

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, April 21, 2026 at 10:30 a.m.

MEMBERS PRESENT: Jill Altringer, Tom Hockensmith, Angela Connolly, Mark Holm, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the April 7, 2026 Board of Supervisors minutes and the April 7, 2026 Canvass Board minutes and they stand approved as printed.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202604140001 – 202604140956 and 202604210001 – 202604210892.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

PROCLAMATION: Supervisor McCoy read the proclamation recognizing Mental Health Awareness Month - May 2026 in Polk County. Ryan Crane, Executive Director of NAMI Iowa, made comments.

PROCLAMATION: Supervisor Altringer read the proclamation recognizing ALS Awareness Month - May 2026 in Polk County and made comments. Abbie Strother, Director of Care Services for the ALS Association, made comments.

PROCLAMATION: Supervisor Holm read the proclamation recognizing Earth Day - April 22nd, 2026 in Polk County.

PUBLIC HEARING: FY 2026/2027 BUDGET AND CERTIFICATION OF TAXES

Proof of Publication is on file with the Clerk of the Board. Ray Sears of 1795 Waters Edge Drive, Pleasant Hill appeared with comments. Public Hearing closed.

RESOLUTION: Resolution adopting FY 2026/2027 budget and certification of taxes.

PUBLIC HEARING: TEMPORARY CONSTRUCTION EASEMENT ON COUNTY-OWNED REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Public Hearing granting a Temporary Construction Easement to the City of Des Moines on County-owned Real Estate located in Fourmile Creek Greenway.

PERMITS: Ownership update for Class "E" Retail Alcohol License for QuikTrip Corporation #538 and #562, located at 4575 NW 2nd and 4801 NE 14th St, Des Moines.
VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Renewal application for Class "E" Retail Alcohol License for Casey's #1901, located at 2541 NW 66th Ave, Ankeny.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

RESOLUTIONS:

Resolution approving Preliminary Plat of Griffon Point Estates Plat 1.

Resolution approving the Preliminary Plat of Charles Hale Acres Plat 2.

Resolution approving Right of Entry and Temporary Construction Easement with Amanda and Dan Moeller for the Brook Run Stream Stabilization Project.

Resolution awarding Contract for the Brook Run Stream Stabilization Project (Project No. 713-2526) to Nagel Construction LLC.

Resolution approving a change order to the Pastour Wetland Project.

Resolution approving Agreement with Civil Design Advantage, LLC for Land Surveying Services.

Resolution ordering destruction of noxious weeds and other offensive growth and authorizing the Auditor to publish notice.

Resolution approving Agreement with Excel Mechanical for Plumbing and HVAC work at the Global Neighbors Project.

Resolution approving Agreement with Johnson Controls For a Fire Alarm System – Voice Evacuation System at 1900 Carpenter, Des Moines.

Resolution approving Agreement with One Source Solar for the Polk County Jail Solar Project.

COMMENT:

Supervisors Altringer and McCoy made comments about investing in solar energy at the Polk County Jail and thanked the Sheriff and the Sustainability Team.

Resolution authorizing the Downtown Events Group use of the 100 5th Street (Wagner parking lot) and the 120 2nd Avenue parking lot for vendor staging for the Downtown Farmers Market.

Resolution authorizing Lutheran Services in Iowa use of the 1907 Carpenter Avenue parking lot for the Farmers Market.

Resolution allowing Bodies Race Company use of the Northside Community Center Parking Lot.

Resolution approving Agreement with Iowa Department of Transportation and Polk County Conservation Board for Federal Aid for improvements to the Skunk River Bridge on the Chichaqua Valley Trail.

Resolution approving Agreement with the Iowa Developmental Disability Council and the Iowa Department of Health and Human Services.

Resolution approving CDC Foundation Partnership Agreement.

Resolution approving Amended Agreement with Steps of Hope Iowa.

Resolution approving Agreement with Aging Resources of Central Iowa.

COMMENT:

Director of Polk County Community, Family and Youth Services Eric Kool discussed the agreement with Aging Resources of Central Iowa to provide for seniors in Polk County Supervisors Connolly and McCoy made comments.

Resolution approving Release of Mortgage for 2226 SW 1st Street, Des Moines, Iowa, 50315.

Resolution approving Release of Mortgage for 3100 York Street, Des Moines, Iowa, 50316.

Resolution approving Release of Mortgage for 1129 Amos Avenue, Des Moines, Iowa, 50315.

Resolution approving Release of Mortgage for 3816 Hunter Avenue, Des Moines, Iowa, 50311.

Resolution approving Release of Mortgage for 807 33rd Street, Des Moines, Iowa, 50312.

Resolution approving Agreement with Action Target, Inc. for the recycling of spent brass and lead shell casings at the Polk County Sheriff's Office Firing Range.

Resolution approving 28E Agreement with the Dallas Center – Grimes Community School District for Law Enforcement Services and two (2) School Resource Officers.

Resolution approving 28E Agreement with the Saydel Community School District for Law Enforcement Services and a School Resource Officer.

Resolution approving Amendment to Agreement with Keefe Commissary Network, LLC for the continuation of providing Polk County Jail Phones, Tablets, Video Visitation, Commissary, and Inmate Account Software for the Polk County Sheriff's Office.

Resolution approving Agreement with Karpel Solutions for Prosecutor by Karpel software.

Resolution approving Esri Annual Renewal.

Resolution approving Oracle Annual Renewal.

Resolution approving Position Modifications within the Health Department.

Resolution approving Summary of Depositories.

Resolution approving City of Des Moines abatement.

Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 25/26 budget.

Resolution approving Subordination Agreement for the Beacon housing project.

Resolution approving Platinum Sponsorship Award for Des Moines Arts Festival Inc.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

MOTION:

Moved by Altringer, Seconded by Holm to amend the resolution to remove the award to Terrace Hill Partnership from the Community Sponsorship Award List.

VOTE ON MOTION

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

VOTE ON RESOLUTION AS AMENDED

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

REC'D & FILED:

Polk County Treasurer Semi-Annual Report, July - December 2025.

Extenet Notice of Assignment of Rights of Obligations under Telecommunications Network Agreement.

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City of West Des Moines Notice of Consultation Concerning the Proposed Amendment No. 1 to the Valley West Urban Renewal Plan.

City of Windsor Heights Notice of Public Hearing on Windsor Heights Consolidated Urban Renewal Area Amendment.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Rick Baldon, Mosquito Control Tech Seasonal, Public Works, \$20 beginning 5/11/26

Doug Bartels, Victim/Witness Liaison, County Attorney, \$62,289 beginning 4/22/26

Michael Charmant, Victim/Witness Liaison, County Attorney, \$62,289 beginning 4/27/26

Stephanie Claussen, PHEP and EMS Coordinator, Health, \$78,465 beginning 5/18/26
Marivic Flinn, Building Technician, General Services, \$46,701 retro to 4/4/26
Christopher Jones, Detention Sergeant, Sheriff, \$93,360 beginning 5/2/26
Kraig Kincaid, Security Officer PT, BOS, \$27,635 beginning 5/2/26
Dan Larson, Youth Services Program Administrator, CFUS, \$142,243 beginning 4/29/26
Binh Nguyen, Medicolegal Death Invest On-Call, Med Exam, \$34,812 beginning 4/22/26
Addria Olson, Public Health Communication Super, Health, \$103,219 beginning 4/24/26
Melanie Osborn, Financial Assistance Specialist, CFYS, \$71,756 beginning 5/2/26
Alaina Petersen, Legal Secretary, County Attorney, \$57,675 beginning 4/27/26
Riley Plagge, Air Quality Supervisor, Public Works, \$126,371 beginning 5/2/26
Cole Rathjen, Youth Services Worker, CFYS, \$62,289 beginning 5/2/26
Terrence Ross, Youth Services Team Leader, CFYS 113,289 beginning 4/30/26
Madison Rude, Legal Secretary, County Attorney, \$57,675 beginning 4/22/26
Joel Smith, Mosquito Control Technician Seasonal, Public Works, \$21 beginning 5/11/26
Nigel Wardlaw, Security Officer On-Call, BOS, \$27,635 beginning 4/24/26
Mary White, Civil Process Clerk, Sheriff, \$72,094 beginning 5/2/26

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

BOARD COMMENTS: Supervisor Connolly noted that she voted no on the bill list and wants to see a breakdown of what Polk County is spending on Flynn Wright. Supervisor Hockensmith stated he has heard concerns about the appearance of the Flynn Wright contract being used campaign purposes. Supervisor McCoy stated that this information will be shared.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Holm to adjourn until May 5, 2026 at 10:30 a.m.
VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2026/4.21.26/audio.mp3>