

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
AUGUST 13, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

**PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE
FOR WISE WETLAND PROJECT**

- *5. Resolution approving the plans, specs, form of contract and estimate for the Wise Wetland Project.

PUBLIC HEARING

**ELECTRICAL EASEMENT CONVEYANCE
MIDAMERICAN ENERGY**

- *6. Resolution granting electrical easements to MidAmerican Energy in locations near the Intersection of NE 27th Street (land known as Fourmile Mountain Bike Park and the Gay Lea Wilson Trail).

ORDINANCE

(SECOND READING)

- *7. Ordinance approving amendments to Chapter 20, Polk County Construction Code.

8.

PUBLIC COMMENTS

PERMITS

9. Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit, for Norwood Inn, 4592 NE 29th.
10. Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit and Catering Privilege, for Smokey D’s BBQ, 5055 NW 2nd Avenue.

RESOLUTIONS

11. Resolution authorizing Auditor's Office to publish Notice of Public Hearing for August 27, 2024 concerning unused and vacated right-of-way parcel on portions of NW Cedar Valley Drive.
12. Resolution authorizing Auditor's Office to publish Notice of Public Hearing for August 27, 2024 to vacate portions of NE Delaware Avenue easement.
- *13. Resolution approving easement contracts for 2023 Sanitary Sewer Project (no. 2023SS13).
- *14. Resolution approving Fiscal Sponsorship Agreement with Great Outdoors Foundation for Conservation Acceleration Fund projects.
- *15. Resolution approving Agreement for Consulting Services with McClure Engineering Company for Walnut Creek Watershed 5-Year Implementation Plan.
- *16. Resolution approving 28E Agreement with Iowa Department of Agriculture and Land Stewardship (IDALS) for Fourmile Creek Stream Restoration Monitoring Project.
- *17. Resolution approving 2024 Batch & Build Project right-of-entry and temporary construction easements.
18. Resolution approving Subdivision Inspection Agreement for The Reserve at Jester Park Plat 3.
19. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the Mental Health and Disability Services (MHDS) Region Fund (Mental Health/Intellectual Disability/Development Disability).
- *20. Resolution approving amendments to agreements with various community service providers (American Baptist Homes of the Midwest, Balance Autism, Broadlawns Medical Center, Candeco, ChildServe Community Options, Community Support Advocates, Easterseals of Iowa, Unity Point-Eyerly Ball Community Mental Health Services, Goodwill Industries, Hope, Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae, LifeServices, Progress Industries, Stepping Stone Family Services).
- *21. Resolution approving renewal agreement for services with WesleyLife to provide Public Health Nursing and Home Care Aide services.
22. Resolution reclassifying position in Behavioral Health and Disability Services Department.
23. Resolution creating temporary position within the General Services Department.
24. Resolution approving August 2024 manufactured home abatements.

25. Resolution fixing date for a meeting on the authorization of the issuance of \$255,350 General Obligation Bonds (River Place Solar), providing for publication of notice and reallocating proceeds of the Series 2024B Bonds.
26. Resolution declaring official intent (under Treasury Regulation 1.150-2) to issue debt to Reimburse the County for certain original expenditures paid in connection with specified projects.
27. Resolution approving agreement with Safe Bars, Inc for community training that will improve the safety of patrons in entertainment districts (throughout Polk County).
28. Resolution approving Community Sponsorship awards.
29. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

30. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 2025 Neighborhood Sidewalk Program-SW 14th Street (3625 SW 14th Street).

BUDGET ACTIONS

31. Memorandum of Budget Actions.

APPOINTMENTS

32. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/twW8x2VQPfo>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 48-23, dated April 4, 2023, Polk County, Iowa approved a funding agreement for the Wise Wetland Project ("the Project"); and

WHEREAS, by Resolution 144-24, dated July 30, 2024, Polk County, Iowa set a public hearing for August 13, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County Public Works Department has reviewed plans and specifications for the construction of the Wise Wetland and recommends approval; and

WHEREAS, interested parties may obtain Contract Documents, project information, proposed plans, specifications, and estimated costs and submit bids via BidNet Direct until bid submission deadline/closing date and time of September 19, 2024, at 2:00 PM CST.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 147-24 to hold a public hearing and approve plans, specifications, form of contract, and estimate for Wise Wetland Project.

Agenda Date: August 13, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution No. 144-24 on July 30, 2024 setting Public Hearing.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Wise Wetland Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: The Polk County Wetland Wave Program partners with agricultural landowners to install water quality wetlands. The Wise Wetland Project is located in the Camp Creek watershed.

Action Impact: Approval of plans, specifications, form of contract, and estimate for Wise Wetland Project.

Fiscal Note: Funding will be tracked and managed through the Public Works Air and Water Quality Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$393,333.50		N	10266004.77400 WQ107	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail system, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, MidAmerican Energy Company requests Polk County and the Polk County Conservation Board grant Electrical Easements on Polk County Conservation Board managed land known as the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Description:

Gay Lea Wilson Trail:

A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF ALTOONA, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 26; THENCE SOUTH 89°57'45" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26, A DISTANCE OF 179.23 FEET; THENCE NORTH 20°48'33" WEST ALONG THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY 65, A DISTANCE OF 22.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 20°48'33" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 110.35 FEET; THENCE NORTH 19°24'58" WEST, 284.33 FEET; THENCE NORTH 70°35'02" EAST, 115.00 FEET TO THE WEST LINE OF AN ACQUISITION PLAT RECORDED IN BOOK 8675, PAGE 218 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 11°00'44" EAST ALONG SAID WEST LINE, 5.05 FEET; THENCE SOUTH 70°35'02" WEST, 109.26 FEET; THENCE SOUTH 19°24'58" EAST, 365.77 FEET; THENCE SOUTH 13°52'30" EAST, 24.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.05 ACRES (2,346 S.F.).
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Fourmile Mountain Bike Park:

A PART OF THE WEST 37 ACRES OF THE NORTHEAST 1/4 OF SECTION 33, TOWNSHIP 79 NORTH, RANGE 23 WEST AS SHOWN ON BOUNDARY RETRACEMENT SURVEY RECORDED IN BOOK 10437, PAGE 625, OF THE POLK COUNTY RECORDER'S OFFICE, CITY OF DES MOINES, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 33; THENCE NORTH 89°54'51" EAST ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 11.83 FEET TO THE POINT OF BEGINNING; THENCE NORTH 05°42'54" EAST, 8.29 FEET; THENCE SOUTH 84°17'06" EAST, 18.61 FEET; THENCE SOUTH 00°09'28" EAST, 6.37 FEET TO THE SOUTH LINE OF SAID NORTHEAST 1/4; THENCE SOUTH 89°54'51" WEST ALONG SAID SOUTH LINE, 19.36 FEET TO THE POINT OF BEGINNING AND CONTAINING 139 S.F.
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, Polk County Conservation Board determined at its February 14, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

#6

WHEREAS, a public hearing was held on August 13, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed land transfer conveyance on the described property; and

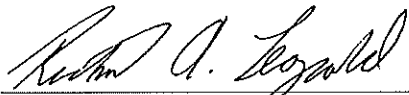
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Electrical Easements to MidAmerican Energy Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

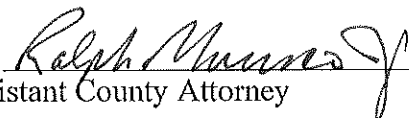
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Public Hearing to approve Electrical Easements to MidAmerican Energy Company in two locations on land known as the Fourmile Mountain Bike Park and land known as the Gay Lea Wilson Trail near the intersection of NE 27th Street.

Agenda Date: 8/13/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: 7/30/2024 Setting a Public Hearing

Board/Commission Actions: On February 14, 2024 with **Roll Call 24-0213** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Utility & Access Easement to the WRA as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The WRA needs to install a flow meter on their existing sewer line to maintain and improve their metropolitan sewer collection system. MidAmerican Energy company needs to supply electric power to these site to operate.

Action Impact: None.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

ORDINANCE ____
AMENDING THE POLK COUNTY CONSTRUCTION CODE, POLK COUNTY CODE
OF ORDINANCES CHAPTER 20

WHEREAS, the Polk County Board of Supervisors previously adopted the Polk County Construction Code, Ordinance 308 (Polk County Code of Ordinances Chapter 20) on February 10, 2015 (the Code); and

WHEREAS, in an effort to maintain consistent with the respective building codes of other jurisdictions throughout central Iowa, the Polk County Public Works Department has reviewed and recommends modifications to the Code to incorporate the 2021 International Building, Existing Building, Fire, Residential, Fuel Gas Codes, Swimming Pool and Spa, State of Iowa Plumbing, Mechanical and Electrical Codes; and

WHEREAS, in order to effect the changes to the Code, the Polk County Public Works Department recommends repealing the Code as written and replacing it with an amended version; and

WHEREAS, on July 16, 2024, the Polk County Board of Supervisors passed a resolution setting a public hearing concerning the repeal of the Code as written and replacement with an amended version of the Code; and

WHEREAS, on July 30, 2024, the Polk County Board of Supervisors held a public hearing concerning the repeal of the Code as currently written and adoption of the Code as amended as required by law.

NOW, THEREFORE BE IT ORDAINED Polk County Construction Code, Ordinance 308 (Polk County Code of Ordinances Chapter 20) is hereby repealed and replaced with the amended version attached hereto, said prior version shall be repealed as of September 1, 2024 at 11:59 p.m. and the amended version shall become effective on September 2, 2024 at 12:00 a.m. (post publication).

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. for a public hearing on the proposed amendments to Polk County Code of Ordinances, Chapter 20, the Polk County Construction Code.

Agenda Date: July 30, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Public Works 286-2291. Jeff Harden, Building and Code Enforcement Supervisor, Public Works Department, 286-2283

Previous Action taken by the Board: Adopted the Polk County Construction Code as Polk County Code of Ordinances, Chapter 20 (“the Code”).

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The current Code is based on the adoption of the 2015 editions of the International Fire, Building, Residential, Existing Building, Fuel Gas, Swimming Pool and Spa codes. The Polk County Public Works Department has recommended repealing the current version of the Code and replacing it with an amended version to incorporate the 2021 International Fire, Building, Residential, Existing Building, Fuel Gas Codes, Swimming Pool and Spa Code and the State of Iowa Plumbing, Mechanical and Electrical Codes. The adopted ordinance aligns the County with the majority of communities within the Des Moines Metropolitan Area. The majority of past amendments remain with new amendments reflecting the unique circumstances and conditions found in rural development within the County. Other minor changes clarifying current activities, appeal process, formatting and numbering are also included.

Action Impact: Approval of this Ordinance repeals the current version of the Code and adopts the amended version of the Code.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N/A	N/A	N/A	N/A		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department has received a request to convey un-used road right-of-way parcels on portions of NW Cedar Valley Dr located in unincorporated Polk County, Iowa to the adjacent property owner, Kimberly Development Corporation; and

WHEREAS, the legal description of the un-used road right-of-way parcels within the unincorporated area of Polk County proposed to be conveyed are as follows:

PARCEL 2022-63

A PARCEL OF LAND IN LOT 'A' AND LOT 'B', BROOKE FIELD ESTATES NORTHWEST PLAT 1, AN OFFICIAL PLAT RECORDED IN BOOK 17548, PAGE 228-245 AT THE POLK COUNTY RECORDER'S OFFICE, POLK COUNTY, IOWA THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NW CORNER OF SAID LOT 'A' THENCE S84°23'31"E, 60.51 FEET ALONG THE NORTH LINE OF SAID LOT 'A' SAID NORTH LINE COINCIDES WITH THE NORTH LINE OF SAID LOT 'B', TO THE NW CORNER OF OUTLOT 'Y' OF SAID BROOKE FIELD ESTATES NORTHWEST PLAT 1; THENCE SOUTHEASTERLY ALONG A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 25.00 FEET AND A CHORD BEARING S50°00'58"E, AN ARC LENGTH OF 34.36 FEET ALONG SAID NORTH LINE OF LOT 'B', SAID NORTH LINE ALSO BEING THE SOUTH LINE OF SAID OUTLOT 'Y', TO A POINT; THENCE N84°23'31"W, 65.04 FEET TO A POINT ON THE WEST LINE OF SAID LOT 'A', SAID WEST LINE ALSO BEING THE WEST RIGHT-OF-WAY LINE BROOKEFIELD COURT AS IT IS PRESENTLY ESTABLISHED; THENCE N00°38'21"E, 20.12 FEET ALONG SAID WEST LINE OF LOT 'A' AND SAID WEST RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING AND CONTAINING 1,341 SQUARE FEET MORE OR LESS,

(the Parcels)

WHEREAS, Polk County, Iowa previously vacated and closed the road related to the Parcels at a public hearing on November 28, 2023; and

WHEREAS, Iowa Code section 331.361(2) requires Polk County to hold a public hearing prior to disposing of its interest in the Parcels.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed conveyance of the Parcels will be held at 9:30 A.M. on August 27, 2024, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

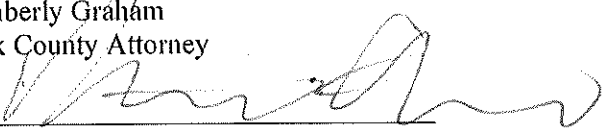
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL IMPACT: None

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NOTICE OF PUBLIC HEARING

Notice is given that a Public Hearing on the Resolution to convey a vacated part of Polk County's road right-of-way parcel for NW Cedar Valley Drive in unincorporated Polk County, Iowa, further described below, will be held in front of the Polk County Board of Supervisors on August 27, 2024 at 9:30 a.m. in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309.

Description of Property:

PARCEL 2022-63

A PARCEL OF LAND IN LOT 'A' AND LOT 'B', BROOKE FIELD ESTATES NORTHWEST PLAT 1, AN OFFICIAL PLAT RECORDED IN BOOK 17548, PAGE 228-245 AT THE POLK COUNTY RECORDER'S OFFICE, POLK COUNTY, IOWA THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NN CORNER OF SAID LOT 'A' THENCE $58^{\circ}1'23'31''$ E, 60.51 FEET ALONG THE NORTH LINE OF SAID LOT 'A', SAID NORTH LINE COINCIDES WITH THE NORTH LINE OF SAID LOT 'B', TO THE NN CORNER OF OUTLOT 'Y' OF SAID BROOKE FIELD ESTATES NORTHWEST PLAT 1; THENCE SOUTHEASTERLY ALONG A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 2500 FEET AND A CHORD BEARING $55^{\circ}00'00''$ E, AN ARC LENGTH OF 34.36 FEET ALONG SAID NORTH LINE OF LOT 'B', SAID NORTH LINE ALSO BEING THE SOUTH LINE OF SAID OUTLOT 'Y', TO A POINT; THENCE $88^{\circ}1'23'31''$ N, 85.04 FEET TO A POINT ON THE WEST LINE OF SAID LOT 'A', SAID WEST LINE ALSO BEING THE WEST RIGHT-OF-WAY LINE BROOKFIELD COURT AS IT IS PRESENTLY ESTABLISHED; THENCE $90^{\circ}1'38'21''$ E, 20.12 FEET ALONG SAID WEST LINE OF LOT 'A' AND SAID WEST RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING AND CONTAINING 1341 SQUARE FEET MORE OR LESS.

Any person seeking more information may contact the Polk County Public Works Department by telephone at 515-286-3705 or inquire in person at 5885 NE 14th Street, Des Moines, Iowa 50313.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 153-24 to establish public hearing and publish notice to convey un-used and vacated right-of-way parcel on portions of NW Cedar Valley Dr located in unincorporated Polk County, Iowa.

Agenda Date: August 13, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Vacation acceptance by Resolution 202-23 on November 28, 2023

Board/Commission Actions: N/A

Comply with Policy: Yes, authorized by Chapter 306.10 of the Iowa Code.

Background: Polk County Public Works Department has received a request to convey portions of NW Cedar Valley Dr located in unincorporated Polk County, Iowa to the adjacent property owner, Kimberly Development Corporation. Said vacation occurred at a public hearing on November 28, 2023.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	N/A			N		
25/26	N	N/A			N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department has received a request from Kwik Trip, Inc. to vacate road right-of-way easement on portions of NE Delaware Avenue, located in the City of Ankeny, Polk County, Iowa; and

WHEREAS, the legal description of the road right-of-way easement within Polk County proposed to be vacated is as follows and as shown on the attached exhibits:

The East 17.00 feet of Street Lot 'A', Kwik Trip 1707 Plat 1 and the East 17.00 feet of Street Lot 'A', Kwik Trip 1707 Plat 2

AND

The South 134.56 feet of the West 62.46 feet of Lot 1, said Kwik Trip 1707 Plat 1 and the West 62.46 feet of Outlot 'Z', said Kwik Trip 1707 Plat 2, all being in the City of Ankeny, Polk County, Iowa ("the Easement"); and

WHEREAS, Polk County Public Works has determined that the Easement is no longer necessary; and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, and storm sewer within the above-described parcel for the right to service said utilities; and

WHEREAS, Section 331.361 of the Code of Iowa requires a public hearing be held prior to a county disposing of an interest in property.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of said road right-of-way easement will be held at 9:30 A.M. on August 27, 2024, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

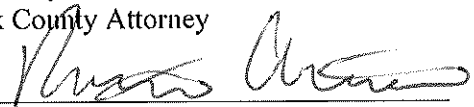
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL IMPACT: None

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 152-24 to establish public hearing and publish notice to vacate portions of NE Delaware Avenue easement located in the city of Ankeny, Polk County, Iowa.

Agenda Date: August 13, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes, authorized by the Iowa Code.

Background: Polk County Public Works Department has received a request from Kwik Trip, Inc. to vacate portions of NE Delaware Avenue located in the town of Ankeny, Polk County, Iowa. Public Works recommends approval of this road vacation which will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer and storm sewer, within the described parcels for the right to service existing utilities.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	N/A			N		
25/26	N	N/A			N		

Additional Fiscal Note Information (optional):

Res. No. 155-24
August 13, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Resolution No. 110-24 dated May 21, 2024, the Polk County Board of Supervisors accepted the bid of Project No. 2023SS13, "2023 Sanitary Sewer Improvements Project"; and

WHEREAS, in order to facilitate construction, the Polk County Public Works Department has negotiated the attached sixteen (16) temporary construction easement contracts with a total cost of \$12,650.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached easement contracts for Project No. 2023SS13 and authorizes the Chair of the Polk County Board of Supervisors to execute the contracts on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to execute the terms of said contracts.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

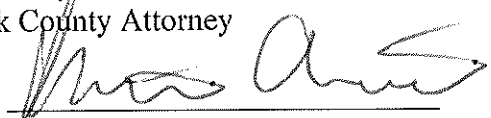
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: Costs will be paid from the Sanitary Sewer Enterprise fund.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 155-24 to approve easement contracts for the 2023 Sanitary Sewer Project No. 2023SS13.

Agenda Date: August 13, 2024

Contact Individual: Tyler Burhenn, P.E., Civil Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution No. 110-24 dated May 21, 2024 the Board of Supervisors accepted the bid of Project No. 2023SS13, "2023 Sanitary Sewer Improvements Project".

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. 2023SS13, will construct a new sanitary sewer on NW 4th Ct and NW 55th Pl to service residents with septic tank failures. In order to facilitate construction, the Polk County Public Works Department had negotiated sixteen (16) easement contracts with a total cost of \$12,650.00.

Action Impact: Approval of contracts will allow Public Works to proceed with construction of this project, execute the terms of said contracts, and record all necessary documents.

Fiscal Note: Easement costs of \$12,650.00 to be drawn from the Polk County Sanitary Sewer Enterprise Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N			N	N		
24/25	N		\$12,650.00	N	N	2840846060.77490	
25/26	N			N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Great Outdoors Foundation and Polk County deem it beneficial to the citizens of Polk County to jointly undertake a fundraising initiative, the Conservation Acceleration Fund, to connect private fundraisers to water quality, flood prevention, natural restoration, and other environmental projects; and

WHEREAS, Polk County aligned the Eastern Polk County Stream Restoration Project with the Conservation Acceleration Fund Partnership, to complete stream restorations on Camp Creek and Fourmile Creek; and

WHEREAS, these projects will provide water quality benefits through sediment reductions to Fourmile Creek and Camp Creek in Polk County; and

WHEREAS, Great Outdoors Foundation shall provide \$376,000 towards the two projects with a total estimated cost of \$2,419,965; and

WHEREAS, Polk County will lead the design, construction, and project management to implement the projects.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Fiscal Sponsorship Agreement with the Great Outdoors Foundation, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

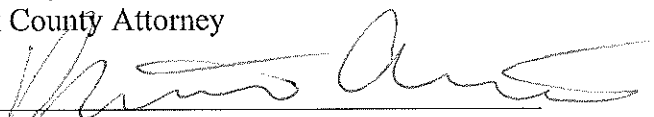
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 148-24 to approve the Fiscal Sponsorship Agreement between the Great Outdoors Foundation and Polk County, Iowa for Conservation Acceleration Fund projects.

Agenda Date: August 13, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the Agreement, authorize the Chair to execute the Agreement, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County Public Works has partnered with the Great Outdoors Foundation on a private fundraising campaign, the Conservation Acceleration Fund. Proposed agreement outlines funding towards the Eastern Polk County Stream Restoration Project.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed from the Public Works Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$2,419,965	\$376,000	N	50266320.77440	50266320.58190

Additional Fiscal Note Information (optional):

Anticipated project funding includes and an additional \$1,434,510 from the Iowa Department of Agriculture and Land Stewardship and \$609,455 from Polk County Conservation.

Res. No. 151-24
August 13, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, provides watershed coordination services to the Walnut Creek Watershed Management Authority (WMA); and

WHEREAS, Polk County and the Walnut Creek WMA seek to update the watershed management plan, which is over 10 years old, to guide implementation activities over the next five years; and

WHEREAS, Polk County Water Resources staff and a Walnut Creek WMA sub-committee have selected McClure Engineering Company following a competitive selection process; and

WHEREAS, McClure Engineering Company has provided a Consulting Services Agreement outlining the project scope and fee of \$49,588; and

WHEREAS, the scope includes stakeholder engagement, program development, and implementation prioritization.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Consulting Services Agreement between Polk County, Iowa and McClure Engineering Company, authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, and authorizes the Public Works Department to administer the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

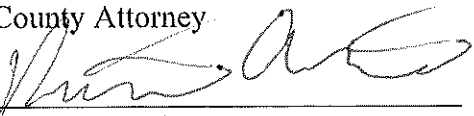
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 151-24 to approve Agreement for Consulting Services between Polk County and McClure Engineering Company. for the Walnut Creek Watershed 5-Year Implementation Plan.

Agenda Date: August 13, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the agreement, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to McClure Engineering Company.

Comply with Policy: Yes

Background: Polk County, in partnership with the Walnut Creek Watershed Management Authority, have selected McClure Engineering Company to complete an update to the Walnut Creek watershed management plan. This update is intended to guide implementation activities over the next 5 years.

Action Impact: Action approves the Chair to sign the agreement and Public Works to oversee the consulting services.

Fiscal Note: This project funding will be tracked and managed through the Public Works Air and Water Quality Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$49,588		N	10266004.76280	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship (IDALS) is providing Polk County \$10 million towards the Eastern Polk Stream Restoration Project through an agreement approved by resolution 38-24 dated February 27, 2024; and

WHEREAS, Polk County and IDALS have coordinated a research team led by Iowa State University (ISU) to quantify water quality benefits for determining statewide applicability through a four-year monitoring project for a total cost of \$379,751; and

WHEREAS, IDALS will contract with ISU through an existing research contract and Polk County will provide \$189,875.50 toward the research project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement with IDALS, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer this Agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

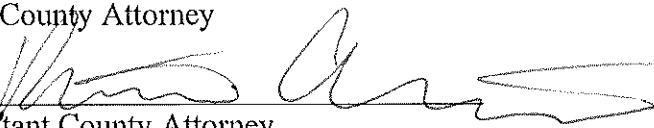
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 150-24 to approve the 28E Agreement between the Iowa Department of Agriculture and Land Stewardship (IDALS) and Polk County, Iowa for the Fourmile Creek Stream Restoration Monitoring Project.

Agenda Date: August 13, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Res. 38-24 dated February 27, 2024 approving amendment to Central Iowa Water Quality Wetland Project 28E Agreement.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the Agreement, authorize the Chair to execute the Agreement, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: IDALS is providing \$10 million towards the Eastern Polk County Stream Restoration Project predominantly in the Fourmile Creek watershed. Polk County and IDALS have worked with Iowa State University (ISU) to develop a research project to quantify water quality benefits. As proposed, IDALS would contract ISU through an existing agreement and cost share 50/50 with Polk County.

Action Impact: Action approves the Chair to sign the agreement and Public Works to provide payment to IDALS upon invoicing.

Fiscal Note: Funding will be tracked and managed through the Public Works Air and Water Quality Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$189,875.50		N	10266004.77440 WQ108	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County approved 28E Agreement for Fiscal Agent Assistance between Iowa Department of Agriculture and Land Stewardship- Division of Soil Conservation and Water Quality, Polk County, Iowa, Polk County Soil and Water Conservation District, Dallas County Soil and Water Conservation District, and Boone County Soil and Water Conservation District; and

WHEREAS, the 2024 Batch and Build Project will improve water quality in priority watersheds across Polk County; and

WHEREAS, the project will provide public improvements by treating agricultural tile outlets with bioreactors and saturated buffers to reduce nitrates; and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship will provide funding to Polk County to operate as fiscal agent for Saturated Buffer Project; and

WHEREAS, Polk, Dallas, and Boone Soil and Water Conservation District will be responsible for enforcing the 10-year maintenance agreement for each saturated buffer and bioreactor installed; and

WHEREAS, to provide water quality improvements through the installation of saturated buffers and bioreactors, Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement with each parcel within a given project area; and

WHEREAS, each agreement will not be recorded and shall end 30 days following completion of construction meeting project design and specifications; and

WHEREAS, two such Right of Entry and Temporary Construction Easement Agreements have been signed by landowners for the Saturated Buffer Project.

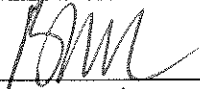
NOW, THEREFORE BE IT RESOLVED Polk County approves the terms of the attached agreements, authorizes the Chair of the Polk County Board of Supervisors to sign the Agreements, and authorizes the Polk County Public Works Department to administer the Agreements, including payment, on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 149-24 to approve 2024 Batch and Build Project Right of Entry and Temporary Construction Easement Agreements.

Agenda Date: August 13, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 104-21 on August 3, 2021 approving funding agreement for Polk County Batch and Build Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves two agreements to enter properties for the construction of five bioreactors to improve water quality.

Comply with Policy: Yes

Background: The Polk County 2024 Batch and Build Project will install practices to reducing nitrate runoff from agricultural tile drainage. Polk County will operate as fiscal agent that will be group installations on private land using a combination of county, state, and federal funds. Easement will allow access onto private property for construction.

Action Impact: Approval of resolution approves the Chair to sign the agreements, Public Works to implement the agreement, including payment actions, and allows Polk County to construct bioreactors to improve water quality.

Fiscal Note: Funding will be tracked and managed through the Public Works Air and Water Quality Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$4,000	\$4,000	N	10266004.77440 WQ103	10266004.52290

Additional Fiscal Note Information (optional):

Funding will be reimbursed by the Iowa Department of Agriculture and Land Stewardship.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Preliminary Plat for The Reserve at Jester Park Plat 3 was approved by Polk County on April 23, 2024; and

WHEREAS, the Developer has submitted Construction Drawings for The Reserve at Jester Park Plat 3 that have been reviewed and concurred that they represent the intent of improvements needed for the plat by Polk County Public Works; and

WHEREAS, a Subdivision Inspection Agreement has been executed by the Developer for review and approval by Polk County.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the Subdivision Inspection Agreement for The Reserve at Jester Park Plat 3 and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

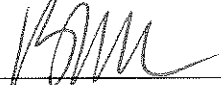
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Jenna Kimberly and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

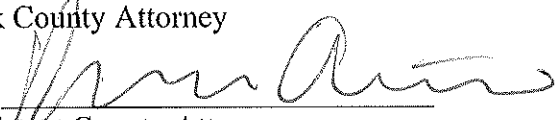
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 154-24 approving a Subdivision Inspection Agreement for The Reserve at Jester Park Plat 3.

Agenda Date: August 13, 2024

Contact Individual: Tyler Burhenn, P.E., Civil Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 78-24, April 23, 2024 approving Preliminary Plat for The Reserve at Jester Park Plat 3

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Developer and their representatives are completing tasks needed for plat improvements, including any and all future public infrastructure. The first step in that process is having a Subdivision Inspection Agreement executed by both parties. Once executed, and preconstruction meeting is held, work begins on the plat improvements and Polk County monitors the progress.

Action Impact: Allows work to begin on the plat improvements for The Reserve at Jester Park Plat 3 and authorizes Public Works staff to administer said agreement.

Fiscal Note: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N			N	N		
24/25	N			TBD	N		200267001.55100 200267130.58510
25/26	N			N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) Service Approval are clients of the Polk County Mental Health and Disability Services (MHDS) Region who have legal residence in Polk County, Iowa; and

WHEREAS, these clients are in need of the services as described in the attached Memorandum of MH/ID/DD Service Approval; and

WHEREAS, no Polk County MHDS Region network providers of such services are able to meet the needs of these clients at this time; and

WHEREAS, the Boards of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Health and Human Services; and

WHEREAS, these services were reviewed and approved for submission by the staff of the Polk County Mental Health and Disability Services Region Administrator; and

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of MH/ID/DD Service Approval and authorizes the necessary expenditures from the Polk County MHDS Region Fund for these clients.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Log# 448 DocuSigned by:

By: Annie Uetz
90AF934524C4429

Annie Uetz, Director/CEO

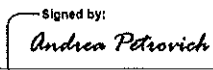
Polk County Behavioral and Disability Services Department –

#19

Polk County MHDS Region Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

Signed by:
A52A763F8E024C3...

FISCAL NOTE: \$1,073,006.31 from the Polk County MHDS Region Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) service approvals and authorizing expenditures from the Mental Health and Disability Services (MHDS) Region Fund.

Agenda Date: 08/13/2024

Contact Individual: Annie Uetz, Director/CEO
Polk County Behavioral Health and Disability Services Dept. —
Polk County MHDS Region Administrator
(515) 286-3581

Previous Action taken by the Board: None

Board/Commission Actions: The recommendations contained within have been approved for submission by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

Comply with Policy: Yes

Background: Polk County contracts with selected providers within the Polk County MHDS Region to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a client, the Region seeks to use the services of an out-of-county provider or a local provider with whom the County does not have a contract but who meets the criteria adopted by the Region Governing Board as set forth in the Polk County MHDS Region Management plan. The Polk County Board of Supervisors has appointed the staff of the Polk County MHDS Region Administrator to review each request for services outside of Polk County or for services by local providers with whom the County does not have a contract to determine whether the service request is in the best interest of the client and the County. The staff of the Polk County MHDS Region Administrator complete the review that in the past was put before the Service Appeal Board.

Action Impact: The staff of the Polk County MHDS Region Administrator has determined that the services requested in the attached resolution are in the best interests of the client and the County. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, with cooperation from the Polk County Mental Health and Disability Services Region, entered into Provider Agreements with American Baptist Homes of the Midwest, Balance Autism, Broadlawns Medical Center, Candeo, ChildServe Community Options Inc., Community Support Advocates, Easterseals of Iowa, Unity Point – Eyerly Ball Community Mental Health Services, Goodwill Industries of Central Iowa, Hope, Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae LifeServices, Progress Industries, and Stepping Stone Family Services, which expire June 30, 2025; and

WHEREAS, rates for Medicaid fundable services in the above listed Provider Agreements are set based off of the Iowa Medicaid Fee Schedule, and the rates have increased for fiscal year 2024/2025 effective July 1, 2024; and

WHEREAS, Polk County, Iowa and above listed providers desire to amend their Provider agreements to increase the Medicaid services rates effective July 1, 2024 to align with the Iowa Medicaid Fee Schedule; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Provider Agreements and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the total amount of services purchased through these Provider Agreements shall increase 2.8% from \$20,877,380 to \$21,466,400; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide this level of services.

NOW, THEREFORE BE IT RESOLVED that Polk County Mental Health Disability Services Region Governing Board recommends adoption of the Agreement Amendments with American Baptist Homes of the Midwest, Balance Autism, Broadlawns Medical Center, Candeo, ChildServe Community Options Inc., Community Support Advocates, Easterseals of Iowa, Unity Point – Eyerly Ball Community Mental Health Services, Goodwill Industries of Central Iowa, Hope, Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae LifeServices, Progress Industries, and Stepping Stone Family Services to conform with the Iowa Medicaid Fee Schedule for FY24/25 and authorizes the Chair of the Polk County Mental Health Disability Services Region Governing Board to sign this Resolution.

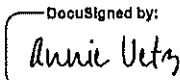
Approved this _____ day of _____, 2024.

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POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
99AF934524C4428...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
A62A763F0E024C3...
Assistant County Attorney

FISCAL NOTE: Expense increase 2.8% from \$20,877,380 to \$21,466,400

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving Amendments to Agreements with American Baptist Homes of the Midwest, Balance Autism, Broadlawns Medical Center, Candeo, ChildServe Community Options Inc., Community Support Advocates, Easterseals of Iowa, Unity Point – Eyerly Ball Community Mental Health Services, Goodwill Industries of Central Iowa, Hope, Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae LifeServices, Progress Industries, and Stepping Stone Family Services.

Agenda Date: August 13, 2024

Contact Individual: Annie Uetz, Director, Polk County Behavioral Health and Disability Services Department
286-3580

Previous Action taken by the Board: Polk County, Iowa has Agreements with the above listed providers. The Agreements are administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: The Polk County Behavioral Health and Disability Services Department is the Region Administrator for the Polk County Mental Health and Disability Services Region. The Region administers the service agreements between Polk County and community service providers. As part of that administration, the Region monitors updates to service rates for applicable services contemplated within the agreements. Because of the increase in Medicaid service rates, amended agreements are sought to conform to the current rates. The Medicaid fundable service rates are set based off of the Iowa Medicaid Fee Schedule, and those have increased for fiscal year 2024/2025

Action Impact: This action is required to approve agreement amendments to reflect Medicaid rate increases with the above listed providers. Funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide this level of services.

Fiscal Note: The total amount for these Agreements will increase 2.8% from \$20,877,380 to \$21,466,400.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
24/25	N	0	\$21,466,400	\$0	N	100444030.8403 2.329 – Supported Community Living and 100444050. – Various Employment Codes	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2023, WesleyLife was chosen to provide the Local Public Health services outlined in the RFP for a period of one year, with an additional four years of extensions contingent upon WesleyLife's continued ability to meet the Agreement's requirements; and

WHEREAS, Polk County, Iowa and WesleyLife desire to enter-into a Renewal Agreement for Services commencing on July 1, 2025 and expiring on June 30, 2025; and

WHEREAS, Polk County, Iowa and WesleyLife have previously executed a Business Associate Agreement to establish protections for client's protected health information per the requirements of HIPAA; and

WHEREAS, funding of \$230,000.00 for FY24/25 shall be allocated from the budget of the Polk County Health Department for these services; and

WHEREAS, funding of \$242,100.00 for FY24/25 shall be allocated from the budget of the Polk County Behavioral Health and Disability Services Department for these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Renewal Agreement for Services with WesleyLife for the provision of Local Public Health Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

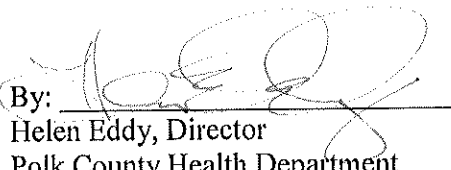
NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department and the Director of the Polk County Behavioral Health and Disability Services Department, or their designees, be authorized to execute any and all documents in furtherance of this Agreement or its distribution.

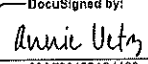
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

By: 
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Renewal Agreement for Services with WesleyLife to provide Public Health Nursing and Home Care Aide services.

Agenda Date: August 13, 2024

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: A previous Agreement with WesleyLife for similar services was approved by the Polk County Board of Supervisors in 2018 and 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Historically, the Iowa Department of Health and Human Services (HHS) has provided funding to Polk County, Iowa through the Local Public Health Services Contract to assure that core public health functions and essential public health services are delivered in the community. These services included public health home nursing and home care aide services. Iowa HHS has changed its guidelines for funding of Local Public Health Services, resulting in Iowa HHS no longer providing funding for direct care services, and instead providing funding for administration of a Local Public Health Services Program. Polk County, Iowa recognizes the need and value of direct public health care services to its citizens, and thus, in FY23/24, Polk County committed to continuing these public health services and to funding them. WesleyLife was chosen to be the provider of these services on behalf of Polk County, Iowa for a one-year term, with the possibility of four additional one-year extensions.

This Renewal Agreement for Services with WesleyLife also includes funding from the Polk County Behavioral Health and Disability Services (BHDS) Department for the provision of home care aide services for their clients.

Action Impact: Polk County, Iowa desires to enter-into a Renewal Agreement for Services to WesleyLife to provide home care aide and home nursing services on behalf of the County. Reimbursement for these services shall not exceed \$230,000.00. WesleyLife shall also provide home care aide services for clients of the Polk County BHDS Department. The services to BHDS shall not to exceed \$242,100. The total cost of the Agreement shall not exceed \$472,100 per fiscal year.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY24/25	Y	230,000		Y	10223404.76260	
FY24/25	Y	242,100		Y	100444030.84032.320.3220a 100444230.84232.320.3220a 100444330.84332.320.3220a	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the structure of Behavioral Health and Disability Services (BHDS) Department's information management systems has evolved, requiring additional support for tracking outputs, outcomes, resolving claim issues, and various reporting data issues; and

WHEREAS, the effective management and utilization of data are critical for informed decision-making and organizational success; and

WHEREAS, the Director of BHDS is requesting a reclassification of a current Coordination Specialist to the specialized role to perform these functions; and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the proposed duties and is recommending the following:

- Reclassify one (1) BHDS Coordination Specialist position, AFSCME grade 19, range \$69,971-\$91,699, to one (1) Technology Systems Specialist position, Excluded grade 16, range \$68,893-\$91,791.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the position modification and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeff Edgar, Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M. Mares
Assistant County Attorney

FISCAL NOTE: Estimated costs are \$5,910 for FY24/25, \$7,446 for FY25/26, and \$11,792 for FY26/27. Estimated costs will be covered by state funding.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving position modification in the Behavioral Health and Disability Services Department

Agenda Date: August 13, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The structure of the Behavioral Health and Disability Services (BHDS) Departments' information management system has undergone significant evolution, necessitating additional support for tracking outputs, outcomes, resolving claim issues, and addressing various data reporting challenges. Recognizing these needs, the Director of BHDS has proposed the reclassification of a current position to a specialized role dedicated to these functions. Following a comprehensive job analysis, the Human Resources Department recommends to reclassify one (1) BHDS Coordination Specialist position, AFSCME grade 19, range \$69,971-\$91,669, to one (1) Technology Systems Specialist position, Excluded grade 16, range \$68,893-\$91,791.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost are \$5,910 for FY24/25, \$7,446 for FY25/26, and \$11,792 for FY26/27. Estimated costs will be covered by state funding.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$5,910	\$5,910	N	100444410	100444410
25/26	Y		\$7,446	\$7,446	N	100444410	100444410
26/27	Y		\$11,792	\$11,792	N	100444410	100444410

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of General Services has reviewed the operations and current work volume of the General Services Department; and

WHEREAS, the Director is requesting to create a temporary Utility Laborer position for a period not to exceed eight (8) weeks to assist with building and grounds duties; and

WHEREAS, the Director has requested the transfer of a summer employee into the temporary position with a retroactive date of August 10, 2024; and

WHEREAS, the Director of General Services is requesting the following position modification:

- Create one (1) Temporary Utility Laborer position, \$16.00 hourly, for a period not to exceed eight (8) weeks.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeff Edgar, Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$4,823 for FY24/25.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the General Services Department

Agenda Date: August 13, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Temporary Utility Laborer position, \$16.00 per hour.

Comply with Policy: Yes

Background: The Director of General Services is requesting to create of a temporary Utility Laborer position for a term not to exceed eight (8) weeks to assist with buildings and grounds duties. The Director has requested the transfer of a summer employee into the temporary position with a retroactive date of August 10, 2024.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$4,823 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	1	\$4,823		Y	10279106	
25/26							
26/27							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Polk County Treasurer
Polk County Treasurer's Office

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving August 2024 manufactured home abatement

Agenda Date: August 13, 2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions: Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Yes - Iowa Code Section 435.25

Background: In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County real estate department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$2,644.00, Cancel Tax Sales - \$1,429.00

Moved by _____, seconded by _____, that the following resolution be adopted:

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF THE ISSUANCE OF \$255,350
GENERAL OBLIGATION BONDS (RIVER PLACE SOLAR)
OF POLK COUNTY, IOWA (FOR ESSENTIAL COUNTY
PURPOSES), PROVIDING FOR PUBLICATION OF NOTICE
THEREOF, AND REALLOCATING PROCEEDS OF THE
SERIES 2024B BONDS

WHEREAS, the County previously held a hearing on not to exceed \$1,500,000 General Obligation Bonds on May 2, 2023 for the purpose of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place; and

WHEREAS, on June 27, 2024, the County issued its \$52,585,000 General Obligation Bonds, Series 2024B for a variety of capital projects, including independent solar projects at the County Administration Building and River Place; and

WHEREAS, County authority to bond for building projects increased on July 1, 2024; and

WHEREAS, bids on the Administration project came in under estimate by \$174,000, and bids for the River Place project came in over estimate by \$255,350; and

WHEREAS, the solar projects are eligible for a 30% tax credit, which the County anticipates receiving upon completion of each project, said amount to supplement the final net cost of each project. Reallocating \$174,000 of the Series 2024B Bonds to the River Place project facilitates timely completion, eligibility for the tax credit, and reduces the financial impact on County cash flow (County cash will cover the overage on River Place not funded by the reallocation); and

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, establish additional authority to spend bond proceeds to the amount of \$255,350, as authorized by Section 331.441(2)(b)(5) and 331.443, of the Code of Iowa, for the River Place solar project, and reallocate \$174,000 of proceeds from the 2024B Bonds to said project; and

WHEREAS, before utilizing General Obligation Bonds for such purposes, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds and reallocation of proceeds, and to receive oral and/or written objections from any resident or property owner of the County to such action; and

WHEREAS, there being no procedure specified in the Iowa Code for consideration or approval of the reallocation of bond proceeds, it is hereby determined, pursuant to Iowa Code section 331.301(5) that the procedure set forth in Section 331.443 should apply and a hearing held on the proposal.

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NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 27th day of August, 2024, for the purpose of taking action on the matter of the issuance of \$255,350 General Obligation Bonds, for essential county purposes, the proceeds of which bonds or notes will be used to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place, and the reallocation of proceeds of the Series 2024B Bonds.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 3. The notice of the proposed action to establish additional bond authority, and reallocate proceeds therefore, shall be in substantially the following form:

(To be published on or before: August 22, 2024)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF POLK COUNTY, STATE OF IOWA, ON THE MATTER OF
THE PROPOSED AUTHORIZATION OF THE ISSUANCE OF
\$255,350 GENERAL OBLIGATION BONDS (RIVER PLACE
SOLAR) OF THE COUNTY (FOR ESSENTIAL COUNTY
PURPOSES), THE HEARING ON THE ISSUANCE THEREOF,
AND REALLOCATION OF PROCEEDS OF SERIES 2024B
BONDS

PUBLIC NOTICE is hereby given that the Board of Supervisors of Polk County, State of Iowa, will hold a public hearing on the 27th day of August, 2024, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the authorization of the issuance of \$255,350 General Obligation Bonds, for essential county purposes, to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place, and the reallocation of \$174,000 of proceeds of the 2024B Bonds for such purpose.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is \$0.00. The 2024B Bonds have already been issued, and taxes levied for repayment thereof. The action of this hearing is to create authority to reallocate and spend additional proceeds (due to reduced actual bids on other similar projects). Accordingly, there are no additional tax implications as a result of this reallocation. This estimate only considers the impact on property taxes of financing and reallocation authority established by this hearing for the above-described project(s).

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds to evidence the obligation of the County thereunder or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of Polk County, State of Iowa, as provided by Sections 331.301(5), 331.441(2)(b)(5) and 331.443 of the Code of Iowa.

Dated this 13th of August, 2024.

County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 13th day of August, 2024.

Chairperson

ATTEST:

County Auditor

ROLL CALL

Moved by _____, seconded by _____, that the following Resolution be adopted:

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

Section 4. The maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s), the fund from which advances will be made, and the estimated dates of completion of the Project(s) are reasonably expected to be set forth on Exhibit "A" attached hereto and made part thereof.

Section 5. That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

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PASSED AND APPROVED this 13th day of August, 2024.

Chairperson

ATTEST:

County Auditor

ROLL CALL

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continually aspires to improve quality of life for all residents and supports economic development throughout Polk County; and,

WHEREAS, Polk County, Iowa, the City of Des Moines and other downtown stakeholders jointly funded an entertainment district safety study conducted by the Responsible Hospitality Institute; and,

WHEREAS, a recommendation from that study was to implement a sexual assault prevention campaign; and,

WHEREAS, Safe Bars, Inc. an organization whose mission is to create safe, equitable, and welcoming alcohol-serving hospitality spaces using active bystander intervention, de-escalation, and allyship strategies to empower the staff of bars, restaurants, hotels, breweries, distilleries, clubs, event venues, suppliers, distributors, and brands to stop sexual aggression and other forms of gender-based violence in their work environments; and,

WHEREAS, downtown Des Moines restaurant and bar owners and other stakeholders have expressed an interest in and need for ongoing training; and,

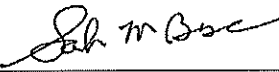
WHEREAS, Polk County, Iowa desires to engage with Safe Bars, Inc. to provide on-site training for Polk County staff, bar and restaurant servers and other hospitality stakeholders.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Safe Bars, Inc. for bystander intervention training, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

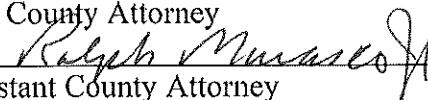
RECOMMENDED FOR APPROVAL:

By: 

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 - \$10,500

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with Safe Bars, Inc. for community training on measures that will improve the safety of patrons in entertainment districts throughout Polk County.

Agenda Date: August 13, 2024

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is committed to quality of life and economic development initiatives that help grow Central Iowa. In response to growing acts of violence on Court Avenue, Polk County partially funded the Responsible Hospitality Institute to visit and assess Polk County's needs as it relates to ensuring a safe entertainment district. One of the outcomes included a recommendation to implement programming to reduce sexual assault occurrences. Safe Bars, Inc. is a non-profit that has developed a train-the-trainer program to teach bystander intervention strategies to servers, bar/restaurant managers and other stakeholders.

Action Impact: Approve agreement and funding.

Fiscal Note: Approve \$10,500 expense for Safe Bars, Inc.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$10,500	0	Y	50106320.79400	

Additional Fiscal Note Information (optional):
Funds to be reimbursed from gaming revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY23/24 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

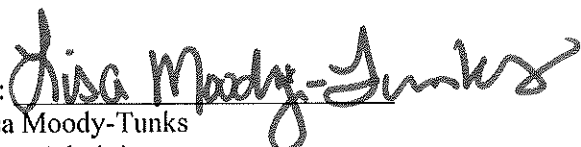
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$42,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$42,500.00 total in funds allocated for the attached Community Sponsorship Award List.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: August 13, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved July 30, 2024 for \$34,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$42,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$42,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$42,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
August 13, 2024

Ankeny Kiwanis Charitable Foundation	\$5,000.00
Broadlawns Medical Center Foundation	\$2,500.00
Catholic Council for Social Concern (Catholic Charities)	\$3,000.00
City of Windsor Heights	\$3,000.00
Des Moines Public Library Foundation	\$3,500.00
Des Moines University Osteopathic Medical Center d/b/a Des Moines University	\$2,000.00
FuseDSM	\$1,000.00
Greater Des Moines Botanical Garden	\$1,500.00
Hospice of Central Iowa Foundation	\$1,500.00
Iowa Abortion Access Fund	\$1,500.00
Iowa Legal Aid Foundation	\$1,500.00
JDRF Greater Iowa Chapter	\$2,500.00
Meals from the Heartland	\$2,000.00
Mosaic in Central Iowa	\$1,000.00
Salisbury House Foundation	\$1,000.00
Science Center of Iowa	\$2,500.00
Southeast Polk Education Foundation	\$5,000.00
Spina Bifida Association of Iowa Inc.	\$1,500.00
The Leukemia & Lymphoma Society	\$500.00
Together Through Sound Iowa Inc.	\$500.00
TOTAL	\$42,500.00

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$25,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: August 13, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-July 30, 2024 for \$18,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$25,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$25,500.00		N	40109033.79410	

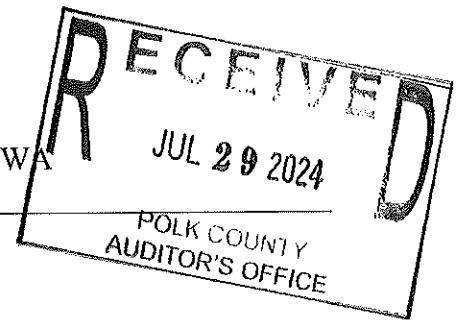
Additional Fiscal Note Information (optional):

Community Betterment Grant Awards

August 13, 2024

Best Buddies International Inc.	\$2,000.00
Children & Families of Iowa	\$2,000.00
City of Urbandale	\$5,000.00
Eastview Community Center	\$5,000.00
Ethnic Minorities of Burma Advocacy and Resource Center of Iowa	\$2,500.00
Mind & Spirit Counseling Center	\$2,000.00
Palmer Ellefson Free Medical Clinic	\$2,500.00
Starts Right Here	\$2,500.00
The Rider Club (Rider Club Football)	\$2,000.00
TOTAL	\$25,500.00

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2025 NEIGHBORHOOD SIDEWALK
PROGRAM – SW 14TH STREET (Rivera, 3625
SW 14th Street, Des Moines, IA 50315),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Kerry Jo Rivera
3625 Southwest 14th Street, Des Moines, Iowa 50315

Kathleen J. Rivera
3625 Southwest 14th Street, Des Moines, Iowa 50315

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

RE Tax Sale, LLC 10 (Tax Sale Holder, #2023-1255)
c/o Jay Johnson (Registered Agent)
16284 Highway 65 #69, Indianola, Iowa 50125

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111
Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the
following-described real estate:

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