

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
SEPTEMBER 10, 2024 9:30 A.M.**

1. Roll call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. WELCOMING WEEK SEPTEMBER 13-22, 2024

PROCLAMATION

6. RECOVERY MONTH SEPTEMBER 2024

PUBLIC HEARING

NORWOODVILLE URA SANITARY SEWER IMPROVEMENTS PROJECT

- *7. Resolution approving plans, specs, form of contract and estimated cost for the 2024 Norwoodville URA Sanitary Sewer Improvements Project.

PERMITS

8. Renewal Class “E” Retail Alcohol License for Kum & Go #539, 5050 NW 2nd Street.

PETITIONS

- *9. Petitions to suspend taxes and special assessments for the following:

J. Astor	617 23 rd Street
T. Bass	319 Rose Avenue
G. Bouvier	1329 E. Madison Avenue
B. Cliff	3939 Cambridge
S. Collins	2334 SE 6 th Street
D. Creek Williams	201 E. Pleasantview Drive
D. Finney	1256 E. 23 rd Street
W. Garvin	3614 E. 8 th Street
P. Gerlach	4141 54 th Street
W. Gilroy	1117 E. 33 rd Ct
J. Graham	1610 Hull Avenue
S. Hanover	3918 E. 8 th Street
V. Hayes	1101 NW 43 rd Place
P. Heard	1609 7 th Street
R. Henrichs	1350 E. 9 th Street

M. Highland	1649 Mar Ella Trl
K. Hill	1324 E. 24 th Street
L. D. Hoang	2106 Des Moines Street
N. Holcomb	4216 E. Douglas Avenue
N. Hunter	1601 E. Court Avenue
R. Jasper	501 2 nd Street, West DSM
J. Laktash	1235 71 st Street, Windsor Hts
C. Lee	3016 Victoria Drive
J. Lewis	2933 E. Walnut Street
L. Lingle	4500 SE 17 th Ct
F. Long	2919 Garfield Avenue
S. Luncsford	2815 1 st Street
M. Lyon	528 36 th Street
B. Macy	2601 Des Moines Street
V. McCaulley	4670 NE 31 st Street
D. McClure	4345 Sheridan Avenue
L. McCurdy	4812 SW 13 th Street
D. Mealey	2436 E. Grand Avenue
R. Meddaugh	1232 48 th Street
M. Michels	1815 48 th Street
C. Muhammed	1411 E. 19 th Street
V. Ogle	200 Hughes Avenue
J. Orlando	716 E. Jackson
J. Pearson	117 E. 28 th Street
S. Peppmeier	3833 53 rd Street
S. Semler	603 E. Euclid
O. Smith	1617 E. 24 th Street
R. Snodgrass	550 NW 66 th Place
C. Van De Pol	1515 42 nd Street
R. Vela	1624 Oakland Avenue
B. Vu	1342 E. 14 th Street
D. Williams	2623 Center Street

10.

PUBLIC COMMENTS

RESOLUTIONS

11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 24, 2024 regarding text amendments to the Polk County Zoning Ordinance.

12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for September 24, 2024 to consider plans, specs, form of contract and estimated cost for Corteva Wetland Project.

*13. Resolution accepting bid (no. 293-2425) from Synergy Contracting LLC for the 2024 Norwoodville URA Sanitary Sewer Improvements Project.

- *14. Resolution approving submittal of funding application for 2024 Railroad Crossing Elimination (RCE) Grant Program Funding (for Broadway Avenue Phase 2 Crossing Elimination & Safety Improvements Project).
- *15. Resolution approving agreement for services with Dave's Dozing for dewatering of the Wise Wetland Project.
- *16. Resolution approving agreement with Neighborhood Finance Corporation (NFC) and the City of Des Moines.
- *17. Resolution approving settlement agreement with 1 Red Hotel LLC to resolve a condemnation appeal filed in Polk County District Court.
- *18. Resolution approving agreement with U.S. Department of Housing and Urban Development (HUD) for the Polk County Older Adults Home Modification Program.
- *19. Resolution approving agreement with U.S. Department of Interior U.S. Geological Survey for annual operation and maintenance of one stream gaging station on Fourmile Creek.
- 20. Resolution approving preliminary plat of Delaney Acres Plat 1.
- 21. Resolution approving preliminary plat of Fisher Lane Ridge.
- *22. Resolution approving Byrne Justice Assistant Grant for residential substance abuse treatment (#22-RSAT-01).
- *23. Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant Extension (#21-CAMP-21).
- *24. Resolution approving agreement with Des Moines Photobooth Company.
- *25. Resolution approving Service Agreement and Business Associate Agreement with Holmes Murphy & Associates.
- *26. Resolution approving agreement with Pathology Laboratory (provide laboratory services).
- 27. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for October 8, 2024 on proposed amendment to the FY 24/25 budget.

- 28. Resolution approving the FY 24/25 budget for Iowa Events Center and productivity fee.
- 29. Resolution approving Community Sponsorship Awards.
- 30. Resolution approving Community Betterment Grant Awards.

COMMUNICATIONS

- 31. Request for tax abatement for property at 2502 NW Parkridge, Ankeny (Church of Pentecost USA, Inc).
- 32. Request for tax abatement for property at 1548 8th Street (Trinity Las Americas United Methodist Church).
- 33. City of Alleman meeting notice regarding Urban Renewal Area Plan Amendment.
- 34. Notice of Appraisal of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 41st Street and Beaver Avenue Intersection Improvements Project (1760 Beaver Avenue).

BUDGET ACTIONS

- 35. Memorandum of Budget Actions.

APPOINTMENTS

- 36. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/Lw8xp7QMe9U>

County of Polk

Board of Supervisors PROCLAMATION

WHEREAS, Welcoming Week, September 13-22, 2024, is an opportunity to celebrate the diversity and inclusivity of our community in Polk County. This annual event promotes the Importance of welcoming individuals of all backgrounds and cultures to our community. We are proud to join communities across the country in recognizing Welcoming Week's mission of promoting unity and harmony; and

WHEREAS, Welcoming Week was originally created by Welcoming America, a non-profit organization that aims to promote the benefits of welcoming all individuals to our communities, The event started in 2009 and has since grown to a nationwide celebration that brings together people of all backgrounds to foster belonging; and

WHEREAS, in Polk County, we are committed to embracing and welcoming all individuals, regardless of their race, ethnicity, religion, or background. We believe that a diverse and inclusive community is a strong community; and

WHEREAS, Polk County is honored to host the Free Community Meal and Resource Fair on Thursday, September 19, from 4:30pm to 6:30pm at the Northwest Community Center. This event is a great opportunity for us to come together as a community and celebrate the diversity of our neighbors. We invite everyone to join us for this special night of food, fun, and conversation.

NOW, THEREFORE, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim September 13-22 of 2024 to be:

Welcoming Week

in Polk County, Iowa, and encourage everyone to join us in celebrating and to continue spreading the message of belonging throughout the year.

Signed this 10th day of September, 2024, in Des Moines, Iowa.

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5



Board of Supervisors PROCLAMATION

WHEREAS, recovery, as defined by the Substance Abuse and Mental Health Services Administration (SAMHSA), is a process of change through which individuals improve their health and wellness, live a self-directed life, and strive to reach their full potential; and

WHEREAS, SAMHSA states almost 21 million Americans are in recovery for a substance use disorder, and almost 39 million Americans are in recovery for a mental health problem; and

WHEREAS, recovery occurs through multiple pathways, is unique to each individual, and can be supported through peers, allies, and community resources; and

WHEREAS, seeking harm reduction, treatment, and recovery services is made difficult because of stigma, lack of access to resources, and behavioral health inequities; and

WHEREAS, the belief that recovery is attainable must be promoted to give hope that individuals can overcome the challenges and barriers for starting a path of recovery; and

WHEREAS, Recovery Month is an observance held in September to acknowledge new evidence-based recovery practices, the strong recovery community, and service providers that make all paths of recovery possible; and

WHEREAS, the Polk County Board of Supervisors recognizes Recovery Month in Polk County to send a strong message to individuals who struggle with mental health and substance use conditions that recovery is possible, and to those in recovery that our community is proud of their journey, and to recognize the growing formal recovery supports in Polk County.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors do hereby proclaim **September 2024** to be **Recovery Month** in Polk County in acknowledgment that recovery is possible and there is hope for individuals with behavioral health conditions.

Proclaimed this 10th day of September, 2024.
POLK COUNTY, IOWA

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

#6

Res. No. 162-24
September 10, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the 2024 Norwoodville URA Sanitary Sewer Improvements Project ("the Project") was developed to connect residents within the Norwoodville URA to sanitary sewer; and

WHEREAS, by Resolution 160-24, dated August 27, 2024, Polk County, Iowa set a public hearing for September 10, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, the Project will construct sanitary sewer main ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the proposed plans, specifications, form of contract and estimated cost of the public improvements for the Project.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 162-24 to hold a public hearing to consider plans, specifications, form of contract, and estimated cost for the 2024 Norwoodville URA Sanitary Sewer Improvements Project.

Agenda Date: September 10, 2024

Contact Individual: Tyler Burhenn, Civil Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution No. 160-24 on August 27, 2024 setting Public Hearing.

Board/Commission Actions: N/A

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: Polk County has an annual program to connect residents within the Norwoodville URA to the County's sanitary sewer system by extending sewer mains and providing service connections.

Action Impact: Resolution approves the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the 2024 Norwoodville URA Sanitary Sewer Improvements Project prior to entering into a contract responsive to a public bid.

Fiscal Note: Revenue to be generated from incremental tax collections from Norwoodville Urban Renewal.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$675,723.00	N/A	N	2840846070.78050	2840846070.51500
25/26							

Additional Fiscal Note Information (optional):

Res. No. 172-24
September 10, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Zoning Ordinance for Unincorporated Polk County, Iowa, adopted September 10, 2007 and most recently amended on August 4, 2023, is proposed to be amended; and

WHEREAS, the Polk County Zoning Commission held a public hearing on August 26, 2024, and voted six (6) in favor and zero (0) against, with one (1) member absent, to recommend approval of the proposed Polk County Zoning Ordinance Amendments; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing by the Board of Supervisors to amend the Polk County Zoning Ordinance.

NOW, THEREFORE BE IT RESOLVED that a public hearing to amend the Zoning Ordinance for unincorporated Polk County is set for September 24, 2024 at 9:30 a.m. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

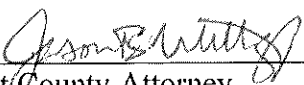
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

11

PUBLIC NOTICE

TO: All interested persons within the unincorporated territory of Polk County, Iowa.

Notice of hearing on proposed text amendments to the Polk County Zoning Ordinance as provided under the Polk County Zoning Ordinance and under Chapter 331 & Chapter 335 Code of Iowa, as amended.

Notice is hereby given that on Tuesday, September 24, 2024 at 9:30am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

The purpose of the hearing is to take public testimony in connection with proposed text amendments to the Polk County Zoning Ordinance. The proposed amendments address additions, deletions, corrections, and rewording within the Ordinance. Substantive content amendments include changes to the Stormwater and Erosion Control Management regulations, Animal regulations, and other minor substantive changes to fencing and landscaping regulations. Additionally, other minor procedural changes and non-substantive punctuation, grammatical, formatting and renumbering changes are proposed.

You are further notified that copies of the current Ordinance and all proposed amendments are on file and available for review at the Polk County Public Works Office, 5885 NE 14th Street, Des Moines, Iowa 50313. Public Works may be contacted by email at publicworks@polkcountyiowa.gov or by phone at (515) 286-3705.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

Polk County Board of Supervisors,

BY: Angela Connolly, Chairperson

Attest:

BY: Jamie Fitzgerald,
Clerk of the Board of Supervisors

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 172-24 setting the date for a public hearing and authorizing the Auditor to publish the notice for text amendments to the Polk County Zoning Ordinance.

Agenda Date: September 10, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 26, 2024, and voted six (6) in favor, and zero (0) against, with one (1) member absent to recommend approval of the proposed Polk County Zoning Ordinance text amendments.

Comply with Policy: Yes.

Background: The proposed Polk County Zoning Ordinance amendments address additions, deletions, corrections, and rewording within the Ordinance. Specifically, Stormwater and Erosion Control Management regulations are proposed to be amended in order to comply with newly adopted State legislation. Additionally, amendments to the Animal Regulations are proposed. Other minor substantive changes to fencing and landscaping regulations are also proposed, as well as other minor procedural changes and non-substantive punctuation, grammatical, formatting and renumbering changes.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's office to public notice of the public hearing.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 50-24, dated March 26, 2024, Polk County, Iowa approved a grant funding agreement for the Corteva Wetland Project ("the Project"); and

WHEREAS, the Project will construct three water quality wetlands ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves that a public hearing is set for September 24, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

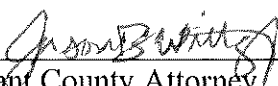
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#12

PUBLIC HEARING NOTICE- CORTEVA WETLAND PROJECT

Polk County, Iowa previously approved funding for the Corteva Wetland Project (“the Project”). The Project includes the installation of three water quality wetlands in Johnston, Iowa. Polk County, Iowa has determined an estimated cost of the public improvements to be constructed pursuant to the Project. Furthermore, Polk County has developed plans and specifications and a form of contract for the Project.

The location of the public improvement being constructed pursuant to the Project:

Legal Description: -EX GREEN MEADOWS- N 1/2 NE 1/4 LESS RD SEC 11-79-25 and -EX GREEN MEADOWS WEST PLATS 1, 2 & 8 & S OF LN BEG 783.7F N OF SE COR THN SW 836.52F NW 604.09F SW 194.4F TO ELY LN OF OUTLOT W GREEN MEADOWS WEST PLAT 8- S 1/2 NE 1/4 SEC 11-79-25

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project will be held at the location and time below:

September 24, 2024 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 165-24 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for the Corteva Wetland Project.

Agenda Date: September 10, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Resolution 50-24 on March 26, 2024 approving Grant Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County's Wetland Wave Program partners with landowners to install water quality wetlands. The Corteva Wetland Project will construct three wetlands on the Corteva Campus in Johnston, Iowa

Action Impact: Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Corteva Wetland Project prior to entering into a contract responsive to a public bid.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$733,228.50	\$389,000	N	50266320.7740	50266320.52290

Additional Fiscal Note Information (optional): \$389,000 revenue provided by Iowa Department of Agriculture and Land Stewardship Water Quality Initiative Grant. Additional \$200,000 in expected revenue from Great Outdoors Foundation, pending finalized agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the 2024 Norwoodville URA Sanitary Sewer Improvements Project (“the Project”) was developed to connect residents within the Norwoodville URA to sanitary sewer; and

WHEREAS, the Project will construct sanitary sewer main (“the Construction”); and

WHEREAS, by Resolution 160-24, dated August 27, 2024, Polk County, Iowa set a public hearing for September 10, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from Synergy Contracting, LLC, Des Moines, Iowa in the amount of \$675,723.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does herein award Bid No. 293-2425, “2024 Norwoodville URA Sanitary Sewer Improvements Project” to Synergy Contracting, LLC in the amount of six hundred seventy-five thousand seven hundred twenty-three and 00/100 (\$675,723.00); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Synergy Contracting, LLC and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement and bonds prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to Synergy Contracting, LLC and administer the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#13

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 163-24 to accept the bid of \$675,723.00 received from Synergy Contracting, LLC Des Moines, Iowa for Bid No. 293-2425, “2024 Norwoodville URA Sanitary Sewer Improvements Project.”

Agenda Date: September 10, 2024

Contact Individual: Tyler Burhenn, Civil Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution No. 160-24 on August 27, 2024 setting Public Hearing.

Board/Commission Actions: Resolution accepts the bid from Synergy Contracting, LLC, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chair of the Polk County Board of Supervisors.

Comply with Policy: Yes

Background: On August 22, 2024, the Procurement Division publicly opened sealed bids for Bid No. 293-2425. The Public Works Department recommends awarding the contract to Synergy Contracting, LLC in the amount of \$675,723.00.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Revenue to be generated from incremental tax collections from Norwoodville Urban Renewal.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$675,723.00	N/A	N	2840846070.78050	2840846070.51500
25/26							

Additional Fiscal Note Information (optional):

Res. No. 164-24
September 10, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department recommends that an application be submitted to the U.S Department of Transportation Federal Railroad Administration for 2024 Railroad Crossing Elimination (RCE) Grant Program funding for the Broadway Avenue Phase 2 Crossing Elimination & Safety Improvements Project which includes connecting the east and west halves of the Broadway Phase 1 Project by constructing a roadway underpass at a dual track crossing with Union Pacific (UP) Railroad and improving two at-grade crossings with industrial lead tracks owned and operated by UP Railroad located between NE 14th Street and NE 22nd Street.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the Public Works Department is authorized to submit the 2024 RCE Grant Program application for the proposed Broadway Avenue Phase 2 Crossing Elimination & Safety Improvements Project, endorses this project, and will authorize maintenance of the proposed improvements within the County's jurisdiction after construction is completed should funds be awarded.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL IMPACT: If grant is awarded as requested, \$11,522,095 of grant revenue would be received, and County local match of \$6,022,096 would be required.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 164-24 to authorize the Public Works Department to submit a funding application for 2024 Railroad Crossing Elimination (RCE) Grant Program Funding for the proposed Broadway Avenue Phase 2 Crossing Elimination & Safety Improvements Project.

Agenda Date: September 10, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Public Works Department recommends that an application be submitted to the U.S Department of Transportation Federal Railroad Administration for 2024 RCE grant funding for the Broadway Avenue Phase 2 Crossing Elimination & Safety Improvements Project which includes connecting the east and west halves of the Broadway Phase 1 Project by constructing a roadway underpass at a dual track crossing with Union Pacific (UP) Railroad and improving two at-grade crossings with industrial lead tracks owned and operated by UP Railroad located between NE 14th Street and NE 22nd Street.

Action Impact: Allows the Public Works Department to submit the funding application for RCE funding prior to the September 23, 2024 deadline.

Fiscal Note: The grant application amount, \$11,522,095, is 50% of the estimated construction costs of the project. If the grant is awarded as requested, Polk County will be obligated to expend an estimated \$6,022,096 of County funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	N/A			N		
25/26	N	N/A			N		

Additional Fiscal Note Information (optional): An additional \$5M has been secured through a Community Project Funding grant, and \$500K will be paid through Railroad Crossing Safety funds.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 147-24, dated August 13, 2024, Polk County, Iowa approved the plans, specifications, estimate, and form of contract for the Wise Wetland Project; and

WHEREAS, the Project for the construction of a water quality wetland is currently open for bids; and

WHEREAS, prior to the wetland construction, the site must be dewatered using specialized equipment; and

WHEREAS, Polk County Public Works solicited a quote from Dave's Dozing to use specialized equipment for dewatering for a cost not to exceed \$5,000; and

WHEREAS, the Agreement for Services includes a staged dewatering plan as approved by the project engineer and the Army Corps of Engineers.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Dave's Dozing for construction services not to exceed \$5,000, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 166-24 to approve Agreement for Services with Dave's Dozing for Dewater of the Wise Wetland Project.

Agenda Date: September 10, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Res. 147-24 dated August 13, 2024 approving Wise Wetland Plans, Specifications, Cost Estimate, and Form of Contract.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County's Wetland Wave Program has plans to construct the Wise Wetland in Fall of 2024. Prior to construction, the site needs dewatered. Agreement for services will complete necessary dewatering.

Action Impact: Resolution approves Agreement for Services with Dave's Dozing.

Fiscal Note: Funding will be tracked and managed in the Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$5,000	\$0	N	10266004.76470	N/A

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on March 7, 2023, Polk County, Iowa entered into a funding agreement with Neighborhood Finance Corporation (NFC) to establish a program that will provide deferred loans for major owner-occupied home repairs in Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department, Housing Services Division, on behalf of Polk County, Iowa, successfully administers housing programs itself and in conjunction with various organizations; and

WHEREAS, NFC, City of Des Moines, Iowa, and Polk County, Iowa desire to enter into the Polk County Large Renovation Program Agreement to outline the duties, responsibilities and reimbursements for each party in enacting the program to provide deferred loans for major owner-occupied home repairs in Polk County; and

WHEREAS, Polk County will act as the fiscal agent pursuant to the Polk County Large Renovation Program Agreement, making payments to the City of Des Moines, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department is herein authorized to administer the agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: Expended \$681,803.50 in FY23/24 & \$1,012,201 in revenue was received. Leaving \$4,493,196.50 & \$4,162,799 respectively for the final 3 years. \$4,493,196.50 in expenditures & \$4,162,799 in revenues of original \$5,175,000 from Neighborhood Finance Corporation (NFC)

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 167-24 approving agreement with Neighborhood Finance Corporation (NFC) and City of Des Moines, Iowa.

Agenda Date: September 10, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: March 7, 2023 NFC funding agreement was approved.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County operates various housing programs and collaborates with other organizations within Polk County. Previously, Polk County entered into an agreement with NFC to administer a large renovation program. NFC has asked the Housing Services Division to assist with this program, by acting as the fiscal agent. The Housing Services Division will receive approved funds from NFC and fulfill requests for payment by organizations that participate in the program, specifically, the City of Des Moines, Iowa.

Action Impact: The proposed resolution will approve the agreement with NFC and the City of Des Moines, Iowa and authorizes the Chair to sign the agreement. In addition, this resolution authorizes the Public Works Department, Housing Services Division to administer the agreement.

Fiscal Note: \$5,175,000 from NFC with \$5,175,000 in expenditures, to be spread across all participating communities.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790
25/26	Y	0	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790
26/27	Y	0	\$1,497,732	\$1,387,600	Y	10266315.77490	10266315.52790

Additional Fiscal Note Information (optional): Expended \$681,803.50 in FY23/24 & \$1,012,201 in revenue was received. Leaving \$4,493,196.50 & \$4,162,799 respectively for the final 3 years. \$4,493,196.50 in expenditures & \$4,162,799 in revenues of original \$5,175,000 from Neighborhood Finance Corporation (NFC) remaining to be spread across various communities.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County initiated condemnation proceedings to acquire property associated with the Broadway Avenue Public Improvement Project. As part of the Improvement Project, Polk County needed to obtain permanent and temporary construction easements from 1 Red Hotel, LLC, the owner of property located at 412 NE Broadway Avenue, Des Moines; and

WHEREAS, 1 Red Hotel, LLC appealed the Polk County Compensation Commission's award from the condemnation hearing to Polk County District Court, asserting it was entitled to additional damages and that the Compensation Commission's award was inadequate; and

WHEREAS, the Public Works Department and the County Attorney's Office have negotiated a settlement agreement with the attorneys representing 1 Red Hotel, LLC to resolve the property owner's damage claims.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Settlement Agreement with 1 Red Hotel, LLC, and hereby authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

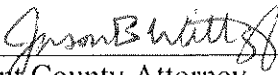
RECOMMENDED FOR APPROVAL:



Bret Vandelune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$85,000 expense

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 170-24 approving a settlement agreement between Polk County and 1 Red Hotel, LLC, owner of property located at 412 NE Broadway Avenue, Des Moines, to resolve a condemnation appeal filed in Polk County District Court.

Agenda Date: September 10, 2024

Contact Individual: Bret VandeLune, Director, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: N / A

Comply with Policy: This action is necessary because the property owner is entitled to just compensation for Polk County's acquisition of a portion of the owner's property through the use of eminent domain.

Background: The property owner filed this condemnation appeal in District Court. The property owner has now provided proof of additional damage claims. With the proof of additional damages as a result of this partial property taking, Polk County is obligated to not only pay for said additional damages, but also accrued interest, reasonable attorney's fees, and certain costs incurred by the property owner in advancing this condemnation appeal. This settlement is a compromise between the parties' respective appraisal valuations.

Action Impact: This settlement agreement results in an additional payment to the property owner and its attorneys. The property owner and its attorneys already received partial payment following the Compensation Commission's condemnation hearing award.

Fiscal Note: Expense part of Broadway Avenue Improvement Project

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$85,000		N	50106320.77490	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department, Housing Services Division, on behalf of Polk County, Iowa, has successfully administered housing programs; and

WHEREAS, the Housing Services Division applied for and was awarded an Older Adults Home Modification Grant Program grant in the amount of \$1,249,930 by the United States Department of Housing and Urban Development (HUD) to assist older adults with staying in their home longer by installing high impact home modifications designed to assist with aging in place; and

WHEREAS, HUD desires to enter into an agreement with Polk County, Iowa to execute and effect this grant award.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms and conditions of the attached Agreement with HUD for the Older Adults Home Modification Grant Program grant and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department, Housing Services Division is authorized to administer the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

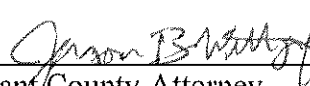
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: Expenses and revenues will be tracked in fund 8 – Svc Elderly/Grants, during the life of the grant, approximately three years.

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 171-24 approving Agreement with the United States Department of Housing and Urban Development (HUD) for the Polk County Older Adults Home Modification Program.

Agenda Date: September 10, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County operates several programs to make the homes of low-income residents more energy efficient and assisting with needed home repairs in order to promote affordable housing within Polk County. The Housing Services Division applied for and was awarded a grant from HUD to assist older households with staying in their home longer by installing high impact home modifications designed to assist with aging in place. These services are provided free of charge to qualified households. The Agreement provides funding in the amount of \$1,249,930.

Action Impact: The proposed resolution will approve the \$1,249,930 Agreement with HUD for the program and authorizes the Chair to sign the Agreement on behalf of Polk County, Iowa. In addition, this resolution authorizes the Public Works Department, Housing Services Division to administer the Agreement.

Fiscal Note: Expenses and revenues will be tracked in fund 8 – Svc Elderly/Grants, during the life of the grant, approximately three years.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	416,643.33	416,643.33	Y	80263404.77440	80263404.52440
25/26			416,643.33	416,643.33			
26/27			416,643.33	416,643.33			

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, US Department of Interior U.S. Geological Survey (USGS) desires to share in annual operation and maintenance of a stream gaging station on Fourmile Creek with Polk County; and

WHEREAS, Polk County supports the continued monitoring of water within Fourmile Creek within the Fourmile Creek Watershed; and

WHEREAS, through the proposed joint funding agreement USGS will operate and maintain one stream gaging station on Fourmile Creek, near Ankeny, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached joint funding agreement with USGS, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer this Agreement and sign and administer future renewals on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$10,540 expense and \$7,027 revenue

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 173-24 approving Agreement with US Department of Interior U.S. Geological Survey for annual operation and maintenance of one stream gaging station on Fourmile Creek.

Agenda Date: September 10, 2024

Contact Individual: Bret VandeLune, Director, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: N / A

Comply with Policy: Yes

Background: Polk County was connected with US Department of Interior U.S. Geological Survey (USGS) about sharing in the cost of a stream gauge station on Fourmile Creek near Ankeny. Polk County has been working in partnership with City of Ankeny and City of Pleasant Hill for cost sharing of the annual operation and maintenance of one stream gauge. The stream gauge provides valuable data for the USGS and the Fourmile Creek Watershed.

Action Impact: Action approves the Chair to sign the agreement and Public Works to oversee the agreement.

Fiscal Note: Expenses to be cost shared evenly between Polk County, Ankeny & Pleasant Hill.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$10,540	\$7,027	Y	200267003.77580	200267003.57510

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 17, Township 79 North, Range 23 West of the 5th P.M. (Delaware Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Delaney Acres Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes two (2) single family residential lots and two (2) outlots on approximately 15.14 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission met on August 26, 2024 and recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 6-0, with one (1) member absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Delaney Acres Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Polk County and Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	Pamela Delaney and Sarah Hunt (property owners)
Surveyor:	Emily Harding - Civil Design Advantage
Location:	4789 NE 33 rd Court, Des Moines. Located adjacent to the east of the intersection of NE 33 rd Court and NE 48 th Avenue.
Township:	Delaware

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 169-24 approving the Preliminary Plat of Delaney Acres Plat 1.

Agenda Date: September 10, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 26, 2024 and voted six (6) in favor and zero (0) against with one (1) absent, on a motion to recommend approval of the Preliminary Plat of Delaney Acres Plat 1, in accordance with staff's recommendation for approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes two (2) single-family residential lots and two (2) outlots on approximately 15.14 acres of land that is zoned "LDR" Low Density Residential District. The subject subdivision is located in the SW ¼ of the SE ¼ of Section 17, Township 79 North, Range 23 West of the 5th P.M. (Delaware Township), Polk County, Iowa. Lot 1 is 3.12 acres and contains an existing single-family dwelling that is connected to Polk County sewer. Lot 2 is 2.67 acres and is proposed to contain a single-family dwelling that will utilize an onsite septic system. Each lot has frontage and access onto NE 33rd Court. The subdivision will be served by public water through Des Moines Water Works. The City of Ankeny, City of Altoona, and City of Des Moines will be required to approve or waive their review before final plat approval.

Action Impact: Approval of the Preliminary Plat allows for submittal of a final plat for staff review. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N/A	N/A	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 33, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Fisher Lane Ridge; and

WHEREAS, the major subdivision preliminary plat proposes three (3) single family residential lots and one (1) street lot on approximately 5.09 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission met on August 26, 2024 and recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 6-0, with one (1) member absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Fisher Lane Ridge and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Polk County/WRA Sewer
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Jason and Amber Swenson (property owners)
Surveyor:	Terry Coady – Snyder & Associates LLC. (surveyor)
Location:	7025 NW Fisher Lane, Ankeny. Located at the northwest corner of NW Fisher Lane and NW 28 th Street.
Township:	Crocker

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 168-24 approving the Preliminary Plat of Fisher Lane Ridge.

Agenda Date: September 10, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 26, 2024 and voted six (6) in favor and zero (0) against with one (1) absent, on a motion to recommend approval of the Preliminary Plat of Fisher Lane Ridge, in accordance with staff's recommendation for approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes three (3) single-family residential lots and one (1) street lot on approximately 5.09 acres zoned "RR" Rural Residential District. The subject subdivision is located in the SW ¼ of the SW ¼ of Section 33, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa. Lot 1 is 1.09 acres, Lot 2 is 1.39 acres and contains an existing single-family dwelling, and Lot 3 is 1.93 acres. Each lot has frontage along NW Fisher Lane and Lot 3 is a corner lot with additional frontage along NW 28th Street to the east. Lot 1 will connect to the WRA sewer main via an existing service stub. Lots 2 and 3 will connect to a proposed Polk County Sanitary Sewer main extension. The subdivision will be served by public water through Des Moines Water Works. The City of Ankeny will be required to approve or waive their review before final plat approval.

Action Impact: Approval of the Preliminary Plat allows for submittal of construction plans for the sanitary sewer main extension that will be required to be completed before final plat approval. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa, acting by and through the Polk County Sheriff's Office, annually applies through the Governor's Office of Drug Control Policy to the U.S. Department of Justice for an Edward Byrne Justice Assistance Grant (JAG) for a Residential Substance Abuse Treatment Program; and

WHEREAS, the U.S. Department of Justice awarded Polk County the Edward Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #22-RSAT-01) for Fiscal Year 23/24 through Fiscal Year 24/25 in the amount of \$327,709; and

WHEREAS, an increase of \$20,000 for this grant in the amount of \$347,709 for the grant period through Fiscal Year 24/25 was subsequently awarded to Polk County, Iowa; and

WHEREAS, Bridges of Iowa, Inc. will be responsible for the 25% match in the amount of \$115,903 for a total award to Polk County, Iowa in the amount of \$463,612; and

WHEREAS, the Polk County Sheriff's Office will administer both the JAG and Match funds and use the funds to further expand substance abuse treatment to those who would otherwise be incarcerated in the Polk County Jail.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Edward Byrne Justice Assistance Grant #22-RSAT-01 for FY 23/24 – FY 24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

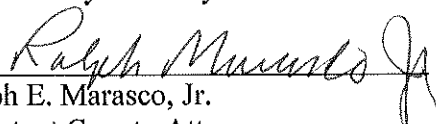
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
10:34 am, Sep 04, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Revenue \$463,612 and Expense \$463,612

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #22-RSAT-01)

Agenda Date: 09/10/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the Residential Substance Abuse Treatment (Grant #22-RSAT-01) on 09/19/2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, in partnership with Bridges of Iowa, applied for and was awarded a Byrne Justice Assistance Grant (Grant #22-RSAT-01). The grant is for the continued funding of the residential substance abuse treatment program which is administered by Bridges of Iowa. Bridges of Iowa and Polk County have been active partners in residential substance abuse treatment for a number of years. This award provides treatment to individuals who may otherwise be incarcerated in the Polk County Jail.

The Resolution approves the receipt of an additional \$20,000 for this grant, for a total of \$347,709. Bridges of Iowa will provide the Match pass through grant of 25% in the amount of \$115,903 (an increase of \$6,667) for a total grant award in the amount of \$463,612.

Action Impact: Polk County would authorize amending the original amount of funding for an additional \$20,000, with a net amount of \$347,709 which is a pass-through expense for funding to Bridges of Iowa.

Status Note: Amended amount

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$65,542	\$65,542	Y	10041051.79580	10041051.52460
24/25	Y	\$282,167	\$282,167	Y	10041051.79580	10041051.52460

Additional Fiscal Note Information (optional): Agreement period spans over two fiscal years, anticipated expenses and revenues are estimated over those years. This is a pass-through grant with funding to Bridges of Iowa. All required matching expenses are directly incurred by Bridges of Iowa and do not represent any actual expenses to the County.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Task Force (M.I.N.E.); and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, on August 22, 2023, Polk County approved the terms of the Iowa Governor's Office of Drug Control Policy (ODCP) grant funding for Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) in the amount of \$20,000 from July 1, 2023 through June 30, 2024; and

WHEREAS, the ODCP desires to reduce the grant funding from \$20,000 to \$16,000 and extend the term expiration from June 30, 2024 to September 30, 2024; and

WHEREAS, the award requires no matching funds from Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the amended terms of the attached Methamphetamine Drug Hot Spots Grant award and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

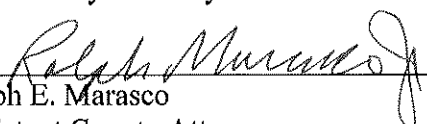
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
10:38 am, Sep 04, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco
Assistant County Attorney

FISCAL NOTE: Revenue \$16,000.00. Expense \$16,000

23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant Extension (#21-CAMP-21)

Agenda Date: 09/10/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-10) on 08/22/2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy awarded the MINE TF a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) from July 1, 2023 through June 30, 2024, in the amount of \$20,000, to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the reduction of grant funding from \$20,000 to \$16,000 and extends the grant through September 30, 2024.

Action Impact: This grant continues the MINE TF efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF, with an decrease of the overall award by \$4,000.

Status Note: Renewal

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$16,000	\$16,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa is committed to engaging all citizens through community engagement initiatives, and

WHEREAS, part of these initiatives, the County has held a "Free Community Meal and Resource Fair" since 2022, and desires to make a photobooth available to individuals attending this year's event on September 19, 2024, and

WHEREAS, after a review of the proposals received, the Department of Human Resources recommends Polk County to engage with Des Moines Photobooth Company, LLC to provide photobooth services as outlined in the attached Service Agreement, and

WHEREAS, the County and Contractor desire to enter into this Agreement to memorialize the Terms and Obligations of the Parties, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Des Moines Photobooth Company LLC for Photobooth Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marshall
Assistant County Attorney

FISCAL NOTE: Cost of \$1,195 is incorporated in the existing FY 24/25 Diversity, Equity and Inclusion budget.

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Service Agreement with Des Moines Photobooth Company, LLC

Agenda Date: September 10, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In an effort to increase community and employee engagement, the Department of Human Resources along with the Diversity, Equity, Inclusion and Accessibility Committee, established the Free Community Meal and Resource Fair as part of Welcoming Week in September of 2022. Since then, the County has hosted the Free Community Meal & Resource Fair every year. Welcoming Week is a nationwide initiative that aims to build strong connections across communities by bringing people of all backgrounds together. Polk County's Community Meal and Resource Fair aligns with this goal by offering a space where residents and employees can connect over a free meal and learn about local resources available to support their well-being. This event reflects Polk County's commitment to inclusivity, community building, and fostering a sense of belonging for all residents and Polk County employees.

Action Impact: Approval of the 2024 service agreement with Des Moines Photobooth Company, LLC will provide a photobooth for individuals attending the Free Community Meal and Resource Fair on Thursday, September 19, 2024 from 4:30pm to 6:30pm.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$1,195.00	\$0	N	10129000.77280	N/A
25/26	N	0	\$0	\$0	N	10129000.77280	N/A
26/27	N	0	\$0	\$0	N	10129000.77280	N/A

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa offers health, dental, vision, life, disability and voluntary benefits to its county employees and or their dependents, and

WHEREAS, on August 7, 2018 the Polk County Board of Supervisors approved an agreement with Holmes Murphy and Associates (HMA) to provide services for the life, disability, accident, critical illness and hospital insurance plans, and

WHEREAS, in accordance with best-practices and to ensure that Polk County is receiving the most competitive cost, the Department of Human Resources solicited competitive bids for benefits consulting services, and

WHEREAS, after a review of the proposals received, the Department of Human Resources recommends Polk County engage Holmes Murphy and Associates to provide consulting and brokerage services for employee benefits as outlined in the attached Service Agreement, and

WHEREAS, to abide by the privacy and security regulations of HIPAA, Polk County, Iowa and Holmes Murphy and Associates desire to enter into a Business Associate Agreement, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Service Agreement and Business Associate Agreement, with Holmes Murphy and Associates, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munnings Jr.
Assistant County Attorney

25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Service Agreement and Business Associate Agreement with Holmes Murphy & Associates.

Agenda Date: September 10, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: By resolution dated 08/07/2018 approved agreement with Holmes Murphy and Associates.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As part of a competitive bid process, Human Resources (HR) selected Holmes Murphy & Associates to provide consulting services for employee benefits. These services include, but are not limited to assisting HR with marketing and implementing through a competitive bidding process all employee benefit programs [Health, Dental, Vision, Flexible Spending Account (FSA), Life, Long-term and Short-term disability, voluntary benefits (Accident, Critical Illness, Hospital)], monitor vendor performance, and provide assistance with employee benefit communications and consulting.

Action Impact: Approval of attached service agreement and related Business Associate Agreements.

Fiscal Note: \$80,000 fee shall be paid by carrier commissions (estimated at \$65,000), with Polk County paying remaining amount needed (estimated at \$15,000) at the end of the fiscal year such that total compensation equals \$80,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	N/A	\$15,000-estimated	\$0	N	2880889733.TBD	
25/26			\$15,000-estimated				
26/27			\$15,000-estimated				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Health Department offers health services, including disease/infection testing, to citizens in Polk County; and

WHEREAS, to be able to offer a wide array of testing for communicable, sexually transmitted, and other infectious diseases, the Polk County Health Department utilizes the services of larger resource laboratories including The Center for Disease Detection (CDD) in San Antonio, TX, and the State Hygienic Laboratory; and

WHEREAS, to ensure efficient, responsible, and affordable testing, the Polk County Health Department and Pathology Laboratory in Des Moines, IA desire to enter-into a service agreement beginning on August 28, 2024 and continuing for one (1) year, with the possibility for renewal.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Pathology Laboratory for laboratory testing, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

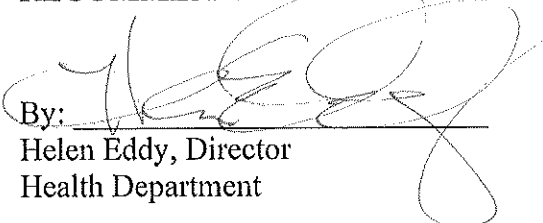
NOW, THEREFORE, BE IT FURTHER RESOLVED: that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement or its distribution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

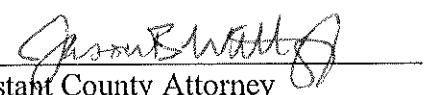
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Addition of Pathology Laboratory provides a lower-cost service option which is anticipated to generate moderate cost-savings that cannot be definitively calculated at this time.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving service agreement with Pathology Laboratory to provide laboratory services.

Agenda Date: September 10, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Pathology Laboratory in Des Moines, IA is a dually-licensed independent clinical laboratory that is CLIA compliant and fully accredited by the College of American Pathologists. Currently the Polk County Health Department sends certain samples and specimens to the State Hygienic Lab and The Center for Disease Detection Lab (CDD) in San Antonio, TX. The Polk County Health Department and Pathology Laboratory desire to enter-into an agreement for local laboratory services.

Action Impact: By sending more laboratory samples and specimens to Pathology Laboratory for local testing, the Polk County Health Department intends to save money and ensure the County's monetary resources are being used as efficiently as possible.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0			N	10223013.76260	10223013.52660
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2024/2025 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was certified on April 23, 2024, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., October 8, 2024, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653A-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 24/25 budget

Agenda Date: September 10, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was certified. Adjustments include such items as re-appropriating special projects funds, grant awards, position changes, and adjustments based on current expenditure and revenue estimates. Staff presented the proposed amendment to the Board of Supervisors for discussion and review on September 4, 2024.

Significant budget changes include continued expenditure of lost revenue replacement funding through the American Rescue Plan Act and carryover of capital appropriations due to timing of the projects.

Action Impact: Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$483,899,082	\$387,599,797	Y	Various	Various

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, Oakview Group 360 (OVG) is required to submit annual operating budgets to Polk County for HyVee Hall and Veterans Memorial - Community Choice Credit Union Convention Center; and,

WHEREAS, OVG has also provided operating budgets for Wells Fargo Arena; and,

WHEREAS, the budgets presented by OVG have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets; and,

WHEREAS, in accordance with the Management Agreement between Polk County and OVG, the operator shall be entitled to earn a productivity fee; and,

WHEREAS, the operator's performance has been reviewed by staff and consultants and the productivity fee for FY 23/24 is \$15,833; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2025.

BE IT FURTHER RESOLVED that County staff are hereby directed to monitor the status of the facility budgets and provide periodic reports to the Board of Supervisors comparing actual operating results to the above budgets.

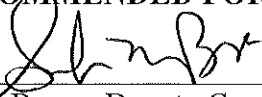
Approved this ____ day of _____, 2024.

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POLK COUNTY, IOWA

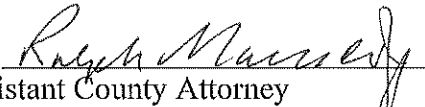
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

Fiscal Impact: \$3,050,336 FY 23/24 net County profit on IEC facilities
Less \$15,833 expenditure for FY 23/24 productivity fee
FY 24/25 net County profit on IEC facilities budgeted at \$1,405,575

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the FY 24/25 Budget for the Iowa Events Center and productivity fee.

Agenda Date: September 10, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: 8/22/23
Board/Commission Actions: N/A

Action Requested (Recommended): Approves the FY 24/25 Oakview Group (OVG) operating budgets, non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center, and Wells Fargo Arena.

Comply with Policy: Yes

Background: OVG is required to submit annual operating budgets to the County for Hy-Vee Hall and Veterans Memorial – Community Choice Credit Union. OVG has also provided operating budgets for Wells Fargo Arena. The budget request presented by OVG has now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets. Staff is asking that the Board of Supervisors approve the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2025.

Action Impact: Approves the FY 24/25 OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena and directs staff to monitor the status of the facility budgets.

Fiscal Note: FY23/24 productivity fee = \$15,833

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	N	\$1,405,575	N		2950950100.63000

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

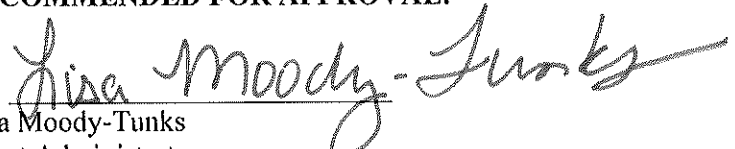
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$13,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$13,500.00 total in funds allocated for the attached Community Sponsorship Award List.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: September 10, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved August 27, 2024 for \$14,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$13,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$13,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$13,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
September 10, 2024

Altoona Historical Society	\$2,500.00
Ankeny Community Foundation	\$5,000.00
Des Moines Symphony Association	\$5,000.00
Iowa European Cultural Connection	\$500.00
Iowa Public Health Association	\$500.00

TOTAL	\$13,500.00
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RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

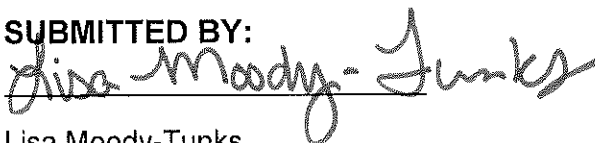
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$4,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: September 10, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-August 27, 2024 for \$13,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$4,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$4,000.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
September 10, 2024

6th Avenue Corridor	\$1,000.00
City of Bondurant	\$3,000.00

TOTAL \$4,000.00

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2024 assessment year in the amount of \$ 6,714.00

Property information – please print

Geoparcels number: _____

Individual, institution or society:

The Church of Pentecost USA, Inc. Des Moines Assembly

Title holder: Veridian Credit Union

Property location address:

2502 NW Parkridge

City: Ankeny State: IA ZIP: 50023

Property owner mailing address:

175 NW 57th Place

City: Des Moines State: IA ZIP: 50313

County: Polk Number of acres: _____

Phone: 240 439 1406 Email: iowa.notification@copusa.org

Property was acquired by deed or contract on: 17th July, 2024

Recorder's book: _____ Page: _____ Instrument number: _____

#31

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timeline manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2023 assessment year in the amount of \$ 15,344 (and assessment year 2024 for taxes payable in 2025/2026) .

Property information – please print

Geoparcel number: 7924.34.401.012

Individual, Institution or society:

Trinity Las Americas United Methodist Church

Title holder: Trinity Las Americas United Methodist Church

Property location address:

1548 8th Street

City: Des Moines State: IA ZIP: 50314

Property owner mailing address:

1548 8th Street

City: Des Moines State: IA ZIP: 50314

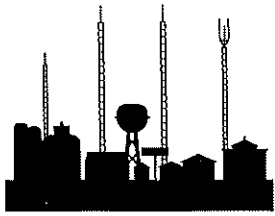
County: Polk Number of acres:

Phone: 515-490-9083 Email: carlwied@gmail.com

Property was acquired by deed or contract on: Name change only, 12-12-2022

Recorder's book: 19349 Page: 532 Instrument number:

32



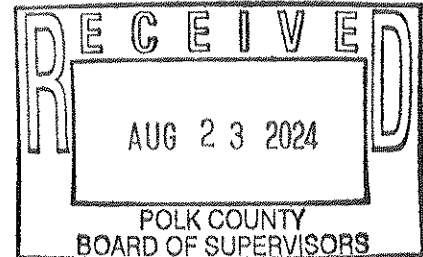
city of
ALLEMAN

14000 NE 6th Street, Alleman, IA 50007 | 515.685.3666 | cityofalleman@huxcomm.net

August 21, 2024

TO: Board of Supervisors, Polk County
Superintendent, North Polk Community School District
FROM: City Council City of Alleman, Iowa

RE: Alleman Urban Renewal Area Plan Amendment



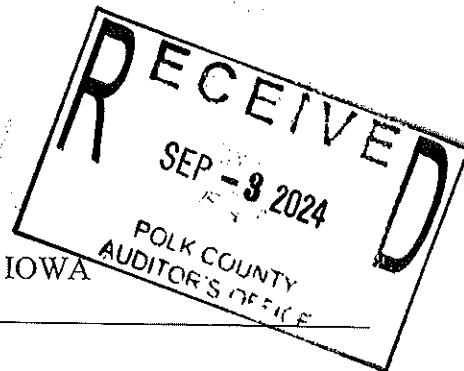
The City of Alleman is in the process of amending the urban renewal plan for the Alleman Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for August 26, 2024, at 5:00 p.m. at the City Hall in Alleman. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 7:00 p.m. on September 9, 2024, and a copy of the notice of hearing is enclosed for your information. Please call our City Clerk at (515) 685-3666 if you have questions.

Enclosure

#33



IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE 41ST
STREET AND BEAVER AVENUE
INTERSECTION IMPROVEMENTS PROJECT
(Player's Real Estate, LLC, 1760 Beaver Avenue,
Des Moines, Iowa 50310),

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

TO:

Titleholders:

Players Real Estate, LLC (owner)
1760 Beaver Avenue, Des Moines, Iowa 50310

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

None.

Taxing Authority:

Polk County, Iowa
c/o Polk County Auditor, Polk County Administration Building, 111 Court Avenue,
Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the following-described real estate:

LEGAL DESCRIPTION:

LOT 1, VOTRUBA, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF
THE CITY OF DES MOINES, POLK COUNTY, IOWA AND CONTAINING 12150 SQUARE
FEET.

PROPERTY ADDRESS: 1760 Beaver Avenue, Des Moines, Iowa 50310

#34