

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
OCTOBER 22, 2024 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

PUBLIC HEARING
CONVEYANCE OF ELECTRICAL EASEMENT

- *5. Resolution approving permanent Electrical Easement to MidAmerican Energy Company on land known as the Lauridsen Skatepark.

6. **PUBLIC COMMENTS**

PETITIONS

- *7. Petitions to suspend taxes and special assessments on the following:
- | | |
|------------|-----------------------------------|
| T. Cross | 1019 E. 9 th St. |
| R. Fontana | 1513 W 1 st St, Ankeny |

RESOLUTIONS

8. Resolution authorizing Auditor's Office to publish notice of Public Hearing to certify the 2024 weed assessments.
- *9. Resolution accepting 2024 Weed Commissioner's Report.
- *10. Resolution approving the Grant Application to the Polk County Housing Trust Fund (PCHTF) for the Polk County Emergency Home Repair Program.
- *11. Resolution approving contract with the Iowa DNR for Air Quality program funding (28E, No. 25ESDAQBWWALK-0002).
- *12. Resolution awarding contract for Wise Wetland Project to Lahr Custom Excavating.
- *13. Resolution approving the Preliminary Plat of Scenic Bluff Plat 1.
- *14. Resolution approving Amendment to Provider Agreement with Decisions for Life.
- *15. Resolution approving Amended Agreement for Services with Easterseals Iowa.

- *16. Resolution approving Amended Agreement for Services with Optimae Life Services.
- *17. Resolution approving a Letter of Engagement with Eide Bailly for the purposes of providing County Rate Information Systems (CRIS) cost reporting services.
- *18. Resolution approving Agreement for Professional Services with Employee and Family Resources for opioid addiction and overdose program services.
- *19. Resolution approving Agreement and Business Associate Agreement with Uber Health, LLC for transportation services.
- *20. Resolution approving Agreement with the Iowa Department of Justice (Crime Victim Assistance Division) for funding of comprehensive sexual assault and violent crime services.
- *21. Resolution approving Agreement between the Iowa Department of Justice and the Polk County Attorney's Office Victim Witness Coordinator program.
- 22. Resolution approving creation of position within the Department of General Services.
- *23. Resolution approving Compensation Study Recommendations.
- *24. Resolution approving Polk County Annual Urban Renewal Report.
- *25. Resolution approving Agreement to accept and approve termination of Central Iowa Regional Drinking Water Commission and of an Amendment to 28E Agreement to terminate.
- *26. Resolution approving Naming Rights Agreement for the Iowa Events Center (IEC) Arena.
- *27. Resolution approving Community Development Grant for Center at Sixth.
- *28. Resolution approving Community Development Grant for Des Moines Symphony Association.
- 29. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- *30. Request for tax abatement for property at 6306 SW 7th Street (Northern Warren Fire and Emergency Response Agency).
- *31. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 2025 Neighborhood Sidewalk Program Project (3501 SW 14th St).

- *32. Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the East Army Post Road Trunk Sanitary Sewer Project (1660 E. Army Post Road).
- *33. City Development Board filing of written decision in the matter of City of Carlisle voluntary annexation within the urbanized area of the City of Des Moines.

BUDGET ACTIONS

- 34. Memorandum of Budget Actions.

APPOINTMENTS

- 35. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/njMswqo2iEI>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Lauridsen Skatepark, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, MidAmerican Energy Company requests Polk County and the Polk County Conservation Board grant a permanent Electric Easement on Polk County Conservation Board managed land known as the Lauridsen Skatepark in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Description:

A 10 FOOT WIDE TRACT OF LAND LOCATED IN PARCEL #2023-45 OF PART OF LOT 2, BLOCK 'C', RIVER HILLS PLAT ONE, CITY OF DES MOINES, POLK COUNTY, IOWA AS SHOWN IN BOOK 19543, PAGE 289 IN THE POLK COUNTY RECORDER'S OFFICE, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL #2023-45; THENCE N26°53'53"E, 79.67 FEET ALONG THE WEST LINE OF SAID PARCEL #2023-45 TO THE POINT OF BEGINNING; THENCE CONTINUING N26° 53'53"E, 254.07 FEET ALONG SAID WEST LINE; THENCE S63° 06'07"E, 10.00 FEET; THENCE S26°53'53"W, 250.57 FEET; THENCE S11 03'41"E, 65.52 FEET TO THE NORTH LINE OF AN 10 FOOT ELECTRIC EASEMENT AS RECORDED IN BOOK 17445, PAGES 967-968 IN THE POLK COUNTY RECORDER'S OFFICE; THENCE N85°37'33"W, 10.40 FEET ALONG SAID NORTH LINE; THENCE N11 03'41"W, 66.15 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 3,182 SQUARE FEET.
PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, Polk County Conservation Board determined at its August 8, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

WHEREAS, a public hearing was held on October 22, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed land transfer conveyance on the described property; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the permanent Electric Easement to MidAmerican Energy Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

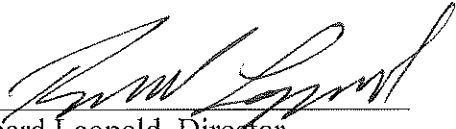
Approved this _____ day of _____, 2024.

#5

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Public Hearing to approve a permanent Electrical Easement to MidAmerican Energy Company on land known as the Lauridsen Skatepark.

Agenda Date: 10/22/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: 10/08/2024 Setting a Public Hearing

Board/Commission Actions: On August 8, 2024 with **Roll Call 24-0808** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Electrical Easement to MidAmerican Energy Company as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: MidAmerican Energy Company needs to install a new transformer to provide electricity to the new parking lot for lighting, (3) EV Charging Stations, and the Hello River Art installation.

Action Impact: None.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, that pursuant to Iowa Code Section 317.21, it is hereby ordered:

1. That the Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of Iowa Code Section 317.16 pursuant to the order of the Board of Supervisors.
2. That the County Auditor shall publish at least twenty days prior to the date set for the hearing the following notice:

NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 a.m. on the 3rd day of December, 2024, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if there be any, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

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NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 am on the 3rd day of December, 2024, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if any there be, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-4-24 Notice of Public Hearing certification of Weed Assessment. Resolution to direct the County Auditor to publish a notice of public hearing to certify the 2024 weed assessments.

Agenda Date: October 22, 2024

Contact Individual: Bret VandeLune, Director, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Res. No. WC-3-24 dated May 7, 2024 ordering destruction of noxious weeds and other offensive growth and Auditor to publish notice.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of Sections 317.16 pursuant to the order of the Board of Supervisors. Chapter 317.21, Code of Iowa, requires a notice of public hearing be published at least twenty days prior to the date set for the hearing. The hearing date will be December 3, 2024. The Weed Commissioner requests the Auditor to publish the notice on November 13, 15, and 18.

Action Impact: The resolution authorizes the Polk County Auditor to publish the Notice of Hearing of Weed Assessments.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department hereby submits the attached "2024 Weed Commissioner's Report" in accordance with Iowa Code Section 317.7.

NOW, THEREFORE BE IT RESOLVED that said report be accepted and signed by the Chair of the Polk County Board of Supervisors; and

BE IT FURTHER RESOLVED that said report be filed with the Iowa Department Secretary of Agriculture.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-5-2024 Weed Commissioner's Report

Agenda Date: October 22, 2024

Contact Individual: Bret VandeLune, Director, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual resolution

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Annually the Weed Commissioner's report is submitted to the Board of Supervisors in accordance with Iowa Code §317.7. The report is accepted and signed by the Board and filed with the Department of Agriculture and Land Stewardship. See attached Report.

Action Impact: The 2024 Weed Commissioner's Report is accepted and signed by the Polk County Board of Supervisors Chairperson.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County operates an Emergency Home Repair Program to assist low-income homeowners in Polk County; and

WHEREAS, the County has requested outside funds in the past to augment the County's contribution to this program; and

WHEREAS, grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low-income families; and

WHEREAS, staff is recommending that the County apply for an additional \$300,000 from the PCHTF for January 1, 2025 to December 31, 2025; and

WHEREAS, these funds will be combined with County funds in order to complete approximately 200 emergency repair requests over the next year.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the submission of the attached grant application and authorizes the Public Works Director to sign said application on behalf of Polk County, Iowa; and

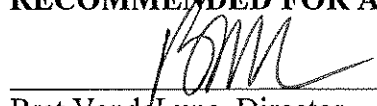
BE IT FURTHER RESOLVED that if the grant is awarded by the PCHTF, the Public Works Director is authorized to sign the Grant Agreement on behalf of Polk County after review by the Polk County Attorney's Office and the Public Works Department is authorized to administer the Grant Agreement.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Impact: County portion to be covered by additional \$2.5 million, one time allocation to the Emergency Repair fund in FY22/23, of which there is approximately \$1,815,348 carried over.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 191-24 is to approve the Grant Application to the Polk County Housing Trust Fund (PCHTF) for the Polk County Emergency Home Repair Program.

Agenda Date: October 22, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County operates an Emergency Home Repair Program to assist low-income homeowners in Polk County and has historically requested outside funds to augment the County's contribution to this program. Grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low-income families. Public Works currently has an approved grant with the PCHTF and staff is recommending that the County apply for an additional \$300,000 from the PCHTF for January 1, 2025 to December 31, 2025 to be combined with County funds in order to complete approximately 200 emergency repair requests during the next year.

Action Impact: The Proposed resolution will approve the submission of the grant application and authorizes the Public Works Director to sign the application. In addition, this resolution authorizes the Public Works Department to administer the grant and the Public Works Director to sign the agreement if awarded by the PCHTF.

Fiscal Note: County portion to be covered by additional \$2.5 million, one time allocation to the Emergency Repair fund in FY22/23, of which there is approximately \$1,815,348 carried over.

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
Year	Budget Item? (Y/N)	Position(s) Required	Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
24/25	N	0	\$300,000	\$150,000	N	10266314.74080	10266314.58190
25/26	N	0	\$300,000	\$150,000	N	10266314.74080	10266314.58190

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County continues to demonstrate that it has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145; and

WHEREAS, Polk County has conducted a federally approved Air Quality Program since June 12, 1980; and

WHEREAS, the 28E agreement (25ESDAQBWALK-0002) between Polk County and the Iowa Department of Natural Resources (DNR) to establish and operate a new ambient air monitoring site near East High School in Des Moines for the purpose of collection and assessment of air quality data, and the monitoring of air quality standards has been negotiated, reviewed, and mutually agreed upon by both parties.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Iowa DNR for Air Quality Services/Goods, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement with a digital signature on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

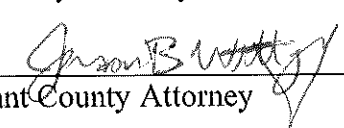
RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: A Federal Grant of \$390,523 is provided in the agreement for the Project Period of October 15, 2024 through June 30, 2029. The Iowa DNR is the Pass-Through Entity (PTE) for this agreement. Polk County has no financial obligation as part of this agreement.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 188-29 approving the contract with the Iowa DNR for the Air Quality program funding. (28E, No. 25ESDAQBWALK-0002).

Agenda Date: October 22, 2024

Contact Individual: Jennifer Bradley, Air Permit Engineer, Polk County Public Works Department, 515-286-2227.

Previous Action taken by the Board: N/A – Original contract. This contract is for the Inflation Reduction Act federal award. It is a one-time award for the time period of October 15, 2024 through June 30, 2029.

Board/Commission Actions: Environmental Protection Commission (EPC) approved the contract on October 15, 2024.

Comply with Policy: Yes

Background: The parties have entered into this Agreement to establish and operate a new ambient air monitoring site near East High School in Des Moines and upgrade ozone monitoring equipment at sites in Polk County. This Agreement is considered to be a joint or co-operative undertaking within the meaning of Iowa Code section 28E.1. DNR grants to the Local Program concurrent authority to implement and enforce federal air quality standards within Polk County. The Local Program continues to demonstrate that Polk County has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145, “*Acceptance of Local Program*”. Polk County has conducted a federally approved Air Quality Program since June 12, 1980.

Action Impact: Approval of this resolution authorizes the Air Quality Division to enter into this agreement with the Iowa DNR to receive Air Quality program funding.

Fiscal Note: Payment by DNR for the work performed by the Local Program is funded by the DNR’s allocation of the Clean Air Act Section 103 state grant # 96714401 and according to the terms of the Agreement shall not exceed **\$390,523**. There is no financial obligation from the Air Quality Division as part of this agreement. Budget agreed to in Section 7 of Agreement Number 25ESDAQBWALK-0002.

Activity	Total	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Task 1: Establish a new ambient air monitoring site	\$184,000	\$184,000	\$0	\$0	\$0	\$0
Task 2: Operate a new ambient air monitoring site	\$153,492	\$0	\$30,702	\$40,930	\$40,930	\$40,930

(includes all ambient monitoring reporting, includes QAQC)						
Task 3: Upgrade monitoring equipment	\$42,000	\$42,000				
Task 5: Data Management/Toxics Lab Analysis	\$11,031	\$0	\$2,205	\$2,942	\$2,942	\$2,942
Total	\$390,523	\$226,000	\$32,907	\$43,872	\$43,872	\$43,872

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	None	\$226,000	\$226,000	N	AQ Enterprise Account	
25/26	Y	None	\$32,907	\$32,907	N	AQ Enterprise Account	
26/27	Y	None	\$43,872	\$43,872	N	AQ Enterprise Account	
27/28	Y	None	\$43,872	\$43,872	N	AQ Enterprise Account	
28/29	Y	None	\$43,872	\$43,872	N	AQ Enterprise Account	

Additional Fiscal Note Information (optional): None

Res. No. 192-24
October 22, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County approved a Fiscal Agent Funding Agreement with the Iowa Department of Agriculture and Land Stewardship to identify, construct and fund water quality wetlands by Res. No. 48-23 dated April 4, 2023; and

WHEREAS, Project No. 706-2425, for the construction of the Wise Wetland was identified to be in accordance with the Fiscal Funding Agreement; and

WHEREAS, the Wise Wetland Project was publicly let for bids on the September 19, 2024, with the following results:

Lahr Custom Excavating, LLC	\$316,482.00
Des Moines Dirt Worx, LLC	\$328,000.01
RW Excavating	\$386,179.40
On Track Excavating, LLC	\$638,327.00

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from Lahr Custom Excavating in the amount of \$316,482; and

WHEREAS, the Public Works Department will oversee implementation of the Wise Wetland Project, provide payments to the contractor, approve change orders, and coordinate with state, local, and federal funding partners.

NOW THEREFORE BE IT RESOLVED that Polk County, Iowa does award the Wise Wetland Project to Lahr Custom Excavating, LLC with a cost of Three Hundred Sixteen Thousand, Four Hundred and Eighty-Two Dollars and 0/100 (\$316,482.00).

BE IT FURTHER RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Lahr Custom Excavating, LLC, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. xx-xx to award contract for Project No. 706-2425, Wise Wetland Project to Lahr Custom Excavating.

Agenda Date: October 22, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works, 515-875-5880

Previous Action taken by the Board: Res. No. 48-23 dated April 4, 2023 approving 28E Funding Agreement with the Iowa Department of Agriculture and Land Stewardship

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County is constructing the Wise Wetland to improve water quality in the Camp Creek watershed. This project was publicly let for bids on September 19, 2024 with Lahr Custom Excavating, LLC submitting the most responsive and responsible bid of \$316,482. It is the recommendation of the Public Works Department to accept the bid from Lahr Custom Excavating, LLC.

Action Impact: Action approves the Chair to sign the agreement and allows Public Works to proceed with construction and administration of the project.

Fiscal Note: Funding will be tracked and managed in the Public Works Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$316,482	\$200,000	N	10266004.77440 WQ107	10266004.52290

Additional Fiscal Note Information (optional): \$200,000 revenue provided by Iowa Department of Agriculture and Land Stewardship through 28E Wetland Agreement. \$116,482 expense funded through previously allocated ARPA lost revenue for water quality projects unless further fundraising efforts secure additional revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 36, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Scenic Bluff Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes three (3) single family residential lots and two (2) street lots on approximately 10.65 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission, on September 23, 2024, recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 5-0, with two (2) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Scenic Bluff Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	MBD Enterprises LLC. (property owner)
Surveyor:	Mike Brooner - Civil Design Advantage
Location:	Located approximately 0.3 miles south of the intersection of NE 126 th Avenue and NE 68 th Street.
Township:	Elkhart

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 189-24 approving the Preliminary Plat Scenic Bluff Plat 1

Agenda Date: October 22, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on September 23, 2024 and voted five (5) in favor with two (2) absent, on a motion to recommend approval of the Preliminary Plat of Scenic Bluff Plat 1, in accordance with staff's recommendation for approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes three (3) single-family residential lots and two (2) street lots on approximately 10.65 acres of land that is zoned "ER" Estate Residential District. The subject subdivision is located within the SW ¼ of the NE ¼ of Section 36, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township). Lots 1-3, the single-family residential lots are all approximately 3 acres in size accessing NE 68th Street. The subdivision will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N	N	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, effective July 1, 2022, Polk County, Iowa entered into a Provider Agreement with Decisions for Life, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Decisions for Life wish to amend their Agreement to increase their monthly guardianship fee; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Provider Agreements and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 0.1% from \$100,000 to \$100,050; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Decisions for Life for FY 24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

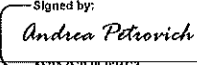
By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

14

RECOMMENDED FOR APPROVAL:

By:  DocuSigned by:
99AE934524C4429
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By:  Signed by:
AS2A753F9E024C3
Assistant County Attorney

FISCAL NOTE: Expense increase 0.1% from \$100,000 to \$100,050

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendment to Provider Agreement with Decisions for Life.

Agenda Date: October 22, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with the above listed provider. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: Recommendation of approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: The Polk County Behavioral Health and Disability Services Department is the Region Administrator for the Polk County Mental Health and Disability Services Region. The Region administers the service agreements between Polk County and community service providers. As part of that administration, the Region monitors updates to service rates for applicable services contemplated within the agreements.

Action Impact: The total amount of services purchased through this Amended Provider Agreement will increase from \$100,000 to \$100,050 and sufficient funds are in the FY24/25 budget to provide this level of service.

Fiscal Note: The total amount for this agreement will increase 0.1% from \$100,000 to \$100,050.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$50		N	100444030.840 32.326	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region, entered into an Agreement for Services with Easterseals Iowa, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Easterseals Iowa wish to amend their Agreement to add Multisystemic Therapy, an essential community living support service for Mental Health and Disability Service Regions, the purchase of which includes fee for service rate and units; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 11.6% from \$2,883,632 to \$3,218,238; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Administrator shall continue to administer the Agreements with providers and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Easterseals Iowa, for mental health services for FY24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

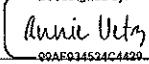
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

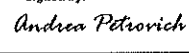
RECOMMENDED FOR APPROVAL:

#15

By:  DocuSigned by:
99AF034524C4420
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  Signed by:
A52A763F9EU24C3...
Assistant County Attorney

FISCAL NOTE: FY24/25 expense increase 11.6% from \$2,883,632 to \$3,218,238

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement for Services with Easterseals Iowa.

Agenda Date: October 22, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an agreement for services with the above listed provider. The agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval.

Comply with Policy: Yes

Background: The amendment adds Multisystemic Therapy, an essential community living support service for the Polk County Mental Health and Disability Service Region. The costs for the purchase of the services, as set forth in the Amended Agreement, includes a fee for service rate/units.

Action Impact: The total amount of services purchased through this Amended Agreement for Services consists of the addition of the fees for Multisystemic Therapy to the original Agreement. The Amended Agreement increases the costs of all purchased services from Easterseals Iowa - \$2,883,632 to \$3,218,238 - and is included in the FY24/25 budget to provide this level of services.

Fiscal Note: The total amount for this Agreement will increase \$334,606 (11.6%) from \$2,883,632 to \$3,218,238

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$334,606	\$0	N	100444040.84042.305.4205ab	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region, entered into an Agreement for Services with Optimae LifeServices, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Optimae LifeServices wish to amend their Agreement to add Intensive Residential Services, a core mandated service for Mental Health and Disability Service Regions, the purchase of which includes fee for service rate and units; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 24.4% from \$770,686 to \$958,551; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Administrator shall continue to administer the Agreements with providers and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Optimae LifeServices, for mental health services for FY24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#16

DocuSigned by:
By: Annie Uetz
99AF034524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Signed by:
By: Andrea Petrovich
A52A755F8E02463...
Assistant County Attorney

FISCAL NOTE: Expense increase 24.4% from \$770,686 to \$958,551

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement for Services with Optimae LifeServices.

Agenda Date: October 22, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an agreement for services with the above listed provider. The agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval.

Comply with Policy: Yes

Background: The amendment adds Intensive Residential Services, a core mandated service for Mental Health and Disability Service Regions. The costs for the purchase of the services, as set forth in the Amended Agreement, includes a fee for service rate/units.

Action Impact: The total amount of services purchased through this Amended Agreement for Services consists of the addition of the fees for Intensive Residential Services to the original Agreement. The Amended Agreement increases the costs of all purchased services from Optimae Life Services - \$770,686 to \$958,551 - and is included in the FY24/25 budget to provide this level of services.

Fiscal Note: The total amount for this Agreement will increase 24.4% from \$770,686 to \$958,551.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$187,865	\$0	N	100444040.84042.379.4229a	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the network of service providers' agreements administered by the Polk County Mental Health and Disability Services Region contain a provision that calls for standardized cost reporting for regionally funded cost-based services; and

WHEREAS, the Polk County Mental Health and Disability Services Region has been utilizing the County Rate Information System (CRIS), managed by Eide Bailly; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends that Polk County, Iowa sign a Letter of Engagement with Eide Bailly to continue managing the cost reporting system for the applicable Polk MHDS Region funded services; and

WHEREAS, the total amount for the services contemplated under this Letter of Engagement averages \$12,500.00 per fiscal year and is included in the FY24/25 Polk Region MHDS budget.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Letter of Engagement with Eide Bailly for County Rate Information System cost reporting management Services as recommended by the Polk County Mental Health Disability Services Region Governing Board, and authorizes the Chair of the Polk County Board of Supervisors to sign said Letter of Engagement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Letter of Engagement with Eide Bailly for the purposes of providing County Rate Information Systems (CRIS) cost reporting services.

Agenda Date: October 22, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, MHDS Region had a previous agreement with Eide Bailly to provide CRIS cost reporting services.

Board/Commission Actions: The Polk County Region Mental Health and Disability Services Governing Board recommended approval.

Comply with Policy: This action is required to approve the Letter of Engagement.

Background: The Letter of Engagement is being approved to continue services with Eide Bailly. Previously, Polk County Health Services, Inc. held a letter of engagement with Eide Bailly and paid for its services through the County MHDS administrative draw-down. The Polk County Mental Health and Disability Services Region Governing Board has designated the Polk County, Iowa Behavioral Health & Disability Services Department as the Region Administrator manage the access and delivery of mental health and disability services on behalf of the Polk MHDS Region. This change allows for the continuation of Eide Bailly, a qualified company familiar with the practices of the MHDS Region, to manage the cost reporting system for the applicable Polk Region funded services.

Action Impact: The total amount for the services contemplated under this Letter of Engagement will average \$12,500.00 per year.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$12,500	\$0	N	100444410.844 12.429.1200a	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, for the six-year, Polk County, Iowa received grant funding from Iowa Health and Human Services (Iowa HHS) for the First Responders Comprehensive Addiction and Recovery Project (FR-CARP) to address opioid overdose and addiction within the fourteen counties of the Central Iowa Health Care Coalition (CIHCC); and

WHEREAS, Employee and Family Resources (EFR) has the knowledge and experience to continue carrying out the activities as required by the Iowa HHS grant; and

WHEREAS, the amount of the Agreement for Professional Services between Polk County, Iowa and EFR is \$41,250 for the term September 30, 2024 through September 29, 2025.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the Agreement for Professional Services with Employee and Family Resources for the First Responders Comprehensive Addiction and Recovery Project, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement for Professional Services on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement for Professional Services.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: The Public Health 6-Year Emergency Response grant will fully fund this service agreement, of \$41,250 for term September 30, 2024 through September 29, 2025.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Employee and Family Resources for opioid addiction and overdose program services

Agenda Date: October 22, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Polk County Board of Supervisors has approved similar Agreement in November 14, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, as fiscal agent for the fourteen county Central Iowa Health Care Coalition, has received funding from Iowa Health and Human Services to carry out the First Responder Comprehensive Addiction and Recovery Project (FR-CARP). The purpose of this program is to build a sustainable collaborative system to address opioid addiction by working with emergency medical services first responders to assess, treat and refer patients with opioid overdose and addiction.

Employee and Family Resources (EFR) has the knowledge and experience to continue carrying out the program activities on behalf of Polk County, Iowa. This is the six-year of funding and the term for the Agreement for Professional Services is September 30, 2024 through September 29, 2025. The Agreement for Professional Services amount is \$41,250.

Action Impact: Polk and surrounding counties' first responders will have training and resources available to better address the opioid crisis.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$41,250	\$41,250	N	10223041.77440.20	10223041.52480

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Departments of Health and Community, Family, and Youth Services (CFYS) provide transportation for adults who, because of age or disability, have a transportation barrier in attending medically necessary appointments; and

WHEREAS, Polk County has researched local options for medical transport and desires to enter into an Agreement with Uber Health, LLC, which commences upon signing and expires in one year, with automatic renewals unless terminated; and

WHEREAS, Uber Health allows for a safe, insured, convenient, reliable, and cost-effective way for Polk County to assist its clients in attending necessary medical appointments; and

WHEREAS, Uber Health, LLC is a HIPAA compliant service and desires to enter into a Business Associate Agreement to set forth the terms under which Protected Health Information of clients shall remain confidential when using this service; and

WHEREAS, sufficient funds are available in the Polk County Health and CFYS budgets for FY24/25 to provide these services,

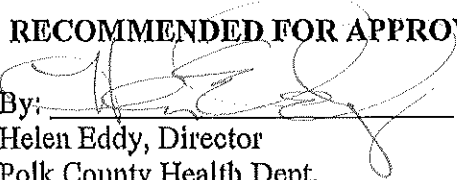
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Agreement and Business Associate Agreement with Uber Health, LLC for transportation services and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements.

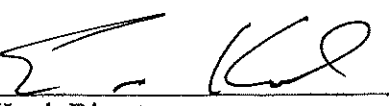
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

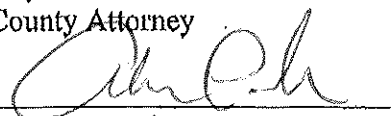
By: 
Helen Eddy, Director
Polk County Health Dept.

By: 
Eric Kool, Director
Community, Family and Youth Services

#19

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Addition of Uber Health provides a potential lower-cost and more reliable service option which is anticipated to generate a moderate cost-savings that cannot be definitively calculated at this time.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement and Business Associate Agreement with Uber Health, LLC for Transportation Services.

Agenda Date: October 22, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Departments of Health and Community, Family, and Youth Services provide transportation for adults who, because of age or disability, have a transportation barrier in attending medically necessary appointments. An Agreement with Uber Health allows for a convenient, reliable, and cost-effective way for Polk County to assist its clients in attending necessary medical appointments. Uber Health, LLC is a HIPAA compliant service, thus, a Business Associate Agreement is also presented for approval.

Action Impact: Approves agreements

Fiscal Note: Addition of Uber Health provides a potential lower-cost and more reliable service option which is anticipated to generate a moderate cost-savings that cannot be definitively calculated at this time.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0			N	10223011.74290 10223411.77440	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family and Youth Services Crisis and Advocacy Services (CAS) program receives federal and state grant funds each year from the Iowa Department of Justice, Crime Victim Assistance Division; and

WHEREAS, Polk County, Iowa is awarded funding for the Federal FY 2025 is as follows:

Sexual Assault Comprehensive Services:

- \$188,230.00 from the Federal Crime Victims Assistance Funds (VOCA), (CFDA 16.575);
- Polk County, Iowa is not required to provide matching funds.

Survivors of Homicide & Other Violent Crimes Comprehensive Services:

- \$210,721.00 from the Federal Crime Victims Assistance Funds (VOCA), (CFDA 16.575);
- Polk County, Iowa is not required to provide matching funds; and

WHEREAS, the term of the Agreement, current budget period, and period of performance is October 1, 2024 through September 30, 2025; and

WHEREAS, the Agreement must be renewed each year and is dependent upon available funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa Department of Justice, Crime Victim Assistance Division for funding of comprehensive sexual assault and violent crime programming, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Polk County, Iowa Department of Community, Family and Youth Services, or his designee, to electronically sign the Agreement and execute any documents in furtherance of this Agreement

Approved this _____ day of _____, 2024.

#20

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$210,721 revenue and expenditure for Homicide & Other Violent Crimes Comprehensive Services; \$188,230 revenue and expenditure for Sexual Assault Comprehensive Services

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with the Iowa Department of Justice, Crime Victim Assistance Division for funding of comprehensive sexual assault and violent crime services.

Agenda Date: October 22, 2024

Contact Individual: Joyce Webb, Program Administrator
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: A similar agreement was approved by the Board on November 14, 2023.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) receives federal and state grant funding each year from the Iowa Department of Justice Crime Victim Assistance Division (IDJ-CVAD). The grant funding is used to provide services for victims of crime and sexual abuse. At CAS these funds are used to offset the cost of salaries and contracted services associated with the provision of services to victims. Grant funds are awarded on a yearly basis. The term of this performance period is October 1, 2024, through September 30, 2025.

Survivors of Homicide and Other Violent Crimes Comprehensive Services: \$210,721.00

This award pays for CAS staff salaries to provide services to survivors of homicide and other violent crime within Polk and Warren counties.

Sexual Assault Comprehensive Services: \$188,230.00

This award supports CAS staff salaries to provide comprehensive sexual assault services in Polk and Warren counties. Additionally, the funds are used for contracted services including for the Sexual Assault Nurse Examiner (SANE) Coordinator. The SANE Coordinator is part of the Mid-Iowa Sexual Assault Response Team (SART) initiative that CAS began in 2006 in Polk County. Contracts also include trauma-sensitive yoga, a programming collaboration with Young Women's Resource Center and consultation fees.

Action Impact: Approval of these grant awards will allow Polk County Crisis and Advocacy Services to continue providing services to victims of sexual assault and survivors of homicide and other violent crimes.

Fiscal Note: Amounts listed below will be expended and received over the term of October 1, 2024, through September 30, 2025

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$210,721	\$210,721	N	10233412.77440.01	10233412.52460.01
24/25	N	0	\$188,230	\$188,230	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2016, the Polk County Attorney's Office entered into an Agreement with the Iowa Department of Justice (IDJ) to provide personnel to perform work for the program or project titled "Polk County Witness Coordinator;" and

WHEREAS, the Polk County Attorney's Office has provided personnel to perform the work and wishes to continue to provide personnel to perform the work for the program; and

WHEREAS, the parties agree to continue the agreement with the budget period and period of performance being October 1, 2024, through September 30, 2025; and

WHEREAS, the parties have negotiated the terms of the new Agreement to include and continue the program of these services whereby the Iowa Department of Justice provides a grant of \$55,469.00 toward the total actual costs of \$119,520 incurred, and the Program will provide benefits for the position, as well as the balance of the position's salary.

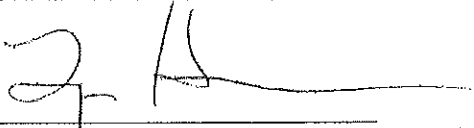
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, and authorizes the Polk County Attorney, or her designee, to execute and sign the Agreement and another other document in furtherance of the Agreement, on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lynn Hicks, Chief of Staff/Public Information Officer
Polk County Attorney's Office

APPROVED AS TO FORM:

21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement between the Iowa Department of Justice and the Polk County Attorney's Office Victim Witness Coordinator program.

Agenda Date: Oct. 22, 2024

Contact Individual: Ralph E. Marasco Jr.
First Assistant County Attorney
286-3331

Previous Action taken by the Board: Approval extension for the fiscal year ending Sept. 30, 2024

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In 2016, the Polk County Attorney's Office entered into an Agreement with the Iowa Department of Justice (IDJ) to provide personnel for the program titled "Polk County Witness Coordinator," with the IDJ providing a minimum in matching funds. The parties desire to continue the Agreement, with the IDJ providing \$55,469.00 in funds and the Program providing the balance of the position's salary of \$79,948, as well as benefits of \$39,572, for a total Program contribution of \$119,520.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$84,477	\$41,602	N	20051410.various	20051410.52460
25/26	N	0	\$35,043	\$13,867	N	20051410.various	20051410.52460
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of General Services is requesting one side-by-side position due to an extended leave of absence of an employee, and

WHEREAS, the employee is covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side position, and

WHEREAS, the Director indicates the side-by-side position is needed to continue current level of service and will continue until the employee returns to the position or separates employment, and

WHEREAS, the Director of General Services is requesting the following position modification:

- Create one (1) side-by-side Building Technician position, AFSCME grade 9, range \$44,503-\$57,882.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M. Mares
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Department of General Services

Agenda Date: October 22, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Director of General Services is requesting a side-by-side Building Technician position (#2953SBS) due to an extended leave of absence of an employee. The Director indicates the position is needed to continue the current level of service and will continue until the employee returns to the position or separates employment. The incumbent is covered by the long-term disability plan, leaving general funds available to cover the side-by-side position costs.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N/A	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Human Resources initiated a Classification and Compensation Study to evaluate and enhance the competitiveness and equity of its compensation structure, engaging a third-party consultant for a comprehensive analysis; and

WHEREAS, the study confirmed Polk County's compensation philosophy and proposed a new pay schedule promote internal equity and expand pay ranges to enhance earning potential and improve employee retention; and

WHEREAS, the study resulted in pay schedule adjustments, classification changes, and salary range modifications for Management/Supervisory, Excluded, and AFSCME employee groups, as detailed in the attached document; and

WHEREAS, the Department of Human Resources recommends the implementation of these classification modifications effective November 2, 2024.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above modifications and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marascio
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$228,436 for
FY24/25.

23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of the Compensation Study Recommendations

Agenda Date: October 22, 2024

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: 4/18/2023

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Human Resources partnered with McGrath Human Resources Group to conduct a comprehensive study of Polk County's compensation structure. The purpose of the study was to ensure a competitive and equitable compensation structure to recruit and retain employees. The study has resulted in changes to the Management/Supervisory, Excluded and AFSCME pay schedules as well as classification changes.

Action Impact: Authorizes the County Auditor and Department of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$228,436 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$228,436	0	Y		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, legislation adopted during the 2012 Legislative Session implemented urban renewal reporting requirements for municipalities, and

WHEREAS, each levy authority with an urban renewal plan and urban renewal area in effect at any point during the preceding fiscal year is required to file a report within the state Urban Renewal Reporting System by December 1st of each year, and

WHEREAS, Polk County has four active urban renewal areas subject to this reporting requirement, and

WHEREAS, state legislation requires that the report and supporting documents be approved by an affirmative majority vote of the governing body of the levy authority,

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the Annual Urban Renewal Report and authorizes the Budget Manager to submit this report in the manner prescribed by the State.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Deborah A. Anderson

Deb Anderson, Budget Manager

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Rachel Murocco
Assistant County Attorney

FISCAL NOTE: No fiscal impact

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County Annual Urban Renewal Report

Agenda Date: October 22, 2024

Contact Individual: Deb Anderson, Budget Manager

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: House File 2460, enacted during the 2012 legislative session, increased urban renewal reporting requirements for municipalities. To implement the legislation, the state Department of Management developed an online reporting system wherein each levy authority with active urban renewal areas is required to enter urban renewal information by December 1 of each year. Required information includes urban renewal area effective dates, outstanding TIF debt obligations, TIF fund balances, and job creation associated with urban renewal projects.

Polk County had four active urban renewal areas during FY 23/24:

- (1) Polk City North (Tournament Club)
- (2) Saylorville Business Park
- (3) Whitetail Ridge Urban Renewal, and
- (4) Norwoodville Urban Renewal

Action Impact: Approves content and filing of Annual Urban Renewal Report

Fiscal Note: No fiscal impact

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 17, 2001, Polk County, Iowa entered into a 28E Agreement creating the Central Iowa Regional Drinking Water Commission; and

WHEREAS, on September 21, 2010, Polk County, Iowa entered into an Amended and Restated 28E Agreement related to the Central Iowa Regional Drinking Water Commission; and

WHEREAS, due to the recent organization and establishment of Central Iowa Water Works, the Central Iowa Regional Drinking Water Commission is no longer necessary; and

WHEREAS, Polk County, Iowa has been provided an Acceptance and Approval of Termination of Central Iowa Regional Drinking Water Commission and of Amendment to 28E Agreement to Terminate ("the Agreement"); and

WHEREAS, pursuant to the Agreement, Polk County, Iowa will receive a \$2,663.22 refund of its dues based on a pro rata distribution of all assets of the Central Iowa Regional Drinking Water Commission.

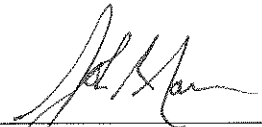
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Agreement, attached hereto for reference, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

John Norris/Sarah Boese
County Administrator

#25

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M. Mundy
Assistant County Attorney

FISCAL NOTE: Refund of \$2,663.22

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa owns three facilities known individually as the Convention Center, Exhibit Hall and Arena which are collectively referred to and known as the Iowa Events Center ("IEC"); and

WHEREAS, Polk County has entered into a Master Lease Agreement with Global Spectrum, L.P. (d/b/a OVG360) to lease, operate and manage the IEC Arena; and

WHEREAS, on April 30, 2004, Polk County entered into a Title Sponsorship Agreement for the IEC Arena which is set to expire; and

WHEREAS, Global Spectrum, L.P. and Polk County have negotiated and secured a Naming Rights Agreement for the IEC Arena; and

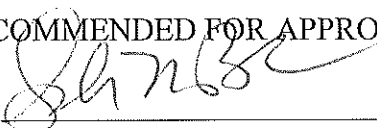
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Naming Rights Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

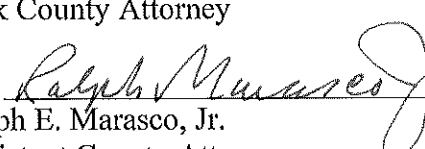
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: FY24/25

26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Naming Rights Agreement for the Iowa Events Center (IEC) Arena

Agenda Date: October 22, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: July 11, 2023

Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa as (“Owner”) of the IEC Arena and has entered into a Master Lease Agreement with Global Spectrum, L.P. (d/b/a “OVG360”) as (“Operator”) of the Arena. The current “Title Sponsorship Agreement” is set to expired. The Owner and Operator have negotiated the terms of the proposed Naming Rights Agreement with a Sponsor for an additional ten (10) year term.

Action Impact: Approve Naming Rights Agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26	N					2950950100.76470

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Center at Sixth is a 501(c)(3) non-profit that is dedicated to culturally specific creative business development space dedicated to support the establishment of growth for minority-owned, for-profit ventures advancing people, economics and opportunities in underrepresented and underserved communities; and

WHEREAS, Center at Sixth applied for a Polk County Community Development Grant to assist with the construction of a mixed-use building located at 1760 6th Avenue, Des Moines, Polk County, Iowa. The focus of this project is to create a non-profit business incubator serving underrepresented and underserved entrepreneurs. The building will have six market rate and affordable live-work units and two for-profit anchor tenants; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Center at Sixth to award grant funds to assist with the construction of a mixed-use building and non-profit business incubator; and

WHEREAS, the grant award will serve a public purpose by providing space to spur economic development in a culturally diverse area; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the construction and materials for the Center at Sixth building project; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to Center at Sixth and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#27

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Center at Sixth, a 501(c)(3) non-profit organization.

Agenda Date: October 22, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy:

Background: Center at Sixth applied for a Polk County Community Development Grant to assist with the construction of a mixed-use building located at 1760 6th Avenue, Des Moines, Polk County, Iowa. The focus will be a non-profit business incubator serving underrepresented and underserved entrepreneurs. The building will have six market rate affordable live-work units and two for-profit anchor tenants.

This grant award will serve a public purpose by providing space to spur economic development in a culturally diverse area.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Center at Sixth and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Symphony Association is a 501(c)(3) non-profit that creates extraordinary live musical experiences and outstanding educational opportunities; and

WHEREAS, Des Moines Symphony Association applied for a Polk County Community Development Grant to assist with the Annual Yankee Doodle Pops Concert which will be held July 3, 2025 at the Iowa State Capitol grounds, Des Moines, Polk County, Iowa; and

WHEREAS, Des Moines Symphony Association produces one of the largest Independence Day concerts in the country. The Des Moines Symphony's Yankee Doodle Pops Concert provides access for all Polk County residents to experience the power of the arts through a talented live orchestra performance celebrating our nation's independence; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Des Moines Symphony Association to award grant funds to participate as a sponsor for the 2025 Yankee Doodle Pops Concert; and

WHEREAS, the Des Moines Symphony Association serves a public purpose by providing a free-to-attend concert which attracts thousands of people to Central Iowa. The concert is a large-scale event open to everyone. Yankee Doodle Pops creates access and opportunity for all people to participate in arts and culture; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the Yankee Doodle Pops Concert; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$25,000.00 to Des Moines Symphony Association and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#28

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Aliah Pugh
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$25,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Des Moines Symphony Association, a 501(c)(3) non-profit organization.

Agenda Date: October 22, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant award approved on May 7, 2024 for \$25,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County has a long-standing commitment to fund economic development, cultural initiatives and events that benefit the residents and businesses of Polk County. The Des Moines Symphony Association has applied for a Community Development Grant to assist with the 2025 Yankee Doodle Pops Concert and has requested Polk County, Iowa be a Sponsor of the event.

The Des Moines Symphony Association serves a public purpose by providing a free-to-attend concert which attracts thousands of people to Central Iowa. The concert is a large-scale event open to everyone. Yankee Doodle Pops creates access and opportunity for all people to participate in arts and culture.

Action Impact: The adoption of this resolution will award \$25,000.00 of gaming revenue to Des Moines Symphony Association and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$25,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$5,000.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$5,000.00 total in funds allocated for the attached Community Sponsorship Award List.

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: October 22, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved October 8, 2024 for \$1,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$5,000.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$5,000.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$5,000.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
October 22, 2024

Association of Fundraising Professionals -
Central Iowa Chapter

\$5,000.00

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2023 assessment year in the amount of \$ \$1,571.00.

Property information – please print

Geoparcels number: 7824.28.454.018

Individual, Institution or society:

Northern Warren Fire and Emergency Response Agency

Title holder: Northern Warren Fire and Emergency Response Agency

Property location address:

6306 SW 7th Street

City: Des Moines State: Iowa ZIP: 50315

Property owner mailing address:

2300 R63 Hwy

City: Norwalk, State: Iowa ZIP: 50211

County: Polk Number of acres: .12

Phone: 515 285-2873 Email: Skip.phillips@gmail.com

Property was acquired by deed or contract on: 2021-12-08

Recorder's book: 18898 Page: 941 Instrument number:

#30

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

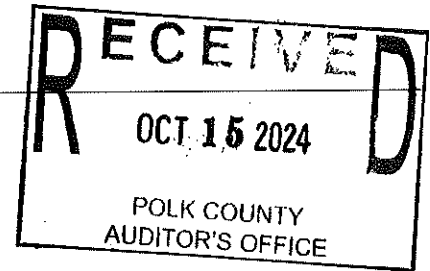
IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2025 NEIGHBORHOOD SIDEWALK
PROGRAM PROJECT (Villatoro, 3501 Southwest
14th Street, Des Moines, Iowa 50315),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL



TO:

Titleholders:

Marlom Villatoro Jr., a/k/a Marlom Villatoro (Owner)
3501 Southwest 14th Street, Des Moines, Iowa 50315

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Mortgage Electronic Registration Systems, Inc. (mortgage nominee, at Book 18118, Page 284)
c/o Camelia Martin (registered agent)
1818 Library Street, Suite 300, Reston Virginia 20190

11819 Miami Street, Suite 100, Omaha, Nebraska 68164

Lincoln Savings Bank (mortgagor, at Book 18118, Page 284)
3254 Kimball Avenue, Waterloo, Iowa 50702

508 Main Street, Reinbeck, Iowa 50669

Taxing Authority:

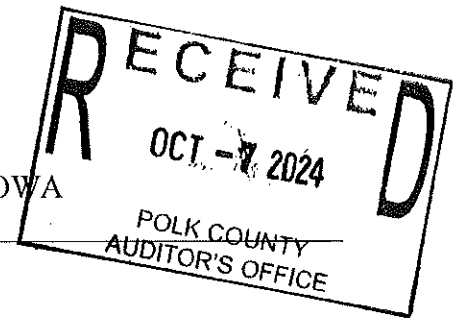
Polk County, Iowa

c/o Polk County Auditor

Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA
50309

#31

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
EAST ARMY POST ROAD TRUNK SANITARY
SEWER PROJECT (Juan's Auto Repair, LLC,
1660 E. Army Post Road, Des Moines, Iowa
50313),

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

TO:

Titleholders:

Juan's Auto Repair, LLC
c/o Juan J. Lopez Escobedo
4131 E. 14th Street, Des Moines, Iowa 50313

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

State Savings Bank (mortgagor, at Book 19663, Page 660)
4800 Mills Civic Parkway, Suite 100
West Des Moines, IA 50265

City of Des Moines, Iowa (easement holder, at Book 14458, Page 357)
c/o Laura Baumgartner
400 Robert D. Ray Drive, Des Moines, Iowa 50309

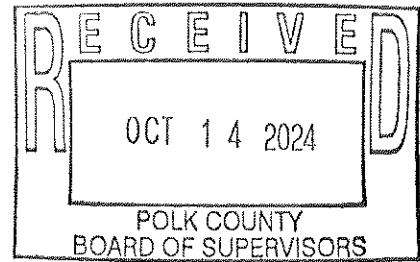
State of Iowa (easement holder, at Book 2498, Page 513; at Book 2520, Page 515; at Book
2524, Page 181)
c/o Iowa Attorney General
1305 E. Walnut Street, Des Moines, IA 50310

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111
Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the
following-described real estate:

#32



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF CARLISLE	)	NO. UA24-21 / CARLISLE
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITY OF	)	FILING OF WRITTEN DECISION
DES MOINES	)	

TO: Cities of Carlisle and Des Moines, Warren County Board of Supervisors, Polk County Board of Supervisors, Warren County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Carlisle under City Development Board Case File No. UA24-21.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Warren County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

A handwritten signature in black ink, appearing to read "MR", followed by a horizontal line.

Matt Rasmussen, Administrator
City Development Board

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