \$5,175,000 from Neighborhood Finance Corporation (NFC) remaining.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail system, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, MidAmerican Energy Company requests Polk County and the Polk County Conservation Board grant Electrical Easements on Polk County Conservation Board managed land known as the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Descriptions:

Gay Lea Wilson Trail:

A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF ALTOONA, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 26; THENCE SOUTH 89°57'45" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26, A DISTANCE OF 179.23 FEET; THENCE NORTH 20°48'33" WEST ALONG THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY 65, A DISTANCE OF 22.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 20°48'33" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 110.35 FEET; THENCE NORTH 19°24'58" WEST, 284.33 FEET; THENCE NORTH 70°35'02" EAST, 115.00 FEET TO THE WEST LINE OF AN ACQUISITION PLAT RECORDED IN BOOK 8675, PAGE 218 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 11°00'44" EAST ALONG SAID WEST LINE, 5.05 FEET; THENCE SOUTH 70°35'02" WEST, 109.26 FEET; THENCE SOUTH 19°24'58" EAST, 365.77 FEET; THENCE SOUTH 13°52'30" EAST, 24.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.05 ACRES (2,346 S.F.).
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Fourmile Mountain Bike Park:

A PART OF THE WEST 37 ACRES OF THE NORTHEAST 1/4 OF SECTION 33, TOWNSHIP 79 NORTH, RANGE 23 WEST AS SHOWN ON BOUNDARY RETRACEMENT SURVEY RECORDED IN BOOK 10437, PAGE 625, OF THE POLK COUNTY RECORDER'S OFFICE, CITY OF DES MOINES, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 33; THENCE NORTH 89°54'51" EAST ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 11.83 FEET TO THE POINT OF BEGINNING; THENCE NORTH 05°42'54" EAST, 8.29 FEET; THENCE SOUTH 84°17'06" EAST, 18.61 FEET; THENCE SOUTH 00°09'28" EAST, 6.37 FEET TO THE SOUTH LINE OF SAID NORTHEAST 1/4; THENCE SOUTH 89°54'51" WEST ALONG SAID SOUTH LINE, 19.36 FEET TO THE POINT OF BEGINNING AND CONTAINING 139 S.F.
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, the Polk County Conservation Board determined at its February 14, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on August 13, 2024 at the regularly

#20

scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

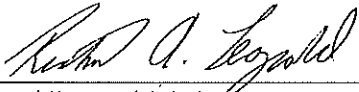
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Auditor to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving setting a Public Hearing to approve Electrical Easements to MidAmerican Energy Company in two locations on land known as the Fourmile Mountain Bike Park and land known as the Gay Lea Wilson Trail near the intersection of NE 27th Street.

Agenda Date: 7/30/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: NA

Board/Commission Actions: On February 14, 2024 with Roll Call 24-0213 the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Utility & Access Easement to the WRA as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The WRA needs to install a flow meter on their existing sewer line to maintain and improve their metropolitan sewer collection system. MidAmerican Energy company needs to supply electric power to these sites to operate.

Action Impact: None.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on August 13, 2024 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding the conveyance of an Ingress/Egress Easement to the Wastewater Reclamation Authority (WRA) on Board-managed land known as the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail; and,

Legal Description:

Gay Lea Wilson Trail:

A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF ALTOONA, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 26; THENCE SOUTH 89°57'45" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26, A DISTANCE OF 179.23 FEET; THENCE NORTH 20°48'33" WEST ALONG THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY 65, A DISTANCE OF 22.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 20°48'33" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 110.35 FEET; THENCE NORTH 19°24'58" WEST, 284.33 FEET; THENCE NORTH 70°35'02" EAST, 115.00 FEET TO THE WEST LINE OF AN ACQUISITION PLAT RECORDED IN BOOK 8675, PAGE 218 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 11°00'44" EAST ALONG SAID WEST LINE, 5.05 FEET; THENCE SOUTH 70°35'02" WEST, 109.26 FEET; THENCE SOUTH 19°24'58" EAST, 365.77 FEET; THENCE SOUTH 13°52'30" EAST, 24.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.05 ACRES (2,346 S.F.).
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Fourmile Mountain Bike Park:

A PART OF THE WEST 37 ACRES OF THE NORTHEAST 1/4 OF SECTION 33, TOWNSHIP 79 NORTH, RANGE 23 WEST AS SHOWN ON BOUNDARY RETRACEMENT SURVEY RECORDED IN BOOK 10437, PAGE 625, OF THE POLK COUNTY RECORDER'S OFFICE, CITY OF DES MOINES, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS:
COMMENCING AT THE CENTER OF SAID SECTION 33; THENCE NORTH 89°54'51" EAST ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 11.83 FEET TO THE POINT OF BEGINNING; THENCE NORTH 05°42'54" EAST, 8.29 FEET; THENCE SOUTH 84°17'06" EAST, 18.61 FEET; THENCE SOUTH 00°09'28" EAST, 6.37 FEET TO THE SOUTH LINE OF SAID NORTHEAST 1/4; THENCE SOUTH 89°54'51" WEST ALONG SAID SOUTH LINE, 19.36 FEET TO THE POINT OF BEGINNING AND CONTAINING 139 S.F.
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on June 29, 2024 the Polk County Board of Supervisors approved a Service Agreement with WesleyLife Community Services (hereinafter "WesleyLife") for nutritious home delivered lunchtime meals delivered each weekday to Polk County residents who are homebound, low-income, and who are unable to prepare nutritious meals for themselves; and

WHEREAS, the Agreement between Polk County, Iowa and WesleyLife is effective July 1, 2024 through June 30, 2027 with the option for one 2-year extension; and

WHEREAS, Polk County, Iowa and WesleyLife further desire to enter into a Business Associate Agreement to ensure confidentiality and HIPAA compliance with clients' information that may be shared through these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Business Associate Agreement with WesleyLife, and authorizes the Chair of the Polk County Board of Supervisors to sign said Business Associate Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Business Associate Agreement with WesleyLife Community Services.

Agenda Date: July 30, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-286-3644

Previous Action taken by the Board: A related service agreement was approved by the Board on June 29, 2024.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County and WesleyLife Community Services (WesleyLife) entered into an Agreement on June 29, 2024 for the provision of home delivered nutritious meals to persons who are unable to prepare a balanced meal due to physical or mental impairment or are unable to attend a congregate meal site. The term of the Agreement is July 1, 2024 through June 30, 2027 with the option for one 2-year extension.

WesleyLife Community Services is a “business associate” of Polk County, Iowa (Covered Entity) as defined in the Health Insurance Portability and Accountability Act of 1996. Pursuant to the HIPAA Regulations, all business associates of a Covered Entity, as a condition of doing business with Covered Entity, must agree in writing to certain mandatory provisions regarding, among other things, the privacy and security of Protected Health Information.

In accordance with the Privacy and Security Regulation, Covered Entity and Business Associate are required to enter into a contract containing specific requirements as set forth in the Privacy and Security Regulations.

Action Impact: Approval of this Agreement will allow Polk County, Iowa and Wesley Life Community Services to achieve best practices by entering into a Business Associate Agreement.

Fiscal Note: This Business Associate Agreement does not have any fiscal impact on the CFYS budget.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Health Department offers health services, including disease testing to citizens in Polk County; and

WHEREAS, to perform proper testing, the Health Department utilizes a BD Max device, for which the Health Department has had a prior Rental and Service Agreement; and

WHEREAS, to continue offering its disease testing services, the Polk County Health Department desires to enter-into a Rental and Service Agreement with Becton, Dickinson and Company ("BD"); and

WHEREAS, the amount of the Rental and Service Agreement between Polk County, Iowa and BD is \$84,801.60 for the term of sixty (60) months, effective from the date of signing, and includes equipment installation, training, service visits, and scheduled pricing for reagent and supplies.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the Rental and Service Agreement with Becton, Dickinson and Company to rent and maintain the BD Max testing device for the Polk County Health Department, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

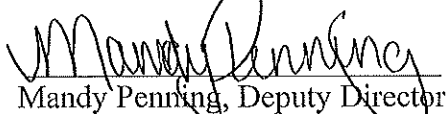
NOW, THEREFORE BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Rental and Service Agreement with Becton, Dickinson and Company for BD Max Equipment Rental and Service.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: None.

Comply with Policy: Yes

Background: The Polk County, Iowa Health Department offers health services, including disease testing to citizens in Polk County. To perform proper testing, the Health Department utilizes a BD Max device, for which the Health Department has had a prior Rental and Service Agreement. To continue offering its disease testing services, the Polk County Health Department desires to enter-into a Rental and Service Agreement with Becton, Dickinson and Company ("BD") to rent the BD Max testing device and to receive ongoing service and technical support to ensure the device is available for use, as needed.

The amount of the Rental and Service Agreement between Polk County, Iowa and BD is \$84,801.60 for the term of sixty (60) months, effective from the date of signing, and includes equipment installation, training, service visits, and scheduled pricing for reagent and supplies.

Action Impact: Authorizing the rental and service for the BD Max testing device will ensure the Health Department shall have the capability to offer disease testing services to clients.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$16,960.32	\$0	N	10223013.72510	n/a
25/26	N	0	\$16,960.32	\$0	N	10223013.72510	n/a
26/27	N	0	\$16,960.32	\$0	N	10223013.72510	n/a
27/28	N	0	\$16,960.32	\$0	N	10223013.72510	n/a
28/29	N	0	\$16,960.32	\$0	N	10223013.72510	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, breast cancer is the most common cancer among women in the United States; and

WHEREAS, cervical cancer is highly preventable through regular screening tests; and

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds to Polk County, Iowa through the Care for Yourself – Breast and Cervical Center Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured women ages 21 and over; and

WHEREAS, for the period of August 1, 2024 through June 30, 2025, Iowa HHS allocated \$292,985 in Contract #PUHE-CCI-25604 to continue the Care for Yourself Program through the Polk County Health Department; and

WHEREAS, Polk County, Iowa and the Iowa HHS desire to enter into a Contract for the provisions of funds to support the Care for Yourself – Breast and Cervical Center Screening Program.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves Contract #PUHE-CCI-25604 with Iowa HHS to fund the Care for Yourself - Breast and Cervical Cancer Screening Program and authorizes the Chair to sign the Contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its execution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

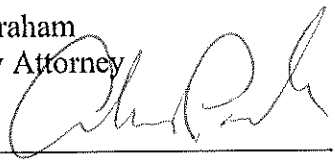
RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

23

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 State \$96,635, Federal \$167,250, Other \$29,100

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract #PUPE-CCI-25604 with the Iowa Department of Health and Human Services (Iowa HHS) for Care for Yourself funding.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar funding contract for FY24/25.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: For over 20 years, Iowa HHS has allocated funds to Polk County, Iowa for the Care for Yourself – Breast and Cervical Cancer Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured women ages 21-64. For August 1, 2024 to June 30, 2025, \$292,985 has been allocated to serve low-income, uninsured, and underinsured women 21 years and older with limited screening services (ie. breast and cervical exam, mammogram, pap test, referrals, patient navigation, and as needed diagnostic services.)

Action Impact: These funds will allow Polk County, Iowa to serve eligible women through the Care for Yourself – Breast and Cervical Cancer Screening Program

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$292,985	\$292,985	N	10223019.74170	10223019.52480

Additional Fiscal Note Information (optional): FY24/25 State Funding \$96,635, Federal Funding \$167,250, Other Funding \$29,100

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, preventative health screenings save lives and reduce long term costs of health care in the community; and

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) launched the "Iowa Get Screened: Colorectal Cancer Program" several years ago to provide colorectal cancer awareness education and screenings to uninsured and under-insured Iowans who fall within certain age and income guidelines; and

WHEREAS, Iowa HHS has allocated \$11,002 in grant funding to Polk County, Iowa to enroll and provide screening services for up to 55 eligible participants for the project period of August 1, 2024 through June 30, 2025; and

WHEREAS, Polk County, Iowa and HHS desire to enter into Contract #PUPE-CCI-25-703 to set forth the terms under which Polk County, Iowa shall receive the funding.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors approves Contract #PUPE-CCI-25-703 with HHS for the "Iowa Get Screened: Colorectal Cancer Program" and authorizes the Chair to sign the Contract

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its execution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

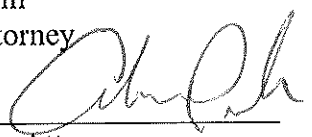
RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Health Department

APPROVED AS TO FORM:

24

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Iowa HHS State Funding FY24/25 \$11,002

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract #PUHE-CCI-25-703 with Iowa Department of Health and Human Services for Iowa Get Screened: Colorectal Cancer Program funding.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar contract for FY23/24.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Helping individuals receive health services is one of the ten essential functions of a local health department. Preventative health screenings save lives and reduce long term costs of health care in the community. Several years ago, the Iowa Department of Health and Human Services (Iowa HHS) launched "Iowa Get Screened: Colorectal Cancer Program" to provide colorectal cancer awareness and screenings to uninsured and underinsured Iowans who meet program eligibility requirements. Polk County, Iowa has been awarded grant funds of \$11,002 to continue the program and provide colorectal cancer awareness and screenings to qualifying residents of Polk County.

Action Impact: This contract will enable Polk County Health Department to provide evidence-based colorectal cancer awareness education and screening services to 55 eligible participants, ages 45-75, who meet income and screening guidelines. Polk County, Iowa will be reimbursed \$200 for each participant enrolled.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Yes	0	\$11,002	\$11,002	N	10223011.77440	10223011.52480

Additional Fiscal Note Information (optional): FY24/25 State Funding \$11,002

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, by and through the Polk County Health Department, has a Service Agreement with Wellmark, whereby Wellmark works to obtain reimbursement for Polk County's charges for clinical procedures and medical services through billing patients and third-party payers; and

WHEREAS, in the course of its medical billing services, Wellmark requests that Polk County approve a TriWest Healthcare Alliance Services Agreement; and

WHEREAS, TriWest Healthcare Alliance wishes to secure the health care services of the Polk County Health Department for its participants, who are eligible military service members and their families; and

WHEREAS, Polk County desires to make health care services at the Polk County Health Department available to TriWest Healthcare Alliance members; and

WHEREAS, approval of this TriWest Healthcare Alliance Services Agreement allows Polk County to seek reimbursement from TriWest of the costs of healthcare incurred by the Polk County Health Department for patients qualifying for their coverage.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached TriWest Healthcare Alliance Service Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Conolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Renning
Mandy Renning, Deputy Director
Polk County Health Department

25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Provider Services Agreement with TriWest Healthcare Alliance.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Department
515-286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: TriWest Healthcare Alliance, has an ongoing Agreement with Wellmark, with whom Polk County has a Service Agreement, to deliver a network of providers to serve military members and their families in our community. Wellmark requests that Polk County approve a Service Agreement with TriWest Healthcare Alliance. TriWest wishes to include in its provider network the health care services of the Polk County Health Department and the Polk County Health Department desires to provide such services. TriWest's mission is to serve the health care needs of the military community, which includes: active duty service members, active duty family members, National Guard and Reserve members, their family members, military retirees and retiree family members, survivors, and certain former spouses.

Action Impact: Approval of this TriWest Healthcare Alliance Services Agreement allows Polk County to seek reimbursement from TriWest of the costs of healthcare incurred by the Polk County Health Department for patients participating in the TriWest healthcare program.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	TBD	TBD	N	TBD	TBD

Additional Fiscal Note Information (optional): Coding and anticipated amounts are unknown at this time.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 938 Wolcott Avenue, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00 PM on 7/9/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$19,950.00
The B Jr Company LLC	\$20,490.00
Richmond Construction	\$20,600.00
Demcole, LLC	\$26,800.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$19,950.00**; and

WHEREAS, FexSteve Limited Company, Joshua Miller, Bailey Miller and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$19,950.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

26

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$19,950
FY 24/25 expenses	\$19,950

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 938 Wolcott Avenue, Des Moines, Iowa 50315.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Joshua & Bailey Miller own a property at **938 Wolcott Avenue, Des Moines, Iowa 50315**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **July 9, 2024**. The following bids were received:

FexSteve Limited Company	\$19,950.00
The B Jr Company LLC	\$20,490.00
Richmond Construction	\$20,600.00
Demcole, LLC	\$26,800.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$19,950.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$15,700	\$15,700	N	10223018.77440.01	10223018.52440
24/25	N	0	\$4,250	\$4,250	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 5215 Merced Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00 PM on 6/25/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$10,200.00
Richmond Construction	\$19,200.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$10,200.00**; and

WHEREAS, FexSteve Limited Company, Chuanlian Thana and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$10,200.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

27

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$10,200.00
FY 24/25 expenses	\$10,200.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 5215 Merced Street, Des Moines, Iowa 50310.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Chuanlian Thana owns a property at **5215 Merced Street, Des Moines, Iowa 50310**. Mr. Thana has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **June 25, 2024**. The following bids were received:

FexSteve Limited Company	\$10,200.00
Richmond Construction	\$19,200.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$10,200.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$8,200	\$8,200	N	10223018.77440.01	10223018.52440
24/25	N	0	\$2,000	\$2,000	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3013 Cleveland Avenue, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00 PM on 7/9/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$15,200.00
FexSteve Limited Company	\$33,850.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$15,200.00**; and

WHEREAS, Richmond Construction, Nayeli Martinez Soto and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$15,200.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

28

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$15,200
FY 24/25 expenses	\$15,200

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3013 Cleveland Avenue, Des Moines, Iowa 50317.

Agenda Date: July 30, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Nayeli Martinez Soto owns a property at **3013 Cleveland Avenue, Des Moines, Iowa 50317**. Ms. Martinez Soto has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **July 9, 2024**. The following bids were received:

Richmond Construction	\$15,200.00
FexSteve Limited Company	\$33,850.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$15,200.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$13,800	\$13,800	N	10223018.77440.01	10223018.52440
24/25	N	0	\$1,400	\$1,400	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Assistant County Clerk intends to retire in December of 2024, and

WHEREAS, the Auditor considers this position critical to county-wide operations and is requesting a temporary position to train the new employee, and

WHEREAS, the temporary position will continue until such time the Assistant County Clerk position becomes vacant, for a period not to exceed twenty (20) weeks, and

WHEREAS, the Auditor is requesting the following position modification:

- Create one (1) Temporary Assistant County Clerk position, Excluded grade 16, range \$69,893-\$91,791.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeff Edgar, Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murad
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$39,837 for FY24/25. The cost will be covered by departmental vacancies.

29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Auditor's Office

Agenda Date: July 30, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Assistant County Clerk intends to retire in December 2024. The Auditor considers this position critical to county-wide operations and is requesting a temporary position to train a new employee. The temporary Assistant County Clerk position, Excluded grade 16, range \$69,893-\$91,791, will not exceed twenty (20) weeks.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$39,8337 for FY24/25. The cost will be covered by departmental vacancies.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	1	\$39,837	0	Y	10019011	
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa's Temporary Suitable Work Policy aims to promptly reintegrate Polk County employees into the workforce after sustaining occupational injuries, and

WHEREAS, the policy promotes on-the-job rehabilitation through temporary suitable work assignments for employees with qualifying occupational injuries, and

WHEREAS, as the employer Polk County recognizes that job placements within an injured employee's department may not always be feasible, and

WHEREAS, the Director of Community, Family, and Youth Services has identified an opportunity for Program Aide positions, to assist with Supplemental Foods and Congregate Meal operations, as possible temporary suitable work assignments, and

WHEREAS, the Director of Human Resources is recommending the following position modifications for the purpose of supporting the Temporary Suitable Work program:

- Create three (3) temporary Program Aide positions, \$20.40 hourly.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munnery
Assistant County Attorney

FISCAL NOTE: The estimated costs are \$143,799 for FY24/25, \$149,553 for FY25/26, and \$149,553 for FY26/27.

30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: July 30, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 8/17/2021; Adoption of the Temporary Suitable Work Policy.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Temporary Suitable Work Policy provides Polk County employees the opportunity to promptly return to the work environment following an occupational injury, reduce workers' compensation costs, minimize lost productivity, reduce costs associated with replacement workers and training, and reduce unnecessary litigation. The policy facilitates on-the-job rehabilitation by providing temporary suitable work to employees with qualifying occupational injuries. Recognizing that suitable job placements may not always be available within the injured employee's department, the need for additional positions to facilitate cross-department placements has been identified. The Director of Community, Family, and Youth Services has identified an opportunity for Program Aide positions to assist with Supplemental Foods and Congregate Meals operations and is requesting three (3) Program Aide positions, \$20.40 hourly, to support the effective implementation of the Temporary Suitable Work Policy.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated costs are \$143,799 for FY24/25, \$149,553 for FY25/26, and \$149,553 for FY26/27.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	3	\$143,799		Y	30233113; 30233402	
25/26	Y	3	\$149,553		Y	30233113; 30233402	
26/27	Y	3	\$149,553		Y	30233113; 30233402	

Additional Fiscal Note Information (optional): The positions are intended to reduce costs in the risk management budget.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, 41 U.S.C. § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information affords employees of Polk County certain whistle blower protections in relation to Federal contracts, grants, and funds awarded to Polk County; and

WHEREAS, Polk County desires to adopt a uniform policy regarding the protection of whistle blowers pursuant to 41 U.S.C. § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa adopts the attached Whistleblower Protection Policy for Federal contracts, grants, and funds awarded to Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

By: _____
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: *Kimberly Graham*
Assistant County Attorney

FISCAL NOTE: N/A

31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County Whistle Blower Protection Policy Pursuant to 41 U.S.C. § 4712

Agenda Date: July 30, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: 41 U.S.C. § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information, affords employees of Polk County certain whistle blower protections in relation to Federal contracts, grants, and funds awarded to Polk County. Polk County Human Resources recommends adoption of a uniform policy regarding the protection of whistle blowers pursuant to 41 U.S.C. § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information, for purposes of requirements for federal contracts, grants and funding awards.

Action Impact: Adoption of county-wide policy.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	0	0	N	N/A	N/A
25/26	N	0	0	0	N	N/A	N/A
26/27	N	0	0	0	N	N/A	N/A

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors resolved to reduce greenhouse gas emissions by 90% by 2040; and

WHEREAS, Polk County, Iowa is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the Des Moines Area Metropolitan Planning Organization will be submitting a joint regional application to the program based on the cumulation of each interested jurisdiction's proposed sites.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa supports and approves the attached proposed sites for the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program to be added to the regional application funding; and

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa hereby commits the Polk County government to matching monies as required by the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program funding (at least 20% match); and

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa hereby commits to the standards and reporting required of this funding program and will work with the Des Moines Area Metropolitan Planning Organization collect that data; and

NOW, THEREFORE BE IT FURTHER RESOLVED The Board of Supervisors are hereby authorized to approve and execute the application on behalf of the Polk County, Iowa

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

32

RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read 'M-2', followed by a long horizontal flourish.

By: Adam Draayer
Information Technology Product Owner
Information Technology

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 20% matching funds for Electric Vehicle charging station federal grants in partnership with the Des Moines Metropolitan Planning Organization.

Agenda Date: 8/13/2024

Contact Individual: Adam Draayer, IT Product Owner

Previous Action taken by the Board: Prior resolution supporting reducing of greenhouse gas emissions by 90% by 2040

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Des Moines Area MPO (Metropolitan Planning Organization) is applying for federal grants to support funding of Electric Vehicle charging stations across the Des Moines Metro area. This includes all of Polk County. As part of this effort local and municipal governments are participating in the bid to receive at least \$500,000 from Federal Grants to install EV charging stations in many locations. There is special attention afforded to Justice 40 areas to ensure equitable access to EV charging stations. The Polk County Climate Action Team is providing a summary of suggested EV charging stations on County owned property to enable charging for County owned fleet vehicles as well as public charging access. The County will be required to fund 20% of our total EV charging station costs if the Federal Grant is approved for the Des Moines MPO.

Action Impact: Supporting this resolution will enable Polk County to participate in the Des Moines MPO federal grant request seeking matching funds for EV Station installation. These funds will enable the County to install EV charging stations at critical locations across County owned properties.

Fiscal Note: The net county cost would be \$30,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$150,000	\$120,000	Y	550270220.78340	550270220.TBD
25/26							

RESOLUTION NO. _____

MOVED by _____ SECONDED By _____ that the following Resolution be adopted:

WHEREAS, the Iowa Legislature recently amended Iowa Code section 815.7, increasing the reasonable compensation for appointments of court attorneys made on or after July 1, 2024, for all cases not involving felony criminal charges, from \$73.00 per hour to \$76.00 per hour.

WHEREAS, court appointed attorneys will soon submit fee claims payable by Polk County, which were incurred following July 1, 2024.

WHEREAS, it is in the best interests of Polk County to amend its comprehensive court appointed attorney fee schedule, in situations where the County may be held responsible for these costs, to be consistent with the updated version of Iowa Code section 815.7.

WHEREAS, the state guidelines for attorney fee limitations for most type of court appointments include a fee limit of three hundred dollars (\$300.00), unless the Court authorizes the attorney to exceed that threshold amount.

NOW, THEREFORE, BE IT RESOLVED, the reasonable compensation for court appointed attorneys shall be increased from \$73.00 per hour to \$76.00 per hour, subject to a maximum of three hundred dollars (\$300.00) in cases where the County is responsible for payment. Additional compensation at the rate of \$76.00 per hour may be paid for the court appointment only if the Court has granted a Motion to Exceed the Guidelines prior to submission of the invoice for payment by Polk County. This resolution becomes effective upon its approval.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

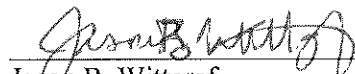


Jamie Fitzgerald,

Polk County Auditor

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Jason B. Wittgraf

Assistant County Attorney

33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of resolution establishing hourly rates for court appointed attorneys for guardianships, conservatorships, court visitors (guardian ad litem), mental health and substance abuse commitments, and child custody investigators/child and family reporters.

Agenda Date: July 30, 2024

Contact Individual: Jamie Fitzgerald, County Auditor

Previous Action Taken by the Board: The Board previously affirmed a \$73.00 hourly rate for court appointed attorneys representing individuals in the above-described types of legal proceedings, most recently on August 8, 2023.

Board/Commission Actions: Polk County may be obligated to pay these court appointed attorney fees pursuant to a court order in cases where the parties are indigent.

Action Requested (Recommended): Approval

Comply with Policy: This action is necessary to pay hourly court appointed attorney fees in accordance with applicable Iowa Code sections (see, for example, Sections 229.8, 232.141, 331.424, 598.12B, and 815.7) and to help establish uniform and consistent hourly rates for these types of court cases.

Background: The Iowa legislature recently amended Iowa Code section 815.7 to provide that reasonable compensation for appointments of court attorneys made on or after July 1, 2024, shall be calculated on the basis of \$76.00 per hour, for cases not involving felony criminal charges. Polk County will soon begin to receive judicial orders regarding payment to court appointed attorneys under the new law. To be consistent with state law and to avoid possible confusion, it is necessary to increase the hourly rate from \$73.00 to \$76.00.

Action Impact: This resolution represents a small increase in the hourly rate for court appointed attorney fees associated with guardianships, conservatorships, court visitors (guardian ad litem), mental health and substance abuse commitments, child custody investigators and child and family reporters.

Fiscal Note: There will be a relatively small increase in the amount of court appointed attorney fees paid by Polk County. Currently, there is a maximum attorney fee claim amount of \$300.00 unless a Judge approves an order to exceed the guideline amount.

Polk County Auditor Court Appointed Fee Schedule

Resolution # _____

Court Appointed Fee Schedule	
Types of Court Appointment	Attorney Fees
Probate and Juvenile – Guardianships and Conservatorships	\$76.00 per hour
Court Visitor (Guardian ad litem)	\$76.00 per hour
Mental Health and Substance Abuse Commitments	\$76.00 per hour
Child Custody Investigators and Child and Family Reporters	\$76.00 per hour
Notes: (1) This attorney fee schedule is subject to a maximum of \$300.00 per case unless the Court were to grant a motion to exceed these guidelines.	
Effective Date: July 1, 2024	

RESOLUTION

MOVED BY _____ **SECONDED BY** _____
that the following Resolution be adopted:

WHEREAS, RFP 228-2425 for Audit Services for Polk County and Wells Fargo Arena for the years ending June 30, 2024, 2025 and 2026 was issued in June 2024 and

WHEREAS, an audit services committee consisting of representatives of the County Auditor's Office, County Treasurer's Office and Board of Supervisors has reviewed the proposals submitted to the County in response to RFP 228-2425, and

WHEREAS, the audit services committee recommends that the Board of Supervisors accept the proposal from Eide Bailly LLP for audit services for Polk County and Wells Fargo Arena for the three fiscal years ending as follows:

	Polk County	Wells Fargo Arena
June 30, 2024	\$144,913	\$74,500 (includes FY 22/23 as well as FY 23/24)
June 30, 2025	\$154,295	\$48,350
June 30, 2026	\$163,778	\$51,338

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa accepts the terms of the Eide Bailly LLP proposal for audit services for Polk County and Wells Fargo Arena for the fiscal years ending June 30, 2024, 2025, and 2026 and authorizes the Chair of the Polk County Board of Supervisors to sign the related engagement letters on behalf of Polk County, Iowa, after review and approval of the engagement letter by the County Auditor's Office and County Attorney's Office.

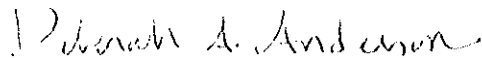
BE IT FURTHER RESOLVED that the Budget Manager in conjunction with the Central Accounting Manager is hereby authorized to engage Eide Bailly LLP, subject to the final review and approval by the County Auditor and County Attorney offices, for miscellaneous tax and accounting work that is beyond the regular audit services over the course of the audit services engagement.

Approved this ____ day of _____, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chair
Polk County Board of Supervisors

SUBMITTED BY:



Deb Anderson, Budget Manager



Keith Olson, Central Accounting Manager

FISCAL NOTE: \$144,913 from County Auditor's FY 24/25 budget and \$74,500 from IEC Enterprise Fund.

34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving audit services proposal from Eide Bailly LLP for fiscal years ending June 30, 2024, 2025 and 2026.

Agenda Date: July 30, 2024

Contact Individual: Name and Title: Deb Anderson, Budget Manager
Department: Board of Supervisors
Phone: 286-3016
E-mail: Deb.Anderson@polkcountyiowa.gov

Background: RFP 228-2425 for audit services for Polk County and Wells Fargo Arena for the fiscal years ending June 30, 2024, 2025 and 2026 was issued in June. The proposals received in response to the RFP have been reviewed by a committee consisting of representatives from the County Auditor, County Treasurer and Board of Supervisors. The committee recommends accepting the proposal from Eide Bailly LLP for audit services for Polk County and Wells Fargo Arena.

Action Impact: Approves audit services proposals from Eide Bailly LLP for the fiscal years ending June 30, 2024, 2025 and 2026.

Fiscal Note: County audit services will be paid from the County Auditor's budget, and Wells Fargo Arena audit services will be paid from the Iowa Events Center Enterprise Fund. County audit costs pursuant to the RFP increased by \$17,713 compared to budget, and Wells Fargo Arena audit services increased by approximately \$13,650. FY 24/25 budget amendments will be requested accordingly.

Costs for the County audit portion are as follows:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$144,913	\$0	Y	10019030.76470	N/A
25/26	N	N/A	\$154,295	\$0	N/A	10109030.76470	N/A
26/27	N	N/A	\$163,778	\$0	N/A	10109030.76470	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has previously entered an agreement with Federal Emergency Management Agency and Iowa Homeland Security and Emergency Management to utilize grant dollars to rewrite a Multi-Jurisdictional Hazard Mitigation Plan written by an approved vendor coordinated through Polk County Emergency Management Agency and with input from all jurisdictions and Polk County residents; and,

WHEREAS, a time extension for the grant is required due to circumstances outside Polk County's control delaying approval by Federal Emergency Management Agency and Iowa Homeland Security and Emergency Management; and,

WHEREAS, Polk County, Iowa has been approved for a timeline extension that will reimburse Polk County for all expenditures in revising and approving the Multi-Jurisdictional Hazard Mitigation Plan.

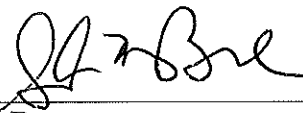
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Sub-Award Amendment, with Federal Emergency Management Agency and Iowa Homeland Security and Emergency Management for a time extension, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

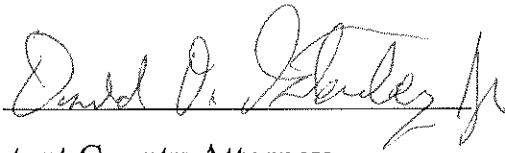
FISCAL NOTE: None

35

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, On With Life Foundation is a 501(c)(3) non-profit that is dedicated to providing rehabilitation services for individuals living with a brain injury or a neurological condition; and

WHEREAS, On With Life Foundation applied for a Polk County Community Development Grant to assist with a Hubbell Extreme Build located at 715 SW Ankeny Road, Polk County, Iowa. The focus will be on the construction of two new homes that will provide families a free place to stay and support their loved one through recovery and rehabilitation; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with On With Life Foundation to award grant funds to assist with the Hubbell Extreme Build of two homes that will relieve financial burden for families; and

WHEREAS, the grant award will serve a public purpose by providing housing to families supporting patients during post-acute inpatient rehabilitation. Family support is an important part of the patient's recovery and rehabilitation plan; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the construction and materials for the Hubbell Extreme Build for On With Life; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to the On With Life Foundation and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#36

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: [Signature]
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for On With Life Foundation, a 501(c)(3) non-profit organization.

Agenda Date: July 30, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved on August 8, 2023 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: On With Life Foundation applied for a Polk County Community Development Grant to assist with a Hubbell Extreme Build located at 715 SW Ankeny Road, Polk County, Iowa. The focus will be on the construction of two new homes that will provide a free place to stay for families supporting their loved one through recovery and rehabilitation.

The Community Development Grant award will serve the public purpose by providing housing to families supporting patients during post-acute inpatient rehabilitation. Family support is an important part of the patient's recovery and rehabilitation plan.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to On With Life Foundation and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY23/24 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

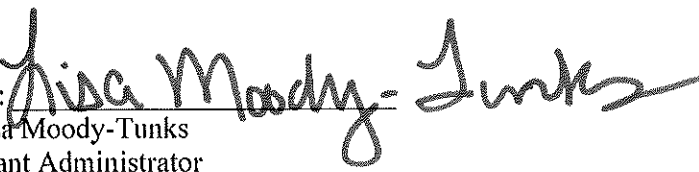
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$34,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$34,500.00 total in funds allocated for the attached Community Sponsorship Award List.

37

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: July 30, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved July 16, 2024 for \$16,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$34,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$34,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$34,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
July 30, 2024

Beaverdale Fall Festival	\$1,500.00
Des Moines African Youth Festival Awards	\$2,500.00
Downtown Events Group, Inc.	\$5,000.00
Dress for Success Des Moines	\$5,000.00
Genesis Inc. D/B/A Genesis Youth Foundation	\$5,000.00
On With Life Foundation	\$5,000.00
Peer Support Foundation	\$2,500.00
Skate DSM	\$1,500.00
Southside Cares LTD.	\$1,000.00
The Leukemia & Lymphoma Society Inc.	\$500.00
Urbandale Food Pantry	\$5,000.00
TOTAL	\$34,500.00

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

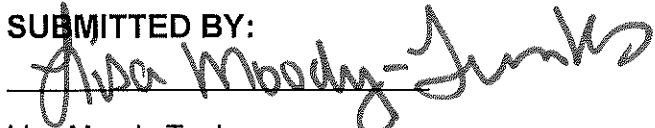
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$18,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$18,000.00 from the Community Betterment fund, FY 24-25

36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: July 30, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-July 16, 2024 for \$37,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$18,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$18,000.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
July 30, 2024

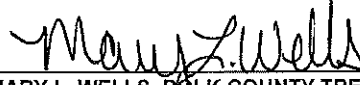
Aging Resources of Central Iowa	\$5,000.00
Des Moines Golden K Kiwanis Club (Meredith School)	\$2,000.00
Des Moines Golden K Kiwanis Club fiscal agent for Samuelson Elementary School-Des Moines Public Schools	\$1,000.00
Job Rides, Inc.	\$5,000.00
The Des Moines Catholic Worker Fund	\$1,500.00
The Supply Hive	\$500.00
Waveland Park Neighborhood Association Inc.	\$3,000.00
TOTAL	\$18,000.00

POLK COUNTY TREASURER SEMI-ANNUAL REPORT July 1 - December 31, 2023

FUND	TREASURER'S/ AUDITOR'S BALANCE 07/01/23	RECEIPTS	DISBURSEMENTS	TREASURER'S/ AUDITOR'S BALANCE 12/31/23	FUND
001 GENERAL BASIC	138,775,654.78	93,843,468.03	111,817,142.18	120,801,980.63	001
002 GENERAL SUPPLEMENTAL	78,346,773.04	43,672,114.19	35,492,860.59	86,526,026.64	002
003 GENERAL SELF-INSURANCE RESERVE	272,934.36	1,006,472.46	4,695,009.17	(3,415,602.35)	003
004 COMMUNITY BETTERMENT	-	180,370.68	2,227,599.88	(2,047,229.20)	004
005 ECONOMIC DEVELOPMENT	6,958,893.33	484,478.42	9,192,911.33	(1,749,539.58)	005
006 CONSERVATION SPECIAL	511,363.81	109,548.56	168,253.43	452,658.94	006
007 GIMS/POLK COUNTY	637,993.43	-	-	637,993.43	007
010 MH/MR/DD SERVICES	383.53	15,669,429.75	12,875,363.40	2,794,449.88	010
011 RURAL SERVICES BASIC	2,050,299.73	6,621,061.32	5,825,898.00	2,845,463.05	011
012 RURAL SERVICES SUPPLEMENTAL	1,368,813.65	947,424.97	797,716.86	1,518,521.76	012
013 FORFEITED PROPERTY-SHERIFF/STATE	207,193.21	3,815.38	4,506.71	206,501.88	013
014 FORFEITED PROPERTY-SHERIFF/FEDERAL	401,597.01	105,561.55	80,189.07	426,969.49	014
015 FORFEITED PROPERTY-CO. ATTORNEY	159,189.40	64,955.49	26,430.79	197,714.10	015
018 CO ATTORNEY COLLECTION INCENTIVE	444,290.25	85,521.86	3,344.03	526,468.08	018
020 SECONDARY ROAD	1,112,506.50	10,147,860.26	11,261,703.40	(1,336.64)	020
021 CO RECORDER RECORDS MGMT.	338,243.56	38,945.97	28,801.24	348,388.29	021
024 TOWNSHIP FIRE PROTECTION	3,868.10	657,131.30	655,357.05	5,642.35	024
026 REAP	323,493.73	134,166.81	3,388.05	454,262.49	026
028 CONTINGENCY RESERVE FUND	18,538,870.00	-	-	18,538,870.00	028
030 AUTOMATED TRAFFIC ENFORCEMENT	-	312.00	312.00	-	030
031 MITIGATION BANK - CONSERVATION	420,613.84	180,600.00	65,356.90	535,856.94	031
033 TAX INCREMENT FINANCING	177,127.17	2,118,434.07	1,020,512.31	1,275,048.93	033
034 DRAINAGE/WATER DISTRICTS	256,926.33	44,019.55	24,955.35	275,990.53	034
035 OPIOID ABATEMENT	3,907,431.98	862,389.30	2,234.84	4,767,586.44	035
048 DEBT SERVICE	459,532.60	13,517,083.96	2,370,171.34	11,608,445.22	046
051 CONSERVATION WATER & LAND IMPROVE	17,460,877.38	1,037,416.44	12,652,340.65	5,845,953.17	051
052 JUSTICE CENTER ANNEX CAPITAL PROJ.	1,625,474.81	-	-	1,625,474.81	052
055 CAPITAL IMPROVEMENTS PROJECTS	1,095,887.60	5,355,226.41	4,608,596.79	1,842,517.22	055
280 GROUP HOMES	1,305,944.94	542,448.13	304,904.26	1,543,488.81	280
281 AIR QUALITY	357,860.45	818,524.99	765,566.16	410,819.28	281
284 SANITARY TREATMENT WORKS	12,525,918.10	1,389,567.14	1,711,183.08	12,204,302.16	284
285 PRAIRIE MEADOWS	14,804,603.74	8,284,929.06	2,239,428.10	20,850,104.70	285
286 CONSERVATION ENTERPRISES	948.14	195,088.07	493,601.77	(297,566.66)	286
287 HAMILTON URBAN DRAIN DISTRICT	468,041.34	79,386.20	27,789.67	519,637.87	287
288 EMPLOYEE INSURANCE	14,596,285.57	19,431,841.10	18,980,175.08	15,047,951.59	288
291 RISK MGMT INTERNAL SERVICE	5,000,000.00	-	-	5,000,000.00	291
295 IOWA EVENT CENTER	8,398,457.23	3,372,424.52	4,755,995.24	7,014,886.51	295
297 URBAN SEWER	679,203.76	10,112.50	24,397.21	664,919.05	297
299 IOWA TAX AND TAGS	504,421.00	653,451.75	324,402.28	833,470.47	299
300 TRUST & AGENCY - TREASURER	21,261,814.96	1,012,270,258.74	1,013,917,714.79	19,614,358.91	300
301 TRUST & AGENCY - TRUST FUNDS HELD	106,821.72	138,822.98	140,467.04	105,177.66	301
305 COUNTY ASSESSOR EXPENSE	2,439,684.08	3,499,081.95	3,273,196.21	2,665,569.82	305
344 RECORDER'S E-COMMERCE CLEARING	-	35,940.98	35,869.17	71.81	344
345 RECORDER'S REVOLVING	592,135.56	4,686,828.76	4,808,735.68	469,228.64	345
346 E911 SERVICE	5,310,545.86	1,640,380.88	1,088,321.75	5,862,604.99	346
351 EMERGENCY MANAGEMENT	502,281.59	318,189.74	988,581.92	(168,110.69)	351
358 DEFERRED COMPENSATION	-	59,992.59	59,992.59	-	356
363 SEIZED FUNDS - UNFORFEITED	476,140.00	98,521.00	277,674.00	296,987.00	363
364 MINE TASK FORCE	364,579.31	173,923.65	52,688.38	485,814.58	364
TOTALS	365,551,920.48	1,254,586,513.46	1,270,171,639.74	349,966,794.20	

7/15 2024

I, MARY L. WELLS, TREASURER OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE REPORT GIVEN HEREIN IS A CORRECT SUMMARY OF THE BUSINESS TRANSACTED BY ME AS SAID TREASURER DURING THE PERIOD THEREIN SPECIFIED.


 MARY L. WELLS, POLK COUNTY TREASURER
 DES MOINES, IOWA

2024

I, JAMIE FITZGERALD, AUDITOR OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THIS REPORT CORRECTLY SHOWS, BY THE ACCOUNTS IN MY OFFICE, THE CONDITION OF THE FUNDS IN THE HANDS OF MARY L. WELLS, TREASURER OF SAID COUNTY, AT THE CLOSE OF BUSINESS ON DECEMBER 31, 2023.

JAMIE FITZGERALD, POLK COUNTY AUDITOR
 DES MOINES, IOWA

2024

WE, THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE FOREGOING STATEMENT CORRECTLY SHOWS THE ASSETS IN THE HANDS OF MARY L. WELLS, TREASURER OF SAID COUNTY, AS OF DECEMBER 31, 2023.

COUNTY SUPERVISOR

#39



GOVERNOR KIM REYNOLDS
LT. GOVERNOR ADAM GREGG
DIRECTOR KAYLA LYON

2024 MMP Short Form for Annual Update

Facility

IOWA STATE FAIR # 66416
3000 E. Grand Ave.
Des Moines, IA 50317

Date Due: 09/01/2024

Date Received: 07/05/2024

Date Approved: 07/25/2024

Owner

Iowa State Fair - Board of Directors

Contact

Scott Worth

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☒ I have made no changes to my MMP

☐ I have added acres

☐ Change Crop Rotation or Optimum Yields

☐ Changed Application Method

☐ Used manure analysis

☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed

☐ I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Polk

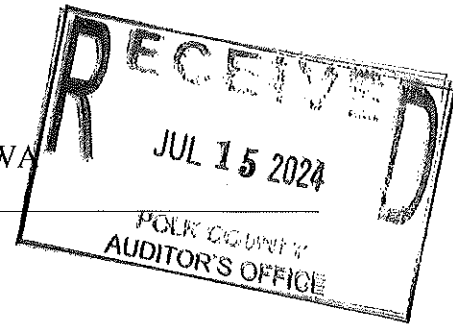
Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Cattle Beef Finishing	728	728.00	\$109.20
Swine Grow to Finish	1000	400.00	\$60.00
Sheep and Lambs	700	70.00	\$10.50
Horses	400	800.00	\$120.00
Total	2828	1998.00	\$299.70

I, Scott Worth, attest that the information indicated above is accurate and complete.

#40

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2023 NEIGHBORHOOD SIDEWALK
PROGRAM – SE 6TH STREET (Becker, 2320 SE
6th Street, Des Moines, IA 50315),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Lauren D. Becker(Owner)
2320 SE 6th Street, Des Moines, Iowa 50315

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Mortgage Electronic Registration Systems, Inc. (mortgage nominee, Book 16522, Page 545)
c/o Camelia Martin (registered agent)
1818 Library Street, Suite 300, Reston, Virginia 20190

11819 Miami Street, Suite 100, Omaha, Nebraska 68164

Iowa Bankers Mortgage Corporation (mortgagor, Book 16522, Page 545)
c/o John Sorensen (registered agent)
8901 Northpark Drive, Johnston, Iowa 50131

Taxing Authority:

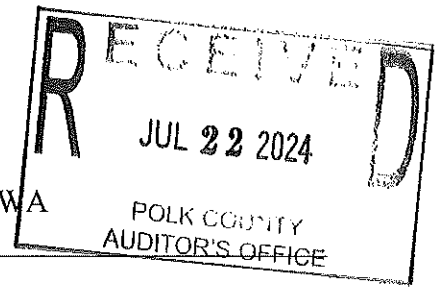
Polk County, Iowa
c/o Polk County Auditor
Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA
50309

LEGAL DESCRIPTION:

THE EAST 15 FEET OF THE NORTH 72.65 FEET OF THE SOUTH 89.39 FEET OF LOT 1
IN THE TALLMADGE'S SUBDIVISION OF THE SOUTH 1/2 OF THE NORTHEAST 1/4
OF SECTION 15, TOWNSHIP 78 NORTH, RANGE 24 WEST OF THE 5TH P.M., AN

#41

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2023 NEIGHBORHOOD SIDEWALK
PROGRAM PROJECT (Michael, 2316 SE 6th
Street, Des Moines, IA 50315),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Eric W. Michael (owner)
2316 SE 6th Street, Des Moines, Iowa 50315

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Regions Bank, dba Regions Mortgage (Mortgage, Book 15003, Page 11)
c/o Corporation Service Company (registered agent)
505 5th Avenue, Des Moines, Iowa 50309

Taxing Authority:

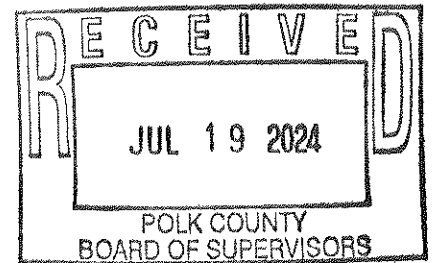
Polk County, Iowa
c/o Polk County Auditor
Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA
50309

LEGAL DESCRIPTION:

THE EAST 5 FEET OF THE NORTH 80 FEET OF THE SOUTH 169.39 FEET OF THE EAST
1/2 OF LOT 1 IN THE TALLMADGE'S SUBDIVISION OF THE SOUTH 1/2 OF THE
NORTHEAST 1/4 OF SECTION 15, TOWNSHIP 78 NORTH, RANGE 24 WEST OF THE 5TH
P.M., AN OFFICIAL PLAT, ALL NOW INCLUDED IN AND FORMING A PART OF CITY
OF DES MOINES, POLK COUNTY, IOWA, AND CONTAINING APPROXIMATELY 0.01
ACRES (400 SQUARE FEET).

PROPERTY ADDRESS: 2316 SE 6th Street, Des Moines, IA 50315

(If broken down by property type (partial fee, permanent easement or temporary easement), or by



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ALTOONA	)	NO. UA24-14 / ALTOONA
VOLUNTARY ANNEXATION WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF	)	VOLUNTARY ANNEXATION WITHIN
DES MOINES AND PLEASANT HILL	)	URBANIZED AREAS
	)	

TO: Cities of Altoona, Des Moines and Pleasant Hill, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

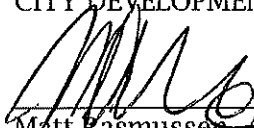
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on August 14, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263—7.2(368). The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

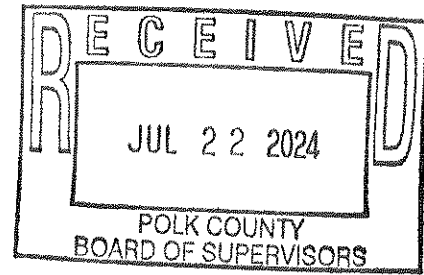
To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving a link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
State of Iowa City Development Board

#42



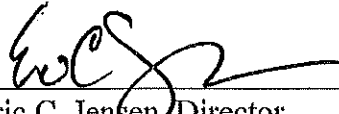
**NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF
ANKENY, IOWA AND AFFECTED TOWNSHIPS AND COUNTIES
CONCERNING A PETITION FOR THE ANNEXATION OF LAND BY THE CITY
OF ANKENY.**

The City of Ankeny, Iowa will hold a consultation meeting with all affected townships and counties, commencing at **ten a.m. (10:00 am) on Wednesday, August 7, 2024**, in the Public Services Building, 1210 NW Prairie Ridge Drive, Conference Room C, Ankeny, Iowa concerning a proposed annexation by the City, a copy of which is attached hereto.

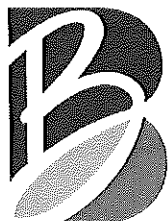
Each affected entity may appoint a representative to attend the consultation. The designated representative may make written recommendations for modifications to the proposed annexation area no later than seven days following the consultation. Additionally, no later than 30 days after the consultation, the County Board of Supervisors may, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

This consultation meeting is in accordance with Iowa Code Section 368.7.

Dated this 17th day of July 2024.


Eric C. Jensen / Director
Community Development
City of Ankeny, Iowa

43



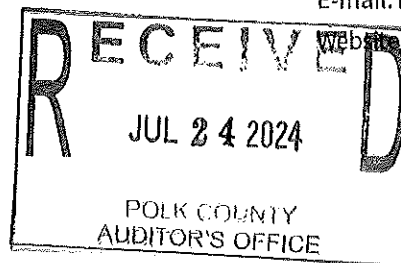
Bondurant

Life Connecting

200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037
Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com

Website: www.cityofbondurant.com



DATE: July 19, 2024

TO: Board of Supervisors
c/o Polk County Auditor
Administration Building
111 Court Avenue, Room 230
Des Moines, Iowa 50309

Superintendent
Bondurant-Farrar Community
School District
300 Garfield Street SW
Bondurant, Iowa 50035

FROM: City Council
City of Bondurant, Iowa

RE: Bondurant Urban Renewal Area Plan Amendment

The City of Bondurant is in the process of amending the urban renewal plan for the Bondurant Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for July 31, 2024, at 11:00 a. m. at the City Hall (200 2nd Street NE) in Bondurant. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 of Iowa Code gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting. You can join the meeting electronically here: <https://us02web.zoom.us/j/83694267907?pwd=dwhpXULzyoKuWroJwWHBeZ5KNxNoF7.1>.

The City will also hold a public hearing on this urban renewal plan amendment at 6 o'clock p.m. on August 19, 2024, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 630-6987 if you have questions.

Enclosure

Mayor Doug Elrod
Council Members Tara Cox, Chad Driscoll, Angela McKenzie, Bob Pepper, and Matt Sillanpaa
City Administrator Marketa Oliver

#44



July 8, 2024

Chair
Polk County Board of Supervisors
Room 300
111 Court Avenue
Des Moines, IA 50309

Re: Consultation Meeting on the following Urban Renewal Plan Amendments and proposed Plan – City of Des Moines:
Metro Center Urban Renewal Plan – 35th Amendment

Dear Board Chair,

The City of Des Moines is proposing to amend the Metro Center Urban Renewal Plan. The purpose of this 35th Amendment to the Urban Renewal Plan for the Metro Center Urban Renewal Area is to:

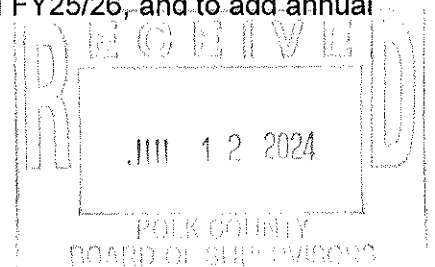
- Approve the provision of financial assistance from tax increment revenues in the Metro Center Urban Renewal Area for the employment, job creation/retention assistance, redevelopment, renovation and/or improvement of:
 - American Equity Investment Life Insurance Company – Economic Development Grant for building improvements related to their business relocation with approximately 650 jobs to 1100 Locust Street in Downtown Des Moines, and
 - Ruan Development Partners, LLC - for the conversion of an existing office building at 601 Locust Street to a 221-unit multi-family residential building, including commercial uses on the skywalk level.

and to include these new projects and material amendments to existing projects and updated text for other previously-approved projects in the amended and updated Appendix C --Approved Economic Development and Redevelopment Activities.

- Amend and update Appendix D – Approved Public Improvement, Street and Parking Projects to update annual funding amounts for Principal Park in FY24/25 and FY25/26, and to add annual funding for streetscape maintenance and improvements.

The consultation meeting has been set for:

Thursday, July 18, 2024 at 2pm
Zoom Link : <https://zoom.us/join>
Meeting ID: 899 0437 7274
Passcode: 820260



#45