



Polk County Joint 911 Service Board

911 Service Board Executive Committee Meeting April 2026 Minutes

Meeting Date/Time:

Monday, April 13, 2026
13:30

Location:

Polk County EMA
1907 Carpenter Ave.
Des Moines, IA 50314

Virtual Option:

[Webex Meeting Link](#)
Meeting password: JZpXvnus335
In-Person Attendance Preferred

I. Roll Call & Introductions – * indicates virtual attendee

A. Members

- | | |
|---|--|
| ☒ Chairperson – Ness | ☒ PCSO PSAP – Brockman |
| ☐ Vice Chairperson – Hoffman | ☒ PCSO User – Chiappano |
| ☒ Des Moines PSAP – Button | ☒ Westcom PSAP – Leu * |
| ☒ Des Moines User – Bischof | ☒ Westcom User – McCluskey |

B. EMA Staff

- | | |
|---|---|
| ☒ Dutch Geisinger | ☒ Lynn Tazzioli |
| ☒ AJ Mumm | |

C. Support Staff / Guests / Public

- | | |
|--|--|
| ☒ PCSO – Mohr | ☐ PCSO – Bracelin |
| ☒ PCSO – Sheriff Schneider | |

II. Approved Agenda & Previous Meeting Minutes – [January 12, 2026](#)

III. Chairperson's Opening Comments – N/A

IV. Program/Project Updates & Reports

A. Administration

1. Alert Iowa

- a. The Operating Plan & Procedures policy document is coming closer to being finalized. We're continuing to work with Dallas County to align our policy on both sides of the jurisdictional border. A meeting is scheduled with Dallas and our PSAP partners on 4/24 at 13:00 to work on a missing and endangered person alerting policy. At this time, there is not any law enforcement representation. 911 Coordinator requested the PSAPs extend the invitation to appropriate law enforcement partners.



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- b. The Public Safety opt-in list continues to grow. It's up almost 300 recipients since the lunch and learn at the end of March on the topic and the Severe Weather Awareness Week test. If you also want to receive these messages, you need to sign up on Smart911.com – having an internal account does not automatically sign you up for alerts.
 - 2. 911 Communications Council
 - a. Council approved two training requests for the APCO/NENA spring conference. The amount remaining in the training fund is \$10,910.40.
 - 3. Iowa HSEM 911 Program
 - a. Data center transition from WDM to Raleigh, NC is going well. They anticipate meeting the hard date to get out of the WDM center by June 30. Focus will shift to the Davenport to Council Bluffs move once the WDM to Raleigh one is complete.
 - b. 911 Program plans to indicate the readiness to receive traffic in SIP format towards the end of this calendar year. This will trigger a 6-month deadline for large nationwide telecoms to deliver traffic over SIP at the defined ingress locations and a 12-month deadline for smaller, rural carriers. Once this is complete, the recurring costs from telecoms for 9-1-1 service will go away.
 - c. 9-1-1 coloring books are still available. Email Blake to get some.
 - d. GIS benchmarks met; the grant check was received on 4/13 and will be processed and paid out to Des Moines shortly.
 - 4. Legislative Update
 - a. [SF 2458](#) is still in Ways and Means and rumored at this point to be dead.
- B. Finance Reports
- 1. Quarter #3 Surcharge Distribution – [Attachment #1](#)
 - 2. Quarter #3 Wireless Surcharge Redistribution – [Attachment #2](#)
 - 3. March Google Dashboard Report – [Attachment #3](#)
 - 4. February JD Edwards Revenue Report – [Attachment #4](#)
 - 5. February JD Edwards Expense Report – [Attachment #5](#)
 - 6. February JD Edwards Cash Balance Report – [Attachment #6](#)



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C. Service Board Committees

1. PSAP Advisory Committee

- a. Committee is continuing to meet monthly. Nothing out of the ordinary to report.

2. Metro Interoperability Committee

- a. Committee is continuing to meet monthly.
- b. Group is considering a repeater project that would provide a 700 or 800 backup to existing towers for when the ISICS and/or SARA radio systems are down. Currently working on gathering quotes, but need a steady stint of warm days before that can be accomplished.
- c. Polk County requested the ability to have access to Westcom encrypted talkgroups after they encrypt the public safety talkgroups. Westcom was going to bring the request to their operations committee meeting on May 13. Encryption has been pushed back to begin next week with the police talkgroups, moving to the fire channels the following week.
- d. Director Mumm expressed appreciation for the continued coordination of members of the committee as the busy spring and summer season starts up with planned events and the need to work together to create ICS 205 communication plans.

D. CAD Improvement Project

- 1. Authority is meeting next on Thursday, April 16 at 14:00. There will be reports out from each of the subcommittees. The east and west pilots have both been put on hold. The east is held up by the CAD upgrade and the west is due to the Hub being disconnected after memory issues caused it to take down fire paging.

V. Upcoming Training Opportunities

A. [G 235: Emergency Planning](#)

- 1. April 22-26, Dallas County Human Services Campus

B. [Lunch & Learn: Event Planning – Safety and Security Considerations](#)

- 1. April 28, Polk County EOC



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C. [EMD v14 OUTEC v1.0](#)

1. May 4-6, Hardin County EOC

D. [G 191: Emergency Operations Center/Incident Command System Interface](#)

1. May 22, Polk County EOC

VI. Open Discussion

- A. The Polk County Joint 911 Service Board & Emergency Management Commission 28E agreement to cover the salary for the 911 Coordinator's position is up for renewal. The new proposal will be attached to the agenda for the full 911 Service Board meeting in May. At this time, the 28E will not be looking into folding the Service Board into the Commission, but the conversations into the various options to accomplish this remain open.
- B. The 911 Coordinator will begin working on a draft of the bylaws to bring to the next 911 Service Board Executive Committee meeting. Among other known issues and inconsistencies, it will address the disparities in appointment terms between the board and the board positions.

VII. 2026 Meetings

911 Executive Committee Meetings

~~Monday, April 13, 2026 at 13:30~~

Monday, July 13, 2026 at 13:30

Monday, October 12, 2026 at 13:30

Full 911 Service Board Meetings

Wednesday, May 20, 2026 at 13:00

Wednesday, August 19, 2026 at 13:00

Wednesday, November 18, 2026 at 13:00

VIII. Adjourn – meeting was adjourned at 13:57.

Attested by:

A handwritten signature in blue ink, appearing to read "L. Tazzioli", written over a horizontal line.

Lynn Tazzioli, 911 Coordinator

April 15, 2026