

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
NOVEMBER 30, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

ISSUANCE OF NOT TO EXCEED \$20,000,000 AGGREGATE
PRINCIPAL AMOUNT OF SENIOR HOUSING AND MEDICAL
CLINIC REVENUE REFUNDING BONDS
(CALVIN COMMUNITY PROJECT), SERIES 2021

5. Resolution approving the issuance of not to exceed \$20,000,000 Aggregate Principal Amount of Senior Housing and Medical Clinic Revenue Refunding Bonds (Calvin Community Project) Series 2021.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *6. Resolution approving Quit Claim Deed for parcel located behind 2410 Ashworth Road (Hockman).

PUBLIC HEARING

REZONING REQUEST

- *7. Resolution approving Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural classification to the Rural Residential classification for property located at 11653 NE 78th Avenue (Vanderpool).

ORDINANCE

(FIRST READING)

8. Ordinance approving Polk County Zoning Map Amendment from the “AG” Agricultural District to the “ER” Estate Residential District for property located at 11653 NE 78th Avenue (Vanderpool).

9.

PUBLIC COMMENTS

RESOLUTIONS

- *10. Resolution authorizing Public Works to submit the FY22 First Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.
- *11. Resolution approving Amendment to Professional Services Agreement with Snyder & Associates, Inc. for the design and development of the construction plans for multi-modal improvements along NE 46th Avenue.

- *12. Resolution approving preliminary plat of Cass Acres Plat 1.
- *13. Resolution approving preliminary plat of Hansen Plat 1.
- *14. Resolution approving the establishment of the recommended speed limits shown on NW 26th St.
- 15. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on December 14, 2021, granting Easements on land known as Chichaqua Bottoms Greenbelt (D. & L. Miller).
- *16. Resolution approving Agreement with the Iowa Department of Justice Crime Victim Assistance Division for comprehensive sexual assault and violent crime services.
- *17. Resolution approving Contract with Iowa Department of Public Health for Disease Intervention Specialist staff and Partner Services for Sexually Transmitted Infections.
- *18. Resolution approving release of mortgage on 1703 E. 8th Street (McReynolds).
- *19. Resolution approving release of mortgage on 1721 8th Street (Elias).
- *20. Resolution approving release of mortgage on 1808 7th Street (Bruce).
- 21. Resolution approving creation of a Temporary Position within the Treasurer's Office.
- 22. Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 180/00895-704-000.
- 23. Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 050/00421-000-000.
- 24. Resolution approving the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 050/00421-000-000.
- 25. Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit for District/Parcel 080/02605-000-000.
- *26. Resolution approving agreement with Iowa State University for COVID impact research.
- *27. Resolution approving consent to plat of mortgagee for Merle Hay Anchors, LLC.
- 28. Resolution approving various sponsorships.

COMMUNICATIONS

- *29. Notice of meeting regarding voluntary annexation from the City of Grimes to the City of Urbandale.
- *30. Notice of meeting regarding voluntary annexation, including non-consenting owners, within urbanized area of the City of Bondurant.
- *31. Notice of meeting regarding voluntary annexation within urbanized area of the City of Altoona.

BUDGET ACTIONS

- 32. Memorandum of Budget Actions.

APPOINTMENT

- 33. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Moved by _____, seconded by _____ that the following Resolution be adopted.

"RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE IN ONE OR MORE SERIES OF NOT TO EXCEED \$21,000,000 AGGREGATE PRINCIPAL AMOUNT OF SENIOR HOUSING AND MEDICAL CLINIC REVENUE REFUNDING BONDS (CALVIN COMMUNITY PROJECT), SERIES 2021 OF POLK COUNTY, IOWA AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATING THERETO."

WHEREAS, Polk County, Iowa (the "Issuer"), is a county authorized and empowered by the provisions of Chapter 419 of the Code of Iowa (the "Act") to issue revenue bonds and to loan the proceeds to one or more parties to be used to pay the cost of acquiring, constructing, installing and equipping a "project", as that term is defined in the Act, including a facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from Federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization") and to refund any bonds or notes issued pursuant to the Act and to retire any existing indebtedness on a facility for a Tax Exempt Organization; and

WHEREAS, the Issuer has been requested by Calvin Community, an Iowa non-profit corporation and a Tax Exempt Organization (the "Borrower"), to authorize and issue its revenue bonds in one or more series pursuant to the provisions of the Act to finance a portion of the costs of (A) the current refunding of the \$7,000,000 City of Windsor Heights, Senior Housing and Medical Clinic Revenue Bonds (Calvin Community Project) Series 2018 (the "Series 2018 Bonds"), which Series 2018 Bonds were issued for the purpose of paying (i) the costs of constructing and equipping a senior housing facility (the "Calvin Townhomes Project"), (ii) the costs of constructing and equipping a medical clinic (the "Calvin Medical Clinic Project"), and (iii) the payment of costs of issuance; (B) the current refunding of the \$1,900,000 City of Pleasant Hill, Iowa Revenue Bonds (Calvin Community Project) Series 2013 (the "Series 2013 Bonds"), which Series 2013 Bonds were issued to refund the City of Johnston, Iowa, Nursing Facility Revenue Bonds (Calvin Community Project) Series 2003 and to pay costs of issuance for the Series 2013 Bonds; (C) the refinancing of that certain \$4,862,000 construction loan from Great Western Bank dated October 18, 2017 (the "Calvin Apartments Loan"), which was issued for the purpose of paying the costs of constructing senior living apartments (the "Calvin Apartments Project"); (D) the refinancing of that certain \$4,633,984 construction loan from Great Western Bank dated October 18, 2017, which was issued for the purpose of paying the costs of the Calvin Medical Clinic Project (the "Calvin Medical Clinic Loan" and together with the Series 2018 Bonds, the Series 2013 Bonds, and the Calvin Apartment Loan, the "Refunded Obligations"); (E) financing or refinancing a portion of the costs of constructing and equipping the Calvin Medical Clinic Project, the Calvin Townhomes Project and the Calvin Apartments Project; and (F) paying the costs of issuing the Series 2021 Bonds; and

WHEREAS, the facilities and improvements financed by the Refunded Obligations are all located at 4210 Hickman Road, Des Moines, Iowa, 4302-4326 Hickman Road, Des Moines,

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Iowa, and 2245, 2251, 2257, 2263, 2269, and 2271 44th St., Des Moines, Iowa and shall be referenced to herein as the "Existing Facilities"); and

WHEREAS, the Issuer has determined that the amount necessary for the foregoing purposes require the issuance, in one or more series, of not to exceed \$21,000,000 aggregate principal amount of the Issuer's Senior Housing and Medical Clinic Revenue Refunding Bonds (Calvin Community Project) Series 2021, (the "Series 2021 Bonds" or "Bonds") pursuant to the provisions of the Act, and it is proposed that the Issuer loan said amount to the Borrower under a Loan Agreement between the Issuer, Borrower, and the Purchaser (as hereinafter defined) of the Bonds (the "Loan Agreement") pursuant to which loan payments will be made by the Borrower in amounts sufficient to pay the principal of and interest and premium, if any on the Bonds, as and when the same shall be due; and

WHEREAS, a notice of hearing on the proposal to issue, in one or more series, not to exceed \$21,000,000 Aggregate Principal Amount of Senior Housing and Medical Clinic Revenue Refunding Bonds (Calvin Community Project), Series 2021 of the Issuer has been published as required by law; and

WHEREAS, a public hearing has been held at the time and place as specified in said notice of hearing and any and all objections or other comments relating to such Bonds have been heard and it is deemed to be in the best interests of the Issuer that said Bonds be issued as proposed; and

WHEREAS, the Issuer proposes to sell the Bonds to Great Western Bank (the "Purchaser").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. It is hereby determined that it is necessary and advisable that the Issuer proceed with the issuance of its (a) Senior Housing and Medical Clinic Revenue Refunding Bonds (Calvin Community Project), Series 2021A (the "Series 2021A Bonds") in an amount not to exceed \$13,300,000, and (b) Senior Housing and Medical Clinic Revenue Refunding Bonds (Calvin Community Project), Series 2021B (the "Series 2021B Bonds" and together with the Series 2021A Bond, the "Bonds") in an amount not to exceed \$7,700,000, as authorized and permitted by the Act, and to loan the proceeds of the sale of the Bonds to the Borrower all upon terms and conditions mutually satisfactory to the Issuer and the Borrower.

Section 2. At the public hearing conducted by this Board, in accordance with the provisions of Section 419.9 of the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended, pursuant to published notice, all persons who appeared were given an opportunity to express their views for or against the proposal to issue said Bonds.

Section 3. It is hereby determined that any and all objections to the issuance of said Bonds are hereby overruled and this Board shall proceed with the necessary proceedings relating

to the issuance of said Bonds upon reasonable advance notice from the Borrower that satisfactory financing terms have been agreed upon with the proposed purchaser and the required documentation has been prepared by Bond Counsel, and approved by all other parties, including the Issuer.

Section 4. The Bonds, if issued, and the interest thereon, will be payable solely out of the revenues derived from the Loan Agreement and shall never constitute an indebtedness of the Issuer, within the meaning of any state constitutional provision, or statutory limitation, and shall not constitute nor give rise to a pecuniary liability of the Issuer, or a charge against its general credit or taxing powers.

Section 5. In order to provide for loaning the proceeds of the Bonds to the Borrower and to finance and refinance the costs of the aforementioned projects, the refunding of the Refunded Obligations and to pay costs of issuance, the Bonds are hereby authorized and ordered to be issued pursuant to the Loan Agreement (the "Loan Agreement") between the Issuer and the Borrower, in substantially the form as has been presented to this Board and containing substantially the terms and provisions set forth therein, with such changes therein as shall be approved by the officers of the Issuer executing the Bonds, and the forms, terms and provisions of the Bonds and the Loan Agreement are hereby approved, and the Chairperson of the Board of Supervisors and the County Auditor are hereby authorized and directed to execute, attest, seal and deliver the Loan Agreement, and the Chairperson of the Board of Supervisors and the County Auditor are further authorized and directed to execute, attest, seal and deliver the Bonds as provided in the Loan Agreement, including the use of facsimile signatures as therein provided; the Bonds shall be in an aggregate principal amount of not to exceed \$21,000,000, shall be sold at such prices, shall mature on the dates and in the amounts and shall be subject to redemption on such dates and in such amounts as provided in the Loan Agreement. The execution and delivery by the Chairperson of the Board of Supervisors and the County Auditor of the Loan Agreement on behalf of the Issuer shall constitute approval by the Issuer of such interest rates, aggregate principal amount, and provisions thereof.

Section 6. Pursuant to a Pledge Agreement (the "Pledge Agreement") to be entered into between the Issuer and the Purchaser, the Issuer, among other things, will grant to the Purchaser a security interest in all of the Issuer's rights, title and interest in and to the Loan Agreement, including, but not limited to, the right to receive Loan Repayments (as defined in the Loan Agreement). A draft of the Pledge Agreement in substantially the form as has been presented to this Board and containing substantially the terms and provisions set forth therein, but with such changes therein as shall be approved by the officers executing the Pledge Agreement on behalf of the Issuer, is hereby authorized and approved and the form, terms and provisions of the Pledge Agreement are hereby approved, and the execution and delivery of the Pledge Agreement by the Chairperson of the Board of Supervisors is hereby authorized and approved.

Section 7. In connection with the Series 2021A Bonds, the Arbitrage Certificate (the "Arbitrage Certificate") and the Tax Certificate and Agreement (the "Tax Agreement") among the Borrower, Purchaser and the Issuer, in substantially the form as has been presented to this

Board and containing substantially the terms and provisions set forth therein, but with such changes therein as shall be approved by the officers executing the Arbitrage Certificate and the Tax Agreement on behalf of the Issuer, is hereby authorized and approved and the form, terms and provisions of the Arbitrage Certificate and the Tax Agreement are hereby approved, and the execution and delivery of the Arbitrage Certificate and the Tax Agreement by the Chairperson and the County Auditor is hereby authorized and approved.

Section 8. The Bonds and interest and premium, if any, thereon shall never constitute a debt or indebtedness of the Issuer within the meaning of any constitutional or statutory provision or limitation and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, but the Bonds and interest and premium, if any, thereon shall be payable solely and only from the revenues derived from the Loan Agreement and the debt obligations of the Borrower thereunder; and no part of the cost of the refunding will be payable out of the general funds or other contributions of the Issuer except the proceeds of the Bonds and any subsequent issues of bonds permitted under the Loan Agreement.

Section 9. Based upon data provided by the Purchaser, the amount necessary in each year to pay the principal of, premium, if any, and interest on the Bonds proposed to be issued is set forth in the Loan Agreement and the debt obligations of the Borrower thereunder insures that the Borrower is obligated to pay amounts sufficient to pay the principal of, premium, if any, and interest on the Bonds and the payment of such amounts by the Borrower pursuant to the Loan Agreement is hereby authorized, approved and confirmed.

Section 10. The Chairperson and the County Auditor are hereby authorized and directed to execute, attest, seal and deliver any and all documents and do any and all things deemed necessary to effect the issuance and sale of the Bonds and the execution and delivery of the Loan Agreement, the Arbitrage Certificate, the Tax Agreement, and the Pledge Agreement, and to carry out the intent and purposes of this Resolution, including the preamble hereto; and the execution by the Chairperson and, if required, the County Auditor, of the Bonds, the Loan Agreement, the Arbitrage Certificate, the Tax Agreement, and the Pledge Agreement shall constitute conclusive evidence of their approval and this Board's approval thereof and of any and all changes, modifications, additions or deletions therein from the respective forms thereof now before this meeting.

Section 11. All Resolutions and Orders or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed and this Resolution shall be in full force and effect immediately upon its adoption.

PASSED AND APPROVED, this _____ day of _____, 2021.

Chairperson

ATTEST:

County Auditor

ROLL CALL

2010-3532

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Dustin and Erin Hockman to obtain this vacant parcel located behind 2410 Ashworth Road, West Des Moines, Iowa, legally described as:

OUTLOT X CROWN FLAIR ESTATES PLAT 2

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Dustin and Erin Hockman; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela, Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: \$500.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 173-21 approving a Quit Claim Deed to Dustin and Erin Hockman, File #2010-3532 (Dist. 320 Parcel 01431-054-000) vacant parcel located behind 2410 Ashworth Road, West Des Moines, IA.

Agenda Date: November 30, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On November 16, 2021 the Board approved a resolution for a public hearing to convey this parcel to Dustin and Erin Hockman.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

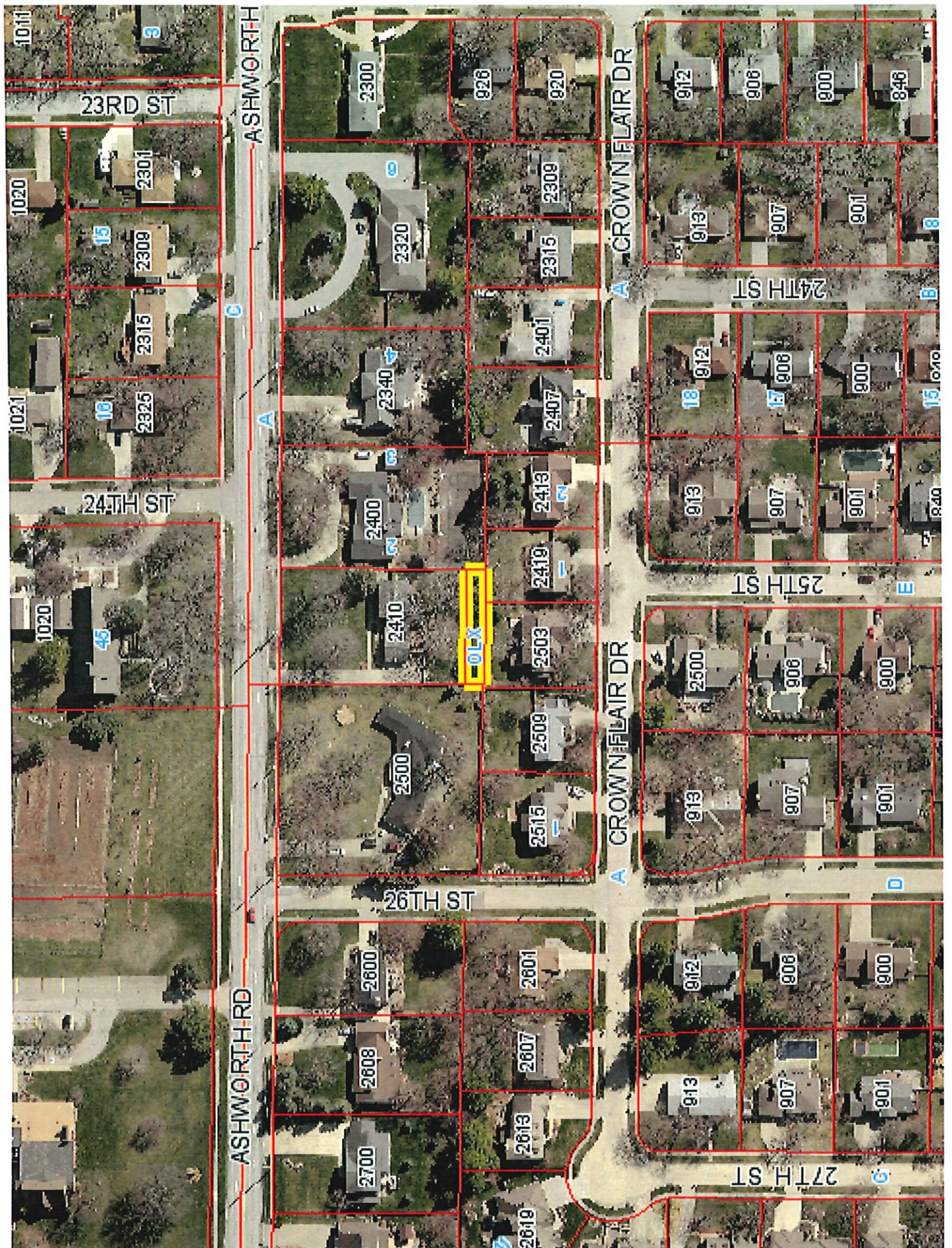
Background: Polk County received a proposal from Dustin and Erin Hockman for a total of \$500.00 to purchase this parcel. Polk County received this parcel by Tax Deed in June of 2021. Property size is .056 acres. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Dustin and Erin Hockman.

Fiscal Note: \$500.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$500.00			

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment was initiated by John and Julie Vanderpool, 6665 NW 10th Street, Des Moines, IA 50313 (Property Owners), to reclassify a 12.75-acre rezoning area of the subject property, located approximately one-half (½) mile west of the NE 78th Avenue and NE 120th Street intersection within the NW ¼ of the NE ¼ of Section 36 in Franklin Township;

WHEREAS, the Polk County Zoning Commission met on October 25, 2021, and voted six (6) for, zero (0) against to recommend denial of a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural classification to the Estate Residential classification; and

NOW, THEREFORE, BE IT RESOLVED, that an amendment to the Polk County 2030 Comprehensive Plan Future Land Use Map (Attachment A), to reclassify the following described 12.75-acre rezoning area of the subject property within the NW ¼ of the NE ¼ of Section 36 in Franklin Township, from the Agricultural classification to the Estate Residential classification, be approved.

The legal description of the subject property for the 12.75-acre rezoning area is as follows:

THAT PART OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH ¼ CORNER OF SAID SECTION 36: THENCE NORTH 90°00'00" EAST ALONG THE NORTH LINE OF SAID NORTHWEST ¼ OF THE NORTHEAST ¼ 432.50 FEET; THENCE SOUTH 0°15'47" WEST, 1317.89 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST ¼ OF THE NORTHEAST ¼; THENCE NORTH 89°58'43" WEST ALONG SAID SOUTH LINE, 432.50 FEET TO THE SOUTHWEST CORNER THEREOF; THENCE NORTH 0°15'47" EAST ALONG THE WEST LINE OF SAID NORTHEAST ¼, 1317.72 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.08 ACRES 1569,950 S.F. MORE OR LESS AND SUBJECT TO ROADWAY EASEMENT BEING THE NORTH 33.00 FEET THEREOF, SAID EASEMENT CONTAINING 0.33 ACRES 114,273 S.F. MORE OR LESS.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works Department

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 175-21 Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural classification to the Rural Residential classification for the approximately 12.75-acre rezoning area located within the NW ¼ of the NE ¼ of Section 36 in Franklin Township.

Agenda Date: November 30, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on October 25, 2021, and voted six (6) for with zero (0) against to recommend denial of the request.

Action Requested (Recommended): The Zoning Commission recommended denial.

Comply with Policy: No. Staff recommendation was to deny the request. The request is not in accordance with the Comprehensive Plan. Approval does not support the public health, safety and welfare of the County residents due to the proposal's incompatibility with the Agricultural designation of the surrounding properties. There have not been significant changes in this area, nor is the situation so considerably different, to warrant a change in the property's current Agricultural classification on the Future Land Use Map or change from the current "AG" Agricultural District on the Zoning Map, and rezoning would likely create a precedent which would spur additional incompatible growth in the vicinity.

Background: The request is a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural classification to the Estate Residential classification, and a Polk County Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District. The area of rezoning totals 12.75-acres, and is currently utilized as an asparagus farm. The subject property was designated as non-buildable when it was created in 1999, and the applicants are requesting the rezoning the Comprehensive Plan amendment to construct a home on the subject property. The applicants were aware the property was non-buildable when it was purchased, as it was purchased with a deed restriction prohibiting development.

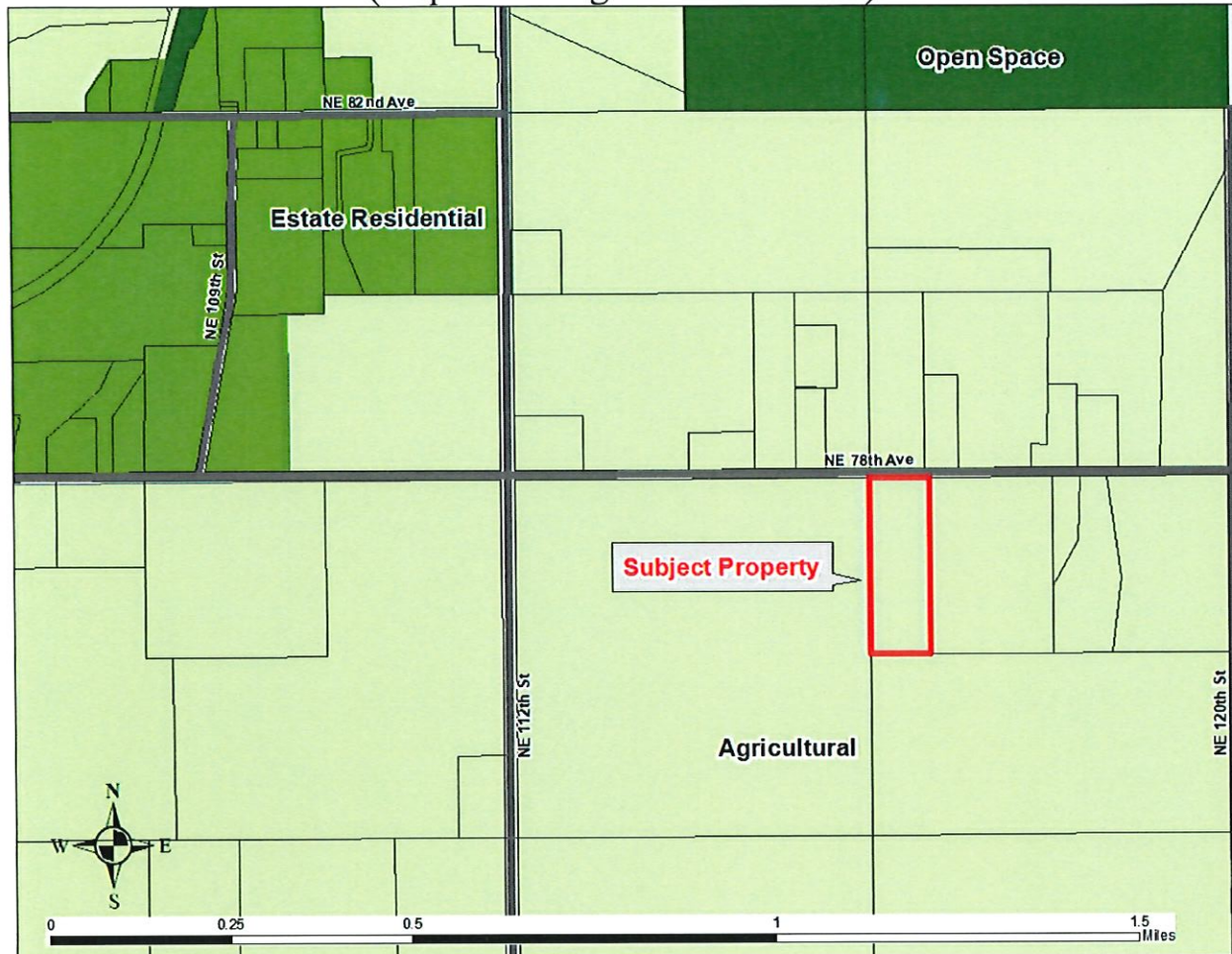
Action Impact: If the Rezoning Petition is approved, the Petitioners will move forward with a subdivision process to re-plat the lot as a buildable property, and likely generate additional adjacent requests. Denial of the Future Land Use Map Amendment leaves the property under its current Agricultural designate, and encouraged preservation of prime agricultural land.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Comprehensive Plan Future Land Use Map Amendment
(Map – Existing Future Land Use)



General Location:

The subject property is located approximately one-half ($\frac{1}{2}$) mile west of the NE 78th Avenue and NE 120th Street intersection within the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 36 in Franklin Township.

Rezoning Legal Description:

Rezoning Area: THAT PART OF THE NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH $\frac{1}{4}$ CORNER OF SAID SECTION 36: THENCE NORTH 90°00'00" EAST ALONG THE NORTH LINE OF SAID NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ 432.50 FEET; THENCE SOUTH 0°15'47" WEST, 1317.89 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$; THENCE

NORTH 89°58'43" WEST ALONG SAID SOUTH LINE, 432.50 FEET TO THE SOUTHWEST CORNER THEREOF; THENCE NORTH 0°15'47" EAST ALONG THE WEST LINE OF SAID NORTHEAST ¼, 1317.72 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.08 ACRES 1569,950 S.F. MORE OR LESS AND SUBJECT TO ROADWAY EASEMENT BEING THE NORTH 33.00 FEET THEREOF, SAID EASEMENT CONTAINING 0.33 ACRES 114,273 S.F. MORE OR LESS.

Existing Future Land Use Map Classification:

Agricultural

Proposed Future Land Use Map Classification:

Estate Residential

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, John and Julie Vanderpool, 6665 NW 10th Street, Des Moines, IA 50313 (Property Owners), are requesting a Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District for the rezoning area totaling approximately, 12.75-acres of the subject property, located approximately one-half (½) mile west of the NE 78th Avenue and NE 120th Street intersection within the NW ¼ of the NE ¼ of Section 36 in Franklin Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, October 25, 2021 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted six (6) for, zero (0) against to recommend denial to the Polk County Board of Supervisors that the Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District be **denied**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, November 30, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "AG" Agricultural District to the "ER" Estate Residential District for the 12.75-acre rezoning area of the subject property legally described as follows:

THAT PART OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH ¼ CORNER OF SAID SECTION 36: THENCE NORTH 90°00'00" EAST ALONG THE NORTH LINE OF SAID NORTHWEST ¼ OF THE NORTHEAST ¼ 432.50 FEET; THENCE SOUTH 0°15'47" WEST, 1317.89 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST ¼ OF THE NORTHEAST ¼; THENCE NORTH 89°58'43" WEST ALONG SAID SOUTH LINE, 432.50 FEET TO THE

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SOUTHWEST CORNER THEREOF; THENCE NORTH 0°15'47" EAST ALONG THE WEST LINE OF SAID NORTHEAST ¼, 1317.72 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.08 ACRES 1569,950 S.F. MORE OR LESS AND SUBJECT TO ROADWAY EASEMENT BEING THE NORTH 33.00 FEET THEREOF, SAID EASEMENT CONTAINING 0.33 ACRES 114,273 S.F. MORE OR LESS.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. -21 Polk County Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District for the approximately 12.75-acre rezoning area located within the NW ¼ of the NE ¼ of Section 36 in Franklin Township.

Agenda Date: November 30, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on October 25, 2021, and voted six (6) for with zero (0) against to recommend denial of the request.

Action Requested (Recommended): The Zoning Commission recommended denial.

Comply with Policy: No. Staff recommendation was to deny the request. The request is not in accordance with the Comprehensive Plan. Approval does not support the public health, safety and welfare of the County residents due to the proposal's incompatibility with the Agricultural designation of the surrounding properties. There have not been significant changes in this area, nor is the situation so considerably different, to warrant a change in the property's current Agricultural classification on the Future Land Use Map or change from the current "AG" Agricultural District on the Zoning Map, and rezoning would likely create a precedent which would spur additional incompatible growth in the vicinity.

Background: The request is a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural classification to the Estate Residential classification, and a Polk County Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District. The area of rezoning totals 12.75-acres, and is currently utilized as an asparagus farm. The subject property was designated as non-buildable when it was created in 1999, and the applicants are requesting the rezoning the Comprehensive Plan amendment to construct a home on the subject property. The applicants were aware the property was non-buildable when it was purchased, as it was purchased with a deed restriction prohibiting development.

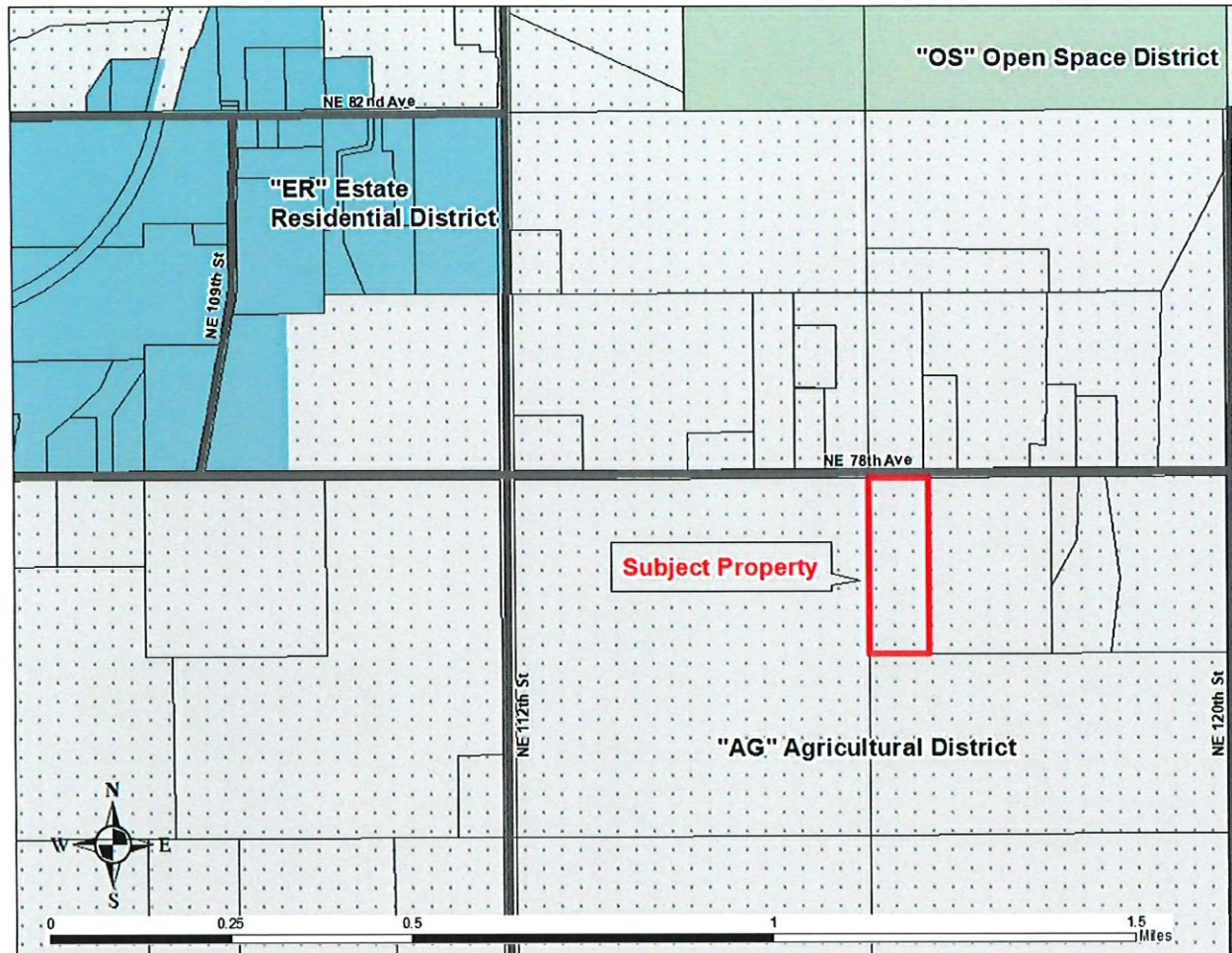
Action Impact: If the Rezoning Petition is approved, the Petitioners will move forward with a subdivision process to re-plat the lot as a buildable property, and likely generate additional adjacent requests. Denial of the Zoning Map Amendment leaves the property under its current "AG" Agricultural District zoning, and prohibits development to preserve prime agricultural land.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

The subject property is located approximately one-half ($\frac{1}{2}$) mile west of the NE 78th Avenue and NE 120th Street intersection within the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 36 in Franklin Township.

Rezoning Legal Description:

Rezoning Area: THAT PART OF THE NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH $\frac{1}{4}$ CORNER OF SAID SECTION 36: THENCE NORTH 90°00'00" EAST ALONG THE NORTH LINE OF SAID NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ 432.50 FEET; THENCE SOUTH 0°15'47" WEST, 1317.89 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$; THENCE NORTH 89°58'43" WEST ALONG SAID SOUTH LINE, 432.50 FEET TO THE SOUTHWEST

CORNER THEREOF; THENCE NORTH 0°15'47" EAST ALONG THE WEST LINE OF SAID NORTHEAST ¼, 1317.72 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.08 ACRES 1569,950 S.F. MORE OR LESS AND SUBJECT TO ROADWAY EASEMENT BEING THE NORTH 33.00 FEET THEREOF, SAID EASEMENT CONTAINING 0.33 ACRES 114,273 S.F. MORE OR LESS.

Existing Zoning:

"AG" Agricultural District

Proposed Zoning:

"ER" Estate Residential District

Res. No. 172-21
November 30, 2021

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has become necessary to submit an amended Iowa Department of Transportation Budget and Supplemental Construction Program to the Iowa Department of Transportation due to additions, deletions, and changes, since the FY22 Iowa Department of Transportation Budget and Five Year Road Construction Program were formally adopted on March 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the amendment and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Amended FY22 Iowa Department of Transportation Budget and Supplemental Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL IMPACT: None

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 172-21 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY22 First Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: November 30, 2021

Contact Individual: Kyle D. Riley, P.E., Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: Original FY22 Budget and Road Program approved on March 30, 2021.

Action Requested (Recommended): Approve resolution and sign the Secondary Road Budget Amendment and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: The FY22 Secondary Road Budget and Road Program were adopted in March 2021. This amendment uses the Iowa Department of Transportation format to show the County amendments to the FY22 Budget adopted on April 21, 2021.

Action Impact: The resolution directs the Public Works Department to submit the Amended Budget and Road Program to the Iowa Department of Transportation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Design for multimodal improvements along NE Broadway Ave. have been under way; and

WHEREAS, Polk County has negotiated a previous Professional Services Agreement with Snyder & Associates, Inc.; and

WHEREAS, Polk County has negotiated an Amendment to the Agreement to allow work to progress toward final design, permitting, and ROW acquisition; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the Amendment with Snyder & Associates, Inc. to complete the engineering services specified for multimodal improvements along NE 46th (Broadway) Ave. and authorizes the Chairperson of the Polk County Board of Supervisors to execute the Amendment on behalf of Polk County; and

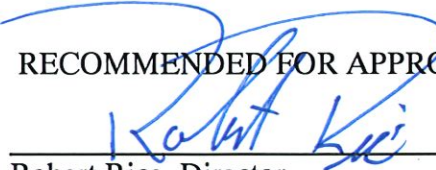
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed Amendment to Snyder & Associates, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note:

Costs of 3,342,700.00 for the Amendment to be drawn from the Polk County Farm-to-Market account funds administered by the Iowa DOT.

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 177-21 to approve an Amendment to a Professional Services Agreement with the firm of Snyder & Associates, Inc. for the design and development of the construction plans for multi-modal improvements along NE 46th Avenue.

Agenda Date: November 30, 2021

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. 138-20 on November 3, 2020 approving design of multi-model improvements along NE Broadway (46th) Avenue.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Amendment with the firm of Snyder & Associates, Inc., authorize the Chairperson of the Polk County Board of Supervisors to execute the Amendment on behalf of Polk County, direct the Public Works Department to return a copy of the signed Amendment to Snyder & Associates, Inc., and administer the amended Agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Design for multimodal improvements along NE Broadway Ave. have been under way. A Professional Services Agreement was negotiated to begin the design through a percentage of the project to ensure delays were minimal. The Amendment before the Board will take the project through final design, permitting, and ROW acquisition.

Action Impact: Allows the project design and development to proceed to meet the deadlines associated with the Iowa DOT Local Systems bid letting procedures.

Fiscal Note: Costs of 3,342,700.00 for the Amendment to be drawn from the Polk County Farm-to-Market account funds administered by the Iowa DOT.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	\$3,342,700.00	N	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 10, Township 78 North, Range 23 West of the 5th P.M. (Fourmile Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Cass Acres Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes four (4) single-family residential lots and one (1) outlot, on 9.5 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on August 23, 2021 voted 4-0, with two (2) members absent and one (1) vacancy, on a motion to recommend approval of the preliminary subdivision plat to the Board of Supervisors, in accordance with staff's recommendation for approval.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision preliminary plat of Cass Acres Plat 1 is hereby approved.

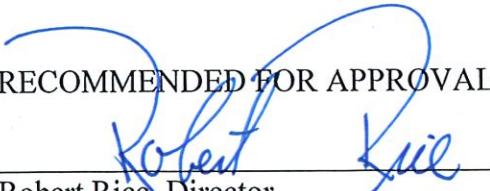
Sewer Service:	Individual septic systems
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	Firm Foundations, Inc. (Represented by Brent Vandewall)
Engineer:	Associated Engineering Company of Iowa
Location:	5770 SE 14 th Place, Pleasant Hill, IA 50327. Located on the North side of SE 14 th Place Street, approximately 620-feet east of the intersection of SE 14th Place and SE 55th Street
Township:	Fourmile

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 174-21 approving the Preliminary Plat of Cass Acres Plat 1.

Agenda Date: November 30, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 23, 2021 and voted four (4) in favor and zero (0) against, with two (2) members absent, and one (1) vacancy, on a motion to recommend approval of the Preliminary Plat of Cass Acres Plat 1, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes four (4) single-family residential lots and one (1) outlot, on approximately 9.5-acres of land that is zoned "LDR" Low Density Residential District. The four (4) building lots range in area from 0.95-acres to 5.92-acres and will contain single-family dwellings. Outlot Z will permanently tied to the adjacent property to the north that is addressed as 5620 SE 14th Place, and will serve as the access point for that parcel to the public right-of-way. The applicant is required to construct a hammerhead turnaround in Lot 'A' (a street lot) to serve as the emergency turnaround for SW 14th Place. The property will be served by Des Moines Water Works and individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for required subdivision roadway improvements, and preparation and submittal of a final plat. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional): None

Cass Acres Plat 1
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes four (4) single-family residential lots on approximately 9.5 acres zoned "LDR" Low Density Residential District.

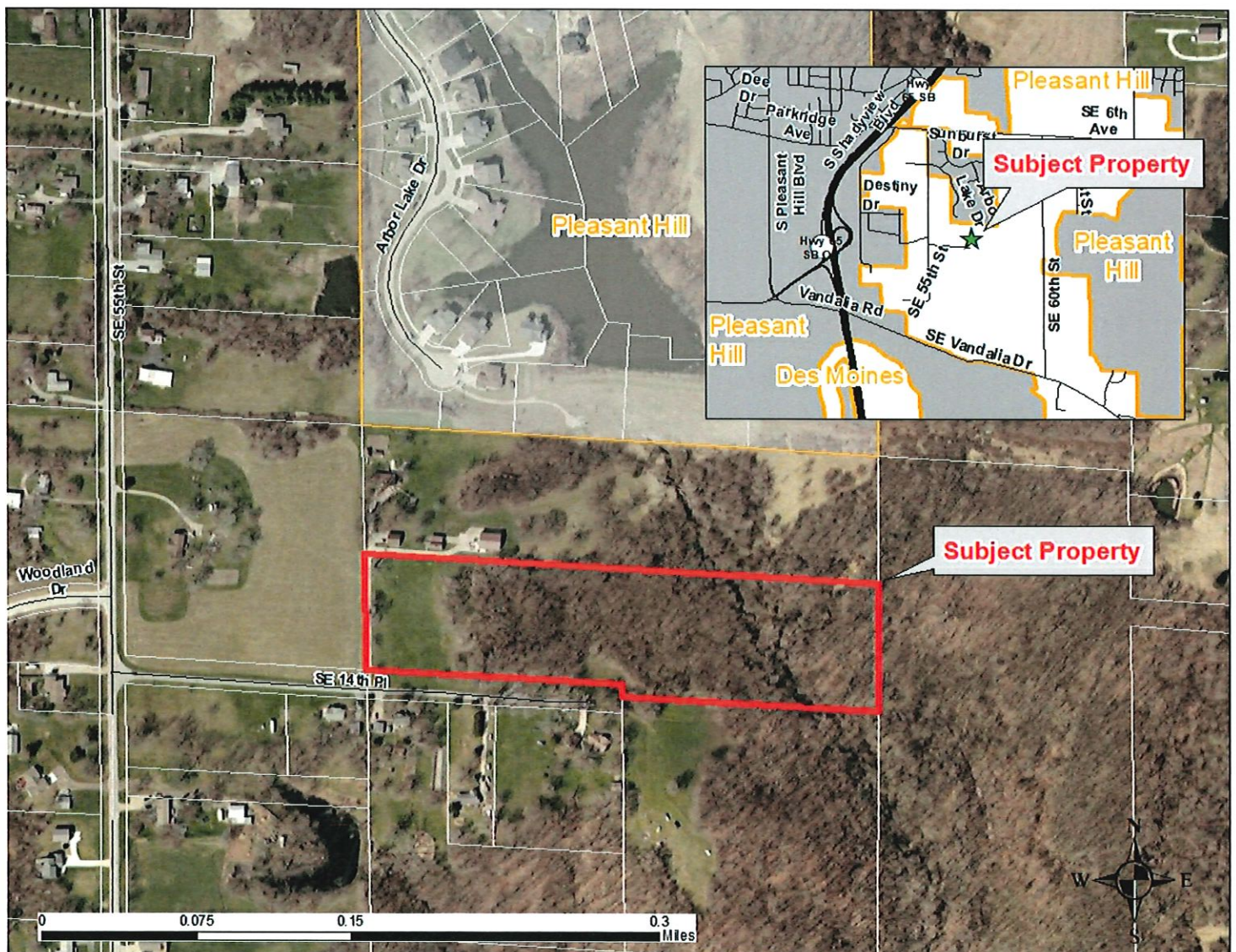
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Fourmile

OWNER & DEVELOPER: Firm Foundations, Inc.

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 32, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township) and Section 5, Township 79 North, Range 23 West of the 5th P.M. (Delaware Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Hansen Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes two (2) single-family residential lots on approximately 45-acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the Subdivision Ordinance requirements for the maximum block length standard, length of the flagpole exceeding 400-feet, and the size of the flag lot exceeding three (3) acres; and

WHEREAS, the owners/developers request the following waivers from the Subdivision Ordinance requirements: 1) Waiver from the maximum block length standard; 2) Waiver of the size of the flag lot exceeding three (3) acres; 3) Waiver for the length of the flagpole exceeding 400-feet; and

WHEREAS, the Polk County Zoning Commission on April 27, 2020, voted six (6) for approval, zero (0) in opposition with one (1) absent to recommend approval of the major subdivision preliminary plat of Hansen Plat 1, in accordance with staff's recommendation.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Hansen Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

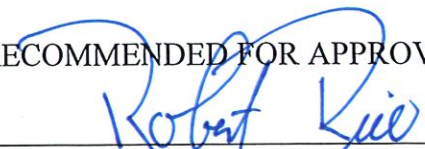
Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"AT" Agricultural Transition District
Platted by:	Don & Sherry Hansen (Property Owners / Developers)
Engineer:	Associated Engineering Company of Iowa
Location:	Located approximately 400-feet north of the NE Berwick Drive and NE 70 th Avenue intersection, addressed as 7100 NE Berwick Drive, Ankeny.
Township:	Delaware & Douglas

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 176-21 approving the major subdivision preliminary plat of Hansen Plat 1.

Agenda Date: November 30, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on April 27, 2020, and voted six (6) for approval with one (1) absent to recommend approval of the Preliminary Plat of Hansen Plat 1. The approval recommendation was also based on the following waivers from the Subdivision Ordinance requirements: 1) Waiver to exceed the maximum block length standard; 2) Waiver to allow a flag lot to exceed three (3) acres in size without public sanitary sewer; 3) Waiver to allow a flag lot to have a maximum flagpole length greater than 400-feet.

Action Requested (Recommended): Approval of the Preliminary Plat of Hansen Plat 1 with the above noted waivers from the Subdivision Ordinance.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances except for the above requested Subdivision Ordinance waivers.

Background: The major subdivision preliminary plat proposes two (2) single-family residential lots on approximately 45-acres of land zoned "AT" Agricultural Transition District. The subject property is located approximately 400-feet north of the NE Berwick Drive and NE 70th Avenue intersection, addressed as 7100 NE Berwick Drive, Ankeny within Section 5 of Delaware Township and Section 32 of Douglas Township. The proposed division will allow the reconfiguration of the current parcels to allow a second existing building right to be utilized with proposed frontage and access onto NE Berwick Drive. No new streets are proposed.

Action Impact: Approval of the Preliminary Plat allows for the submittal of a Final Plat. Following staff's review, the Final Plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional):

Hansen Plat 1

Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes two (2) single-family residential lots on approximately 45-acres zoned "AT" Agricultural Transition District. The subject property is located 400-feet north of the NE Berwick Drive and NE 70th Avenue intersection and is addressed as 7100 NE Berwick Drive.

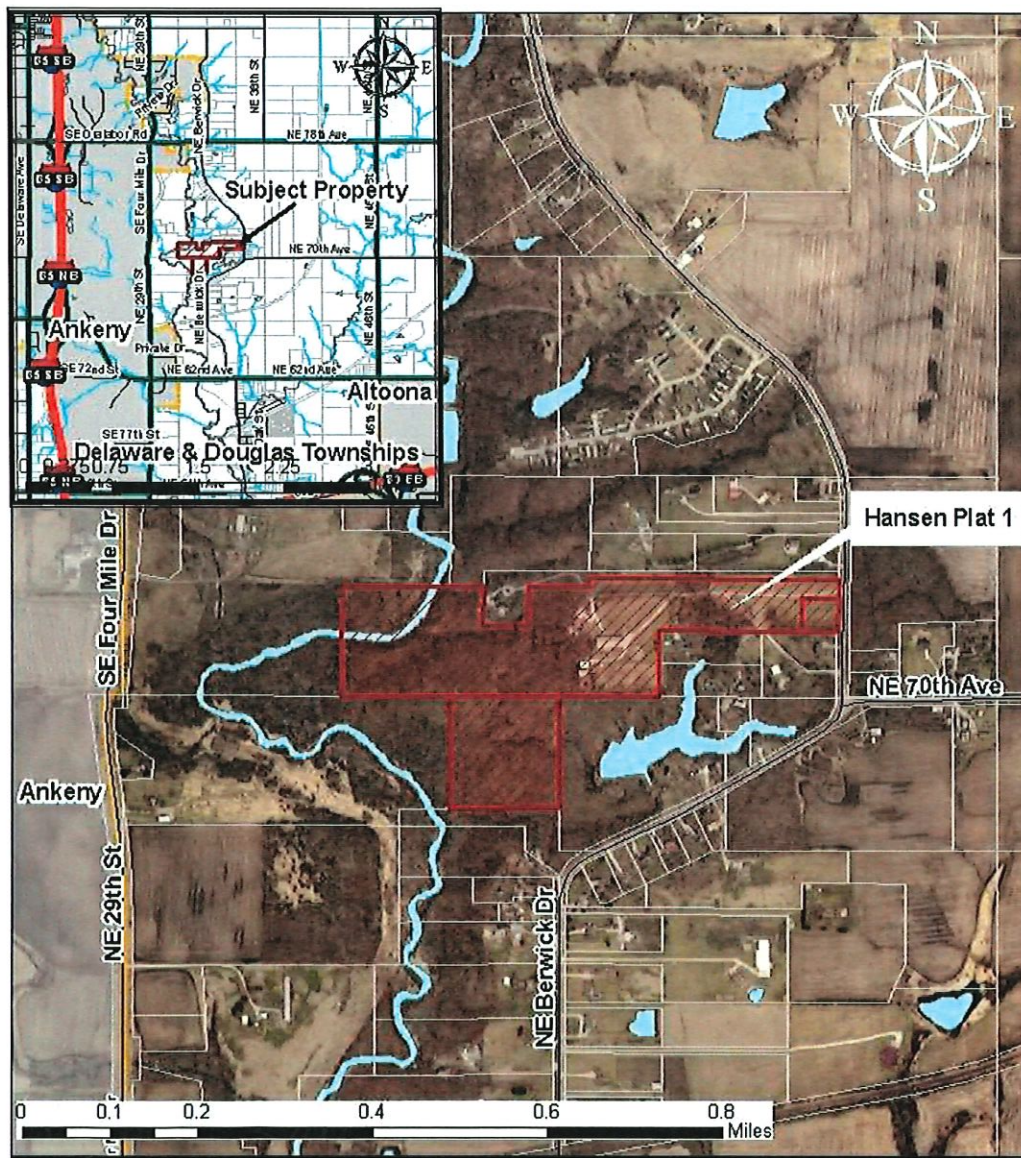
SEWER: On-site wastewater treatment systems

WATER: Des Moines Water Works

PROPERTY OWNER & DEVELOPER: Don & Sherry Hansen

TOWNSHIP: Delaware & Douglas

VICINITY MAP:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Polk County Public Works Department recently completed design and is currently constructing the widening of NW 26th St. To ensure safe passage for the traveling public, the speed limit from NW 70th Ave. north should be lowered due to safe clear zone and design criteria needed for the roadway as shown on the attached map; and

WHEREAS, the following speed limits are warranted and recommended by the Public Works Department for adoption:

On	From	To	Current Resoluted Speed	Recommended Speed
NW 26 th Street	NW 70 th Avenue	HWY 415	45 mph	35 mph

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa, in accordance with Chapter 321.285 of the Iowa Code, do hereby establish the above recommended speed limits and authorize the Public Works Department to install and maintain the appropriate speed limit signage.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Impact: Place new signs a cost of \$100 each to be taken from the current Secondary Road Budget.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 178-21 to approve the establishment of the recommended speed limits shown on NW 26th Street.

Agenda Date: November 30, 2021

Contact Individual: Kyle D. Riley, PE, CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None Required

Action Requested (Recommended): Approval and establishment of the recommended speed limits as shown.

Comply with Policy: Yes- Chapter 321.285 of the Iowa Code, allows the Polk County Board of Supervisors to establish speed limits on roadways within their jurisdiction.

Background: The Public Works Department regularly monitors traffic control devices within its jurisdiction. The Department recently completed design and is currently constructing the widening of NW 26th St. To ensure safe passage for the traveling public, the speed limit from NW 70th Ave. north should be lowered due to safe clear zone and design criteria needed for the roadway.

Action Impact: The resolution establishes the recommended speed limit and authorizes the Public Works Department to install and maintain the appropriate speed limit signage.

Fiscal Note: Place new signs at cost of \$100 each. Costs to be taken from the current Secondary Road Budget.

Fiscal Year	Budgeted (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$600	N	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board maintains Chichaqua Bottoms Greenbelt pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, Mr. and Mrs. Miller requests a perpetual ingress/egress easement for agricultural access to their property located in Polk County, Iowa on land known as Chichaqua Bottoms Greenbelt in Polk County, Iowa; and,

WHEREAS, Polk County Conservation Board determined via phone-poll on November 23, 2021 that the requested permanent easement will not interfere with park purposes and intent; and,

WHEREAS, the locally known descriptions where the contemplated easement will be located are as follows:

LEGAL DESCRIPTION

A 25-foot wide strip along the east property line of the NE1/4 of the NW1/4 of Sec. 5, Range 80 Township 22 in Polk County, Iowa.

WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on December 14, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Auditor to publish the notice of public hearing on behalf of Polk County, Iowa.

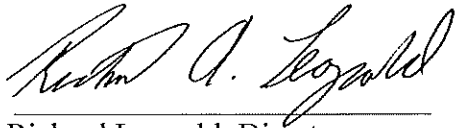
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#15

RECOMMENDED FOR APPROVAL:

A handwritten signature in cursive script, appearing to read "Richard A. Leopold", written over a horizontal line.

Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: /s/ Kate Clark
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

11/30/21

Item Type & Title: Set Public Hearing to grant Perpetual Ingress/Egress Easement to Daniel and Laura Miller on land known as Chichaqua Bottoms Greenbelt managed by Polk County Conservation Board.

Agenda Date: 11/30/21

Contact Individual: Richard Leopold

Previous Action taken by the Board:

The Conservation Board was polled on November 23, 2021, the Polk County Conservation Board approved a recommendation to the Board of Supervisors to approve this request, as the requested easement will not interfere with park purposes or intent.

Action Requested (Recommended):

That the Board of Supervisors approve the permanent ingress/egress easement to Mr. and Mrs. Miller to accommodate agricultural access to their property on land known as Chichaqua Bottoms Greenbelt managed by the Polk County Conservation Board.

Comply with Policy: NA

Background:

Polk County Conservation purchased a parcel of property from Mr. and Mrs. Miller at Chichaqua Bottoms Greenbelt. Mr. and Mrs. Miller retained ownership of an adjacent parcel in which the only access was through the property purchased by Conservation (attached Exhibit 'A'). As part of the purchase agreement, conservation assured the Millers access to their property.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
07/20	N	NA	NA			
08/21	N	NA	NA			

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on December 14, 2021 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding the conveyance of a permanent ingress/egress easement to Mr. and Mrs. Dan and Laura Miller on Board-managed land known as Chichaqua Bottoms Greenbelt; and,

Legal Description:

A 25-foot wide strip along the east property line of the NE1/4 of the NW1/4 of Sec. 5, Range 80 Township 22 in Polk County, Iowa.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through Polk County Crisis and Advocacy Services (CAS) receives federal and state grant funding each year from the Iowa Department of Justice Crime Victim Assistance Division (CVAD); and

WHEREAS, the term of the current Agreement is October 1, 2019 through September 30, 2022; and

WHEREAS, funding for Federal FY21/22 is as follows:

Survivors of Homicide & Other Violent Crimes Comprehensive Services:

- \$191,594 of which \$166,594 is from Federal Victims of Crime Act Assistance Funds (VOCA), (CFDA 16.575) and \$25,000 is from State funds; and
- Polk County, Iowa is not required to provide matching funds.

Sexual Assault Comprehensive Services:

- \$192,413 of which \$42,413 is from Federal Victims of Crime Act Assistance Funds (VOCA), (CFDA 16.575) and \$150,000 from State funds; and
- Polk County, Iowa is not required to provide matching funds.

WHEREAS, the term of the current budget period and period of performance is October 1, 2021 through September 30, 2022; and

WHEREAS, the Agreements must be renewed each year and are dependent upon available funds.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with the Iowa Department of Justice Crime Victim Assistance Division for comprehensive sexual assault and violent crime programming, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

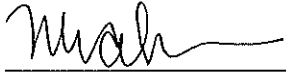


Eric Kool, Director
Polk County Community, Family and Youth Services

#16

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and the Iowa Department of Justice Crime Victim Assistance Division for comprehensive sexual assault and violent crime services.

Agenda Date: November 30, 2021

Contact Individual: Joy Ihle, Deputy Director
Community, Family & Youth Services
515-286-2062

Previous Action taken by the Board: The original agreement was approved by the Board on November 17, 2020.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) receives federal and state grant money each year from the Iowa Department of Justice Crime Victim Assistance Division (IDJ-CVAD). The grant money is used to provide services for victims of crime and sexual abuse. At CAS these funds are used to offset the cost of salaries and contracted services associated with the provision of services to victims. Grant funds are awarded on a yearly basis. The term of this performance period is October 1, 2021 - September 30, 2022.

Survivors of Homicide and Other Violent Crimes Comprehensive Services (Total Award \$191,594)

This award pays for CAS staff salaries to provide services to survivors of homicide and other violent crime within Polk and Warren counties.

Sexual Assault Comprehensive Services (Total Award \$192,413)

This award supports staff salaries to provide comprehensive sexual assault services in Polk and Warren Counties. Additionally, the funds are used for contracted services including for the Sexual Assault Nurse Examiner (SANE) Coordinator. The SANE Coordinator is a part of the Mid-Iowa Sexual Assault Response Team (SART) initiative that CAS began in 2006 in Polk County. Contracts also include trauma-sensitive yoga, a programming collaboration with Young Women's Resource Center and consultation fees.

Action Impact: Approval of these grant awards will allow Polk County Crisis & Advocacy Services to continue providing services to victims of sexual assault and survivors of homicide and other violent crimes.

Fiscal Note:

Federal Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
STATE FY22	Y	\$0	\$191,594 ¹	N	10233412.77440.01	10233412.52460.01
STATE FY22	Y	\$0	\$192,413 ²	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

¹VOCA grant

² SAC grant

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Public Health (IDPH) has allocated funds to Polk County, Iowa to support disease intervention activities for HIV and other sexually transmitted infections; and

WHEREAS, these funds are to be used to hire two additional public health investigators; and

WHEREAS, the initial contract term is August 1, 2021 through December 31, 2021, for which \$78,944 has been allocated; and

WHEREAS, additional funding on a yearly basis is expected for the remainder of the project term which runs through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED: That Polk County, Iowa approves Contract #5882ST11 with the Iowa Department of Public Health for disease intervention activities in Polk County, Iowa, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Contract on behalf of Polk County, Iowa.

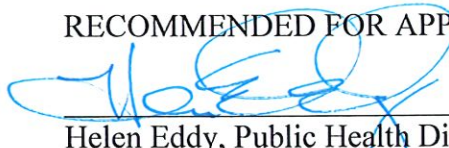
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract #5882ST11.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: \$78,944

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Contract # 5882ST11 with Iowa Department of Public Health (IDPH) for Disease Intervention Specialist staff and Partner Services for Sexually Transmitted Infections

Agenda Date: 11/30/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: IDPH has made funding available to Polk County to hire two additional disease intervention specialist staff (aka public health investigators) to help decrease the sexually transmitted disease burden in Polk County. The initial contract amount is \$78,944 for the period of August 1, 2021 through December 31, 2021. IDPH is expecting to secure additional funding on a yearly basis for the remainder of the project term which runs through December 31, 2025.

Action Impact: Polk County will see a decrease in which the rate of sexually transmitted infections are spread.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	78,944	78,944	Y	10223011.74212	10223011.52480

Additional Fiscal Note Information (optional): Funding Federal \$78,944.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$6,945.50 was entered into on November 14, 2018, by homeowners Janis McReynolds; and

WHEREAS, the homeowner has paid in full the three-year mortgage recording in Book 17188 pages 860-869 against property located at 1703 E. 8th Street, Des Moines, IA 50316 and has met all requirements of the forgivable loan and grant.

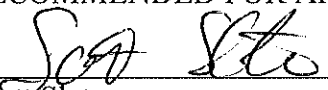
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 1703 E. 8th Street, Des Moines, IA 50316, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

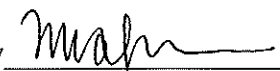
By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1703 E. 8th Street, Des Moines, IA 50316

Agenda Date: November 30, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 14, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1703 E. 8th Street, Des Moines,
IA 50316

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$6,945.50 was entered into on November 14, 2018, by Janis McReynolds, recorded in Book 17188 pages 860-869. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1703 E. 8th Street, Des Moines, IA 50316

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$4,712.50 was entered into on November 2, 2018, by homeowner Ines San Elias; and

WHEREAS, the homeowner has paid in full the three-year mortgage recording in Book 17164 pages 251-260 against property located at 1721 8th Street, Des Moines, IA 50314 and has met all requirements of the forgivable loan and grant.

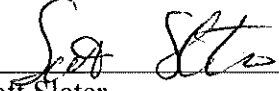
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 1721 8th Street, Des Moines, IA 50314, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1721 8th Street, Des Moines, IA 50314

Agenda Date: November 30, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 2, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1721 8th Street, Des Moines, IA
50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$4,712.50 was entered into on November 2, 2018, by Ines San Elias, recorded in Book 17164 pages 251-260. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1721 8th Street, Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$40,836.00 was entered into on November 23, 2016, by homeowner Jodi Bruce; and

WHEREAS, the homeowner has paid in full the five-year mortgage recording in Book 16304 pages 202-211 against property located at 1808 7th Street, Des Moines, IA 50314 and has met all requirements of the forgivable loan and grant.

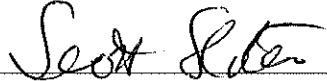
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 1808 7th Street, Des Moines, IA 50314, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1808 7th Street, Des Moines, IA 50314

Agenda Date: November 30, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 23, 2016

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1808 7th Street, Des Moines, IA
50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing more than \$20,000 will have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house 20% of the cost of the mortgage is forgiven. A mortgage in the amount of \$40,836.00 was entered into on November 23, 2016, by Jodi Bruce, recorded in Book 16304 pages 202-211. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1808 7th Street, Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	N/A	N/A	N		

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Chief Executive Officer position in the Treasurer's Office will become vacant January 28, 2022, and

WHEREAS, the Treasurer considers this position critical to the operations of the Treasurer's Office and is requesting the temporary position is necessary to train the new employee, and

WHEREAS, the temporary position will continue until such time the Chief Executive Officer position becomes vacant for a period not to exceed six (6) weeks, and

WHEREAS, the Human Resources Department recommends:

- Create one (1) temporary Chief Executive Officer position, Management grade 30, range \$117,749-\$155,434, not to exceed a period of six (6) weeks.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: The Treasurer's Office has the funds to cover the estimated costs.

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Temporary Position within the Treasurer's Office

Agenda Date: November 30, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary Chief Executive Officer position, Management grade 30, range \$117,749-\$155,434, not to exceed a period of six (6) weeks.

Comply with Policy: N/A

Background: The Chief Executive Officer position in the Treasurer's Office will become vacant January 28, 2022. The Treasurer considers this position critical to operations and is requesting a temporary trainee position for a period not to exceed six (6) weeks.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$5,363 for FY21/22. The Treasurer's Office has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$5,363		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption; and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors disallowed the Military Service Tax Exemption for District/Parcel 180/00895-704-000. The Veteran has since provided additional documentation that satisfies the specific statutory criteria for allowance. The Assessor now recommends the parcel for approval for taxable year 2021.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding allowance of the Military Service Tax Exemption for District/Parcel 180/00895-704-000 be accepted and adopted.

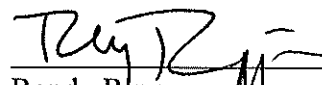
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#22

By: Ralph Munro
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 180/00895-704-000.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption for District/Parcel 180/00895-704-000 for taxable year 2021, payable in 2022 and 2023.

Background: There is a Military Service Tax Exemption under Iowa Code 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors disallowed the Military Service Tax Exemption for District/Parcel 180/00895-704-000. The Veteran has since provided additional documentation that satisfies the specific statutory criteria for allowance. The Assessor now recommends the parcel for approval for taxable year 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption for District/Parcel 180/00895-704-000.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption; and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Military Service Tax Exemption for District/Parcel 050/00421-000-000. The Assessor has since discovered the reason for the recommendation for canceling the exemption was in error and now recommends the Polk County Supervisors reinstate the Military Service Tax Exemption for the property in question for taxable year 2021.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding reinstating the Military Service Tax Exemption for District/Parcel 050/00421-000-000 be accepted and adopted.

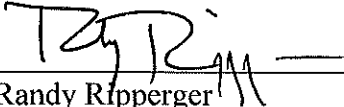
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#23

By: Ralph M. Mundy
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 050/00421-000-000.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 050/00421-000-000 for taxable year 2021, payable in 2022 and 2023.

Background: There is a Military Service Tax Exemption under Iowa Code 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Military Service Tax Exemption for District/Parcel 050/00421-000-000. The Assessor has since discovered the reason for the recommendation for canceling the exemption was in error and now recommends the Polk County Supervisors reinstate the Military Service Tax Exemption for the property in question for taxable year 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 050/00421-000-000.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Homestead Tax Credit for District/Parcel 050/00421-000-000. The Assessor has since discovered the reason for the recommendation for canceling the credit was in error and now recommends the Polk County Supervisors reinstate the Homestead Tax Credit for District/Parcel 050/00421-000-000 for taxable year 2021.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding reinstating the Homestead Tax Credit for District/Parcel 050/00421-000-000 be accepted and adopted.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#24

By: Ralph M. Maresca
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 050/00421-000-000.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 050/00421-000-000 for taxable year 2021, payable in 2022 and 2023.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2021, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Homestead Tax Credit for District/Parcel 050/00421-000-000. The Assessor has since discovered the reason for the recommendation for canceling the credit was in error and now recommends the Polk County Supervisors reinstate the Homestead Tax Credit for District/Parcel 050/00421-000-000 for taxable year 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 050/00421-000-000 for taxable year 2021, payable in 2022 and 2023.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2021, payable in 2022 and 2023, the Polk County Assessor has received a claim for one additional parcel and based upon application of statutory criteria recommends the one parcel for approval; and,

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding allowance for the Homestead Tax Credit for District/Parcel 080/02605-000-000 be accepted and adopted.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#25

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit for District/Parcel 080/02605-000-000.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit for District/Parcel 080/02605-000-000 for taxable year 2021, payable in 2022 and 2023.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2021, payable in 2022 and 2023, the Polk County Assessor has received a claim for one additional parcel and based upon application of statutory criteria recommends the one additional parcel for approval.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit for District/Parcel 080/02605-000-000.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, Polk County and community partners are continually working on a COVID-19 recovery plan; and,

WHEREAS, Iowa State University is conducting qualitative and quantitative research on the ongoing impact of COVID to small businesses and non-profits in the Central Iowa region; and,

WHEREAS, this information will be critical as the Board of Supervisors considers expenditures of American Rescue Plan funds; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY21/22 \$14,900

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with Iowa State University for COVID impact research.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County and community partners are continually working on a COVID-19 recovery plan. Iowa State University is conducting qualitative and quantitative research on the ongoing impact of COVID to small businesses and non-profits in the Central Iowa region. This information will be critical as the Board of Supervisors considers expenditures of American Rescue Plan funds.

Action Impact: The passage of this resolution approves agreement for research.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$14,900			320109000.77490	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have a history of supporting economic development loans; and,

WHEREAS, Polk County has provided the Merle Hay Mall (Merle Hay Investors, LLC) a loan in the amount of \$3,900,000 to be used for the acquisition and redevelopment of various sites at the Merle Hay Mall; and,

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves and authorizes the Chair to sign the attached consent to plat of mortgage for Merle Hay Anchors, LLC.

POLK COUNTY

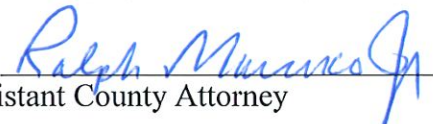
Chairperson

SUBMITTED BY:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FY20/21
Fiscal Impact:

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving consent to plat of mortgagee for Merle Hay Anchors, LLC.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: November 16, 2020

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Supervisors have a history of assisting with economic development loans and have provided Merle Hay Mall with a loan in the amount of \$3,900,000.

Action Impact: The passage of this resolution approves a consent to plat of mortgagee.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

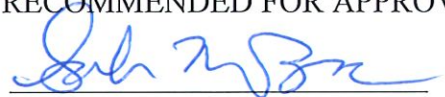
NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY21/22 - \$17,500 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: November 30, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: October 19, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$17,500 of gaming revenue to sponsor various non-profit events in 2021.

Action Impact: Authorize funding in the amount of \$17,500 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$17,500				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – November 30, 2021

Salisbury House – Holly & Ivy	\$5,000
Roosevelt High School – Gala	\$5,000
Make-A-Wish Foundation – Gala	\$2,500
Southeast Polk Education Foundation, Inc. – Gala	\$5,000
TOTAL	\$17,500

OFFICIAL PUBLICATION

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Urbandale City Council will hold a public hearing in the Urbandale City Hall, 3600 86th Street, Urbandale, Iowa at 6:00 p.m. on Tuesday, December 14, 2021 to consider a petition from Carol Calvert, Manager of Maplewood Farm L.C., owner, for voluntary annexation of the following legally described property to the City of Urbandale:

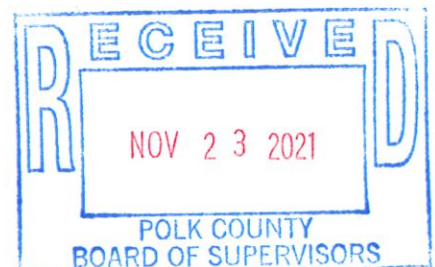
The South 30.2 acres of the West 118.5 acres of the Northwest Fractional Quarter of Section 18, Township 79 North, Range 25 West of the 5th P.M., Polk County, Iowa as described and shown on the Plat of Survey recorded in Book 11983, Page 781.

The property is located east of 142nd Street and about ½ mile north of Meredith Drive. It has been part of the City of Grimes and will be severed from the City of Grimes in order to annex into the City of Urbandale.

More information on this proposed voluntary annexation can be obtained from the Department of Community Development, 3600-86th Street, Urbandale, Iowa between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. The Department can be reached by phone at 515-278-3935. All interested parties either for or against this proposed voluntary annexation will be heard at the time and place set forth above.



Nicole Lunders
City Clerk



#29

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ALTOONA	)	NO. NC21-38 / ALTOONA
VOLUNTARY ANNEXATION INCLUDING	)	
NON-CONSENTING OWNERS WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF	)	VOLUNTARY ANNEXATION
BONDURANT	)	

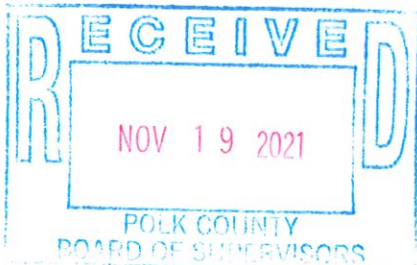
TO: Cities of Altoona and Bondurant, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on December 8, 2021, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via Teams Webinar, go to <https://iowa.website/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owner. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date.

Should you have questions regarding this notice, please call 515/348-6196.



CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

#30

IN THE MATTER OF THE CITY OF
BONDURANT VOLUNTARY ANNEXATION
WITHIN THE URBANIZED AREA OF THE CITY
OF ALTOONA

NO. UA21-39 / BONDURANT

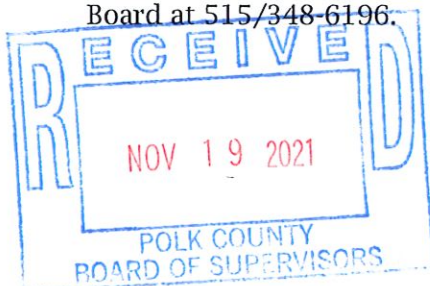
NOTICE OF MEETING TO CONSIDER
VOLUNTARY ANNEXATION WITHIN AN
URBANIZED AREA

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on December 8, 2021, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://iowa.website/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.



CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board

#31