

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
OCTOBER 8, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

PUBLIC HEARING
FY 24/25 BUDGET AMENDMENT

5. Resolution amending FY 24/25 budget.

PUBLIC HEARING
VACATION OF DRAINAGE EASEMENT

- *6. Resolution approving vacation of a portion of an existing drainage easement for property at 3523 NW 93rd Avenue, Polk City.

ORDINANCE
(SECOND READING)

7. Ordinance approving text amendments to the Polk County Zoning Ordinance.

8. **PUBLIC COMMENTS**

PERMITS

- *9. Renewal application for Class “C” Retail Alcohol License for Boline-Manfredi VFW Post #9662, 1309 NE 66th Avenue.
- *10. Renewal application for Class “C” Retail Alcohol License for The Chateau at White Oak Vineyard, 15065 NE White Oak Drive, Cambridge.

PETITIONS

- *11. Petitions to suspend taxes and special assessments on the following:

A. Chia	2353 E. 21 st St.
R. Mitchell	2656 Chicago Ave.
N. Thompson Pinnick	4217 SE 23 rd St.
H. Woods	1319 14 th St.

RESOLUTIONS

- *12. Resolution approving the FY 2025 Revised Secondary Road Budget and the Five Year Secondary Road Construction Program and directing submission to the Iowa Department of Transportation.
- *13. Resolution approving agreement with Ducks Unlimited for the Helland and Chichaqua Wetland Projects.
- *14. Resolution approving Research Agreement with Drake University for bacteria source tracking in Walnut Creek.
- *15. Resolution approving agreements for Living Roadway Trust Fund Grants with Iowa Department of Transportation.
- *16. Resolution approving Agreement for Professional Services with Bolton & Menk, Inc. for the Farley Wetland Project.
- *17. Resolution approving Memorandum of Understanding with Boone, Dallas, Jasper and Warren Counties and Heartland Senior Services of Story County for Supplemental Food Program Services.
- *18. Resolution approving Memorandum of Understanding with Jasper County Extension RSVP for volunteer coordination for Supplemental Foods.
- *19. Resolution approving Agreement with Lutheran Services in Iowa for Elder Refugee and Immigrant Programming at the Central Senior Center.
- *20. Resolution approving contract with FexSteve Limited to address lead hazard repairs at 1411 64th St, Windsor Heights.
- *21. Resolution approving contract with FexSteve Limited to address lead hazard repairs at 1444 Arthur Avenue.
- *22. Resolution approving contract with FexSteve Limited to address lead hazard repairs at 1610 E. 13th St.
- *23. Resolution approving contract with Richmond Construction to address lead hazard repairs at 1307 4th St.
- *24. Resolution approving contract with Richmond Construction to address lead hazard repairs at 1912 34th St.
- *25. Resolution approving Agreement for Professional Services with University of Iowa for hosting and maintaining the PrepareIowa Information Sharing Platform for the Central Iowa Healthcare Coalition.

26. Resolution approving creation of positions within the Department of Community, Family, and Youth Services.
27. Resolution approving creation of position within the Public Works Department.
28. Resolution authorizing Auditor's Office to publish Notice of Public Hearing for October 22, 2024 to approve a permanent Electrical Easement to MidAmerican Energy Company on land known as the Lauridsen Skatepark.
- *29. Resolution approving Governor's Traffic Safety Bureau FFY 2025 Enforcement Incentive Grant (Project Agreement Number 402-PT-2025 05-40-86/402-AL-2025 02-40-85).
- *30. Resolution approving Memorandum of Understanding Interlocal Agreement with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant).
- *31. Resolution approving recommendation of Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Credit.
- *32. Resolution approving recommendation of Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Exemption.
- *33. Resolution approving recommendation of Polk County Assessor for allowances and disallowances of claims for the Disabled Veteran Tax Credit.
- *34. Resolution approving recommendation of Polk County Assessor for allowances and disallowances of claims for the Military Service Tax Exemption.
- *35. Resolution authorizing settlement of a workers' compensation claim (D. Korshun).
- *36. Resolution approving FY 25/26 funding for large capital expenses at Wells Fargo Arena including generator software/controls, mass notification system, and arena production upgrades.
37. Resolution approving Community Development Grant for The Build Lincoln Higher Booster Club.
- *38. Resolution approving Community Development Grant for Des Moines Council of St. Vincent de Paul Society.
39. Resolution approving Community Betterment Grant Awards.
40. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- *41. Veteran Affairs First Quarter Activity Report.
- *42. Manure Management Plan Update from Brad Moeckly – Home Place #66169.
- *43. Request for Tax Abatement for property at 3120 SW 9th St (Kingdom Living Iowa).
- *44. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the East Army Post Road Trunk Sanitary Sewer Project.
- *45. City of Grimes public hearing notice regarding amendment of the of the urban renewal plan for the Grimes Urban Renewal Area.
- *46. City of Johnston public hearing notice regarding a draft annexation moratorium agreement between the cities of Johnston and Granger.
- *47. City Development Board notice of meeting to consider City of Carlisle voluntary annexation within the urbanized area of the City of Des Moines.

BUDGET ACTIONS

- 48. Memorandum of Budget Actions.

APPOINTMENTS

- 49. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/live/WHZdRftn3iw>

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2024/2025 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was certified on April 23, 2024, and

WHEREAS, a staff meeting on the proposed amendment was held September 4, 2024, and a public hearing was held October 8, 2024,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2024/2025 by fund, department, and service area and appropriates for FY 2024/2025 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 24/25 budget

Agenda Date: October 8, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was certified. Adjustments include such items as re-appropriating special project funds, grant awards, position changes, and adjustments based on current expenditure and revenue estimates. Staff presented the proposed amendment to the Board of Supervisors for discussion and review on September 4, 2024.

Significant budget changes include continued expenditure of lost revenue replacement funding through the American Rescue Plan Act, state incentive funding and expenditure for Behavioral Health and Disability Services (“BHDS”), and carryover of capital appropriations due to timing of projects.

Action Impact: Approves amendment of the FY 24/25 budget

Fiscal Note: Beginning fund balances increase \$119.6 million primarily due to carryover of Emergency Rent Assistance Program and American Rescue Plan Act funds as well as receipt of bond proceeds. Expenditures increase \$92.1 million primarily to expend these carried-over funds and to complete capital projects budgeted in the prior fiscal year. Revenues increase \$31.2 million mainly due to anticipated state incentive funding for BHDS. Net transfers decrease \$0.2 million. The proposed revenue, expense, and transfer adjustments increase ending fund balances by \$58.5 million compared to the certified budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Other Uses	Anticipated Revenue & Other Sources	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$537,529,617	\$446,390,572	Y	Various	Various

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Lawrence Plotzke and Michelle Miller, property owners of Lot 3 Lakeridge Cove Plat 2, addressed as 3523 NW 93rd Avenue, Polk City, being located within section 20 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.3 acres in size; and

WHEREAS, the drainage easements to be vacated are located on Lot 3 of Lakeridge Cove Plat 2, addressed as 3523 NW 93rd Avenue, Polk City, being located within section 20 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township) and is legally described as follows:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 3; THENCE SOUTH 00°11'25" EAST ALONG THE EAST LINE OF SAID LOT 3, A DISTANCE OF 81.00 FEET; THENCE SOUTH 89°48'35" WEST, 90.40 FEET; THENCE NORTH 66°19'13" WEST, 35.78 FEET; THENCE NORTH 00°11'25" EAST, 66.52 FEET TO THE NORTH LINE OF SAID LOT 3; THENCE NORTH 89°48'25" EAST ALONG SAID NORTH LINE, 123.12 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.22 ACRES (9,736 S.F.).

AND

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT; THENCE SOUTH 00°11'25" EAST ALONG THE EAST LINE OF SAID LOT 3, A DISTANCE OF 153.14 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°11'25" EAST ALONG SAID EAST LINE, 21.87 FEET; THENCE NORTH 66°19'13" WEST, 174.32 FEET TO THE WEST LINE OF SAID LOT 3; THENCE NORTH 07°40'00" WEST ALONG SAID WEST LINE, 23.42 FEET; THENCE SOUTH 66°19'13" EAST, 177.66 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.08 ACRES (3,520 S.F.).

WHEREAS, a public hearing was held on October 8, 2024 as required by Section 354.23 of the Code of Iowa to vacate the platted drainage easements.

NOW, THEREFORE BE IT RESOLVED that the portions of the existing drainage easements described above and shown on attached Exhibit 'A' is hereby vacated, and this Resolution and attached Exhibit 'A' shall be recorded by the Polk County Auditor's Office as the vacating instruments in accordance with Section 354.23, Code of Iowa.

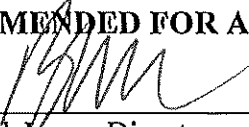
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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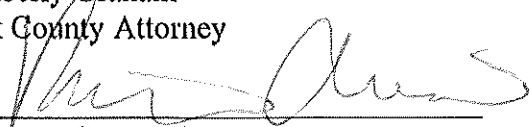
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 187-24 to vacate a portion of an existing drainage easement, and authorizing the Auditor to record the Resolution and vacating instruments. Subject property is located at 3523 NW 93rd Avenue, Polk City.

Agenda Date: October 8, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: On September 24, 2024 the Board set the public hearing on this easement vacation for October 8, 2024.

Board/Commission Actions: None

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the drainage easement.

Background: The owners desire to gain additional use of their property for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

Action Impact: Approval of the Resolution will vacate the requested easement and direct the Auditor's Office to record the approved Resolution and Exhibit A – vacation instrument.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N	N	N		

ORDINANCE AM
AMENDING THE POLK COUNTY ZONING ORDINANCE

WHEREAS, the Polk County Board of Supervisors previously adopted the Zoning Ordinance for Unincorporated Polk County on September 10, 2007, and most recently amended said Ordinance on August 4, 2023; and

WHEREAS, Polk County Public Works Staff is proposing text amendments to the Zoning Ordinance to ensure consistency with newly passed State legislation, and clean up various sections related to interpretation and enforcement of the Ordinance; and

WHEREAS, the proposed amendments specifically address substantive changes to the Stormwater and Erosion Control regulations, Animal definitions and regulations, as well as other minor substantive and non-substantive changes; and

WHEREAS, the Polk County Zoning Commission held a public hearing on August 26, 2024, and voted six (6) in favor and zero (0) against, with one (1) member absent, to recommend approval of the proposed Polk County Zoning Ordinance amendments; and

WHEREAS, on September 10, 2024, the Polk County Board of Supervisors passed a resolution setting a public hearing on the amendments to the Polk County Zoning Ordinance for September 24, 2024 at 9:30 a.m., in Room 120 of the Polk County Administration Building.

WHEREAS, the amendments were heard by the Polk County Board of Supervisors on September 24, 2024 at 9:30 a.m., in Room 120 of the Polk County Administration Building as required by law.

NOW, THEREFORE, BE IT ORDAINED that the following amendments to the Polk County Zoning Ordinance be approved and become effective upon publication:

Article 2, Division 2, Section 1. Word Definitions is amended to update the definition of livestock as follows:

Livestock. For purposes of applying this ordinance, "livestock" shall include but not be limited to an animal, irrespective of its classification as miniature or otherwise, belonging to any of the following

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groups: Bovidae, caprinae, equine, ovine, or suidae, farm deer as defined in Iowa Code section 170.1, or poultry, including ostriches, rheas, emus.

Article 4, Division 7, Section 1(B) is amended to read:

Fenced areas confining livestock, except poultry but including ostriches, emus and rheas, shall be located 100 feet or more from neighboring dwelling unit.

Article 4, Division 7, Section 1(C) is amended to read:

Structures enclosing 120 square feet or more of ground floor area and which shelter livestock, except poultry but including ostriches, emus and rheas shall be located 150 feet or more from neighboring dwelling unit(s).

Article 4, Division 7, Section 1(D) is amended to read:

The following regulations shall apply to the keeping of animals on all parcels unless otherwise permitted.

Article 4, Division 7, Section 1(D)(2) is amended to read:

On lots smaller than one (1) acre, any combination not to exceed twelve (12) poultry (excluding ostriches, emus and rheas, which are regulated below as livestock), adult rabbits or other animals belonging to the Leporidae species, or other similar small domesticated animals is permitted. On parcels of one (1) acre in size to less than three (3) acres in size, any combination not to exceed, twenty four (24) adult animals as described above is permitted. For every additional acre in excess of three (3) acres, an additional twenty-four (24) adult animals as described above shall be permitted. There is no limit on the permitted number of juvenile (less than 6 months old) animals permitted on the property provided they are offspring to permitted adult(s) currently on the property.

Article 4, Division 7, Section 1(D)(3) is amended to read:

No livestock (excluding poultry but including ostriches, emus, and rheas), or other similar large domesticated animals shall be kept on parcels smaller than one (1) acre. On parcels of one (1) acre in size or greater, one (1) such adult animal is permitted. For every additional acre in excess of one (1) acre, any combination not to exceed one (1) additional adult animal in this class shall be permitted. There is no limit on the permitted number of juvenile (less than 6 months old) animals permitted on the parcel provided they are offspring to permitted adult(s) currently on the property.

Article 4, Division 7, Section 1(D)(5) is deleted in its entirety.

Article 6, Division 6, Section 3(A) is amended to read:

Fences, at grade landscaping, and pavement, which do not obstruct drainage within the easement, water related control structures and soil erosion measures may be located in utility and drainage easements, if all other zoning conditions can be met. However, fences are specifically prohibited from being placed within any established stormwater detention easement.

Article 8, Division 1, Section 1 is amended to read:

Excess runoff shall be judged in comparison to the site in its predeveloped or existing condition and shall include all increases in stormwater resulting from any of the following:

- (A) An increase in the impervious surface of the site, including all additions of buildings, roads and parking lots.
- (B) Changes in soil absorption caused by compaction during development.

- (C) Modifications in contours, including the filling or draining of small depression areas, alterations of drainageways, or regrading of slopes.
- (D) Destruction of woodlands.
- (E) Alteration of drainageways or installation of collection systems to intercept street flows or to replace swales or other drainageways.
- (F) Alteration of subsurface flows, including any groundwater dewatering or diversion practices such as certain drains.

Article 8, Division 1, Section 2 is amended to read:

No development shall cause downstream property owners, watercourses, channels, or conduits to receive stormwater runoff from the proposed development site at a higher peak flow rate, , or at higher velocities than would have resulted from the same storm event occurring over the site of the proposed development with the land in its natural predeveloped or existing condition, unless sufficient capacity to convey the water through downstream properties, watercourses, channels or conduits to receive stormwater runoff from the proposed development site is demonstrated.

- (A) New Development. Any new development of land adding more than 5,000 square feet of new impervious surface shall provide stormwater management as outlined in this ordinance. This threshold is a cumulative amount of new square footage and may be reached over time in increments. At such time that a development site exceeds 5,000 cumulative square feet of new impervious surface the site will be required to be in full compliance with the Stormwater Runoff provisions of this ordinance.
- (B) Redevelopment. Any redevelopment adding more than 5,000 square feet of new impervious surface but disturbing less than 50% of the site shall provide stormwater management at the Water Quality Volume standard and the Channel Protection standard for the entire site. Peak flow rates that occur during rainfall events greater than the 1-year, 24-hour event (Channel Protection) shall not exceed the peak flow rates of the existing site conditions at the time of redevelopment. This threshold is a cumulative amount of new square footage and may be reached over time in increments.
 - (1) Any redevelopment disturbing 50% or more of a site shall be required to meet the same stormwater management standards as a new development. This threshold is a cumulative amount of new square footage and may be reached over time in increments.
- (C) Exemption. The following activities shall be exempted from meeting the stormwater management standards of this ordinance:
 - (2) New development adding less than 5,000 square feet of new impervious surface.
 - (3) Redevelopment adding less than 5,000 square feet of new impervious surface and less than 50% site disturbance and if in compliance with a previously approved stormwater management plan.
 - (4) Removal and replacement of impervious surface exactly matching location and square feet as approved on previously submitted site plan.
 - (5) Agricultural activity that is consistent with an approved soil conservation plan or prepared approved by the appropriate agency, as applicable.
 - (6) Additions or modifications to single family structures.
 - (7) Repairs to any stormwater management infrastructure deemed necessary by the County.
 - (8) Linear projects such as road construction

Article 8, Division 1, Section 4 is amended to read:

Drainage area and the outlet location of stormwater runoff in its natural, predeveloped or existing condition shall not be altered with development activity. Stormwater runoff must be controlled on site and cannot be diverted or backed up onto adjacent property owners.

(A) Downspouts shall have an outlet onsite to control stormwater runoff and not diverted onto adjacent properties

(B) Sump pumps shall daylight a minimum of ten (10) feet from any property line, a drainage easement or drainageway or stream to allow for infiltration of stormwater.

Article 8, Division 1, Section 6(A) is amended to read:

Water Quality Volume - To reduce potential increases in downstream erosion and water pollution, practices or techniques shall be employed that capture and treat runoff from a 1.25" rainfall event. This standard addresses approximately 90% of the rainfall events that occur in Central Iowa.

Article 8, Division 1, Section 6(C) is amended to read:

Overbank Flood Protection - To minimize surcharge of downstream storm sewer systems and reduce the frequency of flash flooding, practices and techniques shall be employed that limit peak release rates that are anticipated to occur post-development during the 2-year, 24-hour storm events to levels no greater than those expected to occur from natural conditions from a given site from the same storm event. The 5 and 10 year 24-hour storm events shall be limited to the natural conditions of the same storm event or the existing 5 year, 24-hour storm event at a minimum.

Article 8, Division 1, Section 6(D) is amended to read:

Extreme Flood Protection - To reduce the frequency and impacts caused by larger flood events, practices and techniques shall be employed that limit peak release rates that are anticipated to occur post-development during the 25-, 50- and 100-year, 24-hour storm events to levels no greater than those expected to occur from the natural conditions of the same storm event or the existing condition 5 year, 24-hour storm event at a minimum. If the 25 through 100 year storm events are released based on natural conditions, then the 5 through 10 year storm events must also be released as such.

Article 8, Division 1, Section 6(E) is amended to read:

Upstream Land - Detention of runoff generated by upstream land is not required, but shall be managed through the site by providing adequate conveyance and management infrastructure.

Article 8, Division 1, Section 6(H)(5) is amended to read:

Natural or Existing Conditions and runoff analysis summary

Article 8, Division 1, Section 6(H)(10) is amended to read:

Soil Management Plan. The plan shall identify existing soil conditions, areas not to be disturbed, areas where top soil will be stripped and stockpiled, and identify if tillage, amendment and/or import will be needed.

Article 8, Division 1, Section 7(C)(1) is amended to read:

Calculations are required for detention analysis for each scenario (e.g. natural or existing and developed) and for each drainage area. No assumed values will be accepted.

Article 8, Division 1, Section 7(D)(2) is amended to read:

Freeboard - All detention and retention basins shall require two (2) feet of freeboard above the calculated 100-year high water elevation to the top of the overflow.

Article 10, Division 5, Table 10.3 is amended to include "GC" General Commercial District in the Adjacent Zoning District Development Option.

Article 22, Division 1, is amended to add:

(N) **Disability-based Waivers.** Consider and may issue waivers of specified zoning ordinance requirements to individuals with a disability, or for that individual's property, to maintain Polk County's compliance with the Americans with Disabilities Act, the Federal Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and the Iowa Civil Rights Act. For an individual to qualify for a waiver of zoning restrictions, the zoning administrator must determine, on the basis of proof submitted by the applicant, all of the following conditions have been met:

- (1) The individual has a disability;
- (2) The waiver, or another less-extensive accommodation, is necessary for Polk County to remain in compliance with the aforementioned federal and state laws;
- (3) The waiver, or another less-extensive accommodation, is the minimum accommodation necessary for Polk County to remain in compliance with the aforementioned federal and state laws;
- (4) The requested accommodation will give the individual with a disability adequate relief; and
- (5) The requested accommodation will not unreasonably undermine the basic purposes the Polk County Zoning Ordinance seeks to achieve.

Any waiver granted pursuant to this section shall only apply to the individual with a disability and that individual's property. Upon change in ownership or tenancy, the waiver shall terminate.

Appeals from a denial of waiver pursuant to this section may be appealed to the Polk County Board of Adjustment pursuant to Division 3 of this Article.

In addition to the aforementioned amendments, there are several non-substantive punctuation, grammatical, formatting and renumbering changes.

POLK COUNTY IOWA

Angela Connolly, Chairperson

Polk County Board of Supervisors

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. for a public hearing regarding proposed text amendments to the Polk County Zoning Ordinance.

Agenda Date: September 24, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: Previously adopted and amended the current version of the Polk County Zoning Ordinance, and also passed a resolution on September 10, 2024 to set public hearing date on this item for September 24, 2024.

Board/Commission Actions: The Polk County Zoning Commission met on August 26, 2024, and voted six (6) in favor, and zero (0) against, with one (1) member absent to recommend approval of the proposed Polk County Zoning Ordinance text amendments.

Comply with Policy: Yes

Background: The proposed Polk County Zoning Ordinance amendments address additions, deletions, corrections, and rewording within the Ordinance. Specifically, Stormwater and Erosion Control Management regulations are proposed to be amended in order to comply with newly adopted State legislation. Additionally, amendments to the Animal Regulations are proposed. Other minor substantive changes to fencing and landscaping regulations are also proposed, as well as other minor procedural changes and non-substantive punctuation, grammatical, formatting and renumbering changes. No changes to the Official Polk County Zoning Map are proposed.

Action Impact: Approval adopts the proposed changes as the amended and effective version of the Ordinance, upon final reading and publication.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has become necessary to submit to the Iowa Department of Transportation, a revision to the Fiscal Year 2025 Polk County Secondary Road Budget and the Five Year Secondary Road Construction Program, due to additions and changes since the Fiscal Year 2025 Polk County Secondary Road Budget and the Five Year Secondary Road Construction Program were formally adopted on April 9, 2024.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the revision and authorizes the Chair of the Polk County Board of Supervisors to sign the revised Fiscal Year 2025 Polk County Secondary Road Budget and the Five Year Secondary Road Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation on behalf of Polk County, Iowa

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

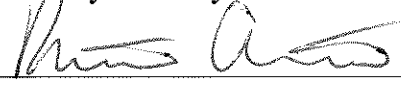
RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE:

This revision includes an additional project for a total cost of \$632,500, with \$506,000 coming from federal ICAAP funds and \$126,500 coming from the Secondary Roads Budget.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution 182-24 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the Fiscal Year 2025 Revised Secondary Road Budget and the Five Year Secondary Road Construction Program to the Iowa Department of Transportation.

Agenda Date: October 8, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 69-24 approved the FY2025 Secondary Road Budget and the Five Year Secondary Road Construction Program.

Board/Commission Actions: Approve resolution and sign the FY2025 Revised Secondary Road Budget and the Five Year Secondary Road Construction Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: The FY2025 Secondary Road Budget and the Five Year Secondary Road Construction Program were adopted April 9, 2024. This revision uses the Iowa Department of Transportation format to show the County revisions to the adopted budget and program.

Action Impact: The resolution directs the Public Works Department to submit the FY2025 Revised Secondary Road Budget and the Five Year Secondary Road Construction Program to the Iowa Department of Transportation.

Fiscal Note: This revision includes an additional project for a total cost of \$632,500, with \$506,000 coming from federal ICAAP funds and \$126,500 coming from the Secondary Roads Budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	N/A	\$506,000	\$506,000	Y	200267130.73400	
25/26	Y	N/A	\$126,500				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Ducks Unlimited and Polk County have collaborated to fundraise for the construction of wetlands to improve Central Iowa water quality and habitat; and

WHEREAS, Polk County has coordinated the installation of the Helland and Chichaqua Wetlands in Central Iowa; and

WHEREAS, Ducks Unlimited shall provide \$100,000 towards the Projects with a total estimated cost of \$431,905.25; and

WHEREAS, Polk County will lead the design, construction, and project management to implement the wetlands.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Ducks Unlimited, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

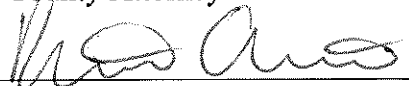
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 183-24 to approve Agreement between Ducks Unlimited and Polk County, Iowa for the Helland and Chichaqua Wetland Projects.

Agenda Date: October 8, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Res. No. 48-23 dated April 4, 2023 approving 28E Funding Agreement. Res. No. 107-24 dated May 21, 2024 approve contract for construction of Helland Wetland.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Helland and Chichaqua Projects will install two wetlands to improve water quality in Central Iowa. Ducks Unlimited has assisted in fundraising \$100,000 towards the projects.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$431,905.25	\$323,912.57	N	10266004.77440 WQ107	10266004.58190

Additional Fiscal Note Information (optional): Additional \$223,912.57 revenue provided by Iowa Department of Agriculture and Land Stewardship through 28E Wetland Agreement. \$107,992.68 expense funded through previously allocated ARPA lost revenue for water quality projects unless further fundraising efforts secure additional revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is an active member and serves as the watershed coordinator for the Walnut Creek Watershed Management Authority; and

WHEREAS, previous studies have identified high levels of unknown sources of bacteria in Walnut Creek that raises health concerns for drinking water and recreational users; and

WHEREAS, Drake University has provided a plan to complete bacteria source tracking sampling for a cost not to exceed \$10,000; and

WHEREAS, Polk County Public Works will oversee this work and coordinate findings to the Watershed Management Authority.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Research Agreement with the Drake University, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

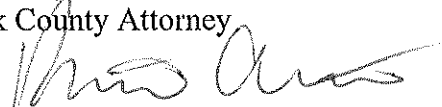
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 184-24 to approve Research Agreement between Drake University and Polk County, Iowa for bacteria source tracking in Walnut Creek.

Agenda Date: October 8, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's has an ongoing partnership to improve water quality in Walnut Creek. Past studies have identified a bacteria issue in the watershed. Proposed water sampling by Drake University will seek to identify the sources of this bacteria.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding through annual appropriation in the Public Works Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$10,000	\$0	N	10266004.77190	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County completed an Iowa Department of Transportation approved Integrated Roadside Vegetation Management Plan in 2024 making the County an eligible recipient of Living Roadway Trust Funds (LRTF); and

WHEREAS, Polk County Public Works identified the need to purchase a specialize spray truck to increase the efficiency of roadside vegetation management; and

WHEREAS, Polk County applied for and was awarded three LRTF grants totaling \$28,000 for the purchase of a specialized spray truck; and

WHEREAS, additional revenue was approved as part of FY24/25 decision package appropriation and allocation of 2023 and 2024 cover crop seeder reimbursements.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreements with the Iowa Department of Transportation, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

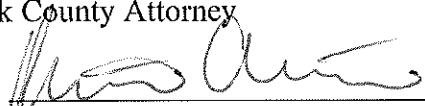
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 185-24 to approve Agreements for Living Roadway Trust Fund Grants between the Iowa Department of Transportation and Polk County, Iowa.

Agenda Date: October 8, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has relaunched its Integrated Roadside Vegetation Management Program in 2023, focused on restoring native vegetation along our roads. The program has received three grants to assist with the purchase of a specialized spray truck to assist with vegetation management.

Action Impact: Action approves the Chair to sign the three grant agreements.

Fiscal Note: Expense and revenue to be tracked in the Public Works' rural fund for road clearing.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0		\$67,637.50			10109030.52790
24/25	Y	0	\$198,917	\$28,000	N	110267140.78950	110267140.52290
24/25	Y	0		\$65,000			10109030.52790

Additional Fiscal Note Information (optional): Revenue includes approved allocation of 2023 Cover Crop Seeder reimbursement from the Iowa Department of Agriculture and Land Stewardship (\$67,637.50), anticipated revenue from 2024 Cover Crop Seeder reimbursement (\$65,000), and Living Roadway Trust Fund grant (\$28,000). Remaining \$38,279.50 anticipated expense to be paid from Rural Basic fund balance, as approved via FY24/25 decision package.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted wetland project to construct wetlands to improve water quality and reduce flooding, dubbed the Wetland Wave Program; and

WHEREAS, Polk County has entered into a fiscal agent assistance agreement with the Iowa Department of Agriculture and Land Stewardship for co-funding projects and has agreed to fund 50% of design costs; and

WHEREAS, Polk County has identified a wetland construction project, known as the Farley Wetland Restoration Project, which will improve water quality and reduce flooding in Polk County; and

WHEREAS, Polk County Public Works selected Bolton & Menk, Inc. from a list of pre-qualified engineering firms to design, plan, and assist in the Farley Wetland Restoration Project; and

WHEREAS, the attached Professional Services Agreement sets forth the duties and obligations of Bolton & Menk, Inc. and Polk County pursuant to the Farley Wetland Restoration Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Professional Services with Bolton & Menk Inc., authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 186-24 to approve Agreement for Professional Services between Bolton & Menk, Inc. and Polk County, Iowa for the Farley Wetland Project.

Agenda Date: October 8, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Res. No. 48-23 dated April 4, 2023 approving 28E Funding Agreement with the Iowa Department of Agriculture and Land Stewardship

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Farley Wetland Project is the newest addition to the program. The large wetland will provide water quality benefits to the Raccoon River watershed. Bolton & Menk Inc. was selected from a list of pre-qualified engineers to provide design assistance for the project.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$61,800	\$30,900	N	10266004.77440 WQ107	10266004.52290

Additional Fiscal Note Information (optional): \$30,900 revenue provided by Iowa Department of Agriculture and Land Stewardship through 28E Wetland Agreement. \$30,900 expense funded through previously allocated ARPA lost revenue for water quality projects unless further fundraising efforts secure additional revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Supplemental Foods Program distributes commodity food items to low-income senior citizens in Polk County and neighboring counties; and

WHEREAS, a Memorandum of Understanding with Boone, Dallas, Jasper and Warren Counties and Heartland Senior Services of Story County has been developed to continue the distribution of commodity food packages for the term of October 1, 2024 through September 30, 2027; and

WHEREAS, the Agreement establishes a distribution handling fee for FFY 25 of \$5.00 per package, for up to 200 packages, with a minimum payment to Polk County of \$2,500 per month from all counties combined and a fee of \$6.00 per package, for up to 200 packages, for FFY 26 and FFY 27 with a minimum payment to Polk County of \$3,000 per month from all counties combined.

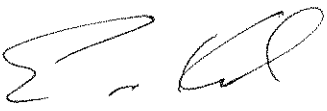
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Boone County, Iowa for the distribution of commodity foods, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with Boone, Dallas, Jasper and Warren Counties and Heartland Senior Services of Story County, Iowa for Supplemental Food Program Services.

Agenda Date: October 8, 2024

Contact Individual: Doug Stodgel, Program Administrator
Polk County Supplemental Foods
515-286-3407

Previous Action taken by the Board: A similar agreement was approved by the Board on October 5, 2021.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: Polk County's Department of Community, Family and Youth Services' Supplemental Foods Program administers the Commodity Supplemental Foods Program in Iowa. Participants in the program are eligible low-income senior citizens aged 60 and older. The program provides a monthly allotment of commodities that include protein, vegetables, cheese, milk products, rice, cereal, fruit and fruit juices. Commodities are delivered by Polk County Supplemental Foods staff to residents in participating counties for an administration fee per package with a guaranteed minimum payment per month to Polk County, regardless of the number of packages distributed. The maximum number of packages delivered shall not exceed 200 per month.

October 1, 2024 - September 30, 2025	\$5.00 per food package*
*Minimum payment of \$500.00 per month per county regardless of the number of packages actually distributed.	

October 1, 2025 – September 30, 2027	\$6.00 per food package*
*Minimum payment of \$600.00 per month per county regardless of the number of packages actually distributed.	

Action Impact: Approval of this resolution will allow the Polk County Supplemental Foods Program to provide monthly commodities to low-income senior citizens living in Boone County.

Fiscal Note:

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Supplemental Foods Program distributes commodity food items to low-income senior citizens in Polk County and neighboring counties; and

WHEREAS, a Memorandum of Understanding with Jasper County Extension RSVP has been developed to continue the coordination of volunteers to help deliver commodities at no cost to Polk County, Iowa for the term of October 1, 2024 through September 30, 2027; and

WHEREAS, the Polk County Supplemental Foods Program meets the requirements to be an RSVP volunteer station.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with Jasper County Extension RSVP for the coordination of volunteers, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with Jasper County Extension RSVP for volunteer coordination for Supplemental Foods.

Agenda Date: October 8, 2024

Contact Individual: Doug Stodgel, Program Administrator
Polk County Supplemental Foods
515-286-3407

Previous Action taken by the Board: A similar agreement was approved by the Board on January 25, 2022.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: Polk County's Department of Community, Family and Youth Services' Supplemental Foods Program administers the Commodity Supplemental Foods Program in Iowa. Participants in the program are eligible low-income senior citizens aged 60 and older. The program provides a monthly allotment of commodities that include protein, vegetables, cheese, milk products, rice, cereal, fruit and fruit juices.

Outlying counties rely on volunteers to help distribute packages within their community. The Retired Senior Volunteer Program of Jasper County (RSVP) will recruit volunteers at no cost to Polk County to deliver commodities within Jasper County. Polk County will act as the Volunteer Station and will be responsible for submitting volunteer reports to RSVP monthly, or as requested. Polk County will perform background checks on individuals referred by RSVP and will make the final decision regarding placement of volunteers.

The term of this Memorandum of Understanding is October 1, 2024 through September 30, 2027.

Action Impact: Approval of this Memorandum of Understanding will allow for delivery of commodities in Jasper County through the use of RSVP volunteers.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through its Department of Community, Family and Youth Services, has provided funding to Lutheran Services in Iowa ("LSI") to support Elder Refugee and Immigrant Programming at the Central Senior Center; and

WHEREAS, Polk County and LSI desire to enter-into an Agreement to continue services for elder refugees and immigrants in Polk County; and

WHEREAS, the Agreement between Polk County, Iowa and LSI shall be effective upon signing and continue through June 30, 2027; and

WHEREAS, the amount paid by Polk County to LSI shall not exceed \$30,000.00 per fiscal year with a maximum amount for the term of this Agreement not to exceed \$90,000.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Lutheran Services in Iowa for Elder Refugee and Immigrant Programming, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

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By: _____

Assistant County Attorney

FISCAL NOTE: Fiscal year expenditures shall not exceed \$30,000.00; maximum amount to be paid for the term of this Agreement shall not exceed \$90,000.00.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Lutheran Services in Iowa for Elder Refugee and Immigrant Programming at the Central Senior Center.

Agenda Date: October 8, 2024

Contact Individual: Joy Ihle, Deputy Director
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: A similar agreement was approved by the Board on July 13, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County, through its Department of Community, Family and Youth Services, has had an Agreement with Lutheran Services in Iowa (“LSI”) to help support elder refugees living in Polk County since 2014. LSI provides programming for elder refugees and immigrants at the Central Senior Center that supports a pathway to citizenship attainment, along with other supportive services. In addition, elderly individuals benefit from social interactions with other older adults both during and after the classes. The cost of this Agreement is \$30,000.00 per fiscal year. The term of this Agreement is July 1, 2024 through June 30, 2027

Action Impact: Approval of this Agreement will allow LSI and Polk County to serve the needs of elder refugees by assisting them with accessing community resources, having a place to gather with others all while participating in a program to assist in attaining citizenship.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$30,000	\$0	N	10233400.77190	n/a
25/26	N	0	\$30,000	\$0	N	10233400.77190	
26/27	N	0	\$30,000	\$0	N	10233400.77190	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1411 64th Street, Windsor Heights, Iowa 50324; and

WHEREAS, bids were received by 2:00 PM on 8/8/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$14,000.00
FexSteve Limited Company	\$14,950.00
Richmond Construction	\$15,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest bid was submitted by The B Jr Company LLC; and

WHEREAS, subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified; and

WHEREAS, thus, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends its acceptance for **\$14,950.00**; and

WHEREAS, FexSteve Limited Company, Ruben Quiroga and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$14,950.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

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Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$14,950
FY 24/25 expenses	\$14,950

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1411 64th Street, Windsor Heights, Iowa 50324.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Ruben Quiroga owns a property at **1411 64th, Windsor Heights, Iowa 50324**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **August 8, 2024**. The following bids were received:

The B Jr Company LLC	\$14,000.00
FexSteve Limited Company	\$14,950.00
Richmond Construction	\$15,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the bid submitted by **FexSteve Limited Company** in the amount of \$14,950.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa. Subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$11,500	\$11,500	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,450	\$3,450	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1444 Arthur Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00 PM on 8/8/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$17,450.00
FexSteve Limited Company	\$21,150.00
Richmond Construction	\$21,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest bid was submitted by The B Jr Company LLC; and

WHEREAS, subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified; and

WHEREAS, thus, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends its acceptance for **\$21,150.00**; and

WHEREAS, FexSteve Limited Company, Douglas Campbell and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$21,150.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

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Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: John O'Neil
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$21,150
FY 24/25 expenses	\$21,150

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1444 Arthur Avenue, Des Moines, Iowa 50316.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Douglas Campbell owns a property at **1444 Arthur Avenue, Des Moines, Iowa 50316**. Mr. Campbell has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **August 8, 2024**. The following bids were received:

The B Jr Company LLC	\$17,450.00
FexSteve Limited Company	\$21,150.00
Richmond Construction	\$21,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the bid submitted by **FexSteve Limited Company** in the amount of \$21,150.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa. Subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$19,700	\$19,700	N	10223018.77440.01	10223018.52440
24/25	N	0	\$1,450	\$1,450	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1610 E. 13th Street, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00 PM on 3/26/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$50,000.00
FexSteve Limited Company	\$75,700.00
Richmond Construction	\$79,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest bid was submitted by The B Jr Company LLC; and

WHEREAS, subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified; and

WHEREAS, thus, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends its acceptance for **\$75,700.00**; and

WHEREAS, FexSteve Limited Company, Henry J. Carson Trust and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$75,700.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

#22

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$50,700
FY 24/25 expenses	\$75,700

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1610 E. 13th Street, Des Moines, Iowa 50314.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Henry J. Carson Trust own a property at **1610 E. 13th Street, Des Moines, Iowa 50314**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 26, 2024**. The following bids were received:

The B Jr Company LLC	\$50,000.00
FexSteve Limited Company	\$75,700.00
Richmond Construction	\$79,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the bid submitted by **FexSteve Limited Company** in the amount of \$75,700.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa. Subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$47,550	\$47,550	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,150	\$3,150	N	10223018.77440.05	10223018.52440
24/25	N	0	\$25,000	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1307 4th Street, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00 PM on 7/9/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$10,880.00
Richmond Construction	\$19,000.00
FexSteve Limited Company	\$24,550.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest bid was submitted by The B Jr Company LLC; and

WHEREAS, subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified; and

WHEREAS, thus, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends its acceptance for **\$19,000.00**; and

WHEREAS, Richmond Construction, Oscar Gasca Gonzalez, Jamie Gasca and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$19,000.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

#23

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$19,000
FY 24/25 expenses	\$19,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1307 4th Street, Des Moines, Iowa 50314.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Oscar Gasca Gonzalez & Jamie Gasca own a property at **1307 4th Street, Des Moines, Iowa 50314**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **July 9, 2024**. The following bids were received:

The B Jr Company LLC	\$10,880.00
Richmond Construction	\$19,000.00
FexSteve Limited Company	\$24,550.00

The Polk County Health Department reviewed these bids and recommends acceptance of the bid submitted by **Richmond Construction** in the amount of \$19,000.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa. Subsequent to the bid process for this project, the bid from The B Jr Company LLC was disqualified.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$15,600	\$15,600	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,400	\$3,400	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1912 34th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 3/26/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$54,710.00
Richmond Construction	\$75,900.00
FAB Rehab	\$77,841.00
FexSteve Limited Company	\$79,850.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest bid was submitted by The B Jr Company LLC; and

WHEREAS, subsequent to the bid process and initial work beginning on this process, the Polk County Health Department had cause to terminate the contract with The B Jr Company LLC; and

WHEREAS, the Polk County Health Department has need for another company to complete the work on short-notice; and

WHEREAS, the Polk County Health Department has thus reviewed the Richmond Construction adjusted bid proposal and recommends acceptance for **\$75,900.00**; and

WHEREAS, Richmond Construction, Derek Mann and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for \$75,900.00 from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$54,710
FY 23/24 expenses	\$75,900

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1912 34th Street, Des Moines, Iowa 50310.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021. The Board of Supervisors previously entered-into a contract with another company for this project.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Derek Mann owns a property at **1912 34th Street, Des Moines, Iowa 50310**. Mr. Mann has one visiting child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 26, 2024**. The following bids were received:

The B Jr Company LLC	\$54,710.00
Richmond Construction	\$75,900.00
FAB Rehab	\$77,841.00
FexSteve Limited Company	\$79,850.00

Polk County previously entered-into a contract with The B Jr Company LLC for this project. After beginning this project, the Polk County Health Department terminated the previously executed contract with The B Jr Company LLC and had need for another company to complete the work on short notice. Thus, the Polk County Health Department recommends acceptance of the following responsive bid submitted by **Richmond Construction** in the amount of \$75,900.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$54,710	\$54,710	N	10223018.77440.01	10223018.52440
24/25	N	0	\$21,190	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa received grant funding from Iowa Health and Human Services (Iowa HHS) for Public Health Emergency Preparedness (PHEP) within the fourteen counties of the Central Iowa Health Care Coalition (CIHCC); and

WHEREAS, The University of Iowa has the knowledge and experience to continue maintaining and hosting the PrepareIowa Information Sharing Platform for CIHCC; and

WHEREAS, the amount of the Agreement for Professional Services between Polk County, Iowa and The University of Iowa is \$3,500.00 for the term of July 1, 2024 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the Agreement for Professional Services with The University of Iowa to host and maintain the PrepareIowa Information Sharing Platform for the Central Iowa Health Care Coalition, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement for Professional Services.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: The Public Health Emergency Preparedness grant will fully fund this service agreement, of \$3,500.00, for FY24/25.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with University of Iowa for hosting and maintaining the PrepareIowa Information Sharing Platform for the Central Iowa Healthcare Coalition.

Agenda Date: October 8, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: Most recent agreement was approved by the Board of Supervisors on December 12, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, as fiscal agent for the fourteen county Central Iowa Health Care Coalition (CIHCC), has received funding from the Iowa Department of Health and Human Services to carry out the Public Health Emergency Preparedness grant activities. The purpose of this program is to coordinate and advance public health emergency preparedness within CIHCC. CIHCC is responsible to ensure all healthcare systems can prevent, prepare for, respond to, and recover from all incidents. Collaboration and communication strategies with all stakeholders are required to develop and sustain operational readiness opportunities.

The University of Iowa has the knowledge and experience to continue maintaining and hosting the PrepareIowa Information Sharing Platform for CIHCC. The term for the Agreement for Professional Services is July 1, 2024 through June 30, 2025. The Agreement for Professional Services amount is \$3,500.00.

Action Impact: Providing a website platform will provide information and resource sharing, training, and the ability to be operationally ready for any event.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$3,500.00	\$3,500.00	N	10223041.77440.09	10223041.52480

Additional Fiscal Note Information (optional): Grant funded \$3,500.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Community, Family, and Youth Services is requesting two side-by-side positions due to extended leaves of absence of two employees, and

WHEREAS, the employees are covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side positions, and

WHEREAS, the Director indicates the side-by-side positions are needed to continue current level of service and will continue until the employees return to the positions or separate employment, and

WHEREAS, the Director of Community, Family, and Youth Services is requesting the following position modifications:

- Create one (1) side-by-side Control Center Specialist position, AFSCME grade 16, range \$60,979-\$79,762.
- Create one (1) side-by-side Youth Services Team Leader position, Management grade 19, range \$80,369-\$105,700.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munro
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Department of Community, Family, and Youth Services

Agenda Date: October 8, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The incumbents of one Control Center Specialist position (#2083) and one Youth Services Team Leader position (#2129) are currently on extended leaves of absences and are covered by the long-term disability plan. The Director of Community, Family, and Youth Services is requesting side-by-side positions and indicates the positions are needed to continue the current level of service. The incumbents are covered by the long-term disability plan, leaving general funds available to cover the side-by-side position creation costs.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N/A	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, a Secondary Roads Superintendent in the Public Works Department intends to retire in December of 2024, and

WHEREAS, the Director of Public Works considers this position critical to operations and is requesting a temporary position to train a new incumbent, and

WHEREAS, the temporary position will continue until such time the Secondary Roads Superintendent position becomes vacant, for a period not to exceed eight (8) weeks, and

WHEREAS, the Director of Public Works is requesting the following position modification:

- Create one (1) Temporary Secondary Roads Superintendent position, Management grade 23, range \$96,953-\$127,681.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murano
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$15,533 for FY24/25. The cost will be covered by departmental vacancies.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Public Works Department

Agenda Date: October 8, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: A Secondary Roads Superintendent intends to retire in December 2024. The Director of Public Works considers this position critical to operations and is requesting a temporary position to train a new incumbent. The temporary Secondary Roads Superintendent position, Management grade 23, range \$96,953-\$127,681, will not exceed eight (8) weeks.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$15,533 for FY24/25. The cost will be covered by departmental vacancies.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	1	\$15,533	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Lauridsen Skatepark, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, MidAmerican Energy Company requests Polk County and the Polk County Conservation Board grant a permanent Electric Easement on Polk County Conservation Board managed land known as the Lauridsen Skatepark in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Descriptions:

A 10 FOOT WIDE TRACT OF LAND LOCATED IN PARCEL #2023-45 OF PART OF LOT 2, BLOCK 'C', RIVER HILLS PLAT ONE, CITY OF DES MOINES, POLK COUNTY, IOWA AS SHOWN IN BOOK 19543, PAGE 289 IN THE POLK COUNTY RECORDER'S OFFICE, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL #2023-45; THENCE N26°53'53"E, 79.67 FEET ALONG THE WEST LINE OF SAID PARCEL #2023-45 TO THE POINT OF BEGINNING; THENCE CONTINUING N26° 53'53"E, 254.07 FEET ALONG SAID WEST LINE; THENCE S63° 06'07"E, 10.00 FEET; THENCE S26°53'53"W, 250.57 FEET; THENCE S11 036'41"E, 65.52 FEET TO THE NORTH LINE OF AN 10 FOOT ELECTRIC EASEMENT AS RECORDED IN BOOK 17445, PAGES 967-968 IN THE POLK COUNTY RECORDER'S OFFICE; THENCE N85°37'33"W, 10.40 FEET ALONG SAID NORTH LINE; THENCE N11 036'41"W, 66.15 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 3,182 SQUARE FEET.
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, the Polk County Conservation Board determined at its August 8, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on October 22, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Auditor to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

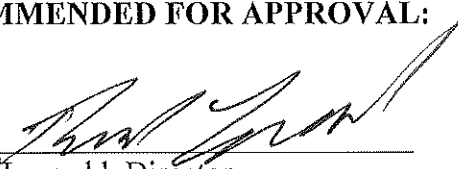
Approved this _____ day of _____, 2024.

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POLK COUNTY, IOWA

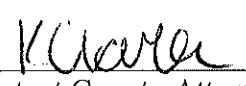
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving setting a Public Hearing to approve a permanent Electrical Easement to MidAmerican Energy Company on land known as the Lauridsen Skatepark.

Agenda Date: 10/08/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: NA

Board/Commission Actions: On August 8, 2024 with **Roll Call 24-0808** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Electrical Easement to MidAmerican Energy Company as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: MidAmerican Energy Company needs to install a new transformer to provide electricity to the new parking lot for lighting, (3) EV Charging Stations, and the Hello River Art installation.

Action Impact: None.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office participated annually with the Iowa Department of Public Safety's (DPS) Governor's Traffic Safety Bureau (GTSB) for specialized traffic enforcement programs; and

WHEREAS, the DPS' GTSB desire to implement the National Highway Traffic Safety Administration (NHTSA) Fiscal Year 2025 Highway Safety Plan (Public Law 117-58, and the requirements set forth in the GTSB Policy & Procedures Manual, as amended); and

WHEREAS, the Polk County Sheriff's Office will receive a grant award in an amount of up to \$27,000, in the form of reimbursements for overtime, training, and equipment in exchange for performing the work and service described in the Statement of Work and Services in the attached Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached State and Community Highway Safety Grant (Project Agreement Number 402-PT-2025 05-40-86/402-AL-2025 02-40-85) and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

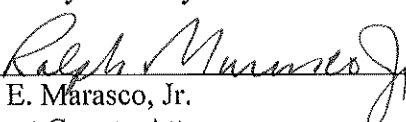
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
12:29 pm, Oct 01, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Revenue \$27,000, Expense \$27,000

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Traffic Safety Bureau FFY 2025 Enforcement Incentive Grant (Project Agreement Number 402-PT-2025 05-40-86/402-AL-2025 02-40-85)

Agenda Date: 10/08/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Governor's Traffic Safety Bureau FFY 2024 Enforcement Incentive Grant (PAP 402-PT-2024, Task 05-40-77 and PAP 402-AL-2024, Task 02-40-77) on 10/31/2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office has participated in specialized traffic enforcement programs with the Governor's Traffic Safety Bureau on an annual basis. The FFY 2025 Incentive Grant Program Agreement provides reimbursement in the amount up to \$27,000 for Polk County Sheriff's Office staff to participate in multi-jurisdictional traffic enforcement operations directed at occupant restraint, impaired driving, and other traffic violations. Additionally, the Polk County Sheriff's Office will receive reimbursement for training and equipment, as specified within the Agreement.

Action Impact: The Polk County Sheriff's Office will participate in multi-jurisdictional traffic enforcement operations, traffic safety training, and purchase equipment, as specified within the Agreement.

Status Note: Renewal

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$20,250	\$20,250	Y	100410001.77440	10041001.52410
25/26	Y	\$6,750	\$6,750	Y	100410001.77440	10041001.52410

Additional Fiscal Note Information (optional): The split between FY 24/25 and FY 25/26 is approximate, as the FFY 24/25 GTSB Grant overlaps two Polk County fiscal years.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office and the City of Des Moines, Iowa have received an Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant); and

WHEREAS, the City of Des Moines, Iowa will be the official applicant and fiscal agent for the Justice Assistance Grant; and

WHEREAS, the awards shall be for law enforcement program improvements; and

WHEREAS, the award share for Polk County, Iowa is up to \$8,740; and

WHEREAS, all Agencies participating in the Grant are required to sign a Memorandum of Understanding Interlocal Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding Interlocal Agreement with the City of Des Moines, Iowa for the receipt of funds from the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant), and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandum of Understanding Interlocal Agreement on behalf of Polk County, Iowa.

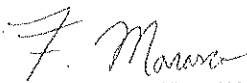
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

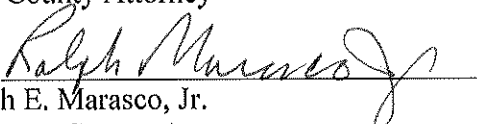
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
12:22 pm, Oct 01, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

Fiscal Note: Revenue \$8,740, Expense \$8,740

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding Interlocal Agreement with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant).

Agenda Date: 10/08/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board of Supervisors approved a Resolution for a Memorandum of Understanding Interlocal Agreement with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant (Local Law Enforcement Block Grant) on 08/22/2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution approves the Memorandum of Understanding between Polk County and the City of Des Moines.

Background: Polk County would receive up to \$8,740 from this grant. The award shall be used for law enforcement program improvements. The Polk County Sheriff's Office will use the funds to augment law enforcement equipment and technology support. There is no match required for these funds. This is an annual formulary non-competitive grant.

Action Impact: Polk County would authorize signature of the Memorandum of Understanding Interlocal Agreement, allowing the City of Des Moines to act as official applicant and fiscal agent. Upon acceptance of the award, the Polk County Sheriff's Office will use the funds to purchase equipment identified in the official application to enhance and improve current law enforcement operations.

Status Note: Renewal

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N	\$8,740	\$8,740	N	10041001.77440	10041001.52460

Additional Fiscal Note Information (optional): Funding is used for one-time equipment/technology enhancements as the funds are awarded on an annual basis and may not be available for ongoing expenses.

RESOLUTION

MOVED by _____, **SECONDED** by _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit ("Credit"); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2024, the Polk County Assessor received claims for 3,649 parcels and based upon application of statutory criteria recommends 3,641 parcels for allowance and 8 parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendations of the Polk County Assessor regarding allowances and disallowances of claims for the Homestead Tax Credit.

BE IT FURTHER RESOLVED, the Polk County Assessor is directed to send written notice by mail to all claimants that were disallowed the reason for disallowance.

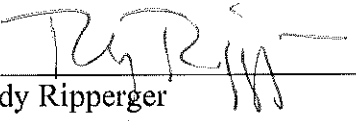
BE IT FURTHER RESOLVED, this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

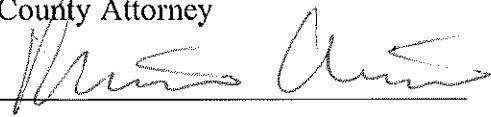
RECOMMENDED FOR APPROVAL:

By: 
Randy Ripperger
Polk County Assessor

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APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Credit (“Credit”).

Agenda Date: October 8, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2024, the Polk County Assessor received claims for 3,649 parcels and based upon application of statutory criteria recommends 3,641 parcels for allowance and 8 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____, **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2024, the Polk County Assessor received claims for 1,621 parcels and based upon application of statutory criteria recommends 1,308 parcels for allowance and 313 parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendations of the Polk County Assessor regarding allowances and disallowances of claims for the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, the Polk County Assessor is directed to send written notice by mail to all claimants that were disallowed the reason for disallowance.

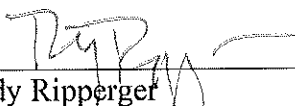
BE IT FURTHER RESOLVED, this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

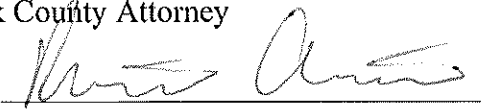
RECOMMENDED FOR APPROVAL:

By: 
Randy Ripperger
Polk County Assessor

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APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Exemption (“Exemption”).

Agenda Date: October 8, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2024, the Polk County Assessor received claims for 1,621 parcels and based upon application of statutory criteria recommends 1,308 parcels for allowance and 313 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425, providing for the Disabled Veteran Tax Credit ("Credit"); and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2024, the Polk County Assessor received claims for 280 parcels and based upon application of statutory criteria recommends 272 parcels for allowance and 8 parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendations of the Polk County Assessor regarding allowances and disallowances of claims for the Disabled Veteran Tax Credit.

BE IT FURTHER RESOLVED, the Polk County Assessor is directed to send written notice by mail to all claimants that were disallowed the reason for disallowance.

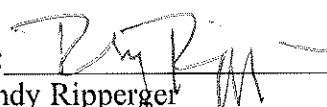
BE IT FURTHER RESOLVED, this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

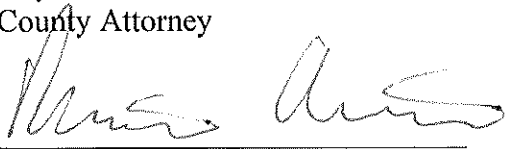
RECOMMENDED FOR APPROVAL:

By:  _____
Randy Ripperger
Polk County Assessor

33

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Disabled Veteran Tax Credit (“Credit”).

Agenda Date: October 8, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code Section 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2024, the Polk County Assessor received claims for 280 parcels and based upon application of statutory criteria recommends 272 parcels for allowance and 8 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Disabled Veteran Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 426A, providing for the Military Service Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2024, the Polk County Assessor received claims for 393 parcels and based upon application of statutory criteria recommends 387 parcels for allowance and 6 parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendations of the Polk County Assessor regarding allowances and disallowances of claims for the Military Service Tax Exemption.

BE IT FURTHER RESOLVED, the Polk County Assessor is directed to send written notice by mail to all claimants that were disallowed the reason for disallowance.

BE IT FURTHER RESOLVED, this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

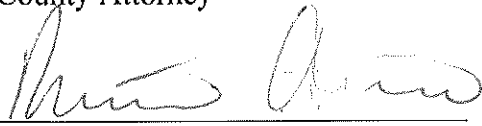
RECOMMENDED FOR APPROVAL:

By: T. Ripperger
Randy Ripperger
Polk County Assessor

#34

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Military Service Tax Exemption (“Exemption”).

Agenda Date: October 8, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Military Service Tax Exemption under Iowa Code Section 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2024, the Polk County Assessor received claims for 393 parcels and based upon application of statutory criteria recommends 387 parcels for allowance and 6 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of claims for the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Douglas Korshun is an employee of Polk County, Iowa; and

WHEREAS, Mr. Korshun has a workers' compensation claim for injures alleged to have been sustained on October 27, 2022, during the course of his employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in a Compromise Settlement to be filed with the County Auditor and the Iowa Workers' Compensation Commission; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$23,020.80 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approves the terms of the attached settlement agreement of Douglas Korshun's workers' compensation claim and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director
Human Resources

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of a workers' compensation claim.

Agenda Date: October 8, 2024

Contact Individual: Julie Bussanmas
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Douglas Korshun had been employed by Polk County since 2008. While performing his duties with General Services, he sustained an injury to his right shoulder. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$23,020.80 for the settlement of this claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25	Y		\$23,020.80		N	30129210.77300	
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, OVG is requesting approval of three FY25/26 capital requests that require lead time beginning in the fall of 2024 to be completed, including generator software/controls, mass notification system, and arena production upgrades.

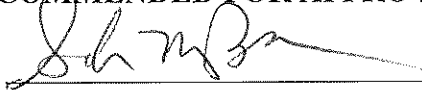
NOW, THEREFORE, BE IT RESOLVED that Polk County hereby approves FY25/26 capital funding requests, including generator software/controls, mass notification system and arena production upgrades for Wells Fargo Arena.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY25/26 \$5,550,000

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving FY25/26 funding for large capital expenses at Wells Fargo Arena including generator software/controls, mass notification system, and arena production upgrades.

Agenda Date: October 8, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG), who has submitted a request for approval to proceed with ordering equipment for FY25/26 capital improvements at Wells Fargo Arena.

Action Impact: The passage of this resolution approves capital repair requests from OVG.

Fiscal Note: Approves \$5,550,000 total expenditure.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26			\$5,550,000		N	2950950100.78300	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Build Lincoln Higher Booster Club is a 501(c)(3) non-profit that is dedicated to fundraising for school sponsored activities that benefit students; and

WHEREAS, The Build Lincoln Higher Booster Club applied for a Polk County Community Development Grant to assist with purchasing band uniforms, an electronic video board and replacing outdated volleyball equipment; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with The Build Lincoln Higher Booster Club to award grant funds to assist with three identified needs to promote and develop participation in extra-curricular activities; and

WHEREAS, the grant award will serve a public purpose by providing the necessary equipment for students to participate in activities and will strengthen their programs; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to purchasing band uniforms, a video board and new volleyball equipment; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$78,000.00 to The Build Lincoln Higher Booster Club and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$78,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for The Build Lincoln Higher Booster Club, a 501(c)(3) non-profit organization.

Agenda Date: October 8, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved on May 2, 2023 for a \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: The Build Lincoln Higher Booster Club applied for a Polk County Community Development Grant to assist with purchasing band uniforms, an electronic video board and replacing outdated volleyball equipment.

The Community Development Grant award will serve a public purpose by providing the necessary equipment for students to participate in activities and strengthen their programs.

Action Impact: The adoption of this resolution will award \$78,000.00 of gaming revenue to The Build Lincoln Higher Booster Club and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$78,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Council of St. Vincent de Paul Society is a 501(c)(3) non-profit that is dedicated to help those in need to become self-sufficient through education, community connectedness and unconditional support; and

WHEREAS, Des Moines Council of St. Vincent de Paul Society applied for a Polk County Community Development Grant to assist with replacing mold-filled walls, windows and siding located at 801 73rd St., Suite J, Windsor Heights, Polk County, Iowa. The focus will be on the replacement of mold-filled walls so the area can be safe for staff, customers and volunteers working and shopping at Des Moines Council of St. Vincent de Paul Society; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Des Moines Council of St. Vincent de Paul Society to award grant funds to assist with replacing mold-filled walls, windows and siding. This project is a safety issue and needs to be addressed; and

WHEREAS, the grant award will serve a public purpose by providing a safe space for basic needs services to be provided to the community; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the construction and materials for the updates to the walls, windows and siding at the Des Moines Council of St. Vincent de Paul Society's Windsor Heights location; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$48,613.00 to Des Moines Council of St. Vincent de Paul Society and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$48,613.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Des Moines Council of St. Vincent de Paul Society, a 501(c)(3) non-profit organization.

Agenda Date: October 8, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved on May 21, 2024 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Des Moines Council of St. Vincent de Paul Society applied for a Polk County Community Development Grant to assist with the replacement of mold-filled walls, windows and siding at their building located at 801 73rd St., Suite J, Windsor Heights, Polk County, Iowa. Des Moines Council of St. Vincent de Paul Society serves the basic needs of individuals and families in the community. The grant award will serve a public purpose by providing a safe area for workers, customers and volunteers.

Action Impact: The adoption of this resolution will award \$48,613.00 of gaming revenue to Des Moines Council of St. Vincent de Paul Society Iowa and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$48,613.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

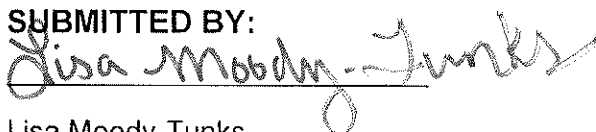
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$5,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: October 8, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-September 10, 2024 for \$4,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$5,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$5,000.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Award
October 8, 2024

Central Wind Ensemble	\$2,000.00
DSM Breakerz, inc.	\$1,000.00
Iowa Migrant Movement for Justice	\$2,000.00
TOTAL	\$5,000.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$1,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$1,500.00 total in funds allocated for the attached Community Sponsorship Award List.

#40

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: October 8, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved September 24, 2024 for \$8,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$1,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$1,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$1,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
October 8, 2024

Iowa All Services Academy Foundation	\$1,500.00
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TOTAL	\$1,500.00
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Veteran Affairs

Polk County River Place 2309
Euclid Avenue
Des Moines, Iowa 50310
Ph. 515.286.3670
Fax 515.286.2106
www.polkcountyia.gov

Date: October 1, 2024

To: Angela Connolly, Chairperson
Polk County Board of Supervisors

From: Pat Sweeney, Executive Director *PS*
Polk County Veterans Affairs

Re: First Quarter Report FY 24/25

See attached copy of the Polk County Activity Report for Veteran Affairs for the First Quarter.

PS:mls

cc: Marty Smith, Chairperson, Veteran Affairs
Commission
John Norris, Board of Supervisors

#41

2024 MMP Short Form for Annual Update

Facility

BRAD MOECKLY - HOME PLACE # 66169
3073 North East 126th Avenue
Elkhart, IA 50073

Date Due: 10/01/2024

Date Received: 09/21/2024

Date Approved: 09/24/2024

Owner

Brad Moeckly

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☐ I have made no changes to my MMP

☐ I have added acres

☒ Change Crop Rotation or Optimum Yields

☐ Changed Application Method

☒ Used manure analysis

☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed

☐ I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Polk

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	1700	680.00	\$102.00
Swine Nursery	2600	260.00	\$39.00
Total	4300	940.00	\$141.00

I, Brian Ritland, attest that the information indicated above is accurate and complete.

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REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2023 assessment year in the amount of \$ 98,130.00.

Property information – please print

Geoparcels number: 7824.16.378.044

Individual, Institution or society:

Kingdom Living Iowa

Title holder: Kingdom Living Iowa

Property location address:

3120 SW 9th St.

City: Des Moines State: IA ZIP: 50315

Property owner mailing address:

3120 SW 9th St.

City: Des Moines State: IA ZIP: 50315

County: Polk Number of acres: 1.26

Phone: 515.661.7538 Email: mike@kingdomlivingia.com

Property was acquired by deed or contract on: April 23, 2023

Recorder's book: 19462 Page: 424 Instrument number: 2023-00020964

#43

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

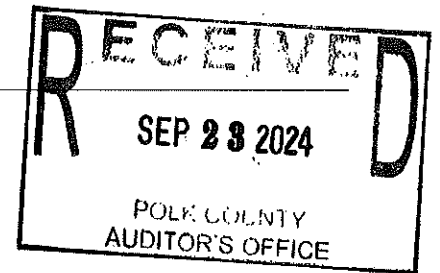
IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
EAST ARMY POST ROAD TRUNK SANITARY
SEWER PROJECT (Dominguez, 2050 East Army
Post Road, Des Moines, Iowa 50320),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL



TO:

Titleholders:

Ramon Dominguez, a/k/a Ramon Dominquez (owner)
2050 East Army Post Road, Des Moines, Iowa 50320
1680 East Emma Avenue, Des Moines, Iowa 50320

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

Bertha Mendoza (Judgment Holder, Case No: CDCD 1020452)
2050 E. Army Post Road, Des Moines, Iowa 50320

2507 SE 18th Court, Des Moines, Iowa 50320

1680 East Emma Avenue, Des Moines, Iowa

State of Iowa (Easement Holder, at Book 2668, Page 355 and at Book 2498, Page 517)
c/o Iowa Attorney General
1305 East Walnut Street, Des Moines, Iowa 50310

Taxing Authority:

Polk County, Iowa
c/o Polk County Auditor
Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the
following-described real estate:

#44

CITY OF GRIMES

City Hall
101 NE Harvey St
Grimes, IA 50111
Phone (515) 986-3036
www.grimesiowa.gov

DATE: September 25, 2024

TO: Board of Supervisors, Polk County
Board of Supervisors, Dallas County
Superintendent, Dallas Center-Grimes Community School District
Superintendent, Johnston Community School District
Superintendent, Urbandale Community School District

FROM: City Council
City of Grimes, Iowa

RE: Grimes Urban Renewal Plan Amendment

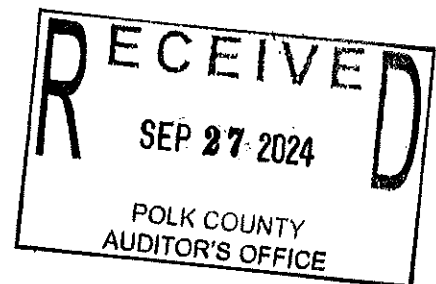
The City of Grimes is in the process of amending the urban renewal plan for the Grimes Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for October 7, 2024, at 3:30 p.m. at the Grimes Community Center, 410 SE Main Street, in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 5:30 p.m. on October 22, 2024, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 986-3036 if you have questions.

Enclosure

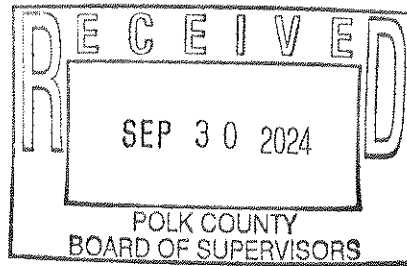


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September 27, 2024



Polk County Board of Supervisors
Polk County Administration Building
111 Court Avenue, Room 300
Des Moines, IA 50309



RE: PUBLIC HEARING NOTICE

Please see the attached public hearing notice and map regarding a draft annexation moratorium agreement by and between the cities of Johnston and Granger.

Should you have any questions about this project, please feel free to contact me at 515-727-7775 or dwilwerding@cityofjohnston.com.

Sincerely,
City of Johnston

David R. Wilwerding, AICP
Assistant City Administrator

**NOTICE OF PUBLIC HEARING ON EXECUTION OF AN ANNEXATION
MORATORIUM AGREEMENT WITH GRANGER, IOWA**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF JOHNSTON, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF AN ANNEXATION MORATORIUM AGREEMENT UNDER THE PROVISIONS OF IOWA CODE SECTION 368.4.

YOU ARE HEREBY NOTIFIED that the City of Johnston, Iowa and the City of Granger, Iowa desire to enter into an agreement to establish an annexation boundary and an annexation moratorium generally as follows:

Area A: West of NW 121st Street and North of Highway 141 - Johnston shall not annex property in Area A for a period of 10 years. During this period, Granger may use any form of annexation legally available to it under state law to annex property in Area A, without objection from Johnston.

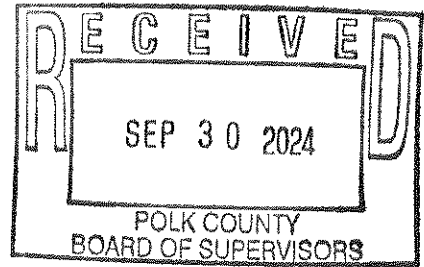
Area B: East of NW 121st Street and South of NW 106th Avenue - Granger shall not annex property in Area B for a term of 10 years. During this period, Johnston may use any form of annexation legally available to it under state law to annex property in Area B, without objection from Granger.

Area C: East of NW 121st Street and North of NW 106th Avenue – Neither party shall annex property in Area C for a term of 4 years.

Area D: South of Highway 141 – Granger shall not annex property to the south or east of the line in Area D for a term of 10 years. Johnston shall not annex property to the north or west of the line in Area D for a term of 10 years. During this period, the Parties may use any form of annexation legally available to it under state law to annex property on their side of the line in Area D, without objection from the other Party.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council of Johnston, Iowa on the above described action has been set to commence on the 4th day of November 2024, at 7:00 P.M. in the City Council Chambers, 6221 Merle Hay Road in the City of Johnston, Iowa, at which time and place any person wishing to speak for or against said action will be given the opportunity to be heard.

Paula Dierenfeld, Mayor



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF CARLISLE	)	NO. UA24-21 / CARLISLE
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITY OF	)	NOTICE OF MEETING TO CONSIDER
DES MOINES	)	VOLUNTARY ANNEXATION WITHIN AN
	)	URBANIZED AREA

TO: Cities of Carlisle and Des Moines, Warren County Board of Supervisors, Polk County Board of Supervisors, Warren County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

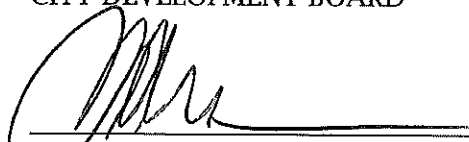
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on October 9, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263—7.2(368). The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting virtually via Teams, please E-mail cdb@iowaeda.com to obtain Teams meeting ID & Passcode.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board