

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
DECEMBER 14, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

CERTIFICATION OF WEED ASSESSMENTS

5. Resolution approving 2021 Certification of Weed Assessments.

PUBLIC HEARING

CERTIFICATION OF CURB-IT ASSESSMENTS

6. Resolution approving Certification of Curb-It Assessments.

PUBLIC HEARING

GRANTING EASEMENT – LAND KNOWN AS CHICHAQUA BOTTOMS GREENBELT

7. Resolution granting perpetual ingress/egress easement on land known as Chichaqua Bottoms Greenbelt (Miller).

ORDINANCE

(FIRST READING)

8. Ordinance amending Ordinance Nos. 200, 210, 312 and 326 and providing that general property taxes shall no longer be divided on certain property located within the Polk County Urban Renewal Area-Polk City North Plan Area (removing “2021 Remanent Property” from division of taxes only).

ORDINANCE

(FIRST READING)

9. Ordinance correcting (Nunc Pro Tunc) Ordinance No. 357, providing that general property levied and collected each year on certain property located within the Whitetail Ridge Residential Urban Renewal Area, by and for the benefit of the State of Iowa, Polk County, Polk City, North Polk Community School District and other taxing districts be paid to a special fund for payment on principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by the County in connection with the Whitetail Ridge Residential Urban Renewal Area (BVC Plat 1 and Plat 2 parcels).

10.

PUBLIC COMMENTS

PERMITS

11. Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit, and ownership update, for Casey’s #2683, 6301 SE 116th Street, Runnells.
12. Renewal application for Class “C” Liquor, Sunday Sales and Outdoor Service Area Permit for Food with Flair, 11121 NW Jester Park Drive, Granger.
13. Renewal application for Class “C” Liquor, Sunday Sales and Outdoor Service Area Permit for McCann’s Tap, 1360 NE 54th Avenue.

RESOLUTIONS

14. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.
15. Resolution authorizing the Auditor’s Office to publish Notice of a Public Hearing for January 11, 2022 regarding rezoning request for property at 4600 NW 51st Street (Quiner).
- *16. Resolution approving Subdivision Inspection Agreement for Cass Acres Plat 1.
17. Resolution approving final plat of J.P. Brown Estates.
- *18. Resolution approving agreement with Eyerly-Ball Community Mental Health Services for well elderly counseling and activities.
- *19. Resolution approving Professional Services Agreement with Live 2 B Healthy.
- *20. Resolution approving North Polk Community School District School Resource Officer 28E Agreement.
- *21. Resolution approving amendment to agreement with Wellpath, LLC to continue medical and mental health services at the Polk County Jail.
22. Resolution authorizing the Auditor’s Office to publish notice of public hearing for December 28, 2021 regarding the establishment of an ordinance defining precinct boundaries within unincorporated Polk County.

23. Resolution modifying positions within the Conservation Department.
24. Resolution modifying positions within the Health Department.
25. Resolution appointing individuals to various Boards and Commissions.
26. Resolution approving purchase of 300 beds for distribution to local non-profits for the resettlement of newly arrived Afghan refugees.
27. Resolution authorizing expenditure for Polk County Joint 911 Service Board and Polk County Emergency Management contracts for CAD-to-CAD patches, updates and exploration of a common CAD system (for various Public Safety Answering Points (PSAPs) serving Polk County and neighboring Dallas and Warren Counties).

BUDGET ACTIONS

28. Memorandum of Budget Actions.

APPOINTMENT

29. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting
<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>
Meeting ID: 947 2367 0014
Passcode: 317164
One tap mobile
+16465588656,,94723670014# US (New York)
+13017158592,,94723670014# US (Washington D.C.)
Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C.)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 947 2367 0014
Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa Code §§317.16, .17 and .21, the date and time established for hearing objections to proposed assessments against tracts of land or parcels of ground within this County for the costs of destroying weeds during 2021 after the failure of the landowner responsible therefore to destroy such weeds pursuant to the order of this Board, has now come and passed; and

WHEREAS, proof of publication of notice of the public hearing and the availability of the schedule of proposed assessments has been received; and

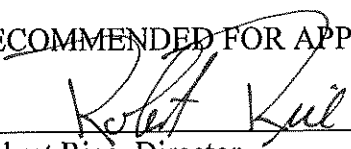
WHEREAS, all persons appearing to object to the assessments, if any, have been heard and the schedule of proposed assessments has been modified, if appropriate, as directed by this Board.

NOW, THEREFORE, BE IT RESOLVED that the amounts shown on the schedule of proposed 2021 weed destruction assessments, modified as set forth above, is hereby approved and assessed as a special tax pursuant to Iowa Code §317.21 and the Clerk of this Board is hereby authorized and directed to certify the same to the County Auditor and County Treasurer to be placed upon the tax books and collected in the manner prescribed by statute.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department



Bret VandLune, Polk County Weed Commissioner
Polk County Public Works Department

FISCAL NOTE: Approximately \$88,703.50 in weed assessments to General Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. WC-4-21 Public Hearing
Certification of Weed Assessments

Agenda Date: December 14, 2021

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works
Department, 286-3705

Previous Action taken by the Board: Res. No. WC-03-21, dated November 9, 2021 to set hearing

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors approve the 2021
Weed Assessments.

Comply with Policy: Yes

Background: On November 9, 2021 the Polk County Board of Supervisors set the
public hearing date and notice of public hearing for publication to
assess properties for the destruction of weeds pursuant of section
317.21 of the Code of Iowa. Assessments are based on actual labor,
equipment, and administrative costs.

Action Impact: This resolution approves and assess the weed assessment as per
section 317.21 and directs the assessments to be placed upon the tax
books

Fiscal Note: Approximately \$88,703.50 in weed assessments to General Fund

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitme nt? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y		\$88,703.50			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by the Residential Recycling Ordinance adopted April 16, 2002, and amended July 1, 2009, the Polk County Board of Supervisors directed that an annual service fee be collected from all eligible households in unincorporated Polk County by either Des Moines Water Works or Polk County; and

WHEREAS, Polk County has determined 150 eligible households for FY 21/22 are delinquent pursuant to the Residential Recycling Ordinance; and

WHEREAS, after expiration of the designated collection period which expired on November 8, 2021, Polk County may proceed with assessment of each property for the delinquent amount(s) and administrative expenses in accordance with Iowa Code §331.465; and

WHEREAS, proof of publication of notice of said hearing and the availability of the schedule of proposed assessments has been received; and

WHEREAS, all persons appearing to object to said assessments, if any, have been heard and the schedule of proposed assessments has been modified, if appropriate, as directed by this Board.

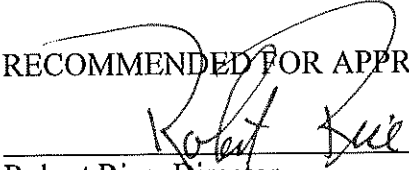
NOW, THEREFORE, BE IT RESOLVED that the amounts shown on the schedule of proposed Curb-It Recycling Assessments, modified as set forth above, are hereby approved and assessed and the Clerk of this Board is hereby authorized and directed to certify the same to the County Auditor and County Treasurer to be placed upon the tax books and collected in the manner prescribed by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

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APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: \$7,285.77 in income from assessments.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 184-21 Certification of Curb-It Assessments

Agenda Date: December 14, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Res. No 168-21, dated November 16, 2021 to set hearing

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors approve the 2021 Curb-It Assessments.

Comply with Policy: Yes

Background: The Board of Supervisors adopted the service fee and service area for Curb-It for the 21/22 program year on May 11, 2021. Invoices were sent to eligible households on July 6, 2021, and late notices on September 7, 2021. The Residential Recycling (Curb-It) Ordinance provides that after expiration of the designated collection period, which expired on November 8, 2021, Polk County may proceed with the collection of delinquent amounts. On November 16, 2021 the Board of Supervisors set the public hearing date and notice of public hearing for publication to assess each property for the delinquent amount(s) and certification of the delinquent household(s) list to the County Treasurer to impose a lien on such household(s) in the amount of the unpaid bills and administrative expenses in accordance with Iowa Code §331.465.

Action Impact: This resolution approves the Curb-It assessments and directs the assessment list to be placed upon the tax books.

Fiscal Note: Approximately \$7,285.77 in Curb-It assessments to Rural Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	N/A	\$7,285.77	N	NA	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board maintains Chichaqua Bottoms Greenbelt pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, Mr. and Mrs. Miller requests a perpetual ingress/egress easement for agricultural access to their property located in Polk County, Iowa on land known as Chichaqua Bottoms Greenbelt in Polk County, Iowa; and,

WHEREAS, the locally known descriptions where the contemplated easements will be located are as follows:

LEGAL DESCRIPTION

A 25-foot wide strip along the east property line of the NE1/4 of the NW1/4 of Sec. 5, Range 80 Township 22 in Polk County, Iowa.

WHEREAS, Polk County Conservation Board determined via phone-poll on November 23, 2021 that the requested permanent easement will not interfere with park purposes and intent; and,

WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and was held at 9:30 a.m. on December 14, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Mr. and Mrs. Dan and Laura Miller for a permanent ingress/egress easement, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

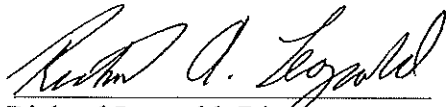
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

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RECOMMENDED FOR APPROVAL:

A handwritten signature in cursive script, appearing to read "Richard A. Leopold", written over a horizontal line.

Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: /s/ Kate Clark
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

12/14/21

Item Type & Title: Public Hearing to grant Perpetual Ingress/Egress Easement to Daniel and Laura Miller on land known as Chichaqua Bottoms Greenbelt managed by Polk County Conservation Board.

Agenda Date: 12/14/21

Contact Individual: Richard Leopold

Previous Action taken by the Board: (date 11/30/21)

Action Requested (Recommended):

That the Board of Supervisors approve the permanent ingress/egress easement to Mr. and Mrs. Miller to accommodate agricultural access to their property on land known as Chichaqua Bottoms Greenbelt managed by the Polk County Conservation Board.

Comply with Policy: NA

Background:

Polk County Conservation purchased a parcel of property from Mr. and Mrs. Miller at Chichaqua Bottoms Greenbelt. Mr. and Mrs. Miller retained ownership of an adjacent parcel in which the only access was through the property purchased by Conservation (attached Exhibit 'A'). As part of the purchase agreement, conservation assured the Millers access to their property.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
07/20	N	NA	NA			
08/21	N	NA	NA	N		

Additional Fiscal Note Information (optional):

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NOS. 200, 210, 312, AND 326 AND PROVIDING THAT GENERAL PROPERTY TAXES SHALL NO LONGER BE DIVIDED ON CERTAIN PROPERTY LOCATED WITHIN THE POLK COUNTY URBAN RENEWAL AREA – POLK CITY NORTH PLAN AREA, IN POLK COUNTY, STATE OF IOWA (REMOVING "2021 REMANENT PROPERTY" FROM DIVISION OF TAXES ONLY)

WHEREAS, the Board of Supervisors of Polk County, State of Iowa, has heretofore, in Ordinance Nos. 200, 210, 312, and 326 provided for the division of taxes within the Polk County Urban Renewal Area – Polk City North Plan Area ("Polk City North Urban Renewal Area"), pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, the Polk City North Urban Renewal Area was amended in 2017 to remove certain real property from the Polk City North Urban Renewal Area that was to be included in the Whitetail Ridge Residential Urban Renewal Area, including real property that has been platted as Big Creek Valley Plat 1 and Big Creek Valley Plat 2 (the "BCV Plat 1 and Plat 2 Property"); and

WHEREAS, following platting of the BCV Plat 1 and Plat 2 Property and the inclusion of said real property in a tax increment financing district for the Whitetail Ridge Residential Urban Renewal Area by Ordinance No. 357, it was determined that a portion of the BCV Plat 1 and Plat 2 Property had been left as a remanent in the Polk City North Urban Renewal Area; and

WHEREAS, the Board of Supervisors of Polk County has determined that in order to fulfill the purposes, objectives and projects for the Polk City North Urban Renewal Area and the Whitetail Ridge Residential Urban Renewal Area, the remanent portion of the BCV Plat 1 and Plat 2 Property should be removed from Ordinance Nos. 200, 210, 312, and 326 and no longer be subject to the division of taxes under Section 403.19 of the Code of Iowa within the Polk City North Urban Renewal Area.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, STATE OF IOWA, THAT:

Section 1: The following portion (the "2021 Remanent Property") of the Polk County Urban Renewal Area – Polk City North Plan Area shall be and is hereby removed from the application of Ordinance Nos. 200, 210, 312, and 326, and shall no longer be subject to the division of taxes under Section 403.19 of the Code of Iowa described in said Ordinances:

Beginning at a point on the south line of Parcel C of Lot 1, recorded in Book 14435, page 744 in Tournament Club of Iowa Plat 1, said point being 53.00 feet east of the southwest corner of parcel C; thence N32°38'18"W, 180.02 feet to the northwest corner of parcel C; thence S20°26'19"E, 91.60 feet along the west line

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of Parcel C to a point of curvature; thence southerly along a curve to the right having a radius of 240.00 feet and a chord bearing of S15°33'38"E, an arc length of 39.40 feet along the west line of parcel C to a point; thence S32°38'18"E, 22.67 feet to a point on the south line of Parcel C; thence S78°18'41"E, 43.21 feet along the south line of Parcel C to the point of beginning.

Section 2. That all other portions of the Polk County Urban Renewal Area – Polk City North Plan Area shall be and remain subject to all of the provisions of Ordinance Nos. 200, 210, 312, and 326, and that, except as amended herein, Ordinance Nos. 200, 210, 312, and 326 shall remain in full force and effect.

Section 3. That nothing herein shall be interpreted as altering the boundaries or removing any property from the Polk County Urban Renewal Area – Polk City North Plan Area (for purposes of clarity, while the 2021 Remanent Property is no longer subject to the division of revenue provided for in Iowa Code section 403.19, the 2021 Remanent Property remains a part of the Polk County Urban Renewal Area – Polk City North Plan Area).

Section 4. That if any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 20__.

Chairperson, Board of Supervisors

ATTEST:

County Auditor

Read First Time: _____, 20__

ORDINANCE NO. _____

AN ORDINANCE **CORRECTING, NUNC PRO TUNC**, ORDINANCE NO. 357, PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN** PROPERTY LOCATED WITHIN THE WHITETAIL RIDGE RESIDENTIAL URBAN RENEWAL AREA, IN POLK COUNTY, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, POLK COUNTY, POLK CITY, NORTH POLK COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE COUNTY IN CONNECTION WITH THE WHITETAIL RIDGE RESIDENTIAL URBAN RENEWAL AREA (**BVC PLAT 1 AND PLAT 2 PARCELS**)

WHEREAS, the Board of Supervisors has previously adopted Ordinance No. 357 to provide for the division of taxes for certain lots and parcels (the "BVC Plat 1 and Plat 2 Parcels") within the Whitetail Ridge Residential Urban Renewal Area; and

WHEREAS, the legal description of the BVC Plat 1 and Plat 2 Parcels used in Ordinance No. 357 did not reflect the most current legal description of the subject property, as most recently platted and this correcting ordinance is intended to correct said error NUNC PRO TUNC.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS, POLK COUNTY, STATE OF IOWA:

Section 1. That the legal description of the BVC Plat 1 and Plat 2 Parcels property located within the Urban Renewal Area set forth in the Preambles of Ordinance No. 357 is hereby corrected, NUNC PRO TUNC, to read as follows:

Lots 1-35, A, B & C, and Outlots U, V, W, X, & Y in Big Creek Valley Plat 1 an Official Plat, now included in and forming a part of the City of Polk City, Polk County, Iowa.

And

Lots 1-30, A & B, and Outlot Z in Big Creek Valley Plat 2 an Official Plat, now included in and forming a part of the City of Polk City, Polk County, Iowa.

Section 2. That all other provisions of Ordinance No. 357 not affected or otherwise revised by this Ordinance be and the same are hereby ratified, confirmed and approved in all respects.

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Section 3. That if any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 20__.

Chairperson, Board of Supervisors

ATTEST:

County Auditor

Read First Time: _____, 20__

Read Second Time: _____, 20__

Read Third Time: _____, 20__

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Service Approval and authorizes the necessary expenditures from the Polk County General Basic Fund for these individuals, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

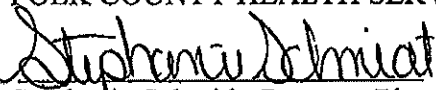
POLK COUNTY, IOWA

Angela Connolly
Chairperson

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SUBMITTED BY:

POLK COUNTY HEALTH SERVICES, INC.



Stephanie Schmidt, Program Planner

FISCAL NOTE: \$7,812.00 from the General Basic Fund.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.

Agenda Date: 12/14/2021

Contact Individual: Stephanie Schmidt, Program Planner

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Board of Supervisors in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$7,812.00	\$0	N		
22/23	Y	\$6,312.00	\$0	N		

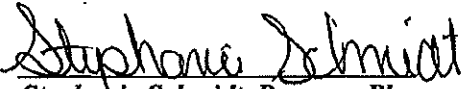
Additional Fiscal Note Information (optional): N/A

**MEMORANDUM OF MH/ID/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD**

Tuesday, December 7, 2021

Page 1 of 1

Client ID	22081	County Portion	100%	Unit Rate	\$250.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$250.00
Service	3226a Guardianship - Monthly			Maximum Cost of Approval	\$3,000.00
Units	1 Monthly	Start and End Date	11/1 /2021 to	10/31/2022	
Client ID	22081	County Portion	100%	Unit Rate	\$1,500.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$1,500.00
Service	3226b Guardianship - Initial			Maximum Cost of Approval	\$1,500.00
Units	1 Monthly	Start and End Date	11/1 /2021 to	10/31/2022	
Client ID	92883	County Portion	100%	Unit Rate	\$12.00
Provider	Munoz, Alexander, Des Moines			Maximum Monthly Cost	\$276.00
Service	3100g Non-Traditional Transportation			Maximum Cost of Approval	\$3,312.00
Units	23 Monthly	Start and End Date	12/1 /2021 to	11/30/2022	
SUBMITTED BY:					\$7,812.00


Stephanie Schmidt, Program Planner

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, a rezoning petition was submitted to the Polk County Board of Supervisors by Petitioner Eric Quiner (Prospective Buyer), 4840 NW Piekenbrock Drive, Des Moines, IA 50310, with consent from Meredith Drive Reformed Church (Property Owner), 10025 NW 62nd Avenue, Johnston, IA 50131, for the subject property located at 4600 NW 51st Street, Des Moines. The subject property is located on the north side of Meredith Drive between NW 51st Street and NW 52nd Street. The property is "L" shaped having frontage to the south onto Meredith Drive, to the east onto NW 51st Street and to the west onto NW 52nd Street. The subject property is approximately 1.31 acres in size and is located within Section 18 of Township 79 North, Range 24 West of the 5th P.M. (Webster Township). The subject property is legally described as follows:

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK.

WHEREAS, the petitioner is requesting a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Institutional to Neighborhood Commercial, and to change the Zoning Map from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District; and

WHEREAS, the Polk County Zoning Commission met on November 22, 2021, and voted five (5) in favor and zero (0) against, with one (1) member absent, to recommend approval of the requested Polk County 2030 Comprehensive Plan and Zoning Map Amendments; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing for a rezoning.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed rezoning is set for January 11, 2022 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

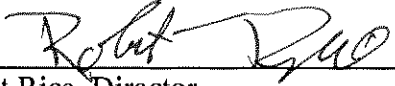
Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

#15

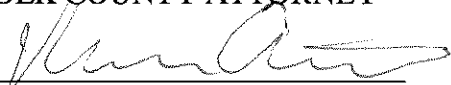
RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read "Robert Rice", written over a horizontal line.

Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

A handwritten signature in black ink, appearing to read "John P. Sarcone", written over a horizontal line.

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 183-21 Setting a Public Hearing for a Rezoning Petition and requesting the Auditor to publish notice for the subject property located at 4600 NW 51st Street, Des Moines, within Section 18 of Webster Township.

Agenda Date: December 14, 2021

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 22, 2021, and voted five (5) in favor and zero (0) against, with one (1) member absent, to recommend approval of the request.

Action Requested (Recommended): Setting a public hearing for January 11, 2022

Comply with Policy: Yes

Background:
The subject property was historically used as an overflow parking lot for the Meredith Drive Reformed Church located directly to the south at 5128 Meredith Drive, Des Moines. The Petitioner owns and operates Dogpatch Urban Gardens, an urban farm with accessory retail and special events uses, located directly east of the subject property at 5085 Meredith Drive. The Polk County Board of Adjustment previously approved this adjacent operation through a Conditional Use Permit.

The Petitioner seeks rezoning of the subject property to redevelop the site for retail sales of agricultural goods and seasonal products. The request is generally in accordance with the Comprehensive Plan and surrounding neighborhood character. Approval would facilitate redevelopment of an underutilized property.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Public Notice

Notice of hearing on a proposed Zoning Map Amendment to the area described below and as provided under the Polk County Zoning Ordinance and under Chapter 331 AND Chapter 335 Code of Iowa, as amended.

To: All interested persons within the unincorporated territory of Polk County, Iowa:

Notice is hereby given that on Tuesday, January 11, 2022 at 9:30 am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309.

The purpose of the hearing is to take public testimony in connection with a proposed 2030 Comprehensive Plan Amendment and Zoning Map Amendment to the Official Polk County Zoning Map from Petitioner Eric Quiner (Prospective Buyer), 4840 NW Piekenbrock Drive, Des Moines, IA 50310, with consent from Meredith Drive Reformed Church (Property Owner), 10025 NW 62nd Avenue, Johnston, IA 50131, for the subject property located at 4600 NW 51st Street, Des Moines. The Petitioner requests a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Institutional to Neighborhood Commercial, and to change the Zoning Map from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District for the subject property. The subject property is located on the north side of Meredith Drive between NW 51st Street and NW 52nd Street. The property is "L" shaped having frontage to the south onto Meredith Drive, to the east onto NW 51st Street and to the west onto NW 52nd Street. The subject property is approximately 1.31 acres in size and is located within Section 18 of Township 79 North, Range 24 West of the 5th P.M. (Webster Township).

Legal Description of Subject Property

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK.

The proposed Map Amendments were heard by the Polk County Zoning Commission on November 22, 2021 at 7:00 pm where the Commission recommended approval of the proposed Amendments.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

The application is available by contacting the Polk County Public Works Department, Planning & Development Division by emailing publicworks@polkcountyia.gov or calling (515) 286-3705.

Polk County, Iowa

BY: Angela Connolly, Chairperson

Attest:

BY: Jamie Fitzgerald,
Clerk of the Board of Supervisors

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Preliminary Plat for Cass Acres Plat 1 was approved by Polk County on November 30, 2021; and

WHEREAS, the Developer has submitted Construction Drawings for Cass Acres Plat 1 that have been reviewed and concurred that they represent the intent of improvements needed for the plat by Polk County Public Works; and

WHEREAS, a Subdivision Inspection Agreement has been executed by the Developer for review and approval by Polk County.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa hereby approves the Subdivision Inspection Agreement for Cass Acres Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

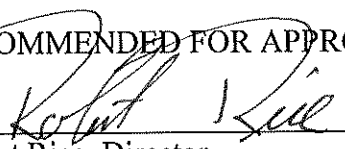
BE IT FUTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Firm Foundations, Inc. and administer on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 185-21 approving a Subdivision Inspection Agreement for Cass Acres Plat 1.

Agenda Date: December 14, 2021

Contact Individual: Kyle D. Riley, P.E., CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 174, November 30, 2021 approving Preliminary Plat for Cass Acres Plat 1

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Subdivision Inspection Agreement.

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Developer and their representatives are completing tasks needed for plat improvements, including any and all future public infrastructure. The first step in that process is having a Subdivision Inspection Agreement executed by both parties. Once executed, a preconstruction meeting is held and work begins on the plat improvements and Polk County monitors progress.

Action Impact: Allows work to begin on the plat improvements for Cass Acres Plat 1 and authorizes Public Works staff to administer said agreement.

Fiscal Note: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owner of land located in Section 6, Township 81 North, Range 25 West of the 5th P.M. (Union Township), Polk County, Iowa, wishes to subdivide and plat their land into a minor subdivision final plat known as J.P. Brown Estates; and

WHEREAS, the minor subdivision final plat proposes one (1) single-family residential lot, two (2) outlots and two (2) street lots for existing right-of-way on 156.36-acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed and approved the minor subdivision preliminary plat on July 21, 2021; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of J.P. Brown Estates and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

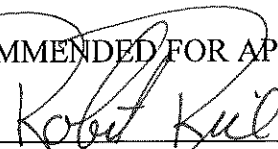
Sewer Service:	On-site wastewater treatment system
Water Service:	City of Madrid
Zoning:	"AG" Agricultural District
Platted by:	Pearl Farms, LLC (Property Owner) Dale Saxton (Developer)
Engineer:	Fox Engineering Associates, Inc.
Location:	The subject property is located at the southeast corner of the NW 166 th Avenue and NW 142 nd Street intersection.
Township:	Union

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 182-21 approving the minor subdivision final plat of J.P. Brown Estates.

Agenda Date: December 14, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None. This is a minor subdivision plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances. The minor subdivision final plat was reviewed and recommended for approval by the Public Works Department.

Background: This minor subdivision final plat proposed one (1) single-family residential lot, two (2) outlots, and two (2) street lots for existing right-of-way on one (1) existing parcel containing 156.36-acres of land, zoned "AG" Agricultural District. The layout contains a 3.5-acre lot with frontage to the north along NW 166th Avenue. The property is adjacent to Boone County along the northern boundary and adjacent to Dallas County along the western boundary. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for its recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

J.P. Brown Estates
Final Plat

PLAT INFORMATION: This minor subdivision proposes one (1) single-family residential lot, two (2) outlots, and two (2) street lots for existing right-of-way on one (1) existing parcel containing 156.36-acres of land, zoned "AG" Agricultural District.. The subject property is located at the southeast corner of the NW 166th Avenue and NW 142nd Street intersection, Section 6 of Union Township.

SEWER: On-site wastewater treatment system

WATER: City of Madrid

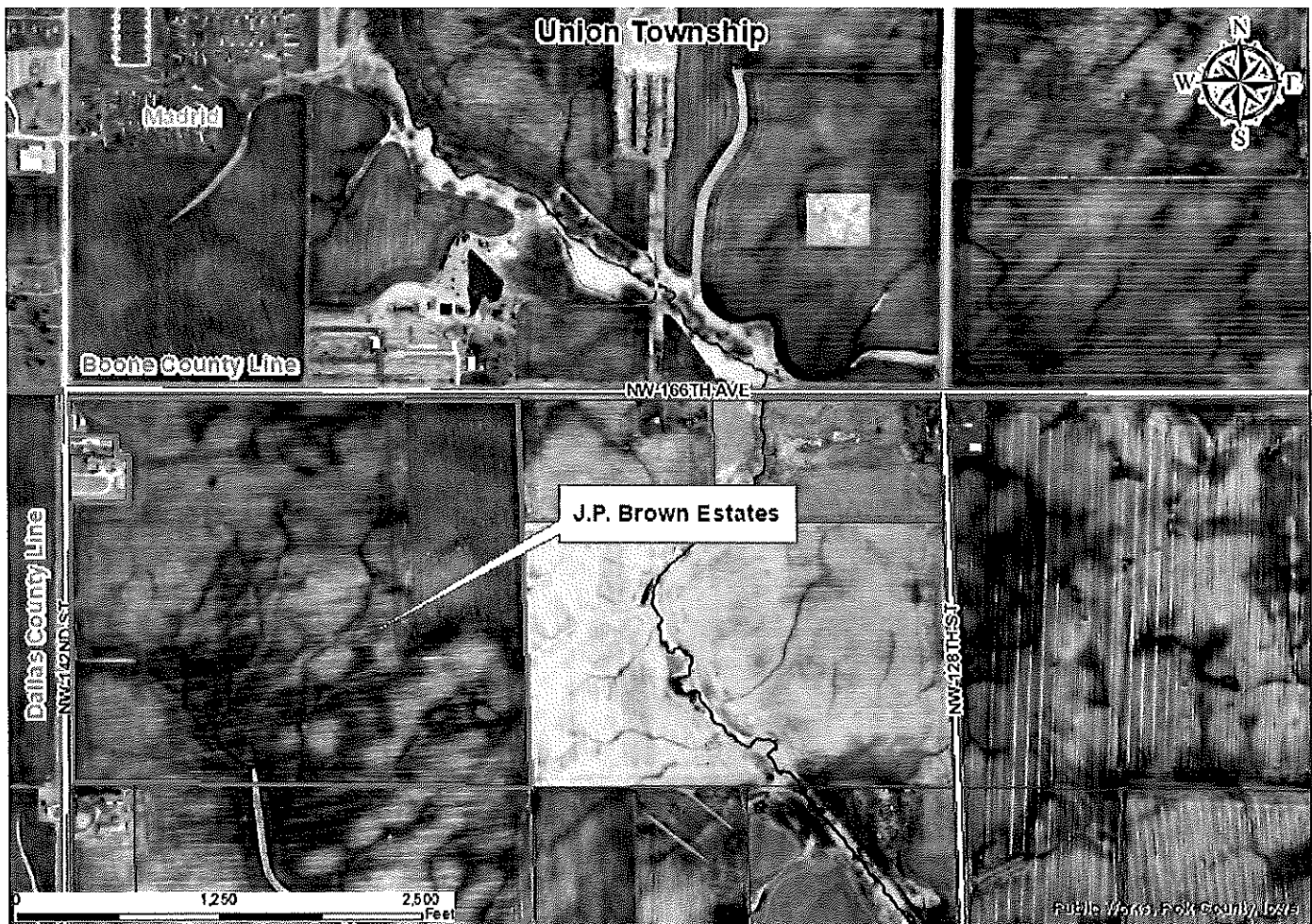
TOWNSHIP: Union

DEVELOPER: Dale Saxton

SURVEYOR/ENGINEER: Fox Engineering Associates, Inc.

OWNER: Pearl Farms, LLC

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County values the provision of mental health services as a component of health promotion and wellness for older adults; and

WHEREAS, Eyerly Ball Community Mental Health Services is an established local agency qualified to provide well elderly counseling and activities through its Senior Outreach Counseling Program; and

WHEREAS, Polk County, Iowa through its Community, Family and Youth Services Senior Services Division, and Eyerly Ball desire to enter into an Agreement for well elderly counseling and activities at Polk County Senior Centers for the term of July 1, 2021 through June 30, 2024; and

WHEREAS, the cost of these services shall not exceed \$25,000 per fiscal year with a total Agreement amount not to exceed \$75,000.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Eyerly Ball Community Mental Health Services for well elderly counseling and activities, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

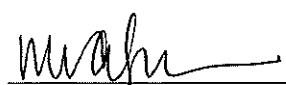
RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONE
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

#18

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through Polk County Senior Services has identified the need to provide wellness activities for seniors attending Polk County Senior Centers; and

WHEREAS, Live 2 B Healthy is an organization that is uniquely qualified to provide certified fitness instructors to seniors attending senior centers in Polk County; and

WHEREAS, pursuant to the Agreement for Professional Services between Polk County, Iowa and Live 2 B Healthy, Live 2 B Healthy agrees to conduct fitness programming a maximum of three days per week at eight senior centers; and

WHEREAS, grant funds from Aging Resources of Central Iowa will partially cover the cost of this Agreement for Professional Services; remaining funds are available in the Community Family Youth Services budget; and

WHEREAS, the cost of this Agreement for Professional Services is \$62,400 per fiscal year with a maximum expenditure not to exceed \$187,200; and

WHEREAS, the term of this Agreement for Professional Services is July 1, 2021 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement for Professional Services with Live 2 B Healthy for fitness instruction, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement for Professional Services on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

#19

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office has a successful program providing law enforcement services and a School Resource Officer to the North Polk Community School District; and

WHEREAS, the Polk County Sheriff and the North Polk Community School District have agreed to continue this program for a period of ten (10) years and expire on June 30, 2032 (FY 22/23 through FY 31/32); and

WHEREAS, the attached Law Enforcement Services Agreement has been developed to establish the terms, conditions, and costs for the Polk County Sheriff to provide these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement with the North Polk Community School District for law enforcement services and a School Resource Officer, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

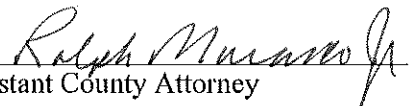
RECOMMENDED FOR APPROVAL:



Frank Marasco
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: North Polk Community School District School Resource Officer Agreement

Agenda Date: 12/14/2021

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approval of the Agreement as submitted.

Background: The Polk County Sheriff's Office currently provides a Deputy as a School Resource Officer to the North Polk Community School District. This Agreement extends this relationship through the FY 31/32 school year.

Action Impact: The Polk County Sheriff's Office will provide a Deputy as a School Resource Officer service to the North Polk Community School Districts per the attached Agreement.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$106,929	\$50,791	Y		10041030.52540.07
23/24	Y	\$109,881	\$53,842	Y		10041030.52540.07
24/25	Y	\$112,932	\$57,031	Y		10041030.52540.07
25/26	Y	\$116,100	\$60,372	Y		10041030.52540.07
26/27	Y	\$119,385	\$63,871	Y		10041030.52540.07
27/28	Y	\$122,796	\$67,538	Y		10041030.52540.07
28/29	Y	\$126,324	\$71,313	Y		10041030.52540.07
29/30	Y	\$129,996	\$75,398	Y		10041030.52540.07
30/31	Y	\$133,794	\$79,607	Y		10041030.52540.07
31/32	Y	\$137,736	\$84,019	Y		10041030.52540.07

Additional Fiscal Note Information (optional): No additional positions would be created to fulfill Agreement requirements.

RESOLUTION

MOVED By _____ **SECONDED** By _____ that the following Resolution be adopted.

WHEREAS, on June 7, 2016 the Polk County Board of Supervisors awarded the bid for Polk County Jail medical services to Correct Care Solutions, LLC (now known as Wellpath, LLC) and authorized contract negotiations between Polk County and Wellpath, LLC, which included extensions of the original contract term; and

WHEREAS, on May 22, 2018, the Polk County Board of Supervisors approved the first amendment to the original contract to modify staffing by Wellpath at the Polk County Jail; and

WHEREAS, the current Polk County Jail medical services contract with Wellpath, LLC (formally known as Correct Care Solutions, LLC) expired June 30, 2019; and

WHEREAS, on July 2, 2019 the Polk County Board of Supervisors approved the second amendment to the original contract to exercise the first of two one-year renewals; and

WHEREAS, on June 30, 2020 the Polk County Board of Supervisors approved the third amendment to the original contract to extend the contract period July 1, 2020 – June 30, 2021; and

WHEREAS, on July 13, 2021 the Polk County Board of Supervisors approved the fourth amendment to the original contract to extend the contract period July 1, 2021 – August 31, 2021; and

WHEREAS, on August 31, 2021 the Polk County Board of Supervisors approved the fifth amendment to the original contract to extend the contract period August 31, 2021 – November 30, 2021; and

WHEREAS, Polk County seeks to extend the contract period with Wellpath, LLC from December 1, 2021 through June 30, 2022.

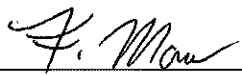
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached sixth Amendment to the Agreement with Wellpath, LLC for the continuation of comprehensive inmate health and mental health services for inmates in the custody of the Polk County Sheriff and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

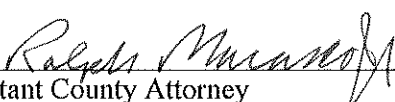
RECOMMENDED FOR APPROVAL:



Frank Marasco
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to the Agreement between Polk County and Wellpath, LLC (formally known as Correct Care Solutions, LLC) to continue medical and mental health services at the Polk County Jail.

Agenda Date: December 14, 2021

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Resolution approves the Amendment to the Agreement between Polk County and Wellpath, LLC and authorizes the Chairperson to sign the Amendment to the Agreement.

Background: Wellpath, LLC has provided medical service at the Polk County Jail since July 1, 2016, when it was awarded the contract through a formal RFP process. Polk County and Wellpath, LLC have worked together during this period to provide proper care to inmates, while remaining fiscally responsible.

Action Impact: The Resolution authorizes a sixth Amendment to the Agreement between Polk County and Wellpath, LLC to continue to provide medical and mental health services at the Polk County Jail by extending the contract period from December 1, 2021 through June 30, 2022.

Fiscal Note: Increased expense to base contract of \$193,703.65 is variance between current allocation and CPI/competitive wage enhancements as proposed by Wellpath in sixth amendment.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$5,779,350	\$0	Y	10041051.76320	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____
that the following Resolution be adopted:

WHEREAS, the 2020 decennial is complete and the 89th General Assembly has drawn new legislative districts in Iowa; and,

WHEREAS, it is the duty of each board of supervisors in the state of Iowa to establish Precinct boundaries within the unincorporated area of their respective counties; and,

WHEREAS, the Polk County Auditor has recommended to the Polk County Board of Supervisors that the precincts are sufficient to serve the convenience of the voters and are well within the population limits established by law; and,

WHEREAS, Chapter 49 of the Code of Iowa requires that all precinct boundaries be incorporated into an ordinance; and,

WHEREAS, the adoption of an ordinance requires a public hearing.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, directs the Polk County Auditor to publish notice of public hearing to be held the 28th day of December, 2021 at 9:30 a.m. regarding the establishment of an ordinance defining precinct boundaries within unincorporated Polk County.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

Submitted by:



Jamie Fitzgerald, Polk County Auditor

Fiscal impact: none

#22

PUBLIC NOTICE

NOTICE OF HEARING FOR THE ESTABLISHMENT OF PRECINCT BOUNDARIES WITHIN UNINCORPORATED POLK COUNTY AS PROVIDED FOR UNDER CHAPTER 49 OF THE IOWA CODE

TO: All interested persons within the unincorporated territory of Polk County, Iowa:

NOTICE IS HEREBY GIVEN that on the 28th day of December at 9:30 a.m., a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The purpose of the hearing is to take comments regarding the establishment of precinct boundaries within the unincorporated area of Polk County.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Conservation has reviewed the operations of Jester Park Nature Center and Outdoor Recreation and Wellness Center, and

WHEREAS, Conservation currently uses contract agreements for Building Monitors for public rental coverage, and

WHEREAS, the Director is proposing a reclassification of a permanent part time role and creation of an on-call pool to better meet operational needs, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Reclassify one (1) part-time Recreation Clerk, \$12.00 hourly, to one (1) part-time Facility Attendant, \$15.00 hourly.
- Create On-Call Facility Attendant pool, \$15.00 hourly.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

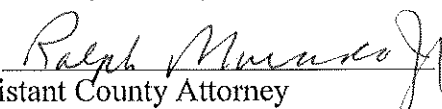
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Conservation has the funds
to cover estimated costs.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Conservation Department

Agenda Date: December 14, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) part-time Recreation Clerk, \$12.00 hourly, to one (1) part-time Facility Attendant, \$15.00 hourly. Create On-Call Facility Attendant pool, \$15.00 hourly.

Comply with Policy: N/A

Background: The Director of Conservation has reviewed the operations of Jester Park Nature Center and Outdoor Recreation and Wellness Center and is recommending a reclassification of a permanent part time role and creation of an on-call pool to better meet operational needs. The on-call Facility Attendant pool will replace the need for contract Building Monitors for public rentals and other various events.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Conservation has the funds to cover any estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N	0			N		
22/23	N	0			N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors, by resolution date 11/30/2021, approved Contract #5882ST11 with the Iowa Department of Public Health for disease intervention activities for HIV and other sexually transmitted infections, and

WHEREAS, the Iowa Department of Public Health has allocated funds through December 31, 2021 that are to be used to hire two additional public health investigators, and

WHEREAS, the created positions are contingent on continued state funding and may be deleted when funding is depleted, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Create two (2) Public Health Investigator positions, AFSCME grade 19, range \$61,025-\$79,974.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

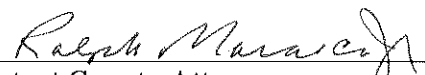
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Positions are covered by state funding; no additional funds are requested.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Health Department

Agenda Date: December 14, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create two (2) Public Health Investigator positions, AFSCME grade 19, range \$61,025-\$79,974.

Comply with Policy: N/A

Background: The Board of Supervisors approved Contract #588ST11 with the Iowa Department of Public Health (IDPH) on November 30, 2021. The contract approves funding provided by IDPH to hire two additional Public Health Investigator positions to support disease intervention activities for HIV and other sexually transmitted diseases. Funding is expected through December 31, 2025. The created positions are contingent on continued state funding and may be deleted when funding is depleted.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Positions are covered by state funds; no additional funds are requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	2	\$76,924	\$76,924 (state funds)	Y	10223011	
22/23	Y	2	\$189,964	\$189,964 (state funds)	N	10223011	
23/24	Y	2	\$198,365	\$198,365 (state funds)	N	10223011	
24/25	Y	2	\$208,849	\$208,849 (state funds)	N	10223011	
25/26	Y	2	\$108,511	\$108,511 (state funds)	N	10223011	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

Organization

Term Expires

Board of Adjustment
Belinda Brown

12/14/26

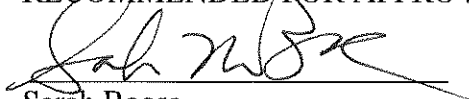
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Sarah Boese
Polk County Board of Supervisors

FY21/22 #
Fiscal Impact: None

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: December 14, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have a commitment to welcoming immigrants and refugees to Polk County; and,

WHEREAS, it is anticipated that several hundred Afghan families will be resettling in Polk County during the next year; and,

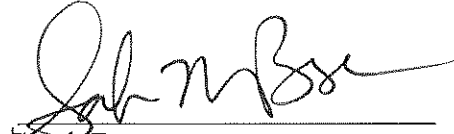
NOW, THEREFORE BE IT RESOLVED that Polk County hereby approves the purchase of 300 beds to be distributed to local non-profits and resettlement agencies for donation to incoming Afghan families who are resettling in Polk County.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: \$43,314.30

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving purchase of 300 beds for distribution to local non-profits for the resettlement of newly arriving Afghan refugees.

Agenda Date: December 14, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: NA

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has agreed to purchase 300 beds from a local vendor. The beds will be donated to local non-profit and resettlement agencies to be donated to Afghan families who are resettling in Polk County.

Action Impact: The passage of this resolution approves purchase of beds.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		\$43,314.30			40109035.77140	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Polk County and community partners are continually working to better serve the residents of Polk, Dallas and Warren Counties in response to and disposition of 911 calls and improvement of responder safety; and,

WHEREAS, Polk County and community agencies are working to share necessary information more efficiently and effectively between PSAPs in Polk and neighboring counties of Warren and Dallas in order to provide information across disparate CAD systems without degradation of messages; and,

WHEREAS, the creation of a resilient CAD-to-CAD ecosystem that is efficient, interoperable and supports multi-discipline response to regional, multistate, or national events will assist in reducing responder response time, and result in the potential reduction of crime, reduction of property and life loss due to fire and reduction of morbidity and mortality due to injury and disease; and,

WHEREAS, the Polk County Emergency Management Agency has applied for and received authorization for CARES Act reimbursement for CAD-to-CAD patches, updates and exploration of a common CAD system for the various PSAPs serving Polk County and neighboring Dallas and Warren Counties; and,

WHEREAS, the Polk County Emergency Management Agency, in conjunction with the Polk County 911 Service Board, has entered into various contracts for CAD-to-CAD patches, updates and exploration of a common CAD system for the various PSAPs serving Polk County and neighboring Dallas and Warren Counties; and,

WHEREAS, the Polk County Emergency Management Agency and the 911 Service Board have requested Polk County, Iowa to provide 100 percent of the initial funding with the understanding that Polk County, Iowa will be fully reimbursed through the CARES Act reimbursement managed by the State of Iowa; and,

#27

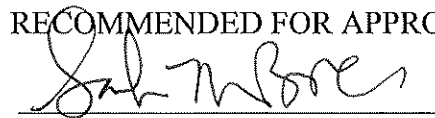
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Auditor to make disbursements upon receipt of executed agreements between Polk County Emergency Management, the 911 Service Board, and contractors for CAD-to-CAD patches, updates and exploration of a common CAD system for the various PSAPs serving Polk County and neighboring Dallas and Warren Counties. The aforementioned disbursement shall not exceed \$4,997,058.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY21/22 funding provided by Polk County, Iowa will be 100% reimbursed through the CARES Act funding.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing expenditure for Polk County Joint 911 Service Board and Polk County Emergency Management contracts for CAD-to-CAD patches, updates and exploration of a common CAD system for the various PSAPs serving Polk County and neighboring Dallas and Warren Counties.

Agenda Date: December 14, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County and community partners are continually working to better serve the residents of Polk, Dallas and Warren Counties in response to and disposition of 911 calls and improvement of responder safety. By connecting disparate Computer Aided Dispatch (CAD) Systems with a CAD to CAD hub will allow Public Safety Answering Points (PSAPs) to relay information accurately and efficiently without the degradation of information.

Action Impact: The passage of this resolution authorizes Polk County, Iowa, through the Auditor's Office, to pay contracts presented by Polk County 911 Service Board and Polk County Emergency Management relating to CAD-to-CAD patches, updates and exploration of a common CAD system for the various PSAPs serving Polk County and neighboring Dallas and Warren Counties. The aforementioned disbursement shall not exceed \$4,997,058. It is understood, but not guaranteed that Polk County will be reimbursed through CARES Act funding.

The passage of this resolution demonstrates the Board of Supervisor's support of the Polk County Joint 911 Service Board in conjunction with the Public Safety Answering Points serving Polk County and surrounding counties with disparate Computer Aided Dispatch (CAD) Systems to connect their CAD systems and increase information sharing.

Fiscal Note: The anticipated expense will be initially funded by Polk County with the understanding that funding will be 100% reimbursed through the CARES Act;

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	0	\$4,997,058	\$4,997,058	Y	3511211	3511211

Additional Fiscal Note Information (optional):