

## PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, March 24, 2026 at 10:30 a.m.

MEMBERS PRESENT: Jill Altringer, Tom Hockensmith, Angela Connolly, Mark Holm, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the March 10, 2026 Board of Supervisors minutes and the March 19, 2026 Canvass Board minutes and they stand approved as printed.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202603170001 – 202603171045 and 202603240001 – 202603240779.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

### **PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving a Quit Claim Deed to Bounviene and Dongsay Khammany (File #94219, Dist. 60 Parcel 07202-001-000) for a vacant parcel located behind 3334 Dubuque Avenue, Des Moines.

### **PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving a Quit Claim Deed to Broadlawns Medical Center (File #2015-5006, Dist. 80 Parcel 02409-000-000) for a vacant parcel at 1941 Francis Avenue, Des Moines.

**PUBLIC COMMENTS:** Ray Sears, 1795 Waters Edge Drive, Pleasant Hill, made comments in regards to property taxes and his plans to submit a proposal to the County Administrator.

**PERMITS:** Renewal application for Class "C" Retail Alcohol License (LC) for Stan's Pt 2, located at 4275 NW 2nd St, Des Moines.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Renewal application for Special Class "C" Retail Alcohol License (BW) with Outdoor Service for Animal Rescue League of Iowa, Inc, located at 5452 NE 22nd St, Des Moines.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

**PETITIONS:** Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

D Crouch 1529 Arlington Ave.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

**RESOLUTIONS:** Resolution approving The Reserve at Cherry Glen Major Preliminary Plat.

Resolution approving the Final Plat of Saydel Commercial Plat 2.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on April 7, 2026 on disposal of interest in County-owned Real Estate (File #2001-3489), a vacant parcel located between 4623 and 4575 NW 62nd Avenue, Johnston, to the City of Johnston (District 241 Parcel 00941-004-000).

Resolution allowing Bodies Race Company use of the River Place Parking Lot.

Resolution approving Agreement with Excel Mechanical for removal and replacement of the grease trap at the Northwest Community Senior Center, Des Moines.

Resolution approving Contract with Kept Companies, Inc. for exterior cleaning of the Polk County Administration Building.

Resolution approving Contract with Jorgensen Contacting Co. for installation of ADA handrails at the Polk County Administration Building.

Resolution approving Contract with the Iowa Department of the Blind for Vending Services.

Resolution approving Position Modifications within the Polk County Conservation Department.

Resolution approving Second Amendment to the District 5 Disability Access Point Contract (Number ADSCI25015) with the Iowa Department of Health and Human Services.

Resolution accepting HUD Lead-Based Paint Hazard Reduction Grant Award and Amendment.

**COMMENT:** Polk County Health Department Director Juliann Van Liew discussed the award of a \$6 million grant from HUD to for Lead Remediation and Healthy Home Assessments. Supervisors McCoy and Connolly made additional comments.

Resolution approving Contract with FAB Rehab LLC to address lead hazard repairs at 3707 Wright Street, Des Moines.

Resolution approving Contract with FAB Rehab LLC to address lead hazard repairs at 2414 Welbeck Road, Des Moines.

Resolution approving Agreement with EveryStep Care and Support Services.

Resolution approving Elected Officials' Salaries for FY 26/27.

**MOTION:** Moved by Holm, Seconded by Altringer to amend the resolution to state that the Board of Supervisors will receive a 0% salary increase for FY 26/27.

**COMMENT:** Supervisors Connolly and Holm made comments in regards to Elected Officials' salaries.

VOTE ON MOTION

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

VOTE ON RESOLUTION AS AMENDED

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Resolution approving FY 26/27 General Increases for Non-Bargaining Unit Employees.

**COMMENT:** County Administrator Frank Marasco discussed Human Resources' salary recommendation.

Resolution approving Position Modification in the Department of Community, Family, and Youth Services.

Resolution approving Position Modification within the Health Department.

Resolution approving the recommendations of the Soil and Water Conservation District Commissioners for the allowances and disallowances of the Natural Resources Exemption ("Exemption").

Resolution approving the recommendation of the Soil and Water Conservation District Commissioner for allowances and disallowances of the Impoundment Structures Exemption.

Resolution approving the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption.

Resolution approving the recommendation of the Polk County Assessor for disallowance of the Disabled Veteran Tax Credit.

Resolution approving Memorandum of Understanding with Iowa Department of Management for County Attorney Public Data Dashboard.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing for April 21, 2026 on proposed FY 2026/2027 budget.

Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,500,000 General Obligation Capital Loan Notes (ECP-1) of County of Polk, State of Iowa (for essential County purposes), and providing for publication of notice thereof.

Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,000,000 General Obligation Capital Loan Notes (ECP-2) of County of Polk, State of Iowa (for essential County purposes), and providing for publication of notice thereof.

Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,750,000 General Obligation Capital Loan Notes (ECP-3) of County of Polk, State of Iowa (for essential County purposes), and providing for publication of notice thereof.

Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,750,000 General Obligation Capital Loan Notes (ECP-4) of County of Polk, State of Iowa (for essential County purposes), and providing for publication of notice thereof.

Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$9,000,000 General Obligation Capital Loan Notes (ECP-5) of County of Polk, State of Iowa (for essential County purposes), and providing for publication of notice thereof.

Resolution approving Subordination Agreement (Highland Park Flats).

Resolution approving Amended Agreement With Global Spectrum L.P. d/b/a OVG Group.

Resolution approving Platinum Sponsorship Award for Drake University.

**COMMENT:**

Supervisor McCoy made comments in regards to Polk County funding of the Drake Relays.

Resolution approving Community Development Grant Award for Hospice of Central Iowa Foundation, d/b/a EveryStep.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

**REFERRED TO  
BOARD OF  
SUPERVISORS &  
CO ATTORNEY:**

Formal Notice of Constitutional Opposition to Property Tax Levy Increase (Omar T. Colwell and David Omar Colwell).

**REFERRED TO  
PUBLIC WORKS  
& CO ATTORNEY:**

City of Des Moines Notice of Public Hearing on 6th Amendment to Oak Park-Highland Park Urban Renewal Plan.

**APPOINTMENTS:**

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Clemente Cota, Youth Services Worker On-Call, CFYS, \$29,846 beginning 4/4/26

Austin Dagenais, Sergeant, Sheriff, \$109,924 beginning 4/1/26

Corey Deery, Security Officer PT, BOS, \$28,760 beginning 4/4/26

Hermin Gracanin, Detention Officer, Sheriff, \$67,493 beginning 3/30/26

Alexander Heckman, Detention Officer, Sheriff, \$68,843 beginning 3/30/26

Madeline Holder, Accounting Clerk, Auditor, \$49,447 beginning 3/25/26

Bradley Hook, Sergeant, Sheriff, \$110,605 beginning 4/1/26

Patricia Lyles, Administrative Support Specialist, CFYS, \$66,754 beginning 4/4/26

Elora Mays, Youth Intake Specialist, CFYS, \$65,345 beginning 4/4/26

Luke Milefchik, Air Quality Compliance Tech, Public Works, \$67,272 beginning 4/20/26

Douglas Miller, Captain, Sheriff, \$155,091 retro to 1/20/26

Danielle Ramiro-Prior, Youth Services Worker PT, CFYS, \$29,846 beginning 4/4/26

Robert Schutte, Sergeant, Sheriff, \$106,350 beginning 4/1/26

David Van Haaften, Security Officer On-Call, BOS, \$27,635 beginning 4/4/26

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

**BOARD COMMENTS:**

Supervisor Connolly asked for an update on a resolution for the Iowa Migrant Movement for Justice. County Administrator Frank Marasco responded that he is waiting on the proposal. Supervisor Altringer asked that the proposal undergo legal review. Supervisor McCoy reminded those present of a statewide tornado drill the following day. Supervisor Hockensmith made comments in regards to nonprofits navigating the Polk County grant process.

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Holm to adjourn until April 7, 2026 at 10:30 a.m.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

**Audio for this meeting:**

<https://boardminutesdocs.polkcountyiowa.gov/docs/2026/3.24.26/audio.mp3>