

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
OCTOBER 31, 2023 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. VETERANS DAY – NOVEMBER 11, 2023

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

6. Resolution approving Quit Claim Deed for vacant parcel at 1020 Shaw Street (Mahdawi/ Abdulrazzak).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed to the City of Urbandale (E. 30F LOTS 1 & 2 Urbandale Manor Plat 1).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

8. Resolution approving Quit Claim Deed to the City of Urbandale (EX E 130F OUTLOT C Urbandale Manor Plat 1).

ORDINANCE

(SECOND READING)

9. Ordinance repealing Ordinance Nos. 200, 210, 312 and 326 and providing for the division of taxes levied on taxable property in the Polk County Urban Renewal Area-Polk City North Plan Area (in Polk County, State of Iowa, pursuant to Section 403.19 of the Code of Iowa).

10. **PUBLIC COMMENTS**

PETITIONS

11. Petition to suspend taxes and special assessments for 1117 E. 33rd Court (W. Gilroy).

RESOLUTIONS

12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 14, 2023 to receive bids for Creekview Wetland Project.
13. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for December 12, 2023 regarding certification of weed assessments.
- *14. Resolution accepting the 2023 Weed Commissioner's Report.
- *15. Resolution approving Cooperative Public Service Agreement with City of Grimes (maintenance of joint jurisdictional roadways).
- *16. Resolution approving amendment to cost-share grant contract with Iowa Department of Agriculture and Land Stewardship (Urban Water Quality Initiative Grant).
- *17. Resolution approving Memorandum of Understanding with the Great Outdoors Foundation for Conservation Fund Projects.
- *18. Resolution approving Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc.
- *19. Resolution approving Agreement for Professional Services with Norma Moreno Gonzalez.
- *20. Resolution approving Agreement for Professional Services with Claudia del Rosario Martinez.
21. Resolution modifying positions within the Conservation Department.
- *22. Resolution approving Governor's Traffic Safety Bureau FFY 2024 Enforcement Incentive Grant.
- *23. Resolution approving Agreement for Detention Services with the Sac and Fox Tribe of the Mississippi in Iowa.
- *24. Resolution approving Polk County Treasurer's 2023 Annual Abatement.
- *25. Resolution authorizing settlement of a workers' compensation claim (Pruden).
- *26. Resolution authorizing release of lien against residential property at 1805 Oakland Avenue, Des Moines (Wise/Collins).
27. Resolution refunding overpayment of transfer tax (Pappajohn, Shriver, Eide & Nielsen).
- *28. Resolution approving Agreement for Professional Services with Dr. Robert Hirsch.

- *29. Resolution approving agreement with OVG Global Partnership for sponsorship with Confluence Brewing Company at the Iowa Events Center.
- *30. Resolution approving Community Development Grant to Young Women's Resource Center.
- *31. Resolution approving Community Development Grant for Kick It Forward Inc (fiscal agent for Merrill Middle School).
- 32. Resolution appointing individuals to various boards and commissions.
- *33. Resolution authorizing deferral of loan payments for twenty-four months for the YMCA.

COMMUNICATIONS

- 34. Notice that the Board of Supervisors will convene as a Canvassing Board November 14, 2023 to canvass votes cast for the City/School Election held November 7, 2023 (1st tier canvass).
- 35. Manure Management Plan Annual Update for 3K Ag, LLC, Mitchellville, Iowa.
- 36. Notice of Appraisal of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for Fire Station 4 (Zilk, 1507 MLK Jr Pkwy, 1504 19th Street).
- *37. City of Ankeny meeting notice regarding voluntary urbanized annexation of certain territory adjacent to northeast quadrant of Ankeny (requested by Hope Kimberley, LLC, et al.).
- *38. Notice of hearing concerning the City of Waukee and Dallas Center Annexation Moratorium Agreement.

BUDGET ACTIONS

- *39. Memorandum of Budget Actions.

APPOINTMENTS

- *40. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

County of Polk

Board of Supervisors PROCLAMATION

Whereas, Veterans Day is a national holiday that is an important opportunity to honor our courageous men and women who have honorably served in the Armed Forces of the United States; and

Whereas, it was originally known as Armistice Day, a commemoration of the ending of World War I at the 11th hour of the 11th day of the 11th month of 1918; and

Whereas, in 1954, President Dwight D. Eisenhower signed the first Veterans Day proclamation calling on our nation to “pay appropriate homage to the veterans of all its wars who have contributed so much to the preservation of this nation;” and

Whereas, Veterans Day has become a significant part of our American heritage as we recognize the millions of our citizens whose military services has had a profound effect on history; and

Whereas, Polk County along with Prairie Meadows will be honoring local veterans at the **Saluting Our Veterans: Veterans Day Celebration** on Friday, November 10th at 11AM, at the Meadows Event Center;

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **November 11 of 2023** to be:

Veterans Day

in Polk County, Iowa, and encourages all to join the rest of our nation to salute and give special honor and recognition to the Veterans that served or continue to serve our country.

Signed this 31st day of October, 2023, in Des Moines, Iowa.



Tom Hockensmith, Chair
POLK COUNTY BOARD OF SUPERVISORS

87-55A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Thikra Noori Al Mahdawi and Salah Abdulrazzak to obtain this vacant parcel located in 1020 Shaw Street, Des Moines, Iowa, legally described as:

N 33 F W 1/3 S 132 F LOTS 6, 7 & 8 BLK 3 ALLENS SECOND ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Thikra Noori Al Mahdawi and Salah Abdulrazzak; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

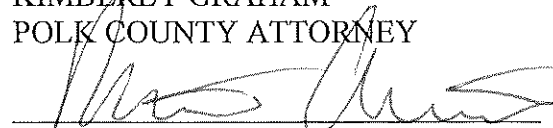
Tom Hockensmith, Chair
Polk County Board of Supervisors

~~RECOMMENDED FOR APPROVAL:~~


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: \$500.00 to Real Estate Fund

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 175-23 approving a Quit Claim Deed to Thikra Noori Al Mahdawi and Salah Abdulrazzak, File #87-55A (Dist. 040 Parcel 00033-000-000) vacant parcel located in 1020 Shaw Street, Des Moines, Iowa.

Agenda Date: October 31, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On October 17, 2023 the Board approved a resolution for a public hearing to convey this parcel to Thikra Noori Al Mahdawi and Salah Abdulrazzak.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Thikra Noori Al Mahdawi and Salah Abdulrazzak for a total of \$500.00 to purchase this parcel. Polk County received this parcel by Tax Deed in June of 1972. Property size is 33' x 47'. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Thikra Noori Al Mahdawi and Salah Abdulrazzak.

Fiscal Note: \$500.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$500.00			

Additional Fiscal Note Information (optional):



111-120

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Urbandale to obtain this vacant parcel located east of 68th Street and north of Urbandale Avenue, Urbandale, Iowa, legally described as:

E 30F LTS 1 & 2 URBANDALE MANOR PLAT 1

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Urbandale; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

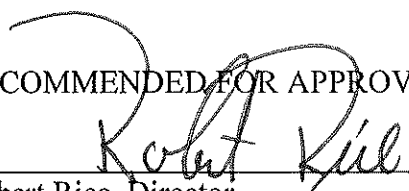
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 173-23 approving a Quit Claim Deed to the City of Urbandale, File #111-120 (Dist. 312 Parcel 03230-001-002) vacant parcel located east of 68th Street and north of Urbandale Avenue, Urbandale, Iowa.

Agenda Date: October 31, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On October 17, 2023 the Board approved a resolution for a public hearing to convey this parcel to the City of Urbandale.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from the City of Urbandale to obtain this parcel for stormwater management. Polk County received this parcel by Tax Deed in September of 1998. Property size is 30' x 207.6'. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Urbandale.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			N/A			

Additional Fiscal Note Information (optional):



2001-3501

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Urbandale to obtain this vacant parcel located east of 68th Street and north of Urbandale Avenue, Urbandale, Iowa, legally described as:

-EX E 130F- OUTLOT C URBANDALE MANOR PLAT 1

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Urbandale; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

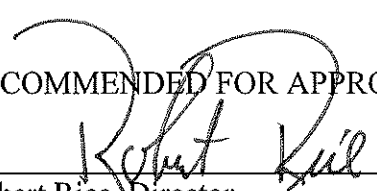
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 174-23 approving a Quit Claim Deed to the City of Urbandale, File #2001-3501 (Dist. 312 Parcel 03230-017-002) vacant parcel located east of 68th Street and north of Urbandale Avenue, Urbandale, Iowa.

Agenda Date: October 31, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On October 17, 2023 the Board approved a resolution for a public hearing to convey this parcel to the City of Urbandale.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

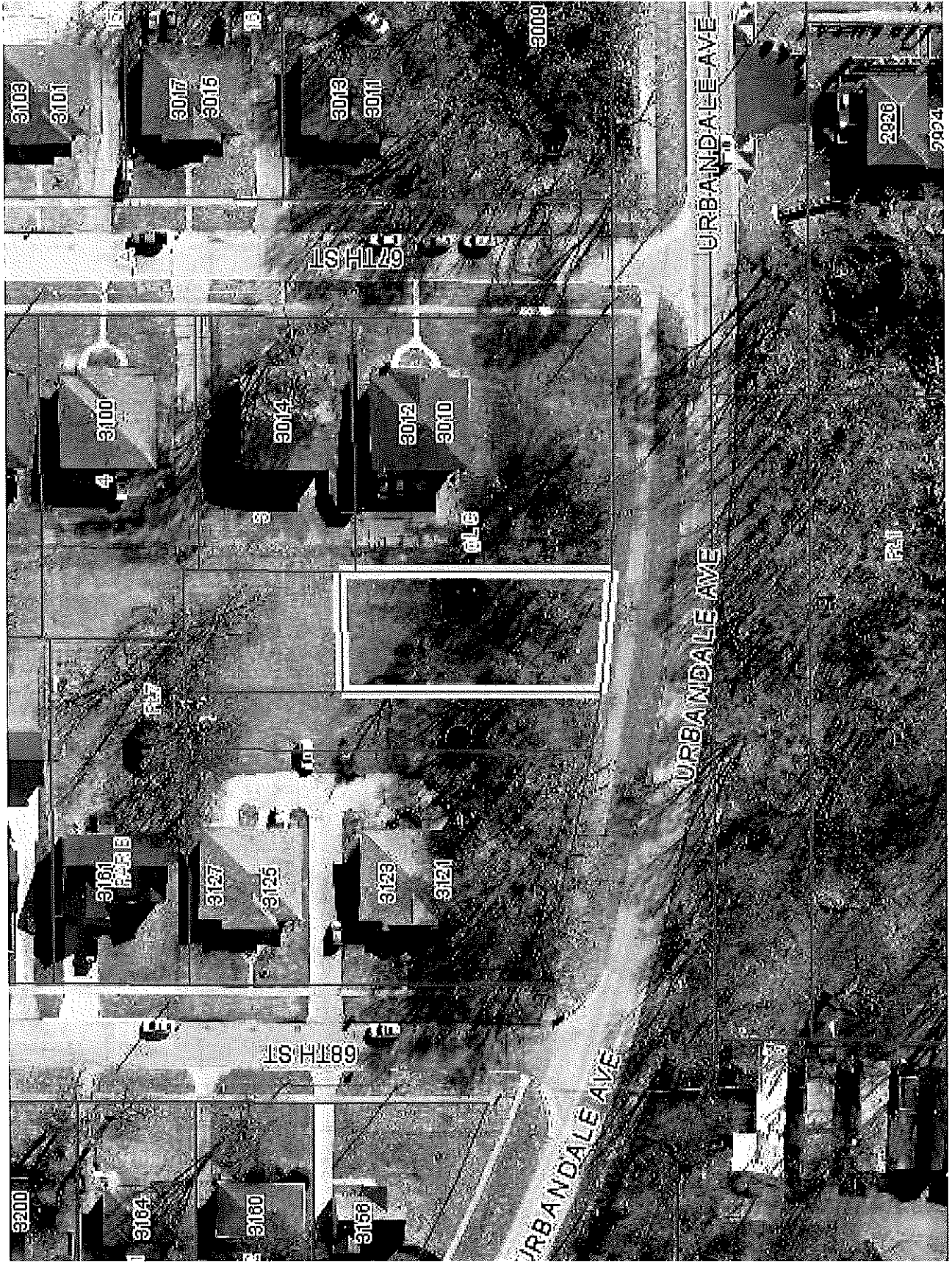
Background: Polk County received a proposal from the City of Urbandale to obtain this parcel for stormwater management. Polk County received this parcel by Tax Deed in August of 2004. Property size is .191 acres. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Urbandale.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			N/A			

Additional Fiscal Note Information (optional):



ORDINANCE NO. _____

AN ORDINANCE **REPEALING** ORDINANCE NOS. 200, 210, 312, AND 326 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE POLK COUNTY URBAN RENEWAL AREA – POLK CITY NORTH PLAN AREA, IN POLK COUNTY, STATE OF IOWA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA.

WHEREAS, Polk County, Iowa ("County") adopted the Polk County Urban Renewal Area - Polk City North Plan ("Plan" or "Urban Renewal Plan") for the Polk County Urban Renewal Area - Polk City North Plan Area ("Area" or "Urban Renewal Area") by Resolution No. 8 adopted on November 6, 2001; and

WHEREAS, the County subsequently amended the Plan by the adoption of an Amendment No. 1 to the Plan on August 6, 2002, an Amendment No. 2 to the Plan on November 10, 2015, and an Amendment No. 3 to the Plan on November 7, 2017; and

WHEREAS, the County subsequently adopted Ordinance Nos. 200, 210, 312, and 326 to implement the division of property tax revenues under Iowa Code Section 403.19 in the Urban Renewal Area, as amended; and

WHEREAS, in 2022, the County adopted Ordinance No. 361 to remove certain property from the division of revenues under Ordinance Nos. 200, 210, 312, and 326; and

WHEREAS, all debt that has been certified for reimbursement from the Urban Renewal Area has been fully paid, or will be fully paid during Fiscal Year 2023-2024, and there are no obligations under the Plan to be paid from any tax increment within Urban Renewal Area following Fiscal Year 2023-2024; and

WHEREAS, accordingly, the County has determined to repeal Ordinance Nos. 200, 210, 312, and 326 providing for the division of taxes levied on taxable property in Urban Renewal Area under Iowa Code Section 403.19, terminating the division of taxes under said ordinances upon the conclusion of Fiscal Year 2023-2024; and

WHEREAS, as of June 30, 2024, Ordinance Nos. 200, 210, 312, and 326 shall no longer be subject to the division of taxes described in said Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, STATE OF IOWA:

Section 1. That Ordinance Nos. 200, 210, 312, and 326 are hereby repealed in their entirety, effective June 30, 2024.

Section 2. That the County's collection of taxes divided under Iowa Code Section 403.19 in the Urban Renewal Area shall continue through the end of the County's 2023-2024 fiscal year.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on June 13, 2023, Polk County approved a Development Agreement for the Creekview Wetland Project "the Project"; and

WHEREAS, the Project is a public improvement project intended to capture stormwater in the Fourmile Creek watershed to improve water quality and reduce downstream flooding in Polk County by constructing a wetland on certain real estate in Ankeny, Iowa; and

WHEREAS, pursuant to the Development Agreement, Polk County is responsible for managing construction of the Project; and

WHEREAS, the estimated cost of the Project is greater than the bid threshold in Iowa Code Chapter 26; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract responsive to a public bid.

NOW, THEREFORE BE IT RESOLVED that a public hearing is set for November 14, 2023, at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

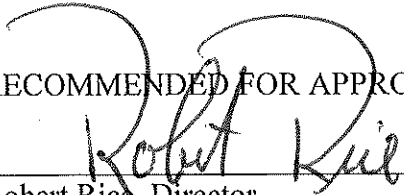
BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four nor more than twenty days before the hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: None

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 178-23 to establish a public hearing for the receiving of bids for Creekview Wetland Project.

Agenda Date: October 31, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 98-23 on June 13, 2023 approving Development Agreement for Creekview Wetland.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Creekview Wetland Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: Polk County has collaborated with the City of Ankeny and Rich Eychaner to construct the Creekview Wetland in the Fourmile Creek watershed to improve water quality and reduce flooding.

Action Impact: Approval of resolution allows Polk County to publish notice of public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	NA	NA			

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE
CREEKVIEW WETLAND PROJECT

On June 13, 2023, Polk County, Iowa approved a Development Agreement for the Creekview Wetland Project, a public improvement project. Polk County, Iowa, with the assistance of a licensed engineering firm, has developed plans, specifications, a form of contract and an estimated total cost of the Creekview Wetland Project.

The public improvement that is the subject of the Creekview Wetland Project is construction of a wetland to improve water quality and reduce flooding in Polk County. The location of the Creekview Wetland Project is in Ankeny, Iowa, more particularly shown on the map attached hereto.

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the Creekview Wetland Project will be held at the date, time and location below.

November 14, 2023 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, contract, or estimated cost of the public improvement. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

Robert Rice
Public Works Director
Polk County, Iowa



CREEKVIEW WETLAND PROPERTY OWNERS ANKENY, POLK COUNTY, IOWA		SNYDER & ASSOCIATES, INC. 2727 S.W. SNYDER BLVD ANKENY, IOWA 50023 515-554-2000 www.snyder-associates.com													
SNYDER ASSOCIATES Page 11 Project No: 122.1414.01	<table border="1"> <thead> <tr> <th>MARK</th> <th>REVISION</th> <th>DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr> <td>Engineer: ENGR</td> <td>Drawn By: CHFD</td> <td>Scale: 1" = 100'</td> <td></td> </tr> <tr> <td>Technician: TECH</td> <td>Date: 11/05/2011</td> <td>11/05/2011/07/55</td> <td></td> </tr> </tbody> </table>	MARK	REVISION	DATE	BY	Engineer: ENGR	Drawn By: CHFD	Scale: 1" = 100'		Technician: TECH	Date: 11/05/2011	11/05/2011/07/55		Printed to 122.1414.01 Sheet EXBT	
MARK	REVISION	DATE	BY												
Engineer: ENGR	Drawn By: CHFD	Scale: 1" = 100'													
Technician: TECH	Date: 11/05/2011	11/05/2011/07/55													

October 31, 2023

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, that pursuant to provisions of Iowa Code Chapter 317.21, it is hereby ordered:

1. That the Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of §§ 317.16 pursuant to the order of the Board of Supervisors.
2. That the County Auditor shall publish at least twenty days prior to the date set for the hearing the following notice:

NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

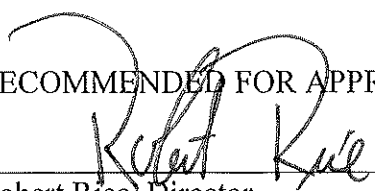
That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 a.m. on the 12th day of December, 2023, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if there be any, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Bret VandeLune, Polk County Weed Commissioner
Polk County Public Works Department

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-5-23 Notice of Public Hearing certification of Weed Assessment. Resolution to direct the County Auditor to publish a notice of public hearing to certify the 2023 weed assessments.

Agenda Date: October 31, 2023

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Res. No. WC 3-23 dated April 18, 2023 ordering destruction of noxious weeds and other offensive growth and Auditor to publish notice.

Board/Commission Actions: N/A

Action Requested (Recommended): This Resolution authorizes the Polk County Auditor to publish the Notice of Hearing of Weed Assessments.

Comply with Policy: Yes

Background: The Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of Sections 317.16 pursuant to the order of the Board of Supervisors. Chapter 317.21, Code of Iowa, requires a notice of public hearing be published at least twenty days prior to the date set for the hearing. The hearing date will be December 12, 2023. The Weed Commissioner requests the Auditor to publish the notice on November 13, 15, and 18.

Action Impact: The resolution authorizes the Polk County Auditor to publish the Notice of Hearing of Weed Assessments.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 am on the 12th day of December, 2023, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if any there be, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department hereby submits the attached "2023 Weed Commissioner's Report", in accordance with Iowa Code Chapter 317.7.

NOW, THEREFORE BE IT RESOLVED that the said report be accepted and signed by the Chair of the Polk County Board of Supervisors; and

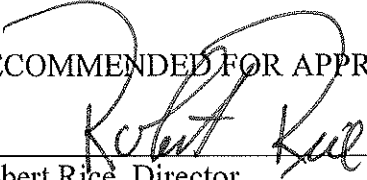
BE IT FURTHER RESOLVED that the said report be filed with the Iowa Department of Agriculture and Land Stewardship.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Bret VandeLune, Polk County Weed Commissioner
Polk County Public Works Department

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-6-23 2023 Weed Commissioner's Report

Agenda Date: October 31, 2023

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual Resolution

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors accept and sign the 2023 Weed Commissioner's Report.

Comply with Policy: Yes

Background: Annually the Weed Commissioner's report is submitted to the Board of Supervisors in accordance with Iowa Code §317.7. The report is accepted and signed by the Board and filed with the Department of Agriculture and Land Stewardship. See attached Report.

Action Impact: The 2023 Weed Commissioner's Report is accepted and signed by the Polk County Board of Supervisors Chairperson.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Grimes for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Grimes and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 172-23 to approve a Cooperative Public Service Agreement with the City of Grimes for the maintenance of joint jurisdictional roadways.

Agenda Date: October 31, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair to execute the agreement on behalf of Polk County. Directs the Public Works Department to return a copy of the signed agreement to the City of Grimes and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: It has been the ongoing practice of this department to enter into Cooperative Service Agreements with local governments or agencies for the routine and major maintenance of Joint jurisdictional roadways in an effort to provide more efficient services for the general public. Due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Grimes for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

Action Impact: The resolution establishes the responsibilities of each jurisdiction for the maintenance of certain roadways as per the terms of the Cooperative Services Agreement.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	N	N	N		
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Agriculture and Land Stewardship has awarded Polk County \$250,000 through the Urban Water Quality Initiative Grant Program to construct a wetland in the Fourmile Creek watershed; and

WHEREAS, Polk County approved a cost-share agreement with the Iowa Department of Agriculture and Land Stewardship for the wetland construction by resolution number 67-22 on April 26, 2022; and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship has provided an amendment to extend the deadline for construction of the wetland pursuant to the cost share agreement from 12/31/2023 to 12/31/2024.

NOW, THEREFORE BE IT RESOLVED THAT Polk County, Iowa approves the amendment to the cost share agreement between Polk County, Iowa and the Iowa Department of Agriculture and Land Stewardship and authorizes the Chair of the Polk County Board of Supervisors to execute the proposed contract.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 176-23 to approve amendment to Cost-Share Grant Contract for Urban Water Quality Initiative Grant between the Iowa Department of Agriculture and Land Stewardship and Polk County.

Agenda Date: October 31, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Res. No. 67-22 date April 26, 2022 approving contract with Iowa Department of Agriculture and Land Stewardship.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve amendment to the Contract, authorize the Chair to execute the contract on behalf of Polk County, direct the Public Works Department to return a copy of the signed contract to the cooperating partner.

Comply with Policy: N/A

Background: The Iowa Department of Agriculture and Land Stewardship has awarded funding to Polk County for the Creekview Wetland. Amendment extends term of contract from 12/31/2023 to 12/31/2024.

Action Impact: Action approves the Chair to sign the contract, Public Works to implement the contract, and allows Polk County to construct a wetland.

Fiscal Note: This expense will be paid and tracked through the economic development fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Great Outdoors Foundation ("GOF") and Polk County deem it beneficial to the citizens of Polk County to jointly undertake a fundraising initiative to connect private fundraisers to water quality, flood prevention, natural restoration, and other environmental projects; and

WHEREAS, Polk County has identified two projects to be funded and constructed in part through the GOF and Polk County fundraising initiative, those are the Creekview Stormwater Wetland Project and the Indian Creek Stabilization Project (collectively "the Projects"); and

WHEREAS, the Projects will provide water quality benefits through the treatment of stormwater and sediment reductions to Fourmile Creek and Indian Creek in Polk County; and

WHEREAS, the GOF has agreed to provide up to a \$200,000 grant towards the Projects with a total estimated cost of the Projects being \$1,800,000; and

WHEREAS, Polk County has agreed to lead the design, construction, and project management to implement the Projects; and

WHEREAS, Polk County and the GOF have developed an agreement outlining their respective obligations in furtherance of the grant funding of the Projects.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Agreement between Polk County and the Great Outdoors Foundation and authorizes the Chair of the Polk County Board of Supervisors to execute Agreement on Polk County's behalf.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Assistant County Attorney

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 177-23 to approve the Memorandum of Understanding between the Great Outdoors Foundation and Polk County, Iowa for Conservation Fund Projects.

Agenda Date: October 31, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the Agreement, authorize the Chair to execute the First Agreement, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County Public Works has partnered with the Great Outdoors Foundation on a private fundraising campaign, the Conservation Fund. Proposed agreement outlines funding for the first two Public Works- Conservation Fund projects.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y		\$200,000	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, by and through the Polk County Health Department, has a Service Agreement with H.S. Medical Billing Services, Inc., dba PractiSynergy, whereby PractiSynergy works to obtain reimbursement for Polk County's charges for clinical procedures and medical services through billing patients and third-party payers; and

WHEREAS, in the course of its medical billing services, PractiSynergy requests that Polk County approve a Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc.; and

WHEREAS, Wellmark wishes to secure the health care services of the Polk County Health Department for Medicare Advantage members; and

WHEREAS, Polk County desires to make health care services at the Polk County Health Department available to Medicare Advantage members; and

WHEREAS, enactment of this Medicare Advantage Corporate Entity Services Agreement allows PractiSynergy to seek reimbursement of the costs of healthcare incurred by the Polk County Health Department for patients qualifying for Medicare Advantage program coverage.

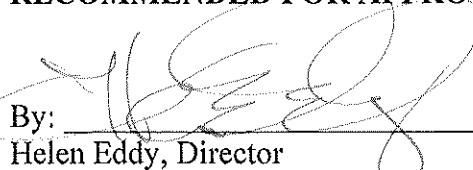
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

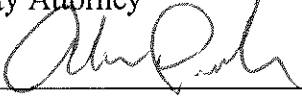
RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

#18

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: PractiSynergy shall reimbursement of the costs of healthcare incurred by the Polk County Health Department for patients qualifying for Medicare Advantage coverage.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc.

Agenda Date: October 31, 2023

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Department
515-286-2005

Previous Action taken by the Board: The Board approved the most recent Amended Agreement with H.S. Medical Billing, dba PractiSynergy, on January 3, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: H.S. Medical Billing, dba PractiSynergy, has an ongoing Agreement with Polk County, by and through the Polk County Health Department, whereby PractiSynergy works to obtain reimbursement for Polk County's charges for clinical procedures and medical services through billing patients and third-party payers. PractiSynergy requests that Polk County approve a Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc. Wellmark wishes to secure the health care services of the Polk County Health Department for Medicare Advantage members and the Polk County Health Department desires to provide such services.

Action Impact: Enaction of this Medicare Advantage Corporate Entity Services Agreement with Wellmark, Inc. allows PractiSynergy to seek reimbursement of the costs of healthcare incurred by the Polk County Health Department for patients qualifying for Medicare Advantage program coverage

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$0	TBD	N	TBD	TBD

Additional Fiscal Note Information (optional): Coding and anticipated amounts are unknown at this time

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the expansion of health care coverage over the past decade coincides with a growing awareness of the impact that social determinants play in shaping healthy communities; and

WHEREAS, Community Health Workers are frontline public health workers who are trusted by their community and whose scope of work includes navigation, education, life and health coaching, and resource finding for individuals and community groups; and

WHEREAS, Norma Moreno Gonzalez has been identified as an independent contractor with the knowledge and experience to assist the Polk County Health Department as a Community Health Worker through September 30, 2024; and

WHEREAS, Polk County, Iowa and Norma Moreno Gonzalez desire to enter into an Agreement for Professional Services; and

WHEREAS, the term of this Agreement is September 19, 2023 through September 30, 2024, and the total amount of compensation for services under this Agreement shall not exceed \$8,000.00.

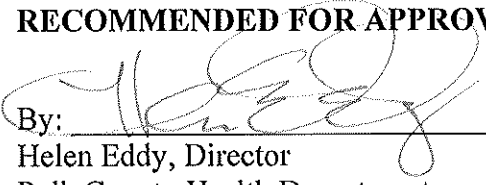
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Norma Moreno Gonzalez and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 & 24/25 - \$8,000 total

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Norma Moreno Gonzalez.

Agenda Date: October 31, 2023

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The expansion of health care coverage across the United States over the past decade coincides with a growing awareness of the impact that social determinants of health play in shaping healthy communities. Identifying the right connections, partnerships, and resources while embarking on successful interventions in this new territory is a difficult but essential role that is sometimes left unfilled.

The Polk County Health Department (PCHD) has trained bilingual Community Health Workers (CHW) who are prepared to be placed with community agencies in an effort to track, monitor, and evaluate health outcomes. This Agreement will allow one bilingual CHW to provide services for the PCHD through September 30, 2024. Ms. Norma Moreno Gonzalez will: provide assistance with the enrollment of individuals for the Healthy Women program; help to develop strategies to improve access to care and reduce health disparities; and work with the team to plan appropriate activities for the Polk County community. Ms. Moreno Gonzalez shall serve as a liaison between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery.

Action Impact: A CHW will improve health outcomes in Polk County and create system change opportunities.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$7,000	\$0	N	10223019.74170	10223019.52480
24/25	N	0	\$1,000	\$0	N	10223404.77440	10223019.52480

Additional Fiscal Note Information (optional): \$8,000 through September 30, 2024.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the expansion of health care coverage over the past decade coincides with a growing awareness of the impact that social determinants play in shaping healthy communities; and

WHEREAS, Community Health Workers are frontline public health workers who are trusted by their community and whose scope of work includes navigation, education, life and health coaching, and resource finding for individuals and community groups; and

WHEREAS, Claudia del Rosario Martinez has been identified as an independent contractor with the knowledge and experience to assist the Polk County Health Department as a Community Health Worker through September 30, 2024; and

WHEREAS, Polk County, Iowa and Claudia del Rosario Martinez desire to enter into an Agreement for Professional Services; and

WHEREAS, the term of this Agreement is September 19, 2023 through September 30, 2024, and the total amount of compensation for services under this Agreement shall not exceed \$8,000.00.

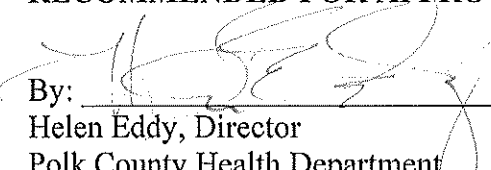
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Claudia del Rosario Martinez and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

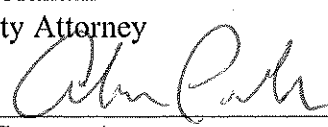
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 & 24/25 - \$8,000 total

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Claudia del Rosario Martinez.

Agenda Date: October 31, 2023

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The expansion of health care coverage across the United States over the past decade coincides with a growing awareness of the impact that social determinants of health play in shaping healthy communities. Identifying the right connections, partnerships, and resources while embarking on successful interventions in this new territory is a difficult but essential role that is sometimes left unfilled.

The Polk County Health Department (PCHD) has trained bilingual Community Health Workers (CHW) who are prepared to be placed with community agencies in an effort to track, monitor, and evaluate health outcomes. This Agreement will allow one bilingual CHW to provide services for the PCHD through September 30, 2024. Ms. Claudia del Rosario Martinez will: provide assistance with the enrollment of individuals for the Healthy Women program; help to develop strategies to improve access to care and reduce health disparities; and work with the team to plan appropriate activities for the Polk County community. Ms. del Rosario Martinez shall serve as a liaison between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery.

Action Impact: A CHW will improve health outcomes in Polk County and create system change opportunities.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$7,000	\$0	N	10223019.74170	10223019.52480
24/25	N	0	\$1,000	\$0	N	10223404.77440	10223019.52480

Additional Fiscal Note Information (optional): \$8,000 through September 30, 2024.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Conservation has reviewed the operations of Parks and Environmental Education Divisions, and

WHEREAS, the Director is proposing to reclassify one (1) permanent part-time laborer position to one (1) full-time maintenance position assist in the daily operations of the Parks Division, including, but not limited to, maintenance needs at the Lauridsen Skate Park, and

WHEREAS, the Director is proposing to create one (1) On-Call Naturalist position for work, on an as-needed basis, in the Environmental Education Division, which will be paid out of existing appropriations, and

WHEREAS, the Director of Conservation is requesting the following position modifications:

- Reclassify one (1) part-time Conservation Laborer – Parks position, \$17.00-\$18.00 hourly (<30 hours per week) to one (1) Maintenance Technician position, Excluded grade 14, range \$61,272-\$80,368.
- Create one (1) On-Call Naturalist position, Excluded grade 16, \$32.20 hourly.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marascio
Assistant County Attorney

FISCAL NOTE: Estimated net cost is \$39,875 for FY23/24, \$77,013 for FY24/25, and \$83,971 for FY25/26. Costs for the On-Call Naturalist position are incorporated in the existing departmental budget allocation.

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Conservation Department

Agenda Date: October 31, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A.

Action Requested (Recommended): Reclassify one (1) part-time Conservation Laborer – Parks position, \$17.00-\$18.00 hourly (<30 hours per week) to one (1) Maintenance Technician position, Excluded grade 14, range \$61,272-\$80,368. Create one (1) On-Call Naturalist position, Excluded grade 16, \$32.20 hourly.

Comply with Policy: Yes

Background: The Director of the Conservation Department has reviewed the operations of its Parks and Environmental Divisions. The Conservation Department requests reclassifying an existing permanent part time Conservation Laborer position to a full time Maintenance Technician to better address ongoing operational maintenance needs at the Lauridsen Skate Park and other Parks Division facilities. Additionally, the Conversation Department is requesting an On-Call Naturalist to assist with the delivery of programming in its Environmental Education Division and has funds in its existing appropriation to cover this personnel expense.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated net cost is \$39,875 for FY23/24, \$77,013 for FY24/25, and \$83,971 for FY25/26. Costs for the On-Call Naturalist position are incorporated in the existing departmental budget allocation.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1	\$39,875		Y	2860866129	
24/25	Y	1	\$77,013		Y	2860866129	
25/26	Y	1	\$83,971		Y	2860866129	

Additional Fiscal Note Information (optional): The Maintenance Technician position will be funded out of the Lauridsen Skate Park operational expense account.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office participated annually with the Iowa Department of Public Safety's (DPS) Governor's Traffic Safety Bureau (GTSB) for specialized traffic enforcement programs; and

WHEREAS, the DPS' GTSB desire to implement the National Highway Traffic Safety Administration (NHTSA) Fiscal Year 2024 Highway Safety Plan [Public Law 117-58, Section 402 and Section 405d]; and

WHEREAS, the Polk County Sheriff's Office will receive a grant award in an amount of up to \$27,000, in the form of reimbursements for overtime, training, and equipment in exchange for performing the work and service described in the Statement of Work and Services in the attached Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached State and Community Highway Safety Grant [PAP 402-PT-2024, Task 05-40-77] and the Impaired Driving Countermeasures Grant [PAP 402-AL-2024, Task 02-40-77] and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:



Frank Marasco, Chief Financial Officer, PCSO
11:03 am, Oct 12, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Reimbursement up to \$27,000.00.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Traffic Safety Bureau FFY 2024 Enforcement Incentive Grant (PAP 402-PT-2024, Task 05-40-77 and PAP 402-AL-2024, Task 02-40-77)

Agenda Date: 10/31/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the previous Governor's Traffic Safety Bureau FFY 2023 Enforcement Incentive Grant (PAP 23-402-M0PT, Task 73-00-00 and PAP 23-405d-M60T, Task 00-73-00) on 10/18/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office has participated in specialized traffic enforcement programs with the Governor's Traffic Safety Bureau on an annual basis. The FFY 2024 Incentive Grant Program Agreement provides reimbursement in the amount up to \$27,000 for Polk County Sheriff's Office staff to participate in multi-jurisdictional traffic enforcement operations directed at occupant restraint, impaired driving, and other traffic violations. Additionally, the Polk County Sheriff's Office will receive reimbursement for training and equipment, as specified within the Agreement.

Action Impact: The Polk County Sheriff's Office will participate in multi-jurisdictional traffic enforcement operations, traffic safety training, and purchase equipment, as specified within the Agreement.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$20,250	\$20,250	Y	100410001.77440	10041001.52410
24/25	Y	\$6,750	\$6,750	Y	100410001.77440	10041001.52410

Additional Fiscal Note Information (optional): The split between FY 23/24 and FY 24/25 is approximate, as the FFY 23/24 GTSB Grant overlaps two Polk County fiscal years. The budgeted amount for FY 23/24 is \$19,000 requiring an amended increase of \$1,250 for the FY.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is responsible for the boarding and care of inmates in the Polk County Sheriff's custody in the Polk County Jail; and

WHEREAS, the Sac and Fox Tribe of the Mississippi in Iowa is a sovereign Indian tribe possessing the power and authority to define criminal offenses under its tribal law and impose such laws upon persons within its jurisdiction and operates a justice system; and

WHEREAS, the Sac and Fox Tribe of the Mississippi in Iowa does not maintain its own detention facility for pretrial restraint or sentences of incarceration and is requesting an Agreement for Detention Services with Polk County, Iowa for the housing and care of persons within the Tribe's jurisdiction in the Polk County Jail in exchange for a per diem fee and all necessary medical expenses of each tribal inmate and the Polk County Sheriff recommends approving the terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement For Detention Services with the Sac and Fox Tribe of the Mississippi in Iowa for the housing and care of persons within the Tribe's jurisdiction in the Polk County Jail and authorizes the Polk County Sheriff to sign said Agreement and any necessary documents in furtherance of this Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

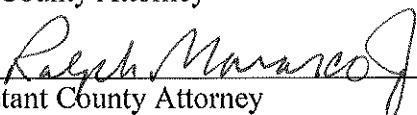
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
11:12 am, Oct 12, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY 23/24 \$8,000

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement For Detention Services with the Sac and Fox Tribe of the Mississippi in Iowa.

Agenda Date: 10/31/2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: n/a

Board/Commission Actions: n/a

Comply with Policy: Yes

Background: The Sac and Fox Tribe of the Mississippi in Iowa (Tribe) is a sovereign Indian tribe possessing the power and authority to define criminal offenses under its tribal law and impose such laws upon persons within its jurisdiction and operates a justice system. The Tribe operates a justice system which includes the Meskwaki Nation Police Department and Meskwaki Nation Tribal Court but does not maintain its own detention facility for pretrial restraint or sentences of incarceration.

The Tribe is requesting an Agreement For Detention Services with Polk County to hold persons within the Tribe's jurisdiction in the Polk County Jail in exchange for a per diem fee and all necessary medical expenses for each tribal inmate. The Polk County Sheriff recommends approving the terms of the Agreement.

Action Impact: The Agreement shall continue in force and effect for one (1) year from the date of agreement unless the Tribe and the Polk County Sheriff's Office mutually agree to terminate it earlier, upon ninety (90) days prior written notice. After one (1) year from the effective date of the Agreement, may continue in force and effect for an additional term if either of the Parties wishes to renew the Agreement.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	n/a	\$8,000	Y	n/a	10041051.52550
24/25	N	n/a	\$15,000	Y	n/a	10041051.52550

RESOLUTION

MOVED BY _____ SECONDED BY _____

WHEREAS, the political subdivisions shown in Exhibit 'A' own parcels of real estate in Polk County that have past due taxes; and

WHEREAS, the County Treasurer has submitted statements to the appropriate political subdivisions for payment as required by Iowa Code Section 446.7; and

WHEREAS, the political subdivisions have failed to remit payment on the parcels in Exhibit A pursuant to the request of the Polk County Treasurer; and

WHEREAS, pursuant to Iowa Code Section 446.7, since the political subdivisions failed to pay the total amount due, the board of supervisors are required to abate the total amount due.

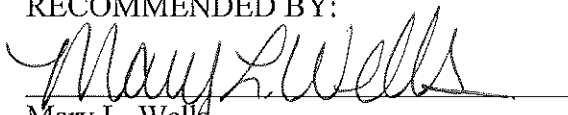
NOW, THEREFORE, BE IT RESOLVED, by the Polk County Board of Supervisors that in compliance with Iowa Code Section 446.7, in reference to all parcels listed in the attached exhibit, the Polk County Auditor and Treasurer are directed to abate the total amount due as defined in 445.1(1) and strike them from the county system.

Approved this 31st day of October 2023.

POLK COUNTY, IOWA

Chairperson

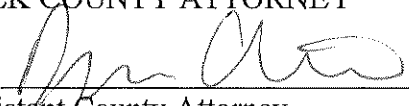
RECOMMENDED BY:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2023 Annual Abatement, Treasurer

Agenda Date: 10/31/23

Contact Individual: Kyle Rice, Chief Executive Officer

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the state of Iowa.

Comply with Policy: Compliance with IA Code 446.7.

Background:

The County Treasurer has submitted statements to the appropriate agency for tax payment as required by 446.7, Code of Iowa, and the appropriate agency, a political subdivision of the State of Iowa, has failed to remit payment. Therefore, pursuant to Iowa Code Section 446.7, the BOS shall abate the taxes owing against the parcel referenced in Exhibit A.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

Abate total due \$110,547

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Anthony Pruden is an employee of Polk County, Iowa; and

WHEREAS, Mr. Pruden has a workers' compensation claim for injuries alleged to have been sustained on March 25, 2022, during the course of his employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in a Full Commutation of Benefits to be filed with the County Auditor and the Iowa Workers' Compensation Commission; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$40,000.00 to be approved by the Iowa Workers' Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlement of Anthony Pruden's workers' compensation claim and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

**RECOMMENDED FOR APPROVAL
APPROVED AS TO FORM**

Kimberly Graham
Polk County Attorney

By: /s/ Julie J. Bussanmas
Julie J. Bussanmas
Assistant County Attorney

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of a workers' compensation claim.

Agenda Date: October 31, 2023

Contact Individual: Julie Bussanmas
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Anthony Pruden has been employed by Polk County since May of 2018. While performing his duties with the Polk County Sheriff's Office, he sustained an injury to his lower back. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$40,000.00 for settlement of the workers' compensation claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24			\$40,000.00				
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

that the following resolution be adopted:

WHEREAS, in order to prevent homelessness, in September of 2018 Polk County redeemed the tax sale certificate for the residential property owned by John W. Wise and Jeremy Collins located at 1805 Oakland Avenue in Des Moines, Iowa ("the Property"); and

WHEREAS, Polk County redeemed the tax sale certificate for the Property and entered into a five-year repayment plan with Wise and Collins; and

WHEREAS, this repayment agreement was recorded in the Office of the Polk County Recorder on September 5, 2018, Book 17066, Page 65; and

WHEREAS, this debt has now been paid in full.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby releases its lien stemming from the repayment agreement recorded at Book 17066, Page 65 in the Office of the Polk County Recorder and authorizes the Chairperson of the Board of Supervisors to effectuate any documents necessary to release the lien.

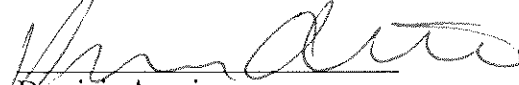
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to record any necessary documents with the Polk County Recorder's Office.

POLK COUNTY, IOWA

Tom Hockensmith, Chairperson

Recommended by:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Dominic Anania
Assistant County Attorney

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing release of lien against residential property located at 1805 Oakland Avenue in Des Moines, Iowa.

Agenda Date: October 31, 2023

Contact Individual: Dominic Anania
Assistant County Attorney
286-3341

Previous Action taken by the Board: September 5, 2018 (approving repayment agreement)

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In September 2018, Polk County entered into an agreement with John Wise and Jeremy Collins through which Wise and Collins agreed to repay Polk County for redeeming the tax sale certificate issued for their residential property located at 1805 Oakland Avenue in Des Moines, Iowa. The full amount due and any costs associated with receiving the amount due have been paid.

Action Impact: The passage of this resolution officially releases John Wise and Jeremy Collins from their payment obligations and releases the lien against the property at 1805 Oakland Avenue in Des Moines, Iowa.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____
that the following Resolution be adopted:

SECONDED by _____

WHEREAS, Pappajohn, Shriver, Eide & Nielsen P.C. mistakenly submitted a deed that included an incorrect real property price, which resulted in them paying an incorrect amount of transfer tax; and,

WHEREAS, the Iowa Department of Revenue has reimbursed Pappajohn, Shriver, Eide & Nielsen P.C. for its portion of the tax paid; and,

WHEREAS, the requested refund amount from Polk County is \$579.46.

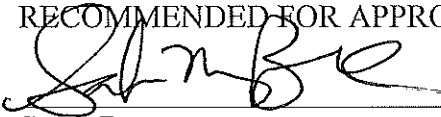
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa authorizes the refund of \$579.46 to Pappajohn, Shriver, Eide & Nielsen P.C. and the Auditor is directed to take all steps necessary to process the refund.

Approved this _____ day of _____, 2023

POLK COUNTY, IOWA

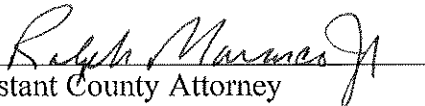
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY23/24

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution refunding overpayment of transfer tax to Pappajohn, Shriver, Eide & Nielsen P.C. in the amount of \$579.46.

Agenda Date: October 31, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve refund of overpayment of transfer tax.

Comply with Policy: Yes

Background: Pappajohn, Shriver, Eide & Nielsen P.C. mistakenly submitted a deed to Polk County included an incorrect real property price, which resulted in them paying an incorrect amount of transfer tax. The Iowa Department of Revenue has reimbursed Pappajohn, Shriver, Eide & Nielsen P.C. for its portion of the tax. The Polk County Recorder is requesting that the Board of Supervisors approve a refund of \$579.46.

Action Impact: Issue refund of \$579.46 to Pappajoh, Shriver, Eide & Nielsen P.C., PO Box 1588, Mason City, IA 50402.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers called the Central Iowa Source Water Research Assessment; and,

WHEREAS, the study will review existing research, identify research gaps, and create water quality improvement recommendations; and,

WHEREAS, a team of water quality experts is being assembled to conduct this work and contribute to the final reports; and,

WHEREAS, Dr. Robert Hirsch has been identified as a contributor to this project and it is the desire of Polk County to enter into a professional services agreement.

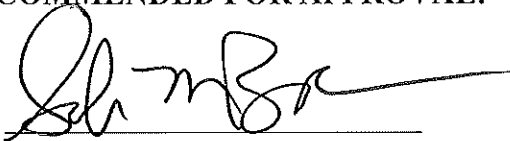
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Dr. Robert Hirsch for his participation in the Central Iowa Source Water Research Assessment, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

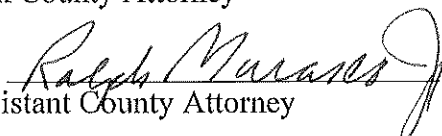
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$10,818.12

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving professional services agreement with Dr. Robert Hirsch.

Agenda Date: October 31, 2023

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers. The study will review existing research, identify research gaps, and create water quality improvement recommendations. A team of water quality experts is being assembled to conduct this work and contribute to the final reports.

Action Impact: Approve professional services agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y				N		
23/24			\$10,818.12			10109037.87553.02	
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County is the owner of the facilities at the Iowa Events Center; and,

WHEREAS, Polk County agrees to the terms of the attached agreement with OVG Global Partnerships for a sponsorship package with Confluence Brewing Company at the Iowa Events Center.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with OVG Global Partnerships and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

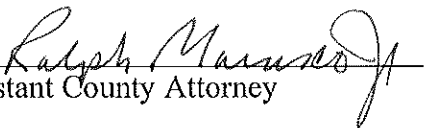
POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with OVG Global Partnership for sponsorship with Confluence Brewing Company at the Iowa Events Center.

Agenda Date: October 31, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa is the owner of the venues at the Iowa Events Center and is required to serve as the contracting party with the beverage vendors who operate within the Iowa Events Center.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Young Women's Resource Center is a 501(c)(3) non-profit that empowers participants to be strong, self-confident, and resilient; and

WHEREAS, the Young Women's Resource Center applied for a Polk County Community Development Grant to assist with an improvement project that will focus on HVAC updates to the property located at 818 5th Avenue, Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Young Women's Resource Center to award grant funds to assist with this project that will create a suitable environment for participants of their Empowerment, Young Moms, and Counseling programs; and

WHEREAS, the grant award will serve the public purpose by providing an efficient HVAC system that is necessary for a safe and supportive environment where participants are offered guidance, resilience-building skill, and self-esteem promotion; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the HVAC improvement project for the Young Women's Resource Center; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$26,456.55 to the Young Women's Resource Center and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#30

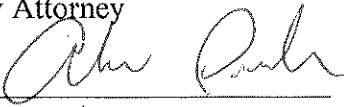
RECOMMENDED FOR APPROVAL:

By: 

Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$26,456.55 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Young Women's Resource Center, a 501(c)(3) non-profit organization.

Agenda Date: October 31, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Betterment Grant awarded February 15, 2023 for \$15,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Young Women's Resource Center has applied for a Community Development Grant to assist with an improvement project that focuses on the replacement and update of the HVAC system to the property located 818 5th Avenue (First Floor), Des Moines, Polk County, Iowa. The grant funds will serve a public purpose by providing a suitable environment for participants of their Empowerment, Young Mom's and Counseling programs.

Action Impact: The adoption of this resolution will award \$26,456.55 of gaming revenue to Young Women's Resource Center and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$26,456.55	\$0	N	4010932.79410	n/a
24/25							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kick It Forward, Inc., a 501(c)(3) non-profit organization and fiscal agent for Merrill Middle School, is dedicated to developing athletic and life skills in youth soccer players by providing them with powerful resources to live healthy lives and promote social change; and

WHEREAS, Kick It Forward, Inc. has applied for a Polk County Community Development Grant to assist with the purchase and installation of a mini-pitch system for Merrill Middle School, located at 5301 Grand Avenue, Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to award grant funds to assist with an improvement project at Merrill Middle School; and

WHEREAS, the grant award will serve the public purpose by providing equipment that is safe and creates functional recreation space for Merrill Middle School students and the Polk County community to enjoy healthy recreational outdoor experiences; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the purchase of the mini-pitch system to be installed at Merrill Middle School; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

BE IT FURTHER RESOLVED, Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$25,000.00 to Kick it Forward, Inc. fiscal agent for Merrill Middle School, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair,
Polk County Board of Supervisors

#31

RECOMMENDED FOR APPROVAL:

By:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:


Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$25,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Kick It Forward, Inc, a 501(c)(3) non-profit organization and fiscal agent for Merrill Middle School.

Agenda Date: October 31, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy:

Background: Kick It Forward, Inc., fiscal agent for Merrill Middle School, has applied for a Polk County Community Development Grant to assist with an improvement project which focuses on the purchase and installation of a mini-pitch system located at Merrill Middle School, 5301 Grand Avenue, Des Moines, Polk County, Iowa. The improvement project will serve a public purpose by providing a safe and functional recreation space for students and the Polk County community to enjoy healthy recreational outdoor soccer experiences.

Action Impact: The adoption of this resolution will award \$25,000.00 of gaming revenue to Kick It Forward, Inc., fiscal agent for Merrill Middle School, and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$25,000.00	\$0	N	4010932.79410	n/a
24/25							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Beaver Creek Watershed Authority Aaron Putnam (primary)	1/1/2025
MPO Technical Committee Brian McDonough (alternate)	1/1/2025
Emergency Management Commission Aaron Putnam (alternate)	1/1/2025
Fourmile Creek Watershed Authority Aaron Putnam (primary)	1/1/2025
Local Emergency Planning Committee Aaron Putnam (primary)	1/1/2025
Mud, Camp, Spring Creek Watershed Authority Aaron Putnam (primary)	1/1/2025
North Raccoon Watershed Authority Aaron Putnam (primary)	1/1/2025
Walnut Creek Watershed Authority Aaron Putnam (primary)	1/1/2025
Polk County Conservation Board Ryan Crane Jill Altringer	1/1/2029 1/1/2029

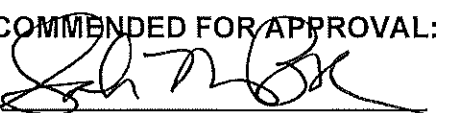
Approved this _____ day of _____, 2023.

#32

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:

By: 

Sarah Boese

Deputy County Administrator

FISCAL NOTE: FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: October 31, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded _____

that the following Resolution be adopted:

WHEREAS, the YMCA of Greater Des Moines is working to recover from years of steadily increasing long-term debt, negative operating margins and the COVID-19 pandemic; and

WHEREAS, two of the last three years have shown positive operating margins and long-term debt has been reduced by 45%; and

WHEREAS, the YMCA requested Polk County loan the YMCA \$6,500,000.00 to be used to take advantage of approximately \$2,000,000.00 in debt forgiveness from its current lender and provide additional time for the YMCA to secure a sale or development agreement for the YMCA's downtown facility; and

WHEREAS, the YMCA of Greater Des Moines has been an important partner and leader in our community; and

WHEREAS, Polk County, Iowa desires to support both the YMCA of Greater Des Moines' mission and its efforts to recover financially by providing a bridge loan in the amount of \$6,500,000.00; and

WHEREAS, on May 3, 2022 Polk County, Iowa directed staff to negotiate the terms of a \$6,500,000.00 bridge loan for the YMCA of Greater Des Moines.

WHEREAS, the YMCA has made timely payments to date and has requested 24 months of deferred payments; and,

WHEREAS, Polk County, Iowa staff and the YMCA of Greater Des Moines have prepared an Amended and Restated Promissory Note; and

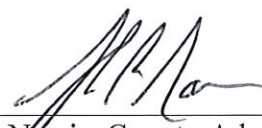
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Amended and Restated Promissory Note with the YMCA of Greater Des Moines, and authorizes the Chair to sign said document.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
John Morris, County Administrator

#33

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Defer payments for 24 months

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing deferral of loan payments for 24 months for the YMCA.

Agenda Date: October 31, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: June 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Greater Des Moines YMCA has approached the Board of Supervisors about providing a bridge loan to assist in stabilizing the financial position of the YMCA. Since 2018, the YMCA has worked to recover from years of steadily increasing long-term debt, negative operating margins and the COVID-19 pandemic. The last two years have shown positive operating margins and long-term debt has been reduced by 45%. The County approved a bridge loan in 2022 that would allow them to access debt forgiveness and secure a sale or development agreement for the downtown facility. They have requested 24 months of deferred payments.

Action Impact:

Fiscal Note: 24 months deferred payments

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y				N	50106320.79400	

Additional Fiscal Note Information (optional):



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager 

Date: October 26, 2023

Subject: 1st Tier Canvass –City/School Election – held November 7, 2023

The Polk County Board of Supervisors will need to convene as a Canvassing Board on November 14, 2023 at 9:45 A.M. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue.

This will be the 1st tier canvass of the votes cast for the City/School Election held on November 7, 2023.

#34



2023 MMP Short Form for Annual Update

Facility

3K AG # 59278
5653 West 140th Street South
Mitchellville, IA 50169

Date Due: 11/01/2023

Date Received: 10/19/2023

Date Approved: 10/23/2023

Owner

3K Ag, LLC

Contact

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☐ I have made no changes to my MMP☒ I have added acres☒ Change Crop Rotation or Optimum Yields☐ Changed Application Method☐ Used manure analysis☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed☐ I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Jasper

Polk

Story

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	3840	1536.00	\$230.40
Total	3840	1536.00	\$230.40

I, Brian Ritland, attest that the information indicated above is accurate and complete.

#35

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

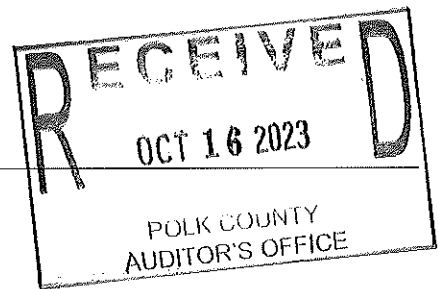
IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
FIRE STATION 4 RELOCATION PROJECT
(Jason and Teresa Zilk, 1507 Martin Luther King
Jr. Parkway, Des Moines, Iowa 50314; 1504 19th
Street, Des Moines, Iowa 50314),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL



TO:

Titleholders:

Jason T. and Teresa R. Zilk, a married couple
1548 19th Street, Des Moines, Iowa 50314

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

None.

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111
Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the
following-described real estate:

LEGAL DESCRIPTION:

LOTS 11 AND 14, OFFICIAL PLAT OF LOT 9 O.P. S 33-T79-R24, AN
OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE
CITY OF DES MOINES, POLK COUNTY, IOWA.

#36

AND CONTAINING 13626 SQUARE FEET.

PROPERTY ADDRESS: 1507 Martin Luther King Jr. Parkway, Des Moines, Iowa 50314;
1504 19th Street, Des Moines, Iowa 50314

(If broken down by property type (fee simple absolute interest), or by property interest (owner, tenant/lessee, other), please so state:)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL AWARD	\$ <u>42,500</u>

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 12th day of October 2023.

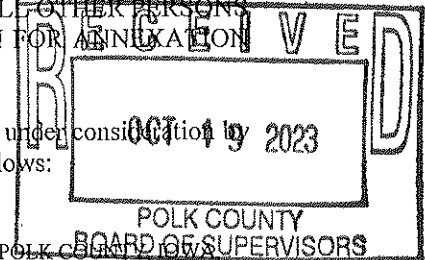
SHERIFF OF POLK COUNTY, IOWA

By:  Deputy 211

NOTICE OF PUBLIC HEARING ON APPLICATIONS FOR A VOLUNTARY URBANIZED ANNEXATION OF CERTAIN TERRITORY ADJACENT TO THE NORTHEAST QUADRANT OF ANKENY REQUESTED BY HOPE KIMBERLEY, LLC, BK LINNEMEYER TRUST, BRIAN K. AND KELLI K. LINNEMEYER, RICHARD R. AND STACEY MARTIN, A. BYRON GUSTAFSON, NORTHSTAR, LTD., AND GENE C. HILDRETH, JR.

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:



LEGAL DESCRIPTION:

THE E 1/2 OF THE SE 1/4 OF SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M. POLK COUNTY, IOWA, EXCEPT THAT PART DESCRIBED AS: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 25; THENCE NORTH ALONG THE EAST LINE OF SAID SECTION 25 A DISTANCE OF 864.2 FEET; THENCE N88°17'W, 609.8 FEET; THENCE S0°16'E, 396.4 FEET; THENCE WEST 703 FEET; THENCE S0°34'E, 486 FEET; THENCE EAST ALONG THE SOUTH LINE OF SAID SECTION 25 A DISTANCE OF 1306.2 FEET TO THE POINT OF BEGINNING AND EXCEPT THAT PART CONVEYED TO POLK COUNTY RECORDED IN BOOK 5809, PAGE 112 AND EXCEPT ESTABLISHED ROAD. (Owner(s): RICHARD R & STACEY MARTIN),

AND;

THE WEST HALF (W 1/2) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. (Owner(s): NORTHSTAR LTD)

AND;

OUTLOT X IN FOUR MILE FOUR, AN OFFICIAL PLAT, POLK COUNTY, IOWA. (Owner(s): HOPE KIMBERLEY LLC)

AND;

THE S 1/2 OF THE SW 1/4 OF THE NE 1/4, AND THE S 1/2 OF THE SE 1/4 OF THE NW 1/4; ALL IN SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. (Owner(s): HOPE KIMBERLEY LLC)

AND;

THAT PART OF LOT 1 GENE'S PLACE, AN OFFICIAL PLAT, POLK COUNTY, IOWA, LYING EASTERLY OF PARCELS C & D OF THE ACQUISITION PLAT OF POLK COUNTY RECORDER'S BK 18760, PG. 763. (Owner(s): GENE C HILDRETH JR)

AND;

THAT PART OF LOT 1 GENE'S PLACE, AN OFFICIAL PLAT, POLK COUNTY, IOWA, LYING WESTERLY OF PARCEL C OF THE ACQUISITION PLAT OF POLK COUNTY RECORDER'S BK 18760, PG. 763. (Owner(s): GENE C HILDRETH JR)

AND;

THAT PART OF THE NW 1/4 OF THE SW 1/4 OF SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., LYING NORTH AND EAST OF A LINE BEGINNING 1,146.74 FEET NORTH AND 75 FEET EAST OF THE SW CORNER OF SAID NW 1/4 OF THE SW 1/4; THENCE S83°00'E, 198 FEET; THENCE S00° 00'E, 240 FEET; THENCE N90°00'E, 410 FEET; THENCE S00°00'E, 575.53 FEET, THENCE EAST TO THE EAST LINE OF SAID NW 1/4 OF THE SW 1/4, ALL NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA, SUBJECT TO EASEMENTS OF RECORD. (Owner(s): A BYRON & CHERYL C. GUSTAFSON)

AND;

THE SW 1/4 OF THE NW 1/4 OF SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. (Owner(s): BK LINNEMEYER TRUST, KELLI K & BRIAN K LINNEMEYER)

AND;

THE SE 1/4 OF THE NE 1/4 OF SECTION 25, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. (Owner(s): BK LINNEMEYER TRUST, KELLI K & BRIAN K LINNEMEYER)

LAYMAN'S DESCRIPTION:

Approximately 345.10 acres (+/-) of land adjacent to the northeast quadrant of Ankeny and generally located north of NE 126th Avenue, west of NE Delaware Avenue and East of N Ankeny Boulevard.

YOU ARE FURTHER NOTIFIED that the applications for annexation for the above properties are on file with the City of Ankeny City Clerk at 410 West First Street, Ankeny, IA 50023 and may be viewed during normal business hours from 8 AM to 5 PM Monday through Friday.

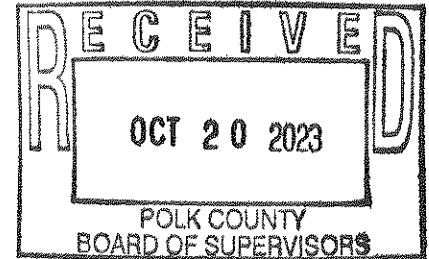
YOU ARE FURTHER NOTIFIED that Section 368.7, Code of Iowa, provides that cities may, in connection with an application for voluntary annexation, annex up to 20% of the total of the property to be annexed from non-consenting owners in order to avoid the creation of islands or to create more uniform boundaries. The titleholders to the properties described above, have filed applications pursuant to Section 368.7 and the City has determined, in conjunction with the application, to exercise its authority to annex additional territory from non-consenting owners in order to avoid the creation of islands or to create a more uniform boundary. The following described property is additional territory to be annexed from non- consenting property owners:

#37



Waukee
COMMUNITY DEVELOPMENT

Community Development Department
204 W. Hickman Road
Waukee, IA 50263
Phone: (515) 978-9533
Fax: (515) 987-1845



October 18, 2023

Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309

RE: Public Hearing Notice – Waukee and Dallas Center Annexation Moratorium Agreement

Please find enclosed a Notice of Public Hearing regarding a proposed Annexation Moratorium Agreement between the City of Waukee and the City of Dallas Center. The Public Hearing will be held by the Waukee City Council on December 4, 2023, at 5:30 PM at Waukee City Hall, 230 W Hickman Road, Waukee, IA, 50263. The meeting will be conducted in person in the Council Chambers at Waukee City Hall and via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>

Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592

A copy of the proposed Annexation Moratorium Agreement between the City of Waukee and the City of Dallas Center, which the City Council will consider, has also been included for your reference.

Should you have any questions, please do not hesitate to give me a call at 515-978-7897.

Sincerely,

Andy Kass, AICP
Community Development Director
akass@waukee.org

Enclosures: Notice of Public Hearing
Proposed Annexation Moratorium

#38