

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
NOVEMBER 19, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

PROCLAMATION

5. POLK COUNTY INJURY PREVENTION WEEK:
GUN SAFETY SAVES LIVES NOVEMBER 18-23, 2024

6. **PUBLIC COMMENTS**

RESOLUTIONS

- *7. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on December 3, 2024 for proposed vacation of portions of roads in Farrar, Iowa (Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW).
- *8. Resolution approving Final Plat of Bauer Heights Plat 4.
- *9. Resolution approving Final Plat of Doe Run Plat 3.
- *10. Resolution approving Final Plat of Laffey Subdivision.
- *11. Resolution approving Fiscal Sponsorship Agreement with the Great Outdoors Foundation (Conservation Acceleration Fund Project).
- *12. Resolution approving a Cooperative Public Service Agreement with the City of Pleasant Hill for the resurfacing of NE 64th Street (between Hwy 163 and SE 6th Avenue).
- *13. Resolution approving a Cooperative Public Service Agreement with the City of Johnston for the resurfacing of NW 121st Street (between Jester Park and N. James Street).
- *14. Resolution approving Warranty Deed and Temporary Easement for Construction with City of Des Moines for Sherman Blvd Sidewalk Project.
- *15. Resolution approving Amended Agreement for Services with HOPE.
- *16. Resolution approving Value-Based Incentive Payments to Integrated Services Agencies.
- *17. Resolution approving Value-Based Incentive Payments to Service Coordination Providers.

- *18. Resolution authorizing submission to Iowa HHS of the Mental Health and Disability Services Region FY 23/24 Accrual Fund Balance Certification Statement.
- *19. Resolution approving Agreement for Professional Services with Dr. Tracy Thomas.
- *20. Resolution approving lease agreement templates for use in leasing Polk County-owned properties designed as transitional housing.
- *21. Resolution approving Release of Mortgage for 1533 Thompson Avenue (Faas).
- *22. Resolution approving recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.
- *23. Resolution approving recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.
- *24. Resolution approving recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.
- *25. Resolution approving recommendation of the Polk County Assessor for allowances of the Homestead Tax Exemption.
- *26. Resolution approving recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.
- *27. Resolution approving recommendation of the Polk County Assessor for allowance of the Disabled Veteran Tax Credit.
- *28. Resolution approving recommendation of the Polk County Assessor for disallowance of the Disabled Veteran Tax Credit.
- *29. Resolution approving contract extension with Wellmark Blue Cross/Blue Shield of Iowa.
- *30. Resolution approving contract extension with Delta Dental of Iowa.
- *31. Resolution approving contract extension with Voya Financial.
- *32. Resolution approving amendment with Voya Financial.
- *33. Resolution approving City of Des Moines tax abatement (LOT 12 BLK 1 INGLESIDE).
- *34. Resolution approving City of Des Moines tax abatement (LOT 1 BLK 4 COTTAGE GROVE).
- *35. Resolution approving City of Des Moines tax abatement (LOT 30 WILLIAMSON PLACE).

- *36. Resolution approving City of Des Moines tax abatement (LOTS 12,14, & 15 BLK 8 NORTH OAK PARK).
- *37. Resolution authorizing Auditor's Office to publish Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2024 (and transmit annual financial report to the State of Iowa).
- *38. Resolution approving TIF Indebtedness Certification for Norwoodville Urban Renewal Area.
- 39. Resolution ordering a recount of votes in the precincts in Polk County that are in Iowa Senate District 20.
- 40. Resolution approving Consolidated Action Plan to accept U.S. Department of Housing and Urban Development Community Development Block Grant funding.
- 41. Resolution abating property taxes for Anawim Housing (geoparcel 7924-18-351-001).
- *42. Resolution approving 28E Agreement with City of Des Moines for funding of services provided at the Polk County Life Services Center.
- *43. Agreement with Confluence Brewing Company for advertising and sponsorship at Iowa Events Center.
- *44. Resolution approving Naming Rights Agreement for the Iowa Events Center Exhibit Hall.
- 45. Resolution appointing individuals to serve as Polk County's representative on various Boards and Commissions.
- *46. Resolution approving Community Development Grant for Urbandale Food Pantry.
- *47. Resolution approving Community Development Grant for Des Moines Area Religious Council (DMARC).

COMMUNICATIONS

- 48. Request for tax abatement for property at 147 Euclid Avenue (Emmanuel Chin Baptist Church).

BUDGET ACTIONS

- 49. Memorandum of Budget Actions.

APPOINTMENTS

- 50. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting at:

https://www.youtube.com/live/p21F_Q9JSw0

County of Polk

Board of Supervisors PROCLAMATION

WHEREAS, cities across Polk County are recognizing the “**2024 Polk County Injury Prevention Week: Gun Safety Saves Lives**” during November 18-23, 2024 and Polk County is participating in the Polk County Health Department “Talk it Up, Lock It Up” campaign;

WHEREAS, gun injuries are now one of the leading causes of death for children and young adults in Polk County;

WHEREAS, one in three homes has a gun in the house;

WHEREAS, 45% of gun-related deaths occurred at home in Polk County and 66% of suicides in Polk County were attributed to gun injuries;

WHEREAS, our youth are suffering from anxiety and depression more than ever before, putting them at a higher risk for suicide.

WHEREAS, we know talking to your friends and family members about storing guns locked and unloaded at home and in vehicles helps prevent gun-related injuries and deaths

WHEREAS, free gun locks are available for pick up at the Polk County Health Department and various police departments, public libraries and other locations in the county.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, do hereby designate November 18-23 as “**2024 Polk County Injury Prevention Week: Gun Safety Saves Lives**” and encourage all Polk County residents to talk about the importance of safe gun storage.

SIGNED AND SEALED the 19th day of November, 2024.

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from the adjacent property owner to vacate un-used road right-of-way easement on portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in the town of Farrar, Polk County, Iowa; and

WHEREAS, said right-of-way vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, the legal description of the road right-of-way easement within the unincorporated area of Polk County proposed to be vacated as shown on the attached exhibits and legal descriptions; and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, and storm sewer within the above-described parcel for the right to service said utilities; and

WHEREAS, Section 306.11 of the Code of Iowa requires a public hearing be held before the vacation of a public roadway easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of said road right-of-way will be held at 9:30 A.M. on December 3, 2024, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 205-24 to establish public hearing and publish notice to vacate portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in the town of Farrar, Polk County, Iowa.

Agenda Date: November 19, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None.

Board/Commission Actions: None.

Comply with Policy: Yes, authorized by Chapter 306.10 of the Iowa Code.

Background: Polk County Public Works Department has received a request from the adjacent property owners to vacate portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in the town of Farrar, Polk County, Iowa. Public Works recommends approval of this road vacation which will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer and storm sewer, within the described parcels for the right to service existing utilities.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 8, Township 79 North, Range 23 West of the 5th P.M. (Delaware Township), Polk County, Iowa wish to subdivide and plat their land into a major subdivision final plat known as Bauer Heights Plat 4; and

WHEREAS, the major subdivision final plat proposes two (2) single-family residential lots, two (2) outlots and one (1) street lot on approximately 13.44 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Bauer Heights Plat 4 on December 21, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owners/developers, with said agreement stating that Polk County will accept the proposed roadway improvement upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadway improvement/extension of NE 36th Court has been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the subdivision road right-of-way, Street Lot 'A' (NE 36th Court) is to be dedicated and deeded to Polk County for roadway purposes.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Bauer Heights Plat 4 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Krystale B. & Douglas R. Banning (owners/developers)
Surveyor/Engineer:	Snyder & Associates, Inc.
Location:	Southern terminus of NE 36 th Court, Berwick, being located northeast of the intersection of NE 54 th Avenue and NE Berwick Drive
Township:	Delaware

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#8

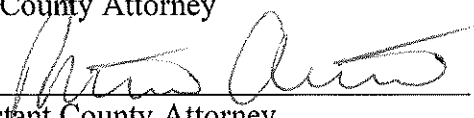
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 200-24 approving the Final Plat of Bauer Heights Plat 4.

Agenda Date: November 19, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: The Board approved the preliminary plat for this development on December 21, 2021.

Board/Commission Actions: The Zoning Commission previously recommended approval of the preliminary plat on November 22, 2021. The Zoning Commission does not take action on final plats.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The plat proposes two (2) single-family residential lots, two (2) outlots, and one (1) street lot on approximately 13.44 acres zoned "ER" Estate Residential District. The owners/developers have completed the required public improvements, including an accessible turnaround on NE 36th Court and a water main extension. Public water will be provided by Des Moines Water Works and wastewater treatment will be provided by individual septic systems.

Action Impact: Approval of the Final Plat allows for its recording, creation and transfer of the lots, and future home construction.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 34, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township), Polk County, Iowa wish to subdivide and plat their land into a minor subdivision final plat known as Doe Run Plat 3; and

WHEREAS, the minor subdivision final plat proposes two (2) single-family residential lots, two (2) outlots, and one (1) street lot on approximately 43.62 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Doe Run Plat 3 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Mark A. Kruse (owner)
Surveyor/Engineer:	Nilles Associates, Inc.
Location:	At the northeast corner of the intersection of NE 96 th Street and NE 75 th Avenue.
Township:	Franklin

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

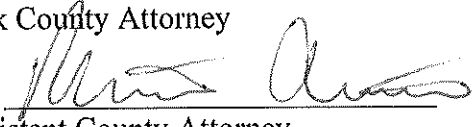
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: No cost to the County

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 201-24 approving the Final Plat of Doe Run Plat 3.

Agenda Date: November 19, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The plat proposes two (2) single-family residential lots, two (2) outlots, and one (1) street lot on approximately 43.62 acres zoned “ER” Estate Residential District. The subject property is located at the northeast corner of NE 96th Street and NE 75th Avenue, within the NW ¼ of Section 34, Township 80 North, Range 22 West (Franklin Township), Polk County, Iowa. Lot 1 is 6.77 acres in size and Lot 2 is 12.09 acres in size. Each lot is proposed to contain a future single-family dwelling. Outlot Y and Z contain the remaining 23.17 acres. Lot 1 and Lot 2 have access to the 6-inch Des Moines Water Work water main along NE 96th Street. Each lot will be served by an onsite wastewater treatment system.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots, including dedication of existing road easement along NE 96th Street and NE 75th Avenue to Polk County.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 9, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Laffey Subdivision; and

WHEREAS, the major subdivision final plat proposes one (1) single family residential lot, one (1) outlot, and one (1) street lot on approximately 78.14 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirement: 1) Flag lots shall have a maximum flagpole length of four hundred (400) feet; and

WHEREAS, the Polk County Board of Supervisors voted unanimously to approve the major subdivision preliminary plat of Laffey Subdivision on June 18, 2024; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Laffey Subdivision and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Well
Zoning:	"RR" Rural Residential District
Platted by:	Shirley Laffey (property owner) Ryan Laffey (developer)
Surveyor/Engineer:	Larry Hyler, Bishop Engineering
Location:	Located approximately 226 feet east of the intersection of NE 20 th Avenue and SE 100 th Street.
Township:	Camp

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 202-24 approving the Final Plat of Laffey Subdivision.

Agenda Date: November 19, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None.

Board/Commission Actions: On June 18, 2024, the Polk County Board of Supervisors voted five (5) to zero (0) to approve the Preliminary Plat of Laffey Subdivision in accordance with staff's recommendation of approval. The Polk County Zoning Commission met on May 28, 2024 and voted four (4) in favor and zero (0) against with three (3) members absent on a motion to recommend approval of the Preliminary Plat of Laffey Subdivision, in accordance with staff's recommendation for approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, except for the previously approved waiver to the maximum flagpole length requirement.

Background: The Plat proposes one (1) single-family residential lot, one (1) outlot, and one (1) street lot on approximately 78.14 acres of land that is zoned "RR" Rural Residential District. The subject property is located in the W ½ of the SE ¼ of Section 9, Township 78 North, Range 22 West of the 5th P.M. Polk County, Iowa (Camp Township). Lot 1 of the proposed subdivision will be approximately 2.54 acres in area and is proposed to contain an existing single-family dwelling, accessory building and driveway that takes access onto SE 20th Avenue. Lot 1 is a flag lot with a flag pole length of approximately 775.85 feet. Outlot X will consist of the residual 76 acres to be used for row crop production. Staff is supportive of requested waiver to flagpole length requirement as the proposed layout conserves the most amount of land for continued crop production. The subdivision will be served an existing well. Wastewater treatment will be provided by an individual septic system.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots, including dedication of existing road easement along SE 20th Avenue to Polk County.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Great Outdoors Foundation and Polk County deem it beneficial to the citizens of Polk County to jointly undertake a fundraising initiative, the Conservation Acceleration Fund, to connect private fundraisers to water quality, flood prevention, natural restoration, and other environmental projects; and

WHEREAS, Polk County aligned the Helland Wetlands Project with the Conservation Acceleration Fund Partnership to construct a water quality wetland; and

WHEREAS, The Great Outdoors Foundation shall provide \$100,000 towards the Project with a total estimated cost of \$431,905.25; and

WHEREAS, Polk County will lead the design, construction, and project management to implement the Project.

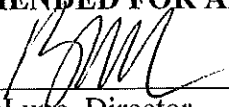
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Great Outdoors Foundation, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 203-24 to approve Fiscal Sponsorship Agreement Between the Great Outdoors Foundation and Polk County, Iowa for the Conservation Acceleration Fund Project.

Agenda Date: November 19, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. No. 48-23 dated April 4, 2023 approving 28E Funding Agreement. Res. No. 107-24 dated May 21, 2024 approve contract for construction of Helland Wetland.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County's Wetland Wave Program targets the installation of water quality wetlands. The Helland Wetland Project will install a wetland to improve water quality in Big Creek Lake. The Great Outdoors Foundation has assisted in fundraising \$100,000 towards the project.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Air and Water Quality Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$431,905.25	\$423,912.57	N	10266004.77440 WQ107	10266004.58190

Additional Fiscal Note Information (optional): Additional \$223,912.57 revenue provided by Iowa Department of Agriculture and Land Stewardship through 28E Wetland Agreement and \$100,000 provided by Ducks Unlimited. \$7,992.68 expense funded through previously allocated ARPA lost revenue for water quality projects unless further fundraising efforts secure additional revenue.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, a portion NE 64th St. is joint jurisdictional roadway between Polk County and the City of Pleasant Hill and is in need of paving. Polk County developed a Cooperative Service Agreement for the 2024-25 Local HMA Resurfacing Project which details the funding and project development responsibilities of each party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Cooperative Public Service Agreement with the City of Pleasant Hill and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Pleasant Hill and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

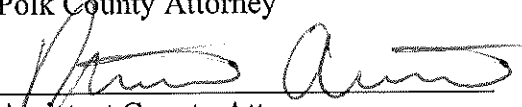
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: The City of Pleasant Hill will pay the contractor for their share of the project costs, estimated at \$97,500.00 (Polk County to pay remaining costs of \$200,200.00)

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 204-24 to approve a Cooperative Public Service Agreement with the City of Pleasant Hill for the resurfacing of NE 64th St. between Hwy 163 and SE 6th Ave.

Agenda Date: November 19, 2024

Contact Individual: Aaron Putnam P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None.

Board/Commission Actions: Approve the terms of the Cooperative Public Service Agreement, adopt the agreement, and authorize the Chair to execute the agreement on behalf of Polk County.

Comply with Policy: Yes.

Background: A portion of NE 64th St. is joint jurisdictional roadway between Polk County and the City of Pleasant Hill and is in need of paving. Polk County developed a Cooperative Service Agreement for the 2024-25 Local HMA Resurfacing Project which details the funding and project development responsibilities of each party.

Action Impact: Allows the project to proceed.

Fiscal Note: The City of Pleasant Hill will pay the contractor for their share of the project costs, estimated at \$97,500.00 (Polk County to pay remaining costs of \$200,200.00)

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, a portion of NW 121st St. is joint jurisdictional roadway between Polk County and the City of Johnston and is in need of paving. Polk County developed a Cooperative Service Agreement for the 2024-25 Local HMA Resurfacing Project which details the funding and project development responsibilities of each party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Cooperative Public Service Agreement with the City of Johnston and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

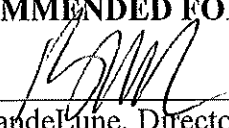
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Johnston and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

FISCAL NOTE: The City of Johnston will pay the contractor for their share of the project costs, estimated at \$43,420.00. The remaining costs to be paid by Polk County, \$ 1,167,400, and Grimes, \$77,740.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 206-24 approving the Cooperative Public Service Agreement with the City of Johnston for the resurfacing of NW 121st St. between Jester Park and N James St.

Agenda Date: November 19, 2024

Contact Individual: Aaron Putnam P.E., County Engineer, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: None.

Board/Commission Actions: Approve the terms of the Cooperative Public Service Agreement, adopt the agreement, and authorize the Chair to execute the agreement on behalf of Polk County.

Comply with Policy: Yes.

Background: A portion of 121st St. is joint jurisdictional roadway between Polk County and the City of Johnston and is in need of paving. Polk County developed a Cooperative Service Agreement for the 2024-25 Local HMA Resurfacing Project which details the funding and project development responsibilities of each party.

Action Impact: Allows the project to proceed.

Fiscal Note: The City of Johnston will pay the contractor for their share of the project costs, estimated at \$43,420.00. (The remaining costs to be paid by Polk County, \$ 1,167,400, and Grimes, \$77,740.)

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa holds the property interest for real estate located at 3849 Sherman Boulevard, Des Moines, IA 50310; and

WHEREAS, the City of Des Moines seeks property interests to complete their 2026 Neighborhood Sidewalk Program, to include construction of a sidewalk on Sherman Boulevard; and

WHEREAS, the City of Des Moines' City Council has authorized the acquisition of property interests within the city, and accompanying temporary construction easements for the completion of the sidewalk project; and

WHEREAS, the attached Warranty Deed and Temporary Easement will allow a conveyance of 5 feet of land to the City of Des Moines through eminent domain for the purpose of sidewalk installation and access onto the property for construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Warranty Deed and Temporary Construction Easement Agreement Between Polk County and the City of Des Moines, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County General Services Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

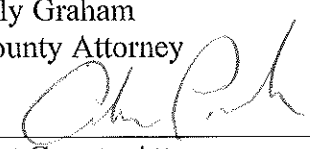
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
Polk County General Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve Warranty Deed and Temporary Easement for Construction with City of Des Moines for Sherman Blvd. Sidewalk Project

Agenda Date: November 19, 2024

Contact Individual: Scott Ourth, Director
General Services Dept. 286-3215

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The City of Des Moines seeks property interests to complete their 2026 Neighborhood Sidewalk Program. The program shall include sidewalk updates to the Sherman Boulevard area in Des Moines. Polk County owns the property at 3849 Sherman Boulevard, Des Moines, IA 50310. The Warranty Deed and Temporary Easement will allow a conveyance of 5 feet of land to the City of Des Moines through eminent domain for the purpose of sidewalk installation and access onto the property for construction.

Action Impact: Action approves the Chair to sign the Warranty Deed and Temporary Easement for Construction for 3849 Sherman Boulevard, Des Moines, IA.

Fiscal Note: No payments provided for easement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$0	N	N/A	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region, entered into an Agreement for Services with HOPE, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and HOPE wish to amend their Agreement to add Day Habilitation, a support for employment service for Mental Health and Disability Service Regions, the purchase of which includes a fee for service rate and units; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 34.8% from \$494,738 to \$666,901; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Administrator shall continue to administer the Agreements with providers and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with HOPE, for mental health services for FY24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#15

DocuSigned by:
By: Annie Uetz
90AE934524C4420
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Signed by:
By: Andrea Petrovich
A52A7F3F9E024C3
Assistant County Attorney

FISCAL NOTE: FY24/25 expense increase 34.8% from \$494,738 to \$666,901

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement for Services with HOPE.

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an agreement for services with the above listed provider. The agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval.

Comply with Policy: Yes

Background: The amendment adds Day Habilitation, a support for employment service for the Polk County Mental Health and Disability Service Region. The costs for the purchase of the services, as set forth in the Amended Agreement, includes a fee for service rate/units.

Action Impact: The total amount of services purchased through this Amended Agreement for Services consists of the addition of the fees for Day Habilitation to the original Agreement. The Amended Agreement increases the costs of all purchased services from HOPE - \$494,738 to \$666,901 - and is included in the FY24/25 budget to provide this level of services.

Fiscal Note: The total amount for this Agreement will increase \$172,163 (34.8%) from \$494,738 to \$666,901

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$172,163	\$0	N	100444350.84350.367.5067ai	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region has (Polk MHDS Region) the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Broadlawns Medical Center, Community Support Advocates, Easterseals and Eyerly Ball, each individually entered into agreements with Polk County, Iowa for Integrated Services; and

WHEREAS, these agreements contain a provision to pay incentives and the agreements outline the provisions required to receive these incentive funds; and

WHEREAS, through Polk MHDS Region Budget for FY 2024/2025, Polk County continued an Integrated Services Project to provide services for approximately 600 consumers by assigning Integrated Service Agencies to serve those individuals; and

WHEREAS, overall evaluation scores were given to: Broadlawns Medical Center, Positive Alternatives to Hospitalization (PATH) 45%; Community Support Advocates Integrated Services Agency 55%; Community Support Advocates, Knowledge Empowers Youth (KEY) 63%; Easterseals Integrated Services Agency 90%; Eyerly Ball Integrated Services Agency 80%; and Eyerly Ball Forensic Assertive Community Treatment (FACT) 94%; and

WHEREAS, the recommended value-based incentive payments are based on the number of participants served and the service provider's overall evaluation performance score of at least 63%; and

WHEREAS, the annual evaluations were completed by an outside independent evaluator and reviewed by the Polk MHDS Region Governing Board, which recommends issuing the value-based incentive payments; and

WHEREAS, Polk MHDS Region Governing Board recommended the following amounts to be paid: to Community Support Advocates, Knowledge Empowers Youth (KEY) \$10,894.00; Easterseals Integrated Services Agency \$36,451.00; Eyerly Ball Integrated Services Agency \$53,838.00; and Eyerly Ball Forensic Assertive Community Treatment (FACT) \$26,696.00.

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa approves the disbursement of the following value-based incentive payments as recommended by the Polk MHDS Region Governing Board.

16

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF034524C4420...
Annie Uetz, Director
Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Signed by:
By: Andrea Petrich
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Assistant County Attorney

FISCAL NOTE: \$127,879 expended as incentive payments; included in the FY 24/25 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Value-Based Incentive Payments for Integrated Services Agencies.

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Integrated Services Agencies.

Board/Commission Actions: On November 12, 2024 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with four agencies (Broadlawns, Community Support Advocates, Easterseals, and Eyerly Ball) to serve approximately 600 individuals through an integrated services approach. At the end of each fiscal year, independent evaluations of the four agencies are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate outcomes achieved by each program. Each program earns a value-based incentive payment based on their score and the number of individuals served. Policy indicates agencies must meet a minimum score of 63% in order to be eligible for value-based incentive payments. Two programs scored below 63% and are not eligible for an incentive payment, Broadlawns Medical Center, Positive Alternatives to Hospitalization (45%) and Community Support Advocates Integrated Services Agency (55%). The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for each provider as set forth below:
Community Support Advocates, Knowledge Empowers Youth (KEY) \$10,894.00;
Easterseals Integrated Services Agency \$36,451.00;
Eyerly Ball Integrated Services Agency \$53,838.00; and
Eyerly Ball Forensic Assertive Community Treatment (FACT) \$26,696.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$127,879	\$0	N	100444030.8403 2.329.4496F	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region (Polk MHDS Region) has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including Service Coordination services, and as the Region Administrator, the BHDS implements the service agreements; and

WHEREAS, in its FY24/25 budget the Polk MHDS Region approved funds for Polk County, Iowa to enter into agreements with the following providers for Service Coordination services: Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by Polk MHDS Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is for a payment of \$1,500 per Service Coordinator employed by each provider; and

WHEREAS, the recommended value-based incentive payments are as follows:
Broadlawns Medical Center (7 Service Coordinators) \$10,500.00; Community Support Advocates (12.5 Service Coordinators) \$18,750.00; and Eyerly Ball Community Mental Health Services (2 Service Coordinators) \$3,000.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments: Broadlawns Medical Center (7 Service Coordinators) \$10,500.00; Community Support Advocates (12.5 Service Coordinators) \$18,750.00; and Eyerly Ball Community Mental Health Services (2 Service Coordinators) \$3,000.00.

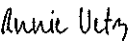
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: DocuSigned by:

90AF034524C4420
Annie Uetz, Director
Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Signed by:

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Assistant County Attorney

FISCAL NOTE: \$32,250 expended as incentive payments; included in the FY 24/25 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Service Coordination Providers.

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Service Coordination Providers.

Board/Commission Actions: On November 12, 2024 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services to coordinate navigation and support individuals in recovery and ongoing community-based supports. The agreements require providers to report data monthly through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, independent evaluations of the providers are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. Each provider earns value-based incentive payments based on the percentage of participants served and the overall evaluation performance score. Service Coordination Agencies were impacted by an unplanned regional alignment which negatively impacted their evaluation scores. Recommendation is to distribute a fixed incentive payment to each Service Coordinator. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments by awarding each Service Coordinator \$1,500 as set forth below:

Broadlawns Medical Center (7) \$10,500.00;

Community Support Advocates (12.5) \$18,750.00;

Eyerly Ball Community Mental Health Services (2) \$3,000.00.

Fiscal Note:

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 225C.58(4)(b) requires each Mental Health and Disability Services Region to certify to the Iowa Department of Health and Human Services on or before December 1, 2024, the amount of the Region's cash flow in the combined account at the conclusion of the most recently completed fiscal year; and

WHEREAS, Polk County, Iowa, through the Polk County Auditor's Office, has completed the Iowa Department of Health and Human Services' Accrual Fund Balance Certification Statement form for the Polk County Mental Health and Disability Services Region for Fiscal Year 23/24; and

WHEREAS, the FY23/24 Accrual Fund Balance Certification Statement reflects an ending accrual fund balance of -\$143,373.10 for the Polk County Mental Health and Disability Services Region.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the completed Accrual Fund Balance Certification Statement form and directs the Polk County Mental Health and Disability Services Region CEO to submit it to the Iowa Department of Health and Human Services on or before December 1, 2024.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
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Annie Uetz, Director/CEO
Polk County Behavioral Health and Disability Services Dept./Polk County Mental Health and Disability Services Region

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving and Authorizing Submission to the Iowa Department of Health and Human Services of the Polk County Mental Health and Disability Services Region FY23/24 Accrual Fund Balance Certification Statement.

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board of Supervisors has historically approved and submitted yearly reports to meet this Mental Health and Disability Services Region requirement.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board has reviewed the FY23/24 Accrual Fund Balance Certification Statement and recommends its submission to Iowa HHS.

Comply with Policy: Yes.

Background: The Polk County Mental Health and Disability Services Region's FY23/24 ending fund balance was -\$143,373.10. Iowa Code Section 225C.58(4)(b) requires each Region's governing board to certify and submit the fund balance amount to the Iowa Department of Health and Human Services. The Iowa Department of Health and Human Services has provided an Accrual Fund Balance Certification Statement form to complete, approve, and submit prior to December 1, 2024.

Action Impact: Approval and submission of the Polk County Mental Health and Disability Services Region FY23/24 Accrual Fund Balance Certification Statement will keep the Polk County Mental Health and Disabilities Services Region in compliance with the law and the Iowa HHS regulations.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$0	N	N/A	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department (BHDS), administers agreements with service providers; and

WHEREAS, BHDS has been charged to implement statewide Outpatient Competency Restoration programming; and

WHEREAS, BHDS seeks highly qualified training for all service providers; and

WHEREAS, Tracy Thomas, Ph.D., ABPP possesses institutional knowledge and experience from having served as a statewide Competency Restoration Provider; and

WHEREAS, Polk County, Iowa desires access to Dr. Thomas' knowledge and experience and desires to establish a training and consulting relationship with Dr. Thomas to provide services, as defined below, as needed by BHDS and other program service providers; and

WHEREAS, Polk County, Iowa and Dr. Thomas desire to enter-into the attached Agreement for the provision of professional services related to Outpatient Competency Restoration; and

WHEREAS, the total cost of services purchased through this Agreement is \$46,250.00; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Agreement for Professional Services with Dr. Tracy Thomas and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement.

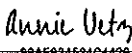
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

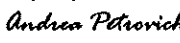
19

RECOMMENDED FOR APPROVAL:

By: DocuSigned by:

99AF934524C4428...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Signed by:

A52A753F9E024C3...
Assistant County Attorney

FISCAL NOTE: FY24/25 - \$46,250.00 expense

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Dr. Tracy Thomas, Ph.D., ABPP.

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board has previously contracted with Dr. Tracy Thomas.

Board/Commission Actions: Recommended for approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: Dr. Tracy Thomas is a Board Certified Forensic Psychologist, licensed in the State of Iowa, and has provided these services in the state. Through Thomas Forensic LLC, Dr. Thomas provides forensic psychological evaluation and consultation services throughout Iowa, Nebraska, and Missouri. Relevant to this proposal, Dr. Thomas has extensive experience evaluating adult and juvenile competence to stand trial and providing juvenile and adult competency restoration services. Dr. Thomas routinely provides training to psychologists, attorneys, law enforcement, and other mental health professionals on a variety of topics, including those related to competence to stand trial. Dr. Thomas has a doctorate in psychology, is licensed as a psychologist in Iowa, Nebraska, and Missouri, and is Board Certified as a forensic psychologist by the American Board of Forensic Psychology.

Action Impact: The total amount of services purchased through this Agreement will total \$46,250 and sufficient funds are in the FY24/25 budget to provide this level of service.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$46,250	\$0	N	100444040.84046.398.4698F	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa owns properties that are designated for use as group homes and other types of rental living for individuals challenged with behavioral health concerns or individuals experiencing homelessness; and

WHEREAS, Polk County, Iowa has delegated the responsibility to coordinate and oversee leasing and maintaining these properties to its departments of Behavioral Health and Disability Services and General Services; and

WHEREAS, staff within the its departments of Behavioral Health and Disability Services and General Services and the Office of the Polk County Attorney have drafted the attached lease template for use in leasing properties to community service providers for a transitional housing program; and

WHEREAS, the lease agreement sets forth the terms and conditions by which a provider shall lease a particular property and the various obligations of Polk County to maintain and preserve the property; and

WHEREAS, the term of the lease for properties that are designated for use as group homes and other types of rental living shall not exceed two years.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached lease template for use in leasing Polk County-owned properties to community service providers as set forth in this Resolution and authorizes the Chair of the Polk County Board of Supervisors to sign this Resolution on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Director of the Polk County General Services Department to sign and execute the approved leases for the Polk County-owned properties that are designated for use as transitional housing facilities.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving lease agreement templates for use in leasing Polk County-owned properties designated as transitional housing

Agenda Date: November 19, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Scott Ourth, Director
General Services Dept.
286-3215

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County owns 75 properties that historically have been utilized as various types of residential facilities. The Polk County departments of Behavioral Health and Disability Services and General Services desire to enter-into Lease Agreements with service providers to lease the properties for use as group homes, residential care facilities, crisis facilities, and recovery/transitional housing facilities. Staff within the its departments of Behavioral Health and Disability Services and General Services and the Office of the Polk County Attorney have drafted the attached lease templates for use in leasing the properties to community service providers. To note: the leases shall be for a term not to exceed two years.

Action Impact: By approving the lease agreement templates and authorizing the Director of the General Services Department to enter-into the lease agreements with providers, Polk County is creating an efficient process for multi-department oversight of the properties and the conditions of rent and responsibility tailored for distinct service providers.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County, Iowa; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County, Iowa are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property's lead issues have been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$18,425.00 was entered into on November 8, 2023, by homeowners Levi and Kate Faas; and

WHEREAS, the homeowners have paid in full the three-year mortgage recording in Book 19714 pages 459-468 against property located at 1533 Thompson Avenue, Des Moines, Iowa, 50316 and have met all requirements of the forgivable loan and grant.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 1533 Thompson Avenue, Des Moines, Iowa, 50316, and authorizes the Chair of the Polk County Board of Supervisors to sign the attached release and requests the Polk County Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By 
Assistant County Attorney

FISCAL NOTE: NONE

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Release of Mortgage for 1533 Thompson Avenue, Des Moines, Iowa, 50316.

Agenda Date: November 19, 2024

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: The Board of Supervisors approved Contract for Lead Remediation on this property on November 8, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Through Polk County's Lead Remediation Program, qualified homeowners in Polk County, Iowa are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County, Iowa in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$18,425.00 was entered into on November 8, 2023, by Levi and Kate Faas, recorded in Book 19714 pages 459-468. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact: Approving this Resolution authorizes the release of the mortgage on the property at **1533 Thompson Avenue, Des Moines, Iowa, 50316.**

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2024-25	N	N/A	N/A		N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425A, providing for the Family Farm Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2024, payable in 2025 and 2026, the Polk County Assessor has received five claims for fourteen parcels and based upon application of statutory criteria recommends ten parcels for allowance and four parcels for disallowance.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendations of the Polk County Assessor regarding allowances and disallowances of the Family Farm Tax Credit.

BE IT FURTHER RESOLVED, if disallowed, that the Polk County Assessor be directed to send notice of disallowance by regular mail to each claimant at the claimant's last known address.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Family Farm Tax Credit (Credit) under Iowa Code 425A that provides a property tax credit on the property of an eligible family farm. The Credit is available for certain family farms that satisfy specific statutory criteria. To receive this Credit, owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Board of Supervisors based upon the statutory criteria. For taxable year 2024, payable in 2025 and 2026, the Polk County Assessor has received five claims for fourteen parcels and based upon application of statutory criteria recommends ten parcels for allowance and four parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Family Farm Tax Credit claims.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for one such property owner on the parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Randy Ripperger
Polk County Assessor

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for one such property owner on the parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified property owners have improperly been receiving the Credit. The Polk County Assessor recommends the Credit be disallowed for 15 such property owners on the parcels for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowances of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the property owners that were disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Randy Ripperger
Polk County Assessor

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit (Credit) under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 15 such parcels for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, in 2023 the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption (Exemption); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 3 such property owners on the parcels for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowances of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowances of the Homestead Tax Exemption (Exemption).

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 3 such property owners on the parcels noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowances of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____, **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1A, providing for the Homestead Tax Exemption (Exemption); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for 6 such parcels for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowances of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the property owners that were disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption (Exemption).

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for 6 such parcels for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Chapter 425, providing for the Disabled Veteran Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and

WHEREAS, to receive the Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Assessor recommends the Credit on 1 such parcel for the taxable year noted on the attached sheet be allowed.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance for the Disabled Veteran Tax Credit.

BE IT FURTHER RESOLVED that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____ 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Randy Ripberger
Polk County Assessor

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Disabled Veteran Tax Credit.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Assessor recommends the Credit on one such parcel for the taxable year noted on the attached sheet be allowed

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Disabled Veterans Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Chapter 425, providing for the Disabled Veteran Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and

WHEREAS, to receive the Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and

WHEREAS, the Assessor recommends the Credit on one such parcel for the taxable year noted on the attached sheet be disallowed due to the application not being timely filed or signed.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowance for the Disabled Veteran Tax Credit.

Approved this _____ day of _____ 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: None

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Disabled Veteran Tax Credit.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. The Assessor recommends the Credit on one such parcel for the taxable year noted on the attached sheet be disallowed due to the application was not timely filed or signed.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Disabled Veterans Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County, Iowa provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark) to provide administrative services and stop loss insurance for its self-funded health plan, and

WHEREAS, the Department of Human Resources recommends renewing the existing contract to extend the term of the contract with Wellmark from January 1, 2025 through December 31, 2025, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached renewal documents with Wellmark Blue Cross/Blue Shield of Iowa, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

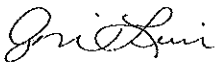
NOW, THEREFORE IT BE FURTHER RESOLVED the Director of Human Resources be authorized to execute any and all documents in furtherance of this Resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

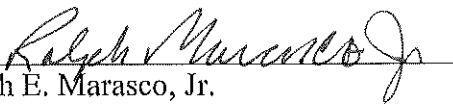
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY 24/25 budget

29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Contract Extension with Wellmark BC/BS of Iowa

Agenda Date: November 19, 2024

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: The initial contract with Wellmark BC/BS of Iowa was approved by board resolution dated 03/14/2017 with an effective date of 07/01/2017. Subsequently, four extensions to the contract were approved by board resolutions dated 05/18/2021, 05/10/2022, 05/02/2023, and 11/14/2023, extending the contract through 12/31/2024, respectively.

Board/Commission Action: N/A

Comply with Policy: Yes

Background: Polk County has engaged Wellmark to deliver administrative services and stop-loss insurance for the group health insurance available to employees and retirees through a self-funded plan that Wellmark has managed since 2009. In 2017, the Department of Human Resources along with Holmes Murphy issued a Request for Proposal (RFP) and chose Wellmark to continue the management of the health insurance plan. The Department of Human Resources recommends renewing the contract with Wellmark until December 31, 2025. Projected rates are set to increase by 6.94% as a result of increased administrative and claim costs.

Action Impact: Approval to extend current Wellmark contract through December 31, 2025.

Fiscal Note: Costs are incorporated in the FY 2024/2025 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$29,897,343		N	2880889730.various	
25/26	N		Unknown		N	2880889730.various	
26/27	N		Unknown		N	2880889730.various	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County, Iowa provides dental and vision insurance to its eligible employees and retirees, and

WHEREAS, the Polk County has contracted with Delta Dental of Iowa to provide administrative services for its self-funded dental plan and fully insured vision plan, and

WHEREAS, the Department of Human Resources recommends renewing the existing contract to extend the term of the contract with Delta Dental of Iowa from January 1, 2025 through December 31, 2025, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the extending the attached documents with Delta Dental of Iowa, and authorizes the Chair of the Polk County Board of Supervisors to sign said Documents on behalf of Polk County, Iowa.

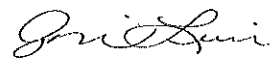
NOW, THEREFORE IT BE FURTHER RESOLVED the Director of Human Resources be authorized to execute any and all documents in furtherance of this Agreement Renewal for this current term.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

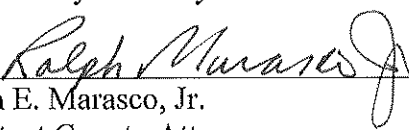
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY 24/25 budget

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Contract Extension with Delta Dental of Iowa

Agenda Date: November 19, 2024

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: The initial contract with Delta Dental was approved by board resolution dated 03/14/2017 with an effective date of 07/01/2017. Subsequent, extensions to the contract were approved by board resolutions dated 05/10/2022 and 06/13/2023.

Board/Commission Action: N/A

Comply with Policy: Yes

Background: Polk County has provided dental and vision insurance to its employees and retirees through Delta Dental of Iowa since July 1, 2017. The dental plan is offered through a self-insured plan and the vision plan is offered through a fully-insured plan. Projected dental rates have increased 8.92% and projected vision rates have increased 4.42% due to higher utilization and administrative costs.

Action Impact: Approval of the attached documents with Delta Dental of Iowa

Fiscal Note: Costs are incorporated into the FY 2024/2025 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$1,569,432		N	2880889732.various	
25/26	N		\$1,569,432		N	2880889732.various	
26/27	N		unknown		N	2880889732.various	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa provides Group Basic Term Life, AD&D, Supplemental Life, Long-term and Short-term Disability, Accident, Hospital and Critical Illness insurance to its county employees and or their dependents to help offset income loss resulting from death, injury, and illness, and

WHEREAS, on July 16, 2024, the Board of Supervisors approved a six-month contract extension with Voya Financial through December 31, 2024 to align with a calendar year renewal, and

WHEREAS, the Department of Human Resources recommends renewing the existing contract to extend the term of the contract with Voya for Group Basic Term Life, AD&D, Supplemental Life, Long-term and Short-term Disability, Accident, Hospital, and Critical Illness insurance from January 1, 2025 through December 31, 2025, and

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the terms of the attached renewal documents with Voya, Financial and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Josie Lewis
Josie Lewis, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Costs are included in the FY 24/25 budget

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving contract extension with Voya Financial

Agenda Date: November 19, 2024

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: The initial contract with Voya was approved by board resolution dated 11/27/2018, with an effective date of 01/01/2019. Subsequently, one-year extensions were approved by resolutions on 05/10/2022, 06/13/2023 and 07/16/2024 extending the contract through 12/31/2024, respectively.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County offers its employees Group Basic life insurance, AD&D, supplemental life, long-term and short-term disability, accident, hospital, and critical illness coverage through Voya, effective since January 1, 2019. On July 16, 2024, Polk County approved a six-month contract extension, extending coverage until December 31, 2024, to coincide with the calendar year renewal. The Department of Human Resources recommends renewing the contract with Voya until December 31, 2025. All rates will remain unchanged, except for Long-Term Disability, which will see an 18% increase due to higher-than-anticipated claims.

Action Impact: Approval to extend current Voya contract through December 31, 2025.

Fiscal Note: Costs are incorporated in the FY 2024/2025 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$365,977		N	2880889733.various	
25/26	N		\$365,977		N	2880889733.various	
26/27	N		Unknown		N	2880889733.various	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa, in addition to the basic insurance it provides its county employees, it also offers optional supplemental insurance to its county employees and or their dependents to help offset income loss resulting from illness, injury, and

WHEREAS, within this program, Voya offers optional supplemental life, AD&D, short-term disability, accident, critical illness, and hospital indemnity benefits, and

WHEREAS, on July 16, 2024 the Polk County Board of Supervisors approved a six-month contract extension from July 1, 2024 to December 31, 2024 to align the renewal period to a calendar year aligning with all other benefit contracts, and

WHEREAS, the Department of Human Resources recommends approving the amendment to change the policy year from July 1st to January 1st each year, effective January 1, 2025, and

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the terms of the attached amendment with Voya, Financial for services, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said document on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Josie Wells
Josie Wells, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: N/A

32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment for Voya, Financial

Agenda Date: November 19, 2024

Contact Individual: Josie Lewis, Director of Human Resources,

Previous Action taken by the Board: The initial contract with Voya for supplemental insurance was approved by board resolution dated 11/27/2018, with an effective date of 01/01/2019. Subsequently, three amendments to the contract were approved by board resolutions dated 06/29/2021, 05/10/2022 and 07/16/2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County offers supplemental life, AD&D, short-term disability, accident, critical illness, and hospital indemnity insurance to its employees through Voya since January 1, 2019. The Department of Human Resources shifted its yearly benefits open enrollment to a calendar year starting January 1, 2024. Polk County approved a six-month contract extension through December 31, 2024 to align the renewal with a calendar year. Effective January 1, 2025, this amendment updates the policy anniversary from July 1st to January 1st each year.

Action Impact: Approval of attached contract amendment.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		N/A		N	2880889733	
25/26	N		N/A		N	2880889733	
26/27	N		N/A		N	2880889733	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECOND BY _____

that the following resolution be adopted:

WHEREAS, the City of Des Moines obtained the property described as LOT 12 BLK 1 INGLETSIDE 7924.33.203.024 for rehabilitation/development, and;

WHEREAS, there are current and past due ad valorem and weed special assessment taxes on this property, and;

WHEREAS, the County Treasurer has submitted a statement to the City of Des Moines for payment of property taxes due and/or delinquent as required by Iowa Code sections 445.63 and 446.7(2), and

WHEREAS, the city is asking for the abatement of the ad valorem and weed special assessment current and delinquent taxes, late interest, and fees for installments delinquent from September 2010 and including March 2025, and;

WHEREAS, under the provisions of Iowa Code sections 445.63 and 446.7(2), upon the failure of a political subdivision of the State of Iowa to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code sections 445.63 and 446.7(2), the Polk County Treasurer is directed to abate the total amount due for ad valorem and weed special assessment taxes from September 2010 through and including March 2025, as defined in 445.1(7) and strike the same from the county system for the property identified in the county system as 7924.33.203.024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Mary Wells, Polk County Treasurer

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving City of Des Moines Abatement.

Agenda Date: November 19, 2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions Requested: Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background: The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$92,666.75

RESOLUTION

MOVED BY _____ SECOND BY _____

that the following resolution be adopted:

WHEREAS, the City of Des Moines obtained the property described as E 90F S 50F N 100F LOT 1 BLK 4 COTTAGE GROVE 7824.05.127.023 for rehabilitation/development, and;

WHEREAS, there are current and past due ad valorem and weed special assessment taxes on this property, and;

WHEREAS, the County Treasurer has submitted a statement to the City of Des Moines for payment of property taxes due and/or delinquent as required by Iowa Code sections 445.63 and 446.7(2), and

WHEREAS, the city is asking for the abatement of the ad valorem and weed special assessment current and delinquent taxes, late interest, and fees for installments delinquent from September 2010 and including March 2025, and;

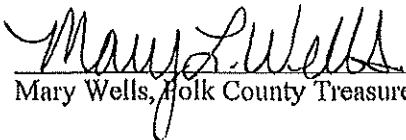
WHEREAS, under the provisions of Iowa Code sections 445.63 and 446.7(2), upon the failure of a political subdivision of the State of Iowa to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code sections 445.63 and 446.7(2), the Polk County Treasurer is directed to abate the total amount due for ad valorem and weed special assessment taxes from September 2010 through and including March 2025 as defined in 445.1(7) and strike the same from the county system for the property identified in the county system as 7824.05.127.023

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Mary Wells, Polk County Treasurer

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving City of Des Moines Abatement.

Agenda Date: November 19, 2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions Requested: Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background: The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$92,666.75

RESOLUTION

MOVED BY _____ SECOND BY _____

that the following resolution be adopted:

WHEREAS, the City of Des Moines obtained the property described as LOT 30 WILLIAMSON PLACE, 7924.33.401.003 for rehabilitation/development, and;

WHEREAS, there are current and past due ad valorem and weed special assessment taxes on this property, and;

WHEREAS, the County Treasurer has submitted a statement to the City of Des Moines for payment of property taxes due and/or delinquent as required by Iowa Code sections 445.63 and 446.7(2), and

WHEREAS, the city is asking for the abatement of the ad valorem and weed special assessment current and delinquent taxes, late interest, and fees for installments delinquent from September 2010 and including March 2025, and;

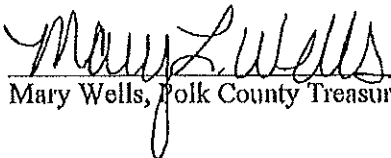
WHEREAS, under the provisions of Iowa Code sections 445.63 and 446.7(2), upon the failure of a political subdivision of the State of Iowa to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code sections 445.63 and 446.7(2), the Polk County Treasurer is directed to abate the total amount due for ad valorem and weed special assessment taxes from September 2010 through and including March 2025, as defined in 445.1(7) and strike the same from the county system for the property identified in the county system as 7924.33.401.003.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Mary Wells, Polk County Treasurer

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving City of Des Moines Abatement.

Agenda Date: November 19, 2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions Requested: Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background: The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$92,666.75

RESOLUTION

MOVED BY _____ SECOND BY _____

that the following resolution be adopted:

WHEREAS, the City of Des Moines obtained the property described as E 48 F S 125 F LOTS 13,14 & 15 BLK 8 NORTH OAK PARK, 7924.22.383.012 for rehabilitation/development, and;

WHEREAS, there are current and past due ad valorem and weed special assessment taxes on this property, and;

WHEREAS, the County Treasurer has submitted a statement to the City of Des Moines for payment of property taxes due and/or delinquent as required by Iowa Code sections 445.63 and 446.7(2), and

WHEREAS, the city is asking for the abatement of the ad valorem and weed special assessment current and delinquent taxes, late interest, and fees for installments delinquent from September 2022 and including March 2025, and;

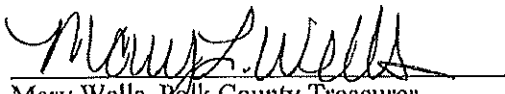
WHEREAS, under the provisions of Iowa Code sections 445.63 and 446.7(2), upon the failure of a political subdivision of the State of Iowa to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code sections 445.63 and 446.7(2), the Polk County Treasurer is directed to abate the total amount due for ad valorem and weed special assessment taxes from September 2022 through and including March 2025, as defined in 445.1(7) and strike the same from the county system for the property identified in the county system as 7924.22.383.012.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:


Mary Wells, Polk County Treasurer

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving City of Des Moines Abatement.

Agenda Date: November 19, 2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions Requested: Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background: The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$92,666.75

RESOLUTION

MOVED by _____ SECONDED by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Section 331.403(1) of the Code of Iowa requires that a cash basis statement of revenues, expenditures and changes in fund balances and comparison with budgeted amounts for the year ended June 30, 2024 be published no later than December 1st, and

WHEREAS, the same section of the Code of Iowa also requires that an accrual basis annual financial report for the year ended June 30, 2024 be prepared and transmitted to the State of Iowa no later than December 1st, and

WHEREAS, under the State Administrative Rules set forth by the County Finance Committee, the preparation of such financial reports is the responsibility of the Board of Supervisors, as assisted by other County officials.

NOW, THEREFORE, BE IT RESOLVED that the cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for the year ended June 30, 2024 as will be on file in the County Auditor's Office, is hereby approved for publication and the County Auditor is directed to publish the statement (Form F638-R) in one of the official newspapers of the County.

BE IT FURTHER RESOLVED THAT the accounting policies, estimates and assumptions selected by the County Auditor's Central Accounting Division and used as the basis for preparation of the accrual basis financial report are hereby approved.

BE IT FURTHER RESOLVED that the County Auditor is hereby authorized to complete the preparation of the accrual basis annual financial report and transmit the appropriate forms to the State of Iowa by December 1, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Keith Olson, Central Accounting Manager

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving publication of cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2024 and authorizing preparation and transmittal of accrual basis annual financial report forms to the State of Iowa by December 1, 2024.

Agenda Date: November 19, 2024

Contact Individual: **Name and Title:** Keith Olson, Central Accounting Manager
Department: Auditor
Phone: 3418
E-mail: Keith.Olson@polkcountyiowa.gov

Background: Code of Iowa requires Board of Supervisors to approve, transmit and publish annual financial report forms no later than December 1st of each year.

Action Impact: Enables County to comply with Code of Iowa, including publishing cash basis annual financial report form in an official newspaper.

Fiscal Note: No fiscal impact.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, Polk County adopted the Norwoodville Urban Renewal Plan ("Plan") on May 15, 2018 to stimulate economic development and remediate blighting influences, and

WHEREAS, Polk County incurred costs for engineering fees, design, and construction costs, and

WHEREAS, the Plan authorizes Polk County to certify Tax Increment Financing (TIF) indebtedness to reimburse costs incurred for the Urban Renewal project, and

WHEREAS, Iowa Code §403.19(6)(a)(2) requires that TIF debt certifications be approved by the governing body of the municipality,

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the TIF Indebtedness Certification for Polk County Norwoodville Urban Renewal Area and authorizes the Chair of the Polk County Board of Supervisors to sign said certification on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Deborah A. Anderson

Deb Anderson, Budget Manager
Polk County Board of Supervisors Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: *Rachel M. Murrell*
Assistant County Attorney

FISCAL NOTE: \$1,148,972 FY 25/26 tax collections to reimburse FY 23/24 economic development costs

#38

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving TIF Indebtedness Certification for Norwoodville Urban Renewal Area

Agenda Date: November 19, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Previous Action taken by the Board: May 2018 adoption of Norwoodville Urban Renewal Plan

Board/Commission Actions: N/A

Status: N/A

Comply with Policy: Yes

Background: The primary goals of the Norwoodville Urban Renewal Plan are to stimulate, through public involvement and commitment, private investment in new economic development and to remediate blighting influences in the designated area.

During the past 12 months, Polk County incurred \$1,148,971.64 in expense for engineering, design, and construction costs.

Per the Urban Renewal Plan, Polk County is eligible for reimbursement of these costs from incremental taxes collected in the Urban Renewal Area. To effectuate the tax collections, Polk County needs to certify this debt with the County Auditor by December 1st. Per Iowa Code, the governing body is required to approve such certification.

Action Impact: Approves the TIF Indebtedness Certification for Norwoodville Urban Renewal Area

Fiscal Note: \$1,148,971.64 of debt will be certified and eligible for reimbursement from incremental taxes

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	N/A	\$1,148,972		N	2840846070.78050	
24/25	N	N/A					
25/26	N	N/A		\$1,148,972	N		330106320.51500.770901 & .770903

Additional Fiscal Note Information (optional):

RESOLUTION

ORDERING A RECOUNT OF VOTES
IN THE PRECINCTS IN POLK COUNTY
WHICH ARE IN IOWA SENATE DISTRICT 20

MOVED BY _____, SECONDED BY _____

WHEREAS, the Polk County Auditor's office administered the General Election of November 5, 2024, which included precincts in Iowa Senate District 20; and

WHEREAS, the Polk County Board of Supervisors on November 13, 2024, canvassed and certified the results of said election per the Iowa Code §50.24; and

WHEREAS, Nate Boulton, candidate for Iowa Senate District 20, properly filed a request for a recount of votes in Iowa Senate District 20 precincts in Polk County as prescribed by Iowa Code §50.48;

THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors acting as the Polk County Board of Canvassers orders a recount of votes cast in Iowa Senate District 20 and authorizes the County Auditor and Commissioner of Elections to conduct said recount as prescribed by the Code of Iowa.

Dated this ____ day of November 2024.

Chairperson

Submitted by:

Jamie Fitzgerald

Polk County Auditor and
Commissioner of Elections

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RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, federal funding from the U.S. Department of Housing and Urban Development has been awarded to Polk County under the Community Development Block Grant Program for the purpose of the provision of public improvement activities, housing activities, public services activities, and economic development activities; and

WHEREAS, after public meeting and due consideration, the city councils of Altoona, Bondurant, Clive, Grimes, Johnston, Pleasant Hill, Polk City, Urbandale, and Windsor Heights have approved participation in the Community Development Block Grant Program with Polk County so that City projects can be considered for grant funding; and

WHEREAS, after public meeting and due consideration, an Analysis of Impediments was drafted with the cities of Des Moines and West Des Moines; and

WHEREAS, after public meeting and due consideration, a Consolidated Action Plan was drafted for submission by Polk County, Iowa; and

WHEREAS, the submission and approval of the Consolidated Action Plan will be the final step in eligibility for Polk County to be granted Entitlement Community status to accept funding; and

WHEREAS, Polk County, Iowa shall administer the awarded funds to support the provision of public improvement activities, housing activities, public services activities, and economic development activities sought by the participating cities within Polk County.

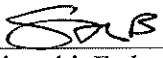
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa does hereby approve and authorize the submission of the Consolidated Action Plan with the U.S. Department of Housing and Urban Development in accordance with this resolution and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements relating thereto on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

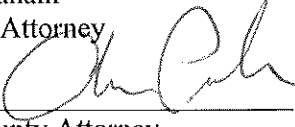
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sean Bagniewski, Federal Grants Administrator
Office of the Polk County Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 revenue \$803,962, FY25/26 revenue \$803,962, FY26/27 revenue \$803,962

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Consolidated Action Plan to accept U.S. Department of Housing and Urban Development Community Development Block Grant funding.

Agenda Date: November 19, 2024

Contact Individual: Sean Bagniewski, Federal Grants Administrator
515-286-2292

Previous Action taken by the Board: Approval of agreement to accept Community Development Block Grant funding on September 5, 2023

Board/Commission Actions: NA

Status: New

Background: Community Development Block Grant funding in the amount of \$803,962 per year has been awarded by the U.S. Department of Housing and Urban Development on the basis of Polk County's population and the cities who have agreed to participate in the program. An Analysis of Impediments was completed with the cities of Des Moines and West Des Moines. Upon submission to HUD, this Consolidated Action Plan will be valid for three years of funding. Polk County will then seek to renew the application for 5-year funding terms beginning in Fiscal Year 2027/2028. The funding can be used for public improvement activities, housing activities, public services activities, economic development activities, and acquisition activities.

Action Impact: Approve submission of consolidated action plan to become an entitlement community and accept federal funds.

Fiscal Note:

Fiscal Year	Current Expense Budget	Requested Expense Increase/-Decrease	Current Revenue Budget	Requested Revenue Increase/-Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
24/25	\$	\$	\$	\$803,962			
25/26				\$803,962			
26/27				\$803,962			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the property identified in the County System as Geoparcels Number 7924-18-351-001 is owned by Anawim Housing Inc.; and

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and

WHEREAS, had Anawim Housing Inc filed for the exemption before February 1 the property would have been exempt for the 2023 assessed year; and

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and

WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the assessed year 2023 taxes payable September 2024 and March 2025 for Anawim Housing Inc.

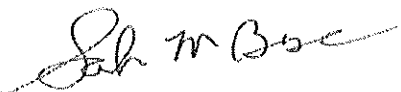
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa authorizes the abatement of the Anawim Housing Inc assessed year 2023 taxes payable September 2024 and March 2025 and waive all associated late fees or penalties; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

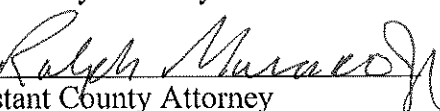
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 – minimal reduction in property tax revenue

#41

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for Anawim Housing Inc, geoparcel 7924-18-351-001.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: May 7, 2024

Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement request for Anawim Housing Inc.

Comply with Policy: Yes

Background: Anawim Housing Inc is the owner of geoparcel 7924-18-351-001. Aawim Housing Inc is requesting an abatement for the taxes assessed year 2023.

Action Impact: Abate the assessed year 2023 taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N					

Additional Fiscal Note Information (optional): minimal reduction in property tax revenue

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa desires to provide a managed physical space for individuals in Polk County who are seeking support and referrals for treatment of behavioral health needs; and

WHEREAS, the space for such services opened on October 23, 2024 and is known as the Polk County Life Services Center; and

WHEREAS, the City of Des Moines and Polk County, Iowa desire to jointly provide for the funding of these services in the Polk County Life Services Center; and

WHEREAS, SVdP Substance Abuse Services, LLC, through a contract with Polk County, shall provide sobering services and community navigation at the center to adult citizen residents of Polk County, Iowa; and

WHEREAS, the City shall provide funding in an amount not to exceed \$600,000.00 for fiscal year 2024/2025, with a yearly increase on the cap of an additional \$25,000.00, to Polk County to partially fund the County's contractual payment obligations to SVdP; and

WHEREAS, the terms under which this funding shall be provided are contained within the attached 28E Agreement for funding by the City of Des Moines.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement with the City of Des Moines and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

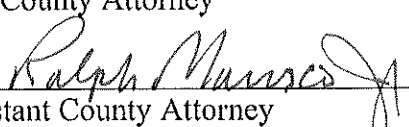
By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Polk County Board of Supervisors Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

Fiscal Note: FY24/25 Revenue \$600,000.00 with yearly increase on the cap of an additional \$25,000.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 28E Agreement with the City of Des Moines for funding of services provided at the Polk County Life Services Center

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese, Deputy County Administrator

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On October 23, 2024, Polk County officially opened the Polk County Life Services Center at 1914 Carpenter Ave., Des Moines, Iowa. The Polk County Life Services Center was created to offer and expand behavioral health services to persons in Polk County. Polk County extensively renovated the property at 1914 Carpenter to create an innovative and safe location to divert from jail and emergency departments persons in mental or behavioral health crisis and persons suffering from substance use disorders. The Polk County Life Services Center is a one-stop location for sobering services, crisis observation, behavioral health urgent care, and community navigation to resources for recovery.

Action Impact: The City of Des Moines has committed funding to the County for the costs expended by County for payment to St. Vincent de Paul (SVdP) for services provided within the Polk County Life Services Center. The City has committed to pay 50% of the fees up to \$600,000.00 for the fiscal year ending June 30, 2025 with such cap as will increase by \$25,000 each year thereafter.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N			\$600,000		20443510.52790	20443510.52790
25/26				\$600,000		20443510.52790	20443510.52790
26/27				\$600,000		20443510.52790	20443510.52790

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the owner of the facilities at the Iowa Events Center;
and,

WHEREAS, Polk County agrees to the terms of the attached Advertising and Sponsorship Agreement with Confluence Brewing Company at the Iowa Events Center.

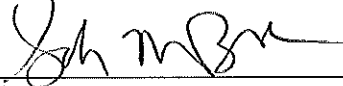
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Confluence Brewing Company and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisor

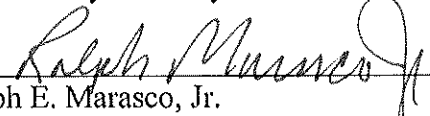
RECOMMENDED FOR APPROVAL:

By: 

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: FY24/25

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Confluence Brewing Company for advertising and sponsorship at the Iowa Events Center.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: March 21, 2023

Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa is the owner of the venues at the Iowa Events Center and is required to serve as the contracting party with the beverage vendors who operate within the Iowa Events Center.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa owns three facilities known individually as the Convention Center, Exhibit Hall and Arena which are collectively referred to and known as the Iowa Events Center ("IEC"); and

WHEREAS, Polk County has entered into a Pre-Opening Service and Manager Agreement with Global Spectrum, L.P. (d/b/a OVG360) to manage and operate the IEC Exhibit Hall; and

WHEREAS, on January 20, 2004, Polk County entered into a Title Sponsorship Agreement for the IEC Exhibit Hall which is set to expire; and

WHEREAS, Global Spectrum, L.P. and Polk County have negotiated and secured a Naming Rights Agreement for the IEC Exhibit Hall; and

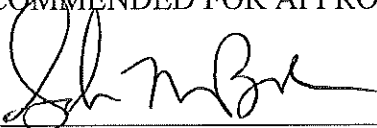
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Naming Rights Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

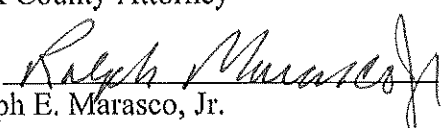
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: FY24/25

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Naming Rights Agreement for the Iowa Events Center (IEC) Exhibit Hall..

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: January 20, 2004

Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa as (“Owner”) of the IEC Convention Center and has entered into a Pre-Opening Service and Management Agreement with Global Spectrum, L.P. (d/b/a “OVG360”) as (“Manager”) of the Exhibit Hall. The current Sponsorship Agreement is set to expire. The Owner and Manager have negotiated the terms of the proposed Naming Rights Agreement with a Sponsor for an additional ten (10) year term.

Action Impact: Approve Naming Rights Agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26	N					2950950100.76470

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

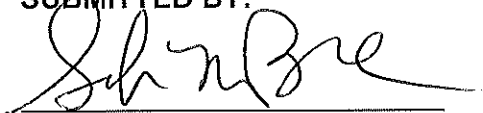
Prairie Meadows Board of Directors
Jim Gorshe

11/30/2027

POLK COUNTY

Angela Connolly, Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY24/25 #
Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: November 19, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Urbandale Food Pantry is a 501(c)(3) non-profit that is dedicated to collaboration efforts with the community to provide food assistance with dignity and compassion; and

WHEREAS, Urbandale Food Pantry is working on a capital campaign that focuses on expanding and renovating their new facility located at 7901 Douglas Avenue, Urbandale, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Urbandale Food Pantry to award grant funds to assist with the renovation of the new Urbandale Food Pantry; and

WHEREAS, the grant award will serve a public purpose by providing a more efficient facility to accommodate individuals and families struggling with basic needs; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the labor and materials for the construction of a new food pantry; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to Urbandale Food Pantry and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Urbandale Food Pantry, a 501(c)(3) non-profit organization.

Agenda Date: November 19, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Sponsorship award approved on July 30, 2024 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Urbandale Food Pantry applied for a Community Development Grant to assist with the expansion and renovation of the new Urbandale Food Pantry. The new facility is located at 7901 Douglas, Avenue, Urbandale, Iowa.

This grant award will serve a public purpose by providing a more efficient facility to accommodate individuals and families struggling with basic needs.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Urbandale Food Pantry and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Area Religious Council (DMARC) is a 501(c)(3) non-profit that is dedicated to working together to meet basic human needs in the Greater Des Moines area; and

WHEREAS, Des Moines Area Religious Council applied for a Polk County Community Development Grant to assist with purchasing healthy food items that will be distributed at the Polk County Northside and Polk County River Place Food Pantries; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Des Moines Area Religious Council to award grant funds to assist with food insecurity issues in Polk County, Iowa; and

WHEREAS, the grant award will serve a public purpose by providing healthy food options for the residents of Polk County struggling with access to food; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the purchase of healthy food items; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to Des Moines Area Religious Council and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#47

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Des Moines Area Religious Council (DMARC), a 501(c)(3) non-profit organization.

Agenda Date: November 19, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved on April 23, 2024 for \$5,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Des Moines Area Religious Council applied for a Community Development Grant to assist with purchasing healthy food items that will be distributed at the Polk County Northside and Polk County River Place Food Pantries.

This grant award will serve a public purpose by providing healthy food options for residents of Polk County struggling with food insecurity.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Des Moines Area Religious Council and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2023 assessment year in the amount of \$ 6,404.

Property information – please print

Geoparcels number: 7924.26.105.017

Individual, Institution or society: Emmanuel Chin Baptist Church

Title holder: Emmanuel Chin Baptist Church

Property location address: 147 Euclid Ave, Des Moines

City: Des Moines State: IA ZIP: 50313

Property owner mailing address: same as above

City: _____ State: _____ ZIP: _____

County: Polk Number of acres: 0.632

Phone: 515-639-1025 Email: bigkcev@hotmail.com

Property was acquired by deed or contract on: 2/24/23

Recorder's book: 19404 Page: 731 Instrument number: _____

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