

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
SEPTEMBER 24, 2024 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

PROCLAMATION

5. HISPANIC HERITAGE MONTH September 15 – October 15, 2024.

AWARDS

6. CATALYST FOR COMMUNITY AWARD

PUBLIC HEARING

**PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE
FOR THE CORTEVA WETLAND PROJECT**

- *7. Resolution approving the plans, specs, form of contract and estimate for the Corteva Wetland Project.

PUBLIC HEARING

**ORDINANCE - ZONING AMENDMENTS
(FIRST READING)**

8. Ordinance approving text amendments to the Polk County Zoning Ordinance.

9. **PUBLIC COMMENTS**

PETITIONS

- *10. Petitions to suspend taxes and special assessments for the following:

J. Bodenstedt	1724 9 th Street
E. Boomer	1349 E. 16 th Street
H. Brazelton-Mapes	1448 Thompson Ave
D. Conner	2001 E. 40 th Ct
P. Dickey	2681 Grandview Ave
D. Doggett	7169 NW 16 th St, Ankeny
C. Dunagan	3115 E. 7 th St
J. Fitzgibbons	1227 Ure St
S. Foster	1220 Bell Ave
C. Grimm	1838 Capitol Ave
B. Johnston	1435 Hutton St
L. Jones	713 SE 11 th
R. Kane	3221 SW 2 nd St
P. Kemp	1147 58 th St
L. Key	1320 E. 19 th St

S. Kimble	1110 Amos Ave
S. Lindsay	1347 47 th St
L. Mally	1621 46 th St
C. Morris	901 Laurel St
K. Newquist	628 4 th St, West Des Moines
R. Parkhurst-Tilley	7208 Douglas Ave
V. Pugh	3508 1 st St
M. Radden	1411 Cutler Ave
J. Raymond	932 Payton Ave
J. Reed	3118 Wright St
T. Rogers	2901 Columbia St
D. Ruggles	325 19 th St
R. Sayers	1005 Thornton Ave
P. Schaefer	3911 Pleasant St
R. Sharp	709 27 th St
K. Silvan	1405 Carrie Ave
S. Silverstein	1109 Pleasant View Dr
C. Simon	3916 64 th St, Urbandale
R. Small	2945 Logan Ave
C. Smart	3525 Center St
R. Sorter	2552 Maury St
S. Starkey	7113 Monroe Ct, Urbandale
J. Strait	4143 E. Euclid Ave
S. Straw	1356 E. 9 th St
M. Tarter-Leach	3144 Raccoon St
A. Thomas	1513 College Ave
S. Thomason	3210 Fleming Ave
L. Thompson	920 E. 11 th St
S. Thornton	1202 E. 32 nd St
A. Tuazon	3608 57 th St
J. Tyler	2711 Indianapolis Ave
C. Wagner	4028 Douglas Ave
G. Watkins	3020 High St
H. Weinkauff	2505 Glenbrook Dr
R. Wells	2770 NE Norwood Ln
R. Wessel	4425 SE 17 th St
M. Whiteaker	1265 E. 18 th St
H. Whitney	221 Hull Ave
M. Williams	684 24 th St
S. Wolff	917 Caulder
L. Woods	830 SE 55 th St, Pleasant Hill
B. Yates	1618 23 rd St
E. Younger	3014 Roblang Ct
S. Zeroni	3235 State Ave

RESOLUTIONS

11. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on October 8, 2024 for proposed vacation of a portion of existing drainage easement (3523 NW 93rd Ave, Polk City).
- *12. Resolution approving agreement with Caliber Concrete for constructing Public Works Sidewalk 2024 Project.
- *13. Resolution approving Fiscal Sponsorship Agreement with Great Outdoors Foundation for Conservation Acceleration Fund projects.

- *14. Resolution approving right-of-entry and temporary construction easement agreement with Corteva Agriscience.
- *15. Resolution approving amendment for Wetland Restoration Services Agreement with Foth Infrastructure and Environment, LLC.
- *16. Resolution approving Public Improvements Inspection Agreement for a major site plan located at 5145 NE 14th Street.
- 17. Resolution approving Final Plat of Pagliai Compound Plat 2.
- *18. Resolution suspending taxes and special assessments for 3019 Turnberry Dr (Dunsbergen).
- *19. Resolution suspending taxes and special assessments for 1526 McCormick St (Deering).
- *20. Resolution suspending taxes and special assessments for 1740 E. 21st St (Hall).
- *21. Resolution approving amended agreement with Iowa Health and Human Services for additional Commodity Supplemental Food Program funding.
- *22. Resolution approving license agreement with Iowa Events Center for the 2024 Iowa Refugee Summit.
- *23. Resolution approving updated services and fees for Clinical Services at the Health Department.
- *24. Resolution approving agreement with Iowa Public Employment Labor Relations Association.
- 25. Resolution approving recommendation of Polk County Assessor for allowances of Homestead Tax Credit.
- 26. Resolution approving recommendation of Polk County Assessor for allowance of Homestead Tax Exemption.
- 27. Resolution approving recommendation of Polk County Assessor for allowance of Military Service Tax Exemption.
- 28. Resolution approving recommendation of Polk County Assessor for disallowance of Homestead Tax Credit.
- 29. Resolution approving recommendation of Polk County Assessor for disallowance of Homestead Tax Exemption.
- *30. Resolution approving civil litigation settlement (W. Lane).

- *31. Resolution approving amended agreement for services on behalf of Central Iowa Local Workforce Development Area and National Able Networks Inc.
- 32. Resolution approving OVG's FY 24/25 capital budget requests for improvements at the Iowa Events Center (Oakview Group).
- *33. Resolution approving Lease Agreement with MidAmerican Energy regarding Two Rivers Park.
- 34. Resolution approving expenditure for local advertising to promote awareness of and encourage participation in the Safe Bars, Inc. community training.
- *35. Resolution approving Community Development Grant for Big Brothers Big Sisters of Central Iowa.
- 36. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- 37. Manure Management Plan Update from Prairie Meadows Racetrack and Casino.
- *38. City of Ankeny notice of hearing for voluntary annexation of certain territory adjacent to the northwest quadrant (Hope K. Farms LLC, et al).
- *39. City of Carlisle hearing notice regarding voluntary annexation application within an urbanized area.
- *40. City Development Board Filing of Written Decision City of Grimes voluntary annexation within urbanized area of Johnston and Granger.

BUDGET ACTIONS

- 41. Memorandum of Budget Actions.

APPOINTMENTS

- 42. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/LcPUvJ5hQ6s>

County of Polk

Board of Supervisors PROCLAMATION

Whereas, Hispanic Heritage Month celebrates the histories, cultures, and contributions of individuals whose ancestors are indigenous to North America as well as those from Spain, Mexico, the Caribbean, Central, and South America;

Whereas, the observation began in 1968 as Hispanic Heritage Week under President Johnson and was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15;

Whereas, September 15 holds great significance as it marks the anniversary of independence for several Latin American countries, including Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. Additionally, Mexico and Chile celebrate their independence days on September 16 and 18, respectively;

Whereas, Polk County recognizes the invaluable contributions of the Hispanic community to our nation and local progress, believing that celebrating Hispanic Heritage Month fosters a diverse and welcoming community;

Whereas, this year's theme is "Pioneers of Change: Shaping the Future Together," highlighting the spirit of innovation, resilience, and unity that defines the Hispanic experience;

Whereas, we honor local leaders in the Greater Des Moines Area, including:

- **Zuli Garcia:** Executive Director of Knock and Drop Iowa, committed to improving access to essential resources for underserved and disadvantaged communities.
- **Jose Alvarado:** President and Founder of Latinx Immigrants of Iowa, advocating for equity and empowering immigrant communities through education and civic engagement.
- **Dr. Jimmy Reyes:** Founder and Executive Director of My Health Iowa/Mi Salud Iowa, dedicated to promoting health and wellness in underserved communities.
- **Joe Gonzalez:** A dedicated community leader who has worked tirelessly to uplift and support the Hispanic community in Polk County.
- Countless other leaders in Polk County who contribute to the growth and well-being of our community.

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **September 15 - October 15** to be:

HISPANIC HERITAGE MONTH

in Polk County, Iowa, and invite all residents to learn more about the Hispanic culture, people, traditions, and values that have positively enriched our community.

Signed this ____ day of September, 2024, in Des Moines, Iowa.

POLK COUNTY, IOWA

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

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RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 50-24, dated March 26, 2024, Polk County, Iowa approved a grant funding agreement for \$389,000 to the Corteva Wetland Project ("the Project"); and

WHEREAS, the Project will construct three water quality wetlands which will improve water quality and reduce flooding in Polk County ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, by Resolution 165-24, dated September 10, 2024, Polk County, Iowa set said hearing; and

WHEREAS, the Polk County Public Works Department has reviewed the plans, specifications, estimated costs and form of contract for the Construction and recommend approval; and

WHEREAS, interested parties may obtain contract documents, project information, proposed plans, specifications, and estimated costs and submit bids via BidNet Direct until bid submission deadline/closing date and time of October 22, 2024, at 2:00 PM CST.

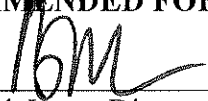
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract, and estimated cost of the public improvements to be constructed pursuant to the Project.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

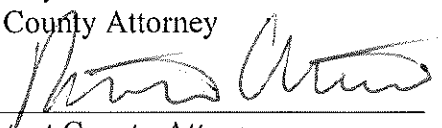
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 176-24 to hold public hearing and approve plans, specifications, form of contract, and estimate for the Corteva Wetland Project.

Agenda Date: September 24, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Resolution 165-24 on September 10, 2024 establishing public hearing for Corteva Wetland Project.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Corteva Wetland Project will construct three wetlands on the Corteva Campus in Johnston, Iowa.

Action Impact: Approval of plans, specification, form of contract, and estimate for the Corteva Wetland Project.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$589,000	\$589,000	N	50266320.7740	50266320.52290
24/25	Y	0	\$82,256.50		N	10266004.77440WQ107	

Additional Fiscal Note Information (optional): \$389,000 revenue provided by Iowa Department of Agriculture and Land Stewardship Water Quality Initiative Grant, not to exceed 50% of actual accrued cost. Additional \$200,000 in expected revenue from Great Outdoors Foundation, pending finalized agreement. \$82,256.50 expense funded through previously allocated ARPA lost revenue for water quality projects.

**ORDINANCE **
AMENDING THE POLK COUNTY ZONING ORDINANCE

WHEREAS, the Polk County Board of Supervisors previously adopted the Zoning Ordinance for Unincorporated Polk County on September 10, 2007, and most recently amended said Ordinance on August 4, 2023; and

WHEREAS, Polk County Public Works Staff is proposing text amendments to the Zoning Ordinance to ensure consistency with newly passed State legislation, and clean up various sections related to interpretation and enforcement of the Ordinance; and

WHEREAS, the proposed amendments specifically address substantive changes to the Stormwater and Erosion Control regulations, Animal definitions and regulations, as well as other minor substantive and non-substantive changes; and

WHEREAS, the Polk County Zoning Commission held a public hearing on August 26, 2024, and voted six (6) in favor and zero (0) against, with one (1) member absent, to recommend approval of the proposed Polk County Zoning Ordinance amendments; and

WHEREAS, on September 10, 2024, the Polk County Board of Supervisors passed a resolution setting a public hearing on the amendments to the Polk County Zoning Ordinance for September 24, 2024 at 9:30 a.m., in Room 120 of the Polk County Administration Building.

WHEREAS, the amendments were heard by the Polk County Board of Supervisors on September 24, 2024 at 9:30 a.m., in Room 120 of the Polk County Administration Building as required by law.

NOW, THEREFORE, BE IT ORDAINED that the following amendments to the Polk County Zoning Ordinance be approved and become effective upon publication:

Article 2, Division 2, Section 1. Word Definitions is amended to update the definition of livestock as follows:

Livestock. For purposes of applying this ordinance, “livestock” shall include but not be limited to an animal, irrespective of its classification as miniature or otherwise, belonging to any of the following

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groups: Bovidae, caprinae, equine, ovine, or suidae, farm deer as defined in Iowa Code section 170.1, or poultry, including ostriches, rheas, emus.

Article 4, Division 7, Section 1(B) is amended to read:

Fenced areas confining livestock, except poultry but including ostriches, emus and rheas, shall be located 100 feet or more from neighboring dwelling unit.

Article 4, Division 7, Section 1(C) is amended to read:

Structures enclosing 120 square feet or more of ground floor area and which shelter livestock, except poultry but including ostriches, emus and rheas shall be located 150 feet or more from neighboring dwelling unit(s).

Article 4, Division 7, Section 1(D) is amended to read:

The following regulations shall apply to the keeping of animals on all parcels unless otherwise permitted.

Article 4, Division 7, Section 1(D)(2) is amended to read:

On lots smaller than one (1) acre, any combination not to exceed twelve (12) poultry (excluding ostriches, emus and rheas, which are regulated below as livestock), adult rabbits or other animals belonging to the Leporidae species, or other similar small domesticated animals is permitted. On parcels of one (1) acre in size to less than three (3) acres in size, any combination not to exceed, twenty four (24) adult animals as described above is permitted. For every additional acre in excess of three (3) acres, an additional twenty-four (24) adult animals as described above shall be permitted. There is no limit on the permitted number of juvenile (less than 6 months old) animals permitted on the property provided they are offspring to permitted adult(s) currently on the property.

Article 4, Division 7, Section 1(D)(3) is amended to read:

No livestock (excluding poultry but including ostriches, emus, and rheas), or other similar large domesticated animals shall be kept on parcels smaller than one (1) acre. On parcels of one (1) acre in size or greater, one (1) such adult animal is permitted. For every additional acre in excess of one (1) acre, any combination not to exceed one (1) additional adult animal in this class shall be permitted. There is no limit on the permitted number of juvenile (less than 6 months old) animals permitted on the parcel provided they are offspring to permitted adult(s) currently on the property.

Article 4, Division 7, Section 1(D)(5) is deleted in its entirety.

Article 6, Division 6, Section 3(A) is amended to read:

Fences, at grade landscaping, and pavement, which do not obstruct drainage within the easement, water related control structures and soil erosion measures may be located in utility and drainage easements, if all other zoning conditions can be met. However, fences are specifically prohibited from being placed within any established stormwater detention easement.

Article 8, Division 1, Section 1 is amended to read:

Excess runoff shall be judged in comparison to the site in its predeveloped or existing condition and shall include all increases in stormwater resulting from any of the following:

- (A) An increase in the impervious surface of the site, including all additions of buildings, roads and parking lots.
- (B) Changes in soil absorption caused by compaction during development.

- (C) Modifications in contours, including the filling or draining of small depression areas, alterations of drainageways, or regrading of slopes.
- (D) Destruction of woodlands.
- (E) Alteration of drainageways or installation of collection systems to intercept street flows or to replace swales or other drainageways.
- (F) Alteration of subsurface flows, including any groundwater dewatering or diversion practices such as certain drains.

Article 8, Division 1, Section 2 is amended to read:

No development shall cause downstream property owners, watercourses, channels, or conduits to receive stormwater runoff from the proposed development site at a higher peak flow rate, , or at higher velocities than would have resulted from the same storm event occurring over the site of the proposed development with the land in its natural predeveloped or existing condition, unless sufficient capacity to convey the water through downstream properties, watercourses, channels or conduits to receive stormwater runoff from the proposed development site is demonstrated.

- (A) New Development. Any new development of land adding more than 5,000 square feet of new impervious surface shall provide stormwater management as outlined in this ordinance. This threshold is a cumulative amount of new square footage and may be reached over time in increments. At such time that a development site exceeds 5,000 cumulative square feet of new impervious surface the site will be required to be in full compliance with the Stormwater Runoff provisions of this ordinance.
- (B) Redevelopment. Any redevelopment adding more than 5,000 square feet of new impervious surface but disturbing less than 50% of the site shall provide stormwater management at the Water Quality Volume standard and the Channel Protection standard for the entire site. Peak flow rates that occur during rainfall events greater than the 1-year, 24-hour event (Channel Protection) shall not exceed the peak flow rates of the existing site conditions at the time of redevelopment. This threshold is a cumulative amount of new square footage and may be reached over time in increments.
 - (1) Any redevelopment disturbing 50% or more of a site shall be required to meet the same stormwater management standards as a new development. This threshold is a cumulative amount of new square footage and may be reached over time in increments.
- (C) Exemption. The following activities shall be exempted from meeting the stormwater management standards of this ordinance:
 - (2) New development adding less than 5,000 square feet of new impervious surface.
 - (3) Redevelopment adding less than 5,000 square feet of new impervious surface and less than 50% site disturbance and if in compliance with a previously approved stormwater management plan.
 - (4) Removal and replacement of impervious surface exactly matching location and square feet as approved on previously submitted site plan.
 - (5) Agricultural activity that is consistent with an approved soil conservation plan or prepared approved by the appropriate agency, as applicable.
 - (6) Additions or modifications to single family structures.
 - (7) Repairs to any stormwater management infrastructure deemed necessary by the County.
 - (8) Linear projects such as road construction

Article 8, Division 1, Section 4 is amended to read:

Drainage area and the outlet location of stormwater runoff in its natural, predeveloped or existing condition shall not be altered with development activity. Stormwater runoff must be controlled on site and cannot be diverted or backed up onto adjacent property owners.

(A) Downspouts shall have an outlet onsite to control stormwater runoff and not diverted onto adjacent properties

(B) Sump pumps shall daylight a minimum of ten (10) feet from any property line, a drainage easement or drainageway or stream to allow for infiltration of stormwater.

Article 8, Division 1, Section 6(A) is amended to read:

Water Quality Volume - To reduce potential increases in downstream erosion and water pollution, practices or techniques shall be employed that capture and treat runoff from a 1.25" rainfall event. This standard addresses approximately 90% of the rainfall events that occur in Central Iowa.

Article 8, Division 1, Section 6(C) is amended to read:

Overbank Flood Protection - To minimize surcharge of downstream storm sewer systems and reduce the frequency of flash flooding, practices and techniques shall be employed that limit peak release rates that are anticipated to occur post-development during the 2-year, 24-hour storm events to levels no greater than those expected to occur from natural conditions from a given site from the same storm event. The 5 and 10 year 24-hour storm events shall be limited to the natural conditions of the same storm event or the existing 5 year, 24-hour storm event at a minimum.

Article 8, Division 1, Section 6(D) is amended to read:

Extreme Flood Protection - To reduce the frequency and impacts caused by larger flood events, practices and techniques shall be employed that limit peak release rates that are anticipated to occur post-development during the 25-, 50- and 100-year, 24-hour storm events to levels no greater than those expected to occur from the natural conditions of the same storm event or the existing condition 5 year, 24-hour storm event at a minimum. If the 25 through 100 year storm events are released based on natural conditions, then the 5 through 10 year storm events must also be released as such.

Article 8, Division 1, Section 6(E) is amended to read:

Upstream Land - Detention of runoff generated by upstream land is not required, but shall be managed through the site by providing adequate conveyance and management infrastructure.

Article 8, Division 1, Section 6(H)(5) is amended to read:

Natural or Existing Conditions and runoff analysis summary

Article 8, Division 1, Section 6(H)(10) is amended to read:

Soil Management Plan. The plan shall identify existing soil conditions, areas not to be disturbed, areas where top soil will be stripped and stockpiled, and identify if tillage, amendment and/or import will be needed.

Article 8, Division 1, Section 7(C)(1) is amended to read:

Calculations are required for detention analysis for each scenario (e.g. natural or existing and developed) and for each drainage area. No assumed values will be accepted.

Article 8, Division 1, Section 7(D)(2) is amended to read:

Freeboard - All detention and retention basins shall require two (2) feet of freeboard above the calculated 100-year high water elevation to the top of the overflow.

Article 10, Division 5, Table 10.3 is amended to include "GC" General Commercial District in the Adjacent Zoning District Development Option.

Article 22, Division 1, is amended to add:

(N) **Disability-based Waivers.** Consider and may issue waivers of specified zoning ordinance requirements to individuals with a disability, or for that individual's property, to maintain Polk County's compliance with the Americans with Disabilities Act, the Federal Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and the Iowa Civil Rights Act. For an individual to qualify for a waiver of zoning restrictions, the zoning administrator must determine, on the basis of proof submitted by the applicant, all of the following conditions have been met:

- (1) The individual has a disability;
- (2) The waiver, or another less-extensive accommodation, is necessary for Polk County to remain in compliance with the aforementioned federal and state laws;
- (3) The waiver, or another less-extensive accommodation, is the minimum accommodation necessary for Polk County to remain in compliance with the aforementioned federal and state laws;
- (4) The requested accommodation will give the individual with a disability adequate relief; and
- (5) The requested accommodation will not unreasonably undermine the basic purposes the Polk County Zoning Ordinance seeks to achieve.

Any waiver granted pursuant to this section shall only apply to the individual with a disability and that individual's property. Upon change in ownership or tenancy, the waiver shall terminate.

Appeals from a denial of waiver pursuant to this section may be appealed to the Polk County Board of Adjustment pursuant to Division 3 of this Article.

In addition to the aforementioned amendments, there are several non-substantive punctuation, grammatical, formatting and renumbering changes.

POLK COUNTY IOWA

Angela Connolly, Chairperson

Polk County Board of Supervisors

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. for a public hearing regarding proposed text amendments to the Polk County Zoning Ordinance.

Agenda Date: September 24, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: Previously adopted and amended the current version of the Polk County Zoning Ordinance, and also passed a resolution on September 10, 2024 to set public hearing date on this item for September 24, 2024.

Board/Commission Actions: The Polk County Zoning Commission met on August 26, 2024, and voted six (6) in favor, and zero (0) against, with one (1) member absent to recommend approval of the proposed Polk County Zoning Ordinance text amendments.

Comply with Policy: Yes

Background: The proposed Polk County Zoning Ordinance amendments address additions, deletions, corrections, and rewording within the Ordinance. Specifically, Stormwater and Erosion Control Management regulations are proposed to be amended in order to comply with newly adopted State legislation. Additionally, amendments to the Animal Regulations are proposed. Other minor substantive changes to fencing and landscaping regulations are also proposed, as well as other minor procedural changes and non-substantive punctuation, grammatical, formatting and renumbering changes. No changes to the Official Polk County Zoning Map are proposed.

Action Impact: Approval adopts the proposed changes as the amended and effective version of the Ordinance, upon final reading and publication.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Lawrence Plotzke and Michelle Miller, property owners of Lot 3 Lakeridge Cove Plat 2, addressed as 3523 NW 93rd Avenue, Polk City, being located within section 20 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.3 acres in size; and

WHEREAS, a drainage report and calculations, prepared by a licensed professional engineer, have been reviewed and approved by Polk County Public Works to vacate the requested portion of the platted drainage easement on the subject property; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted drainage easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of a portion of the platted drainage easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on October 8, 2022 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

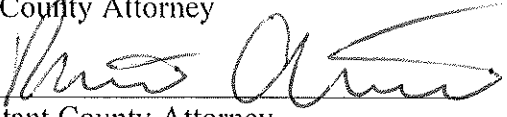
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No cost to the County

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NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, October 8, 2024 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of a portion of a drainage easement located on Lot 3 Lakeridge Cove Plat 2, being located within section 20 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, and having the addresses of 3523 NW 93rd Avenue, Polk City. The description of the portion of the drainage easement proposed to be vacated is as follows:

Beginning at the Northeast corner of said lot 3; thence south 00°11'25" East along the East line of said lot 3, a distance of 81.00 feet; thence south 89°48'35" West, 90.40 feet; thence North 66°19'13" West, 35.78 feet; thence North 00°11'25" East, 66.52 feet to the North line of said lot 3; thence north 89°48'25" East along said North line, 123.12 feet to the point of beginning and containing 0.22 acres (9,736 S.F.).

And

Commencing at the Northwest Corner of said lot; thence south 00°11'25" East along the East line of said lot 3, a distance of 153.14 feet to the point of beginning; thence continuing south 00°11'25" East along said East line, 21.87 feet; thence North 66°19'13" West, 174.32 feet to the West line of said lot 3; thence north 07°40'00" West along said West line, 23.42 feet; thence South 66°19'13" East, 177.66 feet to the point of beginning and containing 0.08 acres (3,520 S.F.).

For information regarding the proposed easement vacation, contact Polk County Public Works, Planning & Development Division, at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-2280.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 174-24 setting future public hearing date of October 8, 2024 for proposed vacation of a portion of an existing drainage easement, and authorizing the Auditor to publish notice of the public hearing. Subject property is located at 3523 NW 93rd Avenue, Polk City.

Agenda Date: September 24, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the drainage easement.

Background: The owners desire to gain additional use of their property for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works needs to extend and repair existing facility sidewalk; and

WHEREAS, Polk County Public Works solicited proposals for the Public Works Sidewalk 2024 project from Caliber Concrete, The Concrete Company, and Vice Concrete to make the improvements; and

WHEREAS, Caliber Concrete submitted the low bid for a total contract amount of \$53,287.44 and The Concrete Company and Vice Concrete did not submit bids.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Caliber Concrete, for constructing the Public Works Sidewalk 2024 project, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

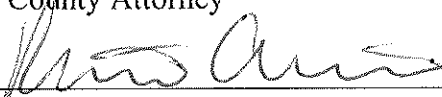
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 179-24 to approve Agreement for with Caliber Concrete for constructing the Public Works Sidewalk 2024 project.

Agenda Date: September 24, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Public Works needs to extend and repair existing facility sidewalk to improve accessibility and safety.

Action Impact: Resolution approves Agreement for Services with Caliber Concrete.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$53,287.44	\$0	N	200267233.77860	N/A

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Great Outdoors Foundation and Polk County deem it beneficial to the citizens of Polk County to jointly undertake a fundraising initiative, the Conservation Acceleration Fund, to connect private fundraisers to water quality, flood prevention, natural restoration, and other environmental projects; and

WHEREAS, Polk County aligned the Corteva Wetlands Project with the Conservation Acceleration Fund Partnership, to construct water quality wetlands; and

WHEREAS, the Corteva Wetlands Project will provide water quality and flood reduction benefits to Beaver Creek in Polk County by installing three wetlands; and

WHEREAS, Great Outdoors Foundation shall provide \$200,000 towards the Corteva Wetlands Project with a total estimated cost of \$671,256.50; and

WHEREAS, Polk County will lead the design, construction, and project management to implement the Corteva Wetlands Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Fiscal Sponsorship Agreement with the Great Outdoors Foundation, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

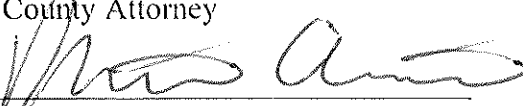
RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 178-24 to approve Fiscal Sponsorship Agreement Between the Great Outdoors Foundation and Polk County, Iowa for the Conservation Acceleration Fund projects.

Agenda Date: September 24, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Resolution 50-24 on March 26, 2024 approving \$389,000 Grant Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Corteva Wetland Project will construct three wetlands on the Corteva Campus in Johnston, Iowa. The Great Outdoors Foundation has fundraised \$200,000 towards the project.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$589,000	\$589,000	N	50266320.7740	50266320.52290
24/25	Y	0	\$82,256.50	\$0	N	10266004.77440WQ107	N/A

Additional Fiscal Note Information (optional): Additional \$389,000 revenue provided by Iowa Department of Agriculture and Land Stewardship Water Quality Initiative Grant. \$82,256.50 expense funded through previously allocated ARPA lost revenue for water quality projects unless further fundraising efforts secure additional revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is working with Corteva Agriscience to construct three wetlands for water quality improvement and flood reduction to Beaver Creek in Polk County; and

WHEREAS, Polk County will lead the design, construction, and project management to implement the projects; and

WHEREAS, Right of Entry and Temporary Construction is required for Polk County to construct wetlands; and

WHEREAS, Polk County will provide \$35,800 to Corteva Agriscience for the establishment of native wetland and prairie vegetation.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Right of Entry and Temporary Construction Easement Agreement with Corteva Agriscience, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

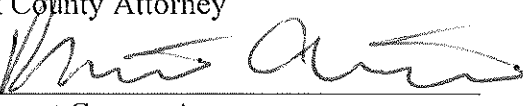
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 175-24 to approve Right of Entry and Temporary Construction Easement Agreement Between Corteva Agriscience and Polk County, Iowa.

Agenda Date: September 24, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Corteva Wetland Project will construct three wetlands on the Corteva Campus in Johnston, Iowa. Easement will allow access onto Corteva property for construction of wetlands.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funded through previously allocated ARPA lost revenue for water quality projects.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$35,800	0	N	10266004.77440WQ107	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is working with Corteva Agriscience to construct three wetlands for water quality improvement and flood reduction to Beaver Creek; and

WHEREAS, Polk County by resolution 209-23, dated December 12, 2023 approved a Wetland Services Agreement with Foth Infrastructure and Environment, LLC for the design of the Corteva Wetland Project; and

WHEREAS, an amendment has been provided for an additional scope to include construction assistance, utility coordination, and a vegetation assessment for an estimated cost of \$62,800; and

WHEREAS, Polk County by resolution 50-24, dated March 26, 2024 approved grant agreement with the Iowa Department of Agriculture and Land Stewardship to cover 50% of engineering costs, estimated at \$31,400 of amended contract.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amendment to the Wetlands Services Agreement with Foth Infrastructure and Environment, LLC, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement Amendment on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

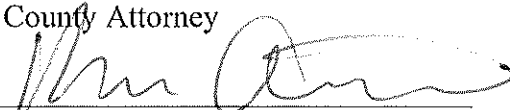
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 177-24 to approve Amendment for Wetland Restoration Services Agreement between Foth Infrastructure and Environment, LLC and Polk County, Iowa.

Agenda Date: September 24, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: 209-23, dated December 12, 2023 approved Wetland Services Agreement with Foth Infrastructure and Environmental, LLC and Resolution 50-24 on March 26, 2024 approving Grant Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Corteva Wetland Project will construct three wetlands on the Corteva Campus in Johnston, Iowa. Amendment is required to add construction assistance, utility coordination, and vegetation assessment to contract.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: This agreement is funded through previously allocated ARPA lost revenue for water quality projects.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$62,800		N	10266004.77440WQ107	50266320.52290

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kwik Trip Inc., has submitted Construction Drawings for a Major Site Plan located at 5145 NE 14th Street in unincorporated Polk County; and

WHEREAS, Polk County Public Works has reviewed the Major Site Plan and concurs that it incorporates necessary public improvements; and

WHEREAS, a Public Improvements Inspection Agreement has been prepared by Polk County Public Works for the assurance of quality and acceptability of proposed public improvements pursuant to Major Site Plan.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the terms of the Public Improvements Inspection Agreement with Kwik Trip Inc. and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Kwik Trip Inc. and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

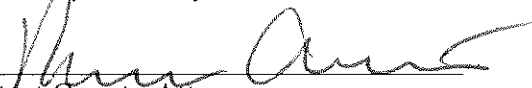
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Owner to Polk County.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 180-24 approving a Public Improvements Inspection Agreement for a Major Site Plan located at 5145 NE 14th Street.

Agenda Date: September 24, 2024

Contact Individual: Tyler Burhenn, P.E., Civil Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Owner and their representatives are completing tasks needed for site plan improvements, including any and all future public infrastructure. The first step in that process is having a Public Improvements Inspection Agreement executed by both parties. Once executed, and preconstruction meeting is held, work begins on the site plan improvements and Polk County monitors the progress.

Action Impact: Allows work to begin on the site plan improvements for Kwik Star and authorizes Public Works staff to administer said agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		N	TBD	N		200267001.55100 200267130.58510
25/26							

Additional Fiscal Note Information (optional): Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Owner to Polk County.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 32, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Pagliai Compound Plat 2; and

WHEREAS, the major subdivision final plat proposes two (2) single family residential lots, on approximately 20.06 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirement: 1) Waiver of the maximum flagpole length for Lots 1 and 2; and 2) Waiver lot size requirement of three (3) acres for Lots 1 and 2; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with none absent to approve the major subdivision preliminary plat of Pagliai Compound Plat 2 on August 10, 2021;

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Pagliai Compound Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"AT" Agricultural Transition District
Platted by:	Christopher and Shannon Pagliai (property owner)
Surveyor:	Snyder & Associates
Location:	Located on the West side of NE Berwick Drive, approximately 1,000 feet North of the intersection of NE Berwick Drive and NE 70 th Avenue.
Township:	Douglas

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 181-24 approving the Final Plat of Pagliai Compound Plat 2.

Agenda Date: September 24, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat of Pagliai Compound Plat 2 on August 10, 2021. The approval recommendation included waivers from the following subdivision ordinance requirements: 1) Waiver of the maximum flagpole length for Lots 1 and 2; and 2) Waiver lot size requirement of three (3) acres for Lots 1 and 2.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat prior to Board consideration and approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances except for the above requested subdivision ordinance waiver.

Background: The Plat proposes two (2) single-family residential lots, on approximately 20.06 acres of land that is zoned "AT" Agricultural Transition District. The subject subdivision is a replat of Lot 2 in Pagliai Compound Plat 1, parts of Lots 1 and 3, Pagliai Compound Lot 1, and Parcel K of the Plat of Survey recorded in Book 8718 Page 345 being a part of the South ½ of Section 32, Township 80 North, Range 23 West, Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 6.44 acres in area, and Lot 2 is approximately 13.62 acres in area. The proposed Lot 1 contains a previously constructed residential dwelling, and Lot 2 will retain a development right for a future single-family residential dwelling. No new development rights would be created by this plat. The property will be served by Des Moines Water Works and individual septic systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N	N	N		

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY

Eric Kool by *Jay [Signature]*
Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive (**3,004.00**) in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received (**\$0.00**), in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

18

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY

Eric Kool by Jim Dale
Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive (\$2982.00) in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received (0.00) in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#19

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY

Eric Kool by Joyce
Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive (\$750.00) in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received (\$794.00) in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#20

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County provides food allocations to low-income seniors through the United States Department of Agriculture (USDA) Commodity Supplemental Food Program (CSFP); and

WHEREAS, due to recent supply shortages related to USDA-contracted delivery delays the USDA is making Commodity Credit Corporation Charter Act funds (CCC funds) available to providers to provide more complete allocations during times of shortages; and

WHEREAS, the State of Iowa Department of Health and Human Services (Iowa HHS), the state agency overseeing the CSFP, has been approved to receive \$139,291.00 CCC funds to make available to Polk County for use as needed, on a reimbursement basis; and

WHEREAS, Polk County desires to enter into an amended agreement with Iowa HHS to utilize those funds, if needed in the future, from October 1, 2024 to September 30, 2025 in order to help food-insecure, low-income seniors receive more complete monthly allocations.

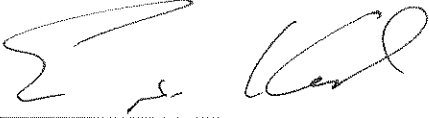
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amended Agreement with the State of Iowa Department of Health and Human Services to access supplemental CSFP funds for use as needed in the event of inventory shortages, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Polk County CFYS Department

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Fifth Amended Agreement with Iowa HHS for Additional Commodity Supplemental Food Program Funding.

Agenda Date: 09-24-24

Contact Individual: Doug Stodgel, 515-286-3407

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County provides food allocations to low-income seniors through the United States Department of Agriculture (USDA) Commodity Supplemental Food Program (CSFP).

Starting in the summer of 2024, Polk County Supplemental Foods experienced inventory shortages related to delays of deliveries from the USDA, and resulting in incomplete food allocations for participants. If the situation worsens, it could require periodic suspension of food deliveries, closing of the supplemental food store, and increasing hardship for enrolled low-income seniors.

In response, the USDA has made funds available for buying inventory locally to make up for delivery shortages. The Iowa Department of Health and Human Services (Iowa HHS), the state-level sponsor of the program, has been approved for \$139,291.00 for this purpose. In the event of future shortages, Polk County could make local purchases to provide more complete individual food allocations, and then be reimbursed up to that amount by Iowa HHS.

Action Impact: Approval of this resolution helps Polk County mitigate the effect of future food delivery disruptions from the USDA and provide more complete food allocations to participating low-income seniors.

Fiscal Impact: This is a budget neutral agreement. Funds will only be spent if needed, and any funds spent will be reimbursed 100% up to the \$139,291.00 maximum.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$139,291.00	\$139,291.00	Y	1023.3113.77440	1023.3113.52470

RESOLUTION

Moved by _____, Second by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continues to build and foster community relationships to better the lives of immigrant and refugee residents; and

WHEREAS, utilization of space within the Iowa Events shall bring the community together on collective work for the awareness of the refugee community and education for providers through the Iowa Refugee Summit; and

WHEREAS, Polk County, Iowa operates the Refugee Alliance of Central Iowa (RACI) within the Department of Community Family and Youth Services; and

WHEREAS, RACI leads the organization, coordination, and facilitation of the Iowa Refugee Summit; and

WHEREAS, in order for the broader community to expand its knowledge and understanding of Iowa refugee communities, Polk County desires to enter into an agreement with the Iowa Events Center to host the 2024 Iowa Refugee Summit for approximately 500 participants across the State of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Licensing Agreement with the Iowa Events Center to host the 2024 Iowa Refugee Summit in Des Moines, Iowa on November 22, 2024, and requests the authorization of the Chair of the Polk County Board of Supervisors to sign the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Eric Kool by Jim O'Leary
Eric Kool, Director
Community, Family and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: [Signature]
Assistant County Attorney

Fiscal Note: \$30,000 expense and \$30,000 anticipated revenue

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution License Agreement with the Iowa Events Center for the 2024 Iowa Refugee Summit.

Agenda Date: September 24th, 2024

Contact Individual: Joy Ihle, Deputy Director
Community, Family & Youth Services
515-326-0378

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Iowa, through its Community, Family and Youth Services Department, operates the Refugee Alliance of Central Iowa (RACI) program. RACI is a Central Iowa coalition of agencies interested in helping refugees and immigrants thrive in their communities. RACI educates service providers about culture and language appropriate service standards and also ensures other Iowa communities have access to coalition-building and operations expertise. The Iowa Refugee Summit will take place on Friday, November 22nd, 2024. The objective of the annual Iowa Refugee Summit is to provide information and resources to attendees to better serve refugee and immigrant communities both across Central Iowa and the entire State. The event is open to anyone wanting to learn more about working with immigrant and refugee communities and families.

RACI has identified the Iowa Events Center as a suitable location for the 2024 Refugee Summit.

Action Impact: Approval of the License Agreement shall allow rental of space within the Iowa Events Center.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$30,000	\$30,000	Y	10233414.77480.02	10233414.55500.02

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on an annual basis, the Polk County Health Department conducts an analysis of the costs and fees associated with clinical services including clinic visits, procedures, vaccines, and laboratory fees; and

WHEREAS, based upon this analysis, the Polk County Health Department recommends approval of the proposed clinical services to the current fee schedule; and

WHEREAS, the proposed updated fee schedule will enhance the Polk County Health Department's ability to continue to provide high-quality and affordable services to residents of Polk County while also adequately funding its own testing and administration costs.

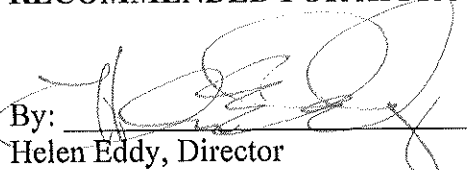
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the updated service fee schedule for clinical services at the Polk County Health Department and authorizes the Chair of the Polk County Board of Supervisors to sign this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

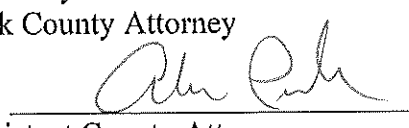
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Financial analysis of the updated fee schedule indicates positive fiscal impact, reflecting improved revenue streams.

23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving updated services and fees for Clinical Services at the Polk County Health Department.

Agenda Date: September 24, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: Most recent fee schedule update was approved by the Board of Supervisors on January 30, 2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On a periodic basis, the Polk County Health Department conducts an analysis of the costs and fees associated with clinical services, vaccinations, and laboratory testing. Based upon this analysis, the Polk County Health Department recommends adjustments to the current fee schedule and any requests fees for new or additional services provided at the Polk County Health Department clinic.

Action Impact: The proposed updated fee schedule will enhance the Polk County Health Department's ability to continue to provide high-quality and affordable services to residents of Polk County while also adequately funding its own testing and administration costs

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	N/A	N/A	N	10223011.72510 10223013.72510	10223011.55300 10223011.55310 10223011.55320 10223011.55331 10223011.55332 10223011.53334 10223011.55335 10223011.55370 10223011.55380 10223011.55381 10223011.55490 10223013.52660 10223013.55390

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Human Resources has conducted a comprehensive review of Polk County's compensation structure; and

WHEREAS, access to comparable market data is essential to producing recommendations to place and maintain county classifications competitively; and

WHEREAS, through membership in the Iowa Public Employer Labor Relations Association (IaPELRA), Human Resources has been presented an opportunity to collectively participate in GovInvest, a data-analysis platform to share benchmark salary data; and

WHEREAS, participants in the agreement with IaPELRA and GovInvest include a multitude of municipalities within the State of Iowa, and

WHEREAS, Human Resources recommends the Polk County Board of Supervisors to approve the attached agreement; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with IaPELRA, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M. Muesel
Assistant County Attorney

FISCAL NOTE: Estimated costs are \$3,661.29 for FY24/25, \$3,500 for FY25/26, and \$3,500 for FY26/27.

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Iowa Public Employment Labor Relations Association

Agenda Date: September 24, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The comprehensive compensation review conducted by Polk County Human Resources highlighted the need for access to accurate and comparable market data to effectively maintain competitive county classifications. To address this need, Human Resources, through its membership in the Iowa Public Employer Labor Relations Association (IaPELRA), has identified an opportunity to participate in an agreement with GovInvest, a data-analysis platform that provides valuable benchmark salary data. This platform will be utilized by numerous municipalities throughout Iowa, indicating broad regional engagement. Human Resources recommends that the Polk County Board of Supervisors approve the attached agreement with IAPELRA to enhance Polk County's compensation data analysis capabilities.

Action Impact: Authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Fiscal Note: Estimated cost is \$3,661.29 for FY24/25, \$3,500 for FY25/26, and \$3,500 for FY26/27.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$3,661.29		Y	10129000	
25/26	Y		\$3,500.00		Y	10129000	
26/27	Y		\$3,500.00		Y	10129000	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit ("Credit"); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for two such property owners on the parcels for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowances of the Homestead Tax Credit.

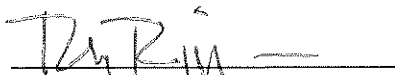
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Rippeiger
Polk County Assessor

25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowances of the Homestead Tax Credit.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for two such property owners on the parcels for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, in 2023 the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for one such property owner on the parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Homestead Tax Exemption.

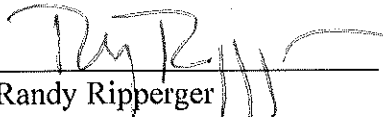
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for one such property owner on the parcel noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____, **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was not allowed. The Polk County Assessor recommends the Exemption be allowed for two such parcels for the assessment years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowances of the Military Service Tax Exemption.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Randy Ripperger
Polk County Assessor

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowances of the Military Service Tax Exemption (“Exemption”).

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Military Service Tax Exemption under Iowa Code Section 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was not allowed. The Polk County Assessor recommends the Exemption be allowed for two such parcels for the assessment years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowances of the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit ("Credit"); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified property owners have improperly been receiving the Credit. The Polk County Assessor recommends the Credit be disallowed for one such property owner on the parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowance of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for one such parcel for the taxable year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified property owners have improperly been receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for one such property owner on the parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowance of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Exemption.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the exemption. The Polk County Assessor recommends the exemption be disallowed for one such parcel for the taxable year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, William Lane is a former inmate at the Polk County Jail; and

WHEREAS, Mr. Lane has a pending civil lawsuit against Polk County seeking damages related to alleged injuries sustained after falling while exiting the Polk County Sheriff's Office transport van on September 13, 2021; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$25,000.00 plus \$1,360.00 for mediation costs and IME costs of \$3,577.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with William Lane, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director
Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Julie Bussanmas
Julie Bussanmas
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving civil litigation settlement.

Agenda Date: September 24, 2025

Contact Individual: Julie Bussanmas, Assistant County Attorney, 286-3346

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: William Lane is a former inmate at the Polk County Jail who filed a negligence claim against Polk County seeking damages related to alleged injuries sustained after falling while exiting the Polk County Sheriff's Office transport van. It is in the best interests of Polk County to settle these matters to reduce the risk of an award at the trial of this matter. Polk County will pay \$25,000.00 for settlement of this claim. Polk County will also pay \$1,360.00 for mediation costs and IME costs of \$3,577.00.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25			\$29,937.00				
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 7, 2024, Polk County, Iowa on behalf of Central Iowa Local Workforce Development Area (LWDA) and the National ABLE Network, Inc. entered into an Agreement For Services to provide Title I Services for the Adult and Dislocated Worker program as mandated by the Workforce Innovation and Opportunity Act of 2014 (WIOA); and

WHEREAS, the initial Agreement For Services equated to the total amount of awarded funds for PY24 and FY25 in the Adult and Dislocated Worker grant awards. However, after year end close out, significant carry-over or unspent funds are available from PY23 and FY24 in the Dislocated Worker fund. This modification allows National ABLE to spend an additional available \$290,000 of Dislocated Worker funds to respond to recent layoff events in Central Iowa and meet the needs of displaced workers. Fund allocation will have a focus on immigrant and newcomer outreach, English language and Digital literacy acquisition coupled with vocational training. \$100,000 is allocated for operational costs and staffing, and \$190,000 on the direct costs of supportive and training services for eligible individuals. This budget has been approved by the Central Iowa Workforce Development Board Sub-Committees and Full Board, as well as the Chief Elected Officials for the Central Iowa Local Workforce Area.

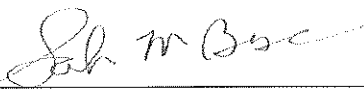
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amended Agreement For Services and authorizes Steve Van Oort as the appointed Chief Lead Elected Official (CLEO) to sign said Amendment on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

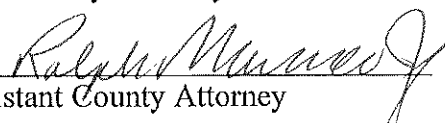
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM: Kimberly Graham

Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Pass-through of federal funds; no net fiscal impact to Polk County

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Title I AD/DW Contract Amendment

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: **Resolution adopted May 7, 2024** -Master Agreement executed May 7, 2024 is being amended by replacing Attachment B with the following Amendment/Modification. (Resolution No. 48)

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The initial contract with the National ABLE Network for Adult and Dislocated Worker Title I services equated to the total amount of awarded funds for PY24 and FY25 in the Adult and Dislocated Worker grant awards. However, after year end close out, significant carry-over or unspent funds are available from PY23 and FY24 in the Dislocated Worker fund. This modification allows National ABLE to spend an additional available \$290,000 of Dislocated Worker funds to respond to recent layoff events in Central Iowa and meet the needs of displaced workers. Fund allocation will have a focus on immigrant and newcomer outreach, English language and Digital literacy acquisition coupled with vocational training. \$100,000 is allocated for operational costs and staffing, and \$190,000 on the direct costs of supportive and training services for eligible individuals. This budget has been approved by the Central Iowa Workforce Development Board Sub-Committees and Full Board, as well as the Chief Elected Officials for the Central Iowa Local Workforce Area.

Action Impact: Approve Amendment/Modification.

Fiscal Note: Increase of \$290,000 in federal funding pass-through

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$1,227,040	\$1,227,040	Y	80103419.77440	80103419.52490
25/26							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, OVG is required to submit annual Capital Budget requests to the County for building maintenance and upgrades; and,

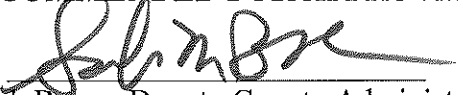
WHEREAS, the capital repairs request presented by OVG have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted requests; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby approves the attached OVG Capital Budget requests for FY 24/25.

POLK COUNTY, IOWA

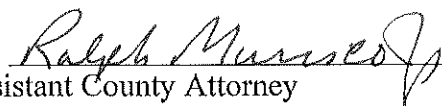
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$1,128,400 expense (various accounts)

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving OVG's FY24/25 Capital Budget requests for improvements at the Iowa Events Center.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: August 8, 2023

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG), who has submitted budgets for FY24/25 capital repairs at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center totaling \$1,128,400.

Action Impact: The passage of this resolution approves capital repair requests from OVG.

Fiscal Note: Approves \$1,128,400 total expenditure, to be paid through Public Facility Management Surcharge and Food & Beverage commission revenues.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	N/A	\$799,000		Y	2950950100.77492	
24/25	Y	N/A	\$329,400		Y	2950950100.77493	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, MidAmerican Energy owns property in the City of Des Moines and is funding the construction of a public park on the site in the Market District; and,

WHEREAS, Polk County desires to lease the property for use as a public park for the benefit of the general public and agrees to assume responsibility for the management, maintenance and operation of the public park; and,

WHEREAS, the City of Des Moines has agreed to equally share in the financial expense for Polk County's managements, maintenance and operation of the public park.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Lease Agreement for the MidAmerican Energy Two Rivers Park, and authorizes the Chair of the Polk County Board of Supervisors to sign said Lease Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Anticipated FY 24/25 expense of \$300,000 and City reimbursement of \$150,000, as approved in cost sharing agreement with City of Des Moines (7/2/24)

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Lease Agreement with MidAmerican Energy regarding Two Rivers Park.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese, Board of Supervisors
515-286-3895

Previous Action taken by the Board: Cost sharing agreement with City of Des Moines (7/2/24)

Board/Commission Actions: None

Comply with Policy: Yes

Background: MidAmerican Energy owns property in the City of Des Moines and is constructing a public park. All parties agree that Polk County, Iowa will lease the property for use as a public park and assume responsibility for the general management and maintenance of the public park. The City of Des Moines will contribute 50% of the reasonable expenses incurred by Polk County in operating the MidAmerican Energy Two Rivers Park.

Action Impact: Approve lease agreement

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$300,000	\$150,000	N	60466130.various	60466130.52790
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continually aspires to improve quality of life for all residents and supports economic development throughout Polk County; and,

WHEREAS, Polk County, Iowa, the City of Des Moines and other downtown stakeholders jointly funded an entertainment district safety study conducted by the Responsible Hospitality Institute; and,

WHEREAS, a recommendation from that study was to implement a sexual assault prevention campaign; and,

WHEREAS, Safe Bars, Inc. an organization whose mission is to create safe, equitable, and welcoming alcohol-serving hospitality spaces using active bystander intervention, de-escalation, and allyship strategies to empower the staff of bars, restaurants, hotels, breweries, distilleries, clubs, event venues, suppliers, distributors, and brands to stop sexual aggression and other forms of gender-based violence in their work environments; and,

WHEREAS, downtown Des Moines restaurant and bar owners and other stakeholders are participating in the training on September 26 and 27, 2024; and,

WHEREAS, Polk County, Iowa desires to promote the training to the public to encourage others to participate.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the expenditure of up to \$35,000 on paid media advertisement to promote the Safe Bars intervention training program.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

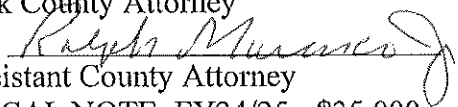
RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham

Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 - \$35,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving expenditure for local advertising to promote awareness of and encourage participation in the Safe Bars, Inc. community training to help prevent sexual assault and violence in our region's entertainment districts.

Agenda Date: September 24, 2024

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: August 13, 2024

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is committed to quality of life and economic development initiatives that help grow Central Iowa. In response to growing acts of violence on Court Avenue, Polk County partially funded the Responsible Hospitality Institute to visit and assess Polk County's needs as it relates to ensuring a safe entertainment district. One of the outcomes included a recommendation to implement programming to reduce sexual assault occurrences. Safe Bars, Inc. is a non-profit that has developed a train-the-trainer program to teach bystander intervention strategies to servers, bar/restaurant managers and other stakeholders. The training is being held on September 26 and 27, 2024 and Polk County will be conducting a public relations campaign to further promote participation in this program.

Action Impact: Approve agreement and funding.

Fiscal Note: Approve \$35,000 expenses for local advertising.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25		0	\$35,000	0		50106320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Big Brothers Big Sisters of Central Iowa, Inc. is a 501(c)(3) non-profit dedicated to creating and supporting one-on-one mentoring relationships that help young people reach their full potential; and

WHEREAS, Big Brothers Big Sisters of Central Iowa, Inc. applied for a Polk County Community Development Grant to assist with transforming a building located at 2130 Grand Avenue, Des Moines, Polk County, Iowa. The focus will be on a renovation to create a Youth Mentoring Center that will expand the services and provide opportunities for families with innovative programs; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Big Brothers Big Sisters of Central Iowa, Inc. to award grant funds to assist with the renovation for the Youth Mentoring Center, and

WHEREAS, the grant award will serve a public purpose by providing accessible space for youth to receive mentoring services and focus on their education and emotional needs. Big Brothers Big Sisters of Central Iowa, Inc. will be able to expand their on-site programming and activities to serve more children; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the construction and materials for the Youth Mentoring Center; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to Big Brothers Big Sisters of Central Iowa, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Big Brothers Big Sisters of Central Iowa, Inc., a 501(c)(3) non-profit organization.

Agenda Date: September 24, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved on April 23, 2024 for a Sponsorship for \$3,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Big Brothers Big Sisters of Central Iowa, Inc. applied for a Polk County Community Development Grant to assist with the renovation of a building located at 2130 Grand Avenue, Des Moines, Polk County, Iowa. The building will be transformed to the new Youth Mentoring Center.

The grant award will serve a public purpose by providing accessible space for youth to receive mentoring services and focus on their education and emotional needs. Big Brothers Big Sisters of Central Iowa, Inc. will be able to expand their on-site programming and activities to serve more children.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Big Brothers Big Sisters of Central Iowa, Inc. and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

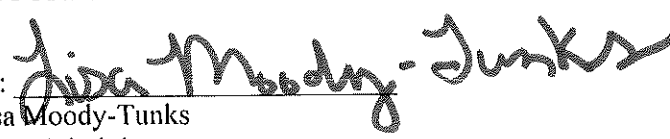
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$8,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$8,500.00 total in funds allocated for the attached Community Sponsorship Award List.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: September 24, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved September 10, 2024 for \$13,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$8,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$8,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$8,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

**Sponsorship Awards
September 24, 2024**

Courageous Access	\$500.00
CSA (Community Support Advocates)	\$1,000.00
Des Moines Public Schools - Central Campus	\$1,000.00
Healthy Project	\$500.00
Iowa Stage Theatre Company	\$500.00
Kick it Forward	\$500.00
U.S. Committee for Refugees and Immigrants Inc.	\$1,000.00
Urban Dreams	\$1,500.00
Vietnamese American Community in Iowa (VACI)	\$1,000.00
Willkie House	\$1,000.00
TOTAL	\$8,500.00

2024 MMP Short Form for Annual Update

Facility

PRAIRIE MEADOWS RACETRACK AND CASINO # 64962
1 Prairie Meadows Dr
Altoona, IA 50009

Date Due: 09/01/2024

Date Received: 08/28/2024

Date Approved: 09/06/2024

Owner

Prairie Meadows

Contact

Derron Heldt

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☒ I have made no changes to my MMP

☐ I have added acres

☐ Change Crop Rotation or Optimum Yields

☐ Changed Application Method

☐ Used manure analysis

☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed

☐ I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Polk

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Horses	1400	2800.00	\$420.00
Total	1400	2800.00	\$420.00

I, Derron Heldt, attest that the information indicated above is accurate and complete.

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**NOTICE OF PUBLIC HEARING ON APPLICATIONS FOR A VOLUNTARY URBANIZED
ANNEXATION OF CERTAIN TERRITORY ADJACENT TO THE NORTHWEST QUADRANT
OF ANKENY REQUESTED BY HOPE K FARMS, LLC, NICK R. AND SAMANTHA J.
GRIFFIEON, AND IES CORPORATION**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

THE EAST HALF OF THE NORTHEAST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN EXCEPT PARCEL 2022-7 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19156, PAGE 500, IN THE OFFICE OF THE POLK COUNTY RECORDER.

AND

THE SOUTH HALF OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

AND

THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

EXCEPT

PARCEL 2021-249 AS SHOWN ON THE CORRECTED PLAT OF SURVEY RECORDED IN BOOK 19166, PAGE 562, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

AND EXCEPT

PARCEL 2023-135 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19631, PAGE 383-384, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

ALL BEING IN POLK COUNTY, IOWA. (Owner: HOPE K. FARMS, LLC)

AND

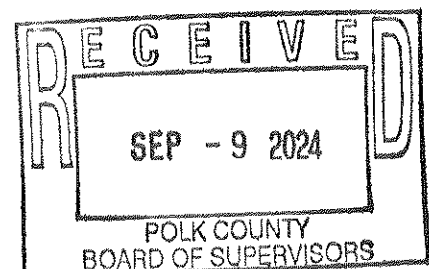
PARCEL 2022-7 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19156, PAGE 500, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE EAST HALF OF THE NORTHEAST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN POLK COUNTY, IOWA. (Owner: NICK R. AND SAMANTHA J. GRIFFIEON)

AND

THE NORTH FRACTIONAL HALF (N FRL ½) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT PARCELS "D" AND "E" OF PLAT OF SURVEY FILED APRIL 17, 2000 IN BOOK 8471, PAGE 233, IN THE OFFICE OF THE POLK COUNTY RECORDER.

AND

TRIPLE J PARK PLAT 1, AN OFFICIAL PLAT; SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS. (Owner: IES CORPORATION)

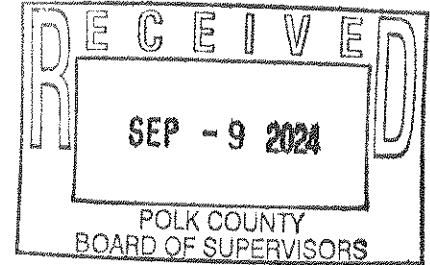




City of Carlisle
PO Box 430
100 N. 1st St
Carlisle, IA 50047

Ph: (515) 989-3224
Fax: (515) 989-4395
dmarkley@carlisleiowa.org

September 4, 2024



Polk County Administration Building
Attn: Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309

Re: Notice of 100% Voluntary Annexation Application within an Urbanized
Area
Of Another City (Des Moines)

Dear Polk County Board of Supervisors:

The City of Carlisle is in receipt of the enclosed 100% voluntary request for annexation of land located within two (2) miles of Des Moines' existing city limits. Enclosed please find the voluntary annexation petitions and maps.

As required by the Iowa Code, notice is hereby given to the City of Des Moines that the City Council of the City of Carlisle will hold a public hearing at 6:30 p.m. on Monday, September 23, 2024, during their regularly scheduled meeting at Carlisle City Hall at 100 North 1st Street, Carlisle, Iowa, to consider this proposed annexation.

Persons may express their opinion on the proposed annexation at the time and place of the public hearing. Opinions in writing must be submitted on or before the time of the public hearing to Shalee Crispen, City Clerk, at 100 North 1st Street, Carlisle, Iowa 50047. Upon conclusion of the public hearing, City Council will take action on the annexation request.

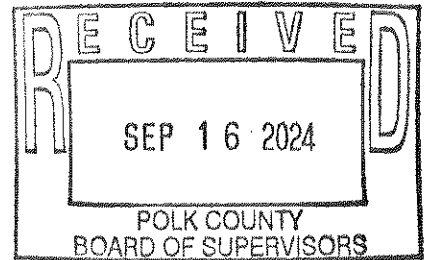
For questions on the annexation being considered, I can be reached at (515) 989-3224 or at dmarkley@carlisleiowa.org.

Thank you.

Sincerely,

Deven Markley
Carlisle City Administrator

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CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF GRIMES	)	NO. UA24-18 / GRIMES
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITIES OF	)	FILING OF WRITTEN DECISION
JOHNSTON AND GRANGER	)	

TO: Cities of Grimes, Johnston and Granger, Polk County Board of Supervisors,
Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa
Attorney General, Iowa Department of Transportation, affected Public Utilities and
Parties of Record

You and each of you are hereby notified that the City Development Board has approved
the annexation of territory to the City of Grimes under City Development Board Case File No.
UA24-18.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final
Order by the City Development Board approving the annexation. An appeal of the Board's
decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development
Board will file with the Iowa Secretary of State and record with the Polk County Recorder to
complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board