



BOARD MEETING

December 14, 2022

Polk County Administration Bldg., Room 120

111 Court Ave., Des Moines, IA

5:30 PM – PCC Board Meeting

AGENDA

- 1) **Roll Call**
- 2) **Public Comments**
- 3) **Shoreline Signals Presentation – Teva Dawson**
- 4) **Public Hearing rejecting all bids after considering plans, specifications, form of contract, engineer's estimate, and bid for the construction of the Athene North Shore Recreation Area at Easter Lake Park.**
- 5) **Financial Reports**
- 6) **Action on the Minutes of the Previous Meeting(s)**

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 7) **Approving** bill list.
- 8) **Approving** revisions and additions to the Employee Administrative Manual of the Polk County Conservation Board that was approved at the August 10, 2022 PCC Board Meeting. All changes in this manual will be effective January 1st, 2023.
- 9) **Approving** update to the Polk County Conservation Board's Bylaws.
- 10) **Approving** the fee adjustment for the Jester Park Nature Center after-hours rental fee and the elimination of the senior discount and off-season campsite rates.
- 11) **Approving** fee for service agreement with the Conservation Corps of Minnesota and Iowa (CCMI) in the amount of \$153,360 for the 2023 dedicated Polk County Conservation Crew.
- 12) **Awarding** the bid for forestry mowing and follow up herbicide treatment within the Fourmile Creek Greenway to Four Seasons Conservation in a contracted amount of \$79,500.
- 13) **Awarding** lowest contractor bid for wetland excavation at the Dykstra Parcel at Chichaqua Bottoms Greenbelt to Lahr Excavating in a maximum contracted amount of \$238,620.00 with a 5% contingency.

ACTION ITEMS

- 14) **Public Hearing rejecting** all bids after considering plans, specifications, form of contract, engineer's estimate, and bid for the construction of the Athene North Shore Recreation Area at Easter Lake Park.
- 15) **Approving** the amendment request from Shive-Hattery in the amount of \$183,120 for additional design, supplemental services, construction phase services, signage coordination, cost reduction modifications, and rebidding for the Athene North Shore Recreation Area project.
- 16) **Approving** the purchase and installation of a new playground at Thomas Mitchell Park, featuring ADA accessible features for a total cost not to exceed \$386,540 to Play-Pro Recreation.

- 17) **Approving** Professional Service Agreement with Snyder and Associates for Design/Engineering Services for the Mountain Bike Park in the contract amount of \$106,500.
- 18) **Accepting** the land donation from the Iowa Natural Heritage Foundation along NE 29th St. adjacent to the Chichaqua Valley Trail.

BOARD DISCUSSION

Director Remarks - **Financial Updates**

- a. **2023/2024 FY Decision Package Request to BOS**
- b. **Bond Project Updates**

Board Chair & Members Remarks – **Nomination of 2023 PCC Board Officers**

CLOSED SESSION

19) Land Acquisition

ADJOURNMENT

Upcoming Events

- December 16 & 17 – Light the Night hikes to celebrate the winter solstice. Hikes at 5, 6:30 and 8 pm at Jester Park
- December 23 & 26 – Christmas Holiday (observed). Conservation offices closed. Jester Park Nature Center closed.
- December 27 – 30 – Outdoor Recreation and Wellness Center open extended hours (12 - 4 p.m.) for families on break
- January 2, 2023 – New Year's Holiday (observed). Conservation offices closed. Jester Park Nature Center closed.
- January 4 -- FY '24 Budget Presentation to Board of Supervisors
- January 11 -- PCC Board Meeting, 5:30 PM, Polk Co Admin Bldg, Rm 120
- January 18 – PCC All Staff Holiday Potluck
- January 24-26 – ICCS Winterfest Annual Training Conference, Coralville, Iowa

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (12130 NW 128th St, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov