

**PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS**

The Polk County Board of Supervisors met in regular session Tuesday, December 13, 2022, 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Matt McCoy, Tom Hockensmith, Robert Brownell, Angela Connolly.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the November 29, 2022 minutes and they stand approved as printed. The November 30, 2022 discussion meeting minutes were also approved.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list(s), claim numbers 202212060001 – 202212060783 and 202212130001 – 202212131781.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**PUBLIC HEARING: CERTIFICATION OF WEED ASSESSMENTS**

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving certification of Weed Assessments.

**PUBLIC HEARING: CERTIFICATION OF CURB-IT ASSESSMENTS**

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving certification of Curb-It Assessments.

**PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE**

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 2513 Woodland Ave (Twenty-Five Thirteen Woodland LLC).

**ORDINANCE:** Ordinance repealing Ordinance Nos. 265 and 291 that provided for division  
(SECOND READING: of taxes levied on taxable property in the NE 46<sup>th</sup> Avenue Industrial Urban Renewal Project Area.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**MOTION:** Moved by Van Oort, Seconded by Hockensmith to waive the Third Reading of the Ordinance.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.  
ORDINANCE IS APPROVED.

**PERMITS:**

Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit for Casey’s General Store #2683, 6301 SE 116<sup>th</sup> Street.  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

New application for Class “C” Retail Alcohol License and Outdoor Service Area Permit for The Carney Tap, 7010 NE 14<sup>th</sup> Street.  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

Renewal application for Class “C” Retail Alcohol License, with Catering, and Outdoor Service Area Permit for Food with Flair, 11121 NW Jester Park Drive, Granger.  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

Renewal application for Class “C” Retail Alcohol License and Outdoor Service Area Permit for McCann’s Tap, 1360 NE 54<sup>th</sup> Avenue.  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**RESOLUTIONS:**

Resolution approving State tax suspension for property at 1161 14<sup>th</sup> Pl (Ward).

Resolution approving State tax suspension for property at 1915 E. 41<sup>st</sup> St (Young Sr).

Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Resolution approving Memorandum of Agreement with Drake Head Start for early identification and intervention mental health core services for children.

Resolution approving Letter of Engagement with Eide Bailly for purpose of providing County Rate Information Systems (CRIS) cost reporting services.

Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for January 10, 2023 regarding rezoning of property at 5251 NE 94<sup>th</sup> Avenue, Bondurant (The Family Leader Foundation).

Resolution fixing amount to be assessed for a Health Nuisance abatement.

Resolution approving easements for construction of the NE 3<sup>rd</sup> Street Parking Lane Addition-Cornell Elementary Project (correcting title from November 29, 2022 agenda, Item #17).

Resolution approving Professional Services Agreement with Snyder and Associates for design and development of construction plans for portion of NE Rising Sun Drive (between NE 64<sup>th</sup> and NE 70<sup>th</sup>).

Resolution approving Cooperative Public Service Agreement with Boone County (culvert replacement project).

Resolution approving preliminary plat of Schmidt’s Acres.

Resolution establishing 2023 Public Works Permit Fee Schedule.

Resolution authorizing the use of the Central Maintenance Facility as an alternative assembly site for the Iowa National Guard.

Resolution establishing rates for fence moving and crop damage for use in the purchase of road right-of-way.

Resolution authorizing the Procurement Division to prepare necessary bid letting and quotation documents on behalf of Public Works, and authorizing Public Works to inform Iowa DOT to include Polk County in its lettings.

Resolution approving agreement with Richmond Construction to address lead hazard repairs at 621 Oak Park Avenue (Shabazz/Betz).

Resolution approving Professional Services Agreement with Nola Aigner-Davis.

Resolution approving Memorandum of Agreement with Employee and Family Resources and Central Iowa Communities in Action for providing support to the Strategic Prevention Framework for Prescription Drugs Project (SPF Rx).

Resolution approving agreement with Axon Enterprises, Inc. (Body Worn Cameras, Vehicle Camera, Digital Evidence Software).

Resolution approving agreement with Carasoft Technology Group (digital forensic on cellular devices).

Resolution approving agreement with Grayshift LLC (digital forensics on cellular devices).

Resolution approving amendment to Securus Technologies, Inc. agreement for inmate telephone service.

Resolution approving agreement with VirTra, Inc. (training simulator).

Resolution authorizing award of contract to CureMD (replace existing Insight application for Polk County Health).

Resolution rescinding Polk County COVID-19 Outbreak Prevention, Detection and Response Procedures Policy and COVID-19 Vaccination and Testing Policy.

Resolution approving agreement with Dr. Amanda Moreno to provide interim Medical Examiner services.

**DEFERRED:**

Resolution authorizing settlement of civil litigation claim (B. Lozano).

Resolution approving amendment to neighborhood map for assistance from Neighborhood Finance Corporation.

Resolution approving Community Development Grant for Fort Des Moines Museum and Education Center.

Resolution approving Community Development Grant for World Food Prize Foundation.

Resolution approving Community Betterment Grant awards.

Resolution approving agreement with National Alliance for Direct Support Professionals (NADSP E-Badge system).

**REC'D & FILED:** Notice that the Board of Supervisors will convene as a Canvassing Board on December 19, 2022 to canvass votes cast for Elkhart Special City Election-to fill City Council vacancy, held December 13, 2022.

**REFERRED TO  
CO ATTORNEY  
& AUDITOR:** Requests from The Altoona Herald, The Business Record and The Des Moines Register to be official publications for Polk County notices in calendar year 2023.

**REFERRED TO  
TREASURER &  
CO ATTORNEY:** Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the SE Connector-SE 30<sup>th</sup> to US 65 Project (3000 SCOTT LLC, 3000 Scott Ave).

**REFERRED TO  
PUBLIC WKS &  
CO ATTORNEY:** City Development Board meeting notice regarding City of Alleman voluntary annexation, including non-consenting owners, within urbanized area of Ankeny.

City Development Board meeting notice regarding City of Altoona voluntary annexation, including non-consenting owners, within urbanized area of Des Moines and Pleasant Hill.

City of Ankeny hearing notice on applications for voluntary non-urbanized annexation of certain territory adjacent to northeast quadrant of Ankeny (DRA Properties LC).

City Development Board meeting notice regarding City of Ankeny voluntary annexation within urbanized area of Altoona and Des Moines.

City of Bondurant notice of meeting concerning an 80/20 voluntary annexation within two miles of Altoona and Mitchellville. (2)

Notice of Annexation and Pleasant Hill City Limits Update from City of Pleasant Hill.

Windsor Heights meeting notice concerning Windsor Heights Consolidated Urban Renewal Area.

Meeting notice regarding City of Grimes proposed 80-20 annexation, urbanized area.

West Des Moines notice of consultation meeting concerning proposed amendment to Historic West Des Moines Urban Renewal Plan.

**BUDGET**

**ACTIONS:**

Moved by Brownell, Seconded by Hockensmith to appropriate \$132,800 for emergency sewer line repairs \$101,955 to build out a new juvenile judge courtroom.  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**APPOINTMENTS:**

Moved by Hockensmith, Seconded by Van Oort that the following Resolution be approved: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Brian Aust, Bldg Eng Mgr, Gen Svcs, \$114,658 beginning Dec 1, 2022  
Trevor Barber, Lieutenant, Sheriff, \$116,924 beginning Dec 30, 2022  
Lisa Cort, Office Spec, CFYS, \$44,548 beginning Dec 19, 2022  
Mardea Danso, Deten Officer, Sheriff, \$59,429 beginning Dec 19, 2022  
Rebecca Davis, Yth Svcs Aide, CFYS, \$46,587 beginning Dec 15, 2022  
Ahreum Doakes, Booking Clk, Sheriff, \$46,587 beginning Dec 19, 2022  
Anthony Ferlitsch, Lieutenant, Sheriff, \$116,141 beginning Dec 14, 2022  
Paul Gass, Secondary Rds Supr, Pub Wks, \$88,785 beginning Dec 17, 2022  
Patricia Gressman, Booking Clk, Sheriff, \$46,587 beginning Dec 19, 2022  
Daryl Hern, Pub Safety Tech System Spec, Sheriff, \$80,825 beg Dec 19, 2022  
Kyle Konzen, Deten Officer part-time, Sheriff, \$28.47 beginning Dec 19, 2022  
Nicole Ledvina, Site Supr, CFYS, \$66,093 beginning Dec 2, 2022  
Caleb Lillquist, Deten Officer part-time, Sheriff, \$28.47 beginning Dec 19, 2022  
Timothy McElhenny, Deten Officer, Sheriff, \$59,429 beginning Dec 19, 2022  
Andrea Pyburn, Asst Co Atty, Co Attorney, \$89,891 beginning Dec 14, 2022  
Samuel Sexe, Medicolegal Death Invest, Med Exam, \$70,269 beg Dec 19, 2022  
Krystal Simonson, Site Supr, CFYS, \$66,241 beginning Dec 10, 2022  
Trevor Sprague, Deten Officer, Sheriff, \$59,429 beginning Jan 9, 2023  
Emma Tobey, Field Supp Spec (temp), Sheriff, \$61,198 beginning Dec 17, 2022  
Mary White, Jail Svcs Aide, Sheriff, \$46,587 beginning Dec 19, 2022  
Jonah Wilson, Deten Officer, Sheriff, \$59,429 beginning Dec 19, 2022  
VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**LET THE RECORD SHOW** Chairperson Connolly made end of the year remarks reviewing initiatives and projects that occurred in 2022:

COVID-19 issues, emergency weather events, creation of the Behavioral Health and Disability Services Department, ARPA funds allocations, Diversity, Equity and Inclusion work, celebrated opening of Polk County Courthouse, Easter Lake improvements, purchase of Sleepy Hollow and a new Sobering Center moving forward. She thanked staff and Polk County employees for their work this past year.

**LET THE RECORD SHOW** an estray claim was published in The Business Record on September 16, 23 and 30, 2022 and proof of publication has been provided.

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Brownell, Seconded by Hockensmith to adjourn until January 3, 2023.

*The above resolutions are a summary. For the full text of resolutions, visit our website at:  
<https://www.polkcountyiowa.gov/auditor/administration/> or visit our office at  
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,  
Monday-Friday 8:00 a.m. – 5:00 p.m., (515) 286-3080*