

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, October 7, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the September 16, 2025 Canvassing Board minutes, the September 23, 2025 Drainage District #4 Trustees minutes, and the September 23, 2025 Board of Supervisors minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202509300001 – 202509300944 and 202510070001 – 202510070548.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving a Quit Claim Deed to Glacier DC LLC (File #2005-3712, Dist. 80 Parcel 06022-000-000) for a vacant parcel at 1249 4th Street, Des Moines, Iowa.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: 2025 SANITARY SEWER IMPROVEMENT PROJECT

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving the 2025 Sanitary Sewer Improvements on: NE 5th St, NE 6th St, NE Aurora Ave, and NE 45th Pl.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: FY 25/26 BUDGET AMENDMENT

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution amending the FY 25/26 budget.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PERMITS: Renewal application for Class "C" Retail Alcohol License for Outer Limits, located at 6560 NE 14th St, Des Moines.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "E" Retail Alcohol License for Casey's General Store #4, located at 6565 NW 6th Dr, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "E" Retail Alcohol License for Casey's General Store #45, located at 2890 E Broadway Ave, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "E" Retail Alcohol License for Casey's General Store #3075, located at 6981 NE 14th St, Ankeny.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PETITIONS:

Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

A Tuazon	3608 57th St.
B Perkins	2345 E. 38th Court
C Grimm	1838 Capital Ave.
C Wagner	4028 Douglas Ave
C Van De Pol	1515 42nd Street
C Simon	3916 64th St.
C Dunagan	3115 E. 7th St.
D Dunn	4708 NE 39th Ave.
D Finney	1256 E. 23rd St.
G Watkins	3020 High St.
G Galbreath	1338 College Ave.
J Hall	2408 Logan Ave.
K Rodriguez	3128 SW 6th St.
K Swacker	4665 NW 53rd Court
K Newquist	628 4th St.
M Highland	1649 Marella Trail
R Vela	1624 Oakland Ave.
R Tilley	7208 Douglas Ave.
S Kimble	1110 Amos Ave
T Rogers	2901 Columbia St.
T Duff	611 Kenyon St.
T Cross	1019 E. 9th St.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS:

Resolution to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #96-12, a vacant parcel between 2343 and 2401 SE 5th Street, Des Moines, Iowa, to Michael W. and Lyndi M. Heinkel (District 10 Parcel 04944-000-000).

Resolution to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #90-170, a vacant parcel east of 2621 64th Street, Des Moines, Iowa, to Karen Andrew (District 100 Parcel 12955-007-002).

Resolution to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #91-4, a vacant parcel between 216 Virginia Avenue and 213 Pleasant View Drive, Des Moines, Iowa, to Nicholas M. and Melody B. Rudolph (District 10 Parcel 02482-001-000).

Resolution approving Final Plat of Thomas Ridge Acres Plat 1.

Resolution approving Preliminary Plat of Timberbrooke Plat 6.

Resolution approving the establishment of the recommended speed limit on NE 126th Ave.

Resolution approving easement contracts for the 2025 Sanitary Sewer Improvements Project.

Resolution accepting bid of \$896,899.20 received from Graff Excavating, Inc., of Toledo, Iowa for 2025 Sanitary Sewer Improvements on: NE 5th St, NE 6th St, NE Aurora Ave, and NE 45th Pl.

DEFERRED

Resolution authorizing the Board of Supervisors to sign and directing the Public Works Department to submit the FY26 Revised Secondary Road Budget and the Five-Year Secondary Road Construction Program to the Iowa Department of Transportation.

Resolution approving Iowa Department of Transportation Funding Agreement for the Bridge Replacement - CCS on NE 162nd Ave over Indian Creek.

Resolution approving Iowa Department of Transportation Funding Agreement for the HMA Pavement Widening/HMA Resurfacing on NE 22nd Street.

Resolution approving Iowa Department of Transportation Funding Agreement for the RCB Culvert New - Twin Box on NE 150th Avenue, over Skunk River Tributary, W of NE 72nd Street.

Resolution approving Iowa Department of Transportation Funding Agreement for the RCB Culvert New - Twin Box on NE 150th Avenue, over Skunk River Tributary, W of NE 68th Street.

Resolution approving Iowa Department of Transportation Funding Agreement for the HMA Resurfacing on NE 112th Street, from NE 134th Avenue south to Highway 65.

Resolution accepting bid of \$483,243.58 received from Gus Construction Company, Inc. of Casey, Iowa (Project No. STP-S-C077(246)—7M-77), for RCB Culvert New - Twin Box on NE 38th St.

Resolution approving Right of Entry and Temporary Construction Easement Agreement with Chad Pastour.

Resolution awarding contract for Project No. 715-2526, Pastour Wetland Project to RW Excavating Solutions, LC.

Resolution approving Service Agreement with HIRTA Public Transit.

Resolution approving Agreement with the Iowa Department of Health and Human Services for the Commodity and Supplemental Food Program.

Resolution approving funding for Central Iowa Services and Shelter for first night stay and weather amnesty.

Resolution approving Agreement with Simpson College for provision of learning experiences.

Resolution approving Position Modifications in the Public Works Department.

Resolution approving Position Modification within the Public Works Department.

Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Resolution approving manufactured home abatement.

Resolution approving Community Development Grant for Ankeny Wrestling Club.

Resolution approving Community Sponsorship Awards.

REC'D & FILED:

Manure Management Plan Update from Prairie Meadows Racetrack & Casino.

Manure Management Plan Update from Brad Moeckly - Home Place #66169.

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on November 12, 2025 to canvass the votes cast for the City/School Election held on November 4, 2025 (1st Tier).

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on November 18, 2025 to canvass the votes cast for the City/School Election held on November 4, 2025 (2nd Tier).

Polk County Veteran Affairs First Quarter Report FY 25/26.

**REFERRED TO
ASSESSOR,
TREASURER
& CO ATTORNEY:**

Request for tax abatement for property located at 5233 Stoney Creek Ct, Johnston (Eternity Church).

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City of Johnston Notice of Consultation Concerning the Proposed Windsor Fields Urban Renewal Plan for the City of Johnston.

City of Urbandale Notice of Application for Voluntary Annexation of Property to the City of Urbandale; and the Public Hearing Thereon.

City of West Des Moines Notice of Consultation Concerning the Proposed Valley West Urban Renewal Plan.

City of West Des Moines Notice of Consultation Concerning the Proposed Amendment No. 3 to the University Avenue Corridor Urban Renewal Plan.

Iowa Department of Transportation Notice of Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group "G" Notice 1).

Iowa Department of Transportation Notice of Condemnation of Certain Rights in Land for the Improvement of Primary Road No. U.S. 69 in the City of Ankeny (Group "G" Notice 2).

City Development Board Notice of Meeting to Consider City of Ankeny Voluntary Annexation within the Urbanized Area of the Cities of Alleman and Elkhart.

City Development Board Filing of Written Decision in the Matter of the City of Ankeny Voluntary Annexation Including Non-Consenting Owners within the Urbanized Area of the City of Elkhart.

City Development Board Findings of Fact and Conclusions of Law and Determination in the Matter of the City of Ankeny Voluntary Annexation within the Urbanized Area of the City of Altoona.

City Development Board Filing of Written Decision in the Matter of the City of Urbandale Voluntary Severance from the City of Grimes and Annexation into Urbandale within the Urbanized Area of the City of Grimes.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Dominic Anania, Director of Compliance and Risk, BOS, \$198,988 beginning 10/18/25
Zachary Bales, Cash Management Supervisor, Treasurer, \$108,671 retro to 10/4/25
Gabrielle Chiodo, Victim-Witness Liaison, County Attorney, \$65,567 retro to 10/7/25
Peter Conrad, Accountant, Auditor, \$114,162 retro to 9/20/25
Amber Huseboe, Civil Process Clerk, Sheriff, \$53,402 beginning 10/18/25
Angela Jackson, Program Specialist SBS, Sheriff, \$74,627 beginning 10/18/25
Connor Junkins, Elections Office Clerk On-Call, Auditor, \$20,313 beginning 10/13/25
Katie Kehoe, Elections Assistant, Auditor, \$49,447 beginning 10/8/25
Logan King, Stores Worker, CFYS, \$66,754 beginning 10/18/25
Zachary Shaw, Accountant, Auditor, \$93,537 beginning 10/20/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

BOARD COMMENTS:

Supervisor McCoy acknowledged the passing of State Senator Claire Celsi.

MOTION:

Moved by Altringer, Seconded by Holm to go into Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Iowa Code section 21.5(1)(c).

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

MOTION:

Moved by Connolly, Seconded by Holm to return to Open Session.

VOTE YEA: Holm, Connolly, Altringer, McCoy.

LET THE RECORD SHOW there was no action taken in closed Session and no action taken, when the Board returned to open session, as a result of the closed session meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Connolly, Seconded by Altringer to adjourn until October 21, 2025 at 9:30 a.m.

VOTE YEA: Holm, Connolly, Altringer, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2025/10.7.25/audio.mp3>