

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
AUGUST 22, 2023 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. OVERDOSE AWARENESS DAY

PUBLIC HEARING
LEASE AGREEMENT

- *6. Resolution approving amendment to lease agreement with JDJ Law Firm for space at the Justice Center.

7. **PUBLIC COMMENTS**

PERMITS

8. New application for Class "B" Retail Alcohol License for Kwik Star #1086, 5145 NE 14th Street.

PETITIONS

- *9. Petitions to suspend taxes and special assessments and authorizing Chairperson to sign Application and Affidavit for Redemption of Parcel for the following:

S. Bird	841-16 th Street
M. Highland	1649 Marella Trl
K. Hill	1324 E. 24 th Street
L. Woods	830 SE 55 th Street, Pleasant Hill

- *10. Petitions to suspend taxes and special assessments for the following:

M. Abrams	2316 Glenbrook Dr
C. Accordino	4730 NE 31 st Street
R. Agee	2310 Aurora Ave
J. Astor	617-23 rd Street
S. Barnard (Gallagher)	2600 Sampson Street
T. Bass	319 Rose Ave
V. Bernadino	4580 NE 23 rd Ave
C. Blades	103 E. Olinda
T. Blair	1929 Burson Street
R. Briggs	4310 NE 32 nd Ct
E. Boomer	1349 E. 16 th Street
G. Bouvier	1329 E. Madison Ave
M. Burkett	1710 Mondamin Ave
S. Bueford	1143 Clinton

L. Burton	1274 Stewart Street
P. Cairns	4105-65 th Street
R. Camille	1904 Searle
D. Carpenter	1103 Pleasant View Dr
T. Cashmer	844-13 th St, West DM
V. Caylor	602 Kirkwood
R. Cheek	2940 Kinsey
B. Cliff	3939 Cambridge
D. Conner	2001 E. 40 th Ct
D. Creek Williams	201 E. Pleasantview Dr
T. Cross	1019 E. 9 th Street
E. Deering	1526 McCormick Street
P. Dickey	2681 Grandview Ave
P. Dressic	1701 E. Virginia Ave
C. Dunagan	3115 E. 7 th Street
M. Dupuy	5718 Franklin Ave
D. Finney	1256 E. 23 rd Street
H. Fisher	714 E. Granger Ave
S. Fisher	102 SE 15 th Ct
J. Fitzgibbons	1227 Ure Street
S. Foster	1220 Bell Ave
L. Freeborn Sr	1651 Lyon
G. Galbreath	1338 College
S. Galpin	509 Morton Ave
P. Gerlach	4141-54 th Street
L. Mally	1621-46 th Street
L. McCurdy	4812 SW 13 th Street
M. Michels	1815-48 th Street
R. Mitchell	2656 Chicago Ave
K. Silvan	1405 Carrie Ave
S. Silverstein	1109 Pleasant View Dr
C. Smart	3525 Center Street
S. Thornton	1202 E. 32 nd Street
H. Woods	1319-14 th Street
W. Young Sr	1915 E. 41 st Street

RESOLUTIONS

11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 5, 2023 on Disposal of County Interest in Real Estate (west of 208-1st Ave S., Altoona).
12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 5, 2023 on Disposal of County Interest in Real Estate (west of Lockner Dr & north of Meredith Dr, Urbandale).
- *13. Resolution approving State tax suspension and special assessments for 6010 Hickman Rd (Albin).
- *14. Resolution approving State tax suspension and special assessments for 1221 Burlington Terrace (Dubiel).
- *15. Resolution approving State tax suspension and special assessments for 2828-67th St (Ghiasi).

16. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.
- *17. Resolution approving amended agreement for services with Broadlawns Medical Center.
- *18. Resolution approving amended agreement for services with Candeo.
- *19. Resolution approving FY24 Local Public Health Services Funding contract with Iowa Department of Health and Human Services.
20. Resolution approving HIPAA General Policies, HIPAA Privacy Policies and Procedures and HIPAA Security Policies and Procedures (Health Insurance Portability & Accountability Act).
- *21. Resolution approving agreement with Sweney Group LLC for PREA Audit Services at the Polk County Jail (Prison Rape Elimination Act).
- *22. Resolution approving data sharing agreement with cities of Des Moines and West Des Moines.
- *23. Resolution approving Memorandum of Understanding with City of Des Moines for Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant).
- *24. Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant (#21-CAMP-21).
25. Resolution creating side-by-side position within Community, Family and Youth Services.
- *26. Resolution approving employment agreement with Dr. Joseph Blitman, M.D.
27. Resolution approving City of Des Moines abatement of taxes on various parcels.
28. Resolution rescinding the previously approved Internal Procurement Policies.
- *29. Resolution approving 28E agreement with the Polk County Library Association.
30. Resolution approving FY 23/24 budget for the Iowa Events Center.
- *31. Resolution approving Community Development Grant to the Greater Des Moines Botanical Garden.
- *32. Resolution approving Community Development Grant to Skate DSM.

COMMUNICATIONS

- *33. Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the Southeast Connector-SE 30th Street to U.S. Hwy 65 Project (1111 SE 30th Street and parcel 7823-07-177-001, Des Moines).
- *34. City of Ankeny notice of consultation meeting concerning petition for annexation of land by the City.
- *35. City Development Board Filing of Written Decision City of Ankeny voluntary annexation, including non-consenting owners, within the urbanized area of Altoona.
- *36. City of Elkhart public hearing notice regarding proposed voluntary annexation request.

BUDGET ACTIONS

- *37. Memorandum of Budget Actions.

APPOINTMENTS

- *38. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

County of Polk

POLK COUNTY

Board of Supervisors PROCLAMATION

WHEREAS, substance abuse disorder (SUD) is a chronic disease characterized by the problematic, compulsive, or difficult-to-control use of drugs or other substances, despite harmful consequences particularly when it involves opioid drugs; and

WHEREAS, SUD is seen by both the U.S. Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO) as a fast-growing epidemic that can all too easily lead to overdose and death; and

WHEREAS, the CDC's provisional drug overdose death data show 109,680 predicted overdose deaths in the 12-month period ending December 2022 in the United States; and

WHEREAS, for every drug overdose that results in death, there are many more nonfatal overdoses, each taking an emotional and economic toll on individuals, their families, and the community at large; and

WHEREAS, a SUD can fuel feelings of shame, guilt, embarrassment, depression, and hopelessness, causing individuals to resist seeking treatment and support; and

WHEREAS, Overdose Awareness Day is a global event held on August 31 of each year that aims to raise awareness of drug overdoses, reduce the stigma of a drug-related death; and acknowledge the grief felt by families and friends remembering those who died or were permanently injured as a result of a drug overdose; and

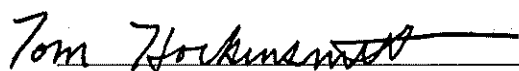
WHEREAS, the Polk County Board of Supervisors recognizes Overdose Awareness Day in Polk County that sends a strong message to former and current substance users, namely, that they are valued, and that overdose deaths are preventable;

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors do hereby proclaim **August 31, 2023** to be:

Overdose Awareness Day

in Polk County in acknowledgment that you are not alone, everyone is somebody's someone, and you are never forgotten and forever loved.

Signed this 22nd day of August, 2023, in Des Moines, Iowa.


Tom Hockensmith, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, on November 27, 2018, Polk County approved by Resolution the leasing of office space with JDJ Law Firm, PLLC at the Polk County Justice Center, 222 5th Ave. Suite 100 Des Moines, Iowa 50309; and

WHEREAS, the current Lease is expected to expire November 30, 2023 with the option to extend the Lease for an additional five (5) year term; and

WHEREAS, Polk County General Services Department has negotiated a First Amendment to Office lease extending until December 31, 2028; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the First Amendment, with JDJ Law Firm, PLLC and authorizes the Chair of the Polk County Board of Supervisors to sign said Amendment on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

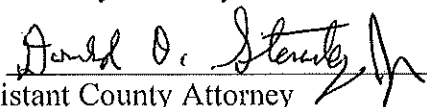
23/24-001

RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Anticipated Annual Revenue \$11,400.00

#6

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located west of 208 1st Avenue S., Altoona, Iowa and legally described as:

LOT 6 BURGETS SUBDIVISION

To the City of Altoona; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

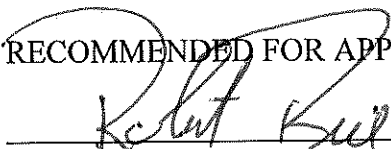
NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of September 5, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

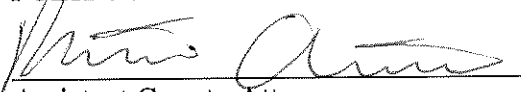
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: None

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 132-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned property located west of 208 1st Avenue S. to the City of Altoona.

Agenda Date: August 22, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Altoona to obtain this parcel to combine with adjacent City property.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			N/A			

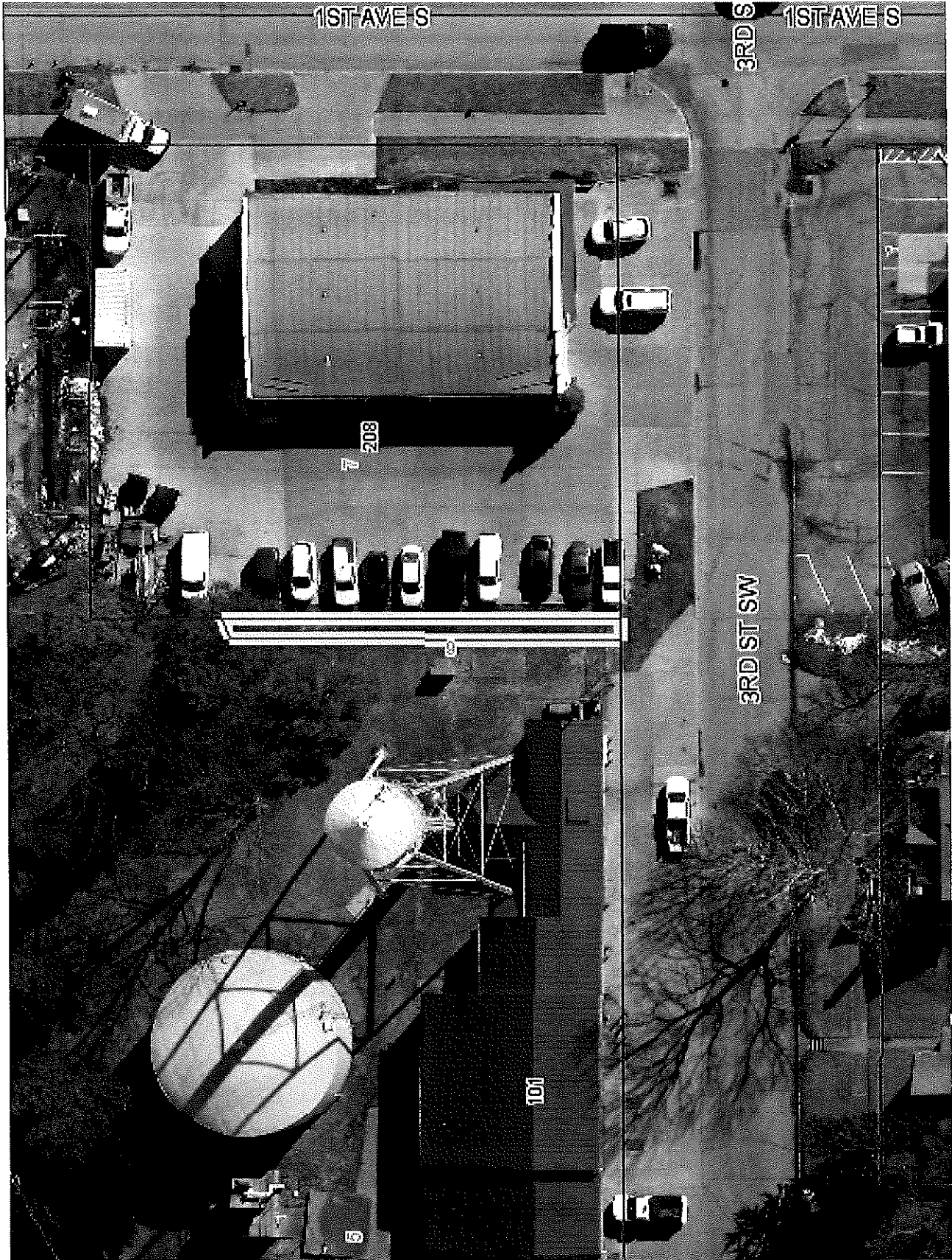
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 5th of September, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate located west of 208 1st Avenue S., Altoona, Iowa and described as:

LOT 6 BURGETS SUBDIVISION

To the City of Altoona. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



1ST AVE S

3RD S

1ST AVE S

7 208

3RD ST SW

101

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate for the parcels legally described as:

OUTLOT B BROOKVIEW CHATEAU PLAT 1

by assigning the tax sale certificate of a parcel located in Urbandale, Iowa to the City of Urbandale, Iowa; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of September 5, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: none

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 131-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 2008-4185, a parcel located west of Lockner Drive and north of Meredith Drive to the City of Urbandale, District 312 Parcel 00316-007-001.

Agenda Date: August 22, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Previous resolutions to assign County interest in tax sale properties to City of Urbandale.

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal.

Background: Polk County received a proposal from the City of Urbandale to obtain this parcel to combine with the adjacent cemetery. Polk County is working out an agreement with the City of Urbandale to assign the tax sale certificate. The agreement will be approved as part of the public hearing to dispose of the Polk County interest on September 5, 2023.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

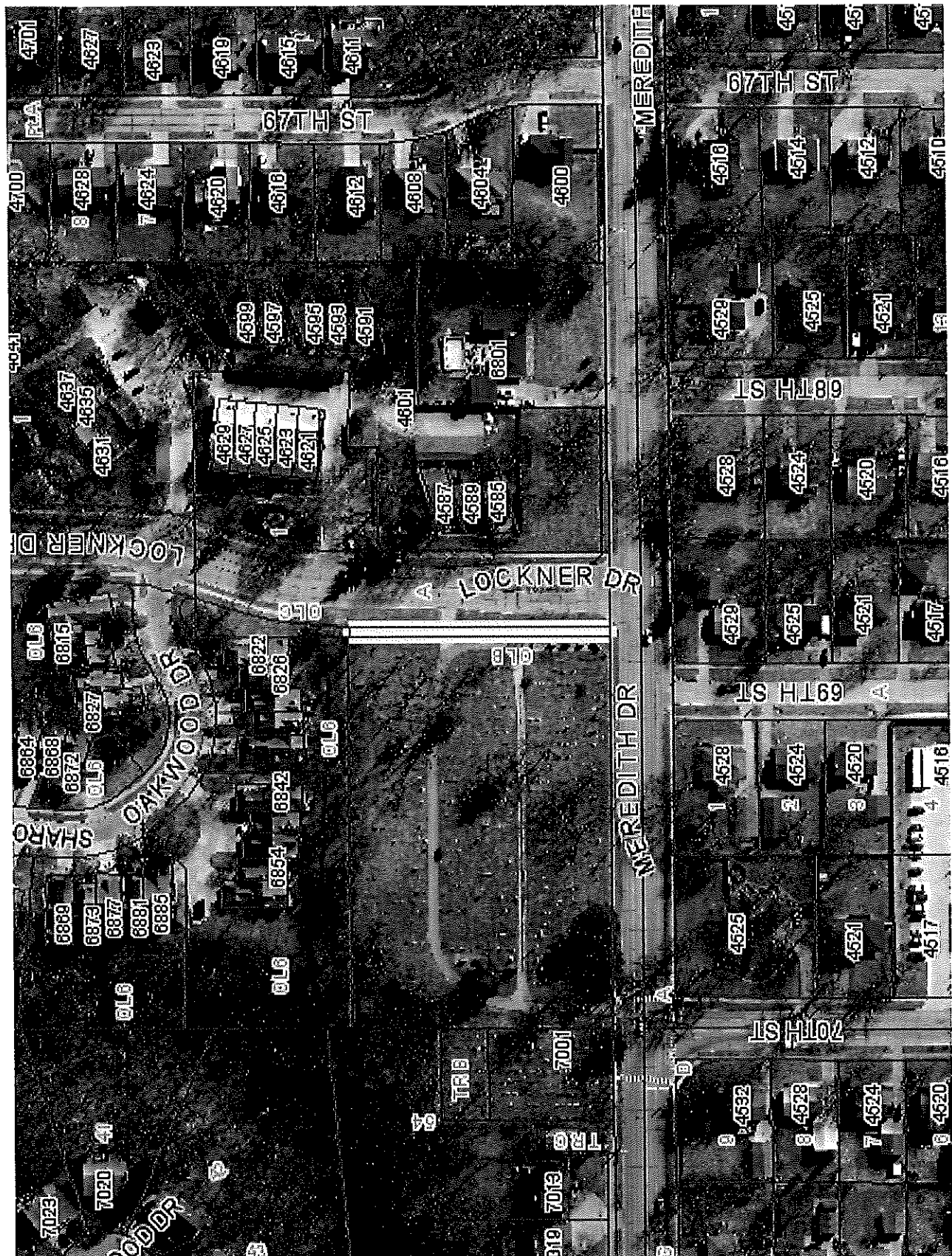
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 5th of September, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey Polk County's interest in real estate by assigning the tax sale certificate of a parcel located in Urbandale, Iowa and legally described as:

OUTLOT B BROOKVIEW CHATEAU PLAT 1

To the City of Urbandale, Iowa. For additional information, contact Polk County Public Works, Real Estate Division at (515) 286-3705.



RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY



Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive \$2,720.00 in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received \$0.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#13

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY 

Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive \$5,602.00 in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received \$00.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#14

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY



Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive \$4,736.00 in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received \$288.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#15

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County, Iowa; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of MH/ID/DD Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Health and Human Services; and

WHEREAS, these services were reviewed and approved by the Polk County Service Appeal Board; and

WHEREAS, these services and expenditures were reviewed and approved by the Polk County Mental Health and Disability Services (MHDS) Region Governing Board; and

WHEREAS, Polk County Service Appeal Board and Polk County MHDS Region Governing Board has determined that it is in the best interests of the clients and the County for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of MH/ID/DD Service Approval and authorizes the necessary expenditures from the Polk County MHDS Region Services Fund for these individuals.

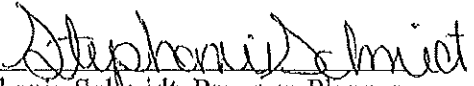
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#16

RECOMMENDED FOR APPROVAL:

By: 
Stephanie Schmidt, Program Planner
Polk County Behavioral and Disability Services Department

FISCAL NOTE: \$46,736.00 from the Polk Region Mental Health and Disability Services Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: 08.22.2023

Contact Individual: Stephanie Schmidt, Program Planner Polk County Behavioral Health and Disability Services Dept. (515) 286-3581

Previous Action taken by the Board: None

Board/Commission Actions: The recommendations contained within have been approved by the Polk County Service Appeal Board and Polk County MHDS Region Governing Board.

Comply with Policy: Yes

Background: Polk County contracts with selected providers within the Polk County MHDS Region to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a client the Region seeks to use an out-of-county provider or a local provider with whom the County does not have a contract but who meets the criteria adopted by the Region Governing Board as set forth in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers with whom the County does not have a contract, to determine whether the service request is in the best interest of the client and the County. The use of the Service Appeal Board also maintains client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the client and the County. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board and the Polk County MHDS Region Governing Board.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	N/A	\$46,736.00	0			
24/25	Y	N/A	0	0			

Additional Fiscal Note Information (optional):

Memorandum of MH/ID/DD Service Approval
Polk County Service Appeal Board

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portl	Maximum Monthly Cost	Maximum Cost of Approval
1	Bright Start Care	Homemaker/Home Health Aid	7/1/2023	6/30/2024	10	Month	\$ 45.00	100%	\$ 450.00	\$ 5,400.00
2	Premier Payee	Supported Community Living	7/6/2023	6/30/2024	5	Month	\$ 121.68	100%	\$ 608.40	\$ 7,900.80
3	Comfort Keepers	Consumer-Directed Attendant Care	7/1/2023	6/30/2024	40	Month	\$ 23.12	100%	\$ 924.80	\$ 11,097.60
4	Comfort Keepers	Consumer-Directed Attendant Care	7/1/2023	6/30/2024	40	Month	\$ 23.12	100%	\$ 924.80	\$ 11,097.60

FY24= \$ 34,896.00

Submitted By: Stephanie Schmidt, Program Planner

Stephanie Schmidt

Service Appeal Board Report
Monday August 7th, 2023

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1P	Mary Greeley Medical Center	Sub Acute Services	3/31/2023	4/4/2023	5	Approved Time	\$ 400.00	100%	\$ 2,000.00	\$ 2,000.00
2P	Mary Greeley Medical Center	Sub Acute Services	5/24/2023	5/25/2023	2	Approved Time	\$ 400.00	100%	\$ 800.00	\$ 800.00
3P	Mary Greeley Medical Center	Sub Acute Services	5/3/2023	5/10/2023	8	Approved Time	\$ 400.00	70%	\$ 2,240.00	\$ 2,240.00
4P	Mary Greeley Medical Center	Sub Acute Services	8/19/2022	8/25/2022	7	Approved Time	\$ 400.00	100%	\$ 2,800.00	\$ 2,800.00
5P	Mary Greeley Medical Center	Sub Acute Services	11/23/2022	12/2/2022	10	Approved Time	\$ 400.00	100%	\$ 4,000.00	\$ 4,000.00
Summary for client =									\$ -	
Summary for Proposal Type									\$ 11,840.00	
Grand Total									\$ 11,840.00	

Submitted By: Stephanie Schmidt, Program Planner

Stephanie Schmidt

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, with the Polk County Mental Health and Disability Services Region, entered into an Agreement for Services with Broadlawns Medical Center, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Broadlawns Medical Center wish to adjust units, unit types, and rates based on cost reporting information for the Residential Care Facility, Mobile Crisis Response Team, Crisis Stabilization Center, and Crisis Observation Center; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall decrease 12.4% from \$4,767,859 to \$4,174,523; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY23/24 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Agreements with providers and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Broadlawns Medical Center, for mental health services for FY23/24 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

By: _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#17

DocuSigned by:
By: Annie Uetz
99AF034524C4428...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: decrease 12.4% from \$4,767,859 to \$4,174,523

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement for Services with Broadlawns Medical Center.

Agenda Date: July 25, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has agreements for services with the above listed provider. The agreements are administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval.

Comply with Policy: Yes

Background: The amendment adjusts units, unit types, and rates based on cost reporting information for the Residential Care Facility, Mobile Crisis Response Team, Crisis Stabilization Center, and Crisis Observation Center.

Action Impact: The total amount of services purchased through this Amended Agreement for Services will decrease 12.4% from \$4,767,859 to \$4,174,523 and is in the FY23/24 budget to provide this level of services.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	N/A	\$4,174,523	\$0	N	100444040.84044.313.42 04b 100444060.84064.316.64 16e 100444040.84044.302.44 01a 100444040.84044.307.42 99a	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region, entered into an Agreement for Services with Candeo, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Candeo wish to amend their Agreement to add Intensive Residential Services, a core mandated service for Mental Health and Disability Service Regions, the purchase of which includes start-up funding, and fee for service rate and units; and

WHEREAS, the total amount of start-up funding for this Amended Agreement shall be \$500,000; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 49.6% from \$1,076,794 to \$1,611,162; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY23/24 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Administrator shall continue to administer the Agreements with providers and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Candeo, for mental health services for FY23/24 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

By: _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#18

DocuSigned by:
By: Annie Uetz
98AF834524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$500,000 one-time start-up funding; \$1,611,162 total service costs

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement for Services with Candeo.

Agenda Date: August 22, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an agreement for services with the above listed provider. The agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval.

Comply with Policy: Yes

Background: The amendment adds Intensive Residential Services, a core mandated service for Mental Health and Disability Service Regions. The costs for the purchase of the services, as set forth in the Amended Agreement, includes both start-up funding and fee for service rate/units.

Action Impact: The total amount of services purchased through this Amended Agreement for Services consists of one-time start-up funding in the amount of \$500,000 and the addition of the fees for Intensive Residential Services to the original Agreement. The Amended Agreement increases the costs of all purchased services from Candeo - \$41,076,794 to \$1,611,162 - and is contemplated in the FY23/24 budget to provide this level of services.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	N/A	\$2,111,162	\$0	N	- 100444040.84042 .379.4279a - 100444040.84042 .379.4229a	N/A

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
24/25	N	N/A	\$1,611,162	\$0	N	100444040.84042.379.42 29a	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) provides funding yearly to Polk County, Iowa through the Local Public Health Services (LPHS) Contract; and

WHEREAS, for the period July 1, 2023 through June 30, 2026, Iowa HHS has awarded a three-year funding contract to Polk County, Iowa to provide financial support to local boards of health to ensure core public health functions and essential public health services are delivered; and

WHEREAS, Iowa HHS has allocated program funding in the amount of \$934,148.00 for the period July 1, 2023 through June 30, 2024 and three percent (3%) of program funds shall be withheld by Iowa HHS until final written approval from Iowa HHS has been granted for their release; and

WHEREAS, Polk County, Iowa and Iowa HHS desire to enter into Contract #5884CO77 for the provision of funds from Iowa HHS to Polk County, Iowa for Local Public Health Services.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Local Public Health Services Contract #5884CO77 with Iowa Department of Health and Human Services for the provision of public health services in Polk County, Iowa and authorizes the Chair to sign the Contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its distribution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY23/24 State funding \$934,148.00

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of FY24 Local Public Health Services Funding Contract with the Iowa Department of Health and Human Services.

Agenda Date: August 22nd, 2023

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action Taken by the Board: The Board of Supervisors approved a similar contract in FY23.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Historically, the Iowa Department of Health and Human Services (Iowa HHS) provides funding to Polk County, Iowa for the provision of core public health functions and essential services in the community. Polk County traditionally provided some of the programming and subcontracted with a non-profit agency to provide home care aide and public health nursing services. Moving forward, the Polk County Health Department will use the awarded funds to provide all programming comprising the designated 10 essential public health services. Iowa HHS is providing funding of \$934,148 for the program.

The source of the funding is from the Essential Public Health Services appropriation

Action Impact: These funds will enable Polk County to offset staff salaries at the Polk County Health Department for employees who conduct communicable disease investigations, health education in the community, health coaching, home hazard investigations (lead inspections), and community partnership participation. This year's contract amount is \$934,148, which represents a 11% increase from the previous year.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	934,148	934,148	Y	10223404.74460 10223404.77440	10223404.52190

Additional Fiscal Note Information (optional): Funding sources: State \$934,148

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is obligated to take steps to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); and

WHEREAS, Polk County, Iowa is committed to the privacy and security of the Protected Health Information (PHI) it generates, receives, and transmits; and

WHEREAS, to prevent improper use or disclosure of PHI, HIPAA regulations require Covered Entities, such as Polk County, to develop and maintain numerous safeguards, including but not limited to adopting compliant policies and procedures and training applicable workforce members; and

WHEREAS, HIPAA regulations also address the security of PHI and require Covered Entities and their Business Associates to adopt administrative, physical and technical safeguards to protect the security of PHI; and

WHEREAS, Polk County, Iowa has assembled an interdisciplinary HIPAA Compliance Team that is tasked with reviewing and drafting notices, reports, and policies and procedures to remain compliant with HIPAA; and

WHEREAS, the Polk County HIPAA Compliance Team recommends the adoption of updated HIPAA General Policies, HIPAA Privacy Policies and Procedures, and HIPAA Security Policies and Procedures.

NOW, THEREFORE BE IT RESOLVED that the Polk County, Iowa Board of Supervisors adopts the attached HIPAA General Policies, HIPAA Privacy Policies and Procedures, and HIPAA Security Policies and Procedures as if fully set forth in this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#20

By: 
Helen Eddy, Director/HIPAA Privacy Officer
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving HIPAA General Policies, HIPAA Privacy Policies and Procedures, and HIPAA Security Policies and Procedures.

Agenda Date: August 22, 2023

Contact Individual: Helen Eddy, Director/HIPAA Privacy Officer
Polk County Health Department
515-286-3767

Previous Action taken by the Board: Previous HIPAA policies have been adopted in 2003, 2005, and 2018.

Board/Commission Actions: The Polk County HIPAA Compliance Team recommends the adoption of updated HIPAA General Policies, HIPAA Privacy Policies and Procedures, and HIPAA Security Policies and Procedures.

Comply with Policy: Yes

Background: In 1996, Congress enacted the Health Insurance Portability and Accountability Act ("HIPAA"). HIPAA has several provisions; however, the most relevant provisions to Polk County, Iowa are those directed toward administrative simplification in the health care industry. As part of this effort, Congress enacted significant requirements for health care providers with regard to billing, use and disclosure of an individual's information, and security measures to be utilized by entities covered by HIPAA.

Polk County is designated as a Hybrid Entity. Various Polk County Departments and Offices are designated as healthcare components of Polk County and thus are subject to the HIPAA provisions. Polk County, Iowa is committed to the privacy and security of the Protected Health Information (PHI) it generates, receives, and transmits. Polk County has assembled an interdisciplinary HIPAA Compliance Team that is tasked with reviewing and drafting notices, reports, and policies and procedures to remain compliant with HIPAA. The Polk County HIPAA Compliance Team recommends the adoption of updated HIPAA General Policies, HIPAA Privacy Policies and Procedures, and HIPAA Security Policies and Procedures.

Action Impact: The adoption of updated HIPAA Policies and Procedures complies with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and

ensures that Polk County employees have the training and knowledge to maintain the privacy and security of PHI.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is responsible for the boarding and care of inmates in the Polk County Sheriff's custody in the Polk County Jail; and

WHEREAS, the Prison Rape Elimination Act (PREA) Standards require all covered confinement facilities, including the Polk County Jail, to be audited at least once during every three-year audit cycle; and

WHEREAS, Sweney Group LLC is certified by the U.S. Department of Justice to conduct PREA audit of confinement facilities; and

WHEREAS, the Polk County Sheriff recommends approving the terms of the Agreement for PREA-related audit services with Sweney Group LLC for an initial audit tentatively scheduled for 06/24/2024 through 06/25/2024, at a cost of \$4,480.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Agreement with Sweney Group LLC to provide PREA-related audit services at the Polk County Jail and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

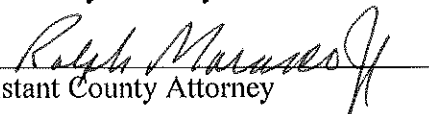
RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
10:54 am, Aug 14, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$4,480.00

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Sweney Group LLC for PREA Audit Services at the Polk County Jail

Agenda Date: 08/22/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board of Supervisors has executed previous Agreements with Sweney Group LLC for PREA-related audit services.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is responsible for the board and care of prisoners in the Sheriff's custody in the Polk County Jail. The Prison Rape Elimination Act (PREA) Standards require all confinement facilities, including the Polk County Jail, to be audited at least once during every three-year audit cycle.

The terms of the Agreement for PREA-related audit services by Sweney Group LLC is for an initial audit tentatively scheduled for 06/24/2024 through 06/25/2024, at a cost of \$4,480.00.

Action Impact: Polk County will continue its compliance with federal PREA Standards.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY 23/24	Y	\$4,480	n/a	N	10041051.76470	n/a

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, 911 Public Safety Answering Points (PSAP), as defined in Iowa Code Section 34A.2(23), are operated in Polk County, Iowa by Polk County, Iowa acting by and through the Polk County Sheriff's Office (PCSO PSAP), the City of Des Moines, Iowa (Des Moines PSAP), and the City of West Des Moines, Iowa acting by and through Westcom (Westcom PSAP); and

WHEREAS, Polk County, Iowa, the City of Des Moines, Iowa, and the City of West Des Moines, Iowa agree that data which is currently received and created by each PSAP and pertains to entries into Computer Aided Dispatch for public safety agencies is mutually beneficial if shared and used with emergency response agencies contracting or utilizing the services of the entities; and

WHEREAS, Polk County, Iowa, the City of Des Moines, Iowa and the City of West Des Moines, Iowa desire to enter in to an Agreement that shall remain in place indefinitely or until terminated by any party pursuant to the terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the City of Des Moines, Iowa and the City of West Des Moines, Iowa for data sharing received and created by each PSAP and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

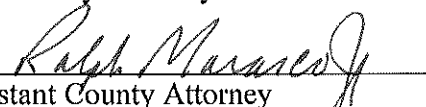
RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
1:01 pm, Aug 08, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No costs to Polk County.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with the City of Des Moines, Iowa and the City of West Des Moines, Iowa.

Agenda Date: 08/22/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution authorizes the signature of an Agreement between Polk County and the cities of Des Moines and West Des Moines (on behalf of Westcom) for the sharing of data which is currently received and created by each PSAP (PCSO PSAP, Des Moines PSAP, and Westcom PSAP).

Background: 911 Public Safety Answering Points (PSAP), as defined in Iowa Code Section 34A.2(23), are operated in Polk County, Iowa by the Polk County Sheriff's Office (PCSO PSAP), the City of Des Moines, Iowa (Des Moines PSAP), and the City of West Des Moines, Iowa (Westcom PSAP). This agreement has already been approved by the City of Des Moines and City of West Des Moines.

Data which is currently received and created by each PSAP and pertains to entries into Computer Aided Dispatch for public safety agencies would be mutually beneficial if shared and used with emergency response agencies contracting or utilizing the services of the PCSO PSAP, Des Moines PSAP, and Westcom PSAP.

Action Impact: Polk County will continue its commitment to maintain and strengthen its communication system and would enhance the safety of the personnel from the participating public safety agencies who rely upon dependable communication and information in the course of their respective duties. The Agreement is effective upon the signature of the parties and shall remain in place indefinitely or until terminated pursuant to the terms of the Agreement.

Fiscal Note: No costs to Polk County. Costs related to providing the data sharing system are being provided and covered through Polk County 911 Service Board funds.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	n/a					
24/25	n/a					

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office and the City of Des Moines, Iowa have received an Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant); and

WHEREAS, the City of Des Moines, Iowa will be the official applicant and fiscal agent for the Justice Assistance Grant; and

WHEREAS, the awards shall be for law enforcement program improvements; and

WHEREAS, the award share for Polk County, Iowa is up to \$14,942; and

WHEREAS, all Agencies participating in the Grant are required to sign a Memorandum of Understanding.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with the City of Des Moines, Iowa for the receipt of funds from the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant), and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Frank Marasco, Chief Financial Officer, PCSO
12:52 pm, Aug 08, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

Fiscal Note: \$14,942

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant).

Agenda Date: 08/22/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board of Supervisors approved a Resolution for a Memorandum of Understanding with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant) on 07/26/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution approves the Memorandum of Understanding between Polk County and the City of Des Moines.

Background: Polk County would receive up to \$14,942 from this grant. The award shall be used for law enforcement program improvements. The Polk County Sheriff's Office will use the funds to augment law enforcement equipment and technology support. There is no match required for these funds.

Action Impact: Polk County would authorize signature of the Memorandum of Understanding, allowing the City of Des Moines to act as official applicant and fiscal agent. Upon acceptance of the award, the Polk County Sheriff's Office will use the funds to purchase equipment identified in the official application to enhance and improve current law enforcement operations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	\$14,942	\$14,942	N	10041001.77440	10041001.52460

Additional Fiscal Note Information (optional): Funding is used for one-time equipment/technology enhancements as the funds are awarded on an annual basis and may not be available for ongoing expenses.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Task Force (M.I.N.E.); and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, M.I.N.E acting by and through the Polk County Sheriff's Office has applied to the Iowa Governor's Office of Drug Control Policy (ODCP) for grant funding; and

WHEREAS, the Governor's ODCP has awarded M.I.N.E. a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) in the amount of \$20,000 from July 1, 2023 through June 30, 2024; and

WHEREAS, these funds are intended to pay for approved overtime costs of the member agencies of M.I.N.E. in its efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program; and

WHEREAS, the award requires no matching funds from Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Methamphetamine Drug Hot Spots Grant and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

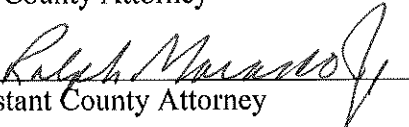
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Frank Marasco, Chief Financial Officer, PCSO
12:50 pm, Aug 08, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Revenue \$20,000.00.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant (#21-CAMP-21)

Agenda Date: 08/22/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-10) on 10/18/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy awarded the MINE TF a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) from July 1, 2023 through June 30, 2024 to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the receipt of \$20,000 for this grant through June 30, 2024.

Action Impact: This grant continues the MINE TF efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	\$20,000	\$20,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the incumbent of a Youth Transporter position within the Community, Family and Youth Services Department will be on an unpaid leave commencing September 29, 2023, to serve as the AFSCME Local 1868 union president, and

WHEREAS, the Director of Community, Family and Youth Services requests creation of a side-by-side Youth Transporter position and indicates it is needed to continue the current level of service while the employee is on unpaid leave, and

WHEREAS, the side-by-side position will continue until such time as the employee returns to the position or separates employment, and

WHEREAS, the Human Resources Department recommends:

Create one (1) side-by-side Youth Transporter position, AFSCME grade 16, range \$58,634-\$76,694, commencing immediately to allow transition of duties from incumbent to the side-by-side position.

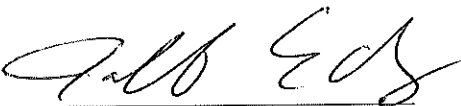
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Jeffrey Edgar, Director of Human Resources
Polk County Human Resources

APPROVED AS TO FORM:

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Side-By-Side Position within the Community, Family and Youth Services Department

Agenda Date: August 22, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) side-by-side Youth Transporter position, AFSCME grade 16, range \$58,634-\$76,694, commencing immediately to allow transition of duties from incumbent to the side-by-side position and terminating upon return of the incumbent to the position or separation of incumbent's employment.

Comply with Policy: Yes

Background: Todd Copley is retiring from his position as AFSCME Local 1868 union president effective September 29, 2023 and has appointed current vice president, Don Quijano, to serve as president. Mr. Quijano will be on an unpaid leave from his position as Youth Transporter within the Community, Family and Youth Services Department while serving as union president. The Director of Community, Youth and Family Services is requesting a side-by-side Youth Transporter position to meet operational demands during his extended absence.

Action Impact: Creates one (1) side-by-side Youth Transporter position effective immediately and until such time as the incumbent returns to the position or separates employment.

Fiscal Note: No additional costs are associated with this resolution.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1	0				
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

That the following Resolution be adopted:

WHEREAS, in accordance with Section 331.801 of the Code of Iowa, a County Medical Examiner shall be appointed by the Polk County Board of Supervisors, and

WHEREAS, the Polk County Board of Supervisors desires to appoint Dr. Joseph Blitman, M.D., as Polk County Medical Examiner in accordance with the terms of the attached agreement, and

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve the attached employment agreement between Polk County and Dr. Joseph Blitman, M.D, and

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the attached employment agreement and authorizes the Chairperson of the Polk County of Supervisors to sign said agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

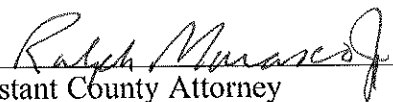
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in
FY 23/24 budget.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving employment agreement between Polk County and Dr. Joseph Blitman, M.D.

Agenda Date: August 22, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A.

Action Requested (Recommended): To approve and authorize the Chair to sign the enclosed employment agreement between Polk County and Dr. Joseph Blitman, M.D.

Comply with Policy: Yes

Background: In accordance with Section 331.801 of the Code of Iowa, a County Medical Examiner shall be appointed by the Polk County Board of Supervisors. Polk County desires to appoint Dr. Joseph Blitman, M.D., to the position of Polk County Medical Examiner in accordance with the terms of the employment agreement attached to the resolution accompanying this memorandum/

Action Impact: Approval of this resolution appoints Dr. Joseph Blitman, M.D. as the Polk County Medical Examiner, approved the employment agreement regarding the same and authorizes the chairperson to sign the agreement on behalf of Polk County, Iowa.

Fiscal Note: Costs are incorporated in the FY 23/24 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		
24/25	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECOND BY _____

That the following resolution be adopted:

WHEREAS, the municipal or political subdivisions of the State of Iowa shown in Exhibit 'A' own parcels of real estate in City of Des Moines that have taxes due; and

WHEREAS, the County Treasurer has submitted statements to the appropriate governing bodies for payment as required by Iowa Code Section 446.7(2); and

WHEREAS, the municipal or political subdivisions of the State of Iowa did not pay the amount of taxes due; and

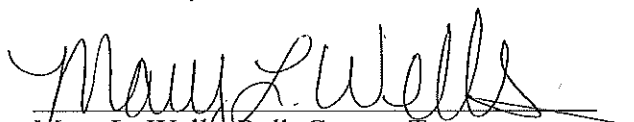
WHEREAS, Iowa Code Section 446.7(2) requires the Polk County Board of Supervisors to abate the taxes owing on real estate owned by a municipal or political subdivision of the State of Iowa which fails to pay the amount of taxes due.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code Section 446.7(2) in reference to all parcels listed in the attached exhibit, the Polk County Auditor and Treasurer are directed to abate the total amount due as defined in 445.1 and strike them from the county system.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted by:


Mary L. Wells, Polk County Treasurer

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: City of Des Moines Abatement

Agenda Date: August 22, 2023

Contact Individual: Kyle Rice, Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate taxes against four properties owned by the City of Des Moines.

Comply with Policy: Compliance with Iowa Code Section 446.7 & 445.16

Background:

In compliance with 446.7 & 445.16, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact: N/A

Additional Fiscal Note Information (optional): Abate Taxes - \$3,568

**SEMI ANNUAL ABATEMENT
EXHIBIT "A"**

Parcel Number	Assessed Yr	Tax Amount	Late Interest	Strmnt Fee	Total Owner Name/Legal Description
7924.33.256.016	2023	\$388.00	\$0.00	\$0.00	City of Des Moines LOT 23 BLK 3 INGLESIDE
7924.34.153.028	2023	\$ 236.00	\$0.00	\$0.00	City of Des Moines S 50F LOT 1 INGLE-WOLD
7824.15.101.007	2023	\$2,288.00	\$0.00	\$0.00	City of Des Moines LOT 168 CRAWFORD PLACE
7924.33.429.028	2023	\$656.00	\$0.00	\$0.00	City of Des Moines LOT 12 WARREN PLACE

To Be Abated:	\$3,568.00	\$0.00	\$0.00	\$0.00
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RESOLUTION

MOVED by _____ SECONDED by _____

that the following resolution be adopted:

WHEREAS, the Polk County Procurement Supervisor presented to the Board of Supervisors an amendment of the Polk County Internal Procurement Policy

WHEREAS, the updated Polk County Internal Procurement Policy was adopted by the Polk County Board of Supervisors on 08/08/2023

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby authorize rescinding the previously approved Internal Procurement Policies.

Approved this ____ day of ____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chairperson

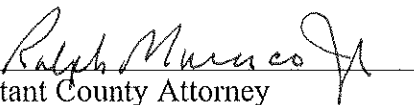
RECOMMENDED FOR APPROVAL:



Ryan Ward
Polk County Procurement and Purchasing Manager

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

#28

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, in accordance with Iowa Code 256.69, Polk County has a statutory obligation to provide financial support to the public library which provides rural library services to the citizens of unincorporated Polk County, and;

WHEREAS, Polk County's contract with the Rural Library Association expired on June 30, 2023, and;

WHEREAS, it is in the best interest of Polk County to enter into an agreement with the Polk County Library Association to provide rural library services to unincorporated Polk County residents.

NOW, THEREFORE BE IT RESOLVED that Polk County hereby approves the agreement between Polk County and the Polk County Library Association to provide rural library services to unincorporated Polk County residents and authorizes the Chair to sign the attached agreement.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

Sarah Boese, Deputy County Administrator
Board of Supervisors

#29

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marano
Assistant County Attorney

FY23/24: \$650,000

FY24/25: \$650,000

FY25/26: \$650,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving an agreement between Polk County and the Polk County Library Association.

Agenda Date: August 22, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: July 14, 2020

Board/Commission Actions: N/A

Action Requested (Recommended): Entering into a three year agreement with the Polk County Library Association to provide services to unincorporated Polk County residents.

Comply with Policy: Yes

Background: In accordance with Iowa Code 256.69, Polk County has a statutory obligation to provide financial support to the public library which provides rural library services to the citizens of unincorporated Polk County. Polk County's contract with the Rural Library Association expired on June 30, 2023. It is in the best interest of Polk County to enter into an agreement with the Polk County Library Association to provide rural library services to unincorporated Polk County residents. Polk County's financial contribution will be \$650,000 in FY23/24, FY24/25 and FY25/26. Provider libraries will provide Polk County 60 days notice regarding any proposed change in services that would limit rural residents' right of access to and use of library facilities or that would provide rural residents with a lesser service level than is provided or a higher fee structure than is charged to residents of the cities whose libraries are parties to the Library Services to Rural Polk County Agreement.

Action Impact: The passage of this resolution enters into a three year agreement with the Polk County Library Association to provide services to unincorporated Polk County residents.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			\$650,000			110106400.77140	
24/25			\$650,000				
25/26			\$650,000				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Oakview Group 360 (OVG) is required to submit annual operating budgets to Polk County for HyVee Hall and Veterans Memorial - Community Choice Credit Union Convention Center; and,

WHEREAS, Spectra has also provided operating budgets for Wells Fargo Arena; and,

WHEREAS, the budgets presented by OVG have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets; and,

WHEREAS, in accordance with the Management Agreement between Polk County and OVG, the operator shall be entitled to earn a productivity fee; and,

WHEREAS, the operator's performance has been reviewed by staff and consultants and the productivity fee for FY 22/23 is \$15,462; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2024.

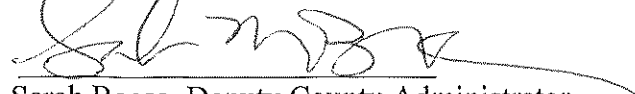
BE IT FURTHER RESOLVED that County staff are hereby directed to monitor the status of the facility budgets and provide periodic reports to the Board of Supervisors comparing actual operating results to the above budgets.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair

RECOMMENDED FOR APPROVAL:



Sarah Boese, Deputy County Administrator
Polk County Board of Supervisors

Fiscal Impact: \$1,984,337 FY 22/23 net County profit on IEC facilities
Less \$15,462 expenditure for FY 22/23 productivity fee
FY 23/24 net County profit on IEC facilities budgeted at \$1,354,231

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the FY 23/24 Budget for the Iowa Events Center.

Agenda Date: August 22, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: 8/16/22

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the FY 23/24 Oakview Group (OVG) operating budgets, non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center, and Wells Fargo Arena.

Comply with Policy: Yes

Background: OVG is required to submit annual operating budgets to the County for Hy-Vee Hall and Veterans Memorial – Community Choice Credit Union. OVG has also provided operating budgets for Wells Fargo Arena. The budget request presented by OVG has now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets. Staff is asking that the Board of Supervisors approve the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2024.

Action Impact: Approves the FY 23/24 OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena and directs staff to monitor the status of the facility budgets.

Fiscal Note: FY22/23 productivity fee = \$15,462

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N		N	\$1,354,231	N		2950950100.63000

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Greater Des Moines Botanical Garden is a 501(c)(3) non-profit that provides a place to explore, explain, and celebrate the world of plants; and

WHEREAS, Greater Des Moines Botanical Garden applied for a Polk County Community Development Grant to assist with an improvement project that will focus on HVAC replacement and upgrades, which include geothermal capabilities, to the property located at 909 Robert D. Ray Dr., Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Greater Des Moines Botanical Garden to award grant funds to assist with this improvement project that will create a suitable environment for both plant collections and guest experiences; and

WHEREAS, the grant award will serve the public purpose by providing an energy efficient HVAC system that is necessary to heat and cool all indoor facilities, including the conservatory, three greenhouses, public event spaces, and administrative office space; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the HVAC improvement project for the Greater Des Moines Botanical Garden; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$50,000.00 to the Greater Des Moines Botanical Garden and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

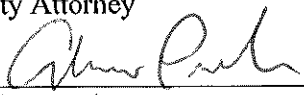
RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

#31

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Greater Des Moines Botanical Garden, a 501(c)(3) non-profit organization.

Agenda Date: August 22, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Board of Supervisors Office
286-2272

Previous Action taken by the Board: Prior Community Betterment Grant awarded May 2, 2023 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Greater Des Moines Botanical Garden has applied for a Community Development Grant to assist with an improvement project that focuses on the replacement and update for the HVAC system to the property located 909 Robert D. Ray Dr., Des Moines, Polk County, Iowa. The grant funds will serve a public purpose by providing an energy efficient HVAC system that is necessary to heat and cool all indoor facilities, including the conservatory, three greenhouses, and public event space. The new HVAC system will create a suitable environment for both plant collections and guest experiences.

Action Impact: The adoption of this resolution will award \$50,000.00 of gaming revenue to Greater Des Moines Botanical Garden and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$50,000.00	\$0	N	40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Skate DSM is a 501(c)(3) non-profit organization that harnesses the positive aspects of skateboarding to create an impact in central Iowa through a collaborative approach by working with both the skating community and public and private organizations to build positive relationships; and

WHEREAS, Skate DSM has applied for a Polk County Community Development Grant for the 2023 Streetstyle Open event which will be held September 21st through September 23rd, 2023 at several skating areas set up around downtown Des Moines, Iowa. The event will finish at Lauridsen Skate Park, located at 901 2nd Avenue, Des Moines, Iowa; and

WHEREAS, Skate DSM is providing a multi-day skate competition that features some of the best skaters from the Midwest and around the world who will skate alongside talented local skaters. The event promotes community grassroots sporting and tourism in Polk County; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Skate DSM to award grant funds for the 2023 Streetstyle Open; and

WHEREAS, Skate DSM serves a public purpose by providing a platform for skating competitions and an event that benefits the businesses and skating community in Polk County, Iowa; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant shall only be used for costs related to the production of the 2023 Streetstyle Open event; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$35,000.00 to Skate DSM, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#32

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$35,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to Skate DSM, a 501(c)(3) non-profit organization.

Agenda Date: August 22, 2023

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors Office
515-286-2272

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County has a long-standing commitment to fund economic development, cultural initiatives, and events that benefit the residents and businesses of Polk County. Skate DSM seeks assistance with production costs related to the 2023 Streetstyle Open event which will be held September 21st through September 23rd, 2023 at several skating areas set up around downtown Des Moines, Iowa. The event will finish at Lauridsen Skate Park, located at 901 2nd Avenue, Des Moines, Iowa. Some of the best skaters from the Midwest and around the world will be present to skate alongside talented local skaters. The event promotes community grassroots sporting and tourism in the Des Moines area.

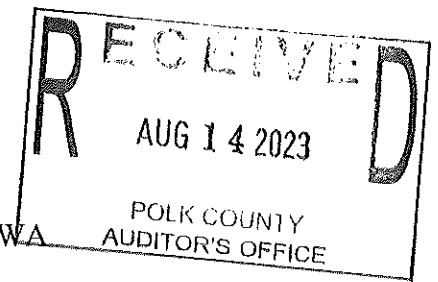
Skate DSM serves a public purpose by providing a platform for skating competitions and an annual event that benefits the businesses and skating community in Polk County, Iowa.

Action Impact: The adoption of this resolution will award \$35,000.00 of gaming revenue to Skate DSM and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
Year	Budget Item? (Y/N)	Position(s) Required	Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
23/24	Y	0	\$35,000.00	\$0		40109032.79410	

Additional Fiscal Note Information (optional):



IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
SOUTHEAST CONNECTOR – SE 30TH STREET
TO U.S. HIGHWAY 65 PROJECT (Lora
Jorgensen and Colleen Mitchell, co-trustee under
Lee M. Mitchell Trust Agreement Dated July 15,
1988, Lora Jorgensen and Colleen Mitchell, co-
trustees under Margaret V. Mitchell Trust
Agreement Dated July 15, 1988, 1111 SE 30th
Street And Parcel 7823-07-177-001, Des Moines,
IA 50317),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Lora Jorgensen, Co-Trustee, Lee M. Mitchell Trust Agreement dated July 15, 1988, Lee M.
Mitchell, Trustor

c/o Lora Jorgensen
3301 SW 24th Street, Des Moines, IA 50321

Colleen Mitchell, Co-Trustee, Lee M. Mitchell Trust Agreement dated July 15, 1988, Lee M.
Mitchell, Trustor

c/o Colleen Mitchell
3200 Wakonda Court, Des Moines, IA 50321

Lora Jorgensen, Co-Trustee, Margaret V. Mitchell Trust Agreement dated July 15, 1988,
Margaret V. Mitchell, Trustor

c/o Lora Jorgensen
3301 SW 24th Street, Des Moines, IA 50321

Colleen Mitchell, Co-Trustee, Margaret V. Mitchell Trust Agreement dated July 15, 1988,
Margaret V. Mitchell, Trustor

c/o Colleen Mitchell
3200 Wakonda Court, Des Moines, IA 50321

#33

Unknown Trustees of the Lee M. Mitchell Trust Agreement dated July 15, 1988, Lee M. Mitchell, Trustor
c/o Jim Brick
Brick Gentry, P.C., 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266

Unknown Trustees of the Margaret V. Mitchell Trust Agreement dated July 15, 1988, Margaret V. Mitchell, Trustor
c/o Jim Brick
Brick Gentry, P.C., 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

Iowa Power and Light Company n/k/a MidAmerican Energy Company (Easement, Polk County Recorder's Office Book 2264 of Miscellaneous, Page 127)
c/o C T Corporation System
400 Court Avenue, Des Moines, IA 50309

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the following-described real estate:

LEGAL DESCRIPTION:

FEE INTEREST (004-F1)

A PORTION OF NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 78 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE CENTER OF SAID SECTION 7; THENCE NORTH 86°(DEGREES) 57'(MINUTES) 04"(SECONDS) WEST, 103.68 FEET ON THE SOUTH LINE OF SAID NORTHWEST QUARTER; THENCE NORTH 69°56'12" WEST, 473.34 FEET; THENCE NORTH 66°56'29" WEST, 340.19 FEET; THENCE NORTH 70°07'47" WEST, 234.58 FEET; THENCE NORTH 67°21'49" WEST, 186.42 FEET; THENCE NORTH 57°33'52" WEST, 199.67 FEET; THENCE NORTH 48°04'23" WEST, 166.14 FEET; THENCE NORTH 84°55'55" WEST, 150.79 FEET; THENCE NORTH 63°39'01" WEST, 218.44 FEET; THENCE NORTH 65°11'47" WEST, 674.33 FEET TO THE EAST RIGHT OF WAY LINE OF SE 30TH STREET; THENCE SOUTH 00°11'52" EAST, 769.55 FEET ON SAID EAST RIGHT OF WAY LINE; THENCE SOUTH 89°48'08" WEST, 33.00 FEET TO THE WEST LINE OF SAID NORTHWEST QUARTER; THENCE



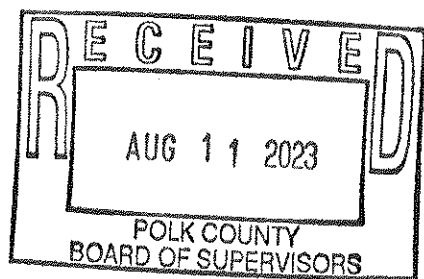
**NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF
ANKENY, IOWA AND AFFECTED TOWNSHIPS AND COUNTIES
CONCERNING A PETITION FOR THE ANNEXATION OF LAND BY THE CITY
OF ANKENY.**

The City of Ankeny, Iowa will hold a consultation meeting with all affected townships and counties, commencing at **ten a.m. (10:00 am) on Thursday, August 24th, 2023**, in the Public Services Building, 1210 NW Prairie Ridge Drive, Conference Room C, Ankeny, Iowa concerning a proposed annexation by the City, a copy of which is attached hereto.

Each affected entity may appoint a representative to attend the consultation. The designated representative may make written recommendations for modifications to the proposed annexation area no later than seven days following the consultation. Additionally, no later than 30 days after the consultation, the County Board of Supervisors may, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

This consultation meeting is in accordance with Iowa Code Section 368.7.

Dated this 8th day of August 2023.




Eric C. Jensen, Director
Community Development
City of Ankeny, Iowa

#34

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. NC23-17 / ANKENY
VOLUNTARY ANNEXATION INCLUDING NON-	)	
CONSENTING OWNERS WITHIN THE	)	FILING OF WRITTEN DECISION
URBANIZED AREA OF THE CITY OF ALTOONA	)	

TO: Cities of Ankeny and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, affected Public Utilities and Parties of Record.

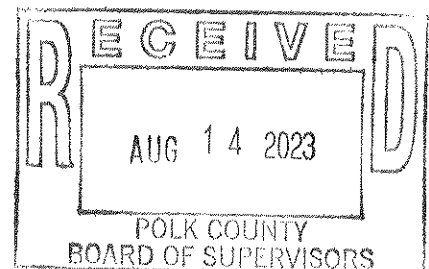
You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Ankeny under City Development Board Case File No. NC23-17.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board



CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
www.elkhartiowa.com

TO: Polk County Board of Supervisors
FROM: Chad Sands, City Administrator, Elkhart
DATE: August 3, 2023
RE: Proposed Voluntary Annexation Request

Enclosed, please find a copy of a request to the City of Elkhart for voluntary annexation which contains the legal description of the property in question as well as a map of the proposed annexation with its location in relation to the city. The property borders the SW corner of Elkhart.

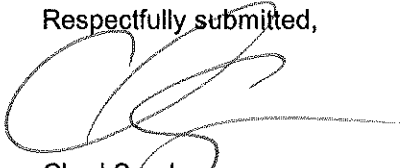
Since this 100% voluntary Annexation is within two miles of another city, you are receiving this notice of the application.

At the August 21st City Council meeting, the city will schedule a public hearing to consider the application on Monday, September 18, 2023 at 6:00 pm. A public hearing notice has been included in the enclosures and will be published the first week of September.

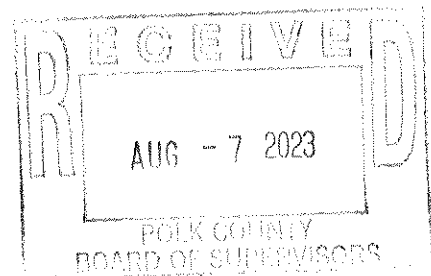
Should you have any questions, you may feel free to contact me at the following

Chad Sands
City of Elkhart
260 NW Main Street
Elkhart, IA 50073
(515) 367-4735

Respectfully submitted,



Chad Sands
City Administrator



#360