

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, March 10, 2026 at 10:30 a.m.

MEMBERS PRESENT: Jill Altringer, Tom Hockensmith, Angela Connolly, Mark Holm, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the February 24, 2026 Board of Supervisors minutes, the February 19, 2026 Canvass Board minutes and the February 24, 2026 Canvass Board minutes and they stand approved as printed.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202603030001 – 202603030840 and 202603100001 – 202610031047.

VOTE YEA: Altringer, Holm, McCoy.

VOTE NO: Hockensmith, Connolly.

PUBLIC COMMENTS: Anne Bacon, CEO of IMPACT Community Action Partnership and Kathy Underhill, CEO of Des Moines Area Religious Council appeared with comments in regards to Item #18 (Agreement with Caring Hands Outreach Shelter for food rescue).

Erica Johnson, Executive Director and Ann Naffier, Managing Attorney for the Iowa Migrant Movement for Justice appeared with comments in regards to changes to green card application processes and legal status for refugees and a request for funding.

REC'D & FILED: U.S. Department of Justice Civil Division Memo provided by Ann Naffier.

PERMITS: Renewal application for Class "C" Retail Alcohol License (LC) for The Chateau, located at 15065 NE White Oak Dr, Cambridge.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Renewal application for Class "C" Retail Alcohol License (LC) with Outdoor Service for Jester Park Golf Course, located at 11949 NW 118th Ave, Granger.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Renewal application for Class "C" Retail Alcohol License (LC) with Outdoor Service for Woodland Hills Golf Course, located 620 NE 66th Ave, Des Moines.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

RESOLUTIONS: Resolution authorizing Auditor's Office to publish Notice of Public Hearing on March 24, 2026 on disposal of interest in County-owned Real Estate (File #94-219), a vacant parcel located behind 3334 Dubuque Avenue, Des Moines, to Bounviene and Dongsay Khammany (District 060 Parcel 07202-001-000).

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on March 24, 2026 on disposal of interest in County-owned Real Estate (File #2015-5006), a vacant parcel located at 1941 Francis Avenue, Des Moines, to Broadlawns Medical Center (District 080 Parcel 02409-000-000).

Resolution approving the Preliminary Plat of Berg Acres.

Resolution approving one (1) permanent drainage easement and two (2) temporary easements with Linbar Farms, LLC.

Resolution approving Seventh Amendment to Contract DCAT5-22-143 with the Iowa Department of Health and Human Services to administer Polk County Decategorization and Community Partnerships for Protecting Children activities.

Resolution approving Agreement with KDM Consultants for PREA (Prison Rape Elimination Act) Audit at the Polk County Juvenile Detention Center.

Resolution approving Memorandum of Understanding between Polk County Senior Services and the Iowa Insurance Division.

Resolution approving Iowa State Fairgrounds Agreement for 2026 Senior Fest.

Resolution approving Agreement with Caring Hands Outreach Center for food rescue.

COMMENT:

Supervisors Connolly and Holm asked about food rescue at River Place. Polk County Children, Family & Youth Services Director Eric Kool discussed the breakdown of food rescue during the pandemic. Kool noted that DMARC and Caring Hands both provide food rescue now, with Caring Hands currently providing more ready-to-eat options. Supervisor Connolly asked about poundage and procurement. Jodi Urich, CEO of Caring Hands Outreach Shelter, made comments in response. Supervisor Hockensmith asked about the application process for this project. County Administrator Frank Marasco replied that this project is outside of the grant process and noted that this model will be self-sustainable.. Supervisor Holm discussed food deserts outside of Des Moines. Supervisor Connolly emphasized the importance of collaboration with organizations in the food insecurity network. Supervisor Connolly proposed an amendment, which she later withdrew, to increase funding to DMARC and Food Bank of Iowa.

Resolution approving Letter of Engagement with Sease and Wadding for Representation in Legal Matter.

VOTE YEA: Altringer, Holm, McCoy.

VOTE NO: Hockensmith, Connolly.

Resolution approving improvements at Prairie Meadows Casino, Racetrack & Hotel.

COMMENT:

Brian Ohorilko, CEO of Prairie Meadows, discussed plans to erect a new barn, install an exerciser, and relocate the poker room. Supervisor Hockensmith requested board staff discussions on potential improvements in the future. Supervisor Connolly requested a presentation with specific designs.

Resolution approving Sponsorship Agreement with Gorge Wine Company.

MOTION:

Moved by Altringer, Seconded by Holm to defer Item #22, Community Development Grant Award for the City of Alleman.

DEFERRED

Resolution approving Community Development Grant Award for the City of Alleman.

COMMENT:

Supervisor Connolly asked about previous funding for the SAFE Center of Iowa, and Supervisor McCoy made comments in response.

Resolution approving Community Development Grant Award for The SAFE Center of Iowa.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

REC'D & FILED:

PepsiCo Official Notice of Retraction and Updated Compliance Notification.

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on March 19, 2026 to canvass the votes cast for the West Des Moines City Council At-Large Special Election to fill a vacancy held on February 17, 2026 (1st tier) and on March 24, 2026 to canvass the votes cast for the West Des Moines City Council At-Large Special Election to fill a vacancy held on February 17, 2026 from the votes cast in Dallas, Polk and Warren Counties (2nd tier).

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on April 7, 2026 to canvass the votes cast for the Elkhart City Council At-Large Special Election to fill a vacancy held on March 31, 2026.

**REFERRED TO
TREASURER
& CO ATTORNEY:**

Notice of Appraisement of Damages and Time for Appeal in the Matter of the Condemnation of Land for Development Pursuant to the SE Salix Drive Project (Clark).

**REFERRED TO
ASSESSOR,
TREASURER &
CO ATTORNEY:**

Request for Tax Abatement for property at 4000 E. 29th Street, Des Moines (Iglesia El Shaddai).

Request for Tax Abatement for property at 1014 Hull Avenue, Des Moines (Perfecting Holiness Temple).

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City of Urbandale Notice of Consultation Concerning Proposed Amendment No. 2 to the Amended and Restated Westover Urban Renewal Plan.

City of Urbandale Notice of Consultation Concerning Proposed Amendment No. 5 to the Amended and Restated Downtown Urbandale Neighborhood Area Urban Renewal Plan.

City of Granger Notice of Public Hearing for Proposed Voluntary Annexation of Property into the City of Granger.

APPOINTMENTS:

Moved by Hockensmith, Seconded by Connolly that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action: Melanie Ackerman, Comm Disease and Lab Supervisor, Health, \$128,174 retro to 2/27/26
Jalen Aguiniga, Deputy, Sheriff, \$74,992 beginning 3/16/26
Yanira Buzany, Legal Assistant, County Attorney, \$65,566 beginning 3/21/26
Shawn Christensen, Deputy, Sheriff, \$76,680 retro to 3/7/26
Rachel Conrad, Assistant County Engineer, Public Works, \$162,726 retro to 3/7/26
Spencer Hixson, Deputy, Sheriff, \$74,992 beginning 3/16/26
Lindey King, Deputy, Sheriff, \$74,992 retro to 3/7/26
Megan Peak, Counselor, CFYS, \$88,295 beginning 3/21/26
Ryan Phillips, Lieutenant, Sheriff, \$130,633 retro to 3/1/26
Monica Pietig, Assistant County Attorney, County Attorney, \$101,106 retro to 3/2/26
Aaron Putnam, County Engineer, Public Works, \$196,822 beginning 3/23/26
Jordan Rabon, Detention Sergeant, Sheriff, \$116,522 retro to 2/28/26
Ashley Raven, Youth Services Team Lead, CFYS, \$93,357 beginning 3/27/26
Patrick Sweeney, Executive Director VA, Veteran Affairs, \$155,091 beginning 3/28/26
Deborah Wagner, Administrative Supervisor, Public Works, \$93,316 retro to 3/6/26
Zachariah Wesselink, Deputy, Sheriff, \$76,492 beginning 3/16/26

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

BOARD COMMENTS:

County Administrator Frank Marasco made comments in regards to Item #19 (Resolution approving Letter of Engagement with Sease and Wadding for Representation in Legal Matter). Supervisor Connolly made comments in response.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Holm, Seconded by Hockensmith to adjourn until March 24, 2026 at 10:30 a.m.
VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2026/3.10.26/audio.mp3>