

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
SEPTEMBER 19, 2023 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. HISPANIC HERITAGE MONTH

PROCLAMATION

6. INJURY PREVENTION WEEK: GUN SAFETY SAVES LIVES

PUBLIC COMMENTS

- 7.

PERMITS

8. Renewal application for Class “E” Retail Alcohol License, and Ownership Update, for Casey’s General Store #45, 2890 E. Broadway Avenue.
9. Renewal application for Class “C” Retail Alcohol License for The Chateau at White Oak Vineyard, 15065 NE White Oak Drive.

PETITIONS

- *10. Petitions to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

N. Thompson Pinnick	4217 SE 12 th Street
D. Brooks Hill	1334 11 th Street

- *11. Petitions to suspend taxes and special assessments for the following:

R. Lenze	245 E. Payton Ave
V. Pugh	3508 1 st Street
C. Simon	3916 64 th St, Urbandale
R. Small	2945 Logan Ave
O. Smith	1617 E. 24 th Street
R. Snodgrass	550 NW 66 th Pl
R. Sorter	2552 Maury Street
S. Starkey	7113 Monroe Ct
J. Strait	4143 E. Euclid Ave
S. Straw	1356 E. 9 th Street
S. Tam	816 E. 28 th Street
M. Tarter	3144 Raccoon Street
A. Thomas	1513 College Ave
S. Thomason	3210 Fleming Ave
L. Thompson	920 E. 11 th Street
R. Parkhurst-Tilley	7208 Douglas Ave
A. Tuazon	3608 57 th Street

J. Tyler	2711 Indianapolis Ave
R. Vela	1624 Oakland Ave
B. Vu	1342 E. 14 th Street
C. Wagner	4128 Douglas Ave
S. Waters	2319 E. 38 th Street
G. Watkins	3020 High Street
H. Weinkauff	2505 Glenbrook Dr
R. Wells	2770 NE Norwood Ln
R. Wessels	4425 SE 17 th Street
M. Whitaker	1265 E. 18 th Street
H. Whitney	221 Hull Ave
B. Williams	1505 Mondamin Ave
D. Williams	2623 Center Street
M. Williams	684 24 th Street
S. Wolff	917 Caulder
B. Yates	1618 23 rd Street
E. Younger	3014 Roblang Ct
S. Zeroni	3235 State Ave

RESOLUTIONS

12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for October 3, 2023 regarding vacating road right-of-way easement and closing portion of NW 89th Court.
13. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for October 3, 2023 regarding vacation of a portion of platted wetland and drainage easement (6166 NE Industry Drive).
- *14. Resolution approving Memorandum of Understanding with City of Johnston for the City of Johnston Citywide Soil Quality Restoration Project.
15. Resolution approving submission of application for Polk County membership to ICLEI-USA
- *16. Resolution approving Project Agreement with Muench Land, Inc. for construction of water quality practices.
- *17. Resolution awarding bid for "Scott Avenue Sidewalk Improvements" to Caliber Concrete LLC, Adair, Iowa.
18. Resolution approving preliminary plat of Dylan Estates Plat 1.
19. Resolution approving final plat of Ironwood Heights.
20. Resolution approving minor subdivision final plat of Vaughn Family Estates Plat 1.
- *21. Resolution approving Subordination Agreement regarding 2820 E. 40th Street (Henderson).

- *22. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 1323 E. 15th (Smith).
- *23. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 2712 Richmond Avenue (Riley).
- *24. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1423 E. Ovid Avenue (Wilson Jr).
- 25. Resolution creating side-by-side position within the Sheriff's Office.
- *26. Resolution approving extension of employment agreement with Al Rodruck.
- *27. Resolution assigning service agreements from Mesirow Financial Investment to Creative Planning Holdco, LLC.
- *28. Resolution approving termination of contract with Regenexx.
- *29. Resolution approving Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (grant #22-RSAT-01).
- *30. Resolution approving Cooperative Services and Transport 28E Agreement with Adventureland (Festival Fun Parks LLC) and the City of Altoona Fire Department.
- *31. Resolution approving Business Associate Agreement with Heritage Health Solutions for Services at the Polk County Jail.
- *32. Resolution approving agreement with Mister Car Wash for retail car wash services.
- 33. Resolution approving September 2023 manufactured home abatements.
- 34. Resolution calling a special county election on the proposed issuance of not to exceed \$350,000,000 General Obligation Bonds or Capital Loan Notes (for a General County Purpose).
- *35. Resolution approving agreement with City of Des Moines and Operation Downtown for Court Avenue Security.
- *36. Resolution approving Agreement for Services and Business Associate Agreement with St. Vincent de Paul for operations of the operations of services that will be provided at the 1914 Carpenter Avenue resource center.

COMMUNICATIONS

- 37. Request for abatement of taxes on property at 6212 Merle Hay Rd, Johnston (Johnston River of Life United Methodist Church).
- *38. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the Yeader Creek Stream Stabilization-Phase 2 (WC MRP Des Moines Center).
- *39. City of Ankeny notice of consultation meeting concerning a petition for the annexation of land by the City of Ankeny.
- *40. City of Elkhart notice of hearing regarding proposed voluntary annexation request.
- *41. City of Johnston hearing notice regarding proposed amendment no. 7 to the NW 62nd Avenue Urban Renewal Plan.

BUDGET ACTIONS

- *42. Memorandum of Budget Actions.

APPOINTMENTS

- *43. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

County of Polk

POLK COUNTY

Board of Supervisors

PROCLAMATION

WHEREAS, Hispanic Heritage Month celebrates the histories, cultures, and contributions of those whose ancestors were indigenous to North America as well as Spain, Mexico, the Caribbean, Central and South America; and

WHEREAS, the observation started in 1968 as Hispanic Heritage Week under President Johnson and was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15th; and

WHEREAS, September 15th holds great significance as it marks the anniversary of independence for several Latin American countries, including Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. Furthermore, Mexico and Chile celebrate their independence days on September 16th and 18th, respectively.

WHEREAS, Polk County acknowledges the invaluable contributions of the Hispanic community towards our nation's progress. We believe that celebrating Hispanic Heritage Month is crucial in promoting a diverse and welcoming community.

WHEREAS, this year, the chosen theme for the month is *Latinos: Driving Prosperity, Power, and Progress in America!* It seeks to recognize the significant strides of Hispanics in the economic, social, and political growth of the United States. Our country's history is rich with the contributions and achievements of these communities: Dolores Huerta, Ellen Ochoa, Sylvia Mendez, and Roberto Clemente to name a few. By continuing conversations about inclusion and honoring important members of our community, our county and our country only grow stronger.

NOW, THEREFORE, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **September 15 - October 15** to be:

Hispanic Heritage Month

in Polk County, Iowa, and invite all residents to learn more about the Hispanic culture, people, traditions, and values that have positively enriched our community.

Signed this 19th day of September, 2023, in Des Moines, Iowa.


Tom Hockensmith, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

County of Polk

Board of Supervisors

PROCLAMATION

WHEREAS, cities across Polk County are recognizing the “2023 Polk County Injury Prevention Week: Gun Safety Saves Lives” during September 18-24, 2023, and Polk County is participating in the Polk County Health Department’s “Talk it Up, Lock It Up” campaign; and

WHEREAS, gun injuries are now one of the leading causes of death for children and young adults in Polk County; and one in three homes has a gun in the house; and

WHEREAS, 45% of gun-related deaths occurred at home in Polk County and 66% of suicides in Polk County were attributed to gun injuries; and

WHEREAS, our youth are suffering from anxiety and depression more than ever before, putting them at a higher risk for suicide; and

WHEREAS, we know talking to your friends and family members about storing guns locked and unloaded at home and in vehicles helps prevent gun-related injuries and deaths; and

WHEREAS, free gun locks are available for pick up at the Polk County Health Department and various police departments, public libraries, and other locations in the county; and

WHEREAS, the Polk County Board of Supervisors recognizes Overdose Awareness Day in Polk County that sends a strong message to former and current substance users, namely, that they are valued, and that overdose deaths are preventable;

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors do hereby proclaim September 18-24, 2023, to be:

Injury Prevention Week: Gun Safety Saves Lives

in Polk County encourage all Polk County residents to talk about the importance of safe gun storage.

Signed this 19th day of September, 2023, in Des Moines, Iowa.



Tom Hockensmith, Chair

POLK COUNTY BOARD OF SUPERVISORS

#6

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa possesses a road right of way easement for the road currently known as NW 89th Court located in unincorporated Polk County, Iowa and further described on Attachment A hereto (hereinafter "the Road"); and

WHEREAS, the Polk County Engineer and the Polk County Public Works Department have received a request to vacate the road right of way easement and close the Road; and

WHEREAS, the Polk County Engineer and the Polk County Public Works Department have determined that the road right of way easement for the Road is no longer needed for the residents of Polk County or the public at large; and

WHEREAS, a public hearing on vacation and closure of a secondary road is required, pursuant to Iowa Code Section 306.10

NOW, THEREFORE BE IT RESOLVED that a public hearing on the vacation of the Polk County road right of way easement for the Road and the Road closure shall be held on October 3, 2023 at 9:30 a.m. in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309, and that the Polk County Auditor is directed to publish the attached notice of hearing pursuant to Iowa Code Section 306.12; and

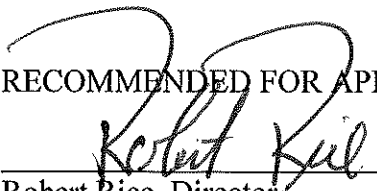
BE IT FURTHER RESOLVED that the Public Works Department is directed to notify all adjoining property owners, all utility companies whose facilities adjoin the road right-of-way or are on the road right-of-way, and the department, boards of supervisors, or agency in control of affected state lands, of the time and place of the hearing, by certified mail.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 151-23 setting a public hearing to vacate road ROW easement and close portion of NW 89th Court.

Agenda Date: September 19, 2023

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Background: Polk County possesses a road right of way easement for the road currently known as NW 89th Court located in unincorporated Polk County, Iowa. The Polk County Engineer and the Polk County Public Works Department have received a request to vacate the road right of way easement and close the Road. The Polk County Engineer and the Polk County Public Works Department have determined that the road right of way easement for the Road is no longer needed for the residents of Polk County or the public at large. Iowa Code Section 306.10-306.16 govern the vacation of road right of way and closure of roads.

Action Impact: This action sets a public hearing on the road ROW vacation and road closure. This action directs the Auditor's office to publish notice and the Public Works Department to mail notice to statutorily required persons/entities.

Fiscal Note:

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y			N		

Additional Fiscal Note Information (optional):

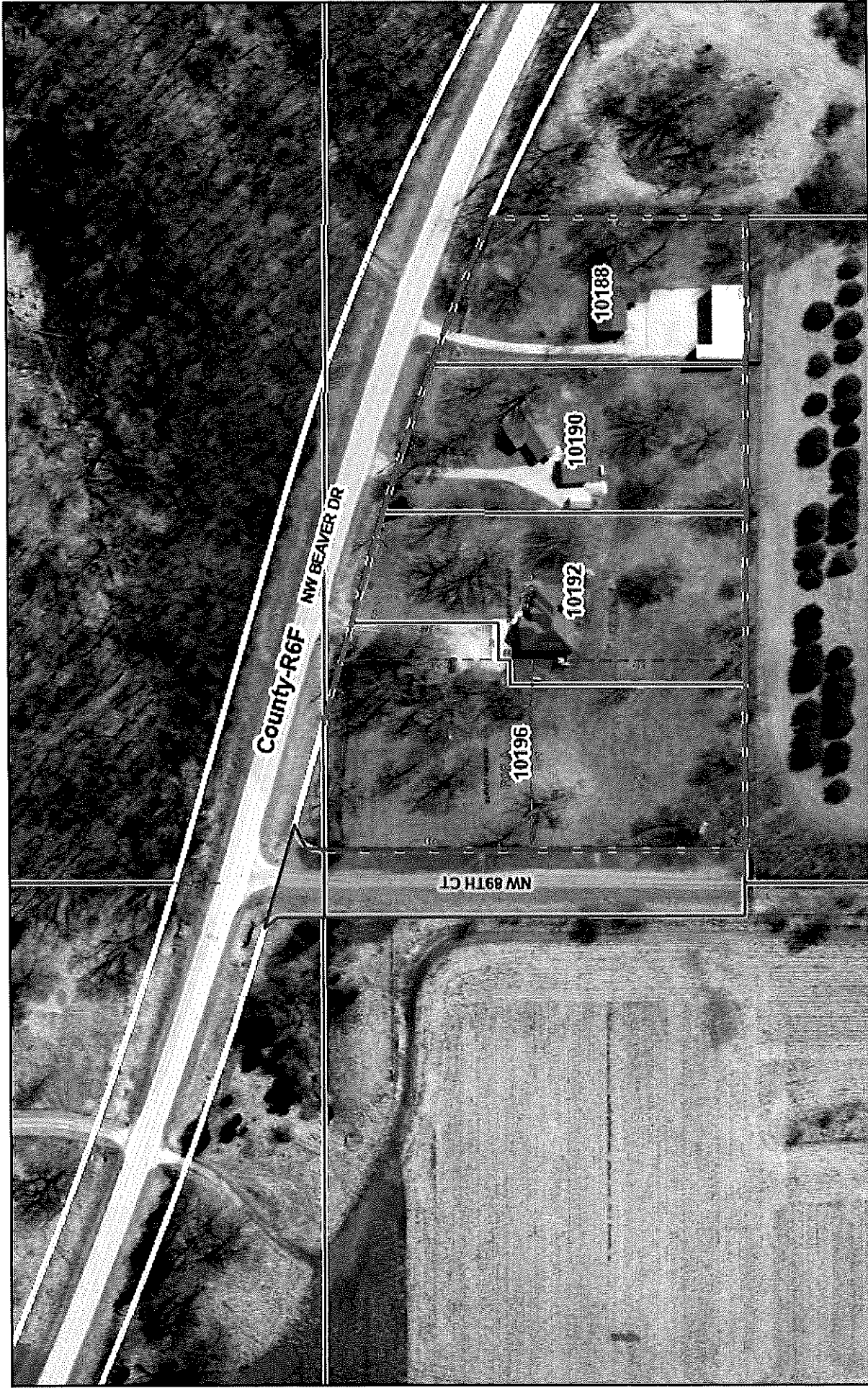
NOTICE OF PUBLIC HEARING

Notice is given that a Public Hearing on the Resolution to vacate Polk County's road right of way easement and close NW 89th Court in unincorporated Polk County, Iowa, further described below, will be held in front of the Polk County Board of Supervisors on October 3, 2023 at 9:30 a.m. in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309. Any person owning land abutting on a road proposed to be vacated and closed, shall have the right to file, in writing, a claim for damages at any time on or before the date fixed for hearing pursuant to Iowa Code 306.14

See attached map.

Any person seeking more information may contact the Polk County Public Works Department by telephone at 515-286-3705 or inquire in person at 5885 NE 14th Street, Des Moines, Iowa 50313.

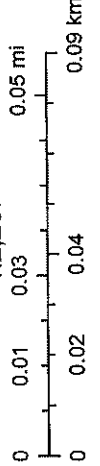
NW 89th Ct Location Map



9/12/2023, 10:57:13 AM

- Override 1
- Parcels
- Street Labels
- County Hwy
- Road
- Parcel Line
- Road Centerline
- Road ROW
- Section Line
- Sub Line
- Cartography
- Lot Dim Carto 100
- Address Number

1:2,257



Auditor's Office, Polk County, Iowa. Esri Community Maps Contributors, Des Moines Area Regional GIS, Iowa DNR, © OpenStreetMap, Microsoft, Esri, Public Works, Polk County, Iowa
For internal reference use only.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Snyder & Associates, Inc., representing the resident of Lot 2, Albaugh Industrial Park Plat 9, addressed as 6166 NE Industry Drive, being located within Section 12 of Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), has filed a petition in accordance with Section 354.23, Code of Iowa, to vacate two (2) portions of an existing platted wetland and drainage (open space) easement, totaling 2,773 square feet in size; and

WHEREAS, a proposed new wetland and drainage (open space) easement area to replace the proposed vacated areas on Lot 2 of Albaugh Industrial Park Plat 9 has been reviewed and approved by Polk County Public Works; and

WHEREAS, Section 354.23, Iowa Code, requires a public hearing to vacate the requested portions of the platted wetland and drainage (open space) easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of two (2) portions of the platted wetland and drainage (open space) easement, referenced above, be held at 9:30 A.M. on October 3, 2023, at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309; and

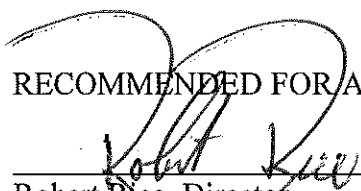
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 143-23 accepting and approving the official publication setting a public hearing for the vacation of a portion of a platted wetland and drainage easement.

Agenda Date: September 19, 2023

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve the resolution authorizing the Polk County Auditor to publish the Notice of Public Hearing for the vacation of a portion of a platted wetland and drainage easement.

Comply with Policy: This vacation procedure complies with Section 354.23, Code of Iowa.

Background: The subdivision plat of Albaugh Industrial Park Plat 9 was recorded on May 25, 2018, which included a wetland and drainage (open space) easement on Lot 2 of the subdivision plat. A development project on Lot 2 proposed to expand an existing building and add new pavement will require the vacation of two (2) portions of the wetland and drainage (open space) easement. The two (2) portions of the easement to be vacated, totaling 2,773 square feet, are shown in Exhibit 'A'. The vacated wetland and drainage easement area on Lot 2 is proposed to be replaced with a new 2,782 square foot wetland and drainage (open space) easement area as shown in Exhibit 'B'.

Action Impact: With Board approval of the resolution, the Auditor's Office can proceed to publish the Notice of Public Hearing setting the date, time and location of the public hearing for the proposed vacation of the easement.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information

NOTICE OF PUBLIC HEARING

A public hearing will be held at 9:30 a.m., on October 3, 2023, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa 50309, regarding the proposed vacation of two (2) portions of the platted wetland and drainage (open space) easement located on Lot 2 of Albaugh Industrial Park Plat 9, being within Section 12 of Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa and having the address of 6166 NE Industry Drive, Des Moines. The descriptions of the easements to be vacated are as follows:

Commencing At The Southwest Corner Of Said Lot 2; Thence South 89°56'29" East Along The South Line Of Said Lot 2, A Distance Of 384.47 Feet To The East Line Of An Existing Pond And Wetland Easement Recorded In Book 12543, Page 800 Of The Polk County Recorder's Office; Thence North 0°03'31" East Along Said East Line, 24.70 Feet To The Point Of Beginning; Thence North 89°56'29" West, 61.54 Feet; Thence North 0°03'31" East, 47.41 Feet To Said East Line; Thence South 61°26'45" East Along Said East Line, 70.03 Feet; Thence South 0°03'31" East Along Said East Line, 14.00 Feet To The Point Of Beginning And Containing 0.04 (1,890 S.F.).

And

Commencing At The Southwest Corner Of Said Lot 2; Thence South 89°56'29" East Along The South Line Of Said Lot 2, A Distance Of 384.47 Feet To The East Line Of An Existing Pond And Wetland Easement Recorded In Book 12543, Page 800 Of The Polk County Recorder's Office; Thence North 0°03'31" East Along Said East Line, 38.70 Feet; Thence North 61°26'45" West Continuing Along Said East Line, 111.10 Feet To The Point Of Beginning; Thence North 89°56'29" West, 45.83 Feet; Thence North 33°03'45" West, 45.99 Feet To Said East Line; Thence South 61°26'45" East Along Said East Line, 80.74 Feet To The Point Of Beginning And Containing 0.02 Acres (883 S.F.).

For information regarding the proposed easement vacation, contact Polk County Public Works, Planning & Development Division, at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

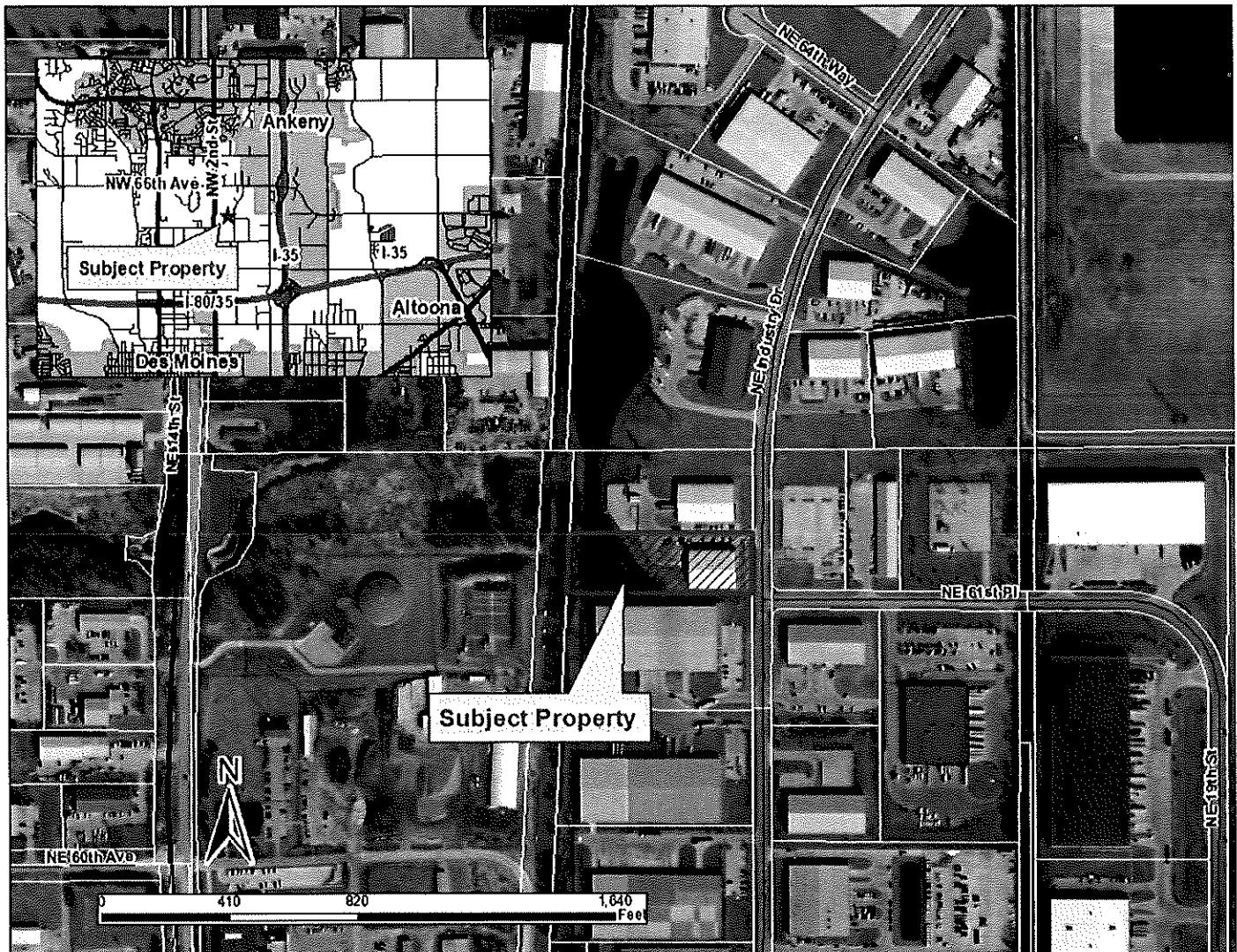
This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

Vacation of Wetland and Drainage (open space) Easement

ADDRESS: 6166 NE Industry Drive, Des Moines

TOWNSHIP: Saylor

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Soil Quality Restoration (SQR) is an urban stormwater practice that improves stormwater absorption to increase water quality and reduce flooding; and

WHEREAS, Polk County has worked with the City of Johnston to receive a grant for the implementation of over 150 residential SQR projects with an estimated cost of \$330,000; and

WHEREAS, the project has adopted and expanded the "Batch and Build" funding model with a centralized fiscal agent, simplified application process, and group installations; and

WHEREAS, demand by City of Johnston residents has outpaced grant funding; and

WHEREAS, Polk County and the City of Johnston desire to provide up to \$20,000 each to complete additional SQR projects.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Memorandum of Understanding Agreement between Polk County, Iowa and the City of Johnston for the SQR Project, authorizes the expenditure of \$20,000 for the project, and authorizes the Chair of the Polk County Board Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

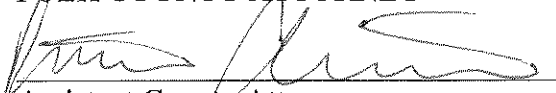
~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 147-23 to approve the Memorandum of Understanding Between the City of Johnston and Polk County, Iowa for the City of Johnston Citywide Soil Quality Restoration Project.

Agenda Date: September 19, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the Agreement, authorize the Chair to execute the First Agreement, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County Public Works has partnered with the City of Johnston to complete the largest urban soil quality restoration project ever completed in Iowa. Improved urban soils improves water quality through increased absorption of stormwater runoff.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$20,000		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____, that the following Resolution be adopted:

WHEREAS, Polk County has committed to leading regional collaboration to create positive change and planning for our region's future; and

WHEREAS, the United States Environmental Protection Agency's Climate Pollution Reduction Grant (CPRG) program provides grants to states, local governments, tribes, and territories to develop and implement plans for reducing greenhouse gas emissions and other harmful air pollution; and

WHEREAS, through the United States Environmental Protection Agency's Climate Pollution Reduction Grant, there is an opportunity to create local professional development and workforce opportunities in this growing field of work; and

WHEREAS, greenhouse gas emissions inventories are a central piece of the required deliverables for the United States Environmental Protection Agency's Climate Pollution Reduction Grant; and

WHEREAS, ICLEI-USA is an organization that provides greenhouse gas emissions inventory tools, technical assistance, and a network of resources to its members; and

WHEREAS, the Polk County Public Works Department has reviewed the membership costs and its benefits.

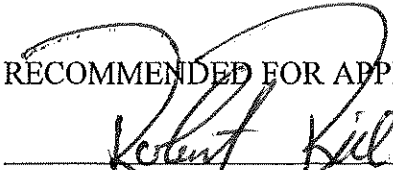
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the submission of an application for membership to ICLEI-USA by Public Works and authorizes the Chair of the Polk County Board of Supervisors and the Sustainability Planner to act as primary liaisons to ICLEI-USA.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 146-23 to approve the 2023-2024 ICLEI-USA membership for Polk County.

Agenda Date: September 19, 2023

Contact Individual: Allison van Pelt, Sustainability Planner, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve 2023-2024 ICLEI-USA membership for Polk County and authorize the Polk County Public Works Department to execute the agreement appointing Board Chair and Sustainability Planner as Primary Liaisons to ICLEI-USA.

Comply with Policy: Yes

Background: Polk County has elected to be the lead agency for the US EPA Climate Pollution Reduction Grant for the Des Moines, IA metropolitan statistical area. Becoming an ICLEI-USA member will provide more capacity and tools to the Public Works Department to carry this grant out.

Action Impact: By approving this membership, Polk County Public Works Department staff will proceed with submitting application to ICLEI-USA.

Fiscal Note: Funding will be tracked and managed through Public Works.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$3,000	\$3,000			

Additional Fiscal Note Information (optional): This membership will be funded through US EPA Climate Pollution Reduction Grant award.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has been a state leader in implementing and expanding the adoption of saturated buffers and bioreactors; and

WHEREAS, Polk County approved a commitment of \$100,000 in American Rescue Plan Act funding for the expansion of these efforts; and

WHEREAS, Polk County has coordinated the installation of 10 saturated buffers and bioreactors with the landowner Muench Land Inc. in the Beaver Creek watershed; and

WHEREAS, Polk County shall provide an incentive payment of \$10,000 and up to \$15,000 towards construction of the agricultural practices, with a total estimated project cost of \$107,000; and

WHEREAS, agricultural practices shall be owned and maintained by the landowner.

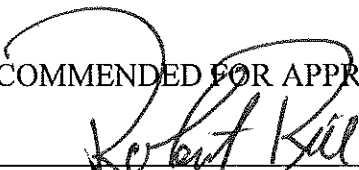
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Project Agreement between Polk County, Iowa and Muench Land Inc and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 148-23 to approve the Project Agreement by and between Polk County, Iowa and Muench Land Inc. for the construction of water quality practices.

Agenda Date: September 19, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Approved Res. No. 41-23 on March 21, 2023

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the Agreement, authorize the Chair to execute the First Agreement, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County has worked with a landowner in the Beaver Creek Watershed to construct 10 saturated buffers and bioreactors to improve water quality. The landowner has opted to oversee construction rather than participating in the Batch and Build program and the County is providing funding for a practice incentive payment and construction costs.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding Managed through Board of Supervisors Special Projects.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$25,000		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 7, 2023 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 494-2324, "Scott Avenue Sidewalk Improvements Project" with the following results:

Caliber Concrete LLC Adair, IA	\$720,387.93
TK Concrete, Inc. Pella, IA	\$757,851.00
Hawkeye Paving Corporation Davenport, IA	\$915,677.00
Minturn, Inc. Brooklyn, IA; and	\$1,691,006.00

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from Caliber Concrete LLC, Adair, Iowa in the amount of \$720,387.93; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does herein award Bid No. 494-2324, "Scott Avenue Sidewalk Improvements Project" to Caliber Concrete LLC. in the amount of seven hundred twenty thousand three hundred eighty-seven and 93/100 dollars. (\$720,387.93); and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the contracts, and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Public Works Director to approve amendments or change orders to this contract on behalf of Polk County; and

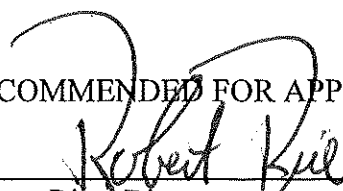
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to Caliber Concrete LLC and administer the contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

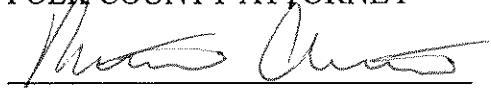
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

A handwritten signature in black ink, appearing to read 'Kimberly Graham', is written over a horizontal line.

Assistant County Attorney

FISCAL IMPACT: Costs will be paid from the Economic Development Fund and will be reimbursed by the City of Des Moines.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 152-23 to receive bids for Scott Avenue Sidewalk Improvements Project and award the contract to Caliber Concrete LLC, Adair, Iowa for Bid No. 494-2324.

Agenda Date: September 19, 2023

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 17-23 on February 7, 2023 approving the Professional Services Agreement with Snyder & Associates for engineering services needed for the Scott Avenue Sidewalk Improvements Project

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution receives bids for Bid No. 494-2324, the Scott Avenue Sidewalk Improvements Project, accepts the bid from Caliber Concrete, LLC, authorizes Public Works to prepare necessary contracts to be signed by the Chair.

Comply with Policy: Yes

Background: This project will construct sidewalk along Scott Avenue within the City of Des Moines.

Action Impact: Approval of resolution allows Public Works to complete the terms of the Contract.

Fiscal Note: Expenditures not to exceed the bid amount and any relevant project change orders as determined by Public Works. Costs will be paid from the Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$725,000	\$725,000	N		
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 3, Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Dylan Estates Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes two (2) single family residential lots on approximately 2.98 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirement: 1) No residential block length shall exceed 1,320 feet; and

WHEREAS, the owners/developers request the following waiver from the Subdivision Ordinance requirements: 1) Waiver from the maximum residential block length of 1,320 feet effectively waiving the requirement to install a public street extension to meet this standard at this time; and

WHEREAS, the Polk County Zoning Commission on August 28, 2023 recommended approval of the major subdivision preliminary plat to the Board of Supervisors, including the above noted waiver from the Subdivision Ordinance, by a vote of 6-0, with one (1) member absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Dylan Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

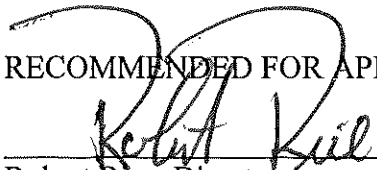
Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	Lawrence and Carol Tetmeyer (property owner)
Surveyor:	Associated Engineering Company of Iowa
Location:	Located adjacent to the west of the intersection of NW 64 th Place and NW 6 th Drive
Township:	Saylor

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 149-23 approving the Preliminary Plat of Dylan Estates Plat 1.

Agenda Date: September 19, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 28, 2023 and voted six (6) in favor and one (1) absent, on a motion to recommend approval of the Preliminary Plat of Dylan Estates Plat 1, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the requested waiver to the block length/public street extension requirement.

Background: The Plat proposes two (2) single-family residential lots on approximately 2.98 acres of land that is zoned "LDR" Low Density Residential District. The subject subdivision is located in the NE ¼ of the SW ¼ of Section 3, Township 79 North, Range 24 West (Saylor Township), Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 0.54 acres in area and is proposed to contain a single family dwelling. Lot 2 contains an existing single family dwelling, a pool, and three (3) accessory structures on the remaining 2.44 acres. All lots have frontage and access via a shared driveway onto NW 6th Drive. Staff is supportive of requested waiver to the block length/street extension requirement due to the limited number of lots proposed and the fact that any street extension at this time would provide minimal access, circulation, and future development benefits. The subdivision will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by an individual septic system.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Dylan Estates Plat 1
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes two (2) single-family residential lots on approximately 2.98 acres zoned "LDR" Low Density Residential District.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER & DEVELOPER: Carol and Lawrence
Tetmeyer (owners/developers)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 32, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Ironwood Heights; and

WHEREAS, the major subdivision final plat proposes 16 single-family residential lots and one (1) street lot on approximately 26.41 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Ironwood Heights on May 10, 2022; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owner/developer, with said agreement stating that Polk County will accept the proposed roadway, including the storm sewer and sanitary sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadway, storm sewer and sanitary sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the subdivision road right-of-way, Street Lot 'A' (NW 77th Lane), is to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends the following traffic control conditions be established:

- 1) A "STOP" condition be placed on NW 77th Lane at the intersection with NW 37th Street; and
- 2) A "25 mph" speed limit be placed on NW 77th Lane; and
- 3) "NO PARKING" conditions be placed on the north and east sides of NW 77th Lane, as well as within the entire cul-de-sac bulb; and
- 4) "NO PARKING DURING SNOW REMOVAL" conditions be placed on the south and west sides of NW 77th Lane

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Ironwood Heights and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service: Polk County Sanitary Sewer
Water Service: Des Moines Water Works
Zoning: "RR" Rural Residential District
Platted by: Carl & Jenessa Amundson / Ironwood Heights, LLC
(owners/developers)

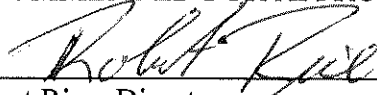
Surveyor/
Engineer: Abaci Consulting, Inc.
Location: 7702 NW 37th Street, Ankeny
Township: Crocker

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 144-23 approving the Final Plat of Ironwood Heights.

Agenda Date: September 19, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on May 10, 2022.

Board/Commission Actions: None. The Zoning Commission does not review or provide recommendations on final plats. They previously voted 5-0, with one (1) member absent, to recommend approval of the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 16 single-family residential lots and one (1) street lot on approximately 26 acres of land zoned "RR" Rural Residential District. The plat development includes a new public street extension (NW 77th Lane), as well as extension of Polk County sanitary sewer and public water.

At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Ironwood Heights
Major Subdivision Final Plat

PLAT INFORMATION: This subdivision plat proposes 16 single-family residential lots and one (1) street lot on approximately 26.41 acres zoned "RR" Rural Residential District.

SEWER: Polk County Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER & DEVELOPER: Carl & Jenessa Amundson,
Ironwood Heights, LLC (owners/developers)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 29, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to consolidate and plat their land into a minor subdivision final plat known as Vaughn Family Estates Plat 1; and

WHEREAS, the minor subdivision final plat proposes one (1) single family residential lot on approximately 5.99 acres; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Vaughn Family Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Mervin Vaughn (property owner)
Surveyor:	Snyder & Associates, Inc.
Location:	Located approximately 1,078 feet east of the intersection of SE Powers Drive and SE 48th Avenue.
Township:	Camp

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 145-23 approving Vaughn Family Estates Plat 1, a minor subdivision final plat.

Agenda Date: September 19, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Vaughn Family Estates Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes one (1) single family residential lot on approximately 5.99 acres of land that is zoned "RR" Rural Residential District. This plat proposes the consolidation of the 4.24 acre part of Outlot X and the 1.75 acre Lot 2 of Ingle Subdivision recorded in 2010. The proposed plat is located in the NE ¼ of the NW ¼ of Section 29, Township 78 North, Range 22 West of the 5th P.M. (Camp Township). Lot 1 of the proposed subdivision will be approximately 5.99 acres and contains an existing single family dwelling. The plat will allow the property owners to construct an accessory structure in a conforming location on what is now the unbuildable Outlot X. The subject property is served by Des Moines Water Works and an individual on-site septic system.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Vaughn Family Estates Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single family residential lot on approximately 5.99 acres of land zoned "RR" Estate Residential District. The proposed subdivision is located in the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 29, Township 78 North, Range 22 West of the 5th P.M. (Camp Township).

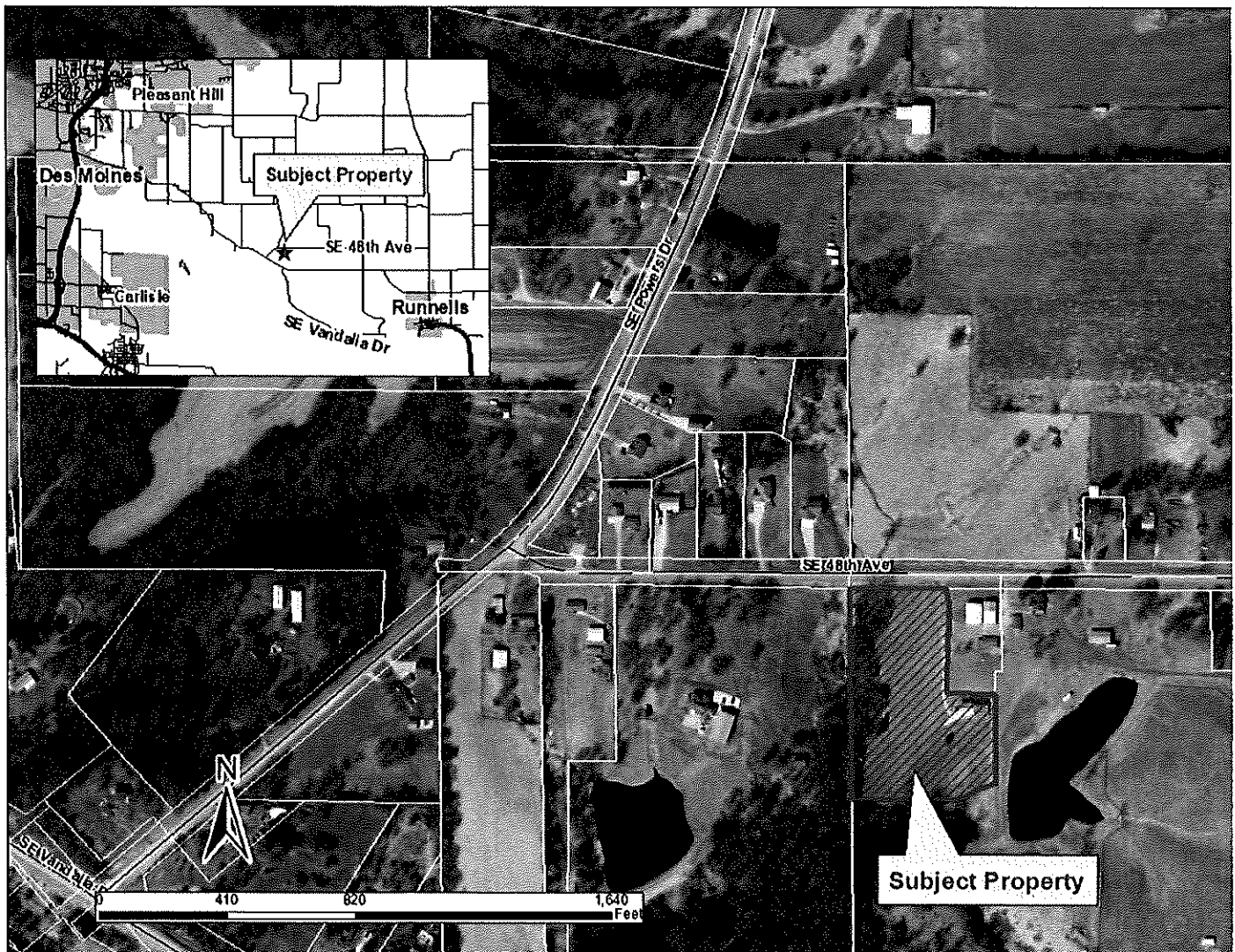
SEWER: Individual Septic System

WATER: Des Moines Water Works

TOWNSHIP: Camp

OWNER/DEVELOPER: Mervin Vaughn

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa operates a Lead Hazard Remediation Program; and

WHEREAS, once properties are remediated, a declining mortgage in the amount of the remediation repairs paid for with Polk County funds is placed against the property by Polk County, Iowa; and

WHEREAS, Robert and Angela Henderson have requested a mortgage issued under the Lead Hazard Remediation Program on June 21, 2022 be subordinated to acquire re-financing of the property; and

WHEREAS, the Polk County Lead Hazard Remediation Program Administration Plan provides for an avenue in which Polk County, Iowa may subordinate its mortgage in cases where the homeowner does not receive cash from the refinancing of the mortgage; and

WHEREAS, Polk County has received documentation from the lender, Community Choice Credit Union, that assures no cash will be received by the homeowner as a result of the refinancing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Subordination Agreement with Robert and Angela Henderson, and authorizes the Chair of the Polk County Board of Supervisors to sign said Subordination Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Subordination Agreement regarding 2820 E. 40th Street, Des Moines, IA 50317, a property subject to a declining mortgage in the Polk County Lead Hazard Remediation Program.

Agenda Date: September 19, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Department
515-286-2005

Previous Action taken by the Board: A declining mortgage on the property was entered on June 21, 2022 pursuant to an Agreement for Lead Remediation Services.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County operates a Lead Hazard Remediation Program. Once the remediation project is complete, Polk County places a three-year declining mortgage on the property for the amount of money the County has contributed to the project. For every year the homeowner stays in the home, 33% of the cost of the mortgage is forgiven. The owners of the home at 2820 E. 40th Street, Des Moines, IA 50317, Robert and Angela Henderson, have requested Polk County subordinate its mortgage to allow the homeowner to acquire re-financing of the property. Section 26 of the Polk County Lead Hazard Remediation Program Administration Plan allows Polk County to subordinate its mortgage (and allow the re-financing institution to have a higher priority in recovering funds in case of foreclosure) in cases where the homeowner does not receive cash back from the re-financing. Polk County has received documentation from the mortgage company supporting the fact that no cash will be received by the homeowner as a result of the re-financing.

Action Impact: A low-income homeowner will get necessary re-financing for their home while maintaining compliance with obligations agreed-to in the Polk County Lead Hazard Remediation Program.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1323 E 15th Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 9/5/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$4,920.00
FexSteve Limited Company	\$5,300.00
Richmond Construction	\$8,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$4,920.00**; and

WHEREAS, FAB Rehab, Nancy Smith and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$4,920.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#22

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$4,920
FY 23/24 expenses	\$4,920

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1323 E 15th Street, Des Moines, Iowa 50316.

Agenda Date: September 19, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Nancy Smith owns a property at **1323 E 15th Street, Des Moines, Iowa 50316**. Ms. Smith has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **September 5, 2023**. The following bids were received:

FAB Rehab	\$4,920.00
FexSteve Limited Company	\$5,300.00
Richmond Construction	\$8,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$4,920.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2023-24	Y	\$4,920	\$4,920	N	10223018.77440.01	10223018.52440
2023-24	Y	\$	\$	N	10223018.77440.05	10223018.52440
2023-24	Y	\$	\$	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2712 Richmond Avenue, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 9/5/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$1,700.00
FexSteve Limited Company	\$2,000.00
Richmond Construction	\$3,200.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$1,700.00**; and

WHEREAS, FAB Rehab, Adam & Michelle Riley and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$1,700.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Alana Pugh
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$1,700
FY 23/24 expenses	\$,1700

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2712 Richmond Avenue, Des Moines, Iowa 50317.

Agenda Date: September 19, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Adam & Michelle Riley owns a property at **2712 Richmond Avenue, Des Moines, Iowa 50317**. Mr. & Mrs. Riley have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **September 5, 2023**. The following bids were received:

FAB Rehab	\$1,700.00
FexSteve Limited Company	\$2,000.00
Richmond Construction	\$3,200.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$1,700.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2023-24	Y	\$1700	\$1700	N	10223018.77440.01	10223018.52440
2023-24	Y	\$	\$	N	10223018.77440.05	10223018.52440
2023-24	Y	\$	\$	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1423 E Ovid Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 9/5/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$34,600.00
FAB Rehab	\$37,385.00
FexSteve Limited Company	\$42,800.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$34,600.00**; and

WHEREAS, Richmond Construction, Demond Wilson Jr. and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$34,600.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#24

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Cham Park
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$17,300
FY 23/24 expenses	\$34,600

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1423 E Ovid Avenue, Des Moines, Iowa 50316.

Agenda Date: September 19, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Demond Wilson Jr. owns a property at **1423 E Ovid Avenue, Des Moines, Iowa 50316**. Mr. Wilson has one visiting child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **September 5, 2023**. The following bids were received:

Richmond Construction	\$34,600.00
FAB Rehab	\$37,385.00
FexSteve Limited Company	\$42,800.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$34,600.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2023-24	Y	\$17,300	\$17,300	N	10223018.77440.01	10223018.52440
2023-24	Y	\$	\$	N	10223018.77440.05	10223018.52440
2023-24	Y	\$17,300	\$0	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Sheriff is requesting a side-by-side Jail Office Specialist position due to an extended leave of absence of an employee, and

WHEREAS, the employee is covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side position, and

WHEREAS, the Sherriff indicates side-by-side position is needed to continue the current level of service and will continue until the employee returns to the position or separates employment, and

WHEREAS, the Sheriff is requesting the following position modification:

Create one (1) side-by-side Jail Office Specialist position, AFSCME grade 11, range \$46,775-\$60,945 commencing immediately to allow transition of duties from incumbent to the side-by-side position.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


By: _____
Jeffrey Edgar, Director
Polk County Human Resources

#25

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible.
Minimal costs are associated with the creation of the side-by-side position.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Side-By-Side Position within the Sherriff's Office

Agenda Date: September 19, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) side-by-side Jail Office Specialist position, AFSCME grade 11, range \$46,775-\$60,945.

Comply with Policy: Yes

Background: The incumbent of a Jail Office Specialist position in the Sheriff's Office is on an extended absence. Currently, there is no anticipated date of return to full duty for the incumbent. The employee's wages are covered by the long-term disability plan leaving general funds available to cover the costs of a side-by-side position. The Sheriff's Office is requesting a side-by-side Jail Office Specialist position to meet operational demands during the employee's extended absence.

Action Impact: Creates one (1) side-by-side Jail Office Specialist position effective immediately and until such time as the incumbent returns to the position or separates employment.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1					

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, and Al Rodruck are parties to an Employment Agreement (the "Agreement") for the provision of property management services; and

WHEREAS, paragraph 2 of the Agreement provides that it may be extended by mutual written agreement of the parties; and

WHEREAS, the Parties desire to continue the Agreement beyond the current expiration of September 29, 2023, to allow sufficient time for Polk County Human Resources to create a permanent position.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached extension to the employment agreement with Al Rodruck, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: This position continues to be funded through revenues from lease fees for managed properties.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Extension of Employment Agreement with Al Rodruck

Agenda Date: September 19, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: Approval of Employment Agreement with Al Rodruck on June 27, 2023.

Action Requested (Recommended): Approve extension of employment agreement with Al Rodruck for property management services.

Comply with Policy: Yes

Background: Polk County and Al Rodruck entered into an employment agreement to provide property management services for homes now owned by Polk County. The Agreement had an initial term of ninety (90) days expiring September 29, 2023. The parties wish to extend the agreement to allow Human Resources sufficient time to create permanent position within County government. The extension provides that the employment agreement will terminate upon the expiration of sixty (60) days or the placement of Mr. Rodruck in a permanent position, whichever occurs sooner.

Action Impact: Authorizes the Polk County Board of Supervisors' Chair to execute an extension to the employment agreement with Al Rodruck on behalf of Polk County, Iowa.

Fiscal Note: This position will continue to be funded through revenues from lease fees for managed properties.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
22/23	Y	0			N		
23/24	Y	0			N		
24/25	N	0			N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, in accordance with Sections 331.324(l)(m) and §509A.12 of the Code of Iowa, the Polk County Board of Supervisors provides a Deferred Compensation Retirement Program for its employees, and

WHEREAS, Polk County has contracted with Mesirow Financial Investment Management (Mesirow) to provide investment consulting services, and

WHEREAS, Mesirow has been acquired by Creative Planning Holdco, LLC, and

WHEREAS, the Deferred Compensation Committee recommends the Polk County Board of Supervisors to approve the attached transfer agreements, and

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached transfer agreements and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreements on behalf of Polk County, Iowa.

Approved this _____ Day of _____ 2023

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

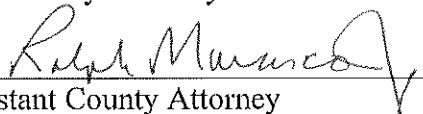
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to assign service agreements from Mesirow Financial Investment to Creative Planning Holdco, LLC.

Agenda Date: 09/19/2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 10/04/2011, a contract between Polk County and Mesirow Financial, for investment advisor services. By resolution dated 05/18/2021, approval to reduce plan fees with Mesirow Financial.

Action Requested (Recommended):

Consent to assign current service agreements between Polk County and Mesirow Financial Investment to Creative Planning Holdco, LLC.

Comply with Policy: N/A

Background: Mesirow Financial Investment Management Inc. (Mesirow) has provided investment advisor services for the Polk County Deferred Compensation program since 2011. Mesirow has formalized an arrangement to align its Retirement Advisory Services with Creative Planning, LLC. The Deferred Compensation Committee recommends the approval by the Board of Supervisors to transfer the service agreements between Polk County and Mesirow Financial Investment Management, Inc. to Creative Planning Holdco, LLC. The transfer will allow plan participants to participate in a broader offering of services and will not change current service or fee rates.

Action Impact: Approval of transfer agreements from Mesirow Financial to Creative Planning, LLC.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$0.00				
27/25	N	0	\$0.00				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Regenxx since January 1, 2016, and

WHEREAS, the Department of Human Resources recommends terminating the contract with Regenxx effective December 31, 2023, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached termination letter, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said letter on behalf of Polk County, Iowa.

NOW, THEREFORE IT BE FURTHER RESOLVED the Director of Human Resources be authorized to execute any and all documents in furtherance of this Resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: *Ralph Marasoff*
Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY 23/24 budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving termination of contract with Regenexx.

Agenda Date: September 19, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 12/08/2015, approved service agreements with Harborview (now known as Regenexx) and Wellmark Blue Cross and Blue Shield of Iowa.

Action Requested (Recommended): Approval of attached termination letter for services offered by Regenexx.

Comply with Policy: Yes

Background: In 2016 the Board of Supervisor approved a contract with Harborview (Regenexx) to allow plan members an alternative treatment to orthopedic surgery which was not covered by Wellmark. Wellmark now offers this type of treatment within its provider network. As such, Human Resources recommends Polk County terminate its contract with Regenexx to allow plan members additional provider choices when seeking medical treatment.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		
24/25					N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa, acting by and through the Polk County Sheriff's Office, annually applies through the Governor's Office of Drug Control Policy to the U.S. Department of Justice for an Edward Byrne Justice Assistance Grant (JAG) for a Residential Substance Abuse Treatment Program; and

WHEREAS, the U.S. Department of Justice has awarded Polk County the Edward Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #22-RSAT-01) for Fiscal Year 23/24 through Fiscal Year 24/25 in the amount of \$327,709.00; and

WHEREAS, Bridges of Iowa, Inc. will provide a Match pass through grant of 25% in the amount of \$109,236.00 for a total award to Polk County in the amount of \$436,945.00; and

WHEREAS, the Polk County Sheriff's Office will administer both the JAG and Match funds and use the funds to further expand substance abuse treatment to those who would otherwise be incarcerated in the Polk County Jail.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Edward Byrne Justice Assistance Grant #22-RSAT-01 for FY 23/24 – FY 24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

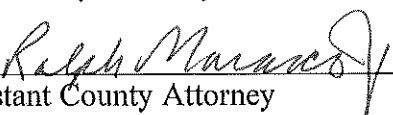
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Chief Deputy Bob Stanton
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Revenue \$436,945.00.

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #22-RSAT-01)

Agenda Date: 09/19/2023

Contact Individual: Curtis Pion, 515-286-3945, Curtis.pion@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Residential Substance Abuse Treatment (Grant #21-RSAT-01) on 10/18/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, in partnership with Bridges of Iowa, applied for and has been awarded a Byrne Justice Assistance Grant (Grant #22-RSAT-01). The grant is for the continued funding of the residential substance abuse treatment program which is administered by Bridges of Iowa. Bridges of Iowa and Polk County have been active partners in residential substance abuse treatment for a number of years. This award provides treatment to individuals who may otherwise be incarcerated in the Polk County Jail.

The amount of the Grant award is \$436,945, with the net amount to Polk County of \$327,709 following the required 25% match of \$109,236.

Action Impact: Polk County would authorize receipt of the grant award, with a net amount of \$327,709 which is a pass-through expense for funding to Bridges of Iowa.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$65,542	\$65,542	Y	10041051.79580	10041051.52460
24/25	Y	\$262,167	\$262,167	Y	10041051.79580	10041051.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office currently provides communication dispatch services for 26 public safety agencies, which includes law enforcement, fire departments, and other emergency services responders; and

WHEREAS, Festival Fun Parks, LLC DBA Adventureland (Adventureland), which works with the City of Altoona, Iowa Fire Department regarding emergency medical services, is in the process of creating an internal EMS program and is becoming licensed with the Iowa Bureau of Emergency and Trauma Services; and

WHEREAS, Iowa Administrative Rules requires an executed agreement ensuring simultaneous dispatch with an authorized transport service program for all 911 or emergency calls; and

WHEREAS, such contracts are authorized and provided for by provisions of the Iowa Code, Chapter 28E; and

WHEREAS, Adventureland requests that Polk County approve a Cooperative Services and Transport 28E Agreement for simultaneous dispatch for Adventureland and the Altoona Fire Department for any 911 medical calls made from Adventureland (305 34th Ave N, Altoona, Iowa) and received by the Polk County Sheriff's Office Public-Safety Answering Point.

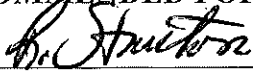
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Cooperative Services and Transport 28E Agreement with Festival Fun Parks, LLC DBA Adventureland and the City of Altoona, Iowa Fire Department to dispatch all 911 or emergency calls and authorizes the Chair of the Polk County Board of Supervisors to sign said Cooperative Services and Transport 28E Agreement on behalf of Polk County, Iowa and directs the Auditor to file the attached 28E agreement with the Iowa Secretary of State.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

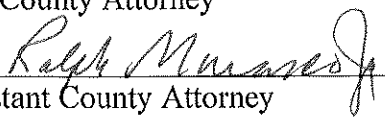
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Chief Deputy Bob Stanton
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No Fiscal Impact.

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Cooperative Services and Transport 28E Agreement with Festival Fun Parks, LLC DBA Adventureland and the City of Altoona, Iowa Fire Department.

Agenda Date: 09/19/2023

Contact Individual: Curtis Pion, 515-286-3945, Curtis.pion@polkcountyiowa.gov

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution approves a Cooperative Services and Transport 28E Agreement with Festival Fun Parks, LLC DBA Adventureland (Adventureland) and the City of Altoona, Iowa Fire Department to dispatch all 911 or emergency calls.

Background: The Polk County Sheriff's Office currently provides communication dispatch services for 26 public safety agencies, which includes law enforcement, fire departments, and other emergency services responders.

Adventureland is in the process of creating an internal EMS program and will continue to work closely with the Altoona Fire Department and other local EMS agencies. To attain State approval, Iowa Administrative Rules requires an executed agreement ensuring simultaneous dispatch with an authorized transport service program for all 911 or emergency calls made from Adventureland (305 34th Ave NW, Altoona).

Action Impact: Approval of the Cooperative Services and Transport 28E Agreement will continue the licensure process for Adventureland.

Fiscal Note: No additional expenses will be incurred due to the Cooperative Services and Transport 28E Agreement with Adventureland and the City of Altoona Fire Department.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	n/a	n/a	n/a	Y	n/a	n/a

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is responsible for the boarding and care of inmates in the Polk County Sheriff's custody in the Polk County Jail; and

WHEREAS, Heritage Health Solutions is a business entity that manages healthcare for correctional facilities whose inmates require healthcare outside of the correctional facility; and

WHEREAS, Heritage Health Solutions will review healthcare claims, at no cost to Polk County, Iowa, of Polk County Jail inmates who required healthcare procedures not available at the Polk County Jail which may result in a recommendation to achieve increased savings, improved outcomes, and better managed care; and

WHEREAS, the Polk County Sheriff recommends approving the terms of the Business Associate Agreement with Heritage Health Solutions to provide this review that complies with the rules on handling Protected Health Information under the HIPAA Standards for Privacy of Individually Identifiable Health Information, (Privacy Rule), the HIPAA Security Standards, (Security Rule), and the HIPAA Breach Notification Regulations.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Business Associate Agreement with Heritage Health Solutions to review healthcare claims of Polk County Jail inmates and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

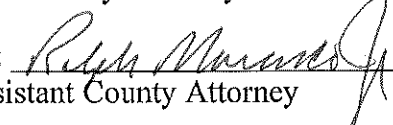
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Chief Deputy Bob Stanton
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No Fiscal Cost

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Business Associate Agreement with Heritage Health Solutions for services at the Polk County Jail.

Agenda Date: 09/19/2023

Contact Individual: Curtis Pion, 515-286-3945, Curtis.pion@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is responsible for the board and care of prisoners in the Sheriff's custody in the Polk County Jail.

Heritage Health Solutions is a business entity that manages healthcare for correctional facilities whose inmates require healthcare outside of the correctional facility.

Action Impact: Heritage Health Solutions will review healthcare claims of Polk County Jail inmates at no cost to Polk County, Iowa who required healthcare procedures not available at the Polk County Jail and will make a recommendation to achieve increased savings, improved outcomes, and better managed care.

The Business Associate Agreement with Heritage Health Solutions is to comply with the rules on handling Protected Health Information under the HIPAA Standards for Privacy of Individually Identifiable Health Information, (Privacy Rule), the HIPAA Security Standards, (Security Rule), and the HIPAA Breach Notification Regulations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY 23/24	n/a	n/a	n/a	N	n/a	n/a

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office (PCSO) currently provides law enforcement services throughout Polk County, including the duties of first responder, investigator, server of civil and criminal court orders and legal documents, and transporter of inmates to and from state institutions and agencies around the state and country, among other responsibilities, as well as travel to professional training opportunities; and

WHEREAS, an Agreement with Mister Car Wash for retail car wash services would assist the PCSO in maintaining its motor vehicle fleet and provide the efficiency of one account and payment for multiple authorized Polk County vehicles.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Agreement with Mister Car Wash for retail car wash services and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

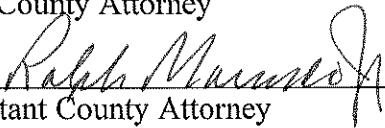
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Chief Deputy Bob Stanton
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$12,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Mister Car Wash for retail car wash services.

Agenda Date: 09/19/2023

Contact Individual: Curtis Pion, 515-286-3945, Curtis.pion@polkcountyiowa.gov

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution approves an Agreement with Mister Car Wash for retail car wash services.

Background: The Polk County Sheriff's Office currently provides law enforcement services throughout Polk County, including the duties of first responder, investigator, server of civil and criminal court orders and legal documents, and transporter of inmates to and from state institutions and agencies around the state and country, among other responsibilities, as well as travel to professional training opportunities.

An Agreement with Mister Car Wash for retail car wash services would assist the PCSO in maintaining its motor vehicle fleet while also providing the efficiency of one account and payment for multiple authorized Polk County Sheriff's Office vehicles.

Action Impact: A fleet services card permits authorized Polk County Sheriff's Office personnel to use retail car wash services for Polk County vehicles.

Fiscal Note: Car washes are already budgeted for, this is a change of vendor.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	12,000	\$0	Y	10041001.76710	n/a
24/25	Y	12,000	\$0	Y	10041001.76710	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary Wells
Mary Wells, Polk County Treasurer
Polk County Treasurer's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: September 2023 Manufactured Home Abatement

Agenda Date: 9/19/23

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$8067.00, Cancel Tax Sales - \$3586.00

Parcel Number	September 2023 MH Abatement			TS Amount	Tax and Late Interest
	Tax Sale Year	Buyer			
233409				\$	194.00
1W300396H				\$	194.00
260RB2BAR49559				\$	239.00
0520517986	2022	POLK	\$ 454.00	\$	290.00
FEFDXMB07016	2019	POLK	\$ 424.00	\$	388.00
0830125J				\$	18.00
19A18975	2007	POLK	\$ 2,066.00	\$	5,805.00
1896z	2022	POLK	\$ 642.00	\$	418.00
MY896397ABV				\$	417.00
A066943				\$	104.00
			\$ 3,586.00	\$	8,067.00

Moved by _____, seconded by _____, that the following Resolution be adopted:

RESOLUTION CALLING A SPECIAL COUNTY ELECTION
ON THE PROPOSED ISSUANCE OF NOT TO EXCEED
\$350,000,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES (FOR A GENERAL COUNTY PURPOSE)

WHEREAS, Polk County, State of Iowa, proposes to contract indebtedness and issue general obligation bonds or capital loan notes for the purpose of the undertaking of any project jointly or in cooperation with any other governmental body, including funds loaned to the Des Moines Airport Authority for the new terminal facility and apron projects which include purchase, acquisition, construction, reconstruction, equipping, improvement or enlargement of the Des Moines International Airport, owned and operated by the Des Moines Airport Authority; and

WHEREAS, to carry out a general county purpose project as hereinafter described, it is deemed necessary that the County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes to the amount of not to exceed \$350,000,000, as authorized by Sections 331.402 and/or 331.442 of the Code of Iowa; and

WHEREAS, Sections 331.402 and/or 331.442 of the Code of Iowa, provide that before the Board may institute proceedings for the issuance of bonds or notes for a general county purpose, it shall call a special county election to permit registered voters to vote upon the proposition of issuing said bonds or notes in accordance with the provisions of said statutes; and

WHEREAS, neither the proposal for the issuance of the bonds or notes hereinafter set forth, nor any other proposal incorporating any portion of it, has or will have been submitted to the electors of the County for a period of more than six months prior to the date of election hereinafter provided; and

WHEREAS, the Des Moines Register, is a legal newspaper, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, and is published in said County and of general circulation therein:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, STATE OF IOWA:

Section 1. That there is hereby called a special election on Tuesday, the 7th of November, 2023, at which election there shall be submitted to the registered voters of the County the following question, to-wit:

#34

“Shall the County of Polk, State of Iowa, issue its general obligation bonds or capital loan notes in an amount not exceeding the amount of \$350,000,000, for the purpose of the undertaking of any project jointly or in cooperation with any other governmental body, including funds loaned to the Des Moines Airport Authority for the new terminal facility and apron projects which include purchase, acquisition, construction, reconstruction, equipping, improvement or enlargement of the Des Moines International Airport, owned and operated by the Des Moines Airport Authority?

Section 2. That the voting place or places for the election, and the hours the polls shall be opened and closed shall be as set out in the notice of election, such notice to be prepared and approved by the County Commissioner of Elections.

Section 3. That the form of ballot to be used at the election shall be of the type authorized by the Code of Iowa that will permit the use of electronic counters and will be in substantially the form set forth in the Notice of Election. That, if more than one public measure shall be submitted to the electors at the time of the election, all such measures shall be printed upon one ballot.

Section 4. That the Election Board for the voting precinct or precincts shall be appointed by the County Commissioner of Elections, not less than 15 days before the date of said election.

Section 5. That the Auditor of Polk County, Iowa, being the County Commissioner of Elections, is hereby directed to publish the notice of election once in the "Des Moines Register", being a legal newspaper, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, published in said County and of general circulation therein, the publication to be not less than four clear days nor more than twenty days prior to the date of the election.

Section 6. That the County Commissioner of Elections shall cause to be prepared all such ballots and election registers and other supplies as may be necessary for the proper and legal conduct of said election.

Section 7. That the Auditor is hereby directed to file a certified copy of this Resolution in the office of the County Commissioner of Elections, which filing shall also constitute the "written notice" to the County Commissioner of Elections of the election date required to be given by the governing body under the provisions of Chapter 47 of the Code of Iowa.

Section 8. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the Supervisors' action in calling the election in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, such publication to be made with the minutes of this meeting. The notice of the Board's action to call an election on the proposal to issue the above bonds or notes shall be in substantially the following form:

NOTICE OF ACTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF POLK, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED ISSUANCE OF NOT TO
EXCEED \$350,000,000 GENERAL OBLIGATION BONDS OR
CAPITAL LOAN NOTES (FOR A GENERAL COUNTY
PURPOSE), AND CALLING A SPECIAL ELECTION
THEREON

Public Notice is hereby given that the Board of Supervisors of County of Polk, State of Iowa, at its regular meeting on the 19th day of September, 2023, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309, took action to call a special election on November 7, 2023, upon the proposal for the issuance of not to exceed \$350,000,000 of General Obligation Bonds or Capital Loan Notes, to be issued for the purpose of the undertaking of any project jointly or in cooperation with any other governmental body, including funds loaned to the Des Moines Airport Authority for the new terminal facility and apron projects which include purchase, acquisition, construction, reconstruction, equipping, improvement or enlargement of the Des Moines International Airport, owned and operated by the Des Moines Airport Authority.

Pursuant to Iowa Code section 331.442(2)(a), the County and the Des Moines Airport Authority estimate the cost of the above projects to be \$577,000,000.

This Notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Section 331.442 of the Code of Iowa.

Dated at Des Moines, Iowa, this 19th day of September, 2023.

County Auditor, County of Polk, State of Iowa

(End of Notice)

Section 9. That the Commissioner of Elections is hereby directed to mail to each registered voter in the County a notice of the election which includes the full text of the public measure to be voted upon; said notice to be mailed not less than ten (10) nor more than twenty (20) days before the day of the election.

PASSED AND APPROVED this 19th day of September, 2023.

Chairperson

ATTEST:

County Auditor

ROLL CALL

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has supported numerous downtown Des Moines revitalization initiatives; and,

WHEREAS, the Polk County Board of Supervisors wish to provide a safe and secure downtown atmosphere where residents and visitors can enjoy Court Avenue establishments; and,

WHEREAS, over the last five years Polk County, the City of Des Moines and Operation Downtown supported a plan to enhance security on Court Avenue through increased police presence, improved lighting, and the addition of an exterior camera system; and,

WHEREAS, Polk County, the City of Des Moines and Operation Downtown have agreed to share the costs of implementing these security measures while the City of Des Moines and the Des Moines Police Department work to create a plan for permanently increasing the downtown officer presence; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to enter into an agreement for Court Avenue security services upon the terms and conditions of the attached agreement.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves and authorizes the Chair to sign the attached agreement with the City of Des Moines and Operation Downtown to provide security services for Court Avenue for three years.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

#35

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Polk County Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$50,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving an agreement between Polk County, the City of Des Moines, and Operation Downtown for Court Avenue security.

Agenda Date: September 19, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: 3/12/19

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Operation Downtown and the City of Des Moines have partnered for over five year to improve security on Court Avenue. The Polk County Board of Supervisors has assisted in promoting economic development in the downtown area and wishes to provide a safe environment for patrons to enjoy the many improvements in the downtown area. The addition of cameras, lighting and an increased presence of Des Moines Police Department officers has proven effective. The City of Des Moines and the Des Moines Police Department are committed to working towards a permanent downtown police unit.

Action Impact: The passage of this resolution approves the agreement between Polk County, the City of Des Moines and Operation Downtown for Court Avenue security and authorizes the Chair to sign the attached agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y		\$50,000			50106320.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, Polk County is renovating facilities at 1914 Carpenter Ave to serve as a resource center for mental health and substance abuse services; and,

WHEREAS, Broadlawns, the City of Des Moines and St. Vincent de Paul are partnering with Polk County to provide a variety of services ; and,

WHEREAS, Broadlawns has committed to relocating their Crisis Observation Center to 1914 Carpenter Ave; and,

WHEREAS, the City of Des Moines has agreed to share in the annual operating cost of the facility; and,

WHEREAS, St. Vincent de Paul will be serving as the non-profit administrative manager of the facility.

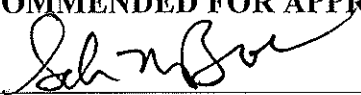
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves of the attached Agreement with St. Vincent de Paul and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

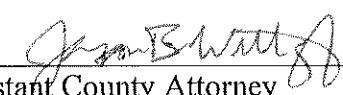
Tom Hockensmith , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$246,000 start up costs, \$1,043,917 annual operating expense (portion to be reimbursed by the City of Des Moines)

36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with St. Vincent De Paul for operations of the operations of services that will be provided at the 1914 Carpenter Avenue resource center.

Agenda Date: September 19, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: August 30, 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County is converting facilities at 1914 Carpenter Ave into a resource center where behavioral health and substance abuse services will be available. St. Vincent de Paul has agreed to serve as the non-profit administrative manager of the facility. The City of Des Moines will share in the cost of the \$1,043,917 operating costs.

Action Impact: Approve agreement.

Fiscal Note: One time start up costs of \$246,000 and a total of \$1,043,917 per year for operations. To be split in accordance with agreement with City of Des Moines.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y		\$246,000		N	20443510.83512.541200b	

Additional Fiscal Note Information (optional):

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property..... 6212 Merle Hay Road, Johnston, IA

which was assessed for the year 2022, in dist. No. 7925.01.477.018, Johnston at \$ 479,000..... assessed value.

I hereby ask that the taxes on \$ a portion of the \$479,000..... assessed value be refunded or cancelled on account of erroneous assessment as follows: Johnston River of Life United Methodist Church purchased the building on August 31, 2022; it was previously owned by a for-profit business and we still lease the basement to a for-profit business. Johnston River of Life applied for and was granted a religious exemption on the property, but it is currently not applicable until the 2023 tax assessed value (2024-2025 fiscal tax year). As a result for the 2023-2024 fiscal tax year (based on the 2022 assessed value), we are being charged full taxes even though the church 100% owned and occupied a major portion of the property for 10 of the 12 months during that period (Sept 1, 2022-June 30, 2023). We understand property taxes will still need to be assessed on the portion of the property being operated as a for-profit business (similar to how the religious exemption will be applied with the 2023 assessed value), but we are asking for an abatement on the taxes currently being assessed on the portion of the property occupied and being operated as a church. In short, we are requesting the taxes owed for the 2023-2024 fiscal tax year align with what we expect for the 2024-2025 fiscal tax year and beyond.

Johnston River of Life United Methodist Church

(Name)

6212 Merle Hay Road, Johnston, IA 50131

(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.....

this..... day of.....

Deputy Auditor Polk County, Iowa

#37

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

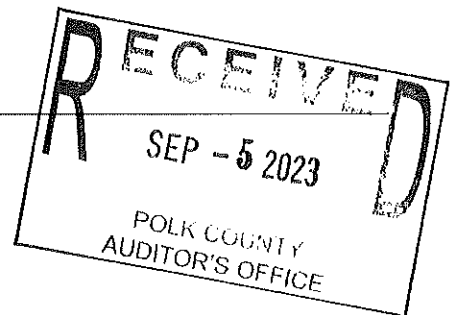
IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
YEADER CREEK STEAM STABILIZATION-
PHASE 2 (WC MRP Des Moines Center, LLC,
1301 East McKinley Avenue, Des Moines, Iowa
50315)

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL



TO:

Titleholders:

WC MRP DES MOINES CENTER, LLC
c/o CT Corporation System
400 East Court Avenue, Des Moines, Iowa 50309

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

Calmwater Capital 3, LLC (Lienholder at Book 15387, Page 192)
c/o Corporate Service Company, 2710 Gateway Oaks Drive, Suite 150N,
Sacramento, CA 95833

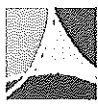
11755 Wilshire Blvd, Suite 1400, Los Angeles, CA 90025

Wells Fargo Bank, National Association, as Trustee of COMM 2015-CCRE27 Mortgage
Trust Commercial Mortgage Pass-Through Certificates (Encumbrancer at Book 15821, Page
502, and Book 15821, Page 507, at Book 15821, Page 512,)
c/o Corporation Service Company, 505 5th Avenue, Suite 729, Des Moines, IA 50309

German American Capital Corporation
1 Columbus Circle, New York, New York 10019

c/o CT Corporation System, 28 Liberty Street, New York New York 10005

38



city of
Ankeny
bringing it all together

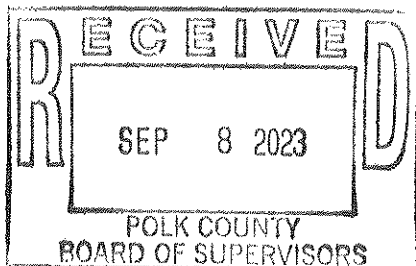
**NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF
ANKENY, IOWA AND AFFECTED TOWNSHIPS AND COUNTIES
CONCERNING A PETITION FOR THE ANNEXATION OF LAND BY THE CITY
OF ANKENY.**

The City of Ankeny, Iowa will hold a consultation meeting with all affected townships and counties, commencing at **ten a.m. (10:00 am) on Monday, September 25th, 2023**, in the Public Services Building, 1210 NW Prairie Ridge Drive, Conference Room C, Ankeny, Iowa concerning a proposed annexation by the City, a copy of which is attached hereto.

Each affected entity may appoint a representative to attend the consultation. The designated representative may make written recommendations for modifications to the proposed annexation area no later than seven days following the consultation. Additionally, no later than 30 days after the consultation, the County Board of Supervisors may, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

This consultation meeting is in accordance with Iowa Code Section 368.7.

Dated this 7th day of September 2023.

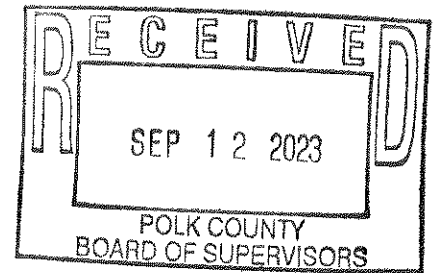


Eric C. Jensen, Director
Community Development
City of Ankeny, Iowa

#39

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
www.elkhartiowa.com



TO: Polk County Board of Supervisors
FROM: Brenda Hysell, City Clerk, Elkhart
DATE: September 8, 2023
RE: Proposed Voluntary Annexation Request

Enclosed, please find a copy of a request to the City of Elkhart for voluntary annexation which contains the legal description of the property in question as well as a map of the proposed annexation with its location in relation to the city. The property borders the SW corner of Elkhart.

Since this 100% voluntary Annexation is within two miles of another city, you are receiving this notice of the application.

At the August 21st City Council meeting, the city scheduled a public hearing to consider the application on Monday, September 18, 2023, at 6:00 pm. A public hearing notice has been included in the enclosures and will be published September 12.

Should you have any questions, you may feel free to contact me at the following.

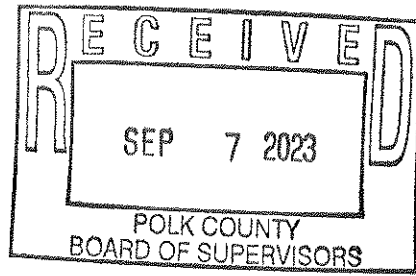
Brenda Hysell
City of Elkhart
260 NW Main Street
Elkhart, IA 50073
(515) 367-4735

Respectfully submitted,

Brenda Hysell
City Clerk

#40

September 5, 2023



Board of Supervisors of Polk County
c/o Polk County Auditor
111 Court Avenue, Room 300 P. O. Box 10
Des Moines, IA 50309

Ref: Proposed Amendment No. 7 to the NW 62nd Avenue Urban Renewal Plan
Johnston, IA

Dear Auditor:

Pursuant to Chapter 403 of the Code of Iowa, the city of Johnston is proposing Amendment No. 7 to the NW 62nd Avenue Urban Renewal Plan to update projects to be undertaken within the area.

Enclosed for your information are copies of the Notice of Consultations, Notice of Public Hearings, and the Resolutions with the proposed plans. The city is requesting a representative of your organization attend a consultation regarding the amendment to the plan. The consultation is scheduled for:

Wednesday, September 13, 2023
1:30 P.M.
Johnston City Hall, 6221 Merle Hay Road

At the consultation the City will discuss:

- The estimated growth in valuation of taxable property included in the proposed Urban Renewal Area,
- The fiscal impact of the division of revenue of the affected taxing entities,
- The impact on the provision of services by each of the affected taxing entities in the proposed Urban Renewal Area,
- The duration of the bond issuance included in the Plan.

Following the consultation, your representative will have seven (7) days to make a written recommendation for modification of the division of revenue.

Please contact me at (515) 727-7760 if you have any comments or questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "D. Wilwerding".

David R. Wilwerding, AICP
Community Development Director