

**PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS**

The Polk County Board of Supervisors met in regular session Tuesday, August 30, 2022 at 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Matt McCoy, Tom Hockensmith, Robert Brownell, Angela Connolly.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the August 16, 2022 minutes and they stand approved as printed.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list(s), claim numbers 202208230001 – 202208231024 and claim numbers 202208300001 – 202208300902.

VOTE YEA: Van Oort, McCoy, Hockensmith, Connolly, Brownell.

**PROCLAMATION:** Chairperson Connolly read the Welcoming Week, September 9 - 18, 2022 Proclamation.

**PERMITS:** Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit and Ownership Update for Casey’s #3075, 6981 NE 14<sup>th</sup>.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

New application for 5-day Class “C” Liquor License and Outdoor Service Area Permit for Nik’s Topsy Trailers, 1005 NW Aurora Avenue.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**RESOLUTIONS:** Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for September 13, 2022 on Disposal of County Interest in Real Estate (south of Adventureland Drive, Altoona).

Resolution approving permanent sanitary sewer easement conveyance for property at 2130 NW Polk City Drive (Samuel & Karla Holt Trust).

Resolution approving permanent sanitary sewer easement conveyance for property in Saylor Township known as Kings Throne (6450 LLC).

Resolution approving release of lien on 2311 NW 84<sup>th</sup> Avenue, Ankeny (Dirks).

Resolution approving easements for construction of the NE Broadway Avenue Improvement Project.

Resolution approving final plat of Bowie-Purcell Plat 1.

Resolution approving final plat of Runnells 66.

Resolution approving final plat of The Greens as Woodland Hills Plat 6.

Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Cultural Equity and Restorative Justice initiative activities.

Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Community Partnership for Protecting Children initiative activities.

Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.

Resolution approving amendments 1 and 2 to the Data Sharing Agreement with Iowa Department of Public Health.

Resolution approving agreement with FAB Rehab to address lead hazard repairs at 614 Virginia Avenue (Bunkers).

Resolution approving agreement with Broadlawns Medical Center for a grant to offset substance abuse detoxification services.

Resolution approving Memorandum of Agreement with Ankeny Community School District.

Resolution approving recommendation of the Polk County Assessor for allowance of a claim for the Business Property Tax Credit.

Resolution approving recommendation of the Polk County Assessor for allowance and denials of Disabled Veteran Tax Credits.

Resolution approving recommendation of the Polk County Assessor for allowance and denials of Homestead Tax Credits.

Resolution approving recommendation of the Polk County Assessor for allowance and denials of Military Service Tax Exemption.

Resolution approving banking services agreement with JPMorgan Chase Bank.

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 27, 2022 for proposed amendment to FY 22/23 budget.

Resolution reclassifying position within the Board of Supervisors Office.

VOTE YEA: Van Oort, Hockensmith, Brownell, Connolly.

ABSTAIN: McCoy.

Resolution relating to WRA Senior Bond Issuance Certificate.

Resolution abating taxes for property located at 2559 Euclid Avenue (Experience Church of the Open Bible).

Resolution approving economic development funding to the Greater Des Moines Partnership.

Resolution approving lease and sublease agreement with the City of Des Moines and Eat Greater Des Moines for warehouse space (1300 Scott Street).

Resolution approving Community Development Grant for Community Foundation of Greater Des Moines (501c3), fiscal agent for Clive Community Foundation (Greenbelt Landing Project).

Resolution approving various sponsorships.

Resolution approving Community Betterment Grant awards.

**REFERRED TO  
TREASURER &  
CO ATTORNEY:**

Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Des Moines River Levee Alterations-Phase C Project (Moore).

Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Polk County Broadway Avenue Improvement Project (818, 822 and 874 NE Broadway Ave, Steinkamp Invest)

Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East System Storm Sewer Improvement Project (Radio City Mobile Home Park Inc).

Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East Sewer System Improvement Project (Sunny Terrace).

Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East System Storm Sewer Improvement Project (Radio City Residential Cooperative).

**REFERRED TO  
PUBLIC WKS &  
CO ATTORNEY:**

City of Ankeny voluntary annexation, including non-consenting owners, within urbanized area of Alleman and Elkhart.

City of Ankeny voluntary annexation within urbanized area of Altoona.

City of Bondurant voluntary annexation within urbanized area of Altoona.

City of Grimes voluntary annexation within urbanized area of Johnston and Granger.

City of Sheldahl voluntary annexation within urbanized area of Slater.

Notice of proposed annexation of unincorporated territory into the City of Runnells.

Notice of proposed annexation of unincorporated territory into the City of Altoona.

**APPOINTMENTS:** Moved by Brownell, Seconded by Hockensmith that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel actions:

Rachel Adams, Program Planner, BHDS, \$116,272 beginning Aug 27, 2022  
Gabrielle Bowers, Deten Officer, Sheriff, \$59,429 beginning Sept 10, 2022  
Naomi Burrows, Deputy Treasurer, \$115,110 beginning Aug 27, 2022  
Alicia Carbaugh-Stephens, Cash Mgmt Tech, Treasurer, \$57,942 beg Sept 10, 2022  
Samantha Cook, Bldg Tech, Gen Svcs, \$53,006 beginning Sept 10, 2022  
Mark Craddock, Jail Food Svcs Team Lead, Sheriff, \$61,107 beg Sept 12, 2022  
August Geisinger, Deputy Dir, Emergency Mgmt, \$101,445 beg Aug 31, 2022  
Kevin Hughes, Statistical Analyst, Sheriff, \$80,958 beginning Sept 12, 2022  
Allison Kennedy, Reg Nurse, Health, \$67,099 beginning Sept 6, 2022  
Lisa McDonald, Site Supr, CFYS, \$63,551 beginning Aug 8, 2022  
Mark Mohr, Captain, Sheriff, \$128,582 beginning Aug 29, 2022  
Karina Obranovic, Deten Supr, Sheriff, \$90,543 beginning Sept 2, 2022  
Brandon Prine, Deten Supr, Sheriff, \$82,900 beginning Sept 2, 2022  
Catherine Reaman-Gerdes, Crisis & Advocacy Supr, CFYS, \$94,553 beg Sept 11, 2022  
Mathew Schmitz, Reg Nurse, Health, \$67,099 beginning Sept 6, 2022  
Johnathon Swanson, Water Res Supr, Pub Wks, \$105,007 beginning Sept 10, 2022  
Ryan Ward, Procurement Supr, BOS, \$110,735 beginning July 20, 2022  
Joyce Webb, Prog Admn, CFYS, \$114,326 beginning Sept 3, 2022  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**LET THE RECORD SHOW** Scott Ourth, the new Director of General Services, was introduced.

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Brownell, Seconded by Van Oort to adjourn until September 13, 2022.

*The above resolutions are a summary. For the full text of resolutions, visit our website at:  
<https://www.polkcountyiowa.gov/auditor/administration/> or visit our office at  
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,  
Monday-Friday 8:00 a.m. – 5:00 p.m., (515) 286-3080*