

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
DECEMBER 13, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING
CERTIFICATION OF WEED ASSESSMENTS

- *5. Resolution approving certification of Weed Assessments.

PUBLIC HEARING
CERTIFICATION OF CURB-IT ASSESSMENTS

- *6. Resolution approving certification of Curb-It Assessments.

PUBLIC HEARING
DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed for property at 2513 Woodland Ave (Twenty-Five Thirteen Woodland LLC).

ORDINANCE
(SECOND READING)

8. Ordinance repealing Ordinance Nos. 265 and 291 that provided for division of taxes levied on taxable property in the NE 46th Avenue Industrial Urban Renewal Project Area.

9. **PUBLIC COMMENTS**

PERMITS

10. Renewal application for Class "E" Liquor, Class "B" Wine, Class "C" Beer and Sunday Sales Permit for Casey's General Store #2683, 6301 SE 116th Street, Runnells.
11. Renewal application for Class "C" Retail Alcohol License and Outdoor Service Area Permit for The Carney Tap, 7010 NE 14th Street.
12. Renewal application for Class "C" Retail Alcohol License, with Catering, and Outdoor Service Area Permit for Food with Flair, 11121 NW Jester Park Drive, Granger.
13. Renewal application for Class "C" Retail Alcohol License and Outdoor Service Area Permit for McCann's Tap, 1360 NE 54th Avenue.

RESOLUTIONS

- *14. Resolution approving State tax suspension for property at 1161 14th Place (L. Ward).
- *15. Resolution approving State tax suspension for property at 1915 E. 41st Street (W. Young Sr).
- 16. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.
- *17. Resolution approving Memorandum of Agreement with Drake Head Start for early identification and intervention mental health core services for children.
- *18. Resolution approving Letter of Engagement with Eide Bailly for purposed of providing County Rate Information Systems (CRIS) cost reporting services.
- 19. Resolution authorizing the Auditor to publish Notice of Public Hearing for January 10, 2023 regarding rezoning of property at 5251 NE 94th Avenue, Bondurant (The Family Leader Foundation).
- 20. Resolution fixing amount to be assessed for a Health Nuisance abatement.
- *21. Resolution approving easements for construction of the NE 3rd Street Parking Lane Addition- Cornell Elementary Project (correcting title from November 29, 2022 agenda, Item #17).
- *22. Resolution approving Professional Services Agreement with Snyder & Associates for design and development of construction plans for portion of NE Rising Sun Drive (between NE 64th and NE 70th).
- *23. Resolution approving Cooperative Public Service Agreement with Boone County (culvert replacement project).
- 24. Resolution approving preliminary plat of Schmidt's Acres.
- *25. Resolution establishing 2023 Public Works Permit Fee Schedule.
- 26. Resolution authorizing the use of the Central Maintenance Facility as an alternative assembly site for the Iowa National Guard.
- 27. Resolution establishing rates for fence moving and crop damage for use in the purchase of road right-of-way.
- *28. Resolution authorizing the Procurement Division to prepare necessary bid letting and quotation documents on behalf of Public Works, and authorizing Public Works to inform the Iowa DOT to include Polk County in its lettings.

- *29. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 621 Oak Park Avenue (Shabazz/Betz).
- *30. Resolution approving Professional Services Agreement with Nola Aigner-Davis.
- *31. Resolution approving Memorandum of Agreement with Employee and Family Resources and Central Iowa Communities in Action for providing support to the Strategic Prevention Framework for Prescription Drugs Project (SPF Rx).
- *32. Resolution approving agreement with Axon Enterprise, Inc. (Body Worn Camera, Vehicle Camera, Digital Evidence Software).
- *33. Resolution approving agreement with Carasoft Technology Group (digital forensics on cellular devices).
- *34. Resolution approving agreement with Grayshift, LLC (digital forensics on cellular devices).
- *35. Resolution approving amendment to Securus Technologies, Inc. agreement for inmate telephone service at the jail.
- *36. Resolution approving agreement with VirTra, Inc. (training simulator).
- *37. Resolution authorizing award of contract to CureMD (replace existing Insight application for Polk County Health).
- 38. Resolution rescinding Polk County COVID-19 Outbreak Prevention, Detection and Response Procedures Policy and COVID-19 Vaccination and Testing Policy.
- *39. Resolution approving agreement with Dr. Amanda Moreno to provide interim Medical Examiner services.
- *40. Resolution authorizing settlement of civil litigation claim (B. Lozano).
- *41. Resolution approving amendment to neighborhood map for assistance from Neighborhood Finance Corporation.
- *42. Resolution approving Community Development Grant for Fort Des Moines Museum and Education Center.
- *43. Resolution approving Community Development Grant for the World Food Prize Foundation.
- 44. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 45. Notice that the Board of Supervisors will convene as a Canvassing Board on December 19, 2022 to canvass votes cast for the Elkhart Special City Election-to fill City Council vacancy, held on December 13, 2022.
- 46. Requests from The Altoona Herald, The Business Record and The Des Moines Register to be official publications for Polk County notices in calendar year 2023.
- 47. Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the SE Connector-SE 30th to US 65 Project (3000 SCOTT LLC, 3000 Scott Avenue).
- *48. City Development Board meeting notice regarding City of Alleman voluntary annexation, including non-consenting owners, within urbanized area of Ankeny.
- *49. City Development Board meeting notice regarding City of Altoona voluntary annexation, including non-consenting owners, within urbanized area of Des Moines and Pleasant Hill.
- *50. City of Ankeny hearing notice on applications for voluntary non-urbanized annexation of certain territory adjacent to northeast quadrant of Ankeny (DRA Properties LC).
- *51. City Development Board meeting notice regarding City of Ankeny voluntary annexation within urbanized area of Altoona and Des Moines.
- *52. City of Bondurant notice of meeting concerning an 80/20 voluntary annexation within two miles of Altoona and Mitchellville. (2)
- *53. Notice of Annexation and Pleasant Hill City Limits Update from the City of Pleasant Hill.
- *54. Windsor Heights meeting notice concerning Windsor Heights Consolidated Urban Renewal Area.
- *55. Meeting notice regarding City of Grimes proposed 80-20 annexation within urbanized area.
- *56. West Des Moines notice of consultation meeting concerning proposed amendment to Historic West Des Moines Urban Renewal Plan.

BUDGET ACTIONS

- 57. Memorandum of Budget Actions.

APPOINTMENTS

- 58. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.*

For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>

Live stream the Board of Supervisors meeting at: <https://youtu.be/bBx0piirzPI>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa Code §§317.16, .17 and .21, the date and time established for hearing objections to proposed assessments against tracts of land or parcels of ground within this County for the costs of destroying weeds during 2022 after the failure of the landowner responsible; therefore, to destroy such weeds pursuant to the order of this Board, has now come and passed; and

WHEREAS, proof of publication of notice of the public hearing and the availability of the schedule of proposed assessments has been received; and

WHEREAS, all persons appearing to object to the assessments, if any, have been heard and the schedule of proposed assessments has been modified, if appropriate, as directed by this Board.

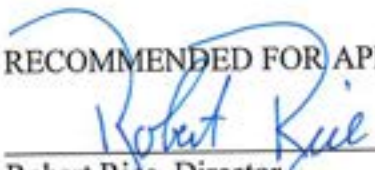
NOW, THEREFORE BE IT RESOLVED that the amounts shown on the schedule of proposed 2022 weed destruction assessments, modified as set forth above, is hereby approved and assessed as a special tax pursuant to Iowa Code §317.21 and the Clerk of this Board is hereby authorized and directed to certify the same to the County Auditor and County Treasurer to be placed upon the tax books and collected in the manner prescribed by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



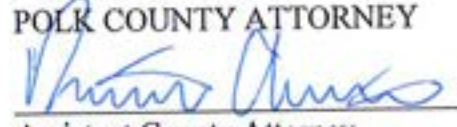
Robert Rice, Director
Polk County Public Works Department



Bret VandLune, Polk County Weed Commissioner
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Approximately \$113,733 in weed assessments to General Fund.

5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. WC-6-22 Public Hearing Certification of Weed Assessments

Agenda Date: December 13, 2022

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. WC-05-22, dated November 1, 2022 to set hearing

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors approve the 2022 Weed Assessments.

Comply with Policy: Yes

Background: On November 1, 2022 the Polk County Board of Supervisors set the public hearing date and notice of public hearing for publication to assess properties for the destruction of weeds pursuant of section 317.21 of the Code of Iowa. Assessments are based on actual labor, equipment, and administrative costs.

Action Impact: This resolution approves and assess the weed assessment as per section 317.21 and directs the assessments to be placed upon the tax books

Fiscal Note: Approximately \$113,733 in weed assessments to General Fund

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y		\$113,733			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by the Residential Recycling Ordinance adopted April 16, 2002, and amended July 1, 2009, the Polk County Board of Supervisors directed that an annual service fee be collected from all eligible households in unincorporated Polk County by either Des Moines Water Works or Polk County; and

WHEREAS, Polk County has determined 161 eligible households for FY 22/23 are delinquent pursuant to the Residential Recycling Ordinance; and

WHEREAS, after expiration of the designated collection period which expired on November 8, 2022, Polk County may proceed with assessment of each property for the delinquent amount(s) and administrative expenses in accordance with Iowa Code §331.465; and

WHEREAS, proof of publication of notice of said hearing and the availability of the schedule of proposed assessments has been received; and

WHEREAS, all persons appearing to object to said assessments, if any, have been heard and the schedule of proposed assessments has been modified, if appropriate, as directed by this Board.

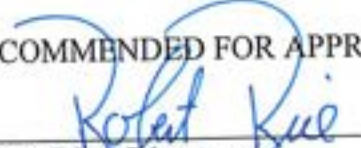
NOW, THEREFORE BE IT RESOLVED that the amounts shown on the schedule of proposed Curb-It Recycling Assessments, modified as set forth above, are hereby approved and assessed and the Clerk of this Board is hereby authorized and directed to certify the same to the County Auditor and County Treasurer to be placed upon the tax books and collected in the manner prescribed by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

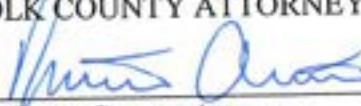
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$8,679.73 in income from assessments.

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 253-22 Certification of Curb-It Assessments

Agenda Date: December 13, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Res. No 234-22, dated November 15, 2022 to set hearing

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors approve the 2022 Curb-It Assessments.

Comply with Policy: Yes

Background: The Board of Supervisors adopted the service fee and service area for Curb-It for the 2022-2023 program year on May 17, 2022. Invoices were sent to eligible households on July 5, 2022, and late notices on September 9, 2022. The Residential Recycling (Curb-It) Ordinance provides that after expiration of the designated collection period, which expired on November 8, 2022, Polk County may proceed with the collection of delinquent amounts. On November 15, 2022 the Board of Supervisors set the public hearing date and notice of public hearing for publication to assess each property for the delinquent amount(s) and certification of the delinquent household(s) list to the County Treasurer to impose a lien on such household(s) in the amount of the unpaid bills and administrative expenses in accordance with Iowa Code §331.465.

Action Impact: This resolution approves the Curb-It assessments and directs the assessment list to be placed upon the tax books.

Fiscal Note: Approximately \$8,679.73 in Curb-It assessments to Rural Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	N/A	\$8,679.73	N	NA	

Additional Fiscal Note Information (optional):

2013-2386

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Twenty-Five Thirteen Woodland LLC to obtain this vacant parcel located at 2513 Woodland Avenue, Des Moines, Iowa, legally described as:

E 37 F LOT 24 WOODLAND PLACE

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Twenty-Five Thirteen Woodland LLC; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

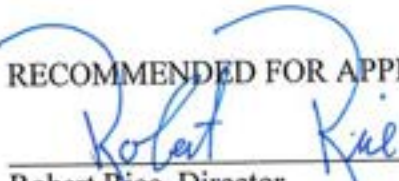
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: \$4,000.00 to Real Estate Fund

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 245-22 approving a Quit Claim Deed to Twenty-Five Thirteen Woodland LLC, File #2013-2386 (Dist. 30 Parcel 05575-000-000) vacant parcel located at 2513 Woodland Avenue, Des Moines, Iowa.

Agenda Date: December 13, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On November 29, 2022 the Board approved a resolution for a public hearing to convey this parcel to Twenty-Five Thirteen Woodland LLC.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County worked with the City of Des Moines to obtain request for proposals to redevelop the property at 2513 Woodland Avenue. The selected proposal was received from Sequel Architecture owner, Steve Wilke-Shapiro for a total of \$4,000.00 to purchase this parcel under the name Twenty-Five Thirteen Woodland LLC. The proposal is to rehabilitate the existing dilapidated building that is currently on the City of Des Moines Nuisance Property list, for use for the Sequel Architecture office. This will require a Renovation Agreement and Change of Use permit with the City. The County received this parcel by tax deed in August of 2020. Property size is 37' x 50'.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Twenty-Five Thirteen Woodland LLC.

Fiscal Note: \$4,000.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$4,000.00			

Additional Fiscal Note Information (optional):



ORDINANCE NO. _____

AN ORDINANCE **REPEALING** ORDINANCE NOS. 265 AND 291 THAT PROVIDED FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE NORTHEAST 46TH AVENUE INDUSTRIAL URBAN RENEWAL PROJECT AREA, IN POLK COUNTY, IOWA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA.

WHEREAS, on April 22, 2008, Polk County, Iowa ("County") adopted an Urban Renewal Plan (the "Urban Renewal Plan") for the Northeast 46th Avenue Industrial Urban Renewal Project Area (the "Urban Renewal Area"), which Urban Renewal Area includes the property legally described as follows:

Except Southeast of a line beginning at the Northeast corner, thence South 938.28 feet, thence West 245.57 feet, thence South 324.75 feet to the North line of the railroad right-of-way. East 28.75 acres, North of the railroad right-of-way, located in the North one-half of the Northwest quarter, less road, Section 24, Township 79 North, Range 24 West of the 5th Principal Meridian, Polk County, Iowa.

AND

The South 572.4 feet of the North 622.4 feet of the West 210 feet of the Northeast quarter Section 24, Township 79 North, Range 24 West of the 5th Principal Meridian; And except beginning at the southwest corner, thence North 397.62 feet, thence East 339.36 feet, thence south 433.36 feet, thence southeasterly 989.42 feet, thence northwesterly 1309.82 feet to the Point of Beginning, Lot 2 Ford Industrial Park, all being within Polk County, Iowa.

Said tracts of land contain 51.76 acres more or less.

Said tracts of land being subject to and together with any and all easements of record.

WHEREAS, the County subsequently adopted Ordinance Nos. 265 and 291 to implement the division of property tax revenues under Iowa Code Section 403.19 in Urban Renewal Area and to establish the base year for the Urban Renewal Area as 2007; and

WHEREAS, the County has no ongoing urban renewal projects within the Urban Renewal Area, all debt that has been certified for reimbursement from the Urban Renewal Area has been fully paid, and there are no current obligations under the Urban Renewal Plan to be paid from any tax increment within Urban Renewal Area; and

WHEREAS, by separate resolution, this Board has formally terminated the Urban Renewal Plan and Urban Renewal Area and, accordingly, the Board should repeal Ordinance Nos. 265 and 291 providing for the division of taxes levied on taxable property in Urban Renewal Area.

#8

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF
POLK COUNTY, STATE OF IOWA:

Section 1. That Ordinance Nos. 265 and 291 are hereby repealed in their entirety and shall have no further effect.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. This Ordinance shall be in effect after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED the ____ day of _____, 2022.

Chairperson, Board of Supervisors

ATTEST:

County Auditor

Read First Time: _____, 2022

Read Second Time: _____, 2022

Read Third Time: _____, 2022

I, _____, County Auditor of Polk County, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. _____ passed and approved by the Board of Supervisors of the County at a meeting held _____, 2022, signed by the Mayor on _____, 2022, and published in the Des Moines Register on _____, 2022.

County Auditor, Polk County, State of Iowa

(SEAL)

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

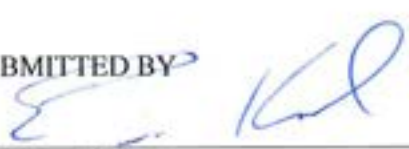
WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY


Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive **\$1,270.00** in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received **\$0.00** in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#14

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

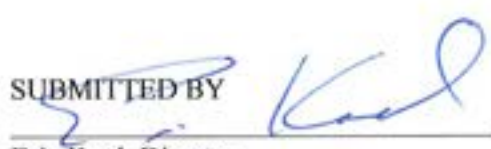
WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY


Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive \$3,704.00 in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received \$790.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

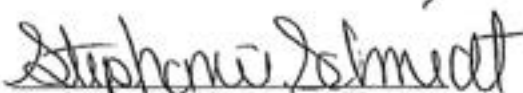
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chair, Polk County Board of Supervisors

Log #436

RECOMMENDED FOR APPROVAL:



Stephanie Schmidt, Program Planner
POLK COUNTY BEHAVIORAL HEALTH AND DISABILITY SERVICES

Fiscal Impact \$62,679.10 from the MHDS Services Fund.

#16

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: December 13th, 2022

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
286-3581

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$ 62,679.10	\$0	N		
23/24	Y	\$ 25,396.10	\$0	N		

Additional Fiscal Note Information (optional): None

**Service Appeal Board Report
Monday December 5th, 2022**

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1	Hillcrest Family Services	RCF 6+ Beds	8/2/2022	1/31/2023	31	Monthly	\$ 128.74	100%	\$ 3,990.94	\$ 23,945.64
2	Uza Kaufman	3299g	7/1/2022	8/31/2022	29	Monthly	\$ 15.00	100%	\$ 435.00	\$ 870.00
3	Iowa Family Assistants	Personal Emergency Response System (PERS) Installation (one time fee)	12/1/2022	12/31/2022	1	Approved Period	\$ 56.18	100%	\$ 56.18	\$ 56.18
4	Iowa Family Assistants	PERS Monthly	12/1/2022	11/30/2023	1	Monthly	\$ 43.69	100%	\$ 43.69	\$ 524.28
									Summary for Client (MHT)	\$ -
									Summary for Proposal Type	\$ 25,396.10
									Grand Total	\$ 25,396.10

Submitted By: Stephanie Schmidt, Program Planner

**Memorandum of MH/ID/DD Service Approval
Polk County Service Appeal Board**

Proposal	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Port	Maximum Monthly Cost	Maximum Cost of Approval
1	Uni-Hope Life Skills and Services	Supported Community Living per day 32329	11/11/2022	12/9/2022	30	Approved	\$ 405.25	100%	\$ 12,157.50	\$ 12,157.50
2	Ability United, LLC	Supported Community Living per Day-32329	11/17/2022	1/16/2023	31	Monthly	\$ 405.25	100%	\$ 12,562.75	\$ 25,125.50

FY23= \$ 37,283.00

FY24= 0

Submitted By: Stephanie Schmidt, Program Planner

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapters 225C and 331 set forth mandates for children's mental health core services; and

WHEREAS, the Polk County Mental Health and Disability Services Region must provide mental health Early Identification and Early Intervention services for children to meet such mandates; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends that Polk County, Iowa sign a Memorandum of Agreement with Drake Head Start to provide Early Identification and Early Intervention services in Polk County, Iowa; and

WHEREAS, Polk County, Iowa and Drake Head Start desire to enter into a Memorandum of Agreement to set forth terms of funding a pilot program for mental health evaluation and consultation in seven child care centers located in Polk County, Iowa; and

WHEREAS, the total amount for the services contemplated under this Memorandum of Agreement averages \$300,000 per fiscal year and is included in the FY22/23 Polk Region MHDS budget.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement with Drake Head Start for Early Identification and Early Intervention services for children as recommended by the Polk County Mental Health and Disability Services Region Governing Board, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934534C4429
Annie Uetz, Director

Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$300,000.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Memorandum of Agreement with Drake Head Start for providing Early Identification and Early Intervention mental health core services for children.

Agenda Date: December 13, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board has signed contracts for the implementation of all other children's core services in order to meet legislative mandates.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Memorandum of Agreement.

Comply with Policy: Yes. This action is required to implement core services as mandated by the Iowa Code Chapters 225C and 331.

Background: The Memorandum of Agreement will implement Early Identification and Early Intervention core services for children. Drake Head Start shall use the funding provided to begin a pilot program for mental health evaluation and consultation in seven child care centers located in Polk County, Iowa. Drake Head Start shall engage teachers/staff of the centers, parents, children with services of mental health awareness, prevention, early identification, and referrals for treatment of children and families with mental health concerns. All other children's core services have been implemented including crisis, education and prevention services.

Action Impact: With the implementation of these services Polk County Behavioral Health and Disability Services will meet all legislative requirements to be in compliance with Iowa Code Chapters 225C and 331. The total amount for the services contemplated under this Memorandum of Agreement will average \$300,000 per year.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	\$150,000	\$0	N		
23/24	N	N/A	\$300,169	\$0	N		

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,
24/25	N	N/A	\$305,850	\$0	N	

Additional Fiscal Note Information (optional): FY22/23 will only allow for half a year of service decreasing the anticipated expense from the average per year amount indicated.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the network of service providers' agreements administered by the Polk County Mental Health and Disability Services Region contain a provision that calls for standardized cost reporting for regionally funded cost-based services; and

WHEREAS, the Polk County Mental Health and Disability Services Region has been utilizing the County Rate Information System (CRIS), managed by Eide Bailly; and

WHEREAS, the past Region Administrator, Polk County Health Services Corporation, previously held a Letter of Engagement with Eide Bailly; and

WHEREAS, Polk County, Iowa terminated its Master Contract with Polk County Health Services Corporation effective March 29, 2022; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board appointed the Polk County, Iowa Behavioral Health and Disability Services Department as the Region Administrator for the Polk MHDS Region effective May 5, 2022; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends that Polk County, Iowa sign a Letter of Engagement with Eide Bailly to continue managing the cost reporting system for the applicable Polk MHDS Region funded services; and

WHEREAS, the total amount for the services contemplated under this Letter of Engagement averages \$12,500.00 per fiscal year and is included in the FY22/23 Polk Region MHDS budget.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Letter of Engagement with Eide Bailly for County Rate Information System cost reporting management Services as recommended by the Polk County Mental Health Disability Services Region Governing Board, and authorizes the Chair of the Polk County Board of Supervisors to sign said Letter of Engagement on behalf of Polk County, Iowa.

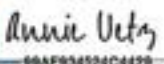
Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

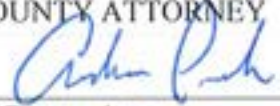
#18

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: 
99AF934524C4429
Annie Uetz, Director
Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$12,500.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Letter of Engagement with Eide Bailly for the purposes of providing County Rate Information Systems (CRIS) cost reporting services.

Agenda Date: December 13, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Region Mental Health and Disability Services Governing Board recommended approval.

Comply with Policy: This action is required to approve the Letter of Engagement.

Background: The Letter of Engagement is being approved to continue services with Eide Bailly. Previously, Polk County Health Services, Inc. held a letter of engagement with Eide Bailly and paid for its services through the County MHDS administrative draw-down. The Polk County Mental Health and Disability Services Region Governing Board has designated the Polk County, Iowa Behavioral Health & Disability Services Department as the Region Administrator manage the access and delivery of mental health and disability services on behalf of the Polk MHDS Region. This change allows for the continuation of Eide Bailly, a qualified company familiar with the practices of the MHDS Region, to manage the cost reporting system for the applicable Polk Region funded services.

Action Impact: The total amount for the services contemplated under this Letter of Engagement will average \$12,500.00 per year.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	\$12,500	\$0	N	100444410.844 12.429.1200a	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, a rezoning petition was submitted to the Polk County Board of Supervisors by The Family Leader Foundation (Contract Purchaser), PO Box 42245, Urbandale, IA 50323, represented by William J. Ludwig & Associates, Ltd., 939 Office Park Road, Suite 211, West Des Moines, IA 50265, with consent from Darrell Geisler (Property Owner), 5251 NE 94th Avenue, Bondurant, IA 50035, for the subject property located at 5251 NE 94th Avenue, Bondurant. The subject property is located on the south side of NE 94th Avenue approximately three and one-half (3 ½) miles east of the intersection of Interstate 35 and E. 1st Street within the City of Ankeny. The subject property is legally described as follows:

W ½ the NE ¼ of Section 22, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township).

WHEREAS, the Petitioners are requesting a Polk County 2050 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Agriculture to Neighborhood Commercial, and to change the Zoning Map from the "AG" Agricultural District to the "MU" Mixed Use District for a 21.13-acre 'Rezoning Area' located in the northwest corner of the subject property; and

WHEREAS, the Polk County Zoning Commission met on November 28, 2022, and recommended denial of the requested Polk County 2050 Comprehensive Plan and Zoning Map Amendments by a vote of 5-1, with no members absent; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing for a rezoning.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed rezoning is set for January 10, 2023 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

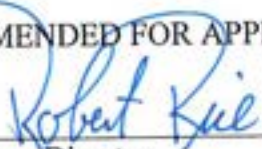
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 257-22 Setting a Public Hearing for a Rezoning Petition and requesting the Auditor to publish notice for the subject property located at 5251 NE 94th Avenue, Bondurant, within Section 22 of Douglas Township.

Agenda Date: December 13, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 28, 2022, and voted to recommend denial of the request by a vote of 5-1, with no members absent.

Action Requested (Recommended): Setting a public hearing for January 10, 2023.

Comply with Policy: No

Background: The subject property and surrounding area is agricultural land in production. The proposed rezoning area along NE 94th Avenue was previously an Agri-tourism operation, including pumpkin patch, corn maze, farm stand and accessory events space. This previous use was permitted by the Ordinance with the intent to promote agriculturally-related educational and tourism activities on a seasonal basis. The proposed rezoning would convert this area of the property to Mixed Use and allow for general commercial uses.

The prospective buyer, The Family Leader Foundation, is a non-profit service organization intending to redevelop the rezoning area to establish commercial office and events space for their organization. The request is not in accordance with the Comprehensive Plan and surrounding rural character. The proposal is in direct conflict with the Future Land Use Map and a number of goals and policies within the Comprehensive Plan related to protection of farmland and existing Ag operations. Approval of the request would permit commercial uses in a clearly defined agricultural area of the County. Furthermore, the area does not have adequate water, sanitary sewer or road infrastructure to support commercial development. Approval would further promote commercial development in this area of the County.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Public Notice

Notice of hearing on a proposed Zoning Map Amendment to the area described below and as provided under the Polk County Zoning Ordinance and under Chapter 331 AND Chapter 335 Code of Iowa, as amended.

To: All interested persons within the unincorporated territory of Polk County, Iowa:

Notice is hereby given that on Tuesday, January 10, 2023 at 9:30 am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309.

The purpose of the hearing is to take public testimony in connection with a proposed 2050 Comprehensive Plan Amendment and Zoning Map Amendment to the Official Polk County Zoning Map from Petitioners, The Family Leader Foundation (Contract Purchaser), PO Box 42245, Urbandale, IA 50323, represented by William J. Ludwig & Associates, Ltd., 939 Office Park Road, Suite 211, West Des Moines, IA 50265, with consent from Darrell Geisler (Property Owner), 5251 NE 94th Avenue, Bondurant, IA 50035, for the subject property located at 5251 NE 94th Avenue, Bondurant. The Petitioners request a Polk County 2050 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Agriculture to Neighborhood Commercial, and to change the Zoning Map from the "AG" Agricultural District to the "MU" Mixed Use District for a portion of the subject property to facilitate future redevelopment of a proposed commercial office and events use. The subject property is located on the south side of NE 94th Avenue, approximately three and one-half (3 ½) miles east of the intersection of Interstate 35 and E. 1st Street within the City of Ankeny. The subject property is approximately 79 acres in size and is legally described as the W ½ of the NE ¼ of Section 22, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township). The Petitioners are requesting to rezone an approximately 21.13-acre portion of the subject property located in the northwest corner of the site, as described below.

Legal Description of Subject Property

W ½ of the NE ¼ of Section 22, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township).

Legal Description of Rezoning Area

Beginning at the N ¼ Corner of said Section 22; thence S89°32'16"E, 700.00 feet along the north line of said NW ¼, NE ¼ to a point; thence S00°20'28"W, 383.43 feet to a point; thence S90°32'16"E, 300.00 feet to a point; thence S00°20'28"W, 651.99 feet to a point; thence N89°32'16"W, 1000.00 feet to a point on the west line of said NW ¼, NE ¼; thence N00°20'28"E, 1035.42 feet along said west line to the point of beginning. Said parcel contains 21.13 acres, more or less, which includes 0.68 acres, more or less, of existing county road easement.

The proposed Map Amendments were heard by the Polk County Zoning Commission at their public hearing on November 28, 2022 at 7:00 pm, where the Commission recommended denial of the proposed Amendments by a vote of 5-1.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

The application is available by contacting the Polk County Public Works Department, Planning & Development Division by emailing publicworks@polkcountyiowa.gov or calling (515) 286-3705.

Polk County Board of Supervisors,
BY: Angela Connolly, Chairperson

Attest:

BY: Jamie Fitzgerald,

Clerk of the Board of Supervisors

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by the Polk County Health Nuisance Regulation adopted June 22, 2004, the Polk County Board of Supervisors acting in its capacity as the Polk County Board of Health directed that health nuisances as defined in the regulation may be abated through the administrative hearing process or civil action; and

WHEREAS, Iowa Code §331.384 authorizes the County to assess the County's costs of abatement of a nuisance against the property for collection in the same manner as a property tax; and

WHEREAS, following notice to the respective property owners and subsequent failure of the property owner to abate the nuisance as directed, the County has expended public funds to abate the nuisance condition of respective properties listed.

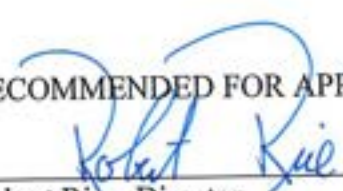
NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors hereby fixes the amount to be assessed in accordance with the attached Nuisance Abatement Assessment Schedule and orders the list of delinquent properties; containing the amount to be assessed, the parcel number, the parcel description, the parcel address, and the name and mailing address of the owner; be delivered to and placed on file with the County Auditor for public inspection.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$4,328.48 to be collected from an assessment

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 246-22 fixes the amount to be assessed for a Health Nuisance abatement.

Agenda Date: December 13, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution fixing amount to be assessed

Comply with Policy: Yes

Background: On June 22, 2004, the Polk County Board of Supervisors, acting as the Polk County Board of Health, adopted the Polk County Health Nuisance Regulation. Each year, Polk County issues abatement orders to property owners who violate this Board of Health Regulation. Polk County Public Works abates those health nuisances which the property owner fails to abate themselves. In accordance with Iowa Code §384.59, the County must submit a schedule of costs to be assessed against a property where the County abated a Health Nuisance violation. The Polk County Board of Supervisors fixes the amount to be assessed in accordance with the attached Nuisance Abatement Assessment Schedule and orders the list of delinquent properties; containing the amount to be assessed, the parcel number, the parcel description, the parcel address, and the name and mailing address of the owner; be delivered to and placed on file with the County Auditor for public inspection.

Action Impact: Approval of this Resolution begins the assessment process.

Fiscal Note: \$4,328.48 to be collected from an assessment

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$4,328.48	\$4,328.48	N		

Additional Fiscal Note Information (optional):

**PUBLIC NOTICE OF FILING OF POLK COUNTY NUISANCE ABATEMENT
ASSESSMENT SCHEDULE
EXHIBIT A**

TO: THE OWNERS AND OTHER PERSONS HAVING AN INTEREST IN THE REAL ESTATE SITUATED IN POLK COUNTY, IOWA, DESCRIBED ON THE SCHEDULE SET OUT BELOW:

You are hereby notified that the schedule of assessments against said properties for Polk County Local Board of Health nuisance abatement, the Polk County Nuisance Abatement Assessment Schedule, has been adopted and the assessments shown thereon levied by the Polk County Board of Supervisors and said Schedule has been certified to the Polk County Treasurer. The amount of each assessment is set forth opposite the property description on the Schedule.

Assessments may be paid in full or in part without interest within thirty (30) days after the date of the first publication of this notice of the final assessment schedule. Thereafter all unpaid special assessments bear interest at the rate of nine percent (9%) per annum commencing January 10, 2023 computed to January 1 next following the due date of the respective installments as provided in Iowa Code §384.65(3). Assessments of less than \$500 are payable in full in one installment. Assessments of \$500 or more are payable in ten equal annual installments. Installments are payable on July 1 of each year commencing with 2023, and each installment will be delinquent from October 1 following its due date, however when the last day of September is a Saturday or Sunday, that amount shall be delinquent from the second Polk County business day of October. Delinquent installments will draw the same delinquent interest as ordinary taxes. Property owners may elect to pay any installment semi-annually in advance. Assessments are payable at the office the Polk County Treasurer, 111 Court Avenue, Des Moines, Iowa, 50309. The last day to pay assessments without interest is February 9, 2023.

A person having an interest in property subject to special assessment may, within twenty days after the adoption of a resolution of necessity, test the regularity of proceedings or legality of the assessment procedure by a petition in equity filed in the district court of the county where the property is located. A person having an interest in any property specially assessed may appeal from the amount of the assessment, at any stage of the special assessment procedure up to twenty (20) days after the final publication of notice of filing of the final assessment schedule, by petition to the district court of the county where the property is located. No action shall be brought appealing the amount of any special assessment from and after twenty (20) days after said final publication. Additional information regarding appeals may be found in Iowa Code §384.66.

By the Order of the Polk County Board of Supervisors
Jamie Fitzgerald, Polk County Auditor

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. 2022SP005, NE 3rd Street Parking Lane Addition – Cornell Elementary was awarded June 7, 2022 to The Underground Company, Ltd; and

WHEREAS, to facilitate construction and future maintenance of the NE 3rd Street Parking Lane Addition Project the Public Works Department has negotiated the easement and temporary easement as attached to this resolution.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the storm sewer easement and temporary easement for the 3rd Street Parking Lane Addition Project, adopts the agreements, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

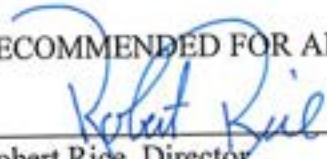
BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreements, administer the easement and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Cost of \$1,118 for the easements to be drawn from the current FY 2022/23 Public Works Department budget and approved amendments.

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 251-22 to approve easements for construction of the NE 3rd Street Parking Lane Addition – Cornell Elementary Project.

Agenda Date: December 13, 2022

Contact Individual: Rachel Conrad, P.E., Assistant County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the storm sewer easement and temporary easement for the NE 3rd Street Parking Lane Addition – Cornell Elementary Project, adopts the agreements, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: The NE 3rd Street Parking Lane Addition – Cornell Elementary Project was awarded on June 7, 2022. During construction, utility conflicts were discovered that necessitated construction on private property. To facilitate the construction of the NE 3rd Street Parking Lane Addition – Cornell Elementary Project, the Public Works Department has negotiated the easement and temporary easement as attached to this resolution.

Action Impact: Resolution approves the terms of easements and allows for the future maintenance of this project.

Fiscal Note: Cost of \$1,118.00 for the easements to be drawn from the current FY 2022/23 Public Works Department budget and approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, has entered into an agreement with Pleasant Hill to make improvements to a joint jurisdictional roadway, a portion of NE Rising Sun Drive between NE 64th Street and NE 70th Street; and

WHEREAS, Polk County Public Works has requested a proposal from Snyder & Associates, Inc. to create plans for the construction of those improvements; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Snyder & Associates, Inc. to complete the engineering services specified for improvements on NE Rising Sun Drive and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Snyder & Associates, Inc. and administer the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Costs of \$289,800 will be shared 75% / 25% between Polk County and Pleasant Hill.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 254-22 to approve a Professional Services Agreement with the firm of Snyder & Associates, Inc. for the design and development of the construction plans for a portion of NE Rising Sun Drive between NE 64th Street and NE 70th Street.

Agenda Date: December 13, 2022

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. 249-22 on December 13, 2022 approving the cooperative public services agreement for the improvements on NE Rising Sun Drive.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with the firm of Snyder & Associates, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Snyder & Associates, Inc., and administer the agreement on behalf of Polk County, and authorize the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Comply with Policy: Yes

Background: A portion of NE Rising Sun Drive is joint jurisdictional roadway between Polk County and the City of Pleasant Hill and is in need of improvements. Polk County and Pleasant Hill have entered into a cooperative public service agreement to make those improvements. A Professional Services Agreement was then negotiated to begin the design of this portion of the project for a cost of \$289,800.

Action Impact: Allows the project design and development to proceed.

Fiscal Note: Costs of \$289,800 will be shared 75% / 25% between Polk County and Pleasant Hill.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$217,350	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, two culvert crossings near 8570 NW 166th Avenue, a joint jurisdictional roadway between Polk County and Boone County in need of replacement; and

WHEREAS, the Public Works Department has developed an "Agreement for Cooperative Public Service" with Boone County for the culvert replacement project which details the funding and project development responsibilities of each party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

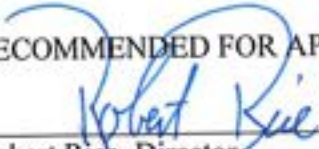
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Boone County and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

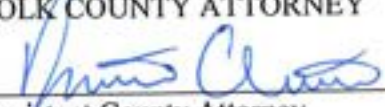
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE:

Est. Costs for the culvert replacement project

Polk County Public Works Costs

\$151,695.20

Boone County Costs

\$ 47,695.20

Total Estimated Costs

\$199,390.40

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 255-22 to approve a Cooperative Public Service Agreement with Boone County for a culvert replacement project.

Agenda Date: December 13, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Two culvert crossings near 8570 NW 166th Avenue, a joint jurisdictional roadway between Polk County and Boone County are in need of replacement. To facilitate this project, the Public Works Department has developed an "Agreement for Cooperative Public Service" with Boone County for the culvert replacement project which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures Boone County's participation.

Fiscal Note: None at this time.

<u>Est. Costs for the culvert replacement project</u>	
Polk County Public Works Costs	\$151,695.20
<u>Boone County Costs</u>	<u>\$ 47,695.20</u>
Total Estimated Costs	\$199,390.40

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						
23/24	NA	NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 14, Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Schmidt's Acres; and

WHEREAS, the major subdivision preliminary plat proposes one (1) single-family residential lot and one (1) outlot on 6.86 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on November 28, 2022 voted 6-0, on a motion to recommend approval of the preliminary subdivision plat to the Board of Supervisors, in accordance with staff's recommendation for approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Schmidt's Acres and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual septic systems
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	Janet Freel (Property Owner)
Engineer:	Cooper Crawford & Associates
Location:	Located approximately 627-feet west of the intersection of NE 52 nd Avenue and NE 14 th Street
Township:	Saylor

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

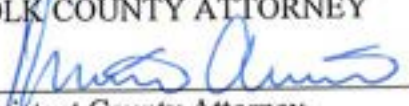
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No cost to the County

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 256-22 approving the Preliminary Plat of Schmidt's Acres.

Agenda Date: December 13, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 28, 2022 and voted six (6) in favor, on a motion to recommend approval of the Preliminary Plat of Schmidt's Acres, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes one (1) single-family residential lot and one (1) outlot on approximately 6.86 acres of land that is zoned "LDR" Low Density Residential District. The subject subdivision is located in the Northeast Quarter of Section 14, Township 79 North, Range 24 West (Saylor Township), Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 2.67 acres in area and is proposed to contain single family dwelling. Outlot Z contains the remaining 4.18 acres, and does not have frontage or the ability to extend roadways or utilities necessary for further development. It is anticipated Outlot Z will remain as unbuildable open space.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Schmidt's Acres
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot and one (1) outlot on approximately 6.86 acres zoned "LDR" Low Density Residential District. The subject property is located approximately 627-feet west of the intersection of NE 52nd Avenue and NE 14th Street, within the NE ¼ of Section 14, Saylor Township.

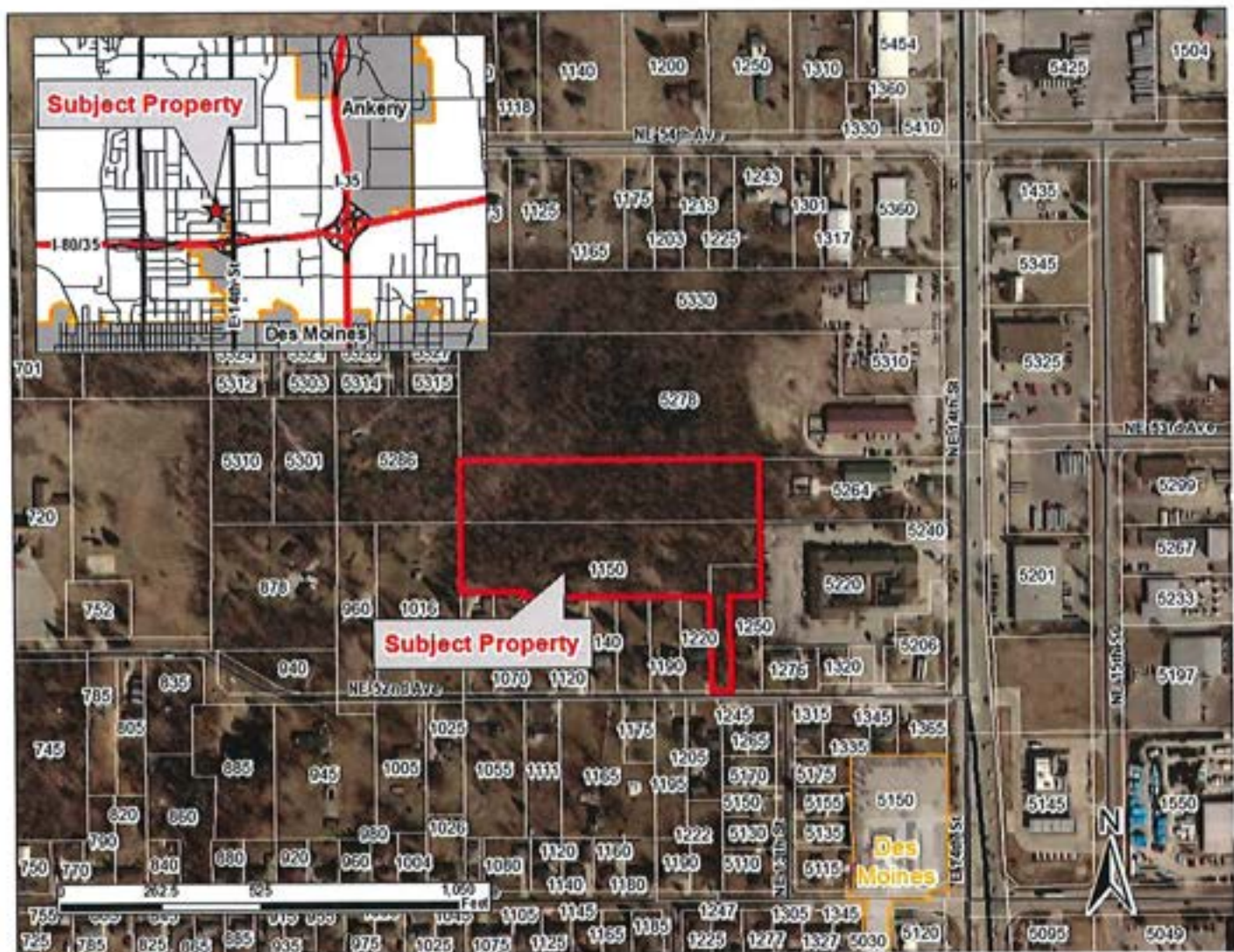
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER & DEVELOPER: Jean M. Schmidt
(owner/developer)

Vicinity Map:



R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works Department annually reviews the fees and fee schedules utilized by the department for the issuance of various permits, departmental reviews of land surveys, plats, subdivisions and document duplication; and

WHEREAS, the results of this review have indicated that due to increased operational and administrative costs, the fee rates for the permits utilized should be established as shown on the 2023 Public Works Department Permit Fee Schedule; and

WHEREAS, it is often necessary for the Public Works Department to provide additional field inspection of work accomplished as part of the issuance of Single Trip and Grant Permits; and

WHEREAS, Public Works Department recommends that, if necessary, the applicant for a Single Trip Permit and Grant Permit will be required to submit certified funds in advance of the permit approval to cover the estimated costs of these field inspections; and

WHEREAS, the 2023 Public Works Department Permit Fee Schedule also includes updated fees for equipment, wages and administration of the Weed Commissioner duties and are set in accordance with Iowa Code §317.21.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does hereby accept and establish the 2023 Public Works Department Permit Fee Schedule; and

BE IT FURTHER RESOLVED that the recommended fee schedule for reimbursement of field inspection costs be established with the requirement that permit applicants submit certified funds in advance of the permit approval to cover estimated inspection costs; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department be authorized to issue these permits and collect said fees on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT: Anticipated Fee increases were included in the FY22/23 approved budget and are included in the FY23/24 budget request.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 252-22 to accept and establish the 2023 Public Works Department Permit Fee Schedule.

Agenda Date: December 13, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 191-21 establishing the 2022 Public Works Department Permit Fee Schedule, approved by the Polk County Board of Supervisors on December 21, 2021.

Board/Commission Actions: N/A

Action Requested (Recommended): To accept and approve the 2023 Public Works Department Permit Fee Schedule.

Comply with Policy: Yes

Background: Each year Public Works Department reviews the fees and fee schedules utilized by Public Works for issuance of various permits, reviews of land surveys, plats, and subdivisions and document duplication. As a result of this review, it was determined that due to increased operational and administrative costs, the fee rates for the permits utilized should be established as shown on the attached 2023 Public Works Department Permit Fee Schedule.

Action Impact: Resolution approves the 2023 Public Works Department Permit Fee Schedule; requires that permit certain applicants submit certified funds in advance of the permit approval and authorizes the Polk County Public Works Department to issue the permits and collect said fees on behalf of Polk County.

Fiscal Note: Anticipated Fee increases were included in the FY22/23 approved budget and are included in the FY23/24 budget request.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y		\$15,000			
23/24	Y		\$15,000			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Resolution 78-82 dated July 20, 1982, authorized the Iowa National Guard to use the Polk County Public Works Central Maintenance Facility located at 5885 N.E. 14th Street, Des Moines, Iowa, as an alternate assembly site; and

WHEREAS, due to the secure nature of the Public Works facility, the Iowa National Guard has requested to continue to use, as it has each subsequent year, the same alternate assembly site.

NOW, THEREFORE BE IT RESOLVED that the Polk County Public Works Central Maintenance Facility located at 5885 N.E. 14th Street, Des Moines, Iowa, is hereby designated as an alternate assembly site for mobilization in the event of a national emergency.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 248-22 authorizes the use of the Central Maintenance Facility at 5885 N.E. 14th Street as an alternate assembly site for the Iowa National Guard.

Agenda Date: December 13, 2022

Contact Individual: Aaron Putnam, P.E. County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Annual Resolution originally processed on July 20, 1982, and each subsequent year thereafter.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution requests the Polk County Public Works Central Maintenance Facility be designated as an alternate assembly site by the Iowa National Guard for mobilization in the event of a national emergency.

Comply with Policy: Yes

Background: Permission requested by the Iowa National Guard each year.

Action Impact: Resolution designates the Central Maintenance Facility as an alternate assembly site for the Iowa National Guard for mobilization in the event of a national emergency.

Fiscal Note None

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department will be buying necessary right-of-way for the 2023 construction projects; and

WHEREAS, the following rates for fence moving shall apply as of January 1, 2023:

Five wire, barbed type	@	\$42.00 per rod
Woven wire type	@	\$52.00 per rod
Corner and gate posts	@	\$50.00 each
Move existing fence	@	\$35.00 per rod

(The amount of corner posts, brace posts, and gate posts are to be left to the discretion of the right-of-way agent); and

WHEREAS, the following rate for crop damage shall apply as of January 1, 2023:

Corn	@	\$1100 per acre
Beans	@	\$900 per acre
Hay	@	\$85 acre/cutting

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to pay the above listed prices for fence and crop damage on right-of-way acquired for projects in 2023.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

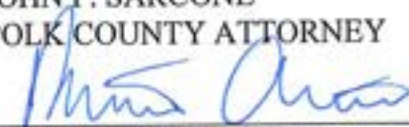
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: None. To establish unit rates only.

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 247-22 to authorize the Polk County Public Works Department to establish rates for fence moving and crop damage for use in the purchase of road right-of-way.

Agenda Date: December 13, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Annual Resolution, 188-21, approved on December 21, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): To establish unit prices for fence and crop damage pertaining to road right-of-way acquisition by the Public Works Department.

Comply with Policy: Yes

Background: Each year the Polk County Public Works Department establishes prices to be paid during the purchase of right-of-way for fence and crop damages.

Action Impact: Establishes unit prices for potential fence and crop damage during right-of-way acquisition.

Fiscal Note: None – To establish rates only.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Budget includes appropriations for numerous construction and maintenance supplies; and

WHEREAS, the Polk County Public Works Department wishes to schedule contract lettings, and supply quotations for these items in the later winter or early spring period in order to obtain the most attractive prices, in a timely manner; and

WHEREAS, the Polk County Public Works Department recommends that contract lettings be scheduled and price quotations be obtained for the following items:

Line Item	CONTRACT LETTING BY POLK COUNTY PROCUREMENT DIVISION	Line Item	PRICE QUOTATION BY POLK COUNTY PROCUREMENT DIVISION
73410	Pavement Marking - 101	73120	Corrugated Metal Pipes - 214
78820	HMA Resurfacing - 140	73200	Road Stone - Furnish only - 211
78950	New Vehicles & Equipment- Capital Expenditures	73240	Crack Seal Bitumen - 005
78050	Sanitary Sewer Construction - 264	73260	Asphalt Mix - 013
73250	PCC Patching - 268	73250	Ready Mix Concrete - 014
73300	PVC Tile & Storm Sewer -259	73370	Skid Sand - 210
78750	New Construction - Capital Expenditure -469, 474	73390	Traffic Signs - 040
73250	PCC Crack Sealing - 275	73390	Traffic Sign Posts - 213
73250	Slurry Leveling - 277	73280	Erosion Control Materials - 089
		73370	De-Icing Materials - 091
		73200	Road Stone - Deliver only - 220
		73390	Barricades - 212
		74080	Furnaces
		74080	Water Heaters
		73370	Rock Salt - 178
		74080	Roof Repairs
		73370	Calcium Pellets - 179
		73380	Snow Fence & Posts - 215
		77190	Mosquito Spraying and Materials
		73520	Disposal of Used Oil, Anti-Freeze & Oil Filters - 216

#28

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the Polk County Procurement Division be authorized at the request of the Polk County Public Works Department to prepare the necessary bid letting and quotation documents and to schedule for those items listed under "Contract Letting by Polk County Procurement Division", and "Price Quotation by Polk County Procurement Division"; and

BE IT FURTHER RESOLVED that final contract award or final acceptance of price quotations be delayed until the Fiscal Year 2023/2024 Public Works Budget is approved by the Polk County Board of Supervisors.

Approved this _____ day of _____, 2022.

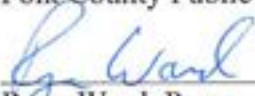
POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



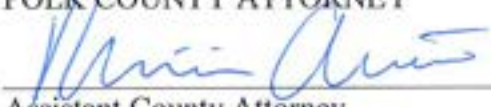
Robert Rice, Director
Polk County Public Works Department



Ryan Ward, Procurement Supervisor
Polk County Procurement Division

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: None at this time.
Established after lettings and quotations obtained.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 250-22 to authorize Polk County Procurement Division to prepare necessary bid letting and quotation documents on behalf of the Polk County Public Works Department. Also, authorizes the Public Works Department to inform the Iowa Department of Transportation to include Polk County in its lettings.

Agenda Date: December 13, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Annual Resolution No. 189-21, approved by the Board of Supervisors on December 21, 2021.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution authorizes Polk County Procurement Division to conduct necessary bid letting and quotation documents on behalf of the Polk County Public Works Department.

Comply with Policy: Yes

Background: Resolution approved annually by the Polk County Board of Supervisors to authorize the letting of annual bids to establish material and contract prices for the Polk County Public Works Department.

Action Impact: Resolution authorizes Polk County Procurement Division to conduct necessary bid lettings and quotations.

Fiscal Note: None. Expenses are established at time of Letting and Quotes.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 621 Oak Park Avenue, Des Moines, Iowa 50313; and

WHEREAS, bids were received by 2:00PM on 11/10/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$21,750.00
FexSteve Limited Company	\$22,750.00
FAB Rehab	\$23,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$21,750.00**; and

WHEREAS, Richmond Construction, Bryce Shabazz, Beth Betz and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$21,750.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

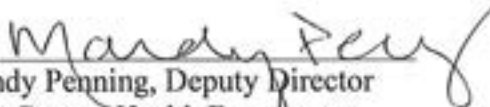
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

#29

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$11,750
FY 22/23 expenses	\$21,750

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 621 Oak Park Avenue, Des Moines, Iowa 50313

Agenda Date: December 13, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Bryce Shabazz and Beth Betz own a property at **621 Oak Park Avenue, Des Moines, Iowa 50313**. The homeowners have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **November 10, 2022**. The following bids were received:

Richmond Construction	\$21,750.00
FexSteve Limited Company	\$22,750.00
FAB Rehab	\$23,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$21,750.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$11,750	\$11,750	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$10,000	\$	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, Polk County, Iowa desires to maintain continuity of the Public Health
Communications Officer position; and,

WHEREAS, Nola Aigner Davis has been identified as an independent contractor with the
knowledge and experience to assist the Polk County, Iowa Health Department in these continuity efforts
for up to a three-month period; and,

WHEREAS, Polk County, Iowa and Nola Aigner Davis desire to enter into an Agreement for
Professional Services; and

WHEREAS, the term of this Agreement is December 13, 2022 through March 13, 2023, and
shall not exceed \$15,000.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the
attached Agreement for Services with Nola Aigner Davis for training of the new Public Health
Communication Officer and authorizes the Chair of the Polk County Board of Supervisors to sign the
Agreement for Professional Services with Nola Aigner Davis on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: \$15,000

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Nola Aigner Davis.

Agenda Date: December 13, 2022

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Department
(515) 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Polk County Health Department has hired a new Public Health Communication Officer. Nola Aigner Davis has been identified as an independent contractor with the knowledge and experience to assist the Polk County Health Department in the ongoing training and knowledge for the new Public Health Communication Officer for up to a three-month period.

Action Impact: Approval of this Agreement is recommended by the Polk County Health Department to ensure a continuity of services by assisting and training the new Public Health Communication Officer.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22 22/23	Y	15,000		N	10223011.71080	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, prevention of substance misuse, including the prevention of prescription drug misuse, is a priority for Polk County, Iowa and community partners; and

WHEREAS, Polk County, Iowa, Employee and Family Resources, and Central Iowa Communities in Action have agreed to enter into a collaborative agreement in which Employee and Family Resources will provide evidenced-based, strategic prevention efforts to address prescription drug abuse in Polk County; and

WHEREAS, the Polk County Health Department and Central Iowa Communities in Action have agreed to partner with Employee and Family Resources and provide technical assistance and professional input to support the work of Employee and Family Resources; and

WHEREAS, Polk County, Iowa and Drake Head Start desire to enter into a Memorandum of Agreement to set forth terms of this collaborative effort.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement with Employee and Family Resources and Central Iowa Communities in Action for prescription drug misuse prevention services and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Memorandum of Agreement with Employee and Family Resources and Central Iowa Communities in Action for providing support to the Strategic Prevention Framework for Prescription Drugs Project (SPF Rx).

Agenda Date: December 13, 2022

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Dept.
286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: The Memorandum of Agreement will implement collaboration for the Strategic Prevention Framework for Prescription Drugs Project (SPF Rx). The partners of Polk County, Employee and Family Resources, and Central Iowa Communities in Action have agreed to enter into a collaborative agreement in which Employee and Family Resources will be the funded agency and the other agencies will be partners in this collaboration.

Action Impact: Employee and Family Resources will provide high quality, evidence-based prevention services. The Polk County Health Department and Central Iowa Communities in Action will provide collaboration and professional input to support the Strategic Prevention Framework project. The goal of this collaboration is to create a healthier, happier community in Polk County through the prevention of substance misuse, including the prevention of prescription drug misuse.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
	N	N/A	N/A		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Procurement Office, issued Request for Proposal No. 201-2122 for Body Worn Camera, Vehicle Cameras and Digital Evidence Software for the Polk County Sheriff's Office; and

WHEREAS, five vendors provided a response and were given the opportunity to provide a presentation in person; and

WHEREAS, the Polk County Sheriff's Office found Axon Enterprise Inc. to be the most responsive to Polk County Sheriff's Office's needs and recommends selecting Axon Enterprise Inc.; and

WHEREAS, the Polk County Sheriff's Office in conjunction with the Polk County Attorney's Office and Procurement Office, has negotiated an Agreement for the purchase of body-worn cameras, vehicle cameras, and digital management software for \$1,738,054.64 over five years, which includes replacement of body-worn cameras in the 30th and 60th months and replacement of in-car cameras in the 60th month.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Axon Enterprise, Inc., to provide body-worn cameras, vehicle cameras, and digital management software and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Frank Marasco, Chief Financial Officer, PCSO
8:29 am, Dec 05, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Expense \$1,738,054.64

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Axon Enterprise, Inc.

Agenda Date: 12/13/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Procurement Office issued Request for Proposal No. 201-2122 for Body Worn Camera, Vehicle Camera and Digital Evidence Software for the Polk County Sheriff's Office. Five vendors provided a response and were given the opportunity to provide a presentation in person. The Polk County Sheriff's Office recommends selecting Axon Enterprise. The Polk County Attorney's Office and Procurement Office have assisted in negotiating an Agreement for the purchase of body-worn cameras, vehicle cameras, and digital management software for \$1,738,054.64 over five years, which includes replacement of body cameras in the 30th and 60th months and replacement of in-car cameras in the 60th month.

Action Impact: The purchase of body-worn cameras, vehicle cameras, and digital management software would occur over five years for a total of \$1,738,054.64.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$461,234.85	0	Y	10041001.77490	n/a
23/24	N	\$319,204.93	0	Y	10041001.77490	n/a
24/25	N	\$319,204.93	0	Y	10041001.77490	n/a
25/26	N	\$319,204.92	0	Y	10041001.77490	n/a
26/27	N	\$319,205.01	0	Y	10041001.77490	n/a

Additional Fiscal Note Information (optional): The Agreement will automatically renew for a period of five years if not terminated per the specifications in the Agreement. The Axon price increases are capped at 3% at the beginning of the renewal.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa on February 5, 2019 approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility (Facility); and

WHEREAS, Polk County, Iowa on March 3, 2020 held a Public Hearing to review plans and specifications for the construction of the Facility and these plans and specifications included a Faraday room for digital and cellular forensics investigations; and

WHEREAS, the installation of the Faraday room was paid using Facility project funds during construction; and

WHEREAS, the Polk County Sheriff's Office seeks to use the Cellebrite UFED 4PC system in the Faraday room to perform digital forensics on cellular devices during investigations; and

WHEREAS, Carasoft Technology Group is an authorized reseller of the Cellebrite UFED 4PC and offers the system, equipment, access and service to Polk County under National Cooperative Purchasing Alliance contract #01-86 for a period of three years with a cost of \$26,733.50.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Carasoft Technology Group and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Frank Marasco, Chief Financial Officer, PCSO
5:19 pm, Dec 01, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Expense \$26,733.50.

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Carasoft Technology Group

Agenda Date: 12/13/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Iowa on February 5, 2019 approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility. On March 3, 2020, a Public Hearing was held to review plans and specifications for the construction of the Facility, which included a Faraday room for digital and cellular forensics investigations. The installation of the Faraday room was paid using Facility project funds during construction.

The Polk County Sheriff's Office seeks to have the Intelligence Analyst use the Cellebrite UFED 4PC system in the Faraday room to perform digital forensics on cellular devices during investigations. Carasoft Technology Group is an authorized reseller of the Cellebrite UFED 4PC and offers the system, equipment, access, and service to Polk County under National Cooperative Purchasing Alliance contract #01-86 for a period of three years, at a cost of \$26,733.50.

Action Impact: The Resolution would authorize the Agreement with Carasoft Technology Group for three years at a cost of \$26,733.50, payable in the first year. Funding will be moved from the Facility Project to the Sheriff's Office operating budget.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	-\$26,733.50.	0	N	550270254.78100	n/a
22/23	N	\$26,733.50.	0	Y	10041011.76730	n/a
23/24	N	0	0	Y	10041011.76730	n/a
24/25	N	0	0	Y	10041011.76730	n/a

Additional Fiscal Note Information (optional): Funding for this will be moved from the Facility Project to the Sheriff's Office Criminal Investigations Division maintenance agreements for payment in FY 22/23.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa on February 5, 2019 approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility (Facility); and

WHEREAS, Polk County, Iowa on March 3, 2020 held a Public Hearing to review plans and specifications for the construction of the Facility and these plans and specifications included a Faraday room for digital and cellular forensics investigations; and

WHEREAS, the installation of the Faraday room was paid using Facility project funds during construction; and

WHEREAS, the Polk County Sheriff's Office seeks to use the Grayshift, LLC GrayKey system in the Faraday room to perform digital forensics on cellular devices during investigations; and

WHEREAS, Grayshift LLC offers the system, equipment, access, and service to Polk County under GSA contract #GS-68F-0397U for a period of three years, with a cost of \$76,161.50.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Grayshift, LLC and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
1:28 pm, Nov 23, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Expense \$76,161.50

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Grayshift, LLC.

Agenda Date: 12/13/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Iowa on February 5, 2019 approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility. On March 3, 2020, a Public Hearing was held to review plans and specifications for the construction of the Facility, which included a Faraday room for digital and cellular forensics investigations. The installation of the Faraday room was paid using Facility project funds during construction.

The Polk County Sheriff's Office seeks to have the Intelligence Analyst use the Grayshift, LLC. GrayKey system in the Faraday room to perform digital forensics on cellular devices during investigations. The Grayshift LLC proposal is offered to Polk County under GSA contract #GS-68F-0397U and is for a period of three years, with a cost of \$76,161.50.

Action Impact: The Resolution would authorize the Agreement with Grayshift, LLC. for three years at a cost of \$76,161.50, payable in the first year. Funding will be moved from the Facility Project to the Sheriff's Office operating budget.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	-\$76,161.50	0	N	550270254.78100	n/a
22/23	N	\$76,161.50	0	Y	10041011.76730	n/a
23/24	N	0	0	Y	10041011.76730	n/a
24/25	N	0	0	Y	10041011.76730	n/a

Additional Fiscal Note Information (optional): Funding for this will be moved from the Facility Project to the Sheriff's Office Criminal Investigations Division maintenance agreements for payment in FY 22/23.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office, provides inmates with telephone service at the Polk County Jail; and

WHEREAS, an Agreement between Polk County and Securus Technologies, Inc., was approved on 7/31/2018; and

WHEREAS, a First Amendment to the Agreement was approved on 6/16/2020; and

WHEREAS, a Second Amendment to the Agreement was approved on 7/27/2021; and

WHEREAS, the Polk County Sheriff's Office seeks to continue providing the telephone service at the Polk County Jail through the Agreement with Securus Technologies, Inc.; and

WHEREAS, both Parties mutually wish to extend the term of the Agreement to June 30, 2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Third Amendment to the Agreement with Securus Technologies, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Third Amendment to the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
10:46 am, Nov 30, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$850,000.00

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Securus Technologies, Inc., Third Amendment to the Agreement for Inmate Telephone Service at the Polk County Jail.

Agenda Date: December 13, 2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the Second Amendment to the Agreement with Securus Technologies, Inc., on 7/27/2021.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office provides inmates with affordable access to friends and family and has been accomplished by contracting with a telephone provider at the Polk County Jail.

The current Agreement was the result of an RFP issued by Polk County General Services and which incorporates a balance of affordability for inmates and revenue to Polk County, as well as the quality of services provided.

The current cost of phone calls to inmates is \$0.15 per minute for local, intrastate, and interstate call would continue under the Amendment to the Agreement.

Action Impact: The Resolution would authorize a Third Amendment to the Agreement with Securus Technologies, Inc., to for continuation of telephone services at the Polk County Jail beginning July 1, 2022 through June 30, 2023.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y		\$850,000	Y		10041051.56200

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa on February 5, 2019 approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility (Facility); and

WHEREAS, Polk County, Iowa on March 3, 2020 held a Public Hearing to review plans and specifications for the construction of the Facility and these plans and specifications included a training simulator system; and

WHEREAS, the installation, equipment, training, and first year of software, maintenance, and support of the VirTra, Inc. Simulator System (System) was paid using Facility project funds during construction; and

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is committed to training personnel to serve the people of Polk County and the System provides equipment and software simulated scenarios and curriculum to enhance decision-making, de-escalation, and firearms training for Deputies and Detention Officers; and

WHEREAS, the VirTra, Inc. Simulator System and Services Agreement is for a period of four years, with an annual cost of \$69,972.51.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with VirTra, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
1:52 pm, Nov 23, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Expense \$279,890.04

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with VirTra, Inc.

Agenda Date: 12/13/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On February 5, 2019, Polk County approved a Resolution authorizing Shive Hattery to provide professional services for a Sheriff's Administration/Law Enforcement Facility (Facility). On March 3, 2020, a Public Hearing was held to review plans and specifications for the construction of the Facility. These plans and specifications included a training simulator system. Installation, equipment, training and the first year of software, maintenance, and support of the VirTra, Inc. Simulator System was paid using Facility project funds during construction.

The Polk County Sheriff's Office trains its personnel incorporating the best practices and methods to resolve situations that require split-second decisions. The commitment to provide Deputies and Detention Officers the proper training necessary to practice techniques and the associated thought process is a key component in serving the community. The VirTra, Inc. training simulator is a state-of-the-art decision-making, de-escalation, and firearms training simulator that is a 300-degree intense training environment.

Action Impact: The Resolution would authorize the Agreement with VirTra, Inc. for years 2-5 for hardware, software, license, and training support, for a total of \$279,890.04. Funding will be moved from the Facility Project to the Sheriff's Office operating budget.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	-\$69,972.51	0	N	550270254.78100	n/a
22/23	N	\$69,972.51	0	Y	10041062.76730	n/a
23/24	N	\$69,972.51	0	Y	10041062.76730	n/a
24/25	N	\$69,972.51	0	Y	10041062.76730	n/a
25/26	N	\$69,972.51	0	Y	10041062.76730	n/a

Additional Fiscal Note Information (optional): Funding for this will be moved from the Facility Project to the Sheriff's Office Training Division maintenance agreements for payment annually.

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Health Department, in conjunction with the Polk County Procurement Division and Polk County Information Technology (IT), issued a Request for Proposal (RFP) for Electronic Health Records software; and

WHEREAS, on September 26th, the Polk County Health Department, Polk County Procurement, and IT received five proposals responsive to the RFP; and

WHEREAS, the Polk County Health Department, Polk County Procurement, and IT recommend accepting the highest overall score of responsive and responsible proposals in the amount of \$1,274 monthly, submitted by Bill Adsit of CureMD; and

WHEREAS, an Agreement has been prepared memorializing the terms between Polk County and CureMD for Electronic Health Records software.

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa awards CureMD the Agreement for Electronic Health Records software and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this 13th day of December, 2022.

POLK COUNTY, IOWA

Angela Connolly

Chairperson

RECOMMENDED FOR APPROVAL:


Anthony Jefferson

Department of Information Technology

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

#37

By: 

Assistant County Attorney

Fiscal Note:

The project has been approved for consideration via the IT Steering Committee.

All necessary funds are currently appropriated within the Information Technology Department budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the award of RFP# 205-2226 to CureMD

Agenda Date: December 13th, 2022

Contact Individual: Anthony Jefferson, CIO, Polk County Information Technology

Previous Action taken by the Board: N/A

Board/Commission Actions:

Action Requested (Recommended): This resolution approves the award of RFP# 205-2226 to CureMD

Comply with Policy: Polk County Procurement Standards

Background: Procurement of CureMD medical case management system to replace existing Insight application for Polk County Health

Action Impact: Authorization to proceed with acceptance of bid 205-2226 response

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$15,288	NA	Y		
23/24	Y	\$15,288	NA	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted two internal policies in 2020 and 2021 in response to the COVID-19 pandemic;

WHEREAS, those internal policies are titled the COVID-19 Outbreak Prevention, Detection and Response Procedures policy enacted in the immediate response to the COVID-19 pandemic in 2020 and the COVID-19 Vaccination and Testing Policy enacted to address employee safety in the workplace after vaccines became widely available in 2021;

WHEREAS, the Human Resources department recommends discontinuing those policies as of December 31, 2022;

WHEREAS, to ensure continued employee safety and wellness in the workplace, the Human Resources Department further recommends Polk County continue to follow applicable federal, state and local guidance, including Centers for Disease Control guidance, in addressing and responding to issues relating to COVID-19 in the workplace.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa rescinds the above-referenced policies effective December 31, 2022, and authorizes the Human Resources Department to take necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeff Edgar, Human Resources Director
Polk County Human Resources Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Muncy Jr.
Assistant County Attorney

FISCAL NOTE: N/A

#38

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Rescind Polk County COVID-19 Outbreak Prevention, Detection and Response Procedures Policy and COVID-19 Vaccination and Testing Policy

Agenda Date: December 13, 2022

Contact Individual: Jeff Edgar, Director of Human Resources

Previous Action taken by the Board: April 14, 2020; August 4, 2020; September 14, 2021.

Action Requested (Recommended): Rescind Polk County COVID-19 Outbreak Prevention, Detection and Response Procedures Policy and the COVID-19 Vaccination and Testing Policy

Comply with Policy: Yes

Background: Polk County enacted and amended two policies in response to the COVID-19 pandemic. The COVID-19 Outbreak Prevention, Detection and Response Procedures policy was enacted in the immediate response to the COVID-19 pandemic in 2020. The COVID-19 Vaccination and Testing Policy was enacted to address employee safety in the workplace after vaccines became widely available in 2021. It is the recommendation of the Human Resources department that these policies may now be rescinded and the County continue to follow COVID-19 guidance issued by the Centers for Disease Control, as well as state and local health officials.

Action Impact: Rescind Polk County COVID-19 Outbreak Prevention, Detection and Response Procedures Policy and the COVID-19 Vaccination and Testing Policy

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in accordance with Section 331.801 of the Code of Iowa, a County Medical Examiner shall be appointed by the Polk County Board of Supervisors, and

WHEREAS, Section 331.801 of the Code of Iowa further states that a vacancy shall be filled by the Board of Supervisors for the unexpired term of an appointed County Medical Examiner, and

WHEREAS, Dr. Joshua Akers will vacate the County Medical Examiner position on December 16, 2022, with his unexpired term extending to December 31, 2022, and

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve the attached independent contractor agreement with Dr. Amanda Moreno to provide Interim County Medical Examiner services as outlined in the agreement for the unexpired term of Dr. Joshua Akers, M.D., and for such time thereafter until a permanent County Medical Examiner is appointed.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the attached agreement and authorizes the Chairperson of the Polk County of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Jeff Edgar, Human Resources Director
Polk County Human Resources Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Approximate costs of \$30,000.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement Between Polk County and Dr. Amanda Moreno, D.O., to Provide Interim Medical Examiner Services

Agenda Date: December 13, 2022

Contact Individual: Jeff Edgar, Director of Human Resources

Previous Action taken by the Board: On September 7, 2021, approval of an employment agreement between Polk County and Dr. Joshua Akers, M.D. appointing Dr. Akers as the Polk County Medical Examiner.

Action Requested (Recommended): To approve and authorize the Chair to sign the enclosed independent contractor agreement between Polk County and Dr. Amanda Moreno, D.O.

Comply with Policy: Yes

Background: In accordance with Section 331.801 of the Code of Iowa, a County Medical Examiner shall be appointed by the Polk County Board of Supervisors. Section 331.801 further states that a vacancy shall be filled by the Board of Supervisors for the unexpired term. Dr. Joshua Akers will vacate the County Medical Examiner position on December 16, 2022, and his unexpired term extends to December 31, 2022. This Resolution authorizes an independent contractor agreement with Dr. Amanda Moreno to provide Interim County Medical Examiner services as outlined in the agreement for the unexpired term of Dr. Joshua Akers, M.D., and for such time thereafter until a permanent County Medical Examiner is appointed.

Action Impact: Approval of this resolution appoints Dr. Amanda Moreno, D.O., as the Interim Polk County Medical Examiner.

Fiscal Note: Approximate costs of \$30,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$30,000	0	Y	10471110.76470	
23/24	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____
that the following Resolution be adopted:

WHEREAS, Brent Lozano was injured during the course of his employment on March 16, 2016; and

WHEREAS, Mr. Lozano has pending civil action stemming from the administration of his occupational injury and subsequent termination; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$850,000; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED Polk County, Iowa, approves the settlement of Brent Lozano's claim in the attached Agreement and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Polk County Board of Supervisors
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

By: 
Jeff Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____
Meghan Gavin
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of civil litigation claim.

Agenda Date: December 13, 2022

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Brent Lozano was injured during the course of his employment with the Polk County Sheriff's Office. Mr. Lozano made claims in the Iowa District Court that Polk County and its Risk Manager committed fraud during the treatment of his injuries and in addition that he was wrongfully terminated. His case went to trial and a jury awarded Mr. Lozano \$1.75 million dollars. Thereafter the County's motion for new trial was granted and both parties appealed. That appeal is currently pending. It is in the best interests of Polk County to settle these matters to reduce the further litigation. Polk County will pay \$850,000.00 for the settlement of his claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$850,000.00				
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____
that the following Resolution be adopted:

WHEREAS, Polk County originally entered into a 28E Agreement with the City of Des Moines and Neighborhood Finance Corporation (NFC) on November 5, 1990 in order to address housing and neighborhood revitalization issues within the City of Des Moines; and,

WHEREAS, the NFC has approximately \$20 million available annually for home improvement and home purchase loans in targeted neighborhoods; and,

WHEREAS, NFC is seeking approval to amend the NFC Lending Areas to reflect the current low and moderate income census tracts in the City of Des Moines as impacted by COVID-19.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the attached map amendment of eligible neighborhoods for the NFC's Neighborhood Revitalization Program.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese, Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: NA

#41

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment to neighborhood map for assistance from Neighborhood Finance Corporation.

Agenda Date: December 13, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: May 19, 2020

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County entered into a 28E Agreement with the City of Des Moines and Neighborhood Finance Corporation (NFC) on November 5, 1990 in order to address housing and neighborhood revitalization issues within the City of Des Moines. NFC has approximately \$1.5 million available annually for home improvement and home purchase loans. They are seeking approval to update the NFC Lending Area map to reflect the current low and moderate income census tracts in the City of Des Moines

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		0		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Fort Des Moines Museum and Education Center is a 501(c)(3) non-profit that will preserve, promote, and perpetuate the sacrifice and service of the Black Officers of World War I, the Women's Army Air Corp (WAC) of World War II, and all others whose lives have been connected to Fort Des Moines; and,

WHEREAS, Fort Des Moines Museum and Education Center has applied for a Polk County Community Development Grant to assist with an improvement project which includes the replacement of the HVAC control system located at the museum's facilities at 75 E. Army Post Road, Des Moines, Polk County, Iowa. The Fort Des Moines Museum is used for community events and is beneficial to the recognition of Black Officers and women who have served our country; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Fort Des Moines Museum and Education Center to award grant funds to assist with the improvement project. This project will improve the experiences for guests and volunteers at the public museum; and,

WHEREAS, the grant award will serve the public purpose by providing a climate controlled environment to assist with preserving WWI and WWII artifacts. The project will allow for expansion of educational programming highlighting Black Officers of World War I, and the Women's Army Corp. of WWII; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the HVAC improvement project for the Fort Des Moines Museum and Education Center; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$20,000.00 to the Fort Des Moines Museum and Education Center and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

#42

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$20,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Fort Des Moines Museum and Education Center, a 501(c)(3) non-profit organization.

Agenda Date: December 13, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: A prior Community Development Grant award on March 17, 2020 for \$40,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Fort Des Moines Museum and Education Center preserves, promotes, and perpetuates the sacrifice and service of Black Officers of World War I, the Women's Air Corp (WAC) of World War II and all others whose lives have been connected to Fort Des Moines. The Fort Des Moines Museum and Education Center requested a Community Development Grant to assist with an improvement project which includes the replacement of the HVAC control system located at 75 E. Army Post Road, Des Moines, Polk County, Iowa. This project will enhance the experiences for guests and volunteers at the public museum.

Action Impact: The adoption of this resolution will award \$20,000.00 of gaming revenue to Fort Des Moines Museum and Education Center and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$20,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The World Food Prize Foundation is a 501(c)(3) non-profit that elevates innovation and inspires action to increase the quality and availability of food for all; and,

WHEREAS, The World Food Prize Foundation has applied for a Polk County Community Development Grant to assist with an improvement project to protect and preserve the historic integrity of the Dr. Norman E. Borlaug Hall of Laureate's property located at 100 E. Locust, Des Moines, Polk County, Iowa. The focus of the project is architectural restoration, electrical and mechanical updates, replacement of exterior pavers, and lighting and security camera updates; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the World Food Prize Foundation to award grant funds to assist with the improvement project. This project will improve the experiences for guests and volunteers at the Dr. Norman E. Borlaug Hall of Laureate's public museum; and,

WHEREAS, the grant award will serve the public purpose by providing an accessible and adaptable space for a better experience. The project will enhance the World Food Prize Foundation's ability to provide a high level experience for the community and visitors from around the world to enjoy and experience the prominent landmark; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the improvement project for the Dr. Norman E. Borlaug Hall of Laureate's property; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$75,000.00 to the World Food Prize Foundation, for the material and labor costs related to the improvement project and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

#43

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the World Food Prize Foundation, a 501(c)(3) non-profit organization.

Agenda Date: December 13, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The World Food Prize Foundation elevates innovation and inspires action to increase the quality, quantity, and availability of food for all. The World Food Prize Foundation has applied for a Community Development Grant to assist with improvements to the Dr. Norman E. Borlaug Hall of Laureate's property located at 100 E. Locust, Des Moines, Polk County, Iowa. The improvements will focus on architectural restoration work related to marble tiles, electrical and mechanical updates, exterior concrete pavers, lighting and security camera replacements.

The expansion and renovation project will serve a public purpose by providing an accessible and functionally safe property to learn about agricultural, humanitarian heroes and food insecurity issues in Iowa and around the world.

Action Impact: The adoption of this resolution will award \$75,000.00 of gaming revenue to the World Food Prize Foundation, and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$75,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

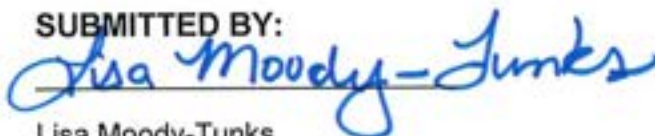
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$13,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: December 13, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-November 29, 2022 for \$5,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$13,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$13,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
December 13, 2022

Dress for Success Des Moines

\$13,000.00

\$13,000.00



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

TO: Polk County Board of Supervisors
FROM: John Chiodo, Elections Manager 
DATE: December 8, 2022
RE: Canvass-City of Elkhart Special Election

The Polk County Board of Supervisors will convene as a Canvassing Board on December 19, 2022 at 1:00 p.m. The location will be the Supervisor's Board Room 120, 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of votes cast for the Elkhart Special City Election – to fill City Council vacancy, held on December 13, 2022.

#45

HERALD-INDEX

400 Locust Street, Des Moines, Iowa • 515-699-7000 • altoonaherald.com

November 15, 2022

Polk County Board of Supervisors
111 Court Ave., Room 300
Des Moines, Iowa 50309

To Whom It May Concern:

THE ALTOONA HERALD-MITCHELLVILLE INDEX, a newspaper as defined in Section 618.3 Code of Iowa, published in Polk County, Iowa, respectfully requests that it be selected or designated by the Board of Supervisors of Polk County, Iowa, as an official newspaper of Polk County for the year of 2023.

We are prepared to submit a list of paid subscribers in the event a contest should develop.

We understand we will be compensated for the county's public notices referred to in Chapter 345 of the Code at the rates provided in Section 618.11 of the Code. We have enjoyed working with your staff over the last year and look forward to continuing to serve you.

Sincerely,

Tara Hamm
Director – Public Notices
The Altoona Herald-
Mitchellville Index



#46

November 15, 2022

Polk County Board of Supervisors
111 Court Ave., Room 300
Des Moines, Iowa 50309

To Whom It May Concern:

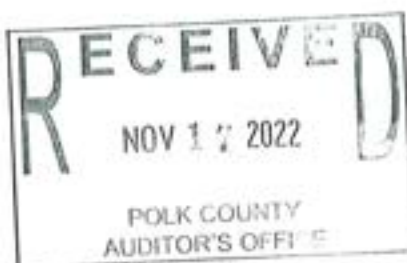
THE DES MOINES REGISTER, a newspaper as defined in Section 618.3 Code of Iowa, published in Polk County, Iowa, respectfully requests that it be selected or designated by the Board of Supervisors of Polk County, Iowa, as an official newspaper of Polk County for the year of 2023. If selected, public notices from Polk County will appear in the Des Moines Register.

We are prepared to submit a list of paid subscribers in the event a contest should develop.

We understand we will be compensated for the county's public notices referred to in Chapter 345 of the Code at the rates provided in Section 618.11 of the Code. We have enjoyed working with your staff over the last year and look forward to continuing to serve you.

Sincerely,

Tara Hamm
Director- Public Notices



Business Record

December 1, 2022

Attn: Chairperson
Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309



Dear Chairperson:

Business Record is published in Polk County and mailed at the Des Moines, Iowa main post office, and requests to be one of the official publication newspapers for Polk County for the year 2023. Business Record has paid subscribers totaling 2,915 as of this date. If you have questions, please feel free to contact the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Eileen L. Jackson". The signature is fluid and cursive.

Eileen L. Jackson
Business Manager

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE SE
CONNECTOR-SE 30TH TO US 65 PROJECT
(3000 SCOTT LLC, 3000 Scott Avenue, Des
Moines, IA 50317),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

3000 Scott, LLC

c/o John F. Fatino (registered agent)

699 Walnut Street, Suite 2000, Des Moines, Iowa 50309

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Dad's Outdoor Storage, LLC

c/o John F. Fatino (registered agent)

699 Walnut Street, Suite 2000, Des Moines, Iowa 50309

Taxing Authority:

Polk County, Iowa

c/o Polk County Auditor, Polk County Administration Building, 111 Court Avenue, Room
230, Des Moines, IA 50309

LEGAL DESCRIPTION:

A PORTION OF THE SOUTH 59.00 FEET OF LOT 53, FAIRFIELD, AN OFFICIAL
PLAT, NOW INCLUDED IN AND FORMING PART OF THE CITY OF DES MOINES,
POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 53; THENCE NORTH
00° (DEGREES) 00' (MUNUTES) 11" (SECONDS) WEST, 59.08 FEET ON THE EAST
RIGHT OF WAY LINE OF SE 30TH STREET; THENCE SOUTH 86°59'14" EAST, 3.69

#47

FEET; THENCE SOUTH 11°36'46" EAST, 44.93 FEET; THENCE NORTH 89°48'08" EAST, 4.13 FEET; THENCE SOUTH 00°28'37" EAST, 15.79 FEET TO THE NORTH RIGHT OF WAY LINE OF SCOTT AVENUE; THENCE NORTH 86°59'14", WEST 17.01 FEET ON SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING: (621 SQUARE FEET) 0.01 ACRES, MORE OR LESS.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

PROPERTY ADDRESS: 3000 Scott Avenue, Des Moines, Iowa 50317

(If broken down by property type (partial fee, permanent easement or temporary easement), or by property interest (owner, tenant/lessee, other), please so state:)

<u>Award for Damages to Remainder</u>	\$88,500.00
<u>Appraisal & Attorney</u>	\$9,518.30

TOTAL AWARD \$98,018.30

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 28th day of November 2022.

SHERIFF OF POLK COUNTY, IOWA

By: 
Deputy RIT

CITY DEVELOPMENT BOARD
STATE OF IOWA



IN THE MATTER OF THE CITY OF ALLEMAN	)	NO. NC22-46 / ALLEMAN
VOLUNTARY ANNEXATION INCLUDING	)	
NON-CONSENTING OWNERS WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF ANKENY	)	VOLUNTARY ANNEXATION

TO: Cities of Alleman and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on December 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via Teams Webinar, go to <https://akaiaowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD

A handwritten signature in black ink, appearing to read "Matt Rasmussen", written over a horizontal line.

Matt Rasmussen, Administrator
City Development Board

CITY DEVELOPMENT BOARD
STATE OF IOWA



IN THE MATTER OF THE CITY OF ALTOONA	)	NO. NC22-44 / ALTOONA
VOLUNTARY ANNEXATION INCLUDING	)	
NON-CONSENTING OWNERS WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF	)	VOLUNTARY ANNEXATION
DES MOINES AND PLEASANT HILL	)	

TO: Cities of Altoona, Des Moines and Pleasant Hill, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on December 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

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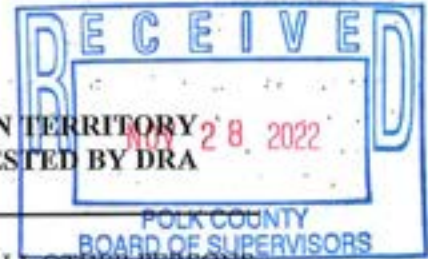
This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD

A handwritten signature in black ink, appearing to read "Matt Rasmussen", written over a horizontal line.

Matt Rasmussen, Administrator
City Development Board

**NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR A VOLUNTARY NON-URBANIZED ANNEXATION OF CERTAIN TERRITORY
ADJACENT TO THE NORTHEAST QUADRANT OF ANKENY REQUESTED BY DRA
PROPERTIES, LC**



TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

PART OF THE EAST 44 ACRES, LYING EAST OF INTERSTATE NO. 35, OF THE S 1/2 OF THE SW 1/4 OF SECTION 7, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT PARCEL "B" (RECORDED IN BOOK 7242, PAGES 378-379). [Owner(s): DRA Properties, LC],

AND

THE WEST 45 ACRES OF THE S 1/2 OF THE SE 1/4 OF SECTION 7, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THAT PART PLATTED IN NURSERY DRIVE ESTATES PLATS NO. 1 AND NO. 2; SUBJECT TO AND TOGETHER WITH ANY AND ALLEASEMENTS AND RESTRICTIONS OF RECORD. [Owner(s): DRA Properties, LC],

AND

OUTLOT Y, NURSERY DRIVE ESTATES PLAT NO. 1 EXCEPT PARCEL "A" FILED BY PLAT OF SURVEY NOVEMBER 14, 2003 IN BOOK 10265 PAGE 844, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): DRA Properties, LC],

AND

PARCEL "A" OF PLAT OF SURVEY FILED NOVEMBER 14, 2003 IN BOOK 10265, PAGE 844 BEING A PORTION OF OUTLOT "Y" IN NURSERY DRIVE ESTATES PLAT NO. 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): DRA Properties, LC]

LAYMAN'S DESCRIPTION:

Approximately 62.43 acres (+/-) of land adjacent to the northeast quadrant of Ankeny and generally located east of I-35, north of NE 102nd Avenue (NE 18th Street) and west of NE 29th Street (NE Four Mile Drive).

YOU ARE FURTHER NOTIFIED that the applications for annexation for the above properties are on file with the City of Ankeny City Clerk at 410 West First Street, Ankeny, IA 50023 and may be viewed during normal business hours from 8 AM to 5 PM Monday through Friday.

YOU ARE FURTHER NOTIFIED that Section 368.7, Code of Iowa, provides that cities may, in connection with an application for voluntary annexation, annex up to 20% of the total of the property to be annexed from non-consenting owners in order to avoid the creation of islands or to create more uniform boundaries. The titleholders to the properties described above, have filed applications pursuant to Section 368.7 and the City has determined, in conjunction with the application, to exercise its authority to annex additional territory from non-consenting owners in order to avoid the creation of islands or to create a more uniform boundary. The following described property is additional territory to be annexed from non- consenting property owners:

LEGAL DESCRIPTION:

LOT 1 IN NURSERY DRIVE ESTATES PLAT 1, AN OFFICIAL PLAT IN POLK COUNTY, IOWA. [Owner(s): William M. & Bobbi J. Rieck Revocable Trust],

AND

#50



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. UA22-43 / ANKENY
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITIES OF	)	NOTICE OF MEETING TO CONSIDER
ALTOONA AND DES MOINES	)	VOLUNTARY ANNEXATION WITHIN AN
	)	URBANIZED AREA
	)	

TO: Cities of Ankeny, Altoona and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on December 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaiaowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

#51



200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037
Phone: (515) 967-2418
FAX: (515) 967-5732
E-mail: info@cityofbondurant.com
Website: www.cityofbondurant.com

November 23, 2022

Polk County Administration Building
Attn: Angela Connolly, Polk County Board of Supervisors Chair
111 Court Avenue, Room 300
Des Moines, IA 50309



Re: Notice of Annexation – Regular Mailing

Dear Polk County Board of Supervisors:

The City of Bondurant is processing an 80/20 voluntary annexation under Section 368.7.1 of the Iowa Code to create more uniform boundaries and to avoid creating islands of unincorporated land surrounded entirely by city limits. This annexation is situated within two miles of the City of Altoona's and the City of Mitchellville's existing city limits. Enclosed please find the following: annexation legal description (**Exhibit 1**) and annexation maps (**Exhibit 2**).

As required by the Iowa Code, notice is hereby given to the Polk County Board of Supervisors by regular mail that the City Council of the City of Bondurant will hold a public hearing at 6:00 p.m. on Monday, December 19, 2022 during their regularly scheduled meeting at the Bondurant Community Center at 200 2nd Street NE in Bondurant, Iowa to consider this proposed annexation. Persons may express their opinion on the proposed annexation at the time of the public hearing. Opinions in writing must be submitted on or before the time of the public hearing to Shelby Hagan, City Clerk, at 200 2nd Street NE, POB 37, Bondurant, IA 50035. Upon conclusion of the public hearing, City Council will take action on the annexation application.

For questions on the annexation being considered, I can be reached at (515) 630-6985 or at planning@cityofbondurant.com.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads 'Maggie Murray'.

Maggie Murray
Planning & Community Development Director

Enclosures

#52



5160 Maple Drive, Suite A
Pleasant Hill, IA 50327-8440
Ph: 515.262.9368
Fax: 515.262.9570
pleasanthilliowa.org

November 22, 2022

Polk County Board of Supervisors
Attn: Chairperson
111 Court Ave, Room 300
Des Moines, Iowa 50309



RE: Notice of Annexation and Pleasant Hill City Limits Update

To whom it may concern:

You are hereby notified the Pleasant Hill City Limits have been updated to include 226.87 acres adjacent to the City on its northerly boundary (see enclosed Exhibit A). The City Development Board approved the annexation on October 17, 2022 with a finalization date of November 17, 2022. The annexation territory will be zoned in accordance with the provisions of City Zoning Ordinances.

Please direct any questions or comments on this matter to this office at 515-309-9461.

Sincerely,

Jennifer Bartles
City of Pleasant Hill
Community Development Clerk

Mayor	City Manager	City Clerk Finance Director	Community Development Director	Public Works Director	Police Chief	Fire Chief	Library Director
515.262.9368	515.309.9460	515.262.9368	515.309.9464	515.309.9455	515.309.9440	515.309.9415	515.309.9470

#53



Tuesday, November 22, 2022

TO: Board of Supervisors, Polk County
Superintendent, Des Moines Independent Community School District
Superintendent, West Des Moines Community School District

FROM: City Council
City of Windsor Heights, Iowa

RE: Windsor Heights Consolidated Urban Renewal Area

The City of Windsor Heights is in the process of amending the urban renewal plan for the Windsor Heights Consolidated Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for Friday, December 2, 2022, at 1:00 o'clock p.m. at the City Hall Conference room at 1145 66th Street STE 1 in Windsor Heights. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 6:00 o'clock p.m. on December 19, 2022, and a copy of the notice of hearing is enclosed for your information.

Please call our City Clerk or the City Finance Director at (515) 645-6810, if you have questions.

Enclosure



WHITFIELD
& EDDY LAW

ALECIA A. MEULENERS
699 WALNUT STREET, SUITE 2000
DES MOINES, IOWA 50309

whitfieldlaw.com

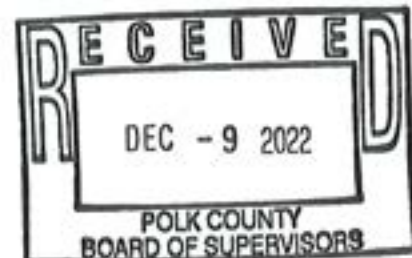
515-288-6041 P 515-246-1474 F

515-558-0149 D
meuleners@whitfieldlaw.com

December 8, 2022

Via Fedex Overnight Delivery

Polk County Board of Supervisors
111 Court Ave # 300
Des Moines, IA 50309



Re: City of Grimes Proposed 80-20 Annexation within an Urbanized Area

To the above referenced:

Pursuant to Iowa Code § 368.7(1)(b) notice is hereby given that the City of Grimes has received the enclosed applications for voluntary annexation. The proposed annexation area is located within the urbanized area of the City of Johnston and the City of Urbandale, and pursuant to Iowa Code § 368.7(1)(a), includes additional non-consenting territory to avoid the creation of an island and to provide for more uniform boundaries. The non-consenting territory is held by Lorraine E. Ellis, and constitutes less than 20 percent of the total area annexed. Property currently held by the City of Grimes, and adjacent Polk County and Dallas County road right-of-way are also included. The enclosed territory map depicts the full annexation area and its relationship to the City.

The City hereby invites you to consult on the proposed 80/20 annexation within the urbanized area of Johnston and Urbandale. The consultation will take place at 1:00 PM on Monday, December 12, 2022, at the Development Services Office in the Grimes Community Complex, located at 410 SE Main St., Grimes, IA 50111.

After completion of this consultation and appropriate procedures as per Iowa Code, the Grimes City Council may vote to annex the real estate as described on the enclosed Applications and Territory Map.

If you would like to hear about this proposed voluntary annexation or would like to ask questions, you are encouraged to attend this consultation. If you would like to make a recommendations on the annexation, you may also do so by attending the consultation or by submitting written comments to the Grimes City Clerk at City Hall within seven business days following the date of the consultation. The City requests that the County state by resolution within 30 days of the consultation whether or not it supports the application, or whether it takes no position, and file the same with the City.

Thank you for your consideration, and if you have any questions in regard to this matter, please contact Alex Pfaltzgraff, Development Services Director for the City of Grimes, at (515) 986-4050.

NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE
CITY OF WEST DES MOINES, STATE OF IOWA AND ALL
AFFECTED TAXING ENTITIES CONCERNING THE
PROPOSED AMENDMENT NO. 6 TO THE HISTORIC WEST
DES MOINES URBAN RENEWAL PLAN FOR THE CITY OF
WEST DES MOINES, STATE OF IOWA

The City of West Des Moines, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 11:00 A.M. on December 14, 2022, in the City Hall Boardroom, City Hall, 4200 Mills Civic Parkway, West Des Moines, Iowa concerning a proposed Amendment No. 6 to the Historic West Des Moines Urban Renewal Plan for the Historic West Des Moines Urban Renewal Area, a copy of which is attached hereto. The consultation meeting will also be accessible virtually, at <https://tinyurl.com/56s9vzk8>.

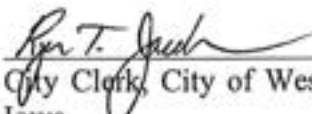
Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Business Development Coordinator, or his delegate, as the designated representative of the City of West Des Moines, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 6 to the Historic West Des Moines Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of West Des Moines, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

Dated this 5th day of December, 2022.




City Clerk, City of West Des Moines, State of
Iowa

(End of Notice)

#56

POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 22/23 BUDGET

FUND	OFFICE/ DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP	PROPOSED APPROP	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION
55 Capital Improvements	027 General Services	0220 Contingency 99-99	76750	131,914	205,714	-	77,800	Emergency sewer line repairs - Polk County Jail
55 Capital Improvements	027 General Services	0220 Contingency 99-99	76750	131,914	185,914	-	55,000	Emergency sewer line repairs - Polk County Justice Center
55 Capital Improvements	027 General Services	0220 Sub ledger TBD	76750	-	101,855	-	101,855	Court room build for new judge - Polk County Justice Center, Room 280
				NET BALANCE INCREASE / (DECREASE)			(234,755)	

SUBMITTED BY:

Scott Ourth

12/13/2022

Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:

Debi Anderson
Debi Anderson, Budget Manager

12/13/2022

Date

POLK COUNTY BOARD OF SUPERVISORS:

Chair

#57