

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, December 2, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Angela Connolly, Matt McCoy.

MEMBERS ABSENT: Tom Hockensmith, Jill Altringer.

Moved by Connolly, Seconded by Holm to dispense with the reading of the November 12, 2025 Canvass Board minutes, the November 18, 2025 Canvass Board minutes, and the November 18, 2025 Board of Supervisors minutes and they stand approved as printed.

VOTE YEA: Holm, Connolly, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202511250001– 202511250726 and 202512020001 – 202512020739.

VOTE YEA: Holm, Connolly, McCoy.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving a Quit Claim Deed to Home, Inc. (File #2010-3490, Dist. 80 Parcel 06482-000-000) for a vacant parcel at 1621 Forest Avenue, Des Moines.

VOTE YEA: Holm, Connolly, McCoy.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed

RESOLUTION: Resolution approving a Quit Claim Deed to NP Holdings, LLC (File #2016-5015, Dist. 181 Parcel 00680-868-000) for a vacant parcel at the corner of SW Highpointe Drive and SW Oralabor Road, Ankeny.

VOTE YEA: Holm, Connolly, McCoy.

PUBLIC HEARING: PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR FOURMILE CREEK STREAM RESTORATION PROJECT – ARA 2

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed

RESOLUTION: Resolution approving plans, specifications, form of contract, and estimated cost for the Fourmile Creek Stream Restorations Project — ARA 2 (NE 47th Street to NE 54th Street).

VOTE YEA: Holm, Connolly, McCoy.

PUBLIC HEARING: CERTIFICATION OF WEED ASSESSMENT

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed

RESOLUTION: Resolution approving Certification of 2025 Weed Assessment.
VOTE YEA: Holm, Connolly, McCoy.

PUBLIC COMMENTS: Melissa O'Neil, CEO of Central Iowa Shelter and Services, spoke in support of Item #33 (agreement for first night stay in shelter and weather amnesty surge capacity). Carol Maher of Des Moines spoke in support of Item #17 (establishment of recommended speed limit on NE 64th St).

RESOLUTIONS: Resolution approving Timberbrooke Plat 6 – Final Plat.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on December 16, 2025 to consider plans, specifications, form of contract, and estimated cost for the Fourmile Creek Stream Restoration Project — ARA 3 (NE 36th Street to NE 47th Street).

Resolution approving Certification of 2025 Curb-It Assessments.

Resolution approving a grant of sewer line easement to Annalise Johnson f/k/a Annalise Ince on County held property located at 1813 22nd Street, Des Moines.

Resolution approving easement contracts for the 2025 Sanitary Sewer Improvements Project.

Resolution approving Subdivision Inspection Agreement for The Estates at Woodland Hills.

Resolution approving the establishment of the recommended speed limit on NE 64th St.

Resolution approving a Memorandum of Understanding Service Agreement with the City of Des Moines to provide snow removal on specific County-owned tax sale lots.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on December 16, 2025 to consider the transfer of Polk County land to the City of Des Moines.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on December 16, 2025 to consider granting a Pedestrian Easement to the City of Des Moines at 1900 Carpenter Avenue, Des Moines.

Resolution approving Amended Agreement with Rebel Healthcare.

Resolution approving Agreement with Central Iowa Services and Shelter for first night stay in shelter, and weather amnesty surge capacity.

Resolution approving agreement with the State of Iowa for Victim Services.

Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1622 Mondamin Avenue, Des Moines, Iowa, 50314.

Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1122 Clinton Avenue, Des Moines, Iowa, 50313.

Resolution approving Agreement with Dr. Aneesa Afroze, MD, for Clinical Advisor services.

Resolution approving Iowa Office of Drug Control Policy U.S. Department of Justice Edward Byrne Justice Assistance Grant (Anti-Heroin Task Force Program – Funding Opportunity 643677-2025 Anti-Heroin Task Force – Year One; CFDA #16.710; Grant #22-Heroin-16).

Resolution approving Iowa Office of Drug Control Policy U.S. Department of Justice Edward Byrne Justice Assistance Grant [COPS Anti-Methamphetamine Program (CAMP) – Funding Opportunity 643680-2024 CAMP – Year Two; ALN #16.710; Grant #24-CAMP-22)].

Resolution approving Agreement with the Fifth District Department of Corrections for the Intensive Supervisory Court Program (Drug Court).

Resolution approving Sponsorship Agreement with Confluence Brewing Company for sponsorship and advertising at the Iowa Events Center.

Resolution approving Community Development Grant Award for Food Bank of Iowa.

REC'D & FILED:

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on January 2, 2026 to canvass the votes cast for the Senate District 16 Special Election held on December 30, 2025.

**REFERRED TO
TREASURER
& CO ATTORNEY:**

Notice of Appraisement of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the 2026 Neighborhood Sidewalk Program - Hickman Road Project (Nha Khac Ho Revocable Living Trust, 1708 Hickman Rd, Des Moines).

**REFERRED TO
ASSESSOR,
TREASURER
& CO ATTORNEY:**

Request for tax abatement for property (Geoparcels 8022-31-127-026) from City of Bondurant.

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City of Urbandale Notice of Consultation Concerning the Proposed Amendment No. 2 to the Second Amended and Restated Northwest Market Center Urban Renewal Plan.

City of Urbandale Report of Consultation on the Proposed Voluntary Annexation to the City of Urbandale of Certain Real Estate Generally Located within the Corporate Boundaries of the City of Grimes.

Iowa Department of Transportation Notice of Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group "H" Notice 1).

Iowa Department of Transportation Notice of Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group "H" Notice 2).

City Development Board Amended Findings of Fact and Conclusions of Law and Final Order in the Matter of the City of Urbandale Voluntary Severance from the City of Grimes and Annexation into Urbandale within the Urbanized Area of the City of Grimes.

APPOINTMENTS:

Moved by Connolly, Seconded by Holm that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Trevor Barber, Captain, Sheriff, \$149,355 beginning 12/30/25
Diana Corbin, Senior Services Site Supervisor, CFYS, \$69,963 beginning 12/8/25
Richard Corbin, Building Maintenance Super, Gen Services, \$122,348 beginning 12/13/25
Charis Creighton, Assistant Treasurer, Treasurer, \$142,729 retro to 12/1/25
Ryan Evans, Captain, Sheriff, \$155,091 beginning 12/30/25
Anthony Ferlitsch, Lieutenant, Sheriff, \$140,993 beginning 12/14/25
Kendall Grieme, Youth Services Team Lead, CFYS, \$116,522 retro to 12/1/25
Nicole Ledvina, Senior Services Site Supervisor, CFYS, \$83,621 beginning 12/2/25
Jaibre Osberg, Benefits Administrator, Human Resources, \$114,883 beginning 12/27/25
Krystal Simonson, Senior Services Site Supervisor, CFYS, \$83,807 beginning 12/10/25
Shariah Smith, Youth Services Aide, CFYS, \$53,402 beginning 12/4/25
Amber Steinbronn, Admin Support Assistant, Recorder, \$45,785 beginning 12/8/25
Daniel Tarbox, Detention Officer SBS, Sheriff, \$68,843 beginning 12/15/25

VOTE YEA: Holm, Connolly, McCoy.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Connolly, Seconded by Holm to adjourn until December 16, 2025 at 9:30 a.m.
VOTE YEA: Holm, Connolly, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2025/12.2.25/audio.mp3>