

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, January 27, 2026 at 10:30 a.m.

MEMBERS PRESENT: Jill Altringer, Tom Hockensmith, Angela Connolly, Mark Holm, Matt McCoy.

LET THE RECORD SHOW that due to technical issues Supervisor Hockensmith dropped from the meeting during discussion of Item 33, Resolution authorizing the County Administrator to enter into contracts not to exceed \$50,000.00.

Moved by Holm, Seconded by Altringer to dispense with the reading of the January 13, 2026 Board of Supervisors minutes and they stand approved as printed.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202601200001 – 202601201055 and 202601270001 – 202601270673.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

**ORDINANCE
(SECOND READING):** Ordinance approving Zoning Map Amendment from General Commercial District to Light Industrial District (portions of Denny Elwell Seven Way Plat 1, existing and adjacent addresses of 6864, 6900 and 6950 NE 14th St, Ankeny).

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

PERMITS: Renewal application for Class "B" Retail Alcohol License for Git-N-Go #25, located at 4224 NW 2nd St, Des Moines.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Renewal application for Class "C" Retail Alcohol License (LC) for Societa' Vittoria Italiana, located at 7200 NW 2nd Ave, Ankeny.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

FY 26/27 Application for Cigarette/Tobacco/Nicotine/Vapor Permits for Toad Valley Golf Course Inc at 237 NE 80th St, Pleasant Hill.

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

PETITIONS: Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

S. Gabriel 4606 Wakonda Parkway

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

RESOLUTIONS: Resolution authorizing Auditor's Office to publish Notice of Public Hearing on February 10, 2026 for 2026 NE 1st St Sanitary Sewer Extension.

Resolution approving Sanitary Sewer Connection Agreement with Maria and Mark Campbell.

Resolution approving funding for the City of Altoona and City of Bondurant for a Planning & Environmental Linkages and trail connectivity transportation studies.

Resolution approving Electric Distribution Easement to MidAmerican Energy.

Resolution awarding Fourmile Creek Stream Restorations Project — ARA 2 (NE 47th Street to NE 54th Street) contract to RW Excavating Solutions, LC.

Resolution approving Fiscal Sponsorship Agreement with the Great Outdoors Foundation for the Pastour Wetland Project.

Resolution approving Fiscal Sponsorship Agreement with the Great Outdoors Foundation for the Mullinax Wetland Project.

Resolution approving Fiscal Sponsorship Agreement with the Great Outdoors Foundation for the Spring Creek Wetland.

Resolution approving Fiscal Sponsorship Agreement with the Great Outdoors Foundation for the Terrace Hills Golf Course Wetland.

Resolution approving the Fiscal Sponsorship Agreement with the Great Outdoors Foundation for the Harding Wetland.

COMMENT:

Polk County Water Resources Supervisor John Swanson made comments in regards to five new wetlands and the Wetland Wave Program.

Resolution approving Agreement with Clearspan for Salt Cover removal and installation.

MOTION:

Moved by Holm to amend the resolution to state that approval of the agreement and commencement of work is contingent upon the contractor providing Polk County a Certificate of Liability Insurance that meets all county insurance requirements.

VOTE ON MOTION

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

VOTE ON RESOLUTION AS AMENDED

VOTE YEA: Altringer, Hockensmith, Connolly, Holm, McCoy.

Resolution approving Amended Agreement with Iowa Health and Human Services for Iowa Child Abuse Prevention Program Grant.

Resolution approving Agreement with Knock and Drop Iowa (KADI) to lease Polk County real property located at 3010 6th Avenue, Des Moines to operate a multicultural food and other social services pantry.

COMMENT:

Zuli Garcia of Knock and Drop Iowa, Polk County Manager of Operations for Global Neighbors Mak Sućeska, and Nabi Mohammadi of the Afghan community made comments in regards to the importance of the multicultural food pantry.

Resolution approving Data Sharing Agreement with Broadlawns Medical Center for respiratory illness reporting.

Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Resolution approving the recommendations of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Resolution approving the recommendations of the Polk County Assessor for disallowance of the Homestead Tax Exemption.

Resolution approving the recommendations of the Polk County Assessor for disallowance of the Military Service Tax Exemption (Exemption).

Resolution approving Position Modification within the Polk County Attorney's Office.

Resolution authorizing additional grant of gaming funds to the City of Des Moines.

Resolution approving Agreement with Lynch Dallas for legal services.

Resolution authorizing the County Administrator to enter into contracts not to exceed \$50,000.00.

MOTION:

Moved by Connolly to amend the resolution to include a quarterly summary from the County Administrator regarding contracts signed under this authority.

VOTE ON MOTION

VOTE YEA: Altringer, Connolly, Holm, McCoy.

ABSENT: Hockensmith.

VOTE ON RESOLUTION AS AMENDED

VOTE YEA: Altringer, Connolly, Holm, McCoy.

ABSENT: Hockensmith.

Resolution approving Subordination Agreement with Vale Street LLC for an affordable housing development that was partially funded using Emergency Rental Assistance 2 funding.

Resolution appointing individuals to various boards and commissions.
VOTE YEA: Altringer, Holm, McCoy.
VOTE NO: Connolly.
ABSENT: Hockensmith.

COMMENT:

Supervisor Connolly made comments in regards to her service on and removal from boards and commissions.

Resolution approving Community Development Grant Award for DSM PARC, Inc.

Resolution approving Community Development Grant Award for Highland Park Community Development Association.

Resolution approving Community Development Grant Award for Saydel Alumni Association, fiscal agent for Cornell Elementary School.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City Development Board Findings of Fact and Conclusions of Law and Determination in the Matter of the City of Altoona Voluntary Annexation within the Urbanized Area of the Cities of Bondurant, Mitchellville and Pleasant Hill.

City Development Board Findings of Fact and Conclusions of Law and Determination in the Matter of the City of Urbandale Voluntary Severance from the City of Grimes and Annexation into Urbandale within the Urbanized Area of the City of Grimes.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

William Arends, Detention Sergeant, Sheriff, \$116,522 retro to 1/2/26
Nicholas Chiodo, Records Technician, Sheriff, \$50,436 beginning 2/7/26
Wade Flinn, Detention Officer, Sheriff, \$70,220 retro to 1/24/26
Desiree Followill, Youth Services Worker SBS, CFYS, \$62,289 beginning 1/28/26
Daniel Happe, Program Assistant, County Attorney, \$49,447 beginning 2/4/26
Erin Lane, Vehicle Specialist, Treasurer, \$79,288 beginning 2/7/26
Carrie McIver, Administrative Support Clerk PT, BOS, \$20,313 beginning 1/28/26
Kristi Moon, Treasurer Supervisor, Treasurer, \$93,357 retro to 1/12/26
Elijah Muhammad, Jail Services Aide, Sheriff, \$49,447 beginning 2/2/26
Aubrey Oberbroeckling, Youth Services Worker PT, CFYS, \$29,846 beginning 1/28/26
Danielle Ramiro-Prior, Yth Services Worker On-Call, CFYS, \$29,846 beginning 1/28/26
Annie Reynolds, Assistant County Attorney, County Attorney, \$134,000 retro to 1/20/26
Sara Rosenberg, Crisis and Advocacy Supervisor, CFYS, \$103,883 beginning 2/7/26
Koby Wooledge, Detention Officer, Sheriff, \$70,193 beginning 2/2/26

VOTE YEA: Altringer, Connolly, Holm, McCoy.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Holm, Seconded by Connolly to adjourn until February 10, 2026 at 10:30 a.m.
VOTE YEA: Altringer, Connolly, Holm, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyowa.gov/docs/2026/1.27.26/audio.mp3>