

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
AUGUST 30, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List(s) as submitted by the County Auditor.

PROCLAMATION

WELCOMING WEEK – SEPTEMBER 9 - 18, 2022

6. **PUBLIC COMMENTS**

PERMITS

7. Renewal application for Class "E" Liquor, Class "B" Wine, Class "C" Beer and Sunday Sales Permit and Ownership Update for Casey's #3075, 6981 NE 14th Street.
8. New application for 5-day Class "C" Liquor License and Outdoor Service Area Permit for Nik's Topsy Trailers, 1005 NW Aurora Avenue.

RESOLUTIONS

- *9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 13, 2022 on Disposal of County Interest in Real Estate (south of Adventureland Drive, City of Altoona).
- *10. Resolution approving permanent sanitary sewer easement conveyance for property at 2130 NW Polk City Drive (Samuel and Karla Holt Trust).
- *11. Resolution approving permanent sanitary sewer easement conveyance for property in Saylor Township known as Kings Throne (6450 LLC).
- *12. Resolution approving release of lien on 2311 NW 84th Avenue, Ankeny (Dirks).
- *13. Resolution approving easements for construction of the NE Broadway Avenue Improvement Project.
14. Resolution approving final plat of Bowie-Purcell Plat 1.
15. Resolution approving final plat of Runnells 66.
16. Resolution approving final plat of The Greens at Woodland Hills Plat 6.
- *17. Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Cultural Equity and Restorative Justice initiative activities.
- *18. Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Community Partnership for Protecting Children initiative activities.
- *19. Resolution approving first amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.

- *20. Resolution approving amendments 1 and 2 to the Data Sharing Agreement with Iowa Department of Public Health.
- *21. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 614 Virginia Avenue (Bunkers).
- *22. Resolution approving agreement with Broadlawns Medical Center for a grant to offset substance abuse detoxification services.
- *23. Resolution approving Memorandum of Agreement with Ankeny Community School District.
- 24. Resolution approving recommendation of the Polk County Assessor for allowance of a claim for the Business Property Tax Credit.
- 25. Resolution approving recommendation of the Polk County Assessor for allowance and denials of Disabled Veteran Tax Credits.
- 26. Resolution approving recommendation of the Polk County Assessor for allowance and denials of the Homestead Tax Credits.
- 27. Resolution approving recommendation of the Polk County Assessor for allowance and denials of the Military Service Tax Exemption.
- *28. Resolution approving banking services agreement with JPMorgan Chase Bank, N.A.
- 29. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 27, 2022 for proposed amendment to the FY 22/23 budget.
- 30. Resolution reclassifying position within the Board of Supervisors Office.
- 31. Resolution relating to WRA Senior Bond Issuance Certificate.
- 32. Resolution abating taxes for property located at 2559 Euclid Avenue (Experience Church of the Open Bible).
- *33. Resolution approving economic development funding to the Greater Des Moines Partnership.
- *34. Resolution approving lease and sublease agreement with the City of Des Moines and Eat Greater Des Moines for warehouse space (1300 Scott Street).
- *35. Resolution approving Community Development Grant for Community Foundation of Greater Des Moines (501c3), fiscal agent for Clive Community Foundation (Greenbelt Landing Project).
- 36. Resolution approving various sponsorships.
- 37. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *38. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Des Moines River Levee Alterations-Phase C Project (Moore).
- *39. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Polk County Broadway Avenue Improvement Project (818, 822, and 874 NE Broadway Avenue, Steinkamp Investments LLC).
- *40. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East System Storm Sewer Improvement Project (Radio City Mobile Home Park Inc).
- *41. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East Sewer System Improvement Project (Sunny Terrace).
- *42. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East System Storm Sewer Improvement Project (Radio City Residential Cooperative).
- *43. City of Ankeny voluntary annexation, including non-consenting owners, within urbanized area of Alleman and Elkhart.
- *44. City of Ankeny voluntary annexation within urbanized area of Altoona.
- *45. City of Bondurant voluntary annexation within urbanized area of Altoona.
- *46. City of Grimes voluntary annexation within urbanized area of Johnston and Granger.
- *47. City of Sheldahl voluntary annexation within urbanized area of Slater.
- *48. Notice of proposed annexation of unincorporated territory into the City of Runnells.
- *49. Notice of proposed annexation of unincorporated territory into the City of Altoona.

BUDGET ACTIONS

- 50. Memorandum of Budget Actions.

APPOINTMENTS

- 51. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyia.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
Live stream will be unavailable for this meeting, but a recording will be posted within 24 hours

County of Polk

Board of Supervisors PROCLAMATION

Whereas, during September 9-18, 2022, Polk County recognizes and celebrates Welcoming Week as a way of highlighting our diverse and global communities; and

Whereas, Welcoming Week is about bringing neighbors together across lines of difference to build relationships, communities, and work together on shared goals; and

Whereas, Polk County is considered home, work or a place of enjoyment to people of all backgrounds. The success of our state and county greatly depends on our ability to ensure that everyone that lives, works or plays here feels a sense of belonging; and

Whereas, our community must strive to create a culture where everyone can reach their fullest potential. To do so we must engage with all of the different communities that make up Polk County and actively listen and understand different histories, address opportunity gaps, recognize inequities and counter bias to ensure all can flourish; and

Whereas, during the nine-day celebration, Polk County will be hosting a few events to continue the approach of bringing neighbors and our diverse communities together to get to know one another and make belonging a sustainable effort. The events include:

- Polk County Free Community Meal and Resource Fair on Saturday, September 10th, and
- Places & Spaces We Belong: Panel Discussion on Wednesday, September 14th

More information about Welcoming Week events taking place throughout Polk County can be found at www.polkcountyiowa.gov/welcoming-week.

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **September 9-18 of 2022** to be:

Welcoming Week

in Polk County, Iowa, and encourages all to celebrate our diverse heritage and culture and participate in Welcoming Week events throughout the county.

Signed this _____ day of _____, 2022, in _____.

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located south of Adventureland Drive, Altoona, Iowa and legally described as:

LEGAL DESCRIPTION (003-F1):

A PORTION OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE 5TH P.M. NOW INCLUDED IN AND FORMING PART OF THE CITY OF ALTOONA, POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED

AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID NORTHEAST QUARTER; THENCE SOUTH 00°16'11" WEST, 75.00 FEET ON THE EAST LINE OF SAID NORTHEAST QUARTER; THENCE NORTH 89°52'15" WEST, 2562.23 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT OF WAY LINE OF PRAIRIE MEADOWS DRIVE; THENCE NORTH 00°11'39" EAST, 42.00 FEET ON SAID WEST RIGHT OF WAY LINE TO THE PRESENTLY ESTABLISHED SOUTH RIGHT OF WAY LINE OF ADVENTURELAND DRIVE; THENCE SOUTH 89°52'15" EAST, 1231.14 FEET ON SAID SOUTH RIGHT OF WAY LINE TO THE WEST LINE OF NORTHEAST QUARTER OF SAID NORTHEAST QUARTER; THENCE NORTH 00°13'54" EAST, 33.00 FEET ON SAID WEST LINE TO THE NORTH LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 89°52'15" EAST, 1331.16 FEET ON SAID NORTH LINE TO THE POINT OF BEGINNING CONTAINING (151543 SQUARE FEET) 3.48 ACRES, OF WHICH (99,835 SQUARE FEET) 2.29 ACRES ARE INCLUDED IN EXISTING ROADWAY EASEMENT, MORE OR LESS.

SUBJECT TO ALL EASEMENTS AND AGREEMENTS OF RECORD

To the City of Altoona; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of September 13, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#9

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: None

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 13th of September, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate located south of Adventureland Drive, Altoona, Iowa and described as:

LEGAL DESCRIPTION (003-F1):

A PORTION OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE 5TH P.M. NOW INCLUDED IN AND FORMING PART OF THE CITY OF ALTOONA, POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED

AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID NORTHEAST QUARTER; THENCE SOUTH 00°16'11" WEST, 75.00 FEET ON THE EAST LINE OF SAID NORTHEAST QUARTER; THENCE NORTH 89°52'15" WEST, 2562.23 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT OF WAY LINE OF PRAIRIE MEADOWS DRIVE; THENCE NORTH 00°11'39" EAST, 42.00 FEET ON SAID WEST RIGHT OF WAY LINE TO THE PRESENTLY ESTABLISHED SOUTH RIGHT OF WAY LINE OF ADVENTURELAND DRIVE; THENCE SOUTH 89°52'15" EAST, 1231.14 FEET ON SAID SOUTH RIGHT OF WAY LINE TO THE WEST LINE OF NORTHEAST QUARTER OF SAID NORTHEAST QUARTER; THENCE NORTH 00°13'54" EAST, 33.00 FEET ON SAID WEST LINE TO THE NORTH LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 89°52'15" EAST, 1331.16 FEET ON SAID NORTH LINE TO THE POINT OF BEGINNING CONTAINING (151543 SQUARE FEET) 3.48 ACRES, OF WHICH (99,835 SQUARE FEET) 2.29 ACRES ARE INCLUDED IN EXISTING ROADWAY EASEMENT, MORE OR LESS.

SUBJECT TO ALL EASEMENTS AND AGREEMENTS OF RECORD

To the City of Altoona. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 177-22 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned property located south of Adventureland Drive to the City of Altoona.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Altoona to obtain this parcel.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			N/A			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Samuel and Karla Holt Trust, desire to grant and convey to Polk County, Iowa a sanitary sewer easement to their property described as:

EXCEPT OLD US HIGHWAY 60 - The W 75 FEET OF LOT 5 SOUTH OF POLK CITY DRIVE, AND LOT 8 AND PARCEL 2016-49, AS SHOWN ON PLAT OF SURVEY RECORDED IN BOOK 15951 PAGE 133, BEING A PART OF LOT 7, BEGINNING AT THE NE CORNER OF LOT 8 OF SAID OFFICIAL PLAT; THENCE S 89°36'56" W ALONG THE N LINE OF SAID LOT 8, A DISTANCE OF 263.97 FEET TO THE NW CORNER OF SAID LOT 8; THENCE N 00°21'49" E, 24.45 FEET; THENCE S 86°01'23" E 73.76 FEET; THENCE N 30°16'07" E, 42.66 FEET TO THE CENTERLINE OF NW POLK CITY DRIVE; THENCE S 59°43'53" E ALONG SAID CENTERLINE, 36.81 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.28 AC AND BEING SUBJECT TO 0.03 AC OF ROADWAY EASEMENT; ALL INCLUDED IN THE OFFICIAL PLAT OF THE W ½ OF THE SE ¼ OF SECTION 21, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE 5TH P.M.,

in accordance with the attached Sanitary Sewer Permanent Easement Conveyance between Polk County and Samuel and Karla Holt Trust; and

WHEREAS, Polk County, desires to accept the permanent right to construct, reconstruct, repair, alter, maintain and operate a public sanitary sewer main together with the necessary appurtenances thereto, under, over, through and across the above described real estate. Said permanent easement is described as follows:

THAT PART OF LOT 8, ORIGINAL PLAT OF THE WEST 1/2 OF THE SE 1/4 OF SECTION 21, TOWNSHIP 80 NORTH, RANGE 24 WEST, OF THE 5TH P.M., POLK COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 8; THENCE N 00°24'44" E, ALONG THE W LINE OF SAID LOT 8, A DISTANCE OF 203.19 FEET; THENCE S 89°35'16" E, A DISTANCE OF 28.42 FEET, TO THE POINT OF BEGINNING; THENCE N 56°04'25" E, A DISTANCE OF 38.38 FEET; THENCE S 33°55'35" E, A DISTANCE OF 30.00 FEET; THENCE S 56°04'25" W, A DISTANCE OF 40.38 FEET; THENCE N 19°47'33" W, A DISTANCE OF 15.53 FEET; THENCE N 40°46'19" W, A DISTANCE OF 15.04 FEET, TO THE POINT OF BEGINNING. CONTAINING 0.026 ACRES (1,139 SQUARE FEET) MORE OR LESS. SAID PARCEL IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Permanent Easement Conveyance between Polk County, Iowa and the Samuel and Karla Holt Trust and authorizes the Chair of the Polk County Board of Supervisors to sign said conveyance; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the conveyance and the Polk County Public Works Department shall administer the terms of the conveyance.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

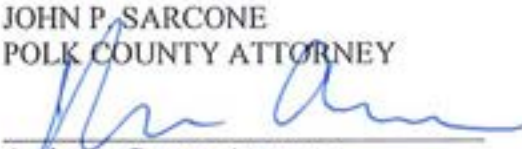
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 178-22 approving a permanent sanitary sewer easement conveyance from Samuel and Karla Holt Trust for the county sanitary sewer that shall serve their property in Crocker Township known as 2130 NW Polk City Drive.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Easement is required for the public sanitary sewer that will serve the property in Crocker Township.

Action Impact: Approves conditions whereby the property owner will convey a permanent sanitary sewer easement to the county for the sanitary sewer to serve their residential property.

Action Requested: Approve a permanent sanitary sewer easement conveyance from Samuel and Karla Holt Trust.

Fiscal Note: Polk County does not incur costs for the permanent sanitary sewer easement.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, 6450 LLC, desires to grant and convey to Polk County, Iowa a sanitary sewer easement to its property described as:

- THE SW ¼ OF THE NE ¼ OF THE NW ¼ OF SECTION 23, TOWNSHIP 79 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE SOUTH 25 FEET THEREOF AND EXCEPT LEGALLY ESTABLISHED HIGHWAYS

- AND THE W 3 ACRES OF THE SE ¼ OF THE NE ¼ OF THE NW ¼ OF SECTION 23, TOWNSHIP 79, NORTH RANGE 24, WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE SOUTH 25 FEET THEREOF AND EXCEPT LEGALLY ESTABLISHED HIGHWAYS

- AND LOTS 91, 92, 93, 93, 94, 95, 96, 97, 98 IN FREEHOLD, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA in accordance with the attached Sanitary Sewer Permanent Easement Conveyance between Polk County and 6450 LLC; and

WHEREAS, Polk County, Iowa desires to accept the permanent right to construct, reconstruct, repair, alter, maintain and operate a public sanitary sewer main together with the necessary appurtenances thereto, under, over, through and across the above described real estate. Said permanent easement is described as follows:

THE NORTH 30.00 FEET OF THE SOUTH 56.00 FEET OF SAID PARCEL LYING NORTHERLY OF AND ADJACENT TO THE NORTH RIGHT OF WAY LINE OF N.E. 44TH AVENUE CONTAINING 0.14 ACRES (6,040 S.F.) MORE OR LESS.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Permanent Easement Conveyance between Polk County, Iowa and 6450 LLC and authorizes the Chair of the Polk County Board of Supervisors to sign said conveyance; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the conveyance and the Polk County Public Works Department shall administer the terms of the conveyance.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 173-22 approving a permanent sanitary sewer easement conveyance from 6450 LLC for the county sanitary sewer that shall serve their property in Saylor Township that will be known as Kings Throne.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Easement is required for the public sanitary sewer that will serve the property in Saylor Township.

Action Impact: Approves conditions whereby the property owner will convey a permanent sanitary sewer easement to the county for the sanitary sewer to serve their commercial development.

Action Requested: Approve a permanent sanitary sewer easement conveyance from 6450 LLC.

Fiscal Note: Polk County does not incur costs for the permanent sanitary sewer easement.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County entered into a Sanitary Sewer Extension Agreement with David and Judith Dirks for property described as: Lot 4 Country Estates in Polk County, Iowa, locally known as 2311 NW 84th Ave., Ankeny, Iowa; and

WHEREAS, the Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time; and

WHEREAS, in accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$8,820.00; and

WHEREAS, David and Judith Dirks have satisfied the requirements of the lien recorded August 27, 2013, in book 14935 page 899-902 against the property located at 2311 NW 84th Ave., Ankeny, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the lien on 2311 NW 84 Ave., Ankeny, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the attached release, and requests the Polk County Auditor's Office to record this release.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

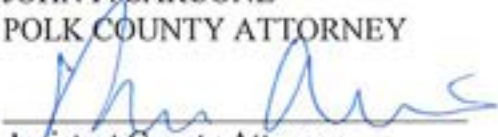
RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Impact: None

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 171-22 to approve the release of a lien on 2311 NW 84 Ave., Ankeny, IA 50023

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Yes

Board/Commission Actions: Board approved Sanitary Sewer Extension Agreement on August 13, 2013.

Action Requested (Recommended): Approve the release of lien on property located 2311 NW 84th Ave., Ankeny, IA 50023

Comply with Policy: Yes

Background: Polk County entered into a Sanitary Sewer Extension Agreement with David and Judith Dirks for property located at 2311 NW 84th Ave., Ankeny Iowa, on August 13, 2013. The Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time. In accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$8,820.00. The property owner has satisfied the requirements of the Sanitary Sewer Extension Agreement.

Action Impact: Approving this Resolution authorizes the release of the lien on the property at 2311 NW 84th Ave., Iowa, 50313.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		N/A	N/A			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreements, administer the easement and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

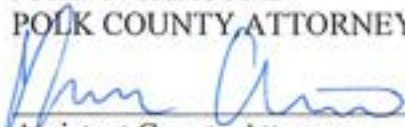
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Cost of \$91,830.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 172-22 to approve easements for construction of the NE Broadway Avenue Improvements Project.

Agenda Date: August 30, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction. To facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

Action Impact: Resolution approves the terms of easements and allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Cost of \$91,830.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 11, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Bowie-Purcell Plat 1; and

WHEREAS, the minor subdivision final plat proposes one (1) lot and one (1) outlot on approximately 39.1 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Bowie-Purcell Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	John and Verna Bowie (property owners)
Surveyor:	Associated Engineering Company of Iowa
Location:	Located approximately 600-feet East of the intersection of SE 6 th Avenue and SE Camp Drive.
Township:	Camp

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

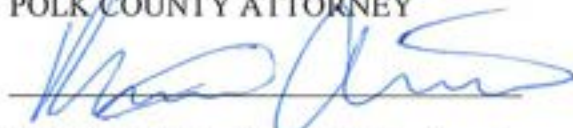
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



FISCAL NOTE: No cost to the County

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 176-22 approving Bowie-Purcell Plat 1, a minor subdivision final plat.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Bowie-Purcell Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes one (1) lot and one (1) outlot on approximately 39.1 acres of land that is zoned "RR" Rural Residential District. The proposed subdivision is a re-plat of Part of Lot 1 and All of Lot 2, Montgomery Estate Plat of the Northwest ¼ and West 26.44 Acres of the Northeast ¼ of Section 11-78-22, and being located in the North ½ of Section 11, Township 78 North, Range 22 West of the 5th P.M. (Camp Township). Lot 1 is proposed to be 20.73 acres in area, with the remaining 17.66-acres being identified as Outlot X and being utilized as open space. Lot 1 is intended for future single-family residential construction. The properties are served by Des Moines Water Works and individual on-site septic systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Bowie-Purcell Plat 1
Minor Subdivision Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) lot and one (1) outlet on approximately 39.1 acres of land zoned "RR" Rural Residential District. The proposed subdivision is a re-plat of Part of Lot 1 and All of Lot 2, Montgomery Estate Plat of the Northwest $\frac{1}{4}$ and West 26.44 Acres of the Northeast $\frac{1}{4}$ of Section 11-78-22, and being located in the North $\frac{1}{2}$ of Section 11, Township 78 North, Range 22 West of the 5th P.M. (Camp Township).

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Camp

OWNERS: John and Verna Bowie

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 21, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Runnells 66; and

WHEREAS, the major subdivision preliminary plat proposes three (3) single-family residential lots on approximately 46.067-acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the Subdivision Ordinance requirements for the maximum block length standard; and

WHEREAS, the Polk County Board of Supervisors voted unanimously to approve the major subdivision preliminary plat of Runnells 66 on May 3, 2022; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Runnells 66 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Michael Joseph Nichols (Property Owner)
Engineer:	Cooper Crawford & Associates LLC
Location:	Located one-half (1/2) mile East of the intersection of SE 32 nd Avenue and SE 96 th Street, addressed as 10118 SE 32 nd Avenue, Runnells.
Township:	Camp

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 175-22 approving the Final Plat of Runnells 66.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: On May 3, 2022, the Polk County Board of Supervisors voted five (5) to zero (0) to approve the Preliminary Plat of Runnells 66 in accordance with staff's recommendation for approval. The Polk County Zoning Commission met on October 25, 2021 and voted five (5) in favor with one (1) against on a motion to recommend approval of the Preliminary Plat of Runnells 66, in accordance with staff's recommendation for approval. The approval recommendation included a waiver from the Subdivision Ordinance requirements to allow a residential block shall be longer than one thousand three hundred and twenty (1,320) feet or twelve (12) times the minimum lot width for the district, whichever is less, unless the Zoning Commission approves a longer distance in a Neighborhood Access Plan.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances except for the above requested Subdivision Ordinance waiver.

Background: The major subdivision final plat proposes three (3) single-family residential lots on approximately 46.067-acres of land zoned "RR" rural Residential District. The subject property is located approximately one-half (1/2) mile East of the intersection of SE 32nd Avenue and SE 96th Street, addressed as 10118 SE 32nd Avenue, Runnells, within Section 5 of Delaware Township and Section 21 of Camp Township. All three (3) proposed lots will have frontage onto SE 32nd Avenue. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Runnells 66
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes three (3) single-family residential on approximately 46.067 acres zoned "RR" Rural Residential District.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

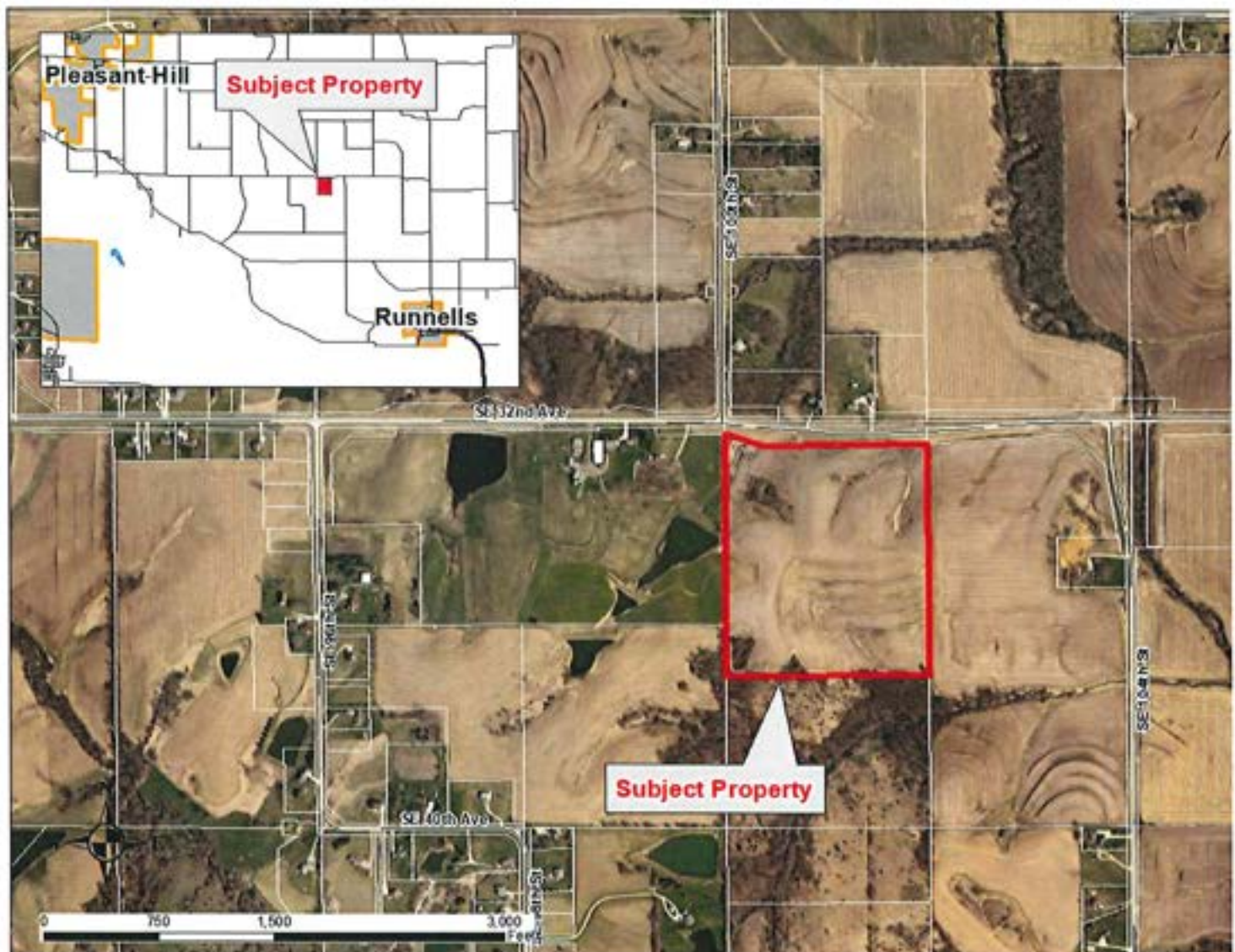
TOWNSHIP: Camp

OWNERS & DEVELOPERS:

Michael Joseph Nichols (Property Owner)

Land Concepts, LLC (Developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 2, Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as The Greens at Woodland Hills Plat 6; and

WHEREAS, the major subdivision final plat proposes 78 residential lots (50 single-family lots and 28 townhome lots), two (2) outlots and two (2) street lots on approximately 22.27 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with two (2) members absent, to approve the major subdivision preliminary plat of Woodland Hills East, now known as The Greens at Woodland Hills Plat 6, on August 17, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with Hubbell Realty Company (owner/developer), with said agreement stating that Polk County will accept the proposed roadways, including the storm sewer and sanitary sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadways, storm sewer and sanitary sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the developer has provided a performance bond in the amount of \$63,380.00, for future installation of required landscaping and buffering improvements, as the required surety in accordance with Article 6, Division 3, Section 1 of the Polk County Subdivision Ordinance; and

WHEREAS, the subdivision road right-of-way, Lot 'A' (NE 11th Ct / NE 64th Ave) and Lot 'B' (NE 66th Ave), are to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends the following traffic control conditions be established:

- 1) A "25 mph" speed limit on NE 11th Court and NE 64th Avenue; and
- 2) A "STOP" condition be placed on NE 11th Court at the intersection with NE 66th Avenue; and
- 3) "NO PARKING" conditions be placed on the south side of NE 11th Court, the west side of NE 64th Avenue, and the north side of NE 64th Avenue along its shortened east-west segment; and
- 4) "NO PARKING DURING SNOW REMOVAL" conditions be placed on the north side NE 11th Court, the east side of NE 64th Avenue, and the south side of NE 64th Avenue along its shortened east-west segment.

#16

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of The Greens at Woodland Hills Plat 6 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

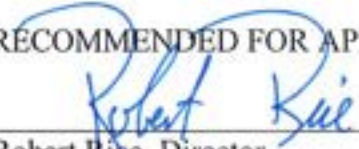
Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"MDR" Medium Density Residential District
Platted by:	The Greens at Woodland Hills I, LLC (Property Owner/Developer)
Engineer:	Civil Design Advantage
Location:	Approximately 1,000 feet west of the intersection of NE 14 th Street (Hwy 69) and NE 66 th Avenue
Township:	Saylor

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 174-22 approving the Final Plat of The Greens at Woodland Hills Plat 6.

Agenda Date: August 30, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on August 17, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 78 new residential lots, two (2) outlots and two (2) street lots. 50 of the development lots are single-family and 28 are townhome lots. The property is approximately 22.27 acres and is zoned "MDR" Medium Density Residential District. The townhome lots are between 5,000 to 7,000 square feet, and the single-family lots are between 6,500 to 10,000 square feet in size. The development was prepared under the planned development option, allowing smaller lots and a mix of housing types, including a minimum of 25% open space. The development includes new public street extensions of NE 11th Court and NE 64th Avenue, including connectivity to the existing Woodland Hills development adjacent to the west and south to NE 66th Avenue. The property is served by public water through Des Moines Water Works, and public sewer through Polk County.

At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

The Greens at Woodland Hills Plat 6
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes a total of 78 residential lots (50 single-family lots and 28 townhome lots) and two (2) outlots on approximately 22.27 acres zoned "MDR" Medium Density Residential District.

SEWER: Polk County Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER & DEVELOPER: The Greens at Woodland Hills I, LLC / Hubbell Realty Company (owner / developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the Iowa Department of Human Services to coordinate Restorative Justice and Cultural Equity activities within the juvenile justice and child welfare systems in Polk County; and,

WHEREAS, the Agreement includes reimbursement to Polk County for expenses; and,

WHEREAS, the amount of funds budgeted and referenced in the Agreement is sufficient for a 10% service fee to Polk County; and,

WHEREAS, the Polk County Auditor's Office recommends an amendment to add language specifically referencing the allowable 10% service fee, for which Polk County is eligible for reimbursement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amended Agreement, with the Iowa Department of Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family, and Youth Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#17

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving First Amended Agreement between Polk County, Iowa and the Iowa Department of Human Services to administer Polk County Decategorization and Cultural Equity and Restorative Justice initiative activities.

Agenda Date: August 30, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: The initial Agreement was approved May 17, 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization, including the activities of a Cultural Equity and Restorative Justice Coordinator that works with the Juvenile Justice and Child Welfare systems within Polk County, was added to the Department of Community, Family and Youth Services in May of 2022. All expenses related to these services are available for reimbursement from the Iowa Department of Human Services. The original Agreement does not specifically reference an allowable 10% service fee the county is eligible to receive.

The First Amended Agreement adds specific language to confirm this allowable fee.

Action Impact: Approval of this First Amended Agreement will confirm Polk County, Iowa's ability to receive a 10% service fee for these services.

Fiscal Note: None. The 10% fee was already budgeted, and has been submitted for the first billing period. The amendment simply confirms in writing what has existed in practice.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y						
23/24							
24/25							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the Iowa Department of Human Services to coordinate Polk County Decategorization and Community Partnership for Protecting Children initiative activities in Polk County; and,

WHEREAS, the Agreement includes reimbursement to Polk County for expenses; and,

WHEREAS, the amount of funds budgeted and referenced in the Agreement is sufficient for a 10% service fee to Polk County; and,

WHEREAS, the Polk County Auditor's Office recommends an amendment to add language specifically referencing the allowable 10% service fee, for which Polk County is eligible for reimbursement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amended Agreement, with the Iowa Department of Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amended Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family, and Youth Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving First Amended Agreement between Polk County, Iowa and the Iowa Department of Human Services to administer Polk County Decategorization and Community Partnership for Protecting Children initiative activities.

Agenda Date: August 30, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: The initial Agreement was approved May 17, 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization, including the activities of Coordination and Community Partnership for Protecting Children initiative coordination, was added to the Department of Community, Family and Youth Services in May 2022. All expenses related to these services is available for reimbursement from the Iowa Department of Human Services. The original Agreement does not specifically reference an allowable 10% service fee the county is eligible to receive.

The First Amended Agreement adds specific language to confirm this allowable fee

Action Impact: Approval of this First Amended Agreement will confirm Polk County, Iowa's ability to receive a 10% service fee for these services.

Fiscal Note: None. The 10% fee was already budgeted, and has been submitted for the first billing period. The amendment simply confirms in writing what has existed in practice.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y						
23/24							
24/25							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the Iowa Department of Human Services to coordinate Juvenile Pre-Arrest Diversion Activities in Polk County; and,

WHEREAS, the Agreement includes reimbursement to Polk County for expenses; and,

WHEREAS, the amount of funds budgeted and referenced in the Agreement is sufficient for a 10% service fee to Polk County; and,

WHEREAS, the Polk County Auditor's Office recommends an amendment to add language specifically referencing the allowable 10% service fee, for which Polk County is eligible for reimbursement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amended Agreement, with the Iowa Department of Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amended Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

Eric Kool, Director
Community, Family, and Youth Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#19

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving First Amended Agreement between Polk County, Iowa and the Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.

Agenda Date: August 30, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: The initial Agreement was approved May 17, 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization, including coordination of Juvenile Pre-Arrest Diversion activities, was added to the Department of Community, Family and Youth Services in May 2022. All expenses related to these services are available for reimbursement from the Iowa Department of Human Services. The original Agreement does not specifically reference an allowable 10% service fee the county is eligible to receive.

The First Amended Agreement adds specific language to confirm this allowable fee.

Action Impact: Approval of this First Amended Agreement will confirm Polk County, Iowa's ability to receive a 10% service fee for these services.

Fiscal Note: None. The 10% fee was already budgeted, and has been submitted for the first billing period. The amendment simply confirms in writing what has existed in practice.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y						
23/24							
24/25							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, gathering vital statistics data regarding births, deaths, and fetal deaths in Polk County, Iowa will assist the Polk County Health Department to identify emerging health concerns and to address health disparities; and

WHEREAS, on January 22, 2019 Polk County, Iowa approved a Data Sharing Agreement, 588DSA2018-30, with the Iowa Department of Public Health that allowed the sharing of public health data for the purpose of monitoring sexually transmitted disease public health data for the term of January 2, 2019 through January 1, 2024; and

WHEREAS, Polk County, Iowa and the Iowa Department of Public Health desire to amend the original Data Sharing Agreement, as set forth in Amendment 1, for the purpose of allowing access to public health vital statistics data regarding births, deaths, and fetal deaths in Polk County, Iowa; and

WHEREAS, Polk County, Iowa and the Iowa Department of Public Health desire to amend the original Data Sharing Agreement, as set forth in Amendment 2, for the purpose of updating the record custodian of the Polk County Health Department, as referenced in the Agreement.

NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves Amendments 1 and 2 with the Iowa Department of Public Health to continue to allow the sharing of public health data, and authorizes the Chair of the Polk County Board of Supervisors to sign Amendments 1 and 2 to Agreement # 588DSA2018-30.

NOW, THEREFORE, BE IT FURTHER RESOLVED: that the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents and amendments in furtherance of this Data Sharing Agreement with the Iowa Department of Public Health.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By: _____
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

#20

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendments 1 and 2 to Data Sharing Agreement 588DSA2018-30 with Iowa Department of Public Health

Agenda Date: August 30, 2022

Contact Individual: Mandy Penning 286-2005

Previous Action taken by the Board: Original Data Sharing Agreement 588DSA2018-30 was approved by the Board on January 22, 2019.

Board/Commission Actions: None

Comply with Policy: Yes. Vital records may be released by the Iowa Department of Public Health to other government agencies as necessary to administer official duties of the agency (641 IAC 95.12(1) and 641 IAC 175.10(2)(e)).

Background: Polk County, Iowa entered into a Data Sharing Agreement with the Iowa Department of Public Health effective January 2, 2019 through January 1, 2024. The original Agreement allowed access to STD data to assist the Polk County Health Department develop strategies to reduce rates of STD infections. The Polk County Health Department requested an amendment of the Data Sharing Agreement to update the records custodian and to allow access to birth, death, and fetal death certificate data from the vital records block grant dataset for the purpose of conducting public health surveillance. The vital statistics data will be used to identify emerging health concerns for Polk County as well as the risk and protective factors associated with certain diseases and conditions. Results of analyses from these datasets will also be used to address health disparities in Polk County. This information will aid to engage community organizations, leaders and decision makers in identifying and implementing initiatives that could reduce and/or eliminate any potential disparities among county residents.

Action Impact: The Polk County Health Department would receive vital statistics data and demographics from the Iowa Department of Public Health.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 614 Virginia Avenue, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00PM on 8/2/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$2,600.00
FexSteve Limited Company	\$3,900.00
Richmond Construction	\$6,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$2,600.00**; and

WHEREAS, FAB Rehab, Miranda Bunkers and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$2,600.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

#21

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$2,600.00
FY 22/23 expenses	\$2,600.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 614 Virginia Avenue, Des Moines, Iowa 50315

Agenda Date: August 30, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Miranda Bunkers owns a property at **614 Virginia Avenue, Des Moines, Iowa 50315**. Mrs. Bunkers has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **August 2, 2022**. The following bids were received:

FAB Rehab	\$2,600.00
FexSteve Limited Company	\$3,900.00
Richmond Construction	\$6,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$2,600.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$2600	\$2600	N	10223018.77440.01	10223018.52440
2022-23	Y	S	S	N	10223018.77440.05	10223018.52440
2022-23	Y	S	S	N	10223017.77490	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Broadlawns Medical Center provides detoxification and substance abuse services in Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to grant an annual contribution to Broadlawns Medical Center to offset the costs of operating detoxification and substance abuse services in Polk County, Iowa; and

WHEREAS, Polk County, Iowa had previously entered into an Agreement with Broadlawns Medical Center for the Provision of Substance Abuse Disorder Services that expired June 30, 2022; and

WHEREAS, Polk County, Iowa and Broadlawns Medical Center desire to enter into a new Agreement for the Provision of Substance Abuse Disorder Services effective July 1, 2022 through June 30, 2025, to continue providing funding to offset expenses of operating detoxification and substance abuse services; and

WHEREAS, the total amount of funding provided under this Agreement shall be \$322,080, a 0% increase from previous Agreements entered-into after 2016.

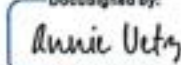
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement between Broadlawns Medical Center and Polk County, Iowa for the provision of Substance Abuse Disorder Services and authorizes the Chair of the Polk County Board of Supervisors to sign the attached Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:

By: _____
Annie Uetz, Director
Behavioral Health and Disability Services

#22

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 – \$322,080

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement between Broadlawns Medical Center and Polk County, Iowa for a grant to offset substance abuse detoxification services.

Agenda Date: August 30, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa had an approved agreement with the above listed provider that expired June 30, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: This grant agreement is to offset expenses of operating detoxification and substance abuse disorder services. This action is required to continue funding with Broadlawns Medical Center and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement between Broadlawns Medical Center and Polk County, Iowa for the provision of Substance Abuse Disorder Services.

Action Impact: The total amount for this Agreement will increase 0% from the previous Agreement and the amount of Polk County funds to be provided shall total \$322,080.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	\$322,080	\$0	N		
23/24	N	N/A	\$322,080	\$0	N		
24/25	N	N/A	\$322,080	\$0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2020, Polk County, Iowa entered into a three-year memorandum of agreement with the Ankeny Community School District whereby the County contributes toward the expenses of the Ankeny Substance Abuse Project (ASAP); and

WHEREAS, the Ankeny Community School District has requested that the annual grant be continued in the amount of \$18,450, yearly for an additional three years; and

WHEREAS, this level of service is included in Polk County's FY2022/2023 Budget for Substance Abuse services; and

WHEREAS, the continuance of the three-year Agreement is conditional upon the availability of budgeted funds, satisfactory performance by the Provider, and the Provider's continued compliance with the terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement with the Ankeny Community School District for Substance abuse prevention and early intervention services and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
09AF034524C4429
Annie Uetz, Director
Behavioral Health and Disability Services

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$18,450

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign a Memorandum of Agreement with the Ankeny Community School District for \$18,450.

Agenda Date: August 30, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board previously approved a memorandum of agreement from July 1, 2020 through June 30, 2022 with the Ankeny Community School District and wishes to renew the agreement with Polk County.

Board/Commission Actions: Funds as recommended by Polk County Behavioral Health and Disability Services are available in Polk County's FY22/23 budget for Substance Abuse Services to provide this level of service.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to renew the current memorandum of agreement.

Background: Polk County has supported this program for many years. The grant helps to support a community wide substance abuse effort. Other partners include DMACC and the City of Ankeny. The Ankeny School District and Polk County wish to renew said memorandum of agreement.

Action Impact: The agreement will purchase services totaling \$18,450.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	\$18,450	\$0	N		
23/24	N	N/A	\$18,450	\$0	N		
24/25	N	N/A	\$18,450	\$0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, in 2013, the 85th General Assembly of Iowa enacted legislation, now codified in Iowa Code Chapter 426C, establishing and creating procedures for the Iowa Business Property Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain commercial, industrial and railroad properties that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or denial of the claim to the County Auditor and County Board of Supervisors (Board) based upon statutory criteria; and,

WHEREAS, for taxable year 2021, payable in 2022 and 2023, the property owner of district/parcels 320/04882-500-025 and 320/04882-500-026 timely filed a claim for the Credit for both parcels as a unit. The Assessor inadvertently did not submit district/parcel 320/04882-500-026 as part of that unit in his recommendation to the Board for approval. The Assessor has discovered this omission was in error and now recommends the Board allow the claim for the Credit for district/parcel 320/04882-500-026, which together with district/parcel 320/04882-500-025 should be treated as a unit, for taxable year 2021.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor of allowing the Credit for the property in question be accepted and adopted.

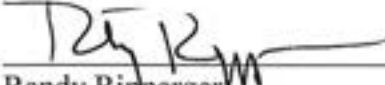
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of a claim for the Business Property Tax Credit.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In 2013, the 85th General Assembly of Iowa enacted legislation, now codified in Iowa Code Chapter 426C, establishing and creating procedures for the Iowa Business Property Tax Credit. The Credit is available for certain commercial, industrial and railroad properties that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor who then recommends allowance or denial of the claim to the County Auditor and County Board of Supervisors based upon statutory criteria. For taxable year 2021, payable in 2022 and 2023, the property owner of district/parcels 320/04882-500-025 and 320/04882-500-026 timely filed a claim for the Credit for both parcels as a unit. The Assessor inadvertently did not submit district/parcel 320/04882-500-026 as part of that unit in his recommendation to the Board for approval. The Assessor has discovered this omission was in error and now recommends the Board allow the claim for the Credit for district/parcel 320/04882-500-026, which together with district/parcel 320/04882-500-025 should be treated as a unit, for taxable year 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of a claim for the Business Property Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425, providing for the Disabled Veteran Tax Credit; and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 212 parcels and based upon application of statutory criteria recommends 198 parcels for allowance and 14 parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding approval and denial for the Disabled Veteran Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to send written notice, by mail, to all claimants that were denied the reason for denial.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of Disabled Veteran Tax Credits.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code Section 425 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 212 parcels and based upon application of statutory criteria recommends 198 parcels for allowance and 14 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Disabled Veterans Tax Credits.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 5,920 parcels and based upon application of statutory criteria recommends 5,910 parcels for allowance, 10 parcels for disallowance, and 7,051 parcels be cancelled.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding approvals, denials, and cancellations for the Homestead Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to send written notice, by mail, to all claimants that were denied the reason for denial.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Rippeger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of the Homestead Tax Credits.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code Section 425 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 5,920 parcels and based upon application of statutory criteria recommends 5,910 parcels for allowance, 11 parcels for disallowance, and 7,051 parcels be cancelled.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Homestead Tax Credits.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 426A, providing for the Military Service Tax Exemption; and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 414 parcels and based upon application of statutory criteria recommends 408 parcels for allowance, 6 parcels for disallowance, and 1,134 parcels be cancelled.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding approval and denial for the Military Service Tax Exemption be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to send written notice, by mail, to all claimants that were denied the reason for denial.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of the Military Service Tax Exemption.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Military Service Tax Exemption under Iowa Code Section 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2022, payable in 2023 and 2024, the Polk County Assessor has received claims for 414 parcels and based upon application of statutory criteria recommends 408 parcels for allowance, 6 parcels for disallowance, and 1,134 parcels be cancelled.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

RESOLUTION

MOVED BY _____ SECONDED BY _____

WHEREAS, the Polk County Treasurer, on behalf of Polk County, provides for banking depository services per Iowa Code section 12C; and

WHEREAS, the Polk County Treasurer issued a Request for Proposal to identify qualified vendors for banking services; and

WHEREAS, an Intent to Award notification has been provided to JPMorgan Chase Bank, NA; and

WHEREAS, the Polk County Treasurer has negotiated the attached Agreement with JPMorgan Chase Bank, NA based on its Proposal in response to the Request for Proposal to provide banking services; and

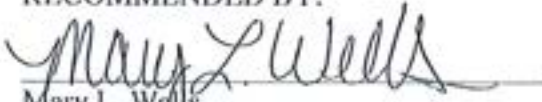
NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa does hereby: (1) find the Proposal submitted by JPMorgan Chase Bank, NA to be the most responsive, responsible bid, award the bid to JPMorgan Chase Bank, NA, (2) approve the attached Agreement pursuant to the Proposal, (3) authorize the Chair of the Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, (4) name JP Morgan Chase Bank an approved depository of all Polk County funds, and (5) authorize the County Treasurer to implement the Agreement and carry on the business requirements of the Polk County Treasurer.

Approved this 30th day of August 2022.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED BY:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Banking Services Agreement

Agenda Date: August 30, 2022

Contact Individual: Kyle Rice, Chief Executive Officer

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended):

Approval of the Banking Services Agreement which will allow the Treasurer to continue to carry on the business requirements of the Treasurer's Office per Iowa Code 12C.

Background:

The Polk County Treasurer, in conjunction with the Polk County Procurement Office, issued a Request for Proposal (RFP) for Banking Services for the County.

Action Impact:

Approval of the agreement provides the Treasurer with the necessary legal agreements to continue to setup and maintain Polk County bank accounts.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$70,000		Y		
23/24	Y	\$70,000		Y		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2022/2023 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was certified on March 29, 2022, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., September 27, 2022, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653A-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 22/23 budget

Agenda Date: August 30, 2022

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was certified. Adjustments include such items as re-appropriating special projects funds, grant awards, position changes, and adjustments based on current expenditure and revenue estimates. Staff presented the proposed amendment to the Board of Supervisors for discussion and review on August 30, 2022.

Significant budget changes include expenditure of American Rescue Plan Act funding and PCWLL bond proceeds. Changes also include adjustments for the jail medical contract, out-of-county housing costs, and staffing costs.

Action Impact: Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	\$390,903,437	\$313,756,234	Y	Various	Various

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Administrator has reviewed the operations of the Board of Supervisors' Office, and

WHEREAS, the County Administrator is proposing to reclassify the Director of Community Relations to Deputy County Administrator in order to assist in the overall management of county operations, and

WHEREAS, the County Administrator is requesting the following position modification:

- Reclassify one (1) Director of Community Relations position, Management grade 26, range \$102,268-\$134,850, to one (1) Deputy County Administrator position, Management grade 31, range \$129,660-\$171,205.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Munn
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$6,122 for FY22/23, \$21,253 for FY22/23, and \$27,349 for FY24/25.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Board of Supervisors' Office

Agenda Date: August 30, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Director of Community Relations position, Management grade 26, range \$102,268-\$134,850, to one (1) Deputy County Administrator position, Management grade 31, range \$129,660-\$171,205.

Comply with Policy: Yes

Background: The County Administrator has reviewed the operations of the Board of Supervisors' Office and is requesting a reclassification of the Director of Community Relations position to a Deputy County Administrator position to assist in the overall management over county operations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$6,122 for FY22/23, \$21,253 for FY23/24, and \$27,349 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
22/23	Y	0	\$6,122		Y	10109000	
23/24	N	0	\$21,253		N	10109000	
24/25	N	0	\$27,349		N	10109000	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, Polk County is a Participating Community of the Des Moines Metropolitan Wastewater Reclamation Authority ("WRA"), and

WHEREAS, a Second Amended and Restated Agreement ("Agreement") with the WRA outlined improvements to be constructed, bonds proposed to be issued for the purpose of acquiring and constructing the improvements, and a means of allocating the budgeted costs to each of the Participating Communities, and

WHEREAS, pursuant to resolution adopted May 20, 2014, Polk County approved the Agreement and consented to the issuance of bonds by the Board of the WRA for the purposes outlined in the Agreement, and

WHEREAS, the WRA is now preparing to issue bonds as authorized and is requesting that Polk County certify its compliance with the provisions of the WRA agreement requiring the establishment of rates or appropriation of other funds sufficient in amount as will produce at least 110% of the amount necessary to pay Polk County's principal and interest coming due on WRA bonds, and

WHEREAS, the Budget Manager has consulted with the County's financial advisor, Piper Sandler, and Piper Sandler confirms that current fund balances and estimated future revenues in the Sanitary Sewer Enterprise Fund are sufficient to pay Polk County's share of WRA debt service,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa certifies its compliance with the WRA debt service provisions and authorizes the Budget Manager to sign the Senior Bond Issuance Certificate on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Deborah A. Anderson
Deb Anderson, Budget Manager

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Approximately \$43,400 annual increase in WRA debt service once all proposed new debt has been issued. Will be paid from the Sanitary Sewer Enterprise Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution relating to WRA Senior Bond Issuance Certificate

Agenda Date: August 30, 2022

Contact Individual: Deb Anderson, Budget Manager
286-3016

Background: Polk County is a member of the Wastewater Reclamation Authority (WRA). Pursuant to an amended agreement adopted in May 2014, Polk County and other member communities consented to a variety of sewer improvements and to the issuance of bonds to pay for such. The WRA is now preparing to issue one phase of bonds for projects including the Ingersoll Run, sewer lining, Southern Tier West Interceptor, Eastside Interceptor, and planning/design loans.

Polk County is being asked to certify that it has sufficient funds to pay its share of the estimated increase in debt service. The increased cost is approximately \$43,400 per year, once all phases of bonds have been issued.

The Budget Manager, Central Accounting, and Piper Sandler reviewed the Sanitary Sewer Enterprise Fund and confirmed that current balances along with anticipated future revenues are sufficient to pay debt service on bonds for the specified projects.

Action Impact: Authorizes execution of the WRA Senior Bond Issuance Certificate to certify sufficiency of revenues to pay debt service.

Fiscal Note: Approximately \$43,000 increase in annual debt service to be paid from the Sanitary Sewer Enterprise Fund.

RESOLUTION

MOVED by _____

SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the property identified in the County System as Geoparcels Number 7923.30.203.022 (District 060 Parcel 03405-011-002) is owned by Experience Church of the Open Bible; and,

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and,

WHEREAS, had Experience Church of the Open Bible filed for the exemption before February 1 the property would have been exempt for the 2020 assessment; and,

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and,

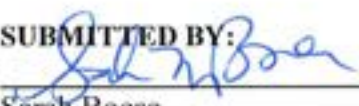
WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the assessed year 2020 taxes payable September 2021 and March 2022 for Experience Church of the Open Bible.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa authorizes the abatement of the 2020 taxes payable September 2021 and March 2022; waive all associated late fees or penalties; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

POLK COUNTY, IOWA

Chair

SUBMITTED BY:



Sarah Boese

Director of Community Relations

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for Experience Church of the Open Bible District/Parcel 060/03405-011-002, geoparcel 7923.30.203.022.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: none
Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement request for Experience Church of the Open Bible.

Comply with Policy: Yes

Background: Experience Church of the Open Bible is the owner of District/Parcel 060/03405-011-002 located at 2559 East Euclid Avenue in Des Moines. Experience Church of the Open Bible is requesting an abatement for the taxes assessed year 2020.

Action Impact: Abate assessed year 2020 taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, on July 20, 1999, the Polk County Board of Supervisors passed a Resolution approving economic development funding to the Greater Des Moines Partnership (then the Greater Des Moines Chamber of Commerce); and,

WHEREAS, since 1999, the Polk County Board of Supervisors has continued to provide development funds to the Greater Des Moines Partnership to address opportunities for regional economic and community growth ; and,

WHEREAS, the Polk County Board of Supervisors is interested in contracting with the Greater Des Moines partnership for certain economic development services.

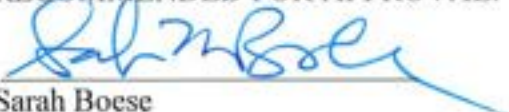
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves of the attached Agreement with the Greater Des Moines Partnership and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY 22/23 \$250,000

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving economic development funding to the Greater Des Moines Partnership.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: August 3, 2021

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On July 20, 1999, the Polk County Board of Supervisors passed a Resolution approving economic development funding to the Greater Des Moines Partnership (then the Greater Des Moines Chamber of Commerce); and since then have continued to provide development funds to the Grater Des Moines Partnership to address opportunities for regional economic and community growth.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$250,000		N	50106320.79400	

Additional Fiscal Note Information (optional): Funding will come out of gaming revenue.

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is committed to eliminating hunger in Polk County particularly amongst children and the homeless; and,

WHEREAS, the Board believes that the inability of the community to effectively store donated and purchased food is one of the chief roadblocks to meeting the basic needs of residents of Polk County; and,

WHEREAS, Eat Greater Des Moines is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs; and,

WHEREAS, Eat Greater Des Moines works with local businesses to rescue safe, unused food for redistribution to those in need but does not have adequate storage facilities to allow them to take full advantage of the donated food that is available; and,

WHEREAS, the City of Des Moines has provided 4,000 square feet of available space at their maintenance facility at 1300 Scott Street in Des Moines; and,

WHEREAS, the City of Des Moines has agreed to lease said space to Polk County for \$1 per year for two years with the intent that Polk County will sublease the space to Eat Greater Des Moines for food storage; and,

WHEREAS, the City of Des Moines and Polk County have agreed to the terms of the attached lease agreement; and,

WHEREAS, Eat Greater Des Moines and Polk County have agreed to the terms of the attached sublease agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chair to sign the attached lease agreement with the City of Des Moines and the attached sublease agreement with the Eat Greater Des Moines.

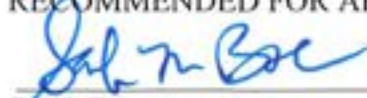
Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#34

RECOMMENDED FOR APPROVAL:



Sarah Boese

Polk County Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: NA

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving lease and sublease agreement with the City of Des Moines and Eat Greater Des Moines for leased warehouse space at 1300 Scott Street in Des Moines.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: December 22, 2015

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Eat Greater Des Moines is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs. They work with local businesses to rescue safe, unused food for redistribution to those in need. Eat Greater Des Moines lacks the storage space for donated food. The City of Des Moines has provided 4,000 square feet of warehouse space at 1300 Scott Street and have agreed to lease it to Polk County for \$1 per year for two years with the intent that Eat Greater Des Moines will sublease the space for donated food storage.

Action Impact: Approve and authorize Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		0		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Community Foundation of Greater Des Moines is a 501(c)(3) non-profit and the fiscal agent for the Clive Community Foundation. The mission of the Clive Community Foundation is to ignite philanthropy through education, advocacy, and safety for the beautiful City of Clive; and,

WHEREAS, the Community Foundation of Greater Des Moines, as fiscal agent for the Clive Community Foundation, has applied for a Polk County Community Development Grant to assist with the Greenbelt Landing capital improvement project located at 1801 NW 114th Street, Clive, Iowa; and

WHEREAS, the City of Clive, Iowa has partnered with Clive Community Foundation for this project to enhance the existing park and urban gateway to the Clive Greenbelt and larger Central Iowa Trails System with new amenities such as a performance stage, wetland boardwalk, pond enhancements, accessible fishing, green space for community and cultural festivals; and,

WHEREAS, the Greenbelt Landing project will also improve trail connection, manage storm water, and protect habitat and overall natural resources; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Community Foundation of Greater Des Moines, as fiscal agent for Clive Community Foundation, to award grant funds to assist with material and labor costs related to the Greenbelt Landing project; and,

WHEREAS, the grant award will serve the public purpose by enhancing usable space for education, health, wellness, addressing water quality, flood management and promoting cultural events to improve the quality of life for the Clive community; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the Greenbelt Landing capital improvement project; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to the Community Foundation of Greater Des Moines, as fiscal agent for Clive Community Foundation, for the material and labor costs related for the Greenbelt Landing project and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

#35

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Community Foundation of Greater Des Moines, a 501(c)(3) non-profit organization and fiscal agent for Clive Community Foundation. The grant funds will be directed to the Greenbelt Landing Project.

Agenda Date: August 30, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Betterment Grant for Greater Des Moines Community Foundation, fiscal agent for Clive Community Foundation, award May 22, 2022 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Community Foundation of Greater Des Moines has applied for grant funding to assist with the Greenbelt Landing capital improvement project located at 1801 NW 114th, Clive, Iowa. The project's focus will include new amenities, such as: a performance stage, wetland boardwalk, pond enhancements, accessible fishing, and green space for community and cultural festivals. The Greenbelt Landing capital improvement project will improve trail connection, manage storm water and protect habitat and natural resources. The residents will be able to engage in enhanced outdoor activities which contribute to overall health and wellness.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to the Community Foundation of Greater Des Moines, as fiscal agent for the Clive Community Foundation, and authorizes the Chair to sign attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$100,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY22/23 - \$29,500 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: August 30, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: August 16, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$29,500 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$29,500 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$29,500				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – August 30, 2022

Iowa Legal Aid Foundation – 45 th Anniversary	\$2,500
Des Moines Rowing	\$2,000
Iowa Safe Schools – Spirit Awards	\$5,000
Des Moines Public Library Foundation – Iowa Author Awards Dinner	\$2,500
Salisbury House – Holly & Ivy	\$2,500
Blank Park Zoo – Safari Soiree	\$2,500
West Des Moines Chamber of Commerce – Raccoon River Rally	\$5,000
US Committee for Refugees and Immigrants – Welcoming Iowa benefit	\$2,500
Southeast Polk Education Foundation – Dollars for Scholars	\$5,000
TOTAL	\$29,500

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$37,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$37,000.00 from the Community Betterment fund, FY 22-23

#37

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: August 30, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-August 16, 2022 for \$45,850.70.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$37,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$37,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
August 30, 2022

Fairmont Park Neighborhood Association	\$4,500.00
Johnston Police Officers Association	\$10,000.00
Southeast Polk Education Foundation, Inc.	\$10,000.00
St. Vincent de Paul	\$10,000.00
West Des Moines Community Schools Foundation (WDMCS Foundation)	\$2,500.00

TOTAL \$37,000.00

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE DES
MOINES RIVER LEVEE ALTERATIONS-
PHASE C PROJECT (MOORE),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

E.R. Moore and spouse, if any
Address unknown

Unknown heirs and/or claimants of E.R. Moore
Address unknown

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

None.

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court
Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

LOT 8 LEGAL DESCRIPTION:
A PARCEL OF LAND LOCATED IN BLOCK 75 IN TOWN OF DE
MOINE, AN OFFICIAL PLAT, IN THE CITY OF DES MOINES, POLK
COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS
FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID BLOCK
75, THENCE SOUTH 14° 59' 16" EAST, 207.58'; THENCE SOUTH 89°
11' 34" EAST 137.18' TO THE POINT OF BEGINNING; THENCE

#38

Temporary Easement	\$7,400.00
	\$
	\$
	\$
TOTAL AWARD	\$7,400.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 10th day of August, 2022.

SHERIFF OF POLK COUNTY, IOWA

By: 
Deputy KB

BEFORE THE SHERIFF OF POLK COUNTY, IOWA



IN THE MATTER OF THE
CONDEMNATION OF CERTAIN RIGHTS
IN LAND FOR THE POLK COUNTY
BROADWAY AVENUE IMPROVEMENT
PROJECT,

818 NE BROADWAY AVE., DES MOINES
822 NE BROADWAY AVE., DES MOINES
874 NE BROADWAY AVE., DES MOINES

STEINKAMP INVESTMENTS, LLC,

BY

POLK COUNTY, IOWA,

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

TITLEHOLDER: Steinkamp Investments, LLC
5800 NW 2nd Street
Des Moines, IA 50313

TAXING AUTHORITY: Polk County, Iowa
c/o Polk County Auditor
Polk County Admin. Bldg.
111 Court Ave., Room 230
Des Moines, IA 50309

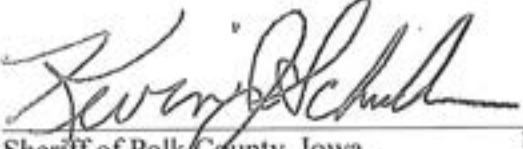
PROPERTY ADDRESSES: 818 NE Broadway Ave., Des Moines
822 NE Broadway Ave., Des Moines
874 NE Broadway Ave., Des Moines

TOTAL AWARD: \$ 23,500

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, you may within thirty (30) days from the date of mailing this Notice, appeal to the District Court as by law provided.

#39

Dated this 11th day of August, 2022.



Sheriff of Polk County, Iowa 

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
HAMILTON DRAIN EAST SYSTEM STORM
SEWER IMPROVEMENT PROJECT (RADIO
CITY MOBILE HOME PARK INC.),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Radio City Mobile Home Park, Inc.
c/o National Registered Agents Inc.
604 Locust Street, Suite 222, Des Moines, Iowa 50309

c/o Sean Raisch, Esq.
Dentons Davis Brown
215 10th Street, #1300, Des Moines, Iowa 50309
(515)288-2500

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Federal National Mortgage Association (Fannie Mae), Mortgage Holder, Assignee of Rents
1100 15th Street, NW Washing, DC 20005

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court
Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

#40

LOTS 14, 15, 16, BLOCK 2 IN THE FINAL PLAT OF HOFFMAN PLACE,
CONTAINING (24,280 SQUARE FEET) 0.56 ACRES, MORE OR LESS.

SUBJECT TO ALL EASEMENTS AND AGREEMENTS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES
ARE REFERENCED TO NAD83(2011) 1A SPCS SOUTH ZONE, US SURVEY FOOT.

PROPERTY ADDRESS: None. Tax Parcel Nos. 110/03456-000-000, 110/03457-000-000,
and 110/03458-000-000, Des Moines, Iowa 50316.

(If broken down by property type (partial fee, permanent easement or temporary easement), or by
property interest (owner, tenant/lessee, other), please so state:)

AWARD	\$17,000.00
	\$
	\$
	\$
TOTAL AWARD	\$17,000.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and
qualified commissioners assessed and appraised the damages sustained by reason of the
condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any
interested party may, within thirty days from the date of mailing the notice of the appraisalment of
damages, appeal to the district court by filing notice of appeal with the district court of the county in
which the real estate is located and by giving written notice to the sheriff that the appeal has been
taken.

Dated this 15TH day of August, 2022.

SHERIFF OF POLK COUNTY, IOWA

By: _____
Deputy



IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
HAMILTON DRAIN EAST SEWER SYSTEM
IMPROVEMENT PROJECT (SUNNY
TERRACE, LLC),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF
APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Sunny Terrace, LLC
c/o Peter Spindler
2150 Niles Avenue, Saint Paul, Minnesota 55116

c/o Sean Raisch, Esq.
Dentons Davis Brown
215 10th Street, #1300, Des Moines, Iowa 50309
(515)288-2500

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

None.

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court
Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

LOT 17 EXCEPT THE SOUTH 177 FEET, AND THE NORTH 123 FEET OF
LOT 18, AND THE WEST 12.50 FEET OF VACATED EAST 10TH STREET
ADJOINING THE NORTH 123 FEET OF SAID LOT 18, ALL IN BLOCK 2 IN



#41

THE FINAL PLAT OF HOFFMAN PLACE AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA, CONTAINING (19,009 SQUARE FEET) 0.44 ACRES, MORE OR LESS.
SUBJECT TO ALL EASEMENTS AND AGREEMENTS OF RECORD.

PROPERTY ADDRESS: None. Tax Parcel Nos. 110/03459-000-000, and 110/03461-300-000, Des Moines, Iowa 50316.

(If broken down by property type (partial fee, permanent easement or temporary easement), or by property interest (owner, tenant/lessee, other), please so state:)

Partial Fee	\$
	\$
	\$
	\$

TOTAL AWARD \$ 13,300

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 17th day of August 2022.

SHERIFF OF POLK COUNTY, IOWA

By:  Deputy RH

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
HAMILTON DRAIN EAST SYSTEM STORM
SEWER IMPROVEMENT PROJECT (RADIO
CITY RESIDENTIAL COOPERATIVE),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Radio City Residential Cooperative
c/o Jonathan Wilson
215 10th Street, Suite 1300, Des Moines, Iowa 50309

c/o Sean Raisch, Esq.
Dentons Davis Brown
215 10th Street, #1300, Des Moines, Iowa 50309
(515)288-2500

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

Federal National Mortgage Association (Fannie Mae), Mortgage Holder, Assignee of Rents
Address: 1100 15th Street, NW Washing, DC 20005

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court
Avenue, Room 230, Des Moines, IA 50309

#42

LEGAL DESCRIPTION:

THE WEST 12.5 FEET OF VACATED E 10TH STREET ADJOINING LOTS 14, 15, AND 16, ALL IN BLOCK 2 OF THE FINAL PLAT OF HOFFMAN PLACE, CONTAINING (2,122 SQUARE FEET) 0.05 ACRES, MORE OR LESS.

SUBJECT TO ALL EASEMENTS AND AGREEMENTS OF RECORD.

PROPERTY ADDRESS: None. Tax Parcel Nos. 110/03458-001-000, Des Moines, Iowa 50316.

(If broken down by property type (partial fee, leasehold, permanent easement or temporary easement), or by property interest (owner, tenant/lessee, other), please so state:)

Partial Fee	\$
	\$
	\$

TOTAL AWARD \$ 1300.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 18th day of August 2022.

SHERIFF OF POLK COUNTY, IOWA

By:  2H-
Deputy



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	CASE NUMBER: NC22-24 / ANKENY
ANKENY VOLUNTARY ANNEXATION	)	
INCLUDING NON-CONSENTING OWNERS	)	NOTICE OF PUBLIC HEARING
WITHIN THE URBANIZED AREA OF THE	)	
CITIES OF ALLEMAN AND ELKHART	)	

TO: Cities of Ankeny, Alleman and Elkhart, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, hold a public hearing on the above captioned matter. The public hearing is scheduled at 1:30 p.m., on September 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa and via Teams Webinar. To participate in the public hearing via Teams Webinar, go to <https://akaiaowa.us/cdb>. You will be required to register before receiving the link to join the public hearing.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. UA22-30 / ANKENY
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITY OF ALTOONA	)	FILING OF WRITTEN DECISION

TO: Cities of Ankeny and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record.

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Ankeny under City Development Board Case File No. UA22-30.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	NO. UA22-29 / BONDURANT
BONDURANT VOLUNTARY ANNEXATION	)	
WITHIN THE URBANIZED AREA OF THE CITY	)	FILING OF WRITTEN DECISION
OF ALTOONA	)	

TO: Cities of Bondurant and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Bondurant under City Development Board Case File No. UA22-29.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD



Matt Rasmussen, City Development Board Administrator
Phone: 515-725-3126

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CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF GRIMES	)	NO. UA22-33 / GRIMES
VOLUNTARY ANNEXATION WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF	)	VOLUNTARY ANNEXATION WITHIN AN
JOHNSTON AND GRANGER	)	URBANIZED AREA

TO: Cities of Grimes, Johnston and Granger, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on September 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaiova.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

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CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF SHELDAHL	)	NO. UA22-32 / SHELDAHL
VOLUNTARY ANNEXATION WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF SLATER	)	VOLUNTARY ANNEXATION WITHIN AN
	)	URBANIZED AREA

TO: Cities of Sheldahl and Slater, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on September 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board, in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaiova.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

SKINNER LAW OFFICE

A PROFESSIONAL CORPORATION

ATTORNEYS AT LAW
ED SKINNER (1936-2015)
R. BRADLEY SKINNER
CAMERON K. WRIGHT

160 ADVENTURELAND DRIVE NW, STE B
P.O. BOX 367
ALTOONA, IOWA 50009
T: (515) 967-4264
F: (515) 967-6186

August 10, 2022

Angela Connolly
Polk County Supervisor
111 Court Avenue, Room 300
Des Moines, Iowa 50309

Polk County Attorney
Polk County Justice Center
222 Fifth Avenue
Des Moines, Iowa 50309



RE: Notice of Proposed Annexation of Unincorporated Territory in Polk County into the City of Runnells, Iowa

To Whom It May Concern:

I represent the City of Runnells, Iowa, regarding the above referenced matter. Pursuant to Iowa Code §§ 368.7(1)(c) and (d) you are hereby notified that the City of Runnells has received voluntary annexation petitions regarding a proposed annexation of territory into the City of Runnells. In accordance with the aforementioned Iowa Code sections, I have enclosed:

1. The voluntary annexation petitions executed by the consenting property owners;
2. A map of the proposed annexation territory showing its general relationship to the City of Runnells; and
3. A more localized map of the proposed annexation territory that identifies the consenting property owners and the property that they own and the non-consenting property owners and the property that they own.

The City of Runnells will hold a public meeting at the Runnells Community Center located at 108 Brown Street in Runnells on September 1, 2022 at 7:00 p.m.

If you have any questions, please feel free to call me at the number listed above.

Sincerely yours,

Cameron K. Wright
Attorney for the City of Runnells

CKW/nm

Enclosures

C: Tami Curry, City Clerk

Bret VandeLune, Planning and Development Manager

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FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
Fax: (515) 265-4584
Email: franksmith@franksmithlawoffice.com

Frank Murray Smith
Attorney and Counselor at Law

August 16, 2022



Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

CenturyLink, Inc.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
666 Grand Ave., P.O. Box 657
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Mediacom Communications Corp.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Magellan Midstream Partners, L.P.
Attn: Cogency Global, Inc.
Registered Agent
400 Locust Street, Suite 400
Des Moines, IA 50309

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Altoona Public Utilities
c/o Daniel Scott
900 Venbury Drive, Suite A
Altoona, IA 50009

Des Moines Water Works
a/k/a Southeast Polk Rural Water District
2201 George Flagg Parkway
Des Moines, IA 50321

Bondurant City Council
c/o City Clerk
200 2nd Street NE
P.O. Box 37
Bondurant, IA 50035

Aureon Network Services
c/o Curtis Bell
Registered Agent
7760 Office Plaza Drive South
West Des Moines, IA 50266

Des Moines Area M.P.O.
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, IA 50309

Verizon Business Network Systems, LLC
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Berwick Water Association
Attn: Richard Moore
Registered Agent
P.O. Box 187
Berwick, IA 50032

Flint Hills Resources, LC
c/o United Agent Group, Inc.
Registered Agent
3106 Ingersoll Avenue
Des Moines, IA 50312

Des Moines City Council
c/o City Clerk
Des Moines City Hall, 1st Floor
400 Robert D. Ray Dr.
Des Moines, IA 50309

Ankeny City Council
c/o City Clerk
410 W. First Street
Ankeny, IA 50023

Re: Notice re Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona, Iowa and of Public Hearing

Dear All:

I represent the City of Altoona, Iowa, in regard to the above referenced matter. Pursuant to Iowa Code §368.7 you are hereby notified that the City of Altoona will conduct a public hearing regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said public hearing will be held at 6:30 p.m. on September 6, 2022, at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, IA 50009.

Enclosed are copies of the following documents regarding the proposed annexation, to wit:

Enclosed are copies of the following documents regarding the proposed annexation, to wit:

1. Copies of the Voluntary Annexation Applications that will be considered at the above referenced public hearing. These documents are marked Exhibit 1.