

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, November 4, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the October 21, 2025 Board of Supervisors minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202510280001 – 202510280812 and 202511040001 – 202511040769.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC COMMENTS: Chad Allen, 11070 SE Runnells Dr, Runnells, thanked the Supervisors for their support on behalf of the Polk County Fair Board.

REC'D & FILED: Polk County 4-H and FFA Fair Flyer submitted by Chad Allen.

PETITIONS: Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

H. Whitney 221 Hull Avenue

M. McGlothlin 1112 Fremont Street

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS: Resolution approving The Estates of Woodland Hills major preliminary plat.

Resolution approving the Sanitary Sewer Extension Agreement with The Estates at Woodland Hills LLC.

Resolution approving the release of a Sewer Loan Lien on 5439 NE 17th Street.

Resolution approving the Sanitary Sewer Extension Agreement with Lea Investments LLC.

Resolution approving a change order for the Thomas Mitchell Stream Restoration Project.

Resolution approving Agreement with IMPACT Community Action Partnership.

Resolution regarding annexation application by the City of Altoona for territory within Polk County.

Resolution authorizing the Board of Supervisors to sign and directs the Public Works Department to submit the FY26 Revised Secondary Road Budget and the Five-Year Secondary Road Construction Program to the Iowa Department of Transportation.

Resolution accepting Quit Claim Deed and Permanent Ingress/Egress Easements from the City of Des Moines on three properties for access to the Hubbell Trailhead ICON site located on the Raccoon River.

COMMENT:

Supervisor McCoy thanked staff for their work on the Hubbell Trailhead ICON site.

Resolution approving Agreement with Fifth Judicial District for Electronic Monitoring Services.

Resolution Approving ODMAP Participation Agreement with the Washington/Baltimore High Intensity Drug Trafficking Area.

Resolution approving Release of Mortgage for 8075 Garrison Rd., Clive, Iowa, 50325.

Resolution approving Agreement for Professional Service with Blood Draw Contractors.

Resolution approving Master Software License and Service Agreement with Omnigo Software, LLC.

Resolution approving substitution of Jim Quilty and the Quilty Law Firm for Brent Hinders and Hopkins & Huebner, P.C. for legal representation of County official in two pending Chapter 22 cases against the County and an elected official.

Resolution authorizing and providing for the issuance of \$6,900,000 General Obligation Bonds, Series 2025C, and amending the levy of taxes to pay said bonds; approval of the tax exemption certificate and continuing disclosure certificate.

Resolution authorizing and providing for the issuance of \$14,590,000 Taxable General Obligation Bonds, Series 2025D, and amending the levy of taxes to pay said bonds; approval of the continuing disclosure certificate.

Resolution abating taxes for Eternity Church for property at 5233 Stoney Creek Ct., Johnston (District/Parcel 241/00348-712-002, Geoparcels 7925.14.102.007).

Resolution abating taxes for Revision Church for property at 2000 NW 100th St., Clive (District/Parcel 291/00399-212-000, Geoparcels 7925.33.276.011).

Resolution abating taxes for Iowa Zotung Baptist Church for property at 4505 Douglas Ave, Des Moines (District/Parcel 100/07376-001-000, Geoparcels 7924.19.477.053).

Resolution approving Agreement with the Polk County Library Association.

Resolution approving Agreement With S.A.F.E. Center of Iowa for funding of a clinic to support survivors of sexual violence.

Resolution approving funding for the Blank Park Zoo.

Resolution approving funding for Mercy College of Health Sciences.

COMMENT: Supervisor McCoy made comments in regards to the S.A.F.E Center, Blank Park Zoo, and Mercy College of Health Sciences, and invited those attending to a press conference on the S.A.F.E. Center.

Resolution approving Community Development Grant Award for the City of Runnells, Iowa.

Resolution approving Community Development Grant Award for Uptown Ankeny Inc., a/k/a Uptown Ankeny Association.

Resolution approving Community Development Grant Award for Can Do Cancer.

Resolution approving Community Sponsorship Awards.

REC'D & FILED: Manure Management Plan Update from 3K Ag, LLC.

ExteNet ESL Notice of Assignment of Rights and Obligations under Telecommunications Network Agreement.

REFERRED TO ASSESSOR, TREASURER & CO ATTORNEY: Request for tax abatement for property located at 7901 Douglas Avenue, Urbandale (Urbandale Food Pantry).

REFERRED TO PUBLIC WORKS & CO ATTORNEY: City of West Des Moines Notice of Public Meeting of Compensation Commission to Assess Damages for the Taking of Property (Tolmatsky).

City of Urbandale Notice of Public Hearing on Proposed Vacation and Conveyance of Public Street Right-of-Way (8724 Meredith Drive).

City of Des Moines Notice of Consultation Meeting on 37th Amendment to Metro Center Urban Renewal Plan, 2nd Amendment to Drake Urban Renewal Plan, 12th Amendment to Ingersoll-Grand Commercial Urban Renewal Plan, and 5th Amendment to Oak Park-Highland Park Urban Renewal Plan.

City Development Board Notice of Meeting to Consider Voluntary Severance from the City of Grimes and Annexation into Urbandale within the Urbanized Area of the City of Grimes.

Iowa Department of Transportation Notice of Amendment to Application and Amendment to Notice in the Matter of the Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny.

Iowa Department of Transportation Notice of Dismissal in the Matter of the Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group E).

Iowa Department of Transportation Notice of Dismissal in the Matter of the Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group G).

BUDGET ACTIONS:

Moved by Holm, Seconded by Connolly that the following Resolution be adopted: BE IT RESOLVED that the appropriation actions outlined above are approved.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Lexi Arndt, Deputy Director HR, Human Resources, \$146,884 retro to 11/1/25

Michelle Doak, Civil Process Clerk, Sheriff, \$57,242 beginning 11/15/25

Jeffrey Harden, Building & Code Enforce. Super., Pub Wks, \$123,971 beginning 11/28/25

Tolidji Hogbonouto, Detention Officer, Sheriff, \$69,180 beginning 11/17/25

Dena Mao, Administrative Support Specialist, Recorder, \$49,447 beginning 11/10/25

Lindey Pingel, Detention Officer PT, Sheriff, \$32.34 beginning 11/10/25

Jeffrey Rullman, Lieutenant, Sheriff, \$140,993 beginning 11/8/25

Tiffany Wadle, Detention Officer PT, Sheriff, \$32.34 beginning 11/10/25

Brian White, Facilities Maintenance Specialist, General Services, \$60,922 beginning 11/1/25

Loretta Whitlow, Grounds Maintenance Specialist, Gen Svcs, \$78,447 beginning 11/1/25

Andrew Wright, Detention Officer, Sheriff, \$67,493 beginning 11/17/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

BOARD COMMENTS:

Supervisor Connolly made comments in regard SNAP and food insecurity and urged the Board to act. Supervisor McCoy noted that the Board will likely act during a special meeting. Supervisor Hockensmith asked if DMARCC has been engaged in these discussions, and McCoy answered that DMARCC and Food Bank of Iowa are working together and with Polk County.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Holm to adjourn until November 18, 2025 at 9:30 a.m.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2025/11.4.25/audio.mp3>