

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, November 1, 2022 at 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Matt McCoy, Hockensmith, Brownell, Connolly.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the October 18, 2022 minutes and they stand approved as printed.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list(s), claim numbers 202210250001 – 202210250769 and 202211010001 – 202211010987.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

PROCLAMATION: Supervisor Brownell read Veterans Day–November 11, 2022 Proclamation.

PUBLIC HEARING: LEASE PURCHASE AGREEMENT-TELEPHONE SYSTEM SOLUTIONS

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving a lease purchase agreement with Key Government Finance Inc. for telephone system solution.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving Quit Claim Deed for vacant parcel at 3010-6th Avenue (City of Des Moines).

PUBLIC HEARING: VACATION PORTION OF DRAINAGE EASEMENT

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution vacating a portion of platted drainage easement at 11672 NW Oaktree Drive.

PERMITS: Renewal application for Class “C” Native Wine, Sunday Sales and Outdoor Service Area Permit for The Cellar Winery at White Oak, Cambridge, Iowa.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

Renewal application for Class "C" Liquor and Sunday Sales Permit for The Chateau at White Oak Vineyard, Cambridge, Iowa.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

RESOLUTIONS:

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on proposed vacation of a portion of existing drainage easement (1875 SE 78th St, Runnells).

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on disposal of county interest in real estate (parcel located between 1427-64th, 1430-63rd and 6301 Colby Ave)

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on disposal of county interest in real estate (parcel located between 1484 NW 80th and 1479 NW 81st Street).

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for December 13, 2022 to certify the 2022 Weed Assessments.

Resolution approving grant application to Polk County Housing Trust Fund (PCHTF) for the Weatherization Program.

Resolution approving grant application to Polk County Housing Trust Fund (PCHTF) for the Emergency Home Repair Program.

Resolution approving agreement with IMPACT Community Action Partnership.

Resolution approving water main connection agreement for property at 5689 SE Robbie Road (Bishop).

Resolution approving professional services agreement with Snyder and Associates for engineering services needed for the Heartland Navigator Greenway Pipeline Project.

Resolution approving acquisition through condemnation of permanent and Temporary easement for construction of NE Broadway Avenue Improvement Project.

Resolution approving Iowa DOT agreement for use of TSIP grant funds (Traffic Safety Improvement Project) for the NE Broadway Avenue Improvement Project.

Resolution approving Iowa DOT agreement for the use of C-STEP grant funds (County-State Traffic Engineering Program) for the NE Broadway Avenue Improvement Project (C-STEP 008).

Resolution approving Iowa DOT agreement for the use of C-STEP grant funds (County-State Traffic Engineering Program) for the NE Broadway Avenue Improvement Project (C-STEP 012).

Resolution awarding contract to Reilly Construction Company, Inc for pavement-grade and replace on NE Broadway Avenue.

Resolution approving final plat of Fox Hill Plat 1.

Resolution approving amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.

Resolution approving Memorandum of Understanding and Business Associate Agreement with Orchard Place (Why Try Programming).

Resolution approving agreement with Iowa Department of Human Rights for Funding to provide FaDSS case management services (Family Development and Self-Sufficiency).

Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 2510 E. Tiffin Avenue (Mator).

Resolution approving agreement with MdE, Inc (training services).

Resolution approving hourly pay increase for part-time position in the Conservation Department.

Resolution creating position within the Conservation Department.

Resolution reclassifying position within Public Works Department.

Resolution creating position within the Sheriff's Office.

Resolution approving Service Agreement and Business Associate Agreement with Health Gauge Wellness Solutions.

Resolution authorizing Oak View Group (OVG) to engage in pre-construction services for the renovation of the Iowa Hall of Pride (Iowa Events Center).

Resolution approving agreement with Kristy Danford for professional Services to the Criminal Justice Coordinating Council (CJCC).

Resolution approving Letter of Intent to purchase parking lot (adjacent to Cherry and Wagner lots).

MOTION:

Moved by Brownell, Seconded by Hockensmith to also authorize the execution of any other documents (such as environmental assessment) in furtherance of this purchase.

VOTE ON MOTION:

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

VOTE ON RESOLUTION AS AMENDED:

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

Resolution approving funding to ISAC (Iowa State Association of Counties) for an independent analysis of various environmental impacts of proposed utility construction.

Resolution approving Community Development Grant for Project IOWA.

REC'D & FILED:

Notice that the Board of Supervisors will convene as a Canvassing Board on November 15, 2022 to canvass votes cast for the General Election held November 8, 2022.

**REFERRED TO
PUBLIC WORKS &
CO ATTORNEY:**

City of Altoona Urban Renewal Area Amendment notice of meeting.

Polk City Area II Urban Renewal Area Amendment notice of meeting.

Notice of meeting regarding updated proposed annexation of unincorporated territory into the City of Alleman.

City of Altoona Voluntary Annexation within the urbanized area of the cities of Bondurant, Ankeny and Des Moines.

City of Ankeny meeting notice regarding voluntary urbanized annexation of certain territory (NGR, Inc).

City of Bondurant notice of annexation consultation regarding a voluntary annexation.

City of Elkhart voluntary annexation within the urbanized area of Ankeny.

City of Pleasant Hill voluntary annexation within the urbanized area of the cities of Altoona and Des Moines.

City of Polk City voluntary annexation within the urbanized area of Ankeny.

City of Runnells voluntary annexation including non-consenting owners.

APPOINTMENTS: Moved by Hockensmith, Seconded by Brownell that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Zachary Bales, Admn Supr, Treasurer, \$68,391 beginning Oct 4, 2022
Sarah Bird, Prog Mgr, Co Attorney, \$111,477 beginning Nov 5, 2022
Roger Bistline, Secondary Rds Supr, Pub Wks, \$103,866 beginning Oct 23, 2022
Andrea Boots, Records Clk, Sheriff, \$53,059 beginning Nov 5, 2022
Magdah Bresh, Yth Svcs Wkr, CFYS, \$55,842 beginning Nov 5, 2022
Nicholas Brooks, Deten Supr, Sheriff, \$79,604 beginning Oct 26, 2022
Candace Buchanan, Bldg Tech, Gen Svcs, \$40,753 beginning Nov 1, 2022
William Clemmons, Yth Svc Wkr part-time, CFYS, \$26.75 beginning Nov 5, 2022
Darla Egli, Yth Svcs Wkr on-call, CFYS, \$26.75 beginning Nov 5, 2022
Brian Johns, Sergeant, Sheriff, \$93,131 beginning Oct 7, 2022
Michael Knode, Stationary Engineer (SBS), Gen Svcs, \$64,076 beginning Nov 5, 2022
Marsha Mills, Mgr of Admn Svcs, Co Atty, \$135,694 beginning Nov 19, 2022
Brian Reese, Deten Supr, Sheriff, \$82,114 beginning Nov 2, 2022
Madisun VanGundy, Pub Health Comm Officer, Health, \$77,132 beginning Nov 7, 2022
Caleb Welch, Deten Office part-time, Sheriff, \$28.47 beginning Nov 7, 2022
Cory Williams, Jail Admn, Sheriff, \$154,439 beginning Oct 9, 2022
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Brownell, Seconded by Van Oort to adjourn until November 15, 2022.

*The above resolutions are a summary. For the full text of resolutions, visit our website at:
<https://www.polkcountyia.gov/auditor/administration/> or visit our office at
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,
Monday-Friday 8:00 a.m. – 5:00 p.m., (515) 286-3080*