



BOARD MEETING

August 14, 2024

Lauridsen Skatepark

901 2nd Ave, Des Moines, IA 50309

5:30 PM

PCC BOARD MEETING AGENDA

- 1) Roll Call**
- 2) Public Comments**
- 3) New Employee Introduction**
 - a. Molly Huhn- Americorps Program Coordinator**
 - b. William Paulsen-Construction Technician**
- 4) Financial Reports (pg 3)**
- 5) Policy & Procedure Discussion Topic-Commemorative Gift Program; Kami Rankin**
- 6) Action on the Minutes of the Previous Meeting(s) (pg 6)**

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 7) Approving** bill list.
- 8) Approving** recommendation to the Polk County Board of Supervisors to approve a permanent electrical utility easement to MidAmerican Energy located near the Lauridsen Skatepark parking lot.
- 9) Approving** staff to submit an Iowa Department of Natural Resources Resource Enhancement and Protection (REAP) grant in the amount of \$500,000 for the Brenton Slough Phase 3 acquisition and sign the resolution requirement in support of this project.
- 10) Awarding** lowest contractor bid for wetland excavation at the Dan Miller parcel at Chichaqua Bottoms Greenbelt to Molitor Construction in a maximum contracted amount of \$26,307.00 with a 5% contingency.

ACTION ITEMS

BOARD DISCUSSION

Director Remarks

Board Chair & Members Remarks

CLOSED SESSION

- 11) Going** into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably

expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
(pg 38)

ADJOURNMENT

Upcoming Events

- July 26-August 11 – Des Moines Partnership is hosting a [Regional Park Pursuit Pop-up](#) event which includes Lauridsen Skatepark.
- August 3-20 – State Fair Camping at Sleepy Hollow
- August 8 – Prairie Stomp summer music series, 6 pm at Jester Park Nature Center.
- August 10-11 – Overnight [Mid-Iowa Anglers](#) Catfish Tournament at Lincoln Access to Saylorville Lake.
- August 14 – Polk County Conservation Board Meeting at 5:30 pm, Lauridsen Skatepark
- August 19-23 – [SkateDSM](#) summer camp, 9:30 am - 12 pm daily at Lauridsen Skatepark.
- August 20 – Sensory Trail reception and dedication, 10 am at Jester Park Nature Center
- August 25 – [SkateDSM](#) All-skills Clinic, 9:30 am at Lauridsen Skatepark
- September 2 – Labor Day Holiday
 - PCC offices closed.
 - Nature Center, Outdoor Recreation and Wellness Center, and Athene North Shore open, 12-4 pm

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (12130 NW 128th St, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov

2024-2025 Revenue Budget
- as of 7/31/24 (8.33% of budget year expired)

	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
General - Fund 1					
0212	Conservation Infrastructure	\$ 20,000	\$ -	\$ 20,000	0.0%
0213	Equipment	\$ 5,000	\$ -	\$ 92,315	71.2%
6006	Environmental Ed	\$ 144,500	\$ 8,218	\$ 769,118	8.4%
6009	Natural Resources	\$ 114,000	\$ 942	\$ 1,428,901	8.2%
6101	Administration	\$ 25,500	\$ 130	\$ 1,203,970	7.7%
6103	Community Outreach	\$ -	\$ -	\$ 245,789	0.0%
6104	Conservation Grants	\$ -	\$ -	\$ (7,586)	#DIV/0!
6110	Parks Advocacy Unit	\$ 740,000	\$ 66,620	\$ 1,681,043	9.8%
6118	Fleet Services	\$ 19,100	\$ 4,058	\$ 707,344	11.2%
6119	Construction/Maint.	\$ 14,850	\$ -	\$ 862,666	0.0%
6124	Equestrian Center	\$ 220,000	\$ 12,384	\$ 826,967	11.3%
Sub-Total - General Fund 1		\$ 1,302,950	\$ 92,352	\$ 7,830,526	7.1%
Conservation Special Projects- Fund 6					
6125	JP Lodge	\$ 97,000	\$ 8,400	\$ 88,600	8.7%
6127	Miscellaneous	\$ 7,500	\$ 1,207	\$ 6,293	16.1%
6128	Cabins	\$ 140,000	\$ 18,115	\$ 121,885	12.9%
6129	Laurisden Skatepark	\$ 35,000	\$ -	\$ 35,000	0.0%
6130	Two Rivers Park	\$ 150,000	\$ -	\$ 150,000	0.0%
6131	Athene North Shore	\$ -	\$ 29,145	\$ (29,145)	#DIV/0!
Sub-Total - General Fund 6		\$ 429,500	\$ 56,867	\$ 372,633	13.2%
REAP - Fund 26					
0211	Resource Enhancement	\$ 111,000	\$ 1,176	\$ 109,824	1.1%
Reserve - Fund 50					
6126	Mitigation Banking	\$ 500,000	\$ 19,350	\$ 480,650	3.9%
Bond - Fund 51					
0210/0215	Water & Land Dev & Trails	\$ 2,000,000	\$ 17,136	\$ 1,982,864	0.9%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 350,000	\$ 149,011	\$ 200,989	42.6%
6126	Sleepy Hollow	\$ 1,334,100	\$ 2,610	\$ 1,331,490	0.2%
Sub-Total - Enterprises Fund 286		\$ 1,684,100	\$ 151,621	\$ 1,532,479	9.0%
Grand Total - Conservation		\$ 6,027,550	\$ 338,501	\$ 12,308,977	5.6%

2024 - 2025 Expense Budget
- as of 7/31/24 (8.33% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
General - Fund 1					
0212	Conservation Infrastructure			\$ -	0.0%
0213	Equipment	\$ 320,000	\$ 227,685	\$ 92,315	71.2%
6006	Environmental Ed	\$ 839,684	\$ 70,566	\$ 769,118	8.4%
6009	Natural Resources	\$ 1,556,462	\$ 127,561	\$ 1,428,901	8.2%
6101	Administration	\$ 1,304,905	\$ 100,935	\$ 1,203,970	7.7%
6103	Community Outreach	\$ 259,658	\$ 13,869	\$ 245,789	5.3%
6104	Conservation Grants-FEMA	\$ -	\$ 7,586	\$ (7,586)	0.0%
6110	Parks Advocacy Unit	\$ 1,864,348	\$ 183,305	\$ 1,681,043	9.8%
6118	Fleet Services	\$ 796,983	\$ 89,639	\$ 707,344	11.2%
6119	Construction/Maint.	\$ 930,817	\$ 68,151	\$ 862,666	7.3%
6124	Equestrian Center	\$ 931,842	\$ 104,875	\$ 826,967	11.3%
Sub-Total - General Fund 1		\$ 8,804,699	\$ 994,173	\$ 7,810,526	11.3%
6125	JP Lodge	\$ 16,500	\$ 3,450	\$ 13,050	20.9%
6127	Miscellaneous	\$ 28,452	\$ 3,178	\$ 25,274	11.2%
6128	JP Cabins	\$ 87,558	\$ 5,602	\$ 81,956	6.4%
6129	Laurisden Skatepark	\$ 278,451	\$ 38,324	\$ 240,127	13.8%
6130	Two Rivers Park	\$ 300,000	\$ 58,332	\$ 241,668	19.4%
6131	Athene North Shore	\$ -	\$ 23,661	\$ (23,661)	0.0%
Sub-Total - General Fund 6		\$ 710,961	\$ 132,546	\$ 578,415	18.6%
General Supplemental - Fund 2					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 2,136,842	\$ 156,448	\$ 1,980,394	7.3%
Risk Management - Fund 3					
6100	Insurance, Med., Work. Comp.	\$ -		\$ -	#DIV/0!
REAP - Fund 26					
0211	Resource Enhancement	\$ 132,000	\$ 43,013	\$ 88,987	32.6%
Mitigation Banking - Fund 31					
6003	Mitigation Banking	\$ 250,000		\$ 250,000	0.0%
Bond - Fund 51					
0210/0215	Water & Land Dev & Trails	\$ 8,000,000	\$ 2,525,260	\$ 5,474,740	31.6%
Conservation Enterprises - Fund 286		\$ -			
6121	Golf Course	\$ 362,000	\$ 1,089	\$ 360,911	0.3%
6126	Sleepy Hollow	\$ 2,953,149	\$ 146,789	\$ 2,806,360	5.0%
Sub-Total - Enterprises Fund 286		\$ 3,315,149	\$ 147,879	\$ 3,167,270	4.5%
Grand Total - Conservation		\$ 23,349,651	\$ 3,999,319	\$ 19,350,332	17.1%

2021 Bond PCWLL EXPENDITURES AS OF :

July 31, 2024

SUB-LEDGER	PROJECT	May 2022 BOND ISSUANCE	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C05-R003	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKENY)	\$ (6,500)				\$ (6,500)	\$ (6,500)	\$ -
C12-6221	JP NATURE CENTER	\$ 68,793					\$ -	\$ 68,793
C12-6222	CBG MASTER PLAN	\$ -		\$ 15,300	\$ 13,143		\$ 28,443	\$ (28,443)
C12-6228	JP PARK IMPROVEMENTS	\$ 787,000	\$ 510,325	\$ 3,923	\$ 435,444		\$ 949,691	\$ (162,691)
C12-6231	TM PARK IMPROVEMENTS& SHOWER HOUSE		\$ 398,000	\$ 6,190	\$ 9,650		\$ 413,840	\$ (413,840)
C12-6232	YB PARK IMPROVEMENTS	\$ 63,256					\$ -	\$ 63,256
C12-6233	TRAIL IMPROVEMENTS ALL AREAS	\$ 250,000		\$ 68,763	\$ 97,582		\$ 166,345	\$ 83,655
C12-6242	ROAD & PARKING LOT RESURFACING ALL AREAS	\$313,666	\$ 42,652	\$ 32,131	\$ 56,886		\$ 131,669	\$ 181,997
C12-9999	MISC MINOR IMPR, EQUIP & INTEREST	\$1,032			\$ 1,032		\$ 1,032	\$ (0)
C12-6250	YB PRIEST PROPERTY ACQUISITION	\$ 15,169			\$ 15,169		\$ 15,169	\$ -
C13-6256	PCWLL PUBLIC AWARENESS	\$ -			\$ 4,930		\$ 4,930	\$ (4,930)
C13-6258	NATURAL AREA RESTORATIONS	\$1,221,662		\$ 22,747	\$ 1,567,152	\$ (250,950)	\$ 1,338,949	\$ (117,287)
	SOFT TRAIL UPGRADES	\$ 100,000			\$ 4,324		\$ 4,324	\$ 95,676
C14-6272	EL RAIN GARDENS				\$ 7	\$ 12,604	\$ 12,611	\$ (12,611)
C14-6275	GWT	\$ -			\$ 30		\$ 30	\$ (30)
C15-6277	WATER QUALITY	\$1,857,705	\$ 456,953	\$ 80,826	\$ 1,194,623	\$ (1,267,950)	\$ 464,452	\$ 1,393,253
C17-6291	4-MILE BANE PROPERTY	\$ 27,762			\$ 27,762		\$ 27,762	\$ (0)
C17-6297	CBG-DYKSTRA PROPERTY	\$ 3,404		\$ 3,404		\$ (50,000)	\$ (46,596)	\$ 50,000
C17-6299	CBG-K KIMBERLY PROPERTY	\$835,850			\$ 3,492	\$ (422,879)	\$ (419,387)	\$ 1,255,237
C18-6312	MISCELLANEOUS LAND	\$23,185		\$ 4,785	\$ 16,236	\$ -	\$ 21,021	\$ 2,164
C19-6324	4-MILE GREENWAY RESTORATION	\$17,652			\$ 11,000		\$ 11,000	\$ 6,652
C19-6327	EL - NORTH SHORE IMPROVEMENTS	\$500,000	\$ 4,511,947	\$ 1,168,131	\$ 538,174	\$ (927,188)	\$ 5,291,065	\$ (4,791,065)
C19-6334	CBG LANE PROPERTY	\$19,548			\$ 19,548		\$ 19,548	\$ 0
C20-6343	4-MILE/SLEEPY HOLLOW	\$2,850,000	\$ 1,112,509	\$ 173,168	\$ 1,491,260		\$ 2,776,938	\$ 73,062
C20-6343	4-MILE/SLEEPY HOLLOW LAND ACQUISITION	\$1,752,500			\$ 1,752,500		\$ 1,752,500	\$ -
C20-6346	JESTER PARK CAMPGROUND IMPROVEMENTS	\$ 550,000		\$ 5,914	\$ 239,803		\$ 245,717	\$ 304,283
C20-6348	ARTIFACTS	\$ 54,710			\$ 54,710		\$ 54,710	\$ -
C20-6349	FOURMILE BIKE PARK	\$ 150,000		\$ 109,610	\$ 28,839	\$ (2,000)	\$ 136,449	\$ 13,551
C20-6352	HTT TO POLK CITY	\$ 523,825		\$ 4,652	\$ 519,173		\$ 523,825	\$ -
C20-6353	SPECK PROPERTY	\$ 20,388			\$ 20,388		\$ 20,388	\$ 0
C21-6354	TRAILS END MITIGATION BANKING	\$4,000,000	\$ 8,357,005	\$ 249,131	\$ 4,777	\$ (3,127,701)	\$ 5,483,211	\$ (1,483,211)
C22-6355	SUSTAINABILITY	\$320,000			\$ 369,974		\$ 369,974	\$ (49,974)
C22-6356	4-MILE/MEEK	\$ 232,684			\$ 232,684		\$ 232,684	\$ (0)
C22-6357	4-MILE/LOCKARD	\$ 2,260		\$ 380	\$ 1,880		\$ 2,260	\$ -
C23-6358	CBG - BAILEY PROPERTY	\$ 435,529			\$ 465,529	\$ (91,642)	\$ 373,887	\$ 61,642
C23-6359	SKATEPARK PARKING LOT	\$ 250,000	\$ 446,762	\$ 240,711	\$ 27		\$ 687,500	\$ (437,500)
	BOS	\$ 2,100,000					\$ -	\$ 2,100,000
C23-6360	SEPTICS	\$ 300,000		\$ 3,785	\$ 141,483	\$ -	\$ 145,268	\$ 154,732
	BOS	\$ 300,000					\$ -	\$ 300,000
C23-6361	ALLEMAN/ZIEL	\$ 378,227		\$ 2,930	\$375,297		\$ 378,227	\$ 0
C23-6362	CAMP DODGE/HARDING	\$ 10,464			\$ 1,300,464	\$ (1,300,400)	\$ 64	\$ 10,400
C23-6363	YE-DEATON (MILDRED)	\$ 317,172			\$ 317,172		\$ 317,172	\$ 0
C23-6364	BRENTON SLOUGH	\$ 231			\$ 231		\$ 231	\$ -
C24-6365	BRANDING	\$ 175,000			\$ 199,094		\$ 199,094	\$ (24,094)
C24-6366	ICON WATER TRAILS	\$ 1,500,000			\$ 1,249,426		\$ 1,249,426	\$ 250,574
C24-6367	WATER TRAILS - CONSERVATION	\$ -		\$ 5,188			\$ 5,188	\$ (5,188)
C24-6368	JPEC - MOLD REMEDIATION	\$ 13,343	\$ -		\$ 20,569		\$ 20,569	\$ (7,226)
C24-6369	CMO SHOP	\$ 180,000		\$ 17,628	\$ 5,091		\$ 22,719	\$ 157,281
C24-6370	JPNC TERRACE	\$ 100,000		\$ 49,600	\$ 31		\$ 49,631	\$ 50,369

2021 Bond PCWLL EXPENDITURES AS OF :

July 31, 2024

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C24-6372	DEIA INITIATIVE	\$ 25,000			\$ 7,925		\$ 7,925	\$ 17,075
C24-6373	PUBLIC ART	\$ 40,000			\$ 26,476		\$ 26,476	\$ 13,524
C24-6374	TRAILS END MITIGATION BANKING II	\$ -		\$ 34,737	\$ 14,304		\$ 49,041	\$ (49,041)
C24-6375	CAMP DODGE/KARIMI	\$ 248,190			\$ 248,190		\$ 248,190	\$ (0)
C24-6376	TECHNOLOGY	\$ 10,000			\$ 6,301		\$ 6,301	\$ 3,699
C24-6379	EASTER LAKE SOUTH SHORE	\$ -			\$ 9,537		\$ 9,537	\$ (9,537)
C25-6382	CBG PLAYSCAPE	\$ -			\$ 180	\$ (10,000)	\$ (9,820)	\$ 9,820
C24-6383	CBG- LEHS PROPERTY	\$ -			\$ 1,597,990		\$ 1,597,990	\$ (1,597,990)
C22-9999	MINOR BOND IMPROVEMENTS	\$ 542,225			\$ 610,691	\$ (2,000)	\$ 608,691	\$ (66,466)
	JPEC ROOF REPLACEMENT	\$ 154,995			\$ 154,995		\$ 154,995	\$ (0)
	FUEL TANK REPLACEMENT	\$ 69,055			\$ 69,055		\$ 69,055	\$ 0
	YB OAK VIEW POND PIERS	\$ 25,000					\$ -	\$ 25,000
C22-9998	INTEREST INCOME	\$ (1,175,000)				\$ (1,245,809)	\$ (1,245,809)	\$ 70,809
	CBG-SKUNK RIVER BRIDGE	\$ -					\$ -	\$ -
	BROADWAY TO NEAL SMITH TRAIL	\$ -					\$ -	\$ -
	TM PLAYGROUND RENOVATIONS	\$ 400,000					\$ -	\$ 400,000
	RETENTION FEE (5%)	\$ 1,250,000					\$ -	\$ 1,250,000
	TAXABLE PORTION OF BOND	\$ 3,000,000					\$ -	\$ 3,000,000
LAND ACQ	LAND ACQUISITIONS	\$ 10,915					\$ -	\$ 10,915
		\$ 27,215,896	\$ 15,836,154	\$ 2,311,233	\$ 15,554,226	\$ (8,692,415)	\$ 25,009,198	\$ 2,206,698



AGENDA OUTLINE/MINUTES TEMPLATE

July 10, 2024

**Yellow Banks Park, Prairieview Shelter
6801 SE 32nd Ave, Pleasant Hill, IA 50327**

5:30 PM

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD (ESTABLISHED 1956)

The Polk County Conservation Board met in person for regular session Wednesday, July 10, 2024. The meeting was called to order at 5:44 p.m.

- #24-0701 **Roll Call**
Members Present: **Altringer, Mollenhauer, Crane, Lewis**
Members Absent: **Feltner**
- #24-0702 **Public Comments**
- #24-0703 **Financial Reports** (pg 3)
- #24-0704 **Policy & Procedure Discussion Topic** – PCC Annual Report (Jessica Lown)
- #24-0705 **Action on the Minutes of the Previous Meeting(s)** (pg 6)

MOVED BY Lewis to approve the June 12, 2024 meeting minutes with one amendment: move Lewis "No" vote from 24-0616 to 24-0615.

SECONDED BY Crane

Vote Yea: **Altringer, Mollenhauer, Crane, Lewis**
Members Absent: **Feltner**

CONSENT AGENDA

- #24-0706 **Approving** bill list.
- #24-0707 **Approving** the 2023 Polk County Conservation Annual Report (pg 11).
- #24-0708 **Approving** revisions and additions to the Employee Administrative Manual of the Polk County Conservation Board that was approved at the January 10, 2024 Conservation Board Meeting. All changes in this manual will be effective July 1st, 2024 (pg 28).
- #24-0709 **Awarding** the bid for re-sprout spraying of woody vegetation on 145 acres in various parks to Adaptive Wildlife Management in a contracted amount not to exceed \$33,375 (pg 31).
- #24-0710 **Approving** the exterior staining of the Jester Park Nature Center for a total cost not to exceed \$25,650 to Berry Painting (pg 33).

- #24-0711 **Approving** a 5% pay increase to Elizabeth Peitzman on an interim basis during the Equestrian Center Manager vacancy time period (pg 35).

LET THE RECORD SHOW it was moved by **Crane** to approve the consent agenda.

SECONDED BY **Mollenhauer**

Vote Yea: **Altringer, Mollenhauer, Crane, Lewis**

Members Absent: **Feltner**

ACTION ITEMS

- #24-0712 **Approving** a fee structure for Polk County Conservation's Public EV Charging Stations (pg 36).

LET THE RECORD SHOW it was moved by **Mollenhauer** to approve Action Item 24-0712.

SECONDED BY **Lewis**

Vote Yea: **Altringer, Mollenhauer, Crane, Lewis**

Members Absent: **Feltner**

BOARD DISCUSSION

Director Remarks –

Prairie Meadows grants – two were awarded to PCC:

1. \$14,000 for adaptive equipment (including a \$5,000 all-terrain wheelchair) for Athene North Shore Rec Area at Easter Lake
2. \$19,000 for a wheelchair accessible wagon and an accessibility converter for a sleigh at the Equestrian Center

A mother wrote a nice note to PCC regarding her son's experience with PCC Youth Corps. He participated in the June session:

"I just wanted to thank you for giving Grant the opportunity to participate in this program during the month of June. He really enjoyed it and it really gave him something to look forward to every day. I could tell Grant felt a sense of belonging and worth all month long. I didn't see his anxiety flare up at home at all during the month, and honestly, he was just a completely different kid. There were days Grant would get in the car and couldn't wait to tell me about his day!"

Sleepy Hollow continues to have challenges. When Sleepy Hollow opened things worked really well – there was positive initial feedback and the pricing structure was on point. Problems have cropped up with the Snowflex hill conveyor lift (the conveyor belt broke and a hydraulic part is needed). Jeff Condon and team are diligently working to resolve these issues. Additionally, the State Fair camping season is coming up (7-29-24 through 8-19-24). As part of the long-term operations plan, Snowflex is planned to be closed during State Fair camping, as the grounds become too congested to properly accommodate additional foot and vehicle traffic. It could possibly be made available for use to the State Fair campers, but would not be available to the public during this time. During the fall season Snowflex is planned to have some down time to prep for the winter season. In March/April some downtime is projected for maintenance and prep for summer season. PCC and Sleepy Hollow leadership are tackling

the current challenges day by day with the ultimate goal remaining consistent and steady operations while we move forward with the master plan.

Shive Hattery and RW Excavating are collaborating on the Sleepy Hollow pond not holding water. Different strategies have been employed and the hole at the bottom of the pond has been plugged. Plans are to fill the pond halfway and see if the water stays. If it does, plans are to keep filling it and see if the repaired berm holds.

2023-2024 was planned as the year to spend capital to get operations established, 2024-2025 will start to see more revenue coming in.

SH Feasibility Study has been completed and committee members will review results and next steps forward.

SE Group drafted a Sleepy Hollow business plan which has been submitted to PCC for review. In 2-3 months collaborative efforts between SE Group and PCC will firm up the business plan to outline a clearer direction for Sleepy Hollow.

Easter Lake – water quality monitoring protocols abide by state and federal EPA standards but PCC currently implements more extensive protocols. E-Coli standards have recently exceeded recommended levels for swimming at Easter Lake beach. PCC will continue to advertise via social media and post beach signs to the public that swimming is not recommended.

Amanda Brown and Ginny Malcomson work collaboratively on the water monitoring data collection to tabulate recommended guidance for the public. PCC is figuring out the way to best test to protect public safety. Canada geese and avian feces does not significantly affect human health but can cause upticks in water E-Coli levels after rain events. PCC has explored different options of mitigating the goose problem. Fencing options, beach cleaning daily, and different repellent methods are being considered.

Board Remarks –

Lewis – Sleepy Hollow closure is frustrating and he can sympathize with PCC staff, who continue to work hard on assigned tasks. Kudos to PCC water quality monitoring staff who have developed and oversee such a robust data monitoring and tracking program!

Leopold - Amanda Brown (Conservation Ecologist-Water) and Ginny Malcomson (Water Quality Monitoring Coordinator) keep an eye on algae blooms across the county. So far nothing significant has affected Polk County Conservation bodies of water. Bacteria levels are tested during snap shot water quality monitoring events. Adding additional rip/rap around shoreline will help control goose populations.

Altringer – the Aug 14, 2024 PCC Board meeting will be at Lauridsen Skatepark instead of Four Mile Mountain Bike Park. The new parking area and Hello River art piece will be installed and accessible. Regarding the recent drowning event at Easter Lake – Board Members appreciate communication for both the negative and positive events that happen so thank you for organizing the text communications.

Lewis – great work on the mountain bike park and the Thomas Mitchell pond looks better than last year! Thanks to Amanda Brown and team for overseeing those improvements to the pond!

Mollenhauer – continued thanks for the Staff Reports! It was nice to hear a legislator visited Athene North Shore Rec Area. It was also impressive to hear 16,000 plants were installed at Easter Lake! Nitrate/water quality issues are inevitable - it's what happens this time of the

year.

NO CLOSED SESSION

CLOSED SESSION PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in closed session Wednesday, May 8, 2024 at _____ p.m.

MOTION: _____

#24-0713 ~~**MOVED BY** _____ **to go into closed session**~~ pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. (pg 36)
~~**SECONDED BY** _____.~~

~~VOTE YEA: **Altringer, Mollenhauer, Crane, Lewis, Feltner**~~
~~Members Absent:~~

~~MEMBERS PRESENT: **Lewis, Mollenhauer, Altringer, Crane, Leopold, Rankin, Cook, Stoklasa, McFarlane, no attendees via Webex**~~

MOTION: Moved by _____ Seconded by _____ to go back into open session.

~~VOTE YEA: **(Unanimous) Altringer, Mollenhauer, Crane, Lewis, Feltner**~~
~~_____ Members Absent:~~

~~The Board returned to open session.~~

~~There was no action taken during closed session.~~

MOTION: Moved by **Mollenhauer** to adjourn. Seconded by **Crane**.

VOTE YEA: **(Unanimous) Altringer, Mollenhauer, Crane, Lewis**
Members Absent: **Feltner**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD AND
WITH NO OBJECTIONS, THIS MEETING IS ADJOURNED.**

Meeting adjourned at **6:52** p.m.

	Date	August 14, 2024
	Item No. Roll Call No. Submitted by:	CONSENT 24-0808 Adam Fendrick Park Planner

AGENDA HEADING

Approving recommendation to the Polk County Board of Supervisors to approve a permanent electrical utility easement to MidAmerican Energy located near the Lauridsen Skatepark parking lot.

INFORMATION:

The construction of the new parking lot for the Lauridsen Skatepark will be lighted per City code. MidAmerican Energy Company needs to install a transformer in the southwest portion of the site to provide power for the lights. They do require the transformer be set on our property within an easement.

FISCAL IMPACT:

Funding Impact:

\$7,010.45 (Refundable)

Funding Source:

Skatepark Parking Lot Project Budget

PREVIOUS BOARD ACTION(S):

Date: NA

Roll Call: NA

Action: NA

RECOMMENDATION:

Approving recommendation to the Polk County Board of Supervisors to approve a permanent electrical utility easement to MidAmerican Energy located near the Lauridsen Skatepark parking lot and directing staff to approve this through the Polk County Board of Supervisors.

	Date	August 14, 2024
	Item No. Roll Call No. Submitted by:	Consent 24-0809 Cassandra Cook Conservation Ecologist

AGENDA HEADING:

Approving staff to submit an Iowa Department of Natural Resources Resource Enhancement and Protection (REAP) grant in the amount of \$500,000 for the Brenton Slough Phase 3 acquisition and sign the resolution requirement in support of this project.

INFORMATION:

Polk County Conservation (PCC) personnel would like to apply for the Iowa DNR Resource Enhancement and Protection (REAP) Grant to help fund the acquisition of Brenton Slough. This is approximately 1,114 acres that the Iowa Natural Heritage Foundation (INHF) just purchased from the Brenton Family. Brenton Slough is a matrix of wetlands, woodlands, and oak savanna that has been stewarded by the Brenton family for generations. There are 52 acres of water found amongst the nearly 1,000 acres of natural habitat, which provides home to many species of birds (residents and migratory) as well as a host of other wildlife. The Iowa Natural Heritage Foundation is holding the property until PCC and the INHF fundraising campaign can raise funds for the full acquisition. PCC staff applied to this grant last year but was unsuccessful, and hopes to have better success this grant cycle. The application for REAP funding will be to ask for support for the Phase 3 acquisition of 156 acres which will cost \$1,008,701.40 and be completed in 2026. PCC received partial funding for this area from the US Forest Service as a part of the Community Forestry Grant. We hope to acquire additional funds for this purchase from the REAP grant.

As part of the grant process, a “resolution...must be passed by the applicant agency at a legal meeting and must be recorded in its minutes.” This resolution has been drafted per grant specifications and has been included in the Board packet.

FISCAL IMPACT:

<u>Amount:</u>	Phase 3 Acquisition Cost	\$1,008,701.40
<u>Proposed Funding Source:</u>	REAP Grant (PCC ask)	\$500,000.00
	USFA Community Forestry	\$245,000.00
	PCC Land & Legacy Bond	\$263,701.40

PREVIOUS BOARD ACTION(S):

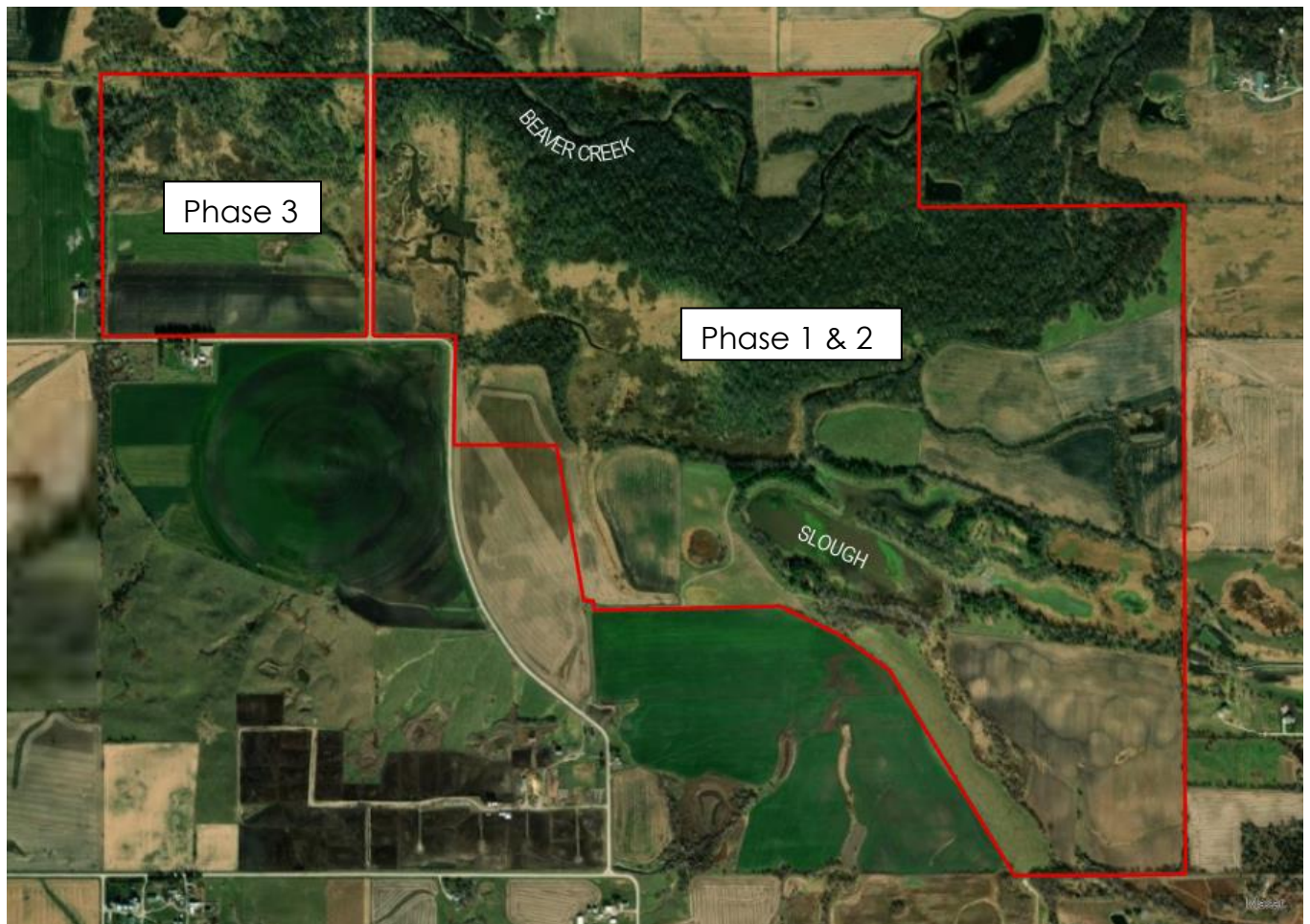
Date: August 9, 2023

Roll Call: #23-0811 **(Yea-3, Absent-2)**

Action: Approving staff to submit an Iowa Department of Natural Resources Resource Enhancement and Protection (REAP) grant in the amount of \$500,000 for the Brenton Slough acquisition and sign the resolution requirement in support of this project.

RECOMMENDATION: Approving staff to submit an Iowa Department of Natural Resources Resource Enhancement and Protection (REAP) grant in the amount of \$500,000 for the Brenton Slough Phase 3 acquisition and sign the resolution requirement in support of this project.

Project Location Map



RESOLUTION

Moved by _____ Seconded by _____ that the following resolution be adopted:

WHEREAS, The Polk County Conservation Board is interested in acquiring land for wildlife habitat and recreation by means of the Brenton Slough in western Polk County; and

WHEREAS, Polk County Conservation is desirous to manage the land in its natural state and restore areas of crop group to native habitat; and

WHEREAS, Polk County Conservation will create public amenities to facilitate low-impact human use of the park; and

WHEREAS, REAP Grant funds are an eligible funding source for this acquisition.

NOW THEREFORE BE IT RESOLVED that the Polk County Conservation Board does hereby make application for assistance of Resource Enhancement and Protection (REAP) funding,

AND FURTHER AGREES to abide by all covenants of Section 110.3, Code of Iowa 1981, and Chapter 23 (290), Iowa Administrative Code,

AND FURTHER CERTIFIES this resolution was officially adopted by the Polk County Conservation Board at a legal meeting held on the 14th day of August in the year 2024.

Approved this _____ day of _____, 2024.

POLK COUNTY CONSERVATION BOARD

Jill Altringer, Board Chair

RECOMMENDED FOR APPROVAL:

Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

KIMBERLY A. GRAHAM
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

	Date	August 14, 2024
	Item No. Roll Call No. Submitted by:	CONSENT 24-0810 Amanda Brown Conservation Ecologist

AGENDA HEADING:

Awarding lowest contractor bid for wetland excavation at the Dan Miller parcel at Chichaqua Bottoms Greenbelt to Molitor Construction in a maximum contracted amount of \$26,307.00 with a 5% contingency.

INFORMATION:

The Dan Miller parcel lies near the Skunk River and has historically been in agricultural production with corn and soybean rotation. Due to its location within Chichaqua Bottoms Greenbelt and site characteristics, there is potential for wetland and prairie restoration. This restoration will improve water quality and provide essential habitat for native wildlife. Polk County Conservation (PCC) staff worked with the US Fish and Wildlife Service (FWS) to develop a preliminary design for each site. Full designs were then completed by Polk County Public Works. The design includes two wetland excavations totaling 2.3 acres. Once the wetlands have been established, PCC staff will seed the area surrounding them to native prairie.

The Invitation to Bid for wetland work was posted publicly and eight bids were received. The lowest compliant bid received was \$26,307.00. The work is scheduled to begin once approved and be completed by October 31, 2024.

Bid Results:

Bidder	Amount
Aaron Crane Construction LLC	\$45,166.00
James Construction LLC	\$236,748.25
JT Services LLC	\$66,809.50
Lahr Custom Excavating	\$28,500.00
Molitor Construction	\$26,307.00
McAninch Corporation	\$50,000.00
Reilly Construction Co., Inc	\$251,703.00
RW Excavating Solutions, LC	\$71,818.50

PCC staff have secured \$31,000 in funding for this project through a Wildlife Habitat Stamp Grant.

FISCAL IMPACT:

<u>Amount:</u>	Project Bid:	\$26,307.00
	5% Contingency	\$ 1,315.35
	Total Cost	\$27,622.35

Funding Source: Wildlife Habitat Stamp Grant

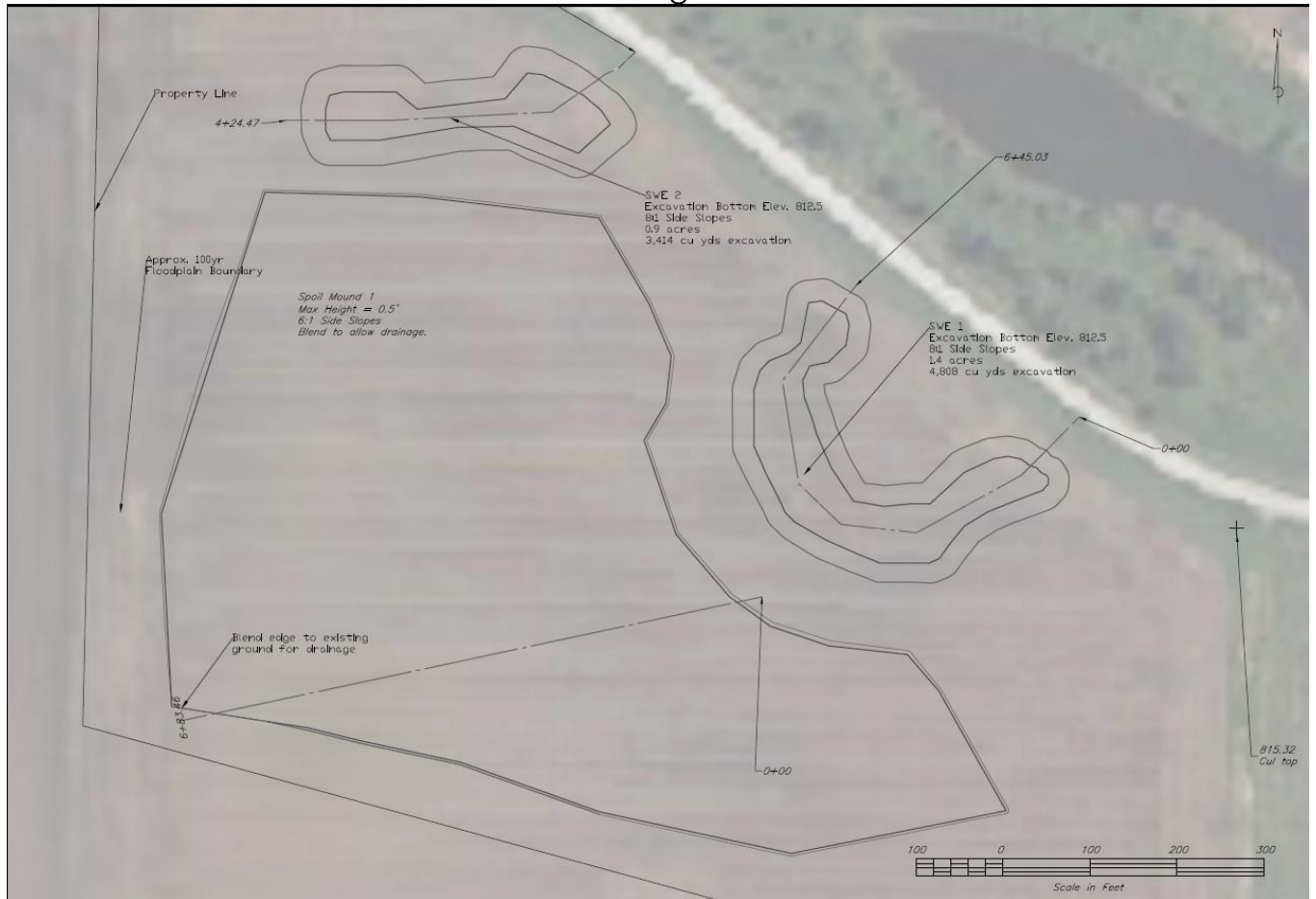
PREVIOUS BOARD ACTION(S): None

RECOMMENDATION: Awarding lowest contractor bid for wetland excavation at the Dan Miller parcel at Chichaqua Bottoms Greenbelt to Molitor Construction in a maximum contracted amount of \$26,307.00 with a 5% contingency and authorize the Chair or their designee to sign the contract.

Project Location



Design



	Date	August 14, 2024
	Item No. Roll Call No. Submitted by:	CLOSED SESSION 24-0811

AGENDA HEADING:

Action from Closed Session discussion of land acquisition opportunities.

INFORMATION:

Polk County Conservation has the opportunity to acquire land with excellent conservation potential at several locations within Polk County. Cost-share opportunities may be available to assist with acquisition and restoration expenses. Nearby PCC landholdings add additional interest to these properties.

FISCAL IMPACT: TBD

PREVIOUS BOARD ACTION(S):

Date:

Roll Call:

Action:

RECOMMEDATION:

Direct staff to proceed on these land acquisition opportunities based on information presented and pursuant to Board discussion.