



Polk County Joint 911 Service Board

911 Service Board Executive Committee Meeting July 2026 Minutes

Meeting Date/Time:

Monday, July 13, 2026
13:30

Location:

Polk County EMA
1907 Carpenter Ave.
Des Moines, IA 50314

Virtual Option:

[Webex Meeting Link](#)
Meeting password: JZpXvnus335
In-Person Attendance Preferred

I. Roll Call & Introductions – * indicates virtual attendee

A. Members

- | | |
|---|---|
| ☐ Chairperson – Ness | ☒ PCSO PSAP – Brockman |
| ☒ Vice Chairperson – Mohr | ☒ PCSO User – Chiappano |
| ☒ Des Moines PSAP – Button | ☒ Westcom PSAP – Leu * |
| ☒ Des Moines User – Bischof | ☐ Westcom User – McCluskey |

B. EMA Staff

- | | |
|---|---|
| ☐ Dutch Geisinger | ☒ Lynn Tazzioli |
| ☒ AJ Mumm | |

C. Support Staff / Guests / Public

- | | |
|--|---|
| ☐ PCSO – Bracelin | ☒ Troy Cory * |
|--|---|

II. Approval of Agenda & Previous Meeting Minutes – [April 13, 2026](#)

- A. Motion to approve by Des Moines PSAP, seconded by Des Moines User. There were no objections.

III. Chairperson's Opening Comments – N/A

IV. New Business & Action Items

A. Alert Iowa Operations and Procedures Plan – [Attachment #1](#)

1. The 911 Coordinator requested a recommendation from the 911 Service Board Executive Committee for the 911 Service Board to endorse the Alert Iowa Operations and Procedures Plan to the Emergency Management Commission. The Emergency Management Commission is final approving authority. A motion to approve was made by Polk County PSAP, seconded by Des Moines PSAP. There were no objections.



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V. Program/Project Updates & Reports

A. Administration

1. Alert Iowa

- a. We are continuing to work with Dallas County on streamlining operations across county lines. The next step is to work with the cities who have individual lists on migrating their recipients to the Public Safety Opt-in list and retiring the individual lists. The timeline for this cutover is August 31. Wireless Emergency Alerts (WEA) are still available and the preferred method of notification for life safety concerns.

2. 911 Communications Council

- a. Just over \$10,000 was left over in the training fund. This was rolled over into this fiscal year. This does not increase the \$100,000 cap, but reduces the amount of surcharge revenue needed to fully fund this year.
- b. The June 15 9-1-1 outage incident was debriefed during the last meeting. The 911 Program Manager requested we notify him and open a ticket for any weird behaviors that are still happening such as a call going where it is not supposed to or calls with dead air.

3. Iowa HSEM 911 Program

- a. The PSAP Leadership training is scheduled for November. There were two seats remaining as of 7/9 after they increased the limit of attendees to 50.
- b. The first data center move is complete – West Des Moines is decommissioned and Raleigh is live. The next move from Davenport to Council Bluffs should be easier with one already done.

4. Legislative

- a. APCO and NENA sent out a survey to gauge the impact of the 2-3% cap on PSAPs to help develop the legislative strategy for the next session. The survey was reviewed during the meeting, with PSAPs reporting that it was difficult to gauge the impacts this early and how it will affect their different revenue streams.
- b. Federally, there is some momentum on [S.725](#), the Enhancing First Response Act. A [formal letter](#) was sent from the Congressional NG911 Caucus in the senate to Speaker Johnson requesting he bring the bill to the floor for consideration under suspension of the rules.



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- c. The National Telecommunications and Information Administration (NTIA) recently released a study that finds the remaining nationwide NG911 transition costs are 30-40% lower than the 2018 estimate NENA and APCO have been using to request funding for NG911. Reduced costs are largely attributed to local investments in NG911 infrastructure, but also to the main costs shifting from upfront capital expenditures on equipment to recurring operational expenses tied to cloud-based software services.

B. Finance

1. Reports

- a. Quarter #4 Surcharge Distribution – [Attachment #2](#)
- b. Quarter #4 Wireless Surcharge Redistribution – [Attachment #3](#)
- c. EOY FY 25-26 Distributions – [Attachment #4](#)
- d. June Google Dashboard Report – [Attachment #5](#)
- e. May JD Edwards Revenue Report – [Attachment #6](#)
- f. May JD Edwards Expense Report – [Attachment #7](#)
- g. May JD Edwards Cash Balance Report – [Attachment #8](#)

C. Service Board Committees

1. PSAP Advisory Committee

- a. Continuing to meet monthly, information sharing during this meeting continues to be valuable.

2. Metro Interoperability Committee

- a. Continuing to meet monthly. Will be reviewing and approving several ICS-205 forms as the summer and other large future events are planned.

D. CAD Improvement Project

1. The Authority Working Group

- a. Director Mumm gave a report on the discussion had at the previous Authority meeting and the anticipated direction of The Authority. The presented report is included at the end of these minutes.



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b. Operations Subcommittee

- i. Testing for the CAD-to-CAD Hub connection is continuing weekly. The production and test environments were upgraded last Friday. The production side is working. Des Moines identified a connection issue in the test environment unrelated to the upgrade that they're working to resolve before the next scheduled test.

c. Technical Subcommittee

- i. No updates.

d. Policy & Budget Subcommittee

- i. The original proposal from 2021 has been refreshed with current projected costs.

VI. Upcoming Training Opportunities

- A. [G2300: Intermediate Emergency Operations Center Functions](#) – July 29-31, Dallas County EOC
- B. [HSEM PSAP Leadership Training](#) – November 18, 2026, JFHQ
- C. [ICS 300](#) – September 23-25, 2026, Polk County EOC
- D. [ICS 400](#) – November 4-5, 2026, Polk County EOC

VII. Open Discussion – N/A

VIII. 2026 Meetings

911 Executive Committee Meetings

~~Monday, January 12, 2026 at 13:30~~

~~Monday, April 13, 2026 at 13:30~~

~~Monday, July 13, 2026 at 13:30~~

Monday, October 12, 2026 at 13:30

Full 911 Service Board Meetings

~~Wednesday, February 18, 2026 at 13:00~~

~~Wednesday, May 20, 2026 at 13:00~~

Wednesday, August 19, 2026 at 13:00

Wednesday, November 18, 2026 at 13:00

IX. Adjourn – Meeting was adjourned at 14:33

Attested by:

A handwritten signature in blue ink, appearing to read "L. Tazzioli", written over a horizontal line.

Lynn Tazzioli, 911 Coordinator

July 13, 2026

Executive Committee Talking Points 2026-07-13

Opening

- early preview of where the Authority Working Group's discussions are heading.
- not the final presentation or a request for endorsement today.
- finalize the presentation later this week and formally present it to the Emergency Management Commission and the 911 Service Board in August.
- opportunity to offer candid input before the recommendation is finalized.

Observations

- Our public safety communications systems developed independently over many years.
- Each center has its own technology, practices, funding arrangements, and organizational culture.
- Those differences are not inherently good or bad.
- The challenge is that residents, responders, calls, and information now cross jurisdictional boundaries constantly—but our systems still operate largely as separate islands.
- That creates daily friction:
 - Different CAD systems and supporting infrastructure
 - Inconsistent radio programming and user experiences
 - Manual transfers and delays in sharing information
 - Difficulty supporting closest-unit dispatch across boundaries
 - Duplicated contracts, technology, facilities, and technical support

Accomplishments

- The region has already made substantial progress through collaboration.
- We have coordinated response plans, standardized unit and resource information, created call-type conversion tables, completed data-sharing agreements, and implemented the CAD-to-CAD hub.
- These are meaningful accomplishments, and they show that our agencies can work together.
- They have also revealed a larger truth: connecting separate systems through increasingly complicated bridges is not the same as operating a unified system.
- The CAD-to-CAD project is an important step, but it should be viewed as a bridge toward the future—not necessarily the final destination.

Direction

- The Working Group has broadened its discussion beyond a single technology project.
- The Authority Workgroup along with previous 911 strategic planning as well as needs assessment process have all examined the regional system as a whole:
 - Governance
 - CAD and radio technology
 - Information sharing

- Technical and administrative support
- Vendor contracts
- Facilities
- Funding
- Long-term accountability
- The emerging direction is the creation of a unified, representative regional governance structure through a 28E entity.
- The key point is that governance must come first.
- Before making major decisions about systems, facilities, staffing, or funding, we need a trusted forum in which the affected cities and counties have a meaningful voice.

What this means — and does not mean

- This does not mean merging every operation overnight.
- It does not mean that every operational detail has already been decided.
- It does not mean surrendering local control.
- The Working Group increasingly views regional governance as a way to preserve local influence by giving participating jurisdictions direct representation in the decisions that affect them.
- The objective is to make future decisions together instead of continuing to make expensive, long-term investments independently in silos.

The likely pathway

- The direction under discussion is phased and deliberate:
 - First, establish unified and democratic governance.
 - Second, formalize and expand the technical and operational progress already made.
 - Third, evaluate a fairer and more transparent regional funding structure.
 - Finally, measure results and adjust the model over time.
- A regional authority could then collectively evaluate:
 - A common CAD platform
 - Standardized radio programming
 - Shared technical support
 - Consolidated maintenance and vendor agreements
 - Facilities and staffing arrangements
 - Funding mechanisms available under Iowa law

Why the timing matters

- Our local governments are facing tighter revenue constraints and greater taxpayer scrutiny.
- At the same time, modern public safety technology requires significant and recurring investment.
- Supporting duplicate technology lifecycles, facilities, contracts, and administrative structures will become increasingly difficult.
- We believe it is better to design a thoughtful regional solution ourselves than to wait for financial pressures—or the state legislature—to impose one on us.

The intended outcome

- For first responders:
 - More reliable interoperability
 - Faster and more complete information sharing
 - Less confusion when crossing jurisdictions
 - Better support for closest-unit dispatch
 - A more dependable communications lifeline
- For participating governments and taxpayers:
 - Direct representation
 - Greater transparency
 - More equitable cost allocation
 - Less duplication
 - Better use of existing investments
 - Stronger long-term budget resilience

Request for the Executive Committees input

- Before the Working Group finalizes the presentation, I would value your reaction to several questions:
 - Are we clearly explaining why the current structure is becoming unsustainable?
 - Does the proposed phased approach feel appropriately deliberate?
 - What concerns will the Commission or Service Board raise?
 - What safeguards or assurances will participating jurisdictions need?
 - Are there statements that could distract from the central message or be misunderstood?
 - What questions should we be prepared to answer in August?

Closing

- The Working Group has not completed every detail, but the direction of the discussion is becoming clear.
- Continuing indefinitely as three separate communications islands does not appear to be a sustainable long-term strategy.
- The emerging recommendation will likely be to establish representative regional governance first and use it to guide the operational, technological, and financial decisions that follow.
- We want the final presentation to reflect the Executive Committee's concerns, so this is the best time for candid feedback—before the proposal is finalized and formally presented in August.

Closing

- Transmission letter and presentation to be sent this week following Thursday's Authority meeting