

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
OCTOBER 18, 2022 9:30 A.M.

1. Roll Call
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PETITIONS

- *6. Petitions to suspend taxes and special assessments for the following:

P. Gerlach	4141 54 th St
G. Graham	2201 8 th St Ct SW, Altoona
M. Whiteaker	1265 E. 18 th St

RESOLUTIONS

7. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.
- *8. Resolution approving amended agreement with Link Associates to conform with Iowa Medicaid Fee Schedule for transportation services.
9. Resolution authorizing Auditor's Office to publish Notice of Public Hearing for November 1, 2022 regarding lease purchase agreement for an updated telephone system solution.
10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 1, 2022 to vacate a portion of a platted drainage easement (11672 NW Oaktree Drive, Grimes).
11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 1, 2022 on disposal of county interest in real estate (vacant property at 3010 6th Avenue).
- *12. Resolution approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project (2323 NE 46th).
- *13. Resolution approving easements for construction of the NE Broadway Avenue Improvements Project.
- *14. Resolution awarding contract to Herberger Construction Company for bridge replacement Project on NE Berwick Drive.

- *15. Resolution approving release of lien on 7043 NW Fisher Lane, Ankeny (Wylie).
- 16. Resolution accepting the 2022 Weed Commissioner's Report.
- 17. Resolution approving final plat of Timber Valley Estates Plat 1.
- 18. Resolution approving minor final subdivision plat of 7AZU Development Plat 2.
- 19. Resolution approving preliminary plat of The Reserve at Rock Creek.
- *20. Resolution approving Memorandum of Understanding with Des Moines Independent School District for a non-paid work exploration internship program for students.
- *21. Resolution approving amended agreement with DART for transportation services to low-income, elderly and disabled residents of Polk County.
- *22. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 828-25th Street (Stanford).
- *23. Resolution approving Governor's Traffic Safety Bureau (FFY2023) Enforcement Incentive Grant (PAP 23-402-M0PT, Task 73-00-00, PAP 23-405d-M6OT, Task 00-73-00).
- *24. Resolution approving Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (#21-RSAT-01).
- *25. Resolution approving Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant.
- *26. Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant.
- *27. Resolution approving Administrative Service Agreement with Wellmark Blue Cross/Blue Shield.
- 28. Resolution reclassifying position in the County Attorney's Office.
- 29. Resolution creating positions in the Public Works Department.
- *30. Resolution authorizing the use of the County-owned Cherry Street parking lot during the IMT Des Moines Marathon.

- 31. Resolution approving financial institutions to be depositories of Polk County funds.
- *32. Resolution approving Community Development Grant to Dorothy's House, Inc (SCKIC, Inc.)
- 33. Resolution approving various sponsorships.
- 34. Resolution approving Community Betterment Grant awards.
- 35. Resolution in recognition of John P. Sarcone and naming of 222-5th Avenue.

COMMUNICATIONS

- *36. First Quarter Report FY 22/23 from Polk County Veteran Affairs.
- *37. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Land for Development pursuant to the 8th Street Reconstruction Project (City Project #0510-038-2020) locally known as 1300 – 8th Street, West Des Moines.
- *38. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Polk County Broadway Avenue Improvement Project (2890 NE 46th Avenue, Casey's Marketing Company).
- *39. Notice of Appraisalment of Damages and Time for Appeal in the Matter of the Condemnation Of Certain Rights in Land for the Polk County Broadway Avenue Improvement Project, (412 NE Broadway Avenue, 1 Red Hotel LLC).
- *40. Notice of hearing regarding voluntary annexation of certain territory adjacent to the southern quadrant of Alleman.
- *41. Notice of consultation meeting for proposed annexation of unincorporated territory in the City of Altoona.
- *42. City of Polk City voluntary annexation within the urbanized area of Ankeny.
- *43. City of Des Moines notice of consultation meeting regarding SE 14th Street Urban Renewal Plan and amendments to 38th & Grand Urban Renewal and Oak Park-Highland Park Urban Renewal Plan.
- *44. City of Grimes Urban Renewal Plan Amendment notice of meeting.

- *45. City of Pleasant Hill Urban Renewal Area Amendment notice of meeting.
- *46. Request for abatement of taxes for property 5609 Greendale Rd, Johnston (ChildServe Habilitation Center Inc).
- *47. Request for abatement of taxes for property 644-24th Street, Johnston (ChildServe Habilitation Center Inc).
- *48. Request for abatement of taxes for property 662-24th Street, Johnson, Iowa (ChildServe Habilitation Center Inc).
- *49. Request for abatement of taxes for property 5128 Meredith Drive (Mizo Church of Iowa Inc).
- *50. Request for abatement of taxes for 1537-45th Street (Mizo Church of Iowa Inc).

BUDGET ACTIONS

- 51. Memorandum of Budget Actions.

APPOINTMENTS

- 52. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=FgE2GcNoriw&list=PLlxG-mEK-FAVaJH-pZfzOGsrKFQR3MGNu&index=4>

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chair, Polk County Board of Supervisors

Log #434

RECOMMENDED FOR APPROVAL:

Stephanie Schmidt

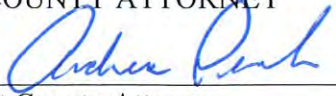
Stephanie Schmidt, Program Planner
POLK COUNTY Behavioral Health and Disability Services

Fiscal Impact \$ 291,448.54 from the MHDS Services Fund.

APPROVED AS TO FORM:

#7

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: October 18th, 2022

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
286-3581

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$291,448.54	\$0	N		
23/24	Y	\$220,473.24	\$0	N		

Additional Fiscal Note Information (optional): None

Memorandum of MH/ID/DD Service Approval
Polk County Service Appeal Board
Monday October 3rd, 2022

Proposal #	Provider	Service	Units	Unit Type	Unit Rate	County Portion	Maximum Monthly Cost	Maximum Cost of Approval	Start Date	End Date
1	Uni-Hope Life Skills and Services, West Des Moines	6329f 1-5 Beds Daily SCL	31	Monthly	402.25	100%	\$ 12,469.75	\$ 149,637.00	8/1/2022	7/31/2023
2	Hillcrest Family Services, Dubque	6514a RCF 16+ Beds	31	Monthly	95.21	100%	\$ 2,951.51	\$ 35,418.12	9/2/2022	8/31/2023
3	Hillcrest Family Services, Dubque	6414a (6+ Beds) - RCF	31	Monthly	95.21	100%	\$ 2,951.51	\$ 35,418.12	8/8/2022	1/31/2023
4	CHOICE Employment Services	5066s - Job Development	40	Monthly	71.39	100%	\$ 2,855.60	\$ 8,566.80	9/1/2022	11/30/2022
5	Ability Unlimited	3229aa Supported Community Living Daily	31	Monthly	405.25	100%	\$ 12,562.75	\$ 50,251.00	9/26/2022	12/31/2022
6	ABBE Center	3229aa Supported Community Living Daily	30	Monthly	405.25	100%	\$ 12,157.50	\$ 12,157.50	10/3/2022	11/1/2022

\$ 291,448.54

FY23= \$ 291,448.54
FY24= \$ 220,473.24

Submitted By: Stephanie Schmidt, Program Planner

Stephanie Schmidt

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, with cooperation from the Polk County Mental Health and Disability Services Region, entered into a Provider Agreement with Link Associates, which expires June 30, 2025; and

WHEREAS, rates for Medicaid fundable transportation services in the Link Associates Provider Agreement are set based off of the Iowa Medicaid Fee Schedule, and the rate has increased for fiscal year 2022/2023 effective July 1, 2022; and

WHEREAS, Polk County, Iowa and Link Associates desire to amend their original Provider Agreement to reflect the Medicaid transportation service rate increase effective November 1, 2022, to align with the Iowa Medicaid Fee Schedule for transportation services; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Provider Agreements and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the total amount of services purchased through this First Amended Provider Agreements would increase .4% from \$305,798 to \$307,038; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY22/23 to provide this level of services.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the First Amended Agreement with Link Associates to conform with the Iowa Medicaid Fee Schedule for transportation services for FY22/23 and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amended Agreement.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#8

DocuSigned by:
By: Annie Uetz
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Annie Uetz, Director
Polk County Behavioral Health and Disability Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: \$307,038

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving the First Amended Agreement with Link Associates.

Agenda Date: October 18, 2022

Contact Individual: Annie Uetz, Director, Polk County Behavioral Health and Disability Services Department
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with Link Associates for providing transportation to qualifying individuals. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region has recommended approval of this First Amended Agreement to conform with the Iowa Medicaid Fee Schedule for transportation services for FY22/23.

Comply with Policy: This action is required to approve the First Amended Agreement with Link Associates to reflect Medicaid rate increases with the above listed provider for Medicaid transportation services and recommends that the Polk County Board of Supervisor adopt the proposed Amended Agreement. Funds are available in the Polk County Mental Health and Disability Services Region Budget for FY22/23 to provide this level of services.

Background: The Medicaid fundable transportation service rates are set based off of the Iowa Medicaid Fee Schedule, and those have increased 4.25% for fiscal year 2022/2023.

Action Impact: The total amount for these Agreements will increase .4% from \$305,798 to \$307,038.

Fiscal Note:

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$307,038	\$0	Y	100444030.8 4301.354.631 1.3100a	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Information Technology Department (IT) has identified the need for an updated telephone system solution; and

WHEREAS, IT, in conjunction with the Polk County Procurement Department, identified Carrier Access Information Technology, through Key Government Financing, Inc., as the most suitable option for providing a WEBEX Calling telephone system solution; and

WHEREAS, the Agreement with Key Government Financing, Inc. for the WEBEX Calling telephone system solution constitutes a lease purchase agreement for personal property; and

WHEREAS, pursuant to Iowa Code Section 331.301(10), a county must hold a public hearing prior to entering into a lease purchase contract for personal property.

NOW, THEREFORE BE IT RESOLVED that a Public Hearing on the proposed lease purchase agreement with Carrier Access Information Technology, through Key Government Financing, Inc., shall be held on November 1, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309.

BE IT FURTHER RESOLVED that the Auditor is directed to publish notice of said hearing pursuant to Iowa Code Section 331.305.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Tony Jefferson, Director
Polk County Information Technology

#9

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

**NOTICE OF PUBLIC HEARING ON THE LEASE PURCHASE OF PERSONAL PROPERTY CONSISTING OF
HARDWARE AND SUBSCRIPTION SOFTWARE FOR TELEPHONE SERVICES**

Pursuant to the requirements of Iowa Code Section 331.301(10), the ***Polk County Board of Supervisors*** will hold a public hearing on ***November 1, 2022 at 9:30 a.m.*** at ***111 Court Avenue, Suite 120, Des Moines, Iowa 50309.*** The purpose of the hearing will be to discuss and vote on whether Polk County, Iowa should enter into a lease purchase contract for personal property consisting of hardware and subscription software for telephone solution services for Polk County, Iowa. The amount of the contract is \$1,248,701.59 and the term of the agreement is 7 years. The cost will be paid from the Polk County General Fund. If you have questions concerning the contract or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact ***Destine Butturff*** at ***515-286-2198.*** ***Copies of the Proposal can be viewed at 111 Court Avenue, Ste. 373, Des Moines, Iowa 50309.*** Persons interested in this matter are welcome to attend the hearing and provide comment.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Jill Brown, property owner of Lot 7 of Timberbrooke Plat 1, addressed as 11672 NW Oaktree Drive, Grimes, being located within section 29 of Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.32 acres in size; and

WHEREAS, a drainage report and calculations, prepared by a licensed professional engineer, have been reviewed and approved by Polk County Public Works to vacate the requested portion of the platted drainage easement on the subject property; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted drainage easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of a portion of the platted drainage easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on November 1, 2022 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309; and

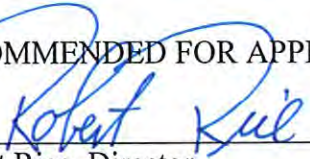
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 201-22 setting future public hearing date of October 25, 2022 for proposed vacation of a portion of an existing drainage easement, and authorizing the Auditor to publish notice of the public hearing. Subject property is located at 11672 NW Oaktree Drive, Grimes

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to set public hearing date, and direct the Auditor to publish notice.

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the surface water flowage easement.

Background: The owners desire to gain additional use of their properties for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, November 1, 2022 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of a portion of a drainage easement located on Lot 7 of Timberbrooke Plat 1, being located within Section 29 of Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, and having the addresses of 11672 NW Oaktree Drive, Grimes. The description of the portion of the drainage easement proposed to be vacated is as follows:

The west 50 feet of Lot 7 except for the south 60 feet of the western 15 feet, Timberbrooke Plat 1, an Official Plat located in Polk County, Iowa. Containing 0.32 acres, more or less.

For information regarding the proposed easement vacation, contact Polk County Public Works, Planning & Development Division, at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

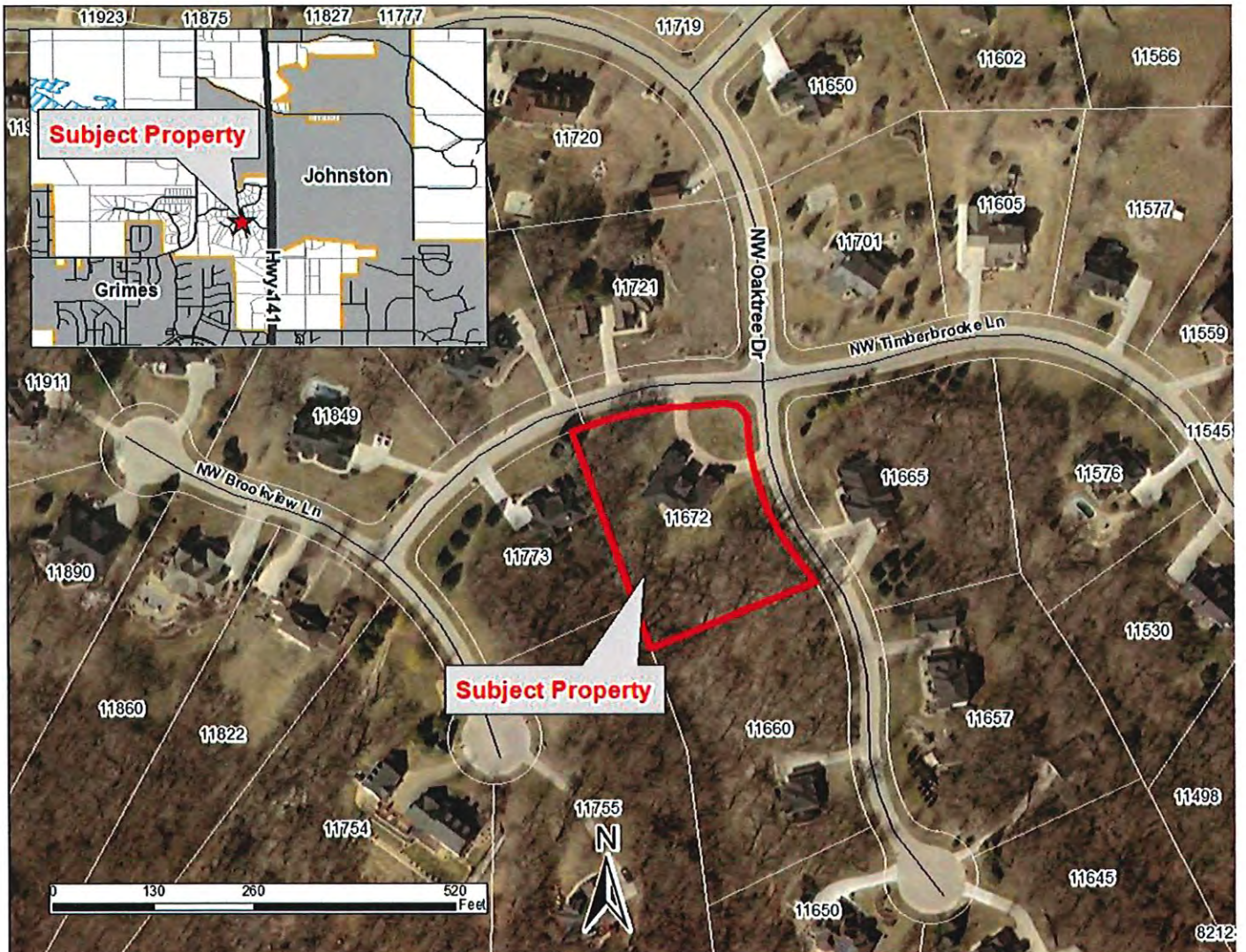
Brown – Drainage Easement Vacation

ADDRESS: 11672 NW Oaktree Drive, Grimes

TOWNSHIP: Jefferson

OWNERS: Jill Brown

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located at 3010 6th Avenue, Des Moines, Iowa and legally described as:

A PART OF PARCEL "A" OF LOTS 1 AND 2, LAGOON PARK AND LOT 226, MANN'S SECOND ADDITION TO LAKE PARK, BOTH BEING OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL "A"; THENCE NORTH 9°(DEGREES) 05'(MINUTES) 46"(SECONDS) EAST ALONG THE WEST LINE OF SAID PARCEL "A", 53.93 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO THE SOUTH LINE OF SAID PARCEL "A", 67.18 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDICULAR TO SAID SOUTH LINE, 17.00 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO SAID SOUTH LINE, 12.55 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 4.50 FEET, WHOSE ARC LENGTH IS 7.07 FEET AND WHOSE CHORD BEARS SOUTH 44°29'09" EAST, 6.36 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDUCULAR TO SAID SOUTH LINE, 31.83 FEET TO A POINT ON SAID SOUTH LINE; THENCE NORTH 89°29'09" WEST ALONG SAID SOUTH LINE, 92.27 FEET TO THE POINT OF BEGINNING AND CONTAINING 4412 SQUARE FEET.

Subject to any and all easements, restrictions and covenants of record.

To the City of Des Moines; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of November 1, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

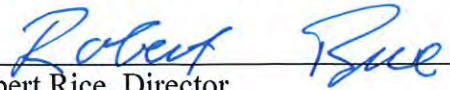
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

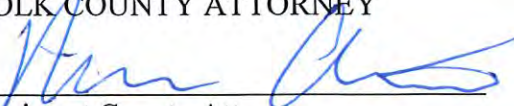
#11

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 206-22 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned property located at 3010 6th Avenue to the City of Des Moines.

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for the Riverview Restroom Facilities Project.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			N/A			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 1st of November, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate located at 3010 6th Avenue, Des Moines, Iowa and described as:

A PART OF PARCEL "A" OF LOTS 1 AND 2, LAGOON PARK AND LOT 226, MANN'S SECOND ADDITION TO LAKE PARK, BOTH BEING OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL "A"; THENCE NORTH 9°(DEGREES) 05'(MINUTES) 46"(SECONDS) EAST ALONG THE WEST LINE OF SAID PARCEL "A", 53.93 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO THE SOUTH LINE OF SAID PARCEL "A", 67.18 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDICULAR TO SAID SOUTH LINE, 17.00 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO SAID SOUTH LINE, 12.55 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 4.50 FEET, WHOSE ARC LENGTH IS 7.07 FEET AND WHOSE CHORD BEARS SOUTH 44°29'09" EAST, 6.36 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDUCULAR TO SAID SOUTH LINE, 31.83 FEET TO A POINT ON SAID SOUTH LINE; THENCE NORTH 89°29'09" WEST ALONG SAID SOUTH LINE, 92.27 FEET TO THE POINT OF BEGINNING AND CONTAINING 4412 SQUARE FEET.

Subject to any and all easements, restrictions and covenants of record.

To the City of Des Moines. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcel 207, located at 2323 NE 46th Avenue, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the easement at \$9,250.00 as shown on the attached temporary easement contract.

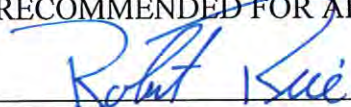
NOW, THEREFORE BE IT RESOLVED that the cost and award are approved by Polk County, Iowa and authorize the Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$9,250.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 199-22 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: October 18, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and ward of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easement through use of eminent domain for a small portion of the property, Parcel 207, located at 2323 NE 46th Avenue, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$9,250.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easement and temporary easement as listed on Attachment A to this resolution.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the right-of-way agreement, easement, and temporary easement for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

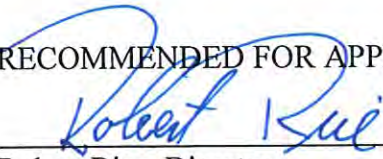
BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreement, administer the easements and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

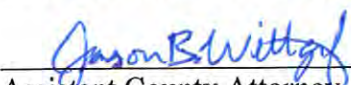
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Cost of \$4,485.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 200-22 to approve easements for construction of the NE Broadway Avenue Improvements Project.

Agenda Date: October 18, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the right-of-way agreement, easement, and temporary easement for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction. To facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easement and temporary easement as listed on Attachment A to this resolution.

Action Impact: Resolution approves the terms of the easements and allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Cost of \$4,485.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the approved 2022/2023 Polk County Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program:

BROS-SWAP-C077(216)--SE-77 Bridge Replacement – PPCB on NE Berwick Dr

WHEREAS, this project was publicly let for bids and included in the September 20, 2022 Iowa Department of Transportation letting with the following results:

Project BROS-SWAP-C077(216)--SE-77:

Herberger Construction Company, Inc.	\$1,596,014.25;
United Contractors Inc. and Subsidiaries	\$1,673,417.75;
Jensen Construction Co.	\$1,698,138.97;
A.M. Cohron & Son, Inc.	\$1,799,623.37; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from Herberger Construction Company, Inc. in the amount of \$1,596,014.25 for Project No. BROS-SWAP-C077(216)--SE-77; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Herberger Construction Company, Inc. in the amount of One Million Five Hundred and Ninety-Six Thousand Fourteen Dollars and 25/100's (\$1,596,014.25) for Project No. BROS-SWAP-C077(216)--SE-77; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with Herberger Construction Company, Inc., adopts the contract and authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa Department of Transportation's Doc Express project administration system; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

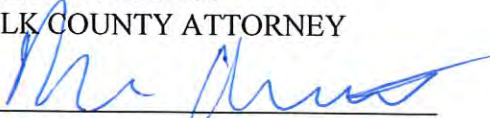
#14

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT:

All costs to be funded using Iowa DOT
STBG and FM Funds previously awarded
to Polk County for this project.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 207-22 to award contracts for Project No. BROS-SWAP-C077(216)--SE-77, Bridge Replacement – PPCB on NE Berwick Drive to Herberger Construction Company, Inc.

Agenda Date: October 18, 2022

Contact Individual: Rachel Conrad, P. E., Assistant County Engineer, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution accepts the bids and awards the project to Herberger Construction Company, Inc., approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa DOT's Doc Express system, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Project No. BROS-SWAP-C077(216)--SE-77 is included in the approved 2022/2023 Polk County Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program and was publicly let for bids in the September 20, 2022 Iowa Department of Transportation letting with Herberger Construction Company, Inc. submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bid from Herberger Construction Company, Inc.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: All construction costs apart from railroad flaggers to be funded using Iowa DOT CBCF and SWAP HBP Funds previously awarded to Polk County for this project. Railroad costs are to be funded out of the local budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$100,000	N/A	N		
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County entered into a Sanitary Sewer Extension Agreement with Mitchell and Kelly Wylie for property described as: Lot 2 Dee Perry's View Estates in Polk County, Iowa, locally known as 7043 NW Fisher Ln, Ankeny, Iowa; and

WHEREAS, the Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time; and

WHEREAS, in accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$8,820.00; and

WHEREAS, Mitchell and Kelly Wylie have satisfied the requirements of the lien recorded September 18, 2013, in book 14963 page 347-352 against the property located at 7043 NW Fisher Ln., Ankeny, Iowa.

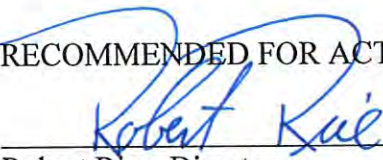
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the lien on 7043 NW Fisher Ln., Ankeny, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the attached release, and requests the Polk County Auditor's Office to record this release.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

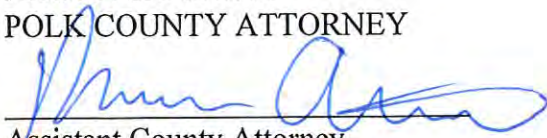
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR ACTION:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Impact: None

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 202-22 to approve the release of a lien on 7043 NW Fisher Ln., Ankeny, IA 50023

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Yes

Board/Commission Actions: Board approved Sanitary Sewer Extension Agreement on September 17, 2013.

Action Requested (Recommended): Approve the release of lien on property located 7043 NW Fisher Ln., Ankeny, IA 50023

Comply with Policy: Yes

Background: Polk County entered into a Sanitary Sewer Extension Agreement with Mitchell and Kelly Wylie for property located at 7043 NW Fisher Ln., Ankeny, IA, on September 17, 2013. The Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time. In accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$8,820.00. The property owner has satisfied the requirements of the Sanitary Sewer Extension Agreement.

Action Impact: Approving this Resolution authorizes the release of the lien on the property at 7043 NW Fisher Ln., Ankeny, IA 50023.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		N/A	N/A			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department hereby submits the attached "2022 Weed Commissioner's Report", in accordance with Iowa Code Chapter 317.7.

NOW, THEREFORE BE IT RESOLVED that the said report be accepted and signed by the Chair of the Board of Supervisors; and

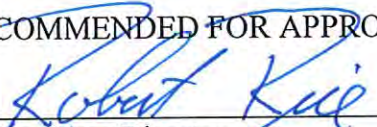
BE IT FURTHER RESOLVED that the said report be filed with the Iowa Department of Agriculture and Land Stewardship.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

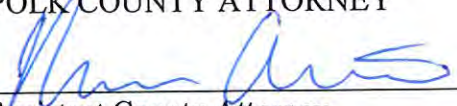
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-4-22 2022 Weed Commissioner's Report

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual resolution

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors accept and sign the 2022 Weed Commissioner's Report.

Comply with Policy: Yes

Background: Annually the Weed Commissioner's report is submitted to the Board of Supervisors in accordance with Iowa Code §317.7. The report is accepted and signed by the Board and filed with the Department of Agriculture and Land Stewardship. See attached Report.

Action Impact: The 2022 Weed Commissioner's Report is accepted and signed by the Polk County Board of Supervisors Chairperson.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owner of land located in Section 32, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wishes to subdivide and plat their land into a major subdivision final plat known as Timber Valley Estates Plat 1; and

WHEREAS, the major subdivision final plat proposes 19 single-family residential lots, four (4) outlots and two (2) cul-de-sac street lots on approximately 31.96 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with one (1) member absent, to approve the major subdivision preliminary plat of Timber Valley Estates on June 1, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owner/developer, with said agreement stating that Polk County will accept the proposed roadways, including the storm sewer and sanitary sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadways, storm sewer and sanitary sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the developer has provided a performance bond in the amount of \$48,288.00, for future installation of required landscaping mitigation improvements, as the required surety in accordance with Article 6, Division 3, Section 1 of the Polk County Subdivision Ordinance; and

WHEREAS, the subdivision road right-of-way, Street Lot 'A' (NW 76th Drive) and Street Lot 'B' (NW 35th Court), are to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends the following traffic control conditions be established:

- 1) A "25 mph" speed limit on NW 76th Drive and NW 35th Court; and
- 2) A "STOP" condition be placed on NW 76th Drive at the intersection with NW 37th Street; and
- 3) A "STOP" condition be placed on NW 35th Court at the intersection with NW 76th Drive; and
- 4) "NO PARKING" conditions be placed on the south side of NW 76th Drive, the west side of NW 35th Court, and throughout both cul-de-sac bulbs on NW 76th Drive and NW 35th Court; and
- 5) "NO PARKING DURING SNOW REMOVAL" conditions be placed on the north side NW 76th Drive and the east side of NW 35th Court.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Timber Valley Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service: Polk County Sanitary Sewer
Water Service: Des Moines Water Works
Zoning: "RR" Rural Residential District
Platted by: Strahan Construction Company, Inc. (owner/developer)
Engineer: Civil Design Advantage
Location: 7700 block of NW 37th Street, Ankeny
Township: Crocker

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

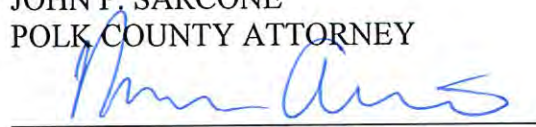
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 205-22 approving the Final Plat of Timber Valley Estates Plat 1.

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on June 1, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 19 single-family residential lots, four (4) outlots and two (2) street lots on approximately 32 acres of land zoned "RR" Rural Residential District. The developer is utilizing the cluster development option requiring a minimum of 25%. The proposed lots range in size between 21,274 to 107,781 square feet (2.47-acres). Woodland protection easements are proposed to provide protection of existing young and mature woodlands in addition to 1.1-acres of woodland mitigation provided for the development. The property will be served by Des Moines Water Works and public sanitary sewer. At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Timber Valley Estates Plat 1 **Final Plat**

PLAT INFORMATION: This major subdivision final plat proposes 19 single-family residential lots, four (4) outlots and two (2) cul-de-sac street lots on approximately 31.96 acres zoned "RR" Rural Residential District. The subject property is located approximately 350-feet northeast of the NW 37th Street and NW 75th Place intersection, located within Section 32 of Crocker Township.

TOWNSHIP: Crocker

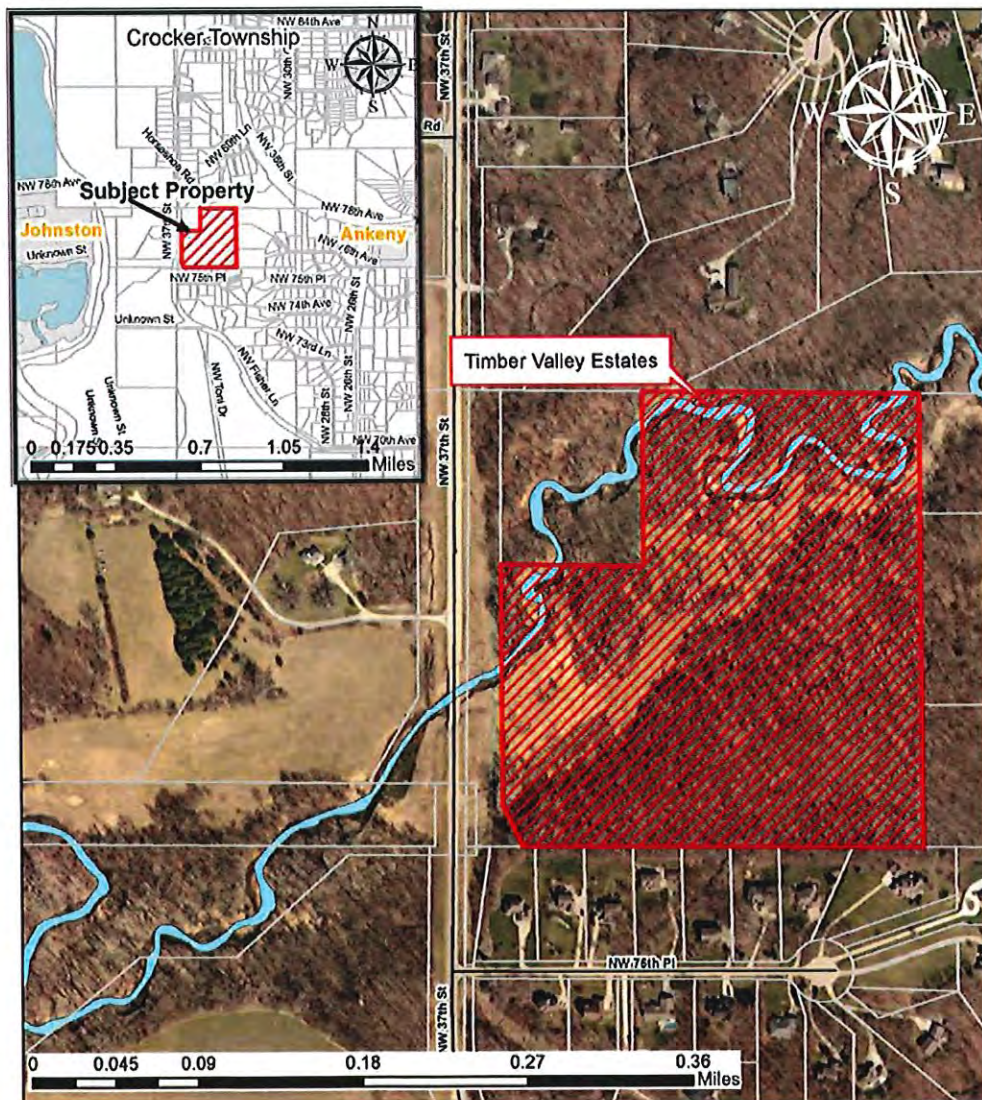
SEWER: WRA Sanitary Sewer

WATER: DMWW

OWNER / DEVELOPER: Strahan Construction Company, Inc.

SURVEYOR/ENGINEER: Civil Design Advantage

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 28, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as 7AZU Development Plat 2; and

WHEREAS, the minor subdivision final plat proposes two (2) lots on approximately 7.16 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of 7AZU Development Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

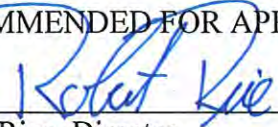
Sewer Service:	City of Ankeny Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"GC" General Commercial District
Platted by:	Leo Investments, LLC (property owners)
Surveyor:	McClure Engineering
Location:	Southwest corner of the intersection of NW Polk City Drive and NW Irvinedale Drive
Township:	Crocker

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair

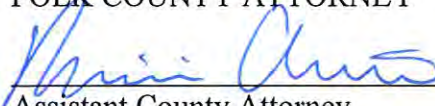
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 203-22 approving 7AZU Development Plat 2, a minor subdivision final plat.

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Final Plat of 7AZU Development Plat 2.

Comply with Policy: This minor subdivision final plat complies with the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The plat proposes two (2) lots on approximately 7.16 acres of land that is zoned "GC" General Commercial District. The proposed subdivision is a re-plat of Lot 1, 7AZU Development Plat 1. Lot 1 of the proposed subdivision will be approximately 4.49 acres in area, and features a mini-storage facility with four (4) separate buildings. Lot 2 proposes an approximately 2.67-acre lot for future development. The corporate boundaries of the City of Ankeny are within 2-miles of the proposed subdivision. The City of Ankeny has reviewed and approved the proposed subdivision. The properties are served by Des Moines Water Works and the City of Ankeny Sanitary Sewer.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Final Plat

PLAT INFORMATION: This subdivision plat proposes two (2) commercial lots on approximately 7.16 acres zoned "GC" General Commercial District. The proposed subdivision is a re-plat of Lot 1, 7AZU Development Plat 1.

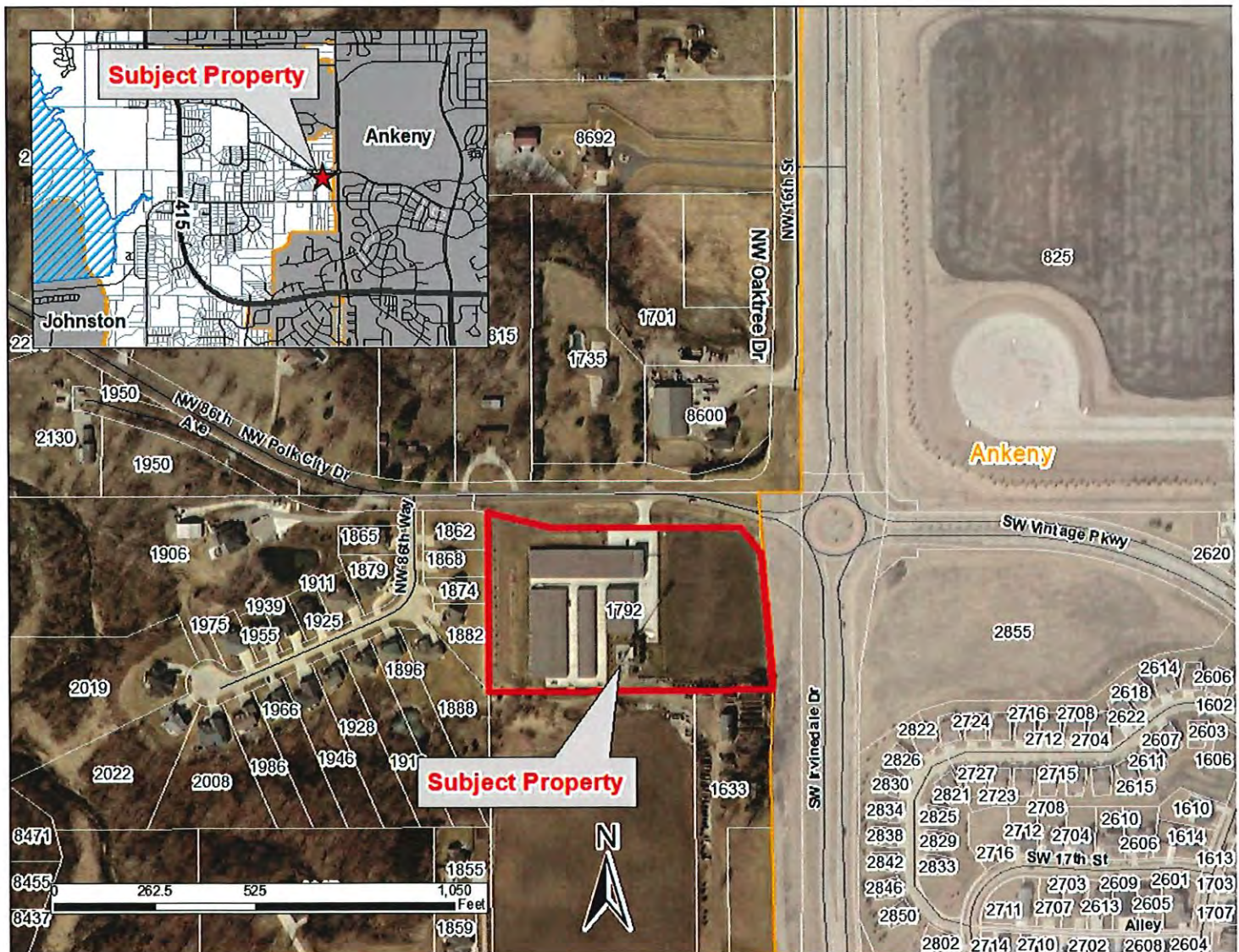
SEWER: City of Ankeny Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER/DEVELOPER: Leo Investments, LLC

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 28, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as The Reserve at Rock Creek; and

WHEREAS, the major subdivision preliminary plat proposes 18 single-family residential lots, two (2) outlots and two (2) street lots on approximately 42.05 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the following Subdivision Ordinance requirements: 1) Cul-de-sac streets shall be no longer than 600 feet from adjacent right-of-way to the end of the proposed right-of-way in residential developments, and 2) Flag lots shall not exceed one (1) acre in size in areas with public sewer; and

WHEREAS, the owners/developers request the following waivers from the Subdivision Ordinance requirements: 1) Waiver from the maximum residential cul-de-sac roadway length of 600 feet to allow the proposed cul-de-sac roadway at approximately 1,550 feet in length, and 2) Waiver from the maximum flag lot size of one (1) acre for Lots 10 and 11; and

WHEREAS, the Polk County Zoning Commission on August 23, 2021 recommended approval of the major subdivision preliminary plat to the Board of Supervisors, including the above noted waivers from the Subdivision Ordinance, by a vote of 4-0, with two (2) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of The Reserve at Rock Creek and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District & "RR" Rural Residential District
Platted by:	The Reserve at Rock Creek, LLC & Tom and Stacey Davies (owners/developers)
Surveyor/Engineer:	Civil Engineering Consultants, Inc.
Location:	2900 & 2906 NW 82 nd Avenue, Ankeny
Township:	Crocker

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#19

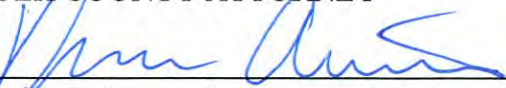
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 204-22 approving the Preliminary Plat of The Reserve at Rock Creek.

Agenda Date: October 18, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 23, 2021 and voted four (4) in favor and zero (0) against, with two (2) members absent, to recommend approval of the Preliminary Plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the requested cul-de-sac length waiver and flag lot waiver.

Background: The Plat proposes 18 single-family residential lots, two (2) outlots and two (2) street lots on approximately ten 42.05 acres of land zoned "LDR" Low Density Residential District and "RR" Rural Residential District. The plat utilizes the cluster development option allowing lots as small as 20,000 SF. Seven (7) of the lots are between 20,000 and 30,000 SF. Nine (9) lots are between just under 1-acre to 2-acres in size. Two (2) of the lots are 3.34 acres and 19.64 acres. All lots will be served by a new public street extension and public water and sewer. Staff is supportive of the requested cul-de-sac length and flag lot waivers due to the challenging topography, lack of ability to connect to adjacent ground, and existing residences on the property. Adjacent properties and developments contain existing residential homes on similarly sized lots.

Action Impact: Approval of the Preliminary Plat allows the owners/developers to proceed with design and construction of the public and private improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

The Reserve at Rock Creek Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes a total of 18 single-family residential lots, two (2) outlots and two (2) street lots on approximately 42.05 acres zoned “RR” Rural Residential District and “LDR” Low Density Residential District.

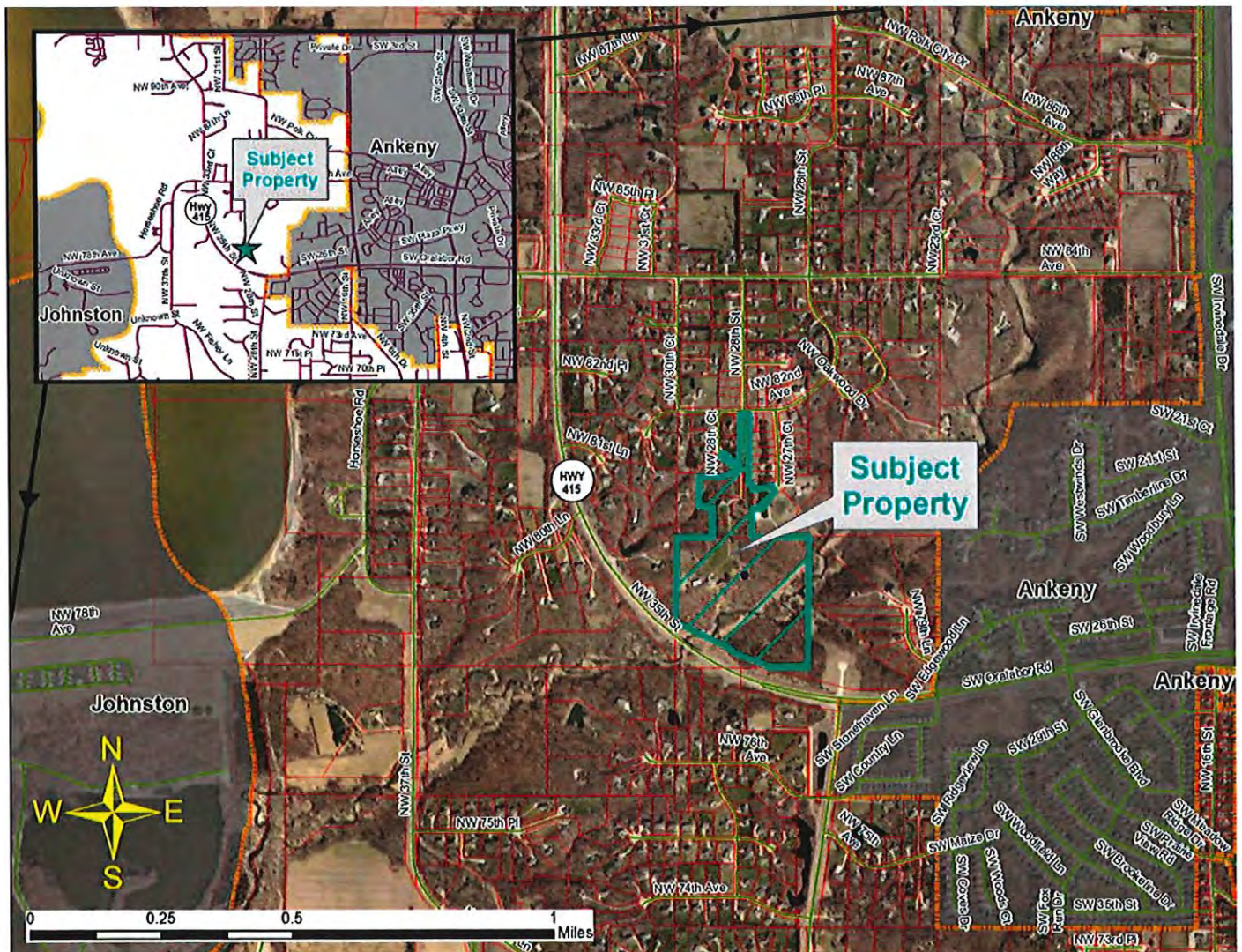
SEWER: Polk County Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER & DEVELOPER: The Reserve at Rock Creek, LLC represented by Tom Davies (owner/developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Community, Family and Youth Services Department, desires to enter into a Memorandum of Understanding with the Des Moines Independent School District for the purpose of hosting non-paid student interns; and

WHEREAS, the non-paid work exploration internship program will allow high school special education students the opportunity to explore various jobs in the community-service field and develop essential job skills that may not otherwise be available to them; and

WHEREAS, students participating in the program will not receive pay, but will earn high school credits for participating in the internship program; and

WHEREAS, this Memorandum of Understanding shall remain in effect until canceled by mutual agreement of both parties.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding, with the Des Moines Independent School District for a non-paid work exploration internship for high school special education students, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Community, Family, and Youth Services Department, or his designee, be authorized to execute any and all documents in furtherance of this Memorandum of Understanding.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

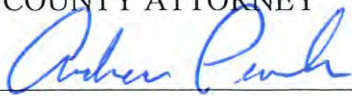
RECOMMENDED FOR APPROVAL:

By: 

Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with the Des Moines Independent School District for a non-paid work exploration internship program for students.

Agenda Date: October 18, 2022

Contact Individual: Joy Ihle, Deputy Director
Community, Family and Youth Services
(515) 286-2062

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The non-paid work exploration internship program at the Des Moines Independent School District is designed to allow high school special education students the opportunity to explore various jobs in the community and develop essential job skills for employment through a close partnership between the school-system and business community. The program allows students to have the opportunity to experience careers that may not otherwise be available to them. This is a budget neutral item. Students will not be paid during their internship but will earn high school credits for their participation.

Action Impact: Approval of this Memorandum of Understanding will allow Polk County, Iowa to show its support of special education students in our community by furthering their opportunities for career development.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
			NONE	NONE			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____, that
the following Resolution be adopted:

WHEREAS, On September 21, 2021 Polk County, Iowa and the Des Moines Area Regional Transit Authority (DART), entered into a three year agreement for the provision of transportation services to low-income, elderly, and disabled residents of Polk County, Iowa; and,

WHEREAS, DART has requested a first amendment to the current Agreement to reflect an increase in costs related to personnel, fuel, maintenance, and repair; and,

WHEREAS, the original Agreement considered the relationship with Polk County Health Services, Inc. when it was the Region Administrator for the Polk County Mental Health and Disability Services Region; and,

WHEREAS, Polk County, Iowa terminated it's Master Contract with Polk County Health Services, Inc. and the Polk County Mental Health and Disability Services Region Governing Board has since designated the Polk County, Iowa Department of Behavioral Health and Disability Services to be the Region Administrator; and,

WHEREAS, the parties desire to amend the Agreement to reflect the change to the Polk County, Iowa Department of Behavioral Health and Disability Services as the Region Administrator and partner in these transportation services; and,

WHEREAS, Polk County, Iowa desires to continue providing funding for these valuable services to elderly and disabled residents of Polk County, Iowa; and,

WHEREAS, effective November 1, 2022, the unit costs shall increase as follows:

\$15.00* per one (1) way group trip

\$30.00* per one (1) way individual trip

\$86.52* per month per participant for RideShare

\$109,523 for other services, supports and equipment to serve the public

*Ride Rates will increase 4% per year through June 30, 2026.

WHEREAS, the amended Agreement shall commence on November 1, 2022 and shall extend to an expiration date of June 30, 2026; and,

WHEREAS, approval of this Agreement will authorize tax expenditures for FY 22/23 in an amount up to \$778,083 in General Basic funds and \$186,387 in MHDS (Mental Health and Disability Services) funds.

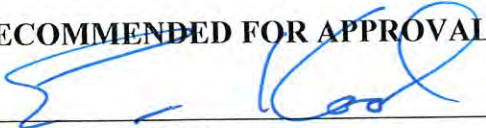
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached First Amended Agreement with DART for transportation services to low-income, elderly, and disabled residents of Polk County, Iowa and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

#21

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

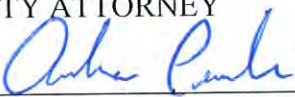
RECOMMENDED FOR APPROVAL



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amended Agreement between Polk County and Des Moines Area Regional Transit Authority (DART) for transportation services to low-income, elderly and disabled residents of Polk County (Agreement).

Agenda Date: October 18, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-286-3202

Previous Action taken by the Board: The Board approved original agreement on September 21, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: Paratransit service provides transportation for physically or mentally impaired, income-eligible individuals and trips for qualified purposes for those over sixty years of age. County funded transportation may be provided to congregate meal sites, grocery stores, medical appointments, job sites (for Polk County Behavioral Health and Disability Services clients). DART has requested an increase to address costs for personnel, fuel and maintenance. The proposed rates for FY 22/23 are listed below. Unit rates and mobility coordinator will increase 4% per fiscal year starting July 1, 2023 while the flat annual rates will remain for the length of this amendment.

SERVICES	UNIT	COST PER UNIT	ANNUAL
Paratransit Group	One (1) way trip	\$15.00	\$574,360
Paratransit Individual	One (1) way trip	\$30.00	\$270,743
Ride Share	One person, one month	\$86.52	\$5,191
OTT Passes	Annual		\$33,000
Mobility Coordinator	Annual		\$25,750
Capital Contribution	Annual		\$50,000
General Basic Fund			\$778,083
MHDS Fund			\$186,387
TOTAL AMOUNT NOT TO EXCEED			\$959,044

Action Impact: Approval of this amendment will help ensure that clients achieve or maintain independence and possibly prevent or delay premature out-of-home placement.

Fiscal Note: On the table below, the first line is in reference to the CFYS budget with expenses from the General Basic Fund (1), the second is in reference to the Polk County Behavioral Health and Disability Services budget with expenses from the Mental Health Disability Services Fund (10).

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$778,083	\$140,000	Y	10233411.74600 ¹	10233411.52450 ⁶
23/24		\$800,242	\$140,000	Y	10233411.74610 ²	
24/25		\$828,930	\$140,000	Y	10233411.74670 ³	
25/26		\$858,766	\$140,000	Y	10233411.77490 ⁴	
22/23	Y	\$186,387		Y	1000444030.84031 through 84331 ⁵	n/a
23/24		\$193,842		Y		
24/25		\$201,596		Y		
25/26		\$209,660				

Additional Fiscal Note Information:

¹Adult Services – Congregate Meals Transportation

²Adult Services – Opportunities through Transit

³Adult Services – Undesignated transportation

⁴Adult Services – Program Expense - Mobility Coordinator and Vehicle Access Fee

⁵Mental Health Disability Services Fund

⁶Aging Resources grant (revenues of \$140,000)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 828 25th Street, Des Moines, Iowa 50312; and

WHEREAS, bids were received by 2:00PM on 9/1/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$14,510
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FexSteve Limited Company	\$17,000
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$14,510.00**; and

WHEREAS, FAB Rehab, Jessica Stanford and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$14,510.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

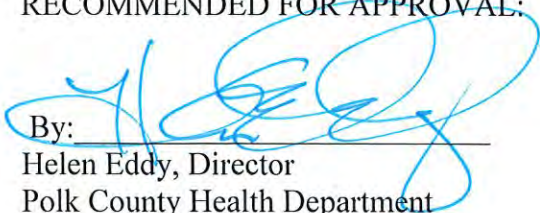
POLK COUNTY, IOWA

Angela Connolly

#22

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

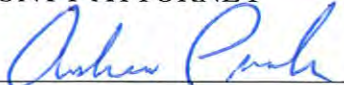
Helen Eddy, Director

Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue **\$14,510**

FY 22/23 expenses **\$14,510**

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 828 25th Street, Des Moines, Iowa 50312

Agenda Date: October 18, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jessica Stanford owns a property at **828 25th Street, Des Moines, Iowa 50312**. Mrs. Stanford has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **September 1, 2022**. The following bids were received:

FAB Rehab	\$14,510.00
FexSteve Limited Company	\$17,000.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$14,510.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$14,510	\$14,510	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490	

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office participated annually with the Iowa Department of Public Safety's (DPS) Governor's Traffic Safety Bureau (GTSB) for specialized traffic enforcement programs; and

WHEREAS, the DPS' GTSB desire to implement the National Highway Traffic Safety Administration (NHTSA) Fiscal Year 2023 Highway Safety Plan [Public Law 117-58, Section 402 and Section 405d]; and

WHEREAS, the Polk County Sheriff's Office will receive a grant award in an amount of up to \$26,000, in the form of reimbursements for overtime, training, and equipment in exchange for performing the work and service described in the Statement of Work and Services in the attached Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached State and Community Highway Safety Grant [PAP 23-402-MOPT, Task 73-00-00] and the Impaired Driving Countermeasures Grant [PAP 23-405d-M6OT, Task 00-73-00] and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

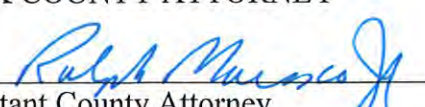
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Reimbursement up to \$26,000.00.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Traffic Safety Bureau FFY 2023 Enforcement Incentive Grant (PAP 23-402-MOPT, Task 73-00-00 and PAP 23-405d-M6OT, Task 00-73-00)

Agenda Date: 10/18/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Governor's Traffic Safety Bureau FFY 2022 Enforcement Incentive Grant (PAP 22-402-MOPT, Task 59-00-00 and PAP 22-405d-M60T, Task 00-59-00) on 10/19/2021.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office has participated in specialized traffic enforcement programs with the Governor's Traffic Safety Bureau on an annual basis. The FFY 2023 Incentive Grant Program Agreement provides reimbursement in the amount up to \$26,000 for Polk County Sheriff's Office staff to participate in multi-jurisdictional traffic enforcement operations directed at occupant restraint, impaired driving, and other traffic violations. Additionally, the Polk County Sheriff's Office will receive reimbursement for training and equipment, as specified within the Agreement.

Action Impact: The Polk County Sheriff's Office will participate in multi-jurisdictional traffic enforcement operations, traffic safety training, and purchase equipment, as specified within the Agreement.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$19,500	\$19,500	Y	100410001.77440	10041001.52410
23/24	Y	\$6,500	\$6,500	Y	100410001.77440	10041001.52410

Additional Fiscal Note Information (optional): The split between FY 2023 and FY 2024 is approximate, as the FFY 2023 GTSB Grant overlaps two Polk County fiscal years.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa, acting by and through the Polk County Sheriff's Office, annually applies through the Governor's Office of Drug Control Policy to the U.S. Department of Justice for an Edward Byrne Justice Assistance Grant (JAG) for a Residential Substance Abuse Treatment Program; and

WHEREAS, the U.S. Department of Justice has awarded Polk County the Edward Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #21-RSAT-01) for Fiscal Year 22/23 through FY 23/24 in the amount of \$262,687.00; and

WHEREAS, Bridges of Iowa, Inc. will provide a Match pass through grant of 25% in the amount of \$87,562.00 for a total net award to Polk County in the amount of \$350,259.00; and

WHEREAS, the Polk County Sheriff's Office will administer both the JAG and Match funds and use the funds to further expand substance abuse treatment to those who would otherwise be incarcerated in the Polk County Jail.

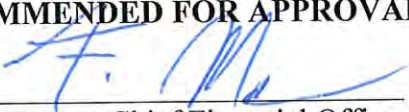
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Edward Byrne Justice Assistance Grant #21-RSAT-01 for FY 22/23 – 23/24 and authorizes the Chairperson of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

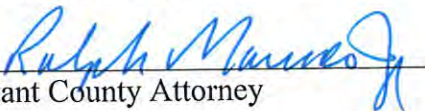
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Revenue \$350,259.00.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Byrne Justice Assistance Grant for Residential Substance Abuse Treatment (Grant #21-RSAT-01)

Agenda Date: 10/18/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Residential Substance Abuse Treatment (Grant #20-RSAT-01) on 2/22/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, in partnership with Bridges of Iowa, applied for and has been awarded a Byrne Justice Assistance Grant (Grant #21-RSAT-01). The grant is for the continued funding of the residential substance abuse treatment program which is administered by Bridges of Iowa. Bridges of Iowa and Polk County have been active partners in residential substance abuse treatment for a number of years. This award provides treatment to individuals who may otherwise be incarcerated in the Polk County Jail.

The amount of the Grant award is \$350,259, with the net amount to Polk County of \$262,687 following the required 25% match of \$87,562.

Action Impact: Polk County would authorize receipt of the grant award, with a net amount of \$262,687 which is a pass-through expense for funding to Bridges of Iowa.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$52,537	\$52,537	Y	10041051.79580	10041051.52460
23/24	Y	\$210,150	\$210,150	Y	10041051.79580	10041051.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Task Force (M.I.N.E.); and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, the Governor's Office of Drug Control Policy awarded the MINE TF an Anti-Heroin Task Force Grant (Grant #19-Heroin-01) in the amount of \$20,000 from July 1, 2020 through June 30, 2022; and

WHEREAS, these funds are intended to pay for approved overtime costs of the member agencies of the MINE TF in its efforts to assist in the Anti-Heroin Task Force Program; and

WHEREAS, an increase of \$3,500 for this grant for a total amount of \$23,500 for the grant period through June 30, 2022 was subsequently awarded to the MINE TF; and

WHEREAS, an increase of \$2,000 for this grant for a total amount of \$25,500 and an extension of the grant period through September 30, 2022 has been awarded to the MINE TF; and

WHEREAS, the award requires no matching funds.

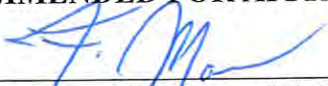
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached grant award and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

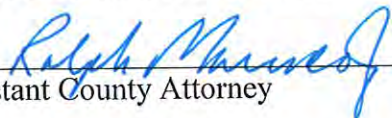
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Revenue \$2,000.00.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant (#19-Heroin-01)

Agenda Date: 10/18/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the initial Anti-Heroin Task Force Grant (Grant #19-Heroin-01) for \$20,000 on 10/19/2021 and subsequently approved the extension of \$3,500 of this grant on 5/17/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy previously awarded the MINE TF an Anti-Heroin Task Force Grant to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the receipt of an additional \$2,000 for this grant and extends the grant period through September 30, 2022, for a total of \$25,500 for the grant.

Action Impact: This grant continues the MINE TF efforts to assist in the Anti-Heroin Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF, with an increase of the overall award by an additional \$2,000.

Fiscal Note: The \$2,000 is the change to the expense and revenue to the noted account codes.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$2,000	\$2,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Task Force (M.I.N.E.); and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, M.I.N.E acting by and through the Polk County Sheriff's Office has applied to the Iowa Governor's Office of Drug Control Policy (ODCP) for grant funding; and

WHEREAS, the Governor's ODCP has awarded M.I.N.E. a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-10) in the amount of \$20,000 from July 1, 2022 through June 30, 2023; and

WHEREAS, these funds are intended to pay for approved overtime costs of the member agencies of M.I.N.E. in its efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program; and

WHEREAS, the award requires no matching funds from Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Methamphetamine Drug Hot Spots Grant and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

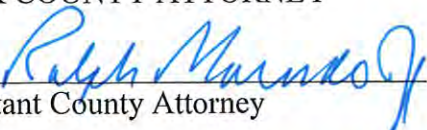
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Revenue \$20,000.00.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant (#21-CAMP-10)

Agenda Date: 10/18/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Methamphetamine Drug Hot Spots Grant Extension (Grant #19-CAMP-12) on 5/10/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy awarded the MINE TF a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-10) from July 1, 2022 through June 30, 2023 to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the receipt of \$20,000 for this grant through June 30, 2023.

Action Impact: This grant continues the MINE TF efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$20,000	\$20,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark) to provide administrative services and stop loss insurance for its self-funded health plan since 2006, and

WHEREAS, On May 10, 2022, the Board of Supervisors approved a renewal of the health plan for one year with Wellmark beginning July 1, 2022, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Wellmark, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Mundy
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY 22/23 budget.

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Administrative Service Agreement with Wellmark Blue Cross/
Blue Shield of Iowa

Agenda Date: October 18, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 05/10/2022 approved contract renewal effective 07/01/2022.

Action Requested (Recommended): Approval of administrative service agreement with Wellmark BC/BS of Iowa

Comply with Policy: N/A

Background: On May 10, 2022 the Polk County Board of Supervisors approved the renewal of Wellmark's contract for a one year period beginning July 1, 2022. The attached service agreement reflects modifications agreed upon between Polk County and Wellmark as stated in the approved renewal documents.

Action Impact: Approval of the attached administrative service agreement with Wellmark BC/BS of Iowa.

Fiscal Note: Costs are incorporated in the FY 2022/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Attorney has reviewed the operations of the Juvenile Division, and

WHEREAS, a part-time Assistant County Attorney position will become vacant on October 26, 2022, and

WHEREAS, the County Attorney is requesting to reclassify one Assistant County Attorney position from part-time to full-time due to increased workload, and

WHEREAS, the County Attorney is requesting the following position modification:

- Reclassify one (1) Assistant County Attorney position, AFSCME grade ATTY, range \$89,891-\$154,602, from part-time with benefits to full time, upon vacancy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Rachel Murrell
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$9,365 for FY22/23, \$18,576 for FY22/23, and \$20,285 for FY24/25.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the County Attorney's Office

Agenda Date: October 18, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Assistant County Attorney position, AFSCME grade ATTY, range \$89,891-\$154,602, from part-time with benefits to full time, upon vacancy.

Comply with Policy: Yes

Background: The County Attorney has reviewed the operations of the Juvenile Division and is requesting a reclassification of one Assistant County Attorney position from part-time with benefits to full-time following position vacancy on October 26, 2022.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$9,365 for FY22/23, \$18,575 for FY23/24, and \$20,284 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$9,365		Y	20051102	
23/24	N	0	\$18,576		N	20051102	
24/25	N	0	\$20,285		N	20051102	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Public Works has reviewed the operations of the Planning and Development Division and is requesting to create two additional Code Enforcement Officer positions to assist in Housing and Weatherization efforts county-wide, and

WHEREAS, there are funds available under the MEC 22-20, HEAP 22-20, and DOE 22-20 Weatherization Contracts through the Iowa Department of Human Rights (IDHR) to support one Code Enforcement Officer position, and

WHEREAS, the Director of Public Works is requesting the following position modifications:

- Create one (1) Code Enforcement Officer position, AFSCME grade 19, range \$64,076-\$83,973.
- Create one (1) grant-funded Code Enforcement Officer position, AFSCME grade 19, range \$64,076-\$83,973, contingent on continued funding.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Munaco
Assistant County Attorney

FISCAL NOTE: Each position is estimated to cost \$52,562 for FY22/23, \$102,030 for FY23/24, and \$108,664 for FY24/25. The grant-funded position will be no cost to Polk County.

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Public Works Department

Agenda Date: October 18, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 1/11/2022, 4/12/2022

Action Requested (Recommended): Create one (1) Code Enforcement Officer position, AFSCME grade 19, range \$64,076-\$83,973. Create one (1) grant-funded Code Enforcement Officer position, AFSCME grade 19, range \$64,076-\$83,973, contingent on continued funding.

Comply with Policy: Yes

Background: The Director of Public Works reviewed the operations of the Planning and Development Division and is requesting to create two additional Code Enforcement Officer positions to assist in Housing and Weatherization efforts county-wide. Under the MEC 22-20, HEAP 22-20, and DOE 22-20 Weatherization Contracts through the Iowa Department of Human Rights (IDHR), there are funds available to support one grant-funded Code Enforcement Officer position. The grant-funded position will be contingent on continued funding.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Each position is estimated to cost \$52,562 for FY22/23, \$102,030 for FY23/24, and \$108,664 for FY24/25. The grant-funded position will be no cost to Polk County.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
22/23	Y	1	\$52,562		Y	10266314	
23/24	Y	1	\$102,030		N	10266314	
24/25	Y	1	\$108,664		N	10266314	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted:

WHEREAS, the IMT Des Moines Marathon is an annual event that brings thousands of people to downtown Des Moines; and

WHEREAS, the IMT Des Moines Marathon is requesting the use of the County owned Cherry Street Parking Lot located at 100 5th Avenue, Des Moines, Iowa 50309, for the event; and

WHEREAS, Polk County has attached an Agreement to Authorize the IMT Des Moines Marathon use of the parking lot on October 15 and 16, 2022; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with IMT Des Moines Marathon for use of the Cherry Street Parking Lot during the marathon, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

22/23-004

RECOMMENDED FOR APPROVAL:



Scott Ourth Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the IMT use of County owned Cherry Street Parking Lot, 100 5th Avenue, Des Moines, Iowa 50309, during the IMT Des Moines Marathon on October 16, 2022.

Agenda Date: October 18, 2022

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: The IMT Des Moines Marathon is requesting use of the Cherry Street Parking lot to set up their logistics headquarters during the Marathon.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

Whereas, Sections 12C.1 and 12C.2 of the Iowa Code require that the Board of Supervisors of each county approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository; and

Whereas, the Polk County Treasurer has recommended the Polk County Board of Supervisors approve the financial institutions and maximum amounts which may be kept on deposit in those financial institutions as set forth on Attachment A.

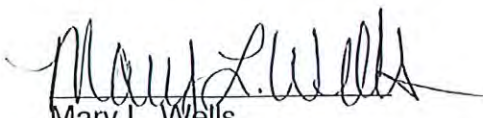
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the appropriate elected officials, department heads and their designees to deposit Polk County funds in the financial institutions contained in Attachment A; and

BE IT FURTHER RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the maximum amounts which may be kept on deposit in each depository as set forth in Attachment A.

POLK COUNTY, IOWA

Chairperson

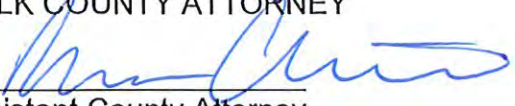
SUBMITTED BY:


Mary L. Wells
Polk County Treasurer

#31

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Approved Depositories

Agenda Date: October 18, 2022

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 7-2-22

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1/3/22

Background: Required per Iowa Code 12C.1

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, SCKIC, Inc. d/b/a Dorothy's House, Inc. is a 501(c)(3) non-profit that provides a safe place for crisis and transitional housing for survivors of human trafficking, exploitation and prostitution; and,

WHEREAS, SCKIC, Inc. d/b/a Dorothy's House, Inc. applied for a Polk County Community Development Grant to assist with the renovation of a recently purchased six-plex building in Des Moines, Polk County, Iowa. The project will focus on renovating four new apartment units and common space areas to provide programming to support the recovery of survivors that are transitioning to self-sufficiency; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with SCKIC, Inc. d/b/a Dorothy's House, Inc. to award grant funds to assist with the renovations which include new windows, flooring, cabinets, tile, electrical and plumbing; and,

WHEREAS, the grant award will serve the public purpose by providing survivors with apartment units necessary for stabilization and services to support basic needs such as: physical safety, shelter, healthy food and medical care; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall be directly paid to the vendor (Freedom Construction Services) and shall only be used for the material and labor costs related to the transitional housing renovation project; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the renovations of the property recently purchased by SCKIC, Inc. d/b/a Dorothy's House, Inc. as support for safe housing and services for of survivors of human trafficking, exploitation and prostitution; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to SCKIC, Inc. d/b/a Dorothy's House, Inc. for the material and labor costs related to the renovation project and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

#32

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarcone
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for SCKIC, Inc. d/b/a Dorothy's House, Inc. a 501(c)(3) non-profit organization. The grants funding will be directed towards renovation of a six-plex building that will support survivors of human trafficking.

Agenda Date: October 18, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Betterment Grant award July 2, 2021 for \$10,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: SCKIC, Inc. d/b/a Dorothy's House, Inc. will provide transitional and crisis housing for survivors of human trafficking, exploitation and prostitution through a recently purchased property in Des Moines, Polk County, Iowa. SCKIC, Inc. d/b/a Dorothy's House, Inc. has applied for a Community Development Grant to assist with the renovations to the property which will provide a safe structure and functional home to support the recovery of survivors. The project will focus on four newly renovated apartment units and common space areas to provide access for programming and support services. The renovations include new windows, flooring, cabinets, tile, electrical and plumbing. Polk County will pay the vendor directly (Freedom Construction Services) for the material and labor costs related to the transitional housing renovation project.

The project will serve the public purpose by providing survivors with basic needs such as physical safety, shelter, healthy food, and medical care. The apartments will provide an extension for necessary stabilization and services to support recovery.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to the SCKIC, Inc. d/b/a Dorothy's House, Inc. but the Community Development Grant funds will be payable to Freedom Construction Services and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$100,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY22/23 - \$24,500 from gaming

ROLL CALL
FOR ALLOWANCE

OCT 18 2022

ALLOWED BY VOTE
OF BOARD

CHAIRPERSON

Steve Van Oort	Yea	Nay
Matt McCoy	Yea	Nay
Tom Hockensmith	Yea	Nay
Robert Brownell	Yea	Nay
Angela Connolly	Yea	Nay
Yea _____	Nay _____	
Above tabulation made by _____		

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: October 18, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: September 27, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$24,500 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$24,500 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$24,500				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – October 18, 2022

Genesis Youth Foundation	\$5,000
City of Windsor Heights – Veterans Day Luncheon and Windsor Wonderland	\$1,000
Metro Youth Athletics	\$2,500
Hip-Hope – Greater DM Conference for Young Men of Color	\$3,000
Central Iowa Trauma Recovery Center	\$3,000
Proteus – Thankful for Farmworkers Dinner	\$5,000
Iowa Radio Reading Information Service for the Blind	\$2,500
Immigrant Entrepreneurs Summit	\$2,500
TOTAL	\$24,500

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

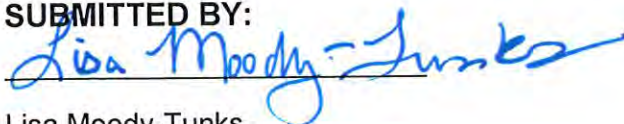
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$6,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$6,000.00 from the Community Betterment fund, FY 22-23

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: October 18, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-September 27, 2022 for \$28,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$6,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$6,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
October 18, 2022

Build Lincoln Higher Booster Club (Girls Basketball)	\$6,000.00
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TOTAL	\$6,000.00
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RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, John P. Sarcone was first elected as the Polk County Attorney on Tuesday, November 6, 1990; and

WHEREAS, when Mr. Sarcone officially retires in January 2023 he will have served as the Polk County Attorney from January 2, 1991 to January 3, 2023 for a total of thirty-two (32) years over eight (8) consecutive terms; and

WHEREAS, prior to serving as the Polk County Attorney, Mr. Sarcone served as an Assistant Attorney General for the Office of the Iowa Attorney General's Environmental Law Division from March 1979 to January 1991; and

WHEREAS, prior to serving as an Assistant Attorney General, Mr. Sarcone served as an Attorney for Iowa's Office of the State Public Defender; and

WHEREAS, during his 32 years as the Polk County Attorney Mr. Sarcone has exercised the authority entrusted to him by the residents of Polk County, to enforce the laws of the State of Iowa, with the utmost integrity; and

WHEREAS, while serving as Polk County's chief law enforcement officer Mr. Sarcone zealously represented the victims of crime and also ensured that all individuals who were being held accountable for their criminal actions, had their constitutional rights protected, were treated fairly and with human dignity; and

WHEREAS, in recognition of John P. Sarcone's forty-eight (48) years of public service, and specifically in honor of the thirty-two (32) years he served the residents of Polk County as their County Attorney and for the ethical manner in which he provided public safety and ensured justice was administered with integrity and fairness, Polk County, Iowa desires to rename the Polk County building located at 222 5th Avenue, previously known as the Polk County Justice Center, the "John P. Sarcone Polk County Justice Center."

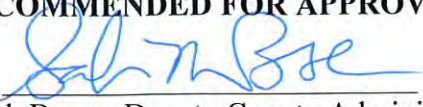
NOW, THEREFORE BE IT RESOLVED, in honor of John P. Sarcone and the manner in which he served as the Polk County Attorney from January 2, 1991 to January 3, 2023, Polk County, Iowa hereby declares the Polk County building located at 222 5th Avenue shall be named and known as the *John P. Sarcone Polk County Justice Center*, and authorizes the Chair of the Polk County Board of Supervisors to sign said Resolution on behalf of Polk County, Iowa.

Approved this 18th day of October 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

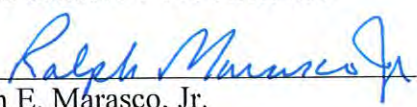
RECOMMENDED FOR APPROVAL:

By: 

Sarah Boese, Deputy County Administrator
Polk County Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Ralph E. Marasco, Jr.
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution honoring John P. Sarcone and naming the Polk County Justice Center the *John P. Sarcone Polk County Justice Center*.

Agenda Date: October 18, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: John P. Sarcone was first elected as the Polk County Attorney in 1990 and has exercised the authority entrusted to him by the residents of Polk County to enforce the laws of the State of Iowa with the utmost integrity.

Action Impact: Naming the Polk County building at 222 5th Ave the *John P. Sarcone Polk County Justice Center*.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y				N		

Additional Fiscal Note Information (optional):



Veteran Affairs

Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50310
Ph. 515.286.3670
Fax 515.286.2106
www.polkcountyiowa.gov

Date: October 3, 2022

To: Angela Connolly, Chairperson
Polk County Board of Supervisors

From: Pat Sweeney, Executive Director *PS*
Polk County Veterans Affairs

Re: First Quarter Report FY 22/23

See attached copy of the Polk County Activity Report for Veteran Affairs for the First Quarter.

PS:mls

cc: Vikki Palmer, Chairperson, Veteran Affairs
Commission
John Norris, Board of Supervisors

#36



Veteran Affairs

Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50310
Ph. 515.286.3670
Fax 515.286.2106

Veterans.Affairs@polkcountyia.gov

POLK COUNTY ACTIVITY REPORT - FY 22/23

Department: **VETERAN AFFAIRS** Report Period: July 1st, 2022 to September 30th, 2022

DATA:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Client contacts*	3,266				3,266
Total clients receiving vouchers	183				183
Total vouchers issued	274				415
Monetary amount of vouchers	\$ 140,701.43				\$ 140,701.43
IA Veterans Home referrals**	7				7
Phone calls	6,481				6,481
New clients	286				286
Incarcerated Veterans contacted***	107				107
Incarcerated Veterans Assisted	267				267
Funerals	13				13
Federal Claims Filed	1,229				1,229
Federal Benefits Awarded****	\$ 179,661.00				\$ 179,661.00
State Benefits (Trust Fund, DOT)	241				241
Clients served*****	9,747				9,747

*The number of client contacts reflects all assisted in our office

**The number of referrals does not mean the number of clients admitted to the IVH

***Incarcerated Veterans are self-reported upon booking

****Federal Benefits Awarded monthly paid out to Veterans (compensation and/or pension)

*****Clients served is total of phone calls and contacts

BEFORE THE SHERIFF OF POLK COUNTY, IOWA



IN THE MATTER OF THE)
CONDEMNATION OF LAND FOR)
DEVELOPMENT PURSUANT TO THE 8TH)
STREET RECONSTRUCTION, CITY)
PROJECT NUMBER **0510-038-2020**,)
LOCATED **BETWEEN I-235 AND CLEGG**)
ROAD, WEST DES MOINES, IOWA, AND)
LOCALLY KNOWN AS **1300 8TH**)
STREET,)

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

**TITLE HELD BY DIANE M.
SCHOENAUER AND RUSSELL J.
SCHOENAUER**

by the)

CITY OF WEST DES MOINES, IOWA,)

Applicant.)

TO:

Titleholders:

Diane M. Schoenauer and Russell J. Schoenauer
c/o Jeffrey A. Egge
Wilson & Egge, P.C.
222 NW Sunrise Drive
Waukee, Iowa 50263

**Possible
Encumbrancers and
Lienholders:**

Lincoln Savings Bank
13523 University Avenue
Clive, IA 50325
(515) 221-9876

Real Estate Holdings I LLC
c/o Neil J. Timmins, Registered Agent
815 Office Park Road, Unit 10
West Des Moines, IA 50265
(515) 329-7105

MidAmerican Energy Company, f/k/a Iowa Power and Light
Company
c/o CT Corporation System, Registered Agent
400 E Court Avenue
Des Moines, IA 50309

Taxing Authority:

Polk County, Iowa
Administration Building
Office of the Treasurer
111 Court Avenue, Room 154
Des Moines, IA 50309

#37

LOCALLY KNOWN AS: 1300 8th Street, West Des Moines, Iowa

LEGALLY DESCRIBED ON THE APPLICATION FOR THIS CONDEMNATION.

TOTAL AWARD \$ 1,095⁰⁰

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, you may within thirty (30) days from the date of mailing this Notice, appeal to the District Court as by law provided.

Dated this 6th day of October, 2022.

SHERIFF, POLK COUNTY, IOWA

By _____
Deputy


KS

BEFORE THE SHERIFF OF POLK COUNTY, IOWA

IN THE MATTER OF THE
CONDEMNATION OF CERTAIN RIGHTS
IN LAND FOR THE POLK COUNTY
BROADWAY AVENUE IMPROVEMENT
PROJECT,

2890 NE 46TH AVENUE, DES MOINES

CASEY'S MARKETING COMPANY,

BY

POLK COUNTY, IOWA,

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

TITLEHOLDER: Casey's Marketing Company
P.O. Box 54288
Lexington, KY 40555-4288

TAXING AUTHORITY: Polk County, Iowa
c/o Polk County Auditor
Polk County Admin. Bldg.
111 Court Ave., Room 230
Des Moines, IA 50309

PROPERTY ADDRESS: 2890 NE 46th Avenue, Des Moines

TOTAL AWARD: \$ 13,080.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, you may within thirty (30) days from the date of mailing this Notice, appeal to the District Court as by law provided.

Dated this 29th day of September, 2022.



Sheriff of Polk County, Iowa

#38

BEFORE THE SHERIFF OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION OF
CERTAIN RIGHTS IN LAND FOR THE POLK
COUNTY BROADWAY AVENUE IMPROVEMENT
PROJECT,

412 NE BROADWAY AVE., DES MOINES

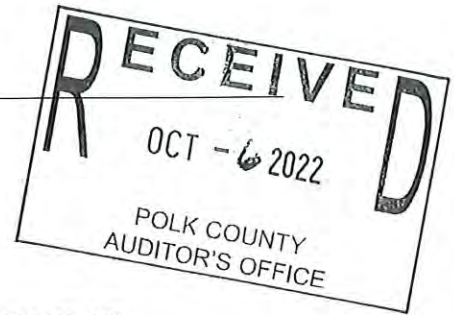
1 RED HOTEL LLC,

BY

POLK COUNTY, IOWA,

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL



TO:

TITLEHOLDER:

1 RED HOTEL LLC
412 NE BROADWAY AVE
DES MOINES IA 50313

LIENHOLDERS, ENCUMBRANCERS, LEASEHOLDERS, AND INTERESTED PARTIES:

IOWA STATE BANK
CAPITAL OFFICE
627 EAST LOCUST STREET
DES MOINES IA 50309

TAXING AUTHORITY:

POLK COUNTY, IOWA
C/O POLK COUNTY AUDITOR
POLK COUNTY ADMIN BLDG.
111 COURT AVE. ROOM 230
DES MOINES IOWA 50309

PROPERTY ADDRESS:

412 NE BROADWAY AVE, DES MOINES IOWA

TOTAL AWARD: \$ 25,700⁰⁰

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, you may within thirty (30) days from the date of mailing this Notice, appeal to the District Court as by law provided.

Dated this 3RD day of October, 2022.

 Sheriff of Polk County, Iowa

#39

RECEIVED
OCT 13 2022
POLK COUNTY
BOARD OF SUPERVISORS

**NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR A VOLUNTARY URBANIZED ANNEXATION OF CERTAIN TERRITORY ADJACENT
TO THE SOUTHERN QUADRANT OF ALLEMAN**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ALLEMAN, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that voluntary applications for annexation have been made and are under consideration by the City of Alleman by the following property owners for the following Geo Parcel Numbers:

8124-25-351-003 and 004 - Jeremy and Teresa Nefzger;
8124-27-400-003 and 004 and 8124-26-300-001 and 8124-34-100-005 - Dippold Farms of Iowa, LLC;
8124-27-400-005 - Lynn W. Dippold;
8124-34-200-011 - Kristie Swanson;
8124-34-200-009 - Donna M. J. Steiner Revocable Trust;
8124-34-200-010 - Michael and Abigail LaBounty;
8124-27-200-002, 8124-27-400-002, and 8124-26-100-004 - Zelle Farm Partnership;
8124-26-400-001 and 003, 8124-26-300-003, 8124-35-201-004, and 8124-26-400-003 - Rose M. Reinhart;
8124-25-400-003 - Jason and Linda Wattonville;
8124-26-100-002, 8124-26-300-005, and 8124-35-226-001 - Earl M. Reinhart Trust;
8124-35-201-005 - Reinhart Farms LTD;
8124-35-100-004 - Wayne M. Reinhart, Jane E. Reinhart, Gary E. Reinhart and Deborah J. Reinhart;
8124-34-200-004 - Sexauer Farm Inc.;
8124-27-300-002 and 003 - Rosalie A. Lund, Wayne M. Reinhart, Gary E. Reinhart, and Rose M. Reinhart;
8124-34-100-010 - Harold J. Lande, Sue A. Lande, Constance M. Duling, and Carl Duling;
8124-35-300-004 - Early Joy Acres LLC and Reinhart Farms LTD;
8124-34-100-007 - David and Shirley Lester; and
8124-35-100-003 - Early Joy Acres, LLC, Jane E. Reinhart and Wayne M. Reinhart.

The composite legal description of the property proposed to be voluntarily annexed to the City of Alleman is as follows, and would add 1,405.19 acres to the City of Alleman:

BEGINNING AT THE NORTH 1/4 CORNER OF SECTION 26, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA;

THENCE SOUTH, ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 26 TO THE CENTER OF SAID SECTION 26;

THENCE EAST, ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 26 TO THE EAST 1/4 CORNER OF SAID SECTION 26;

THENCE SOUTH, ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 26 TO THE NORTHEAST CORNER OF SECTION 35, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA;

THENCE CONTINUING SOUTH, ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 35 TO THE EAST 1/4 CORNER OF SAID SECTION 35;

THENCE WEST, ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4 OF SECTION 35 TO THE CENTER OF SAID SECTION 35;

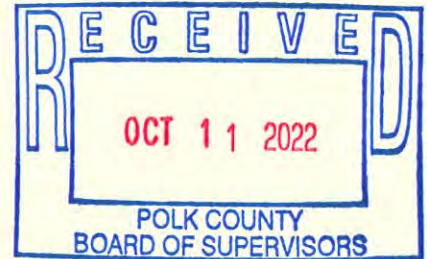
#40

FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
Fax: (515) 265-4584
Email: franksmith@franksmithlawoffice.com

Frank Murray Smith
Attorney and Counselor at Law

October 7, 2022



Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Daniel C. Mauch
Trustee of Clay Township
8010 Northeast 62nd Avenue
Bondurant, IA 50035

Steve Hanson
Trustee of Clay Township
7510 NE 27th Avenue
Altoona, IA 50009

Barbara Timmins
Clerk of Clay Township
8621 NE 54th Avenue
Altoona, IA 50009

Jeffrey Maak
Trustee of Clay Township
8010 Northeast 54th Avenue
Altoona, IA 50009

Jamie Fitzgerald
Polk County Auditor
County Administrative Building
111 Court Avenue, Room #230
Des Moines, IA 50309

Re: Notice of Consultation Meeting for Proposed Annexation of Unincorporated Territory in
Polk County into the City of Altoona, Iowa

Dear All:

#411

I represent the City of Altoona, Iowa, regarding the above referenced matter. Pursuant to Iowa Code §368.7(b)(1) you are hereby notified that the City of Altoona will conduct a consultation meeting regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said consultation meeting will be held at 9:00 a.m. October 14, 2022, at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, IA 50009.

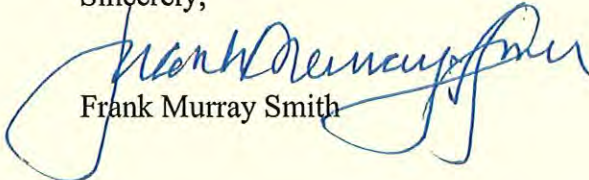
Enclosed are copies of the following documents, to wit:

1. Copy of the *Voluntary Annexation Petition to the City of Altoona* documents received from the consenting property owners. These documents are marked Exhibit 1.
2. A map of the annexation territory showing its general relationship to Altoona and the surrounding communities. This document is marked as Exhibit 2.
3. A more localized map showing the proposed annexation territory and identifying the consenting property owners and the property they own and the non-consenting property owners and the property they own. This document is marked as Exhibit 3.
4. The legal descriptions of the properties owned by [a] the consenting and [b] the non-consenting property owners and [c] also a description of the public right of way located in the territory proposed for annexation. This document is marked as Exhibit 4.

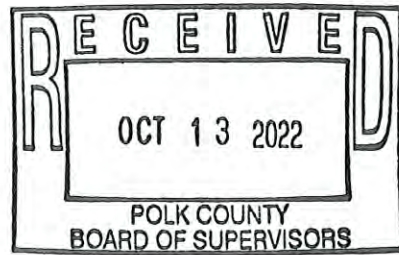
City personnel will be present to answer any questions you have and to receive any objections to the proposed annexation at the consultation meeting on October 14, 2022. You may make written recommendations for modification to the proposed annexation no later than October 25, 2022. Further, pursuant to Iowa Code §368.7(b)(2) no later than 30 days after the consultation meeting, the Board of Supervisors shall, by resolution, state whether or not it supports the annexation or whether it takes no position either in support of or against the annexation.

Should you have any questions regarding any of the foregoing you are advised to consult with your attorney. Thank you for your attention to this matter.

Sincerely,


Frank Murray Smith

FMS\cld
Enclosures
cc: Altoona



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF POLK CITY	)	NO. UA22-40 / POLK CITY
VOLUNTARY ANNEXATION WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF ANKENY	)	VOLUNTARY ANNEXATION WITHIN AN
	)	URBANIZED AREA

TO: Cities of Polk City and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

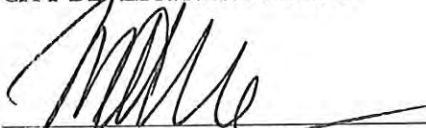
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on October 12, 2022 at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board, in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaioawa.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

October 5, 2022

Chair
Polk County Board of Supervisors
Room 300
111 Court Avenue
Des Moines, IA 50309



Re: Consultation Meeting on the newly proposed Southeast 14th Street Urban Renewal Plan and Amendments to the 38th and Grand Urban Renewal Plan and the Oak Park-Highland Park Urban Renewal Plan – City of Des Moines

Dear Board Chair,

The City of Des Moines is proposing a new Urban Renewal Plan titled the Southeast 14th Street Urban Renewal Plan and is also proposing to amend two Urban Renewal Plans: 38th and Grand Urban Renewal Plan, and the Oak Park - Highland Park Urban Renewal Plan.

The proposed Southeast 14th Street Urban Renewal Area is along the commercial corridor of SE 14th Street, or U.S. Highway 69. The proposed plan boundary includes approximately 440-acres, 198 non-right-of-way parcels, and is generally located along SE 14th Street between East Park Avenue to the north and East Army Post Road to the south, taking in the commercially zoned and same-owner adjacent properties.

The purpose of the Southeast 14th Street Urban Renewal Plan is to:

- Encourage and assist with the redevelopment and/or removal of blighted, obsolete, and underutilized properties within the urban renewal area.
- Facilitate the development of commercial, mixed-use and residential uses.
- Provide a diversity of housing options within the plan area.

The purpose of the 38th and Grand Urban Renewal Plan amendment is to:

- Amend and update Appendix A – Legal Description for the addition of a third tax increment financing district boundary.
- Amend and update Appendix C - Financial Condition Report to reflect updated City debt obligation figures.
- Amend and update Map 1 – Boundary of Urban Renewal Area to add the 38th and Grand TIF District No. 3.

The purpose of the Oak Park - Highland Park Urban Renewal Plan amendment is to:

- Amend and update Appendix A - Legal Description(s) to include the legal description for the boundary of Oak Park - Highland Park TIF District No. 4.
- Amend and update Appendix B - Financial Condition Report to reflect the new projects' projected assessments and incentives.

#43

- Amend Appendix C - Approved Economic Development and Redevelopment Projects to approve the provision of financial assistance from tax increment revenues in the Oak Park – Highland Park Urban Renewal Area for the following project:
 - Euclid Foresight, LLC for the renovation of the existing building at 413 Euclid Avenue for mixed-use residential and commercial uses.
- Add Appendix D - Approved Public Improvement Projects to indicate the Highland Park SSMID as an eligible recipient of tax increment funding.

The consultation meeting has been set for:

Wednesday, October 19, 2022 at 1pm
 Zoom Link: : <https://zoom.us/join>
 Meeting ID: 819 5687 8550
 Passcode: 236535

Dial by your location
 +1 312 626 6799 US (Chicago)

You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on November 7 at 5:00 p.m. in the Council Chambers at 400 Robert D Ray Drive. At that time, the City Council will consider the proposed amendments to the urban renewal plans and all comments, recommendations and responses regarding the proposed new plan and amendments.

Sincerely,



Scott Sanders
 City Manager

Enclosures:

- 38th and Grand Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Third Amendment Draft
- Oak Park – Highland Renewal Plan Notice of Public Hearing and Urban Renewal Plan Second Amendment Draft
- Southeast 14th Street Renewal Plan Notice of Public Hearing and Urban Renewal Plan Draft

**CITY OF
GRIMES**
101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

DATE: October 6, 2022

TO: Board of Supervisors, Polk County
Superintendent, Dallas Center-Grimes Community School District
Superintendent, Johnston Community School District

FROM: City Council
City of Grimes, Iowa

RE: Grimes Urban Renewal Plan Amendment

The City of Grimes is in the process of amending the urban renewal plan for the Grimes Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for October 24, 2022, at 10 o'clock a.m. at the Grimes City Hall, 101 NE Harvey Street in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 5:30 o'clock p.m. on November 8, 2022, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 986-3036 if you have questions.

Enclosure

#44



5160 Maple Drive, Suite A
Pleasant Hill, IA 50327-8440
Ph: 515.262.9368
Fax: 515.262.9570
pleasanthilliowa.org

October 4, 2022

Polk County Board of Supervisors
c/o Polk County Auditor
Administration Building
111 Court Avenue, Room 230
Polk City, Iowa 50583



RE: Pleasant Hill Urban Renewal Area Amendment

The City of Pleasant Hill is in the process of expanding its Pleasant Hill Urban Renewal Area, and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for October 10, 2022, at 10 o'clock a.m. at City Hall in Pleasant Hill. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6 o'clock p.m. on October 25, 2022, and a copy of the notice of hearing is enclosed for your information.

Please call our City Manager at (515) 309-9460 if you have questions.

Enclosure

Jalatama "Jolly" Omar
Economic Development Specialist

Mayor	City Manager	City Clerk Finance Director	Community Development Director	Public Works Director	Police Chief	Fire Chief	Library Director
515.262.9368	515.309.9460	515.262.9368	515.309.9464	515.262.9465	515.309.9420	515.309.9415	515.266.7815

#45

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property 5609 Greendale Rd.,

Johnston, Polk County, IA

Parcel No: 241 00543 005 003

Legal : Lot 3 in Hansen Place Plat One, an official plat
now included and forming a part of Johnston, Polk County

which was assessed for the year 2021, in dist. No. at \$ 1,650,000.00 assessed value.

I hereby ask that the taxes on \$ assessed value be refunded or cancelled on account of

erroneous assessment as follows: ChildServe was notified this property was
erroneously omitted from assessment for 2021 and 2022

when the property was transferred from ChildServe Community
Options, Inc to ChildServe Habilitation Center, Inc. on Feb 1, 2022.

ChildServe Habilitation Center, Inc. has filed for a charitable property
tax exemption, but it will not be determined until 2023.

The two organizations are part of the family of ChildServe
corporations. Both are Iowa non-profit corporations recognized
as charitable 501(c)(3) entities.

The use of the premises has not changed. It is a charitable
use of providing medical services to children with chronic medical
conditions, autism, and developmental delays in a clinic & child care setting.

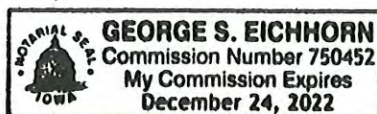
ChildServe Habilitation
Center, Inc.

By David McKenzie (Name) President/COO
5406 Merle Hwy. Road
Johnston, IA (Address) 50131

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by David McKenzie, President/COO

this 1st day of August, 2022



Deputy Auditor Polk County, Iowa
Notary Public

#44

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property..... 644 24th Street

Des Moines, Polk County, IA 50312

Parcel No: 05334-000-000

Legal : Lots 12, 13, 14 and the South Twenty (20) feet of Lot 15, in Block
"B" West Park, now included and forming a part of Des Moines, Polk County

which was assessed for the year 2021, in dist. No. 030 at \$ 305,000.00 assessed value.

I hereby ask that the taxes on \$ assessed value be refunded or cancelled on account of

erroneous assessment as follows: ChildServe understands that this property will be placed
on the tax roll due to it being transferred from ChildServe, Inc. to
ChildServe Habilitation Center, Inc. on or around February 1, 2022.

ChildServe Habilitation Center, Inc. has filed for a charitable property
tax exemption, but it will not be processed or determined until 2023.

The two organizations are part of the family of ChildServe corporations.
Both are Iowa non-profit corporations recognized as charitable 501(c)(3)
entities.

The use of the premises has not changed. It is a charitable use of
providing medical services to children with chronic medical conditions
and developmental delays. ChildServe helps predominantly Medicaid
children with special health care needs.

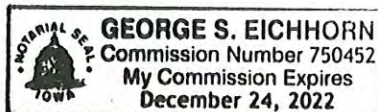
ChildServe Habilitation Center, Inc.
David McKenzie (Name) President/COO

5406 Merle Hay Rd. (Address) Johnston, IA 50131

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by David McKenzie, President/COO

this 1st day of August, 2022



George S. Eichhorn
Deputy Auditor Polk County, Iowa
Notary Public

#47

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property..... 662 24th Street

Des Moines, Polk County, IA 50312

Parcel No: 05338 000 000

Legal North $\frac{2}{3}$ of Lot 15, in Block B West Park, now included and forming a part of the City of Des Moines, Polk County, IA

which was assessed for the year 2021, in dist. No. 030 at \$ 8,400.00 assessed value,

I hereby ask that the taxes on \$ assessed value be refunded or cancelled on account of erroneous assessment as follows: ChildServe understands that this property will be

placed on the tax roll due to it being transferred from Child Serve, Inc to ChildServe Habilitation Center, Inc. on around February 1, 2022.

ChildServe Habilitation Center, Inc. has filed for a charitable property tax exemption, but it will not be processed or determined until 2023.

The two organizations are part of the family of Child Serve corporations. Both are Iowa non-profit corporations recognized as charitable 501(c)(3) entities.

The use of the premises has not changed. It is a charitable use of providing medical services to children with chronic medical conditions and developmental delays. ChildServe helps predominantly Medicaid children with special health care needs.

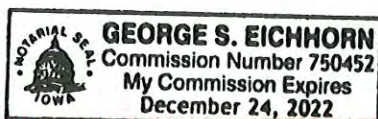
ChildServe Habilitation Center, Inc.
David McKenzie (Name) President/COO

5406 Merle Hay (Address) Road
Johnston, IA 50131

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by David McKenzie, President/COO

this 1st day of August, 2022



George S. Eichhorn
Deputy Auditor Polk County, Iowa
Notary Public

#48

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property 5128 Meredith Dr
Des Moines

which was assessed for the year 2022, in dist. No. 100/13383-8-3 at \$ 4,970,000 assessed value.

I hereby ask that the taxes on \$ 4,970,000 assessed value be refunded or cancelled on account of erroneous assessment as follows: We purchased this property on
5-19-22, three months past the deadline to file
for the religious exemption. This is used
for church/religious purposes. We are asking
the Board of Supervisors to abate the taxes
based on assessment year 2022 under chapter
427.3 of the code of Iowa.

(Name)

(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.....

this.....day of.....,

Deputy Auditor Polk County, Iowa

#49

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property 1537-45th St, Des Moines

which was assessed for the year ~~2021~~²⁰²², in dist. No. 100/7936 at \$ 28,300 assessed value.

I hereby ask that the taxes on \$ 28,300 assessed value be refunded or cancelled on account of

erroneous assessment as follows: We purchased this property on June 9, 2022, four months past the deadline to file for the religious exemption. We use this property for our church parking. We are asking the Board of Supervisors to abate the taxes based on assessment year ~~2021~~²⁰²² under chapter 427.3 of the Code of Iowa.

(Name)

(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.....

this.....day of.....,

Deputy Auditor Polk County, Iowa

#50