

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, December 17, 2024 at 9:30 a.m.

MEMBERS PRESENT: Matt McCoy, Robert Brownell, Tom Hockensmith, Steve Van Oort, Angela Connolly.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the December 3, 2024 minutes and they stand approved as printed.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202412100001 – 202412100999 and 202412170001 – 202412171344.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

PUBLIC HEARING: TRANSFER OF PORTIONS OF ROADS IN POLK CITY, IOWA

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving transfer of a portion of East Southside Drive (NW 110th Avenue in Polk County) located in the city of Polk City.

PERMITS: Renewal application for Class “C” Retail Alcohol License for Food with Flair, Inc., 11121 NW Jester Park Drive, Granger.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Renewal application for Class “C” Retail Alcohol License with Outdoor Service Area for McCann’s Tap, 1360 NE 54th Ave.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

PETITIONS: Petition to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for 332 3rd St, West Des Moines (Hagen).

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

RESOLUTIONS: Resolution approving Preliminary Plat of The Oaks at White Oak.

Resolution approving Preliminary Plat of The Chateau Plat 1.

Resolution approving agreement with Polk County Conservation Board for the Camp Creek Stream Restoration Project.

Resolution approving the Federal Subaward Agreement with ICLEI for Climate Planning for the Greater Des Moines Metropolitan Area (for climate planning technical assistance).

Resolution approving Amendment Number 1 to contract with Iowa DNR for Air Quality program funding (28#, No. 25ESDAQBWWALK-0002).

Resolution authorizing the use of Central Maintenance Facility (5885 NE 14th Street) as an alternate assembly site for the Iowa National Guard.

Resolution approving 2025 Public Works Department Permit Fee Schedule.

Resolution authorizing the Procurement Division to prepare bid letting and quotation documents on behalf of the Public Works Department and authorizing Public Works to inform the Iowa DOT to include Polk County in its lettings.

Resolution authorizing the Bodies Racing Company use of County-owned parking lot (located at River Place, 2309 Euclid Avenue) for “Summer Sizzler” on May 25, 2025.

Resolution approving Memorandum of Understanding with Jasper County for shared Judicial Mental Health Advocate compensation.

Resolution approving Memorandum of Understanding with Marion County for shared Judicial Mental Health Advocate compensation.

Resolution approving Agreements for On-Call Judicial Mental Health Advocate Services (Brett Michael, Richey Thongvanh).

Resolution approving MH/ID/DD (Mental Health/Intellectual Disability/Developmental Disability) service approvals and authorizing expenditures from the MHDS (Mental Health and Disability Services) Region Fund.

Resolution approving Memorandum of Agreement with Primary Health Care, Inc. for screening and support services.

Resolution approving Memorandum of Agreement with Planned Parenthood of the Heartland for screening and support services.

Resolution approving Byrne Justice Assistance Grant Extension (for a WARN Program Coordinator).

Resolution approving 28E Agreement with Iowa Department of Revenue to participate in the I-pledge Tobacco, Alternative Nicotine, and Vapor Product Enforcement Program.

Resolution approving Governmental Agency Abatement.

Resolution approving creation of position within the General Services Department.

Resolution approving employment agreement with Rory Deol, D.O.

Resolution approving professional services agreement with PolicyWorks.

Resolution approving funding for the renovation of 1900 Carpenter Avenue for the Global Neighbors Initiative.

Resolution approving Amendment to the Central Iowa Chief Elected Officials Shared Liability Agreement.

Resolution approving projects for consideration of Emergency Rental Assistance 2 expenditures.

Resolution approving ERA2 funding to Greater Des Moines Supportive Housing to assist with the purchase of the Holiday Inn Downtown (for the development of affordable housing).

Resolution approving ERA2 funding to Anawim for repairs and maintenance on their 30 unit scattered site project.

Resolution approving use of the American Rescue Plan Act funds for the purchase of Brenton Slough Phase One.

Resolution approving Community Development Grant for BRAVO Greater Des Moines, Inc.

Resolution approving Community Development Grant for Sherman Hill Association, Inc.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

**REFERRED TO
AUDITOR &
CO ATTORNEY:**

Communications from The Altoona Herald, The Business Record and The Des Moines Register requesting to be the official publications for Polk County public notices in 2025.

**REFERRED TO
TREASURER &
CO ATTORNEY:**

Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the WRA Treatment Facility Plan Improvements Project (Pinegar, 1414 SE 30th Street).

**REFERRED TO
ASSESSOR,
TREASURER &
CO ATTORNEY:**

Request for tax abatement for property at 2130 Grand Avenue (Big Brothers Big Sisters of Central Iowa, Inc.

Request for tax abatement at property at 1200 12th Street, West Des Moines (United Community Services).

APPOINTMENTS:

Moved by Hockensmith, Seconded by Brownell that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Trevor Barber, Lieutenant, Sheriff, \$132,788 beginning 12/30/24
Erika Bartlett, Second Deputy Auditor, Auditor, \$119,432 beginning 1/11/25
Jamie Bluml, Customer Svc Assistant, Treasurer, \$75,593 beginning 1/11/25
Jose Valdez Coelho, Yth Svcs Worker On-Call, CFYS, \$28,988 beginning 12/18/24
Sandi Deery, Assistant County Clerk, Auditor, \$76,882 beginning 1/11/25
Rory Deol, Chief Medical Examiner, Medical Examiner, \$380,000 beginning 1/27/25
Mike Echeverria, Deten Officer, Sheriff, \$64,897 beginning 2/3/25
Ryan Evans, Captain, Sheriff, \$145,005 beginning 12/30/24
Paul Gass, Secondary Roads Superintendent, Public Works, \$109,059 beginning 12/18/24
Jennifer Gomez, Admin Support Specialist, Recorder, \$48,007 beginning 12/18/24
Nicole Ledvina, Senior Svc Site Supervisor, CFYS, \$78,063 retro to 12/2/24
James Michels, Yth Svcs Worker PT, CFYS, \$29,218 beginning 12/28/24
John Norris, County Administrator, BOS, \$296,688 retro to 12/1/24
Keith Olson, Central Accounting Manager, Auditor, \$193,192 retro to 11/16/24
Blair Parker, Interim Director of HR, Human Resources, \$160,995 retro to 9/7/24
Blair Parker, Interim Director of HR, Human Resources, \$167,435 retro to 9/27/24
Blair Parker, Deputy Director HR, Human Resources, \$159,462 retro to 10/5/24
Holley Parker, Program Assistant, County Attorney, \$48,007 beginning 12/17/24
Daniel Sauser, Senior Svc Site Supervisor, CFYS, \$88,172 retro to 12/13/24
Karen Scavo, Elections Assistant, Auditor, \$49,619 beginning 12/28/24
Krystal Simonson, Senior Svc Site Supervisor, CFYS, \$78,237 retro to 12/10/24
Robert Stein, Elections Specialist, Auditor, \$55,995 beginning 12/28/24
Tessa Turek, Counselor On-Call, CFYS, \$33,798 beginning 1/3/25
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Brownell, Seconded by Hockensmith to adjourn until January 2, 2025 at 9:30 a.m.
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.