

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
NOVEMBER 14, 2023 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

CREEKVIEW WETLAND PROJECT

5. Resolution approving plans, specifications, form of contract and estimate for Creekview Wetland Project.

6. **PUBLIC COMMENTS**

PETITIONS

7. Petition to suspend taxes and special assessment and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for 2436 E. Grand Avenue (D Mealey).

RESOLUTIONS

- *8. Resolution approving Sanitary Sewer Connection agreement for property at 4815 NE 3rd (Stapes).
- *9. Resolution approving easement contracts for the Rising Sun Drive Reconstruction Project.
- *10. Resolution approving permanent and temporary easements purchase for bridge replacement project on SE 48th Avenue (BR9150).
- *11. Resolution approving Mitigation Credit Reservation and Purchase Agreement for bridge replacement project on SE 48th Avenue (BR9150).
- *12. Resolution approving Mitigation Credit Reservation and Purchase Agreement for bridge replacement project on NE 50th Avenue (BR6680).
- *13. Resolution approving agreement with IMPACT Community Action Partnership.
- *14. Resolution awarding contract to McAninch Corporation for the Creekview Wetland Project (project no. 495-2324).
- *15. Resolution approving agreement for material testing services with Terracon for the Creekview Wetland Project.
- *16. Resolution approving an amendment for the Saturated Buffer Project 28E agreement.

17. Resolution approving establishment of recommended speed limit on NE 50th Avenue.
18. Resolution approving final plat of Elkhart Township Plat 1.
19. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 28, 2023 on proposed vacation of existing water main easement (located at GP 802520476001).
20. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 28, 2023 on proposed vacation of existing storm sewer easement (located at GP 802520400010).
21. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 28, 2023 on vacation of road right-of-way (NW Cedar Valley Drive).
- *22. Resolution approving agreement with Iowa Department of Health and Human Services to assist with funding of trauma-informed care services (Lutheran Services in Iowa at Juvenile Detention).
- *23. Resolution approving Memorandum of Understanding for Expert Partner status with the Cities for Financial Empowerment Fund.
- *24. Resolution approving agreement with FoReNsic Consulting LLC for SART coordination services (sexual assault response team).
- *25. Resolution approving agreement with Healing Arts PLLC for trauma sensitive yoga services.
- *26. Resolution approving agreement with Kenya Rocha for clinical consultation services at Crisis and Advocacy Services Offices.
- *27. Resolution approving agreement with Young Women's Resource Center for supportive services.
- *28. Resolution approving agreement with Iowa Department of Justice (Crime Victim Assistance Division) for funding of comprehensive sexual assault and violent crime services.
- *29. Resolution approving value-based incentive payments for Integrated Services Agencies (Broadlawns Medical Center, Community Support Advocates, Easterseals, Eyerly Ball).
- *30. Resolution approving value-based incentive payments for Community Living Service Providers (Broadlawns, Candeo, ChildServe, Easterseals, Eyerly Ball, HOPE, Link Assoc, Lutheran Services in Iowa, Mainstream, Mosaic, Optimae, Progress Industries).
- *31. Resolution approving value-based incentive payments to the Integrated Health Home and Service Coordination Providers (Broadlawns, Community Support Advocates, Eyerly Ball).
- *32. Resolution approving Broadlawns Medical Center Agreement Amendment.

- *33. Resolution approving REACH Institute Agreement.
- *34. Resolution approving FY 22/23 Accrual Fund Balance Certification.
- *35. Resolution approving Agreement for Professional Services with Employee and Family Resources for opioid addiction and overdose program services.
- *36. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 553 32nd Street, West Des Moines (Thawng/Mawi).
- *37. Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 8075 Garrison Road, Clive (Batres).
- *38. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1304 Oak Park Avenue (Saucedo/Silva).
- *39. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 2305 33rd Street, Des Moines (Andonie).
- *40. Resolution approving November 2023 manufactured home abatements.
- *41. Resolution approving amendment to the Voya, Financial plan documents.
- *42. Resolution renewing contract with Wellmark Blue Cross/Blue Shield of Iowa.
- 43. Resolution authorizing the Auditor's Office to publish Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2023 (and transmit annual financial report to the State of Iowa).
- *44. Resolution approving recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.
- *45. Resolution approving amendment to Professional Services Agreement with Dr. Claire Hruby to serve as a Project Team Lead.
- *46. Resolution approving Professional Services Agreement with Dr. Peter Levi to serve as a Project Team Lead.
- *47. Resolution approving easement with USCOC of Greater Iowa (U.S. Cellular) to install underground fiber on Polk County property at the Iowa Events Center.
- *48. Resolution approving amendment to agreement for Loan, Lien and Repayment with Genesis Health Club Sports Complex S.E., LLC.
- *49. Resolution approving Forbearance Agreement with Calvin Community and First Interstate Bank.

- *50. Resolution approving Community Development Grant to B. Well Foundation, Inc. (fiscal agent for Des Moines Public Schools).
- *51. Resolution approving Community Development Grant to Make-A-Wish Foundation of Iowa.

COMMUNICATIONS

- 52. Notice that the Board of Supervisors will convene as a Canvassing Board on November 21, 2023 to canvass votes cast in the City/School Election held November 7, 2023 (2nd tier canvass).
- 53. City of Ankeny notice of hearing on voluntary urbanized annexation of certain territory adjacent to southeast quadrant of Ankeny (Legacy Housby LLC).

BUDGET ACTIONS

- *54. Memorandum of Budget Actions.

APPOINTMENTS

- *55. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on June 13, 2023, Polk County approved the Creekview Stormwater Wetland Agreement; and

WHEREAS, by Resolution 178-23, dated October 31, 2023, Polk County, Iowa set a public hearing for November 14, 2023 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Creekview Stormwater Wetland Agreement; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County Public Works Department has reviewed plans and specifications for the construction of the Creekview Stormwater Wetland and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Creekview Stormwater Wetland Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 183-23 to approve plans, specifications, form of contract, and estimate for the Creekview Stormwater Wetland.

Agenda Date: November 14, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 98-23 on June 13, 2023 approving Development Agreement for Creekview Stormwater Wetland and Resolution 178-23 on October 31, 2023 setting Public Hearing.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution to approve proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Creekview Stormwater Wetland Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: The Polk County has collaborated with the City of Ankeny and Rich Eychaner to construct a stormwater wetland in the Fourmile Creek watershed to improve water quality and reduce flooding.

Action Impact: Approval of the resolution allows Polk County to complete the public bidding process.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kristopher Stapes desires a connection to the Polk County sanitary sewer system to obtain sewer service for the property described as:

- THE NORTH 61 FEET, SOUTH 123 FEET, AND WEST 54 FEET OF LOT 13 & THE NORTH 61 FEET AND SOUTH 123 FEET OF LOT 14 OF FREEHOLD, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Sanitary Sewer Connection Agreement between Polk County and Kristopher Stapes; and

WHEREAS, Kristopher Stapes desires to pay the sanitary sewer connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Connection Agreement between Polk County and Kristopher Stapes and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 179-23 approving a sanitary sewer connection agreement with Kristopher Stapes for connection to the Polk County Sanitary Sewer System to serve their property at 4815 NE 3rd St.

Agenda Date: November 14, 2023

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Owner desires connection to Polk County Sanitary Sewer System to facilitate new construction on their property that impacts their existing septic system.

Action Impact: Provides sewer service to the property at 4815 NE 3rd St and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Action Requested: Approve a sanitary sewer connection agreement with Kristopher Stapes.

Fiscal Note: Fee of \$12,750.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	1473.78	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Resolution No. 249-22 dated December 13, 2022 authorized the Public Works Department to enter into an agreement with the City of Pleasant Hill for construction Project No. 122.1264.01, "Rising Sun Drive Reconstruction Project"; and

WHEREAS, in order to facilitate construction, the Polk County Public Works Department has negotiated the attached nine (9) easement contracts with a total cost of \$10,210.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached easement contracts for Project No. 122.1264.01, adopts the contracts, and authorizes the Chair of the Polk County Board of Supervisors to execute the contracts on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to execute the terms of said contracts and record all necessary documents.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

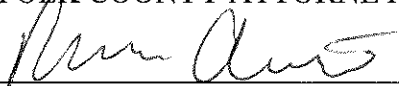
RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Easement costs of
\$10,210.00 to be drawn from the Economic Development Fund

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 181-23 to approve easement contracts for the Rising Sun Drive Reconstruction Project No. 122.1264.01.

Agenda Date: November 14, 2023

Contact Individual: Aaron Putnam, PE, Interim Director/County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached easement contracts, adopts the contracts, and authorizes the Chair to execute the contracts on behalf of Polk County. Approval of contracts, allows Public Works to proceed with construction of this project. Also authorizes the Polk County Public Works Department to execute the terms of said contracts and record all necessary documents.

Comply with Policy: Yes

Background: Project No. 122.1264.01, reconstruction project for a portion of NE Rising Sun Drive between NE 64 Street and NE 70 Street between Polk County and the City of Pleasant Hill. In order to facilitate construction, the Polk County Public Works Department had negotiated nine (9) easement contracts with a total cost of \$10,210.00.

Action Impact: Approval of contracts will allow Public Works to proceed with construction of this project, execute the terms of said contracts, and record all necessary documents.

Fiscal Note: Easement costs of \$10,210.00 to be drawn from the Economic Development Fund.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$10,210.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to facilitate construction and future maintenance the Polk County Public Works Department has negotiated the following right-of-ways:

<u>BR9150 Bridge Replacement</u>	<u>Amount</u>	<u>Purchase</u>
James & Norma Schall	\$805.00	Permanent Easement
	\$165.00	Temporary Easement
Edith A. Hardie Revocable Trust	\$695.00	Permanent Easement
	\$205.00	Temporary Easement

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the permanent and temporary easement documents for Project No. BROS-C077(240)--8J-77 and authorizes the Chair of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes Polk County Public Works to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents; and

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Right-of-Way costs of \$1,870.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 180-23 to approve permanent and temporary easements purchase for the BR9150 bridge replacement project.

Agenda Date: November 14, 2023

Contact Individual: Aaron Putnam, PE, Interim Director/County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached permanent and temporary easement documents, adopts the documents, and authorizes the Public Works Director to execute the documents on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to facilitate construction, the Polk County Public Works Department has negotiated permanent and temporary easements shown for a total cost of \$1,870.00.

Action Impact: Approval of the permanent and temporary easements will allow Public Works to proceed with construction of this project.

Fiscal Note: Right-of-Way costs of \$1,870.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$1,870.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 580 stream mitigation credits is required in the amount of \$55,100; and

WHEREAS, in order to reserve these credits, a deposit of \$5,510 is required.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the of the Mitigation Credit Reservation and Purchase Agreement and adopts the documents; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Assistant County Attorney

Fiscal Note: \$55,100 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 189-23 to approve Mitigation Credit Reservation and Purchase Agreement for the BR9150 bridge replacement project.

Agenda Date: November 14, 2023

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached Mitigation Credit Reservation and Purchase Agreement, adopts the documents, and authorizes the Public Works Director to execute the documents on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 580 stream mitigation credits required in the amount of \$55,100.00.

Action Impact: Approval of the agreement will allow Public Works to proceed with construction of this project.

Fiscal Note: \$55,100.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$55,100.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(239)--5E-77, the replacement of BR6680 on NE 50th Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 463.80 stream mitigation credits is required in the amount of \$44,061.00; and

WHEREAS, in order to reserve these credits, a deposit of \$4,406.10 is required.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the of the Mitigation Credit Reservation and Purchase Agreement and adopts the documents; and

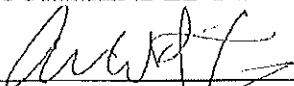
BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

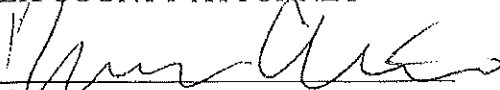
RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$44,061.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 188-23 to approve Mitigation Credit Reservation and Purchase Agreement for the BR6680 bridge replacement project.

Agenda Date: November 14, 2023

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached Mitigation Credit Reservation and Purchase Agreement, adopts the documents, and authorizes the Public Works Director to execute the documents on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. STP-S-C077(239)--5E-77, the replacement of BR6680 on NE 50 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 463.80 stream mitigation credits required in the amount of \$44,061.00.

Action Impact: Approval of the agreement will allow Public Works to proceed with construction of this project.

Fiscal Note: \$44,061.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment Is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$44,061.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolutions be adopted:

WHEREAS, the Polk County Public Works Department, Housing Services Division, on behalf of the Polk County Board of Supervisors, has successfully administered housing programs with various organizations; and

WHEREAS, the IMPACT Community Action Partnership again desires to enter into an agreement with the Polk County Board of Supervisors for the field administration of Energy Crisis Intervention Payments (ECIP) program funds to coordinate heating unit repair and/or replacements by the Housing Services Division of the Public Works Department.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves this agreement with IMPACT Community Action Partnership and authorizes the Public Works Interim Director and Chair of the Polk County Board of Supervisors to sign agreement on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the agreement and the Public Works Interim Director to sign any amendments and/or necessary documents to fulfill the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Assistant County Attorney

Fiscal Note: Revenue of \$50,000 from IMPACT Community Action Partnership and offset by \$47,500 of expenditures.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 187-23 approving agreement with IMPACT Community Action Partnership.

Agenda Date: November 14, 2023

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: 2022 agreement was approved.

Board/Commission Actions: NA

Action Requested (Recommended): Approve agreement with IMPACT Community Action Partnership.

Comply with Policy: Yes

Background: Polk County operates various housing programs to make the homes of low-income residents more energy efficient and makes emergency repairs to homes. Previously, Polk County has assisted IMPACT Community Action Agency with various efforts. IMPACT has again expressed a desire for the Housing Services Division of the Public Works Department to assist with the field administration of their Energy Crisis Intervention Payments (ECIP) program. The Housing Services Division will assist by coordinating the evaluation, bidding, and inspection portions of heating unit repair and/or replacement within the program.

Action Impact: The proposed resolution will approve the agreement with IMPACT Community Action Partnership and authorizes the Public Works Interim Director and Chair to sign the agreement. In addition, authorizes the Public Works Department to administer the agreement and the Public Works Interim Director to sign any further documents to fulfill the agreement.

Fiscal Note: \$50,000 from IMPACT Community Action Partnership with \$47,500 in expenditures.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$47,500	\$50,000	Y		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has partnered with the City of Ankeny and Rich Eychaner through a development agreement approved through resolution 98-23, dated June 13, 2023, to fund and construct the Creekview Stormwater Wetland to improve water quality and reduce flooding in the Fourmile Creek watershed; and

WHEREAS, Project No. 495-2324 includes the construction of the Creekview Stormwater Wetland, including excavation of wetland site and fill on adjoining properties in accordance with the approved Creekview Stormwater Wetland Agreement ("the Project"); and

WHEREAS, the Project was publicly let for bids on the October 17, 2023, with the following results:

CJ Moyna	\$1,598,771.30
Elder Corp	\$1,405,000.00
Iowa Earth Works	\$1,199,637.00
McAninch	\$1,089,476.20
Peterson Contractors	\$1,142,924.75
SM Hentges	\$1,419,749.80
Wenthold	\$1,788,968.50

WHEREAS, it is the recommendation of the Polk County Public Works Department to accept the lowest responsible, responsive bid from McAninch Corporation in the amount of \$1,089,476.20; and

WHEREAS, the Polk County Public Works Department shall oversee implementation of the Project, provide payments to McAninch Corporation, approve change orders, and coordinate with state, local, and federal funding partners.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the lowest responsible, responsive bid and awards the Project to McAninch Corporation in the amount of One Million, Eighty-Nine Thousand, Four Hundred Seventy-Six Dollars and 20/100 (\$1,089,476.20); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement with McAninch Corporation, adopts the Agreement and authorizes the Chairperson of the Board of Supervisors to electronically sign the contract on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED that the interim Public Works Director is authorized to sign all bonds on behalf of Polk County.

Approved this _____ day of _____, 2023.

#14

POLK COUNTY, IOWA

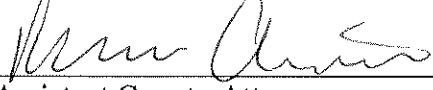
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department
APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 184-23 to award contract for Project No. 495-2324, Creekview Stormwater Wetland Project to McAninch Corporation.

Agenda Date: November 14, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: NA

Action Requested (Recommended): Resolution accepts the bid and awards the project to McAninch Corporation, approves the terms of the contract, adopts the contract, authorizes the Chairperson of the BOS to sign the contracts, and authorizes the interim Director of Public Works to sign bonds on behalf of Polk County and administer the terms of the contract.

Comply with Policy: Yes

Background: Polk County is constructing the Creekview Stormwater Wetland to improve water quality and reduce flooding in the Fourmile Creek Watershed. This project was publicly let for bids on October 17, 2023 with McAninch Corporation submitting the lowest responsible, responsive bid of \$1,089,476.20. It is the recommendation of the Public Works Department to accept the bid from McAninch Corporation.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$1,089,476.20	\$1,089,476.20	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has partnered with the City of Ankeny and Rich Eychaner through a development agreement approved by resolution 98-23, dated June 13, 2023, to fund and construct the Creekview Stormwater Wetland to improve water quality and reduce flooding in the Fourmile Creek watershed; and

WHEREAS, during construction of the Creekview Stormwater Wetland, soil testing is required to ensure plans and specifications are being met by the contractor; and

WHEREAS, Terracon had completed preliminary soils investigations during the project feasibility phase and has provided a scope of agreement to provide material testing services during construction for a fee of \$12,295.

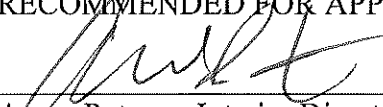
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Agreement for Material Testing Services between Polk County, Iowa and Terracon, authorizes the expenditure of \$12,295 for the services, and authorizes the Chair of the Polk County Board Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

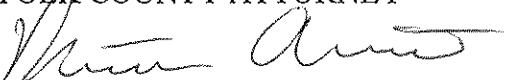
RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 185-23 to approve an Agreement for Material Testing Services with Terracon for the Creekview Wetland Project.

Agenda Date: November 14, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the Agreement with Terracon, approves the terms of the agreement, authorizes the Chair to sign on behalf of Polk County, and authorizes Public Works to administer the terms of the agreement.

Comply with Policy: Yes

Background: Polk County is constructing the Creekview Wetland to improve water quality and reduce flooding in the Fourmile Creek Watershed. Specialized soil testing is required to ensure proper compaction of soils for fill and around pipe installations.

Action Impact: Resolution approves the agreement and allows Public Works to administer services as per the terms and conditions of the agreement.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$12,295.00	\$12,295.00	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County approved a 28E Agreement for Fiscal Assistance Between the Iowa Department of Agriculture and Land Stewardship- Division of Soil Conservation and Water Quality, Polk County, Dallas County Soil and Water Conservation District, Boone County Soil and Water Conservation District and Polk County Soil and Water Conservation District for the Central Iowa Edge of Field Project through resolution number 104-21, dated August 3, 2021 ("the Agreement"); and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship- Division of Soil Conservation and Water Quality ("IDALS") provided a First Amendment to the Agreement to extend the terms of the Agreement to June 30th, 2026 and increase cost share rate limits from 33% for engineering and 75% for construction to 100% for engineering and construction; and

WHEREAS, the Polk County Public Works Department recommends extending the Agreement and amending the terms as proposed by IDALS in order to continue improving water quality for the residents of Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors approves the First Amendment to the 28E Agreement for Fiscal Assistance Between the Iowa Department of Agriculture and Land Stewardship- Division of Soil Conservation and Water Quality, Polk County, Dallas County Soil and Water Conservation District, Boone County Soil and Water Conservation District and Polk County Soil and Water Conservation District for the Central Iowa Edge of Field Project; and

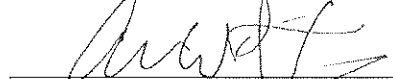
BE IT FURTHER RESOLVED that the Chair of the Polk County Board of Supervisors is hereby authorized to execute the First Amendment.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 186-23 to approve an amendment for the Saturated Buffer Project 28E Agreement.

Agenda Date: November 14, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: Resolution 104-21 dated August 3, 2021 approving 28E Fiscal Agent Agreement.

Action Requested (Recommended): Approval of the proposed agreement amendment.

Comply with Policy: N/A

Background: Polk County has partnered with the Iowa Department of Agriculture and Land Stewardship to fund saturated buffers and bioreactors for the past several years to improve water quality. This amendment extends our agreement to June 30, 2026 and increases the state funding limits. County Soil and Water Conservation Districts role through agreement is to hold maintenance agreements for installed projects.

Action Impact: Action approves this Agreement Amendment between the County, Polk SWCD, Dallas SWCD, Story SWCD and IDALS for the role of Fiscal Agent to complete project bidding and implementation of practices.

Fiscal Note: Polk County will act as the fiscal agent for the agreement and IDALS will provide up to 100% funding for eligible construction and engineering costs.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y			N		

Additional Fiscal Note Information (optional):

- Funding will be tracked in the Public Works Economic Development Fund.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Polk County Public Works Department received a request from a resident to lower the existing speed limit on NE 50th Avenue due to safety concerns; and

WHEREAS, the Polk County Public Works Department performed a speed study for the road and recommends lowering the posted speed limit for adoption:

On	From	To	Current Posted Speed	Recommended Speed
NE 50 th Avenue	NE 80 th St	NE 88 th St	50 mph	35 mph

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa, in accordance with Chapter 321.285 of the Iowa Code, do hereby establish the above recommended speed limit and authorize the Public Works Department to install and maintain the appropriate speed limit signage.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Assistant County Attorney

Fiscal Impact: Installation of two (2) signs at a cost of \$200 with costs taken from the current Secondary Road Budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 190-23 to approve the establishment of the recommended speed limit on NE 50th Avenue.

Agenda Date: November 14, 2023

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Requests the Board of Supervisors establish a 35 mph speed limit on NE 50th Avenue between NE 80th St and NE 88th St, and authorize the Public Works Department to install and maintain the necessary speed limit signing within the County's jurisdiction.

Comply with Policy: Yes - Board of Supervisors may establish speed limits in accordance with Chapter 321.285 of the Code of Iowa

Background: The Public Works Department has received a request from a resident to lower the speed limit on NE 50th Ave due to safety concerns. Engineering has performed a speed study and recommends to lower the speed limit from 50 mph to 35 mph.

Action Impact: Resolution establishes the revised speed limit.

Fiscal Note: Installation of two (2) signs at a cost of \$200 with costs taken from the current Secondary Road Budget.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$200.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 21, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), Polk County, Iowa, wish to consolidate and plat their land into a minor subdivision final plat known as Elkhart Township Plat 1; and

WHEREAS, the minor subdivision final plat proposes one (1) single family residential lot and one (1) outlot on approximately 91.17 acres; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Elkhart Township Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

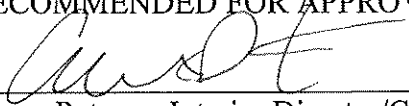
Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"AG" Agricultural District
Platted by:	James and Margaret Enterprises Inc. (property owner)
Surveyor:	Mike Brooner, Civil Design Advantage.
Location:	Located approximately 1,330 feet south of the intersection of NE 142 nd Avenue and NE 38 th Street.
Township:	Elkhart

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 182-23 approving Elkhart Township Plat 1, a minor subdivision final plat.

Agenda Date: November 14, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Elkhart Township Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes one (1) single family residential and one (1) outlot on approximately 91.17 acres. The proposed plat is located in the SW ¼ of the NW ¼ of Section 21, Township 81 North, Range 23 West of the 5th P.M. Lot one is 1.66 acres in size and will contain a future single-family dwelling. Outlot Z is 88.68 acres in size and will remain unbuildable. Lot 1 will be served by Des Moines Water Works and an individual on-site septic system. The City of Ankeny and the City of Elkhart waived their right to review the final plat.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Elkhart Township Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single family residential lot and one (1) outlot on approximately 91.17 acres of land zoned "AG" Agricultural District. The proposed subdivision is located in the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 21, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township).

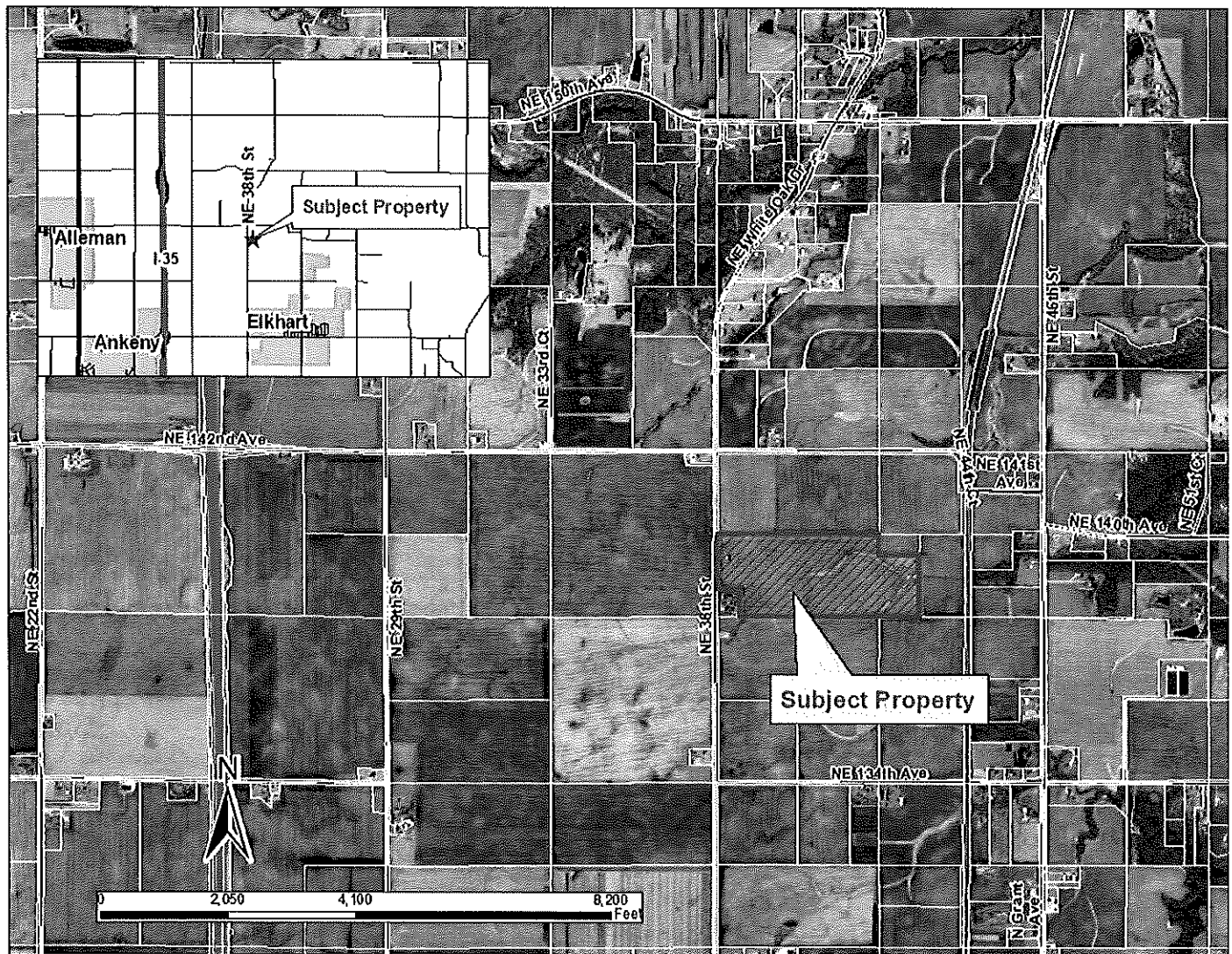
SEWER: Individual Septic System

WATER: Des Moines Water Works

TOWNSHIP: Elkhart

OWNER/DEVELOPER: James & Margaret Enterprises Inc.

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Brookfield Enterprises LLC, owners of Outlot 'Y' as recorded in Book 17548, Pages 228, 251, and 260, in the Office of the Polk County Recorder, Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate an existing platted public utility easement; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the platted easements.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of this platted public utility easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on November 28, 2023 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309; and

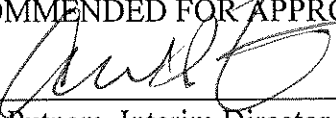
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director / County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 192-23 setting future public hearing date of November 28, 2023 for proposed vacation of an existing water main easement, and authorizing the Auditor to publish notice of the public hearing. The subject property is located at GP 802520476001.

Agenda Date: November 14, 2023

Contact Individual: Aaron Putnam, PE, Interim Director/County Engineer, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to set public hearing date, and direct the Auditor to publish notice.

Comply with Policy: Yes. Public Works staff has received written approval of the vacation request from all relevant utility companies.

Background: This public utility easement was platted as part of the subdivision plat of Brooke Field Northwest Plat 1. The easement is ten (10) feet in width. In the subsequent plat the intersection was redesigned. This utility easement is now an impediment to the property owners' ability to construct future accessory structures. The easement contains no existing utilities, and is not needed for any future utility services.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, November 28, 2023 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of an existing platted water main easement on property legally described as Outlot 'Y' as recorded in Book 17548, Pages 228, 251, 260, in the Office of the Polk County Recorder, Polk County, Iowa. The water main easement is ten (10) feet in width. The description of the easement to be vacated is as follows:

BEGINNING AT THE NORTHWEST CORNER OF OUTLOT 'Y'; THENCE S89°23'31"E, 0.51 FEET ALONG THE NORTH LINE OF SAID OUTLOT TO THE POINT OF BEGINNING; THENCE CONTINUING S89°23'31"E, 9.49 FEET ALONG SAID NORTH LINE TO A POINT; THENCE S00°38'21"W, 15.10 FEET TO A POINT ON THE SOUTH LINE OF SAID OUTLOT 'Y'; THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 18.23 FEET, A CHORD BEARING N31°31'37"W, ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING.

AND

ALL OF THE 30.00 FOOT WIDE WATER MAIN EASEMENT IN OUTLOT 'Y', TIMBERBROOKE PLAT 2, AN OFFICIAL PLAT RECORDED IN BOOK 8028, PAGE 6 AT THE POLK COUNTY RECORDER'S OFFICE AND OUTLOT 'Y', BROOKE FIELD ESTATES NORTHWEST PLAT 1, AN OFFICIAL PLAT RECORDED IN BOOK 17548, PAGE 228 AT THE POLK COUNTY RECORDER'S OFFICE, LYING ADJACENT TO THE NORTH RIGHT-OF-WAY LINE OF NW TIMBERRIDGE LANE AS IT IS PRESENTLY ESTABLISHED.

For information regarding the proposed easement vacation, contact Polk County Public Works at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kimberly Development Corp., owners of the parcel containing the storm sewer easement as recorded in Book 17023, Pages 380-383, in the Office of the Polk County Recorder, Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate an existing platted public utility easement; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the platted easements.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of this platted storm sewer easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on November 28, 2023 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309; and

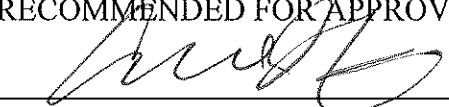
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

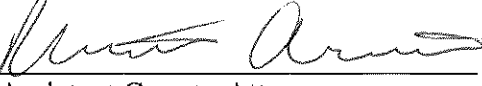
RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director / County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 193-23 setting future public hearing date of November 28, 2023 for proposed vacation of an existing storm sewer easement, and authorizing the Auditor to publish notice of the public hearing. The subject property is located at GP 802520400010.

Agenda Date: November 14, 2023

Contact Individual: Aaron Putnam, PE, Interim Director/County Engineer, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to set public hearing date, and direct the Auditor to publish notice.

Comply with Policy: Yes. Public Works staff has received written approval of the vacation request from all relevant utility companies.

Background: This public utility easement was platted as part of the subdivision plat of Brooke Field Northwest Plat 1. The easement is thirty (30) feet in width. In the subsequent plat the storm sewer was redesigned. This utility easement is now an impediment to the property owners' ability to construct future accessory structures. The easement contains no existing utilities, and is not needed for any future utility services.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, November 28, 2023 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of an existing platted storm sewer easement on property as recorded in Book 17023, Pages 380-383, in the Office of the Polk County Recorder, Polk County, Iowa. The storm sewer easement is thirty (30) feet in width. The description of the easement to be vacated is as follows:

COMMENCING AS A POINT OF REFERENCE AT THE EAST CORNER OF PARCEL 2018-60 OF SAID SE1/4 SE1/4, AN OFFICIAL PARCEL RECORDED IN BOOK 16895, PAGE 239 AT THE POLK COUNTY RECORDER'S OFFICE, SAID EAST CORNER ALSO BEING THE EAST CORNER OF LOT 'B', TIMBERBROOKE PLAT 2, AN OFFICIAL PLAT RECORDED IN BOOK 8028, PAGE 6 AT THE POLK COUNTY RECORDER'S OFFICE, THENCE N27°43'17"W, 35.22 FEET ALONG THE NORTH LINE OF SAID PARCEL 2018-60 TO A POINT; THENCE N89°23'31"W, 58.40 FEET ALONG SAID NORTH LINE TO A POINT; THENCE N56°44'01"W, 71.51 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING N56°44'01"W, 30.00 FEET ALONG SAID NORTH LINE TO A POINT; THENCE N33°15'59"E, 32.00 FEET TO A POINT; THENCE S56°44'01"E, 30.00 FEET TO A POINT; THENCE S33°15'59"W, 32.00 FEET TO THE POINT OF BEGINNING.

For information regarding the proposed easement vacation, contact Polk County Public Works at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa possesses a road right of way parcel for the road currently known as NW Cedar Valley Dr located in unincorporated Polk County, Iowa and further described on the Plat of Survey hereto (hereinafter "the Road"); and

WHEREAS, the Polk County Engineer and the Polk County Public Works Department have received a request to vacate part of the road right-of-way parcel; and

WHEREAS, the Polk County Engineer and the Polk County Public Works Department have determined that the part of the road right-of-way parcel for the Road is no longer needed for the residents of Polk County or the public at large; and

WHEREAS, a public hearing on vacation and closure of a secondary road is required, pursuant to Iowa Code Section 306.10.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the vacation of the Polk County road right-of-way parcel for the Road shall be held on November 28, 2023 at 9:30 a.m. in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309, and that the Polk County Auditor is directed to publish the attached notice of hearing pursuant to Iowa Code Section 306.12; and

BE IT FURTHER RESOLVED that the Public Works Department is directed to notify all adjoining property owners, all utility companies whose facilities adjoin the road right-of-way or are on the road right-of-way, and the department, boards of supervisors, or agency in control of affected state lands, of the time and place of the hearing, by certified mail.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

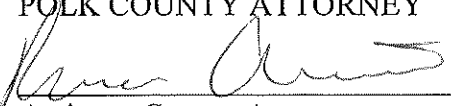
RECOMMENDED FOR APPROVAL:



Aaron Putnam, Interim Director/County Engineer
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

NOTICE OF PUBLIC HEARING

Notice is given that a Public Hearing on the Resolution to vacate part of Polk County's road right-of-way parcel for NW Cedar Valley Drive in unincorporated Polk County, Iowa, further described below, will be held in front of the Polk County Board of Supervisors on November 28, 2023 at 9:30 a.m. in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309. Any person owning land abutting on a road proposed to be vacated and closed, shall have the right to file, in writing, a claim for damages at any time on or before the date fixed for hearing pursuant to Iowa Code 306.14

Description of Property or Photograph:

See attached plat of survey.

Any person seeking more information may contact the Polk County Public Works Department by telephone at 515-286-3705 or inquire in person at 5885 NE 14th Street, Des Moines, Iowa 50313.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS), through Polk County Decategorization, has contracted (Contract Number DCAT5-24-150) with Lutheran Services in Iowa (LSI), an agency uniquely qualified to provide trauma-informed assessments and services for youth at Polk County Detention; and

WHEREAS, the contract between Iowa HHS and LSI has a term of July 1, 2023 to June 30, 2024, with the option to extend the contract up to five additional one-year terms if agreed-upon by the Polk County Decategorization Board; and

WHEREAS, Polk County, Iowa desires to provide funding for the LSI-provided trauma-informed services in the amount of \$50,000.00 per fiscal year; and

WHEREAS, Polk County, Iowa desires to enter-into an Agreement to provide funding to Iowa HHS in support of the LSI-provided trauma-informed services; and

WHEREAS, to mirror the term of the contract between Iowa HHS and LSI, the term of this Agreement is July 1, 2023 through June 30, 2029; and

WHEREAS, sufficient funding for this Agreement is present in the previously approved Community, Family and Youth Services Department budget.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Iowa Department of Health and Human Services to help fund trauma-informed assessments and services for youth in the Polk County Juvenile Detention Center, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

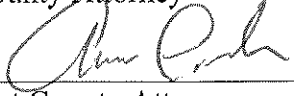
RECOMMENDED FOR APPROVAL:

By: 
Eric N, Kool, Director
Community, Family and Youth Services

#22

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$50,000.00 per fiscal year through FY28/29. Included in previously approved CFYS budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement with the Iowa Department of Health and Human Services (Iowa HHS) to Assist with Funding of Trauma-Informed Care Services provided by Lutheran Services in Iowa (LSI) at Polk County Juvenile Detention.

Agenda Date: November 14, 2023

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: None.

Board/Commission Actions: The Polk County Decategorization Executive Board has reviewed and approved the contract with LSI, including utilization of funding from Polk County

Comply with Policy: Yes

Background: The Iowa Department of Health and Human Services (Iowa HHS), through Polk County Decategorization, has contracted with Lutheran Services in Iowa (LSI) to provide Trauma-Informed Care services to youth placed in the Polk County Juvenile Detention Center.

Youth involved in the juvenile justice system have often experienced trauma including abuse, neglect, displacement from their homes, and violence in the community. The provision of Trauma-Informed Care services is intended to help youth manage their emotions and behaviors while in detention, which can be a factor about the youth considered in dispositional orders in Juvenile Court. Better understanding of their own trauma histories and how that affects their decision making is an intervention that can reduce a juvenile's recidivism and other activities that are harmful to their well-being. Receiving these services while in detention is also intended to help youth develop increased comfort and interest in ongoing counseling services upon discharge.

Action Impact: Approval of this agreement will provide funding in the amount of \$50,000.00 per fiscal year for up to six years, to help offset the yearly \$200,000.00 cost of these services. The balance will be paid largely by funds transferred from the Iowa Judicial Branch - Juvenile Court Services to Iowa HHS.

Fiscal Note: Funds for this commitment are present in the Community, Family and Youth Services budget, having been previously approved by the Board of Supervisors starting the 23/24 fiscal year.

FY	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23-24	N	N/A	\$50,000	\$0	N	10233302.76470	
24-25	N	N/A	\$50,000	\$0	N	10233302.76470	
25-26	N	N/A	\$50,000	\$0	N	10233302.76470	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has been providing individual financial counseling to Polk County residents through the Polk County Financial Empowerment Center (FEC), at no cost to participants, since March of 2020; and

WHEREAS, over 1,500 Polk County FEC participants have benefited from financial counseling since program initiation through: earning higher credit scores, reducing number of delinquent credit accounts, eliminating more than \$3,300,000.00 of non-mortgage debt, and saving more than \$775,000.00 for emergencies and asset building; and

WHEREAS, the Cities for Financial Empowerment Fund (CFE Fund): leads municipal and county government-based financial empowerment activities nationwide, provided financial and technical assistance to launch Polk County's Financial Empowerment Center, and allowed Polk County to use their model and abundant technical assistance resources; and

WHEREAS, in October of 2022, Polk County was granted "Expert Partner" status through a MOU with the CFE Fund that recognized Polk County as having achieved operational success; and

WHEREAS, with expiration of the prior MOU, the CFE Fund has offered an amendment to that MOU to extend that "Expert Partner" status and to update partnership agreements; and

WHEREAS, renewed "Expert Partner" status allows Polk County to continue providing financial counseling with the technical support of CFE Fund; and

WHEREAS, there is no cost to obtaining "Expert Partner status" with the CFE Fund.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amendment to Memorandum of Understanding between the CFE Fund for Expert Partner status, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

#23

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Polk County Community, Family, and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding for Expert Partner status with the Cities for Financial Empowerment Fund.

Agenda Date: November 14, 2023

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In March of 2020, Polk County, Iowa began providing financial counseling to Polk County residents. This counseling has been offered at no cost to participants as part of the County's commitment to economic well-being and mobility. The service began in partnership with and through replication grant funding from the Cities for Financial Empowerment Fund (CFE Fund). In 2022, the CFE Fund granted to Polk County "Expert Partner" status with continued technical support through a Memorandum of Understanding. CFE Fund is now offering to extend that status in an amendment which also updates partnership agreements; none of which are materially different than current requirements.

Action Impact: Approval of this First Amendment to the prior MOU will allow the Polk County Financial Empowerment Center to continue operations under the CFE Fund model and with CFE Fund technical assistance and to provide high-quality services to Polk County residents.

Fiscal Note: There is no cost associated with this continued partnership.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23-24	N	0	0	0	N		
24-25	N	0	0	0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through its Community, Family and Youth Services Department, successfully operates a Sexual Assault Response Team (SART) within the Office Crisis and Advocacy Services (CAS); and

WHEREAS, the SART program relies on twenty-four-hour availability of Sexual Assault Nurse Examiners (SANEs) and the on-going coordination of the SANEs; and

WHEREAS, Shannon Knudsen, FoReNsic Consulting, LLC has agreed to serve as the SART Coordinator for the term of October 1, 2023 through September 30, 2026 for a total cost not to exceed \$137,871.00; and

WHEREAS, Polk County, Iowa and Shannon Knudsen, FoReNsic Consulting, LLC desire to enter-into an Agreement to set forth the terms and conditions under which Ms. Knudsen shall serve as the SART Coordinator; and

WHEREAS, grant funds from the Iowa Attorney General's Office Victim Service Support Program fund the services of this Agreement for federal fiscal year 23-24 and are expected to be available to fund all future years of this Agreement as well.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with FoReNsic Consulting, LLC for SART Coordination, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

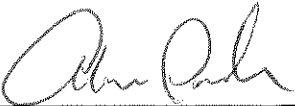


Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

#24

By:  _____
Assistant County Attorney

FISCAL NOTE: FY23/24,FY24/25,FY25/26 expenses not to exceed \$43,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with FoReNsic Consulting, LLC for Sexual Assault Response Team (SART) coordination services.

Agenda Date: 11-14-2023

Contact Individual: Joyce Webb, Program Administrator
Community, Family & Youth Services
286-2113

Previous Action taken by the Board: A similar agreement was approved on January 3, 2023.

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Office of Crisis and Advocacy Services has been successfully operating a Sexual Assault Response Team (SART) since 2006. The SART program requires ongoing coordination of the Sexual Assault Nurse Examiners (SANEs). Shannon Knudsen with FoReNsic Consulting, LLC has successfully performed the duties of the SART Coordinator since 2011. Polk County Crisis and Advocacy Services has received funding from the Iowa Attorney General's Victim Service Support Program to cover almost all costs of the services in this Agreement for federal fiscal year 23-24. Funding is anticipated for the future years of this Agreement as well, for a total cost of \$137,871.00 over the entire term of the Agreement. The term of this Agreement is October 1, 2023 through September 30, 2026.

Action Impact: Approval of this Agreement will allow the SART program coordinator to perform the duties of the position and ensure safe and appropriate services for victims of sexual assault in Polk County, Iowa.

Fiscal Note: This agreement runs on the federal fiscal year

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$45,591	\$43,000	N	10233412.77440.04	10233412.52290
24/25	Y	\$45,591	\$43,000	N	10233412.77440.04	10233412.52290
25/26	Y	\$45,591	\$43,000	N	10233412.77440.04	10233412.52290

Additional Fiscal Note Information (optional): Funding for this Agreement is contingent upon grant funds.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, through its Department of Community, Family and Youth Services, Crisis and Advocacy Services (PCCAS) division, provides services to meet the needs of clients who are survivors of sexual abuse; and

WHEREAS, trauma sensitive yoga is an evidence-based intervention that has been shown to be an effective response to trauma; and

WHEREAS, Healing Arts, PLLC is certified to facilitate trauma sensitive yoga groups; and

WHEREAS, Polk County, Iowa and Healing Arts, PLLC desire to enter-into an agreement to set forth the terms and conditions under which Healing Arts, PLLC shall provide trauma sensitive yoga services to clients of PCCAS; and

WHEREAS, this agreement is conditional upon: the availability of budgeted funds, satisfactory performance by the service provider; and the provider's continued compliance with the terms of the agreement; and

WHEREAS, funds have been received from the Iowa Attorney General's Office, Crime Victim Assistance Division, to cover the costs of this service and the total cost of the agreement shall not exceed \$30,000.00; and

WHEREAS, this Agreement shall commence on October 1, 2023 and shall expire on September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa approves the terms of the attached Agreement with Healing Arts, PLLC for trauma sensitive yoga services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

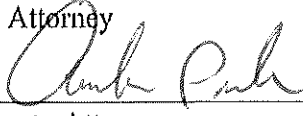
Tom Hockensmith Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: FY 23/24 \$10,000; FY 24/25 \$10,000; FY 25/26 \$10,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Healing Arts, PLLC for Trauma Sensitive Yoga Services.

Agenda Date: 11-14-23

Contact Individual: Joyce Webb
Community, Family & Youth Services
(515) 286-2113

Previous Action taken by the Board: The Board approved a similar Agreement January 3, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Division of Crisis and Advocacy Services has received funding from the Iowa Attorney General's Office, Victim Services Support Program, to provide trauma sensitive yoga services to victims of crime and sexual violence. The proprietor of Healing Arts, PLLC, Molly Kinser Douglas, MA, LHMC, ATR, is certified to provide this service. This agreement allows the annual provision of at minimum 45 sessions of trauma-informed education with embodiment practice sessions or body-centered mindfulness to support the physical, mental, and spiritual wellbeing of survivors of a violent crime or sexual assault. The yearly cost of this service shall not exceed \$10,000 and the 3-year total cost of this Agreement shall not exceed \$30,000.00. The Agreement shall commence on October 1, 2023 and shall expire on September 30, 2026.

Action Impact: This Agreement allows for the provision of evidence-based services to crime and sexual assault victims through the use of a time-limited group format.

Fiscal Note: This agreement runs on the federal fiscal year

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$10,000	\$10,000	N	10233412.77440.03	10233412.52460.03
24/25	Y	0	\$10,000	\$10,000	N	10233412.77440.03	10233412.52460.03
25/26	Y	0	\$10,000	\$10,000	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through its Department of Community, Family and Youth Services, Crisis and Advocacy Services Office, has identified a need to provide clinical consultation services for Crisis and Advocacy staff; and

WHEREAS, Kenya Rocha, MS, LMHC, NCC is a licensed Mental Health Counselor who is uniquely qualified to provide these clinical consultation services; and

WHEREAS, grant funds from the Iowa Department of Justice, Crime Victim Assistance Division in the amount \$9,000.00 are available to pay for the cost of this Agreement for Clinical Consultation Services for federal fiscal year 22-23, and this is anticipated for all future years of this Agreement as well; and

WHEREAS, the term of this Agreement for Clinical Consultation Services is October 1, 2023 through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement for Clinical Consultation Services with Kenya Rocha, MS, LMHC, NCC, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$9,000.00 FY24/25 \$9,000 FY 25/26 \$9,000

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Kenya Rocha MS, LMHC, NCC for Clinical Consultation Services at the Polk County Crisis and Advocacy Services Office.

Agenda Date: 11-14-2023

Contact Individual: Joyce Webb
Community, Family and Youth Services
515-286-2113

Previous Action taken by the Board: A similar agreement was approved by the Board on January 3, 2023

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (PCCAS) has identified the need for clinical consultation and professional support services. Kenya Rocha is a licensed mental health counselor who is uniquely qualified to provide such services annually for up to 4 hours per month. Clinical consultation services for PCCAS will include staff training and professional consultation with staff regarding specific cases and may include staff training on Trauma Informed Care techniques and application. Grant funds from the Iowa Department of Justice, Crime Victim Assistance Division in the amount of \$9,000.00 are available to pay for the cost of this Agreement for federal fiscal year 23-24 and are anticipated for all future years of this Agreement as well. The term of the Agreement is October 1, 2023 through September 30, 2026.

Action Impact: Approval of this Agreement will help the staff at Polk County Crisis and Advocacy Services identify the immediate needs of their clients following a traumatic incident.

Fiscal Note: This agreement runs on the federal fiscal year

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$9,000	\$9,000	N	10233412.77440.03	10233412.52460.03
24/25	Y	0	\$9,000	\$9,000	N	10233412.77440.03	10233412.52460.03
25/26	Y	0	\$9,000	\$9,000	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Iowa, through its Department of Community, Family and Youth Services, Office of Crisis and Advocacy Services, provides services to individuals who have been victims of crime; and

WHEREAS, the Office of Crisis and Advocacy Services desires to continue its collaboration with a local agency, the Young Women's Resource Center, to provide supportive group services to area youth; and

WHEREAS, Polk County, Iowa and the Young Women's Resource Center desire to enter-into an Agreement to set forth the terms and conditions under which the Young Women's Resource Center shall provide supportive services to clients of the Polk County Office of Crisis and Advocacy Services; and

WHEREAS, funds from a grant provided by the Iowa Department of Justice, Crime Victim Assistance Division are available to pay for the cost of the services in this Agreement in an amount not to exceed \$8,000.00 for federal fiscal year 23-24 and are expected for all future years of this Agreement; and

WHEREAS, the term of this Agreement is October 1, 2023 through September 30, 2026.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Young Women's Resource Center for supportive services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

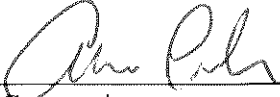


Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

#27

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$8,000.00; FY 24/25 \$8,000; FY 25/26 \$8,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Young Women's Resource Center for Supportive Services.

Agenda Date: 11-14-2023

Contact Individual: Joyce Webb, Program Administrator
Community, Family, and Youth Services
515-286-2113

Previous Action taken by the Board: A similar Agreement was approved by the Board in January 3, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis & Advocacy Services (PCCAS) and Young Women's Resource Center (YWRC) have worked together to provide supportive services to youth in Polk County that have been affected by violence. Evaluations of the supportive services program have revealed that group participants experience positive changes. Polk County has received grant funding from the Iowa Department of Justice, Crime Victims Assistance Division to cover the cost of the services of this Agreement for federal fiscal year 23-24 and funds are expected to cover the duration of the Agreement with a three-year not-to-exceed amount of \$24,000.00. The term of this Agreement is October 1, 2022 through September 30, 2026.

Action Impact: Approval of this Agreement allows the YWRC to provide facilitated educational groups for youth.

Fiscal Note: This agreement runs on the federal fiscal year

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$8,000	\$8,000	N	10233412.77440.03	10233412.52460.03
24/25	N	0	\$8,000	\$8,000	N	10233412.77440.03	10233412.52460.03
25/26	N	0	\$8,000	\$8,000	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family and Youth Services Crisis and Advocacy Services (CAS) program receives federal and state grant funds each year from the Iowa Department of Justice, Crime Victim Assistance Division; and

WHEREAS, Polk County, Iowa is awarded funding for the Federal FY 2024 is as follows:

Sexual Assault Comprehensive Services:

- \$188,230.00 from the Federal Crime Victims Assistance Funds (VOCA), (CFDA 16.575);
- Polk County, Iowa is not required to provide matching funds.

Survivors of Homicide & Other Violent Crimes Comprehensive Services:

- \$210,721.00 from the Federal Crime Victims Assistance Funds (VOCA), (CFDA 16.575);
- Polk County, Iowa is not required to provide matching funds; and

WHEREAS, the term of the Agreement, current budget period, and period of performance is October 1, 2023 through September 30, 2024; and

WHEREAS, the Agreement must be renewed each year and is dependent upon available funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa Department of Justice, Crime Victim Assistance Division for funding of comprehensive sexual assault and violent crime programming, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Polk County, Iowa Department of Community, Family and Youth Services, or his designee, to electronically sign the Agreement and execute any documents in furtherance of this Agreement

Approved this _____ day of _____, 2023.

#28

POLK COUNTY, IOWA

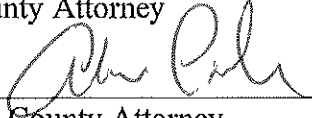
Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24 Revenue: \$210,721.00 - Homicide & Other Violent Crimes
Comprehensive Services; FY24 Revenue: \$188,230.00 Sexual Assault Comprehensive Services

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with the Iowa Department of Justice, Crime Victim Assistance Division for funding of comprehensive sexual assault and violent crime services.

Agenda Date: 11-14-23

Contact Individual: Joyce Webb, Program Administrator
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: A similar agreement was approved by the Board on November 29, 2022.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) receives federal and state grant funding each year from the Iowa Department of Justice Crime Victim Assistance Division (IDJ-CVAD). The grant funding is used to provide services for victims of crime and sexual abuse. At CAS these funds are used to offset the cost of salaries and contracted services associated with the provision of services to victims. Grant funds are awarded on a yearly basis. The term of this performance period is October 1, 2023, through September 30, 2024.

Survivors of Homicide and Other Violent Crimes Comprehensive Services: \$210,721.00

This award pays for CAS staff salaries to provide services to survivors of homicide and other violent crime within Polk and Warren counties.

Sexual Assault Comprehensive Services: \$188,230.00

This award supports CAS staff salaries to provide comprehensive sexual assault services in Polk and Warren counties. Additionally, the funds are used for contracted services including for the Sexual Assault Nurse Examiner (SANE) Coordinator. The SANE Coordinator is part of the Mid-Iowa Sexual Assault Response Team (SART) initiative that CAS began in 2006 in Polk County. Contracts also include trauma-sensitive yoga, a programming collaboration with Young Women's Resource Center and consultation fees.

Action Impact: Approval of these grant awards will allow Polk County Crisis and Advocacy Services to continue providing services to victims of sexual assault and survivors of homicide and other violent crimes.

Fiscal Note:

State FY	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24	N	0		\$210,721.00	N	10233412.77440.01	10233412.52460.01
24	N	0		\$188,230.00	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region has (Polk MHDS Region) the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Broadlawns Medical Center, Community Support Advocates, Easterseals and Eyerly Ball, each individually entered into agreements with Polk County, Iowa for Integrated Services; and

WHEREAS, these agreements contain a provision to pay incentives and the agreements outline the provisions required to receive these incentive funds; and

WHEREAS, through Polk MHDS Region Budget for FY 2023/2024, Polk County continued an Integrated Services Project to provide services for approximately 600 consumers by assigning Integrated Service Agencies to serve those individuals; and

WHEREAS, the recommended value-based incentive payments are based on the number of participants served and the service provider's overall evaluation performance score; and

WHEREAS, the annual evaluations were completed by an outside independent evaluator and reviewed by the Polk MHDS Region Governing Board, which recommends issuing the value-based incentive payments; and

WHEREAS, Polk MHDS Region Governing Board recommended the following amounts to be paid: to Broadlawns Medical Center, Positive Alternatives to Hospitalization (PATH) \$72,382.00; Community Support Advocates Integrated Services Agency \$58,925.00; Community Support Advocates, Knowledge Empowers Youth (KEY) \$17,328.00; Easterseals Integrated Services Agency \$29,891.00; Eyerly Ball Integrated Services Agency \$70,230.00; and Eyerly Ball Forensic Assertive Community Treatment (FACT) \$24,246.00.

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa approves the disbursement of the following value-based incentive payments as recommended by the Polk MHDS Region Governing Board.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

#29

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: John P. [Signature]
Assistant County Attorney

FISCAL NOTE: \$273,003 expended as incentive payments; included in the FY 23/24 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Value-Based Incentive Payments for Integrated Services Agencies.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Integrated Services Agencies.

Board/Commission Actions: On November 7, 2023 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with four agencies (Broadlawns, Community Support Advocates, Easterseals, and Eyerly Ball) to serve approximately 600 individuals through an integrated services approach. At the end of each fiscal year, independent evaluations of the four agencies are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate outcomes achieved by each program. Each program earns a value-based incentive payment based on their score and the number of individuals served. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for each provider as set forth below:

Broadlawns Medical Center, Positive Alternatives to Hospitalization (PATH) \$72,382.00;

Community Support Advocates Integrated Services Agency \$58,925.00;

Community Support Advocates, Knowledge Empowers Youth (KEY) \$17,328.00;

Easterseals Integrated Services Agency \$29,891.00;

Eyerly Ball Integrated Services Agency \$70,230.00; and

Eyerly Ball Forensic Assertive Community Treatment (FACT) \$24,246.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$273,003	\$0	N	100444030.8403 2.329.4496F	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region (Polk MHDS Region) has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including support for community living, and as the Region Administrator, BHDS implements the service agreements; and

WHEREAS, in its FY 23/24 budget the Polk MHDS Region approved funds for Polk County, Iowa to enter into agreements with the following providers to serve approximately 1,400 participants in maintaining community-based living: Balance Autism, Broadlawns Medical Center, Candeo, ChildServe, Christian Opportunity Center, Crest, Easterseals, Eyerly Ball, H.O.P.E., Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae, Progress Industries, and Stepping Stone; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by the Polk MHDS Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is based upon the number of participants served and the service provider's overall evaluation performance score; and

WHEREAS, the recommended value-based incentive payments are as follows:
Broadlawns Medical Center \$15,475.00; Candeo \$24,986.00; ChildServe \$22,251.00; Easterseals \$27,441.00; Eyerly Ball \$5,630.00; HOPE \$15,848.00; Link Associates \$28,315.00; Lutheran Services in Iowa \$12,308.00; Mainstream \$37,686.00; Mosaic \$53,749.00; Optimae \$42,179.00; and Progress Industries \$14,136.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments: Broadlawns Medical Center \$15,475.00; Candeo \$24,986.00; ChildServe \$22,251.00; Easterseals \$27,441.00; Eyerly Ball \$5,630.00; HOPE \$15,848.00; Link Associates \$28,315.00; Lutheran Services in Iowa \$12,308.00; Mainstream \$37,686.00; Mosaic \$53,749.00; Optimae \$42,179.00; and Progress Industries \$14,136.00.

Approved this _____ day of _____, 2023.

#30

POLK COUNTY, IOWA

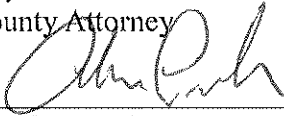
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$300,000 expended as incentive payments; included in the FY 23/24 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Community Living Service Providers.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Community Living Service Providers.

Board/Commission Actions: On November 7, 2023 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with sixteen service providers (Balance Autism, Broadlawns Medical Center, Candeo, ChildServe, Christian Opportunity Center, Crest, Easterseals, Eyerly Ball, H.O.P.E., Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optima, Progress Industries, and Stepping Stone) to support approximately 1,400 individual participants for community-based supported living. The agreements require providers to report and monitor data through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, independent evaluations of the providers are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. A provider can earn a value-based incentive payment based on the percentage of participants served, the overall evaluation performance score, and timeliness of data entry. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for the providers as set forth below:

Broadlawns Medical Center \$15,475.00;

Candeo \$24,986.00;

ChildServe \$22,251.00;

Easterseals \$27,441.00;

Eyerly Ball \$5,630.00;

HOPE \$15,848.00;

Link Associates \$28,315.00;

Lutheran Services in Iowa \$12,308.00;

Mainstream \$37,686.00;

Mosaic \$53,749.00;

Optimae \$42,179.00; and
Progress Industries \$14,136.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$300,000	\$0	N	10044403084032 .329.6329Y	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region (Polk MHDS Region) has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including Integrated Health Home and Service Coordination services, and as the Region Administrator, the BHDS implements the service agreements; and

WHEREAS, in its FY23/24 budget the Polk MHDS Region approved funds for Polk County, Iowa to enter into agreements with the following providers for Integrated Health Home and Service Coordination services: Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by Polk MHDS Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is based upon the number of participants served and the service provider's overall evaluation performance score; and

WHEREAS, the recommended value-based incentive payments are as follows: Broadlawns Medical Center (87%) \$50,462.00; Community Support Advocates (92%) \$28,106.00; and Eyerly Ball Community Mental Health Services (92%) \$27,401.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments: Broadlawns Medical Center (87%) \$50,462.00; Community Support Advocates (92%) \$28,106.00; and Eyerly Ball Community Mental Health Services (92%) \$27,401.00.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

#31

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF03452464420...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: \$105,969 expended as incentive payments; included in the FY 23/24 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Integrated Health Home and Service Coordination Providers.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Integrated Health Home and Service Coordination Providers.

Board/Commission Actions: On November 7, 2023 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services to coordinate navigation and support individuals in recovery and ongoing community-based supports. The agreements require providers to report data monthly through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, independent evaluations of the providers are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. Each provider earns value-based incentive payments based on the percentage of participants served and the overall evaluation performance score. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for each provider as set forth below:

Broadlawns Medical Center (87%) \$50,462.00;

Community Support Advocates (92%) \$28,106.00;

Eyerly Ball Community Mental Health Services (92%) \$27,401.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$105,969	\$0	N	100444020.8402 2.378.2278c	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, effective July 1, 2022, Polk County, Iowa entered into a Provider Agreement with Broadlawns Medical Center, which expires June 30, 2025; and

WHEREAS, the current Attachment B to that Agreement, which establishes services and rates of the services of the Agreement, expires October 31, 2023; and

WHEREAS, Broadlawns Medical Center is going through a Center for Medicare and Medicaid Services (CMS) heightened scrutiny review to become Medicaid eligible for its Residential Care Facility (RCF) Transitional service; and

WHEREAS, the CMS review will not be completed by the expiration date of the current Attachment B; and

WHEREAS, Polk County, Iowa and Broadlawns Medical Center wish to amend their Agreement to amend rates for service reimbursement, to include the Medicaid RCF Transitional U9 rate upon CMS approval; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 16.4% from \$4,174,523 to \$4,857,378; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY23/24 and FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Broadlawns Medical Center for FY23/24 and FY24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

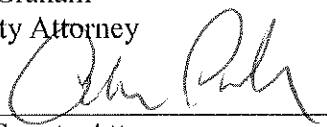
By: _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

#32

RECOMMENDED FOR APPROVAL:

DocuSigned by:
Maria Walker on behalf of Annie Uetz
By: 09F9F7E4BC42487...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 and FY24/25 increase 16.4% from \$4,174,523 to \$4,857,378

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendment to Agreement with Broadlawns Medical Center.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with the above listed provider. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: Recommendation of approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: Broadlawns is undergoing a Center for Medicaid Services (CMS) heightened scrutiny review to become Medicaid approved to provide RCF (Residential Care Facility) – Transitional services and to be able to bill Medicaid for those services. Attachment B of the current agreement expires October 31, 2023 but the CMS review won't be finalized for 30 – 90 days after that date. The proposed Amended Attachment B adds the anticipated Medicaid-approved rate, but stipulates that Broadlawns will continue to bill at the lower current RCF-Transitional rate until CMS approval is finalized.

Action Impact: The total amount of services purchased through this Amended Provider Agreement will increase 16.4% from \$4,174,523 to \$4,857,378 and sufficient funds are in the FY23/24 and FY24/25 budget to provide this level of service.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$4,857,378	\$0	N	100444060.84064.316.64 16e	N/A
24/25	N	0	\$4,857,378	\$0	N	100444060.84064.316.64 16e	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, provides community education efforts; and

WHEREAS, the REACH Institute is a 501(c)(3) non-profit organization dedicated to ensuring that the most effective and scientifically proven mental health care reaches all children and families; and

WHEREAS, the REACH Institute provides thousands of primary care providers, therapists, and health care institutions with training in the best evidence-based therapies in order to better diagnose, treat, and manage child and adult mental health issues; and

WHEREAS, Polk County, Iowa and the REACH Institute desire to enter-into a contract wherein the REACH Institute shall provide Primary Pediatric Care training to physicians in Polk County, Iowa; and

WHEREAS, the Pediatric Primary Care training shall increase the capacity of physicians in Polk County to serve youth and adolescents experiencing mental health concerns; and

WHEREAS, the total amount of services purchased through this contract will total \$76,607.00; and

WHEREAS, sufficient funds are present within the Polk County Mental Health and Disability Services Region Budget for FY24 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this contract.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the contract with the REACH Institute and authorizes the Chair of the Polk County Board of Supervisors to sign said contract.

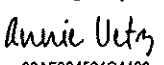
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

By: _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

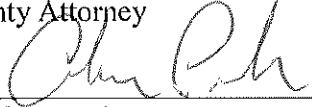
#33

RECOMMENDED FOR APPROVAL:

DocuSigned by:

By: 99AF934524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Expenses FY24 - \$76,607.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving contract with the REACH Institute.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: None

Board/Commission Actions: Recommendation of approval by the Polk County Mental Health and Disability Region Governing Board.

Comply with Policy: Yes

Background: As the Polk County Mental Health and Disability Services Region is responsible for mental health education efforts in the community, and as there is a lack of physicians to serve children and adolescents experiencing mental health concerns, this contract with the REACH Institute will provide mental health training for doctors to increase their capacity to help children with mental health disorders. The REACH Institute is a 501(c)(3) non-profit organization dedicated to ensuring that the most effective and scientifically proven mental health care reaches all children and families and offers the Primary Pediatric Care training to increase clinician comfort to diagnose and treat mental health conditions they see in everyday practice.

Action Impact: The total amount of services purchased through this contract are included in the Mental Health and Disability Services Region annual FY24 budget.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$76,607	\$0	N	N/A	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.391(4)(b) requires each Mental Health and Disability Services Region to certify to the Iowa Department of Health and Human Services on or before December 1, 2023, the amount of the Region's cash flow in the combined account at the conclusion of the most recently completed fiscal year; and

WHEREAS, Polk County, Iowa, through the Polk County Auditor's Office, has created a Statement of Revenues, Expenditures, and Changes in Fund Balances as the required audit report for the Polk County Mental Health and Disability Services Region for Fiscal Year 22/23; and

WHEREAS, the FY22/23 Accrual Fund Balance Certification Statement ("Statement") reflects an ending accrual fund balance of -\$1,716,575.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Statement, and directs the Polk County Mental Health and Disability Services Region CEO to submit the Statement to the Iowa Department of Health and Human Services on or before December 1, 2023, and authorizes the Chair of the Polk County Board of Supervisors to sign said Statement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF93452404429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

#34

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: N/A

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving and Authorizing Submission to the Iowa Department of Health and Human Services of the Polk County Mental Health and Disability Services Region FY22/23 Accrual Fund Balance Certification Statement.

Agenda Date: November 14, 2023

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board of Supervisors has historically approved and submitted yearly reports to meet this Mental Health and Disability Services Region requirement.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board has reviewed the FY22/23 Accrual Fund Balance Certification Statement and recommends its submission to Iowa HHS.

Comply with Policy: Yes.

Background: The Polk County Mental Health and Disability Services Region's FY22/23 ending fund balance was -\$1,716,575.00. IAC 441.25.13(4) requires each Region's governing board to certify and submit the fund balance amount to the Iowa Department of Health and Human Services. The Iowa Department of Health and Human Services has provided an Accrual Fund Balance Certification Statement form to complete, approve, and submit prior to December 1, 2023.

Action Impact: Approval and submission of the Polk County Mental Health and Disability Services Region FY22/23 Accrual Fund Balance Certification Statement will keep the Polk County Mental Health and Disabilities Services Region in compliance with the law and the Iowa HHS regulations.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$0	\$0	N	N/A	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, for the third year, Polk County, Iowa received grant funding from the Iowa Department of Health and Human Services (Iowa HHS) for the First Responders Comprehensive Addiction and Recovery Project (FR-CARP) to address opioid overdose and addiction within the fourteen counties of the Central Iowa Health Care Coalition (CIHCC); and

WHEREAS, Employee and Family Resources (EFR) has the knowledge and experience to continue carrying out the activities as required by the Iowa HHS grant; and

WHEREAS, Polk County, Iowa and EFR desire to enter-into and Agreement for Services to set forth the terms and conditions under which EFR shall provide training and administer the FR-CARP; and

WHEREAS the total cost of the services purchased by Polk County, Iowa from EFR is \$41,250.00 for the term of September 30, 2023 through September 29, 2024.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the Agreement for Professional Services with Employee and Family Resources for the First Responders Comprehensive Addiction and Recovery Project, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement for Professional Services on behalf of Polk County, Iowa.

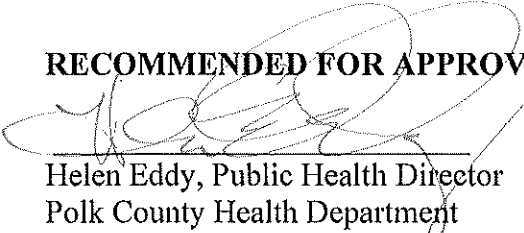
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement for Professional Services.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

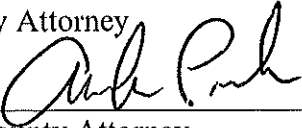
RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Expenses of \$41,250.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement for Professional Services with Employee and Family Resources for Opioid Addiction and Overdose Program Services.

Agenda Date: November 14, 2023

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Dept., 286-2005

Previous Action taken by the Board: Board/Commission Actions: The Polk County Board of Supervisors has approved similar Agreements in past years to comply with opioid grant obligations.

Comply with Policy: Yes

Background: Polk County, as fiscal agent for the fourteen county Central Iowa Health Care Coalition, has received funding from the Iowa Department of Health and Human Services to carry out the First Responder Comprehensive Addiction and Recovery Project (FR-CARP). The purpose of this program is to build a sustainable collaborative system to address opioid addiction by working with emergency medical services and first responders to assess, treat, and refer patients with opioid addiction or who have suffered an opioid overdose.

Employee and Family Resources (EFR) has the knowledge and experience to continue carrying-out the program activities on behalf of Polk County, Iowa. This is the fifth year of funding and the term for the Agreement for Professional Services is September 30, 2023 through September 29, 2024. The Agreement for Professional Services amount is \$41,250.00

Action Impact: Polk and surrounding counties' first responders will have training and resources available to better address the opioid crisis.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$41,250	\$41,250	Y	10223041.77440.20	10223041.52480

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 553 32nd Street, West Des Moines, Iowa 50265; and

WHEREAS, bids were received by 2:00PM on 11/2/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$2,492.00
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FexSteve Limited Company	\$3,500.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$2,492.00**; and

WHEREAS, FAB Rehab, John Thawng, Christ Mawi and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$2,492.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair

#36

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$2,492
FY 23/24 expenses	\$2,492

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 553 32nd Street, West Des Moines, Iowa 50265.

Agenda Date: November 14, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

John Thawng and Christ Mawi own a property at **553 32nd Street, West Des Moines, Iowa 50265**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **November 2, 2023**. The following bids were received:

FAB Rehab	\$2,492.00
FexSteve Limited Company	\$3,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$2,492.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$2,492	\$2,492	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 8075 Garrison Road, Clive, Iowa 50325; and

WHEREAS, bids were received by 2:00PM on 10/18/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$48,700.00
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Richmond Construction	\$54,900.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$48,700.00**; and

WHEREAS, FexSteve Limited Company, Jose Batres and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$48,700.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair

437

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$28,700.00
FY 23/24 expenses	\$48,700.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 8075 Garrison Road, Clive, Iowa 50325.

Agenda Date: November 14, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jose Batres owns a property at **8075 Garrison Road, Clive, Iowa 50325**. Mr. Batres has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **October 18, 2023**. The following bids were received:

FexSteve Limited Company	\$48,700.00
Richmond Construction	\$54,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$48,700.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$28,700.00	\$28,700.00	N	10223018.77440.01	10223018.52440
23/24	N	0	\$20,000.00	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1304 Oak Park Avenue, Des Moines, Iowa 50313; and

WHEREAS, bids were received by 2:00PM on 10/18/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$8,900.00
FexSteve Limited Company	\$10,300.00
FAB Rehab	\$11,600.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$8,900.00**; and

WHEREAS, Richmond Construction, Norberto Saucedo Velasco, Katherine Silva and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$8,900.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#38

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Andrew C. Smith
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$8,900
FY 23/24 expenses	\$8,900

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1304 Oak Park Avenue, Des Moines, Iowa 50313.

Agenda Date: November 14, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Norberto Saucedo Velasco and Katherine Silva own a property at **1304 Oak Park Avenue, Des Moines, Iowa 50313**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **October 18, 2023**. The following bids were received:

Richmond Construction	\$8,900.00
FexSteve Limited Company	\$10,300.00
FAB Rehab	\$11,600.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$8,900.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$8,900	\$8,900	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2305 33rd Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 10/18/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$27,500.00
FexSteve Limited Company	\$29,350.00
FAB Rehab	\$31,850.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$27,500.00**; and

WHEREAS, Richmond Construction, Maria Andonie and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$27,500.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#39

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$17,500
FY 23/24 expenses	\$27,500

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2305 33rd Street, Des Moines, Iowa 50310.

Agenda Date: November 14, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Maria Andonie owns a property at **2305 33rd Street, Des Moines, Iowa 50310**. Ms. Andonie has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **October 18, 2023**. The following bids were received:

Richmond Construction	\$27,500.00
FexSteve Limited Company	\$29,350.00
FAB Rehab	\$31,850.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$27,500.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$17,500	\$17,500	N	10223018.77440.01	10223018.52440
23/24	N	0	\$10,000	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mary L. Wells, Polk County Treasurer
Polk County Treasurer's Office

#40

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: November 2023 Manufactured Home Abatement

Agenda Date: 11/14/23

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$849.00, Cancel Tax Sales - \$1405.00

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides Life and Disability programs for its employees, and

WHEREAS, Polk County has contracted with Voya, Financial as the provider of both programs since January 1, 2019, and

WHEREAS, the Department of Human Resources recommends amending plan documents to update the definition of eligible employee to be working 30+ hours for all products and coverages, and

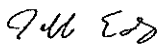
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached amendment with Voya, Financial and authorizes the Chairperson of the Polk County Board of Supervisors to sign said document on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: N/A

#411

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amend Voya, Financial plan documents

Agenda Date: November 14, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 06/13/2023 approved renewal of Voya Financial as the service provider for the Life and Disability plans.

Action Requested (Recommended): Approval of plan amendment (attached).

Comply with Policy: N/A

Background: Current Voya plan document language defines eligible employee as working 24+ hours per week. The Department of Human Resources recommends updating all plan documents to reflect the same language as in the AFSCME, Teamsters, and Non-bargaining manuals which defines a benefit eligible employee to be working 30+ hours effective 07/01/2022.

Action Impact: Approval of the attached plan amendment.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark) to provide administrative services and stop loss insurance for its self-funded health plan, and

WHEREAS, the Department of Human Resources recommends renewing said contract with Wellmark for the period January 1, 2024 through December 31, 2024, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached renewal documents with Wellmark, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

NOW, THEREFORE IT BE FURTHER RESOLVED the Director of Human Resources be authorized to execute any and all documents in furtherance of this Resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: *[Signature]*

Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY 23/24 budget.

#42

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to renew contract with Wellmark BC/BS of Iowa

Agenda Date: November 14, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 05/02/2023 approved contract renewal effective 07/01/2023 to 12/31/2023.

Action Requested (Recommended): Approval of contract renewal for the period January 1, 2024 through December 31, 2024 with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark).

Comply with Policy: N/A

Background: Polk County has provided health insurance to its employees and retirees through a self-funded plan administered by Wellmark, with the option to renew annually.

Action Impact: Approval of the attached renewal documents for administrative services with Wellmark.

Fiscal Note: Costs are incorporated in the FY 2023/24 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N						
24/25	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ SECONDED by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Section 331.403(1) of the Code of Iowa requires that a cash basis statement of revenues, expenditures and changes in fund balances and comparison with budgeted amounts for the year ended June 30, 2023 be published no later than December 1st, and

WHEREAS, the same section of the Code of Iowa also requires that an accrual basis annual financial report for the year ended June 30, 2023 be prepared and transmitted to the State of Iowa no later than December 1st, and

WHEREAS, under the State Administrative Rules set forth by the County Finance Committee, the preparation of such financial reports is the responsibility of the Board of Supervisors, as assisted by other County officials.

NOW, THEREFORE, BE IT RESOLVED that the cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for the year ended June 30, 2023 as will be on file in the County Auditor's Office, is hereby approved for publication and the County Auditor is directed to publish the statement (Form F638-R) in one of the official newspapers of the County.

BE IT FURTHER RESOLVED THAT the accounting policies, estimates and assumptions selected by the County Auditor's Central Accounting Division and used as the basis for preparation of the accrual basis financial report are hereby approved.

BE IT FURTHER RESOLVED that the County Auditor is hereby authorized to complete the preparation of the accrual basis annual financial report and transmit the appropriate forms to the State of Iowa by December 1, 2023.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:

Keith Olson
Keith Olson, Central Accounting Manager

#43

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving publication of cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2023 and authorizing preparation and transmittal of accrual basis annual financial report forms to the State of Iowa by December 1, 2023.

Agenda Date: November 14, 2023

Contact Individual: **Name and Title:** Keith Olson, Central Accounting Manager
 Department: Auditor
 Phone: 3418
 E-mail: Keith.Olson@polkcountyiowa.gov

Background: Code of Iowa requires Board of Supervisors to approve, transmit and publish annual financial report forms no later than December 1st of each year.

Action Impact: Enables County to comply with Code of Iowa, including publishing cash basis annual financial report form in an official newspaper.

Fiscal Note: No fiscal impact.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425A, providing for the Family Farm Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2023, payable in 2024 and 2025, the Polk County Assessor has received three claims for five parcels and based upon application of statutory criteria recommends four parcels for allowance and one parcel for disallowance.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the recommendations of the Polk County Assessor regarding allowance and disallowance for the Family Farm Tax Credit claims be accepted and adopted.

BE IT FURTHER RESOLVED, if disallowed, that the Polk County Assessor be directed to send notice of disallowance by regular mail to each claimant at the claimant's last known address.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Randy Ripperger
Polk County Assessor

* 44

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.

Agenda Date: November 14, 2023

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Family Farm Tax Credit under Iowa Code 425A that provides a property tax credit on the property of an eligible family farm. The Credit is available for certain family farms that satisfy specific statutory criteria. To receive this Credit, owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Board of Supervisors based upon the statutory criteria. For taxable year 2023, payable in 2024 and 2025, the Polk County Assessor has received three claims for five parcels and based upon application of statutory criteria recommends four parcels for allowance and one parcel for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers called the Central Iowa Source Water Research Assessment; and,

WHEREAS, the study will review existing research, identify research gaps, and create water quality improvement recommendations; and,

WHEREAS, a team of water quality experts is being assembled to conduct this work and contribute to the final reports; and,

WHEREAS, Clair Hruby has been identified as a contributor to this project and Polk County has entered into a professional services agreement with her; and,

WHEREAS, Clair Hruby has agreed to serve as a Team Lead on the project and it is the desire of Polk County to amend the existing professional services agreement with her.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amended Agreement, with Clair Hruby for her participation in the Central Iowa Source Water Research Assessment, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney
FISCAL NOTE: FY23/24 - \$4,800

#45

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment to professional services agreement with Dr. Claire Hruby to serve as a project Team Lead.

Agenda Date: November 14, 2023

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: August 8, 2023

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers. The study will review existing research, identify research gaps, and create water quality improvement recommendations. A team of water quality experts is being assembled to conduct this work and contribute to the final reports.

Action Impact: Approve amendment to professional services agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y				N		
23/24			\$4,800			10109037.87553.02	
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers called the Central Iowa Source Water Research Assessment; and,

WHEREAS, the study will review existing research, identify research gaps, and create water quality improvement recommendations; and,

WHEREAS, a team of water quality experts is being assembled to conduct this work and contribute to the final reports; and,

WHEREAS, Peter Levi has been identified as a contributor to this project and Polk County has entered into a professional services agreement with his employer; and,

WHEREAS, Peter Levi has agreed to serve as a Team Lead on the project and it is the desire of Polk County to enter into agreement with him directly.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Peter Levi for his participation in the Central Iowa Source Water Research Assessment, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

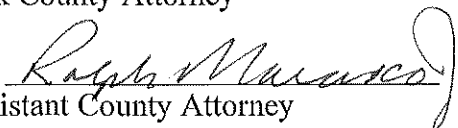
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney
FISCAL NOTE: FY23/24 - \$4,800

* 4/6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving professional services agreement with Dr. Peter Levi to serve as a project Team Lead.

Agenda Date: November 14, 2023

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: August 8, 2023

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers. The study will review existing research, identify research gaps, and create water quality improvement recommendations. A team of water quality experts is being assembled to conduct this work and contribute to the final reports.

Action Impact: Approve professional services agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y				N		
23/24			\$4,800			10109037.87553.02	
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding and approving all Capital Repairs at the Iowa Events Center; and,

WHEREAS, OVG is working with U.S. Cellular (USCOC of Greater Iowa) to install an underground fiber on Polk County property in order to improve wireless service at the Iowa Events Center.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby approves the attached easement with USCOC of Greater Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

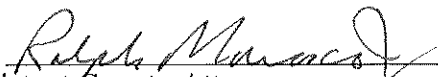
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23

#47

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving easement with USCOC of Greater Iowa (U.S. Cellular) to install underground fiber on Polk County property at the Iowa Events Center.

Agenda Date: November 14, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG) and must approve capital improvements and construction in Iowa Events Center property.

Action Impact: The passage of this resolution approves easement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23					N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have a history of supporting economic development loans; and,

WHEREAS, on December 20, 2021 the city of Des Moines entered into an Amended and Restated Urban Renewal Development Agreement with Macerich Southridge Mall LLC with the goal of redeveloping and revitalizing the Southridge Mall and surrounding properties; and

WHEREAS, economic vitality is essential for further development of the city and surrounding neighborhoods; and,

WHEREAS, in December 2021 Polk County entered into agreement with Genesis Health Club Sports Complex to provide a loan in the amount of \$3,000,000 for the redevelopment of Southridge Mall to serve the public purpose of economic development and neighborhood vitality; and,

WHEREAS, Genesis Health Club Sports Complex has requested two years of deferred payments in order to further additional redevelopment plans on the site.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves and authorizes the Chair to sign the attached amendment to agreements for the loan, lien and repayment with Genesis Health Club Sports Complex.

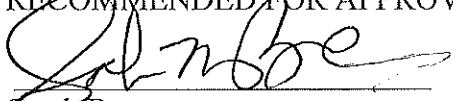
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chairperson

#48

RECOMMENDED FOR APPROVAL:



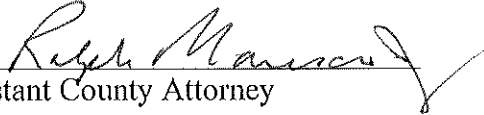
Sarah Boese

Polk County Board of Supervisors

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: defer repayment until December 1, 2025

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment to agreement for Loan, Lien and Repayment with Genesis Health Club Sports Complex S.E., LLC.

Agenda Date: November 14, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: December 28, 2021

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Supervisors have a history of assisting with economic development loans and have provided Genesis Health Club Sports Complex with a loan in the amount of \$3,000,000 for the redevelopment of Southridge Mall. Genesis Health Club has requested two years of deferred payment in order to further additional development on the site.

Action Impact: The passage of this resolution approves an amendment to the approved loan, lien and repayment agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, in July 2022 Polk County issued Senior Housing and Medical Clinic Revenue Bonds to First Interstate Bank for the Calvin Community Project, and

WHEREAS, Polk County entered into a Loan Agreement with Calvin Community for the repayment of such bonds, and

WHEREAS, the Loan Agreement was assigned to First Interstate Bank as security for the bonds, and

WHEREAS, Calvin Community has requested and First Interstate Bank has agreed to amend the repayment terms of the bonds so as to defer principal repayment until June 1, 2024, and

WHEREAS, as party to the original agreement, Polk County is requested to enter into a Forbearance Agreement with Calvin Community and First Interstate Bank, which Agreement consents to the deferred principal loan repayments and documents First Interstate Bank's agreement to forbear from exercising its corresponding rights under the Loan Agreement.

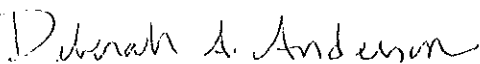
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa, approves the terms of the attached Forbearance Agreement with Calvin Community and First Interstate Bank, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

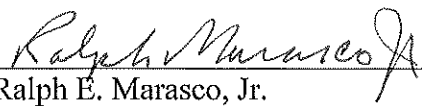
RECOMMENDED FOR APPROVAL:



Deb Anderson, Budget Manager
Polk County Board of Supervisors Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: None

#49

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Forbearance Agreement with Calvin Community and First Interstate Bank

Agenda Date: November 14, 2023

Contact Individual: Deb Anderson, Budget Manager
286-3016

Background: In July 2022, Polk County issued \$14.1 million of revenue bonds on behalf of Calvin Community for a senior housing and medical clinic project. Pursuant to a loan agreement, Calvin Community agreed to pay all principal and interest on such bonds. The loan agreement was assigned to First Interstate Bank to secure repayment of the bonds.

Calvin Community has worked with First Interstate Bank to defer repayment of a portion of the principal until June 2024, and First Interstate Bank has agreed to forbear its right to collect during the period of deferment. As a party to the original bond issuance and loan agreement, Polk County is now requested to enter into the Forbearance Agreement with Calvin Community and First Interstate Bank.

Action Impact: Authorizes execution of the Forbearance Agreement with Calvin Community and First Interstate Bank.

Fiscal Note: No fiscal impact. All loan repayments are made directly from Calvin Community to First Interstate Bank and do not impact County finances.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the B. Well Foundation, Inc. is a 501(c)(3) non-profit and fiscal agent for the Des Moines Public Schools that develops and expands young minds by building character through mentorship and education; and

WHEREAS, the B. Well Foundation, Inc. requested a Polk County Community Development Grant to assist with the creation of a one-of-a-kind tactile mural and sensory wellness space at both May Goodrell Middle School located at 3300 E. 29th St. and Ruby Van Meter School located at 710 28th St. Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with B. Well Foundation, Inc., fiscal agent for the Des Moines Public Schools, to award grant funds to provide a safe space for students to decompress and engage in mental and emotional wellness support while participating in creative activities; and

WHEREAS, the grant award will serve the public purpose by providing students a safe space for mental and emotional well-being; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the costs related to the mural, which includes artist fees and materials; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$50,000.00 to the B. Well Foundation Inc., fiscal agent for the Des Moines Public Schools, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

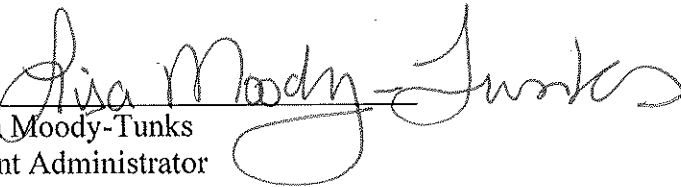
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

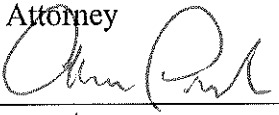
#50

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the B. Well Foundation Inc., a 501(c)(3) non-profit organization and fiscal agent for the Des Moines Public Schools.

Agenda Date: November 14, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Betterment Grant awarded on May 2, 2023 for \$16,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: The B. Well Foundation Inc., fiscal agent for the Des Moines Public Schools, has applied for grant funding to assist with the creation of a one-of-a-kind tactile mural and sensory wellness space at both May Goodrell Middle School located at 3300 E. 29th St. and Ruby Van Meter School located at 710 28th St., Des Moines, Polk County, Iowa. The grant award will serve the public purpose by providing students a safe space to decompress and engage in mental and emotional wellness support. Polk County funding is directed towards the labor and material costs related to the two murals.

Action Impact: The adoption of this resolution will award \$50,000.00 of gaming revenue to the B. Well Foundation Inc., fiscal agent for the Des Moines Public Schools, and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$50,000.00	\$0	N	4010932.79410	n/a
24/25							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Make-A-Wish Foundation of Iowa, Inc., is a 501(c)(3) non-profit organization dedicated to creating life-changing wishes for children with critical illnesses; and

WHEREAS, the Make-A-Wish Foundation of Iowa, Inc., has applied for a Polk County Community Development Grant to assist with their Jolly Holiday Lights fundraiser; and

WHEREAS, this innovative and free event shall be presented in a walk-through format for community members to attend from November 17, 2023 through January 7, 2024 at the Outlets of Des Moines, 801 Bass Pro Dr. NE, Altoona, Polk County, Iowa. Jolly Holiday Lights intends to raise funds by offering ticketed experiences that go above and beyond the regular experience of simply walking-through and enjoying the holiday light displays; and

WHEREAS, Polk County, Iowa desires to award grant funds to assist with the rental of light displays for the Jolly Holiday Lights event. The funds raised through the event will grant wishes to critically ill children in Polk County; and

WHEREAS, the grant award will serve the public purpose by providing a free holiday event that brings the community together to provide funding for wishes to critically ill children; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the rental of light displays and the material and labor costs associated with the Jolly Holiday Lights event; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

BE IT FURTHER RESOLVED, Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$50,000.00 to the Make-A-Wish Foundation of Iowa, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#51

RECOMMENDED FOR APPROVAL:

By: _____

Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Make-A-Wish Foundation of Iowa, Inc., a 501(c)(3) non-profit organization.

Agenda Date: November 14, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Sponsorship Award given to Make-A-Wish Foundation of Iowa on May 30, 2023 for \$2,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Make-A-Wish Foundation of Iowa, Inc. applied for a Polk County Community Development Grant to assist with their Jolly Holiday Lights fundraiser. This innovative and free event shall be presented in a walk-through format for community members to attend from November 17, 2023 through January 7, 2024 at the Outlets of Des Moines, 801 Bass Pro Dr. NE, Altoona, Polk County, Iowa. Jolly Holiday Lights intends to raise funds by offering ticketed experiences that go above and beyond the regular experience of simply walking-through and enjoying the holiday light displays. The overarching goal of this event is to grant 100 wishes for children battling a critical illness. The grant serves a public purpose by providing a free event to the Polk County community that will benefit critically ill children.

Action Impact: The adoption of this resolution will award \$50,000.00 of gaming revenue to the Make-A-Wish Foundation of Iowa, Inc., and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$50,000.00	\$0	N	4010932.79410	n/a
24/25							
26/27							

Additional Fiscal Note Information (optional):



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager 

Date: November 8, 2023

Subject: 2nd Tier Canvass –City/School Election – held November 7, 2023

The Polk County Board of Supervisors will need to convene as a Canvassing Board on November 21, 2023 at 9:30 A.M. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue.

This will be the 2nd tier canvass of the votes cast for the City/School Election held on November 7, 2023.

#52

**NOTICE OF PUBLIC HEARING ON APPLICATIONS FOR A VOLUNTARY URBANIZED
ANNEXATION OF CERTAIN TERRITORY ADJACENT TO THE SOUTHEAST QUADRANT
OF ANKENY REQUESTED BY LEGACY HOUSBY, LLC**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

THE SOUTH 208.71 FEET OF THE WEST 450.42 FEET OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND EXCEPT THE SOUTH 416 FEET OF THE NORTH 493 FEET OF THE WEST 225 FEET, THAT PORTION LAYING NORTHWEST OF THE UNION PACIFIC RAILROAD RIGHT-OF-WAY OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, ALL IN SECTION 8, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THAT PART CONVEYED TO POLK COUNTY BY WARRANTY DEED FILED JUNE 19, 1996 AND RECORDED IN BOOK 7426 PAGE 486, POLK COUNTY, IOWA. (Owner(s): LEGACY HOUSBY, LLC)

LAYMAN'S DESCRIPTION:

Approximately 33.941 acres (+/-) of land adjacent to the southeast quadrant of Ankeny and generally located north of NE 54th Avenue, east of SE Four Mile Drive.

YOU ARE FURTHER NOTIFIED that the application for annexation for the above properties are on file with the City of Ankeny City Clerk at 410 West First Street, Ankeny, IA 50023 and may be viewed during normal business hours from 8 AM to 5 PM Monday through Friday.

YOU ARE FURTHER NOTIFIED that Section 368.7, Code of Iowa, provides that cities may, in connection with an application for voluntary annexation, annex up to 20% of the total of the property to be annexed from non-consenting owners in order to avoid the creation of islands or to create more uniform boundaries. The titleholders to the properties described above, have filed applications pursuant to Section 368.7 and the City has determined, in conjunction with the application, to exercise its authority to annex additional territory from non-consenting owners in order to avoid the creation of islands or to create a more uniform boundary. The following described property is additional territory to be annexed from non-consenting property owners:

LEGAL DESCRIPTION:

THE SOUTH 416 FEET OF THE NORTH 493 FEET OF THE WEST 225 FEET OF THE SW 1/4 OF THE SW 1/4 OF SECTION 8, TOWNSHIP 79, RANGE 23 WEST OF THE 5TH P.M. POLK COUNTY, IOWA EXCEPT PUBLIC ROAD RIGHT OF WAY ON THE WEST SIDE THEREOF. (Owner: RICHARD W. & PEGGY J. GROVES)

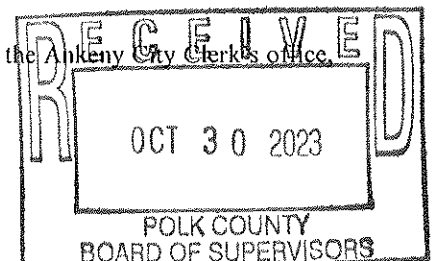
LAYMAN'S DESCRIPTION:

Approximately 1.58 acres (+/-) of land adjacent to the southeast quadrant of Ankeny and generally located north of NE 54th Avenue, west of SE Four Mile Drive.

WHEREAS, Section 368.5, Code of Iowa, provides that cities may, in connection with an annexation, annex property owned by the State of Iowa and County. The annexation includes any and all Polk County road right-of-way to the centerline of the adjacent road.

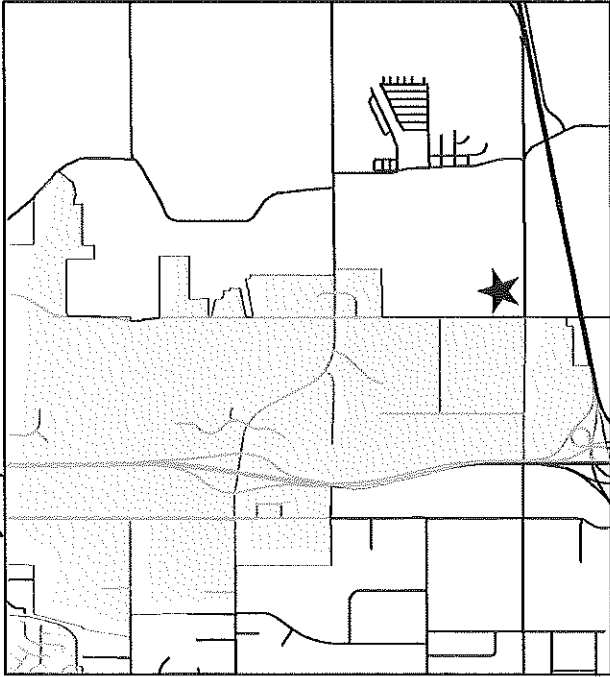
YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council on the above described Application for Annexation has been set to commence on the 20th day of November, 2023, at 5:30 p.m., in the Ankeny City Council Chambers, 1250 SW District Drive, Second Floor, Ankeny, Iowa, at which time and place any person wishing to speak for or against said Application will be given the opportunity to be heard. Written public comments may also be sent to the City Clerk's Office, 410 W First Street, Ankeny, Iowa by 5:00 p.m. on Friday, November 17, 2023.

YOU ARE FURTHER NOTIFIED that a copy of said Applications are on file in the Ankeny City Clerk's office and may be examined by any interested person during regular business hours.



#53

vicinity map

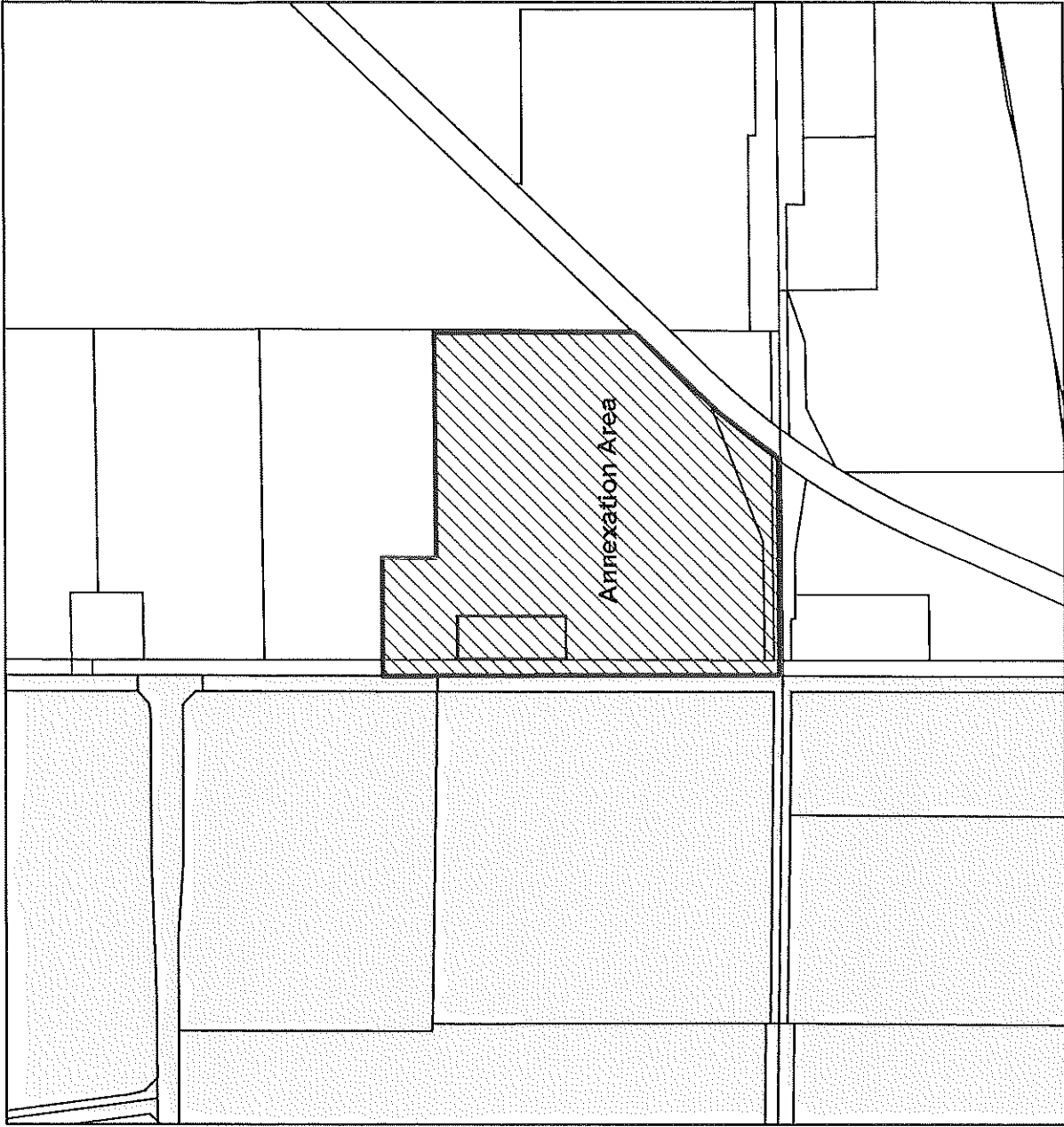


LEGAL DESCRIPTION:

THE SOUTH 208.71 FEET OF THE WEST 450.42 FEET OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THAT PORTION LAYING NORTHWEST OF THE UNION PACIFIC RAILROAD RIGHT-OF-WAY OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, ALL IN SECTION 8, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA.

ALL BEING IN POLK COUNTY, IOWA.

THE ANNEXATION ALSO INCLUDES ANY AND ALL COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINE OF THE ADJACENT ROAD.



1 inch = 650.337 feet

Annexation Map

Property Owners:
Legacy Housby LLC, Richard W. & Peggy J. Groves

City of Ankeny

Legacy Housby
Annexation

City of Ankeny, Iowa
Community Development Department
Drawn By: LLH
Checked by:
Date: August 29, 2023

Sheet No.
1 of 1